



**ROCHESTER COMMUNITY SCHOOLS**  
501 West University Drive, Rochester, Michigan

**BOARD OF EDUCATION REGULAR AND ORGANIZATIONAL MEETING**  
June 21, 2021

**MINUTES**

**Call to Order**

A Regular and Organizational Meeting, open to the public, of the Board of Education for Rochester Community Schools, Rochester, Michigan was held on Monday, June 21, 2021. President Kristin Bull called the meeting to order at 7:05 p.m. Board members led in the Pledge of Allegiance.

**Roll Call**

Members Present: Kristin Bull, Kevin Beers, Michelle Bueltel, Mike Zabat, Barb Anness, and Scott Muska

Members Absent: Andrea Walker-Leidy, with notice

Others Present: Dr. Robert Shaner, Debi Fragomeni, Elizabeth Davis, Neil DeLuca, Cory Heitsch, Concetta Lewis, Lori Grein, Cindy Lindner, Matt McDaniel, Christie Bueche, Doug Hill, Josh Wrinkle, Dan Amore, Casey Wescott, Marco Marando and approximately 45 visitors.

**Spotlight on Success**

Lori Grein shared an end of year video highlighting our students, staff and community partners.

**Communications**

**A. Secretary of the Board of Education**

Michelle Bueltel shared that five (5) email communications have been received: community member Ed Wright contacted the Board regarding the administration building; District parent Kara Burgess contacted the Board regarding sharing a teacher appreciation letter; district parent Jessica Opfer contacted the Board regarding 1) COVID case reporting; 2) (multiple questions) total number of students quarantined in the 2020-2021 school year, instructional time lost and recovery plan; and 3) Board policy to responding to questions.

Additional emails received included: Kara and Mike Burgess, Julie Stalker and Mark and Lissa Bande.

## **B. Citizens Requesting Placement on the Agenda**

Andrew Weaver addressed the Board regarding a survey, community input, and instruction to quarantined students.

## **C. Members of the Board of Education**

None

### **Consent Agenda**

A. Board of Education Meeting Schedule 2021-2022

B. Approval for Michelle Bueltel and Barb Anness to attend the OCSBA Annual Awards Banquet on June 16, 2021, in the amount of \$70 (Source of Funding - General Fund)

A motion was made to approve the Consent Agenda items as presented.

Moved by: Mike Zabat

Supported by: Kevin Beers

Vote: 6-0

### **Reports**

#### **School Meal Prices**

Matt McDaniel shared that meals will be free of charge again for the 2021-2022 school year.

Board discussion included clarification on whether or not ala cart food options will be available.

### **New Business**

#### **A. Extended COVID-19 Learning Plan Recertification**

Dr. Shaner indicated this a perfunctory matter to close out the school year.

Board discussion included whether or not the recertification will need to be performed in the 2021-2022 school year.

Motion to approve the Approval of the Extended COVID-19 Learning Plan Recertification, as presented.

Moved by: Barb Anness

Supported by: Mike Zabat

Vote: 6-0

#### **B. Human Resource Report**

Elizabeth Davis presented the following recommendation:

### **REA RESIGNATIONS**

Kristi McAllister, ATPS Teacher at Dr. Schultz Campus, submitted her letter of resignation effective at the end of the school year. Ms. McAllister has been with the district since August 2017.

Sarah Rowe, School Psychologist at McGregor Elementary, submitted her letter of resignation effective at the end of the school year. Ms. Rowe has been with the district since August 2013.

### **REA RETIREMENTS**

Tracy Allen, Kindergarten Teacher at North Hill Elementary, submitted her letter of retirement effective at the end of the school year. Ms. Allen has been with the district since January 1998.

Thomas Blue, Choir Teacher at Adams High School, submitted his letter of retirement effective at the end of the school year. Mr. Blue has been with the district since September 1987.

Victoria Righter, 3rd Grade Teacher at Virtual Campus, submitted her letter of retirement effective at the end of the school year. Ms. Righter has been with the district since August 2008.

Sarah Smith, 3rd Grade Teacher at Baldwin Elementary, submitted her letter of retirement effective at the end of the school year. Ms. Smith has been with the district since August 1996.

### **ADMINISTRATIVE APPOINTMENTS**

#### Appointment of Executive Director of Secondary Education

We are recommending the appointment of Neil DeLuca as the Executive Director of Secondary Education. For more than 17 years, Mr. DeLuca has served RCS students and families. For the past 6 years he has served as principal at Rochester High School. Prior to that he was assistant principal, social studies teacher, and teacher leader at Rochester High School.

Mr. DeLuca is currently pursuing his Doctor of Education degree in organization leadership from Oakland University. He earned an Education Specialist degree in leadership from Oakland University; a Master of Arts in teaching from Wayne State University, and a Bachelor of Arts degree in political science with a minor in history from Oakland University. He is a graduate of the aspiring principals' academy at Oakland Schools. In 2018, Mr. DeLuca was inducted into the esteemed Gerstacker Fellowship program at Saginaw Valley State University.

#### Appointment of Brooklands Elementary Principal

We are recommending the appointment of Sara Crowley to the position of Brooklands Elementary Principal. Sara has over 20 years of experience as an educator. Sara has worked in Rochester Community Schools since 2012. First as a paraeducator, then teacher, learning consultant and this past year assisted the Hugger Elementary principal with managing the daily administrative duties, while serving as a learning consultant. Prior to coming to Rochester Community Schools she was a dean at Taylor Exemplar Academy as well as an elementary teacher in several schools. Ms. Crowley holds a master's degree in K-12 administration from Michigan State and a bachelor's degree in elementary education from Eastern Michigan University.

#### Appointment of North Hill Elementary Principal

We are recommending the appointment of Tamara Jones-Jackson to the position of North Hill Elementary

Principal. Tamara comes to RCS with over 22 years of experience in education. Currently she is a Principal / Director GSRP at Ecorse Public Schools. Prior to that she held administrative positions at Taylor Public Schools and Detroit Public Schools. Tamara is currently pursuing her Ph.D. in special education leadership at Capella University. She earned an Education Specialist degree in administration from Capella University; a Master of Arts degree in counseling from the University of Detroit Mercy; a master's degree in integrated studies from Cambridge University; and a Bachelor of Science degree in special education from Central State University.

Board discussion included the hiring process at the administrative level and appreciation for everything our staff has done for students this year.

Public comment included contract renewal and evaluation model (Michelle Chittick) and community stakeholders and open dialogue (Andrew Weaver).

### **Approval of Administrative Contract Renewal**

Elizabeth Davis is recommending The Rochester Administrators Association (RAA) contract and the employment manuals for non-union administrators set forth the contract term for each administrator based upon probationary or non-probationary status. We are recommending that the employment contracts of the administrators listed below be renewed for an additional one-year period. The renewal of the term of the administrative contract, does not impact the conditions of employment (wages, benefits etc.) which are governed by the collective bargaining agreement (RAA) or the personnel manual in the case of non-union groups.

It is recommended that the contracts of the following administrators be renewed for one additional year.

	<b><u>TERM</u></b>	<b><u>EFFECTIVE</u></b>
Dean Allen	2 YR	JULY 1, 2021 TO JUNE 30, 2023
Dan Amore	1 YR	JULY 1, 2021 TO JUNE 30, 2022
Jennifer Arsenault	2 YR	JULY 1, 2021 TO JUNE 30, 2023
Marnie Barker	2 YR	JULY 1, 2021 TO JUNE 30, 2023
Michael Bennion	2 YR	JULY 1, 2021 TO JUNE 30, 2023
Seth Berg	2 YR	JULY 1, 2021 TO JUNE 30, 2023
Jawan Beydoun	2 YR	JULY 1, 2021 TO JUNE 30, 2023
Lauri Bombard	1 YR	JULY 1, 2021 TO JUNE 30, 2022
Laura Brown	2 YR	JULY 1, 2021 TO JUNE 30, 2023
Chas Bruske	1 YR	JULY 1, 2021 TO JUNE 30, 2022
Christie Bueche	1 YR	JULY 1, 2021 TO JUNE 30, 2022
Todd Calcamuggio	2 YR	JULY 1, 2021 TO JUNE 30, 2023
Michael Cardimen	2 YR	JULY 1, 2021 TO JUNE 30, 2023
Karen Carl	2 YR	JULY 1, 2021 TO JUNE 30, 2023
Deborah Corby	2 YR	JULY 1, 2021 TO JUNE 30, 2023
Karen Crabtree	2 YR	JULY 1, 2021 TO JUNE 30, 2023
Pasquale Cusumano	2 YR	JULY 1, 2021 TO JUNE 30, 2023
Wendy Darga	2 YR	JULY 1, 2021 TO JUNE 30, 2023
Elizabeth Davis	3 YR	JULY 1, 2021 TO JUNE 30, 2024
Neil DeLuca	1 YR	JULY 1, 2021 TO JUNE 30, 2022
Susan Demeniuk	2 YR	JULY 1, 2021 TO JUNE 30, 2023
Kelly Dessy	2 YR	JULY 1, 2021 TO JUNE 30, 2023
Amy DiCresce	2 YR	JULY 1, 2021 TO JUNE 30, 2023
Lydia Doka	2 YR	JULY 1, 2021 TO JUNE 30, 2023
Catherine Evans	1 YR	JULY 1, 2021 TO JUNE 30, 2022

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	<u>TERM</u>	<u>EFFECTIVE</u>
Matthew Fairchild	2 YR	JULY 1, 2021 TO JUNE 30, 2023
Jennifer Fickel	2 YR	JULY 1, 2021 TO JUNE 30, 2023
Timothy Fortin	1 YR	JULY 1, 2021 TO JUNE 30, 2022
Lisa Fosnaugh	2 YR	JULY 1, 2021 TO JUNE 30, 2023
Debi Fragomeni	3 YR	JULY 1, 2021 TO JUNE 30, 2024
Jeffrey Frankowiak	1 YR	JULY 1, 2021 TO JUNE 30, 2022
Sarah Fremont	2 YR	JULY 1, 2021 TO JUNE 30, 2023
Tiffany Gauthier	2 YR	JULY 1, 2021 TO JUNE 30, 2023
Karen Gelardi	2 YR	JULY 1, 2021 TO JUNE 30, 2023
Tiffany Goliday	1 YR	JULY 1, 2021 TO JUNE 30, 2022
Amy Gora	2 YR	JULY 1, 2021 TO JUNE 30, 2023
Amy Grande	2 YR	JULY 1, 2021 TO JUNE 30, 2023
Lori Grein	3 YR	JULY 1, 2021 TO JUNE 30, 2024
Lena Haidar	2 YR	JULY 1, 2021 TO JUNE 30, 2023
Genet Haise	2 YR	JULY 1, 2021 TO JUNE 30, 2023
Corey Heitsch	3 YR	JULY 1, 2021 TO JUNE 30, 2024
Kelly Herring	2 YR	JULY 1, 2021 TO JUNE 30, 2023
Carol Hill	2 YR	JULY 1, 2021 TO JUNE 30, 2023
Daniel Jaffe	2 YR	JULY 1, 2021 TO JUNE 30, 2023
Richard Jakacki	2 YR	JULY 1, 2021 TO JUNE 30, 2023
Concetta Lewis	3 YR	JULY 1, 2021 TO JUNE 30, 2024
Cynthia Lindner	3 YR	JULY 1, 2021 TO JUNE 30, 2024
Bryan Lindstrom	1 YR	JULY 1, 2021 TO JUNE 30, 2022
Sarah Mallets	2 YR	JULY 1, 2021 TO JUNE 30, 2023
Marco Marando	2 YR	JULY 1, 2021 TO JUNE 30, 2023
Laura Matthews	1 YR	JULY 1, 2021 TO JUNE 30, 2022
Matthew McDaniel	3 YR	JULY 1, 2021 TO JUNE 30, 2024
Amanda McKay	1 YR	JULY 1, 2021 TO JUNE 30, 2022
Danilo Milovski	2 YR	JULY 1, 2021 TO JUNE 30, 2023
Robert Mooney	2 YR	JULY 1, 2021 TO JUNE 30, 2023
David Murphy	1 YR	JULY 1, 2021 TO JUNE 30, 2022
Peter Muscio Jr.	2 YR	JULY 1, 2021 TO JUNE 30, 2023
Kristin Patrona	1 YR	JULY 1, 2021 TO JUNE 30, 2022
Stephanie Plummer	1 YR	JULY 1, 2021 TO JUNE 30, 2022
David Pontzious	2 YR	JULY 1, 2021 TO JUNE 30, 2023
Allison Roberts	2 YR	JULY 1, 2021 TO JUNE 30, 2023
Cathy Rogers	2 YR	JULY 1, 2021 TO JUNE 30, 2023
Melanie Scheitler	2 YR	JULY 1, 2021 TO JUNE 30, 2023
Brian Shelson	1 YR	JULY 1, 2021 TO JUNE 30, 2022
Natashia Smith	2 YR	JULY 1, 2021 TO JUNE 30, 2023
Christopher Solano	2 YR	JULY 1, 2021 TO JUNE 30, 2023
Ryan Starr	2 YR	JULY 1, 2021 TO JUNE 30, 2023
William Staugaard	2 YR	JULY 1, 2021 TO JUNE 30, 2023
Luke Swanson	2 YR	JULY 1, 2021 TO JUNE 30, 2023
Kimberley Thomas	2 YR	JULY 1, 2021 TO JUNE 30, 2023
Paul Tranchida	1 YR	JULY 1, 2021 TO JUNE 30, 2022
Laura Walsh	2 YR	JULY 1, 2021 TO JUNE 30, 2023
Casey Wescott	1 YR	JULY 1, 2021 TO JUNE 30, 2022

Diana Whetstone	1 YR	JULY 1, 2021 TO JUNE 30, 2022
Michael Wood	1 YR	JULY 1, 2021 TO JUNE 30, 2022
Joshua Wrinkle	2 YR	JULY 1, 2021 TO JUNE 30, 2023

Motion to approve the Human Resource Report, as presented.

Moved by: Michelle Bueltel

Supported by: Barb Anness

Vote: 6-0

### **C. 2021 Tax Rate Certification**

Matt McDaniel reported that the 2021 Tax Rate Request includes an 18 mill levy on non-homestead property for the general operations of the district, 1.46 mills on all classes of property for debt service obligations and 1.4732 mills on all classes of property for the sinking fund that was approved by the community in the November 2019 election. We recommend approval of the tax rates as presented for the 2021-2022 fiscal year.

Motion to approve the 2021 Tax Rate Certification, as presented.

Moved by: Mike Zabat

Supported by: Kevin Beers

Vote: 6-0

### **D. Approval of the 2021-2022 Fiscal Year Budget**

Matt McDaniel advised the Board that attached to the budget amendment resolutions they would find schedules of the proposed changes to the General Fund, Debt Retirement Fund, Debt Service Fund, Capital Projects Fund, Sinking Fund, Bookstore Fund, Caring Steps Fund, Food Service Fund, and Student/School Activity Fund. All of the proposed amended budgets were reviewed in detail at the May 17, 2021, Board of Education work session.

Board discussion included appreciation to the team and reiteration that the budgets remain unchanged from what was presented during the May 17 work session. Dr. Shaner also reminded the Board that the state budget has not yet been approved.

Public comment included decrease in budget for instructional staff and increase in budget for Caring Steps Fund (Michelle Chittick).

Motion to approve the Approval of the 2021-2022 Fiscal Year Budget, as presented.

Moved by: Mike Zabat

Supported by: Barb Anness

Vote: 6-0

### **E. Approval of the 2020-2021 Fiscal Year Budget Amendment**

Matt McDaniel advised the Board that attached to the budget amendment resolutions they would find schedules of proposed changes to the General Fund, Debt Service Fund, Capital Projects Fund, Sinking Fund, Bookstore Fund, Caring Steps Fund, Food Service Fund, and Student/School Activity Fund budgets. All of the proposed amended budgets were reviewed in detail at the May 17, 2021 Board of Education work session.

The General Fund budget revenue decreased \$5,333,003 due to one-time COVID-19 funding and a \$65 per pupil decrease while expenditures decreased \$5,290,244 mainly due to forecasted salary and benefit changes. Fund balance is projected to decrease by \$1,840,229 to \$34,891,095.

The Debt Service Fund budget revenue decreased \$9,407,974 due to decreased property tax collections while expenditures decreased \$8,386,950 due to a decrease in bond principal and interest payments. Fund balance is projected to decrease by \$1,264,020 to \$1,273,685.

The Capital Projects Fund budget revenue decreased \$106,203 due to a decrease in interest revenue and rebates while expenditures decreased \$7,183,391 due to a decrease in a capital outlay. Fund balance is projected to decrease by \$11,606,731 to \$5,293,516.

The Sinking Fund budget revenue increased \$405,736 due to an increase in property tax collections while expenditures decreased by \$4,376,400 due to a decrease in capital outlay. Fund balance is projected to decrease \$1,896,509 to \$2,101,148.

The Bookstore Fund budget revenue increased by \$56,000 and expenditures increased \$38,205 due to an anticipated resumption of normal operations. As a result, revenue and expenditures offset and fund balance is projected to remain \$58,981.

The Caring Steps Fund budget revenue increased \$302,430 due to increased tuition while expenditures increased by \$302,430 due to increased operational costs. As a result, revenue and expenditures offset and fund balance is \$0.

The Food Service Fund budget revenue increased \$1,664,284 while expenditures increase \$1,506,568 due an anticipated resumption of normal operations. Fund balance is projected to decrease \$33,361 to \$1,207,501.

The Student/School Activity Fund budget revenue increased \$1,248,873 while expenditures increased \$955,299 due to an anticipated resumption of normal operations. Fund balance is projected to increase \$93,972 to \$1,158,042.

Moved by: Michelle Bueltel

Supported by: Kevin Beers

Vote: 6-0

### **F. Renewal of the district memberships to the Michigan High School Athletic Association (MHSAA) \$0; the Michigan Association of School Boards (MASB) \$9,492.00; and the MASB Legal Trust Fund \$493**

Matt McDaniel stated that this resolution is to renew the district membership to the Michigan High School Athletic Association and the Michigan Association of School Boards in the amount of \$9,492 and the MASB

Legal Trust Fund in the amount of \$493.

Motion to approve the renewal of the district membership to the Michigan High School Athletic Association (MHSAA) \$0; the Michigan Association of School Boards (MASB) \$9,492.00; and the MASB Legal Trust Fund \$493, as presented.

Moved by: Barb Anness

Supported by: Scott Muska

Vote: 6-0

### **G. 2021 – 2022 Organizational Items**

All items remain the same from the 2021-2022 school year, with the following revisions:

Page 1

- Sinking Fund account has been added

Pages 2

- Bank of New York Mellon and U S Bank have been removed from Bond Debt Service Accounts

Motion to approve the 2021-2022 Organizational Items, as presented.

Moved by: Mike Zabat

Supported by: Michelle Bueltel

Vote: 6-0

### **Additional Business**

#### **A. Citizens Present at the Meeting**

Caren Stajninger addressed the Board regarding improved transparency.

Michelle Chittick addressed the Board regarding her appreciation of Stoney Creek High School staff and administration.

#### **B. Members of the Administration**

Dr. Shaner thanked the staff and the Board of Education for their dedication and service; appreciation of everyone who assisted with and attended graduation; and that the District intends to open as a “normal” year in full in the fall.

#### **C. Members of the Board of Education**

Michelle Bueltel expressed her appreciation of how the District persevered through a very difficult year and looks forward to a normal 21-22 school year. She also thought the graduation ceremonies were amazing.

Scott Muska spoke of how strong bonds are built when faced with difficult situations.



Barb Anness spoke about the growth that comes from reflecting on a difficult year.

Kristin Bull expressed her appreciation for the District's leadership.

**Adjournment**

A motion was made to adjourn the meeting at 8:16 p.m.

Moved by: Barb Anness

Seconded by: Kevin Beers

Vote: 6-0

Respectfully submitted:

Approved by:

Christina Whitmore  
Recording Secretary

Secretary, Board of Education

