

**DSC International School**  
**Acceptable Use Policy and Digital Consent**  
**Pre-Grade 1 to Grade 6**

Students have access to various types of Learning Technologies on Campus. Ensuring these devices and digital access are used appropriately in the classroom and at home is a team effort that requires the cooperation and support of our students, parents, teachers and the school's support staff.

DSC International School values the ethical and safe use of information technologies, digital access, and digital learning tools to enhance student learning and demonstrate mastery of skills. Students will have access to a wide variety of digital technologies, sites, and Apps using school technology or their own devices. As a community of learners, we will work together to build a set of skills and attitudes that ensure that technology is used appropriately. Our commitments will extend beyond the classroom and beyond the school and we will involve parents and guardians in this process by offering workshops on how to support your child in using technology at home and guidance in safe use of technology and technology blocking Apps.

**Appropriate Use Policy (AUP)**

This Appropriate Use Policy was designed to promote the safe, ethical, responsible, and legal use of the digital systems and learning technologies at school and home. We encourage families to use some of these rules to help establish family-based guidelines for the appropriate use of technology at home. Parents who would like additional advice on creating family-based guidelines may contact one of our ICT Educational Specialist. ([ICT@dsc.edu.hk](mailto:ICT@dsc.edu.hk))

**DSC Technology Guiding Principle for Safe Use**

These guidelines were developed with the input of DSC students:

**As a digital citizen, I will....**

- T.H.I.N.K. before I post
- use my technology to create, collaborate, and contribute
- never agree to go to see a stranger I have met online
- speak with my parents or teacher before responding to a stranger's message or email
- let my teacher and parents know if my laptop/device is broken or is not working
- take care of my technology and the School's technology I use
- install an antivirus program to avoid computer viruses
- use my laptop/device carefully and wisely
- take photos of someone only after asking for permission
- share online only things I create (after I have permission from my teacher/parent)
- participate in online learning and use technology to demonstrate skill development

**Before You Post**  
**THINK**



- T** - is it True?
- H** - is it Helpful?
- I** - is it Inspiring?
- N** - is it Necessary?
- K** - is it Kind?

**As a digital citizen, I will not....**

- cyberbully;
- spread hate, sexism, or racism;
- post anything bad on the internet, social media or online learning platforms that might hurt someone's feelings;
- access and share online content that is offensive;
- use a device in the class without permission;
- use social networking Apps during class time without the teacher's permission;
- not use any device to copy, save or share things that do not belong to me (copyright);
- download songs or movies that belong to someone else;
- give my password to anyone other than my parents or teacher (if they request it); or
- give out my full name, my address, my telephone number or the name and address of the School over the Internet or by email