



## **EAGLE College Prep Mitigation Plan for the 2021-22 School Year**

We have developed our Mitigation Plan, Health and Safety Guidelines, and our Policies and Procedures for school operations based on tangible, evidence-based recommendations, and CDC guidelines. We have included school leaders, teachers, and community members when creating our plans. We will implement these organization policies unless they are further clarified by local mandates. Adherence to local mandates will supersede our organization policies. Local mandates may come from State & Local Government, State & Local Health Authorities, Arizona Department of Education, or Arizona State Board for Charter Schools.

### **School Options for the 2021-2022 School Year**

To allow families the option that best fits their child's schooling needs, EAGLE College Prep is offering two school options for the 2021-22 school year.

#### **EDUCATIONAL OPTIONS**

**OPTION 1 - In-Person Classroom Instruction available at EAGLE College Prep Maryvale, EAGLE College Prep Mesa, EAGLE College Prep Phoenix South, and EAGLE College Prep South Mountain** - Classes will take place on campus and will incorporate health, safety and social distancing protocols, where feasible. Our four school locations will follow their comprehensive health and safety plans based on the most updated guidance available.

**OPTION 2\* – Enrollment at EAGLE College Prep Online Arizona** - \*Pending approval of Arizona State Board for Charter Schools. Students will learn virtually through Google Classroom from a remote location such as home. To aid in this model of learning, EAGLE is lending a Chromebook to each scholar for the 2021-2022 school year. Some additional notes about the online learning option for this coming year:

- Families must register their child at EAGLE College Prep Online Arizona. This is a separate school entity and we ask that families enroll and commit for a minimum of one quarter.
- Internet access – this is a key component of online learning. Families will need to ensure stable internet access for their child during class times.
- Support Supervisor – all scholars will need an adult available during school hours committed to assisting the students with instructional or technical issues that may arise. This person commits to be an at home support as needed and the point of contact for communication between the school and home.

## SCHOOL CLOSURE

EAGLE College Prep may close to in person instruction due to one of the following:

- State or Governor Mandated school closure for in-person instruction.
- Local Health Department mandated school closure for in-person instruction.

The following will trigger a school investigation that is reported to the school CODF teams for further review to determine if a motion to close schools should be presented to the school board. This includes:

- Arizona Department of Health School Metrics move into the Substantial spread zone.
- 10% or more of in person students sent home with COVID like symptoms.
- 35% or more of staff reporting absence due to illness.

At any time if two confirmed cases are reported in one class, the Maricopa County Department of Health will be notified, and action will be taken based on their recommendations.

## SCHOOL REOPENING AFTER A CLOSURE

EAGLE will work closely with the Arizona State Department of Health, Maricopa County Department of Public Health, and local health officials to determine the best time for reopening based on guidance from these entities. The school CODF team will continue to monitor this guidance and follow the Arizona State Department of Health guidelines for reopening schools.

If state metrics are still in the ‘Substantial Spread’ zone, the school CODF teams will continue to monitor the closure to determine if a motion to open schools should be presented to the school board based on the school’s adherence to the Mitigation Plan, transmission within the schools, and guidance from state, county, and local health departments. The School Board will make the final decision to reopen schools for Hybrid or In-Person instruction.

## **Health and Safety Guidelines**

We have developed our own set of Health & Safety Guidelines, Policies and Procedures for school operations based on tangible, evidence-based recommendations, and CDC guidelines. We will implement these organization policies unless they are further clarified by local mandates. Adherence to local mandates will supersede our organization policies. Local mandates may come from State & Local Government, State & Local Health Authorities, Departments of Education, or Charter/Choice Authorizers.

Detailed plans can be found in the Health & Safety School Reopening Plan located at

[https://drive.google.com/file/d/1-yWh\\_eUr2rCG-1bdMEUllzBcCEPYBYnz/view?usp=sharing](https://drive.google.com/file/d/1-yWh_eUr2rCG-1bdMEUllzBcCEPYBYnz/view?usp=sharing)

## **Health & Safety Foundational Principles**

#### Reducing Time & Exposure

- Reduce the duration of human-to-human interactions
- Reduce the level of exposure when interactions do occur
- Social Distancing + Optional Masks
- Hygiene

#### Monitoring

- Open communication so that students, families, and staff feel comfortable sharing when someone shows signs of COVID-19 symptoms.
- Develop systems to regularly monitor student and staff symptoms
- Communicate quickly

### **4 Layers Approach**

Guidelines are based on four layers on a school campus which are gradually less restrictive leading to the classroom. We will aggressively seek to prevent sickness from entering our building and limit interactions between classes within the building. These layers allow the classroom to return to as much normalcy as possible. The classroom is where students have the most freedom to optimize the learning environment.

- Outside of School (Most Restrictive):
  - Full adherence to local health and CDC guidelines
  - New policies related to health/safety for admittance into school buildings for staff, students, and visitors
- At the Entrance (Highly Restrictive):
  - Screening of individuals entering our buildings, restrictions on non-essential visitors.
- At the School including in the building and in common areas
  - Social Distancing, Masks optional, rigorous cleaning
- In the Classroom
  - Student learning returns to as normal as possible with additional Health & Safety best practices.

We know that it will take every member of our school community – students, parents, staff and leaders to mutually commit to keeping our schools safe.

### **Staying Home When Appropriate**

- We will educate staff and families about when they/their child should stay home and when they can return to school and provide a questionnaire for families to review each day before attending school

## **Upon Arrival**

### Arriving by Car

- Individuals must stay in their cars, following the directed flow of traffic, until directed to exit the car by a staff member.
- Parents who need to assist with younger scholars with car seat buckles may exit their vehicle but must stay within 3 feet of the vehicle door.
- Upon exit, scholars will wait within 3 feet of the car until directed.
- Scholars will proceed to the clearly marked waiting area. Social distancing must be maintained within the waiting area.

### Arriving for Walkers and Bikers

- Individuals may arrive on the school premise according to the normal School Arrival Policy.
- Upon arrival, proceed to the waiting area designated for Walkers and Bikers. The waiting area will have clearly marked visual cues on the ground to maintain social distancing.
- Social distancing must be maintained within the waiting area.

## **At the Entrance**

Students will stand in designated arrival line / waiting area as indicated by visual cues and use hand sanitizer when entering the building.

## **Face Coverings**

- Masks will be optional for all scholars and staff, Visitors must wear masks
  - Masks must not cause distraction
  - Masks must be worn appropriately per CDC guidelines
- Note: Regardless of the chosen option, the regular uniform policies apply to masks just as with all other aspects of the uniform.

### Face Covering Types

- Cloth Face Coverings: Cloth face coverings are acceptable for compliance with this policy provided that the face covering covers both the nose and mouth of the person and fits

snugly against the sides of the person's face with no gaps. They must be free of holes, rips, tears or stains.

- Commercially Produced Masks: Commercially produced surgical masks or respirators are acceptable for compliance with this policy but are not mandated.
- Face Shields: Face shields may be worn as a substitute for cloth face coverings. If face shields are used without a mask, they should wrap around the sides of the wearer's face and extend below the chin. Disposable face shields should only be worn for single use. Reusable face shields should be cleaned and disinfected after each use.

### **Social Distancing**

Social distancing is the practice of increasing the space between individuals and decreasing the frequency of contact to reduce the risk of spreading a disease. It is recommended to maintain social distancing of 3 to 6 feet between individuals.

### **SPED/ELL/Title Pull-Out Services**

All pull-out services including Special Education Services (SPED, OT, SLI, etc.), English Language Learners, and Title I small group intervention supports will be scheduled by grade level or grade level bands as appropriate for the group. Grade level bands are K-2, 3-5, 6-8. All staff will ensure that each classroom and supplies used are cleaned between each student group or student use. Staff will ensure that students are adhering to classroom entry/exit procedures and hallway procedures at all times.

### **Hygiene Instruction**

Teachers will give formal lessons on hygiene including:

- The proper way to wash hands
- Covering coughs and sneezes
- Properly Wearing Face Coverings

### **Hand Cleaning Stations**

Hand cleaning supplies will be readily available in classrooms, bathrooms, and offices. These will include sinks with antibacterial soap dispensers and paper towels and waterless hand sanitizer.

### **Hand Cleaning Routines**

Hand Washing and/or Hand Sanitizing should be part of the classroom schedule including the following times

- Upon entering the classroom
- Before and After Meals
- Before leaving the classroom
- After utilizing the bathroom
- After utilizing Ed Tech
- After any other cleaning activities in the classroom

## **Hallways**

Movement in the hallways should be in a schoolwide one-way (clockwise or counterclockwise direction).

- If this is not possible, walking routes should be set up to do everything possible to keep classes from passing by each other.
- Classes should limit / eliminate stopping in the hallways as this creates a traffic jam for other classes.

## **Student Bathrooms**

### Assigned Bathrooms

Each classroom is assigned a designated set of bathrooms that they consistently use. These are color coded and students will have designated passes indicating which bathroom to use.

### Scheduled Bathroom Breaks

Schedules account for whole class bathroom breaks multiple times per day to limit/eliminate scholars in the hallways. One class per set of boys/girls bathrooms should be at the restroom at one time. Hands should be washed after every trip to the restroom.

### Scholar Bathroom Breaks – Unscheduled

Teachers will have the bathroom break schedule for the whole school. This will allow teachers to ensure that student are directed to use an unoccupied restroom if they are in need of an unscheduled bathroom break.

## **Breakfast & Lunch**

- Students will wash hands before and after food service.
- Students will be served in assigned seats in the designated lunch areas.
- Distancing will follow established guidelines.
- Catering staff will follow school safety protocols, including masks and temperature scans.

## **Outdoor Spaces & Recess**

- Classrooms can safely be in the outdoor space at one time while maintaining the rules of their classroom.
- Recess & outdoor activities must be staggered to limit social interactions between groups while following the guidelines for outdoor space.

## **Events and Field Trips**

All Non-essential events & Field Trips are to be based in community data until further notice.

Events, when permissible by local health authorities, must be submitted to Regional Executive Director for approval.

### **Visitors Policy**

ALL Visitors must remain outside of the school building on designated social distancing marks leading to front door and wait to be granted access for screening procedure.

- Non-essential visitors will be asked to schedule an appointment and return at their scheduled time.
- Parents/Volunteers require principal approval and arrive at approved times

Parents picking up children during the day

- Pickup Procedure Options
  - Option A: Will remain in their cars and call the school office notifying the front desk of their intent to pick up their child.
  - Option B: Will remain outside of the school building on designated social distancing marks and wait for their child.
- Once the child is at the front desk, they will be released to their parent.
- Sign out or confirmation that they are going to a designated guardian.
- Visitors must wear masks in the building

### Essential Visitors

Essential visitors are defined as anyone who we are legally required to allow entry to the building and only if they have a valid legal reason to be there. This may include but is not limited to: Police, CPD/CPS, and social workers, SpEd, Title I, and interpreters

- Essential Visitors will enter through the main entrance
  - EVs will complete the Wellness Check Questionnaire
  - EVs will read school Safety & Health procedures to be followed and sign
- Contract service providers will adhere to employee guidelines

### Parents/Guardians as Essential Visitors

Parents/guardians only become essential visitors when the school principal deems that it is in the best interest of the school to allow them to access the building to escort their child from the building. Parents/guardians will follow all essential visitor procedures.

## **CLEANING PROCEDURES AND PROCESSES**

### **Classroom Cleaning**

COVID-19 may survive on certain surfaces for some time, it is possible to get infected after touching a virus contaminated surface and then touching the mouth, eyes, or nose. Cleaning should be performed per established protocols followed by disinfection when appropriate.

#### Times During the Day

- After breakfast
- Before Lunch
- After Lunch
- Before End of Day

#### Cleaning Activities

- Wipe down tables and desks
- Wipe down chairs
- Identify and wipe down high touch areas
- Identify and wipe down common areas – guided reading tables, library, etc.

#### **Technology Cleaning**

Scholars will clean the keyboard, mouse, touch screen and space on the desk in front of the keyboard prior to using.

#### **Classroom Cleaning Materials**

Stock classrooms and common meeting and gathering spaces with cleaning and disinfecting supplies including:

- Face tissues
- Hand sanitizer
- Disinfecting wipes

#### **Nightly Cleaning**

The Facilities team create a Nightly Cleaning Plan & Checklist including:

- Routine Cleaning Schedule
- List of what needs to be cleaned
- Procedures for cleaning and disinfecting
- Resources and equipment needed

#### High Frequency Surfaces

- Desks, tables and countertops
- Doorknobs, handles and light switches
- Phones, keyboards, and touch screens

- Faucets, sinks, and toilets

## COMMUNICATION PLAN

Parent and Family communication is an essential part of the plan for ensuring EAGLE families have the latest information regarding school opportunities to make the best decisions possible. EAGLE will continue to provide families with regularly updated information utilizing:

- Email and Text Messaging
- Information posted to the EAGLE Website – <https://eagleprep.org/>
- Class Dojo
- School Social Media sites such as Facebook and YouTube

Schools will also provide information through students Google classroom portal, providing feedback on lessons and further communication at the classroom level. School Newsletters will be emailed to families or be available on the schools Class Dojo page.

All families are encouraged to contact the school with any questions they may have.

For more information about the Arizona Department of Health “Safe Returning to In-Person Instruction” visit:

<https://files.constantcontact.com/cbebfe4e101/6b83815e-a74c-41e7-a50a-8c50f98d489f.pdf>

ADHS County Level School Benchmark data can be found at

<https://www.azdhs.gov/preparedness/epidemiology-disease-control/infectious-disease-epidemiology/index.php#novel-coronavirus-schools>