

Student Records Notice

Information no longer relevant to and necessary for the provision of educational services to a student who has attended Millcreek Schools shall be destroyed annually by the Millcreek Township School District. A written record of a student's personally identifiable information (name, address, telephone number, grades, attendance records, classes attended, grade level completed, and year completed) shall be maintained for at least 100 years beyond the date the student attains the age of twenty-four.

The District will destroy all educational records, except for personally identifiable information as listed above, for all students who had an Individualized Education Plan (special education) and who graduated any year prior to and including June 2014. These records will be destroyed on October 27, 2020. Those who want to claim their own special education records must call 835-5352 to make an appointment to secure their personal records at the Millcreek Education Center.