

**Amherst Exempted Village Board of Education**  
550 Milan Avenue  
Amherst, OH 44001  
(440) 988-4406 - Fax (440) 988-4413

Regular Board Meeting - Monday, August 16, 2021 at 5:30 P.M.  
M.L. Steele Creative Learning Center  
450 Washington St.  
Amherst, OH 44001

Each meeting of the Amherst Board of Education is held in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

**AGENDA**

1. Call to Order:

**Meeting called to order by:**

**Time:**

2. Pledge of Allegiance.

3. Roll Call:

Mr. Ron Yacobozzi, Board President - **Present / Absent**

Mr. Marc Zappa, Board Vice President - **Present / Absent**

Mr. Rex Engle, Board Member - **Present / Absent**

Mrs. Teresa Gilles, Board Member - **Present / Absent**

Mrs. Valerie Neidert, Board Member - **Present / Absent**

4. Recommendation to adopt the agenda as presented, including any addendum(s).

**Roll call vote:**

**Mr. Engle \_\_\_\_\_, Mrs. Gilles \_\_\_\_\_, Mrs. Neidert \_\_\_\_\_, Mr. Yacobozzi \_\_\_\_\_, Mr. Zappa \_\_\_\_\_**

5. Recommendation to appoint a board member as the delegate and an alternate for the Amherst Schools Annual Business Meeting of the Ohio School Board Association to be held on 11/8/2021.

**Roll call vote:**

**Mr. Engle \_\_\_\_\_, Mrs. Gilles \_\_\_\_\_, Mrs. Neidert \_\_\_\_\_, Mr. Yacobozzi \_\_\_\_\_, Mr. Zappa \_\_\_\_\_**

6. Hearing of the Public:

The Public Participation section of the Board of Education's agenda is specifically designed for the public to address the Board with their compliments and/or concerns. The Board welcomes and appreciates your comments. If you wish to address the board regarding a problem, please consider the following: First, your comments should be factual and respectful of the rights of others. Second: before addressing the Board with a specific problem, it is the Board's hope that you have first addressed the problem with the appropriate teacher, staff member or administrator. Individual statements should not exceed five (5) minutes and total time shall be a maximum of minutes (30) minutes.

(If planning to address the Board, please complete the sign-in sheet).

**Notes:**

7. Treasurer's Report: Mrs. Amelia Gioffredo

**Notes:**

8. Treasurer's Recommendations:

A. That the Amherst E.V. Board of Education amend and/or approve the board minutes for the July 26, 2021 Regular Board meeting.

B. That the Amherst E.V. Board of Education approve the treasurer's financial reports for the month of July, 2021 as per exhibits 8A, 8B, 8C and 8D.

C. That the Amherst E.V. Board of Education approve the revision of appropriations and the "412 certificate."

- 300-9001 Comets Live from \$5,000 to \$45,000
- 018-9013 Nord Principal from \$90,000 to \$100,522

D. That the Amherst E.V. Board of Education approve the following fund-to-fund transfer(s):

- 001-0000 General Fund to 300-9001 Comets Live for \$7,500

E. That the Amherst E.V. Board of Education approve the Treasurer as the designated records custodian for the Amherst E.V. School District.

F. That the Amherst E.V. Board of Education acknowledge and approve the Treasurer/CFO as the designated official custodian of a government account(s), as required by the FDIC (Federal Deposit Insurance Corporation).

G. That the Amherst E.V. Board of Education acknowledge and approve the income earned from commercial paper and bankers' acceptances, and the purchase and sale activity of the same, pursuant to Ohio Revised Code 135.142, and submit required documentation to the Ohio Department of Education. (*see exhibit 8E*)

H. That the Amherst E.V. Board of Education accept and acknowledge the receipt of the following donations to the Amherst Schools:

- Amherst Rebels Baseball for a \$250 donation to the 2021-2022 Special Olympics Program.
- Nordson Corporation for a \$7,500 donation to the Comets Live Program.

**Roll call vote:**

Mr. Engle \_\_\_\_\_, Mrs. Gilles \_\_\_\_\_, Mrs. Neidert \_\_\_\_\_, Mr. Yacobozzi \_\_\_\_\_, Mr. Zappa \_\_\_\_\_

9. Superintendent's Report: Mr. Steve Sayers

**Notes:**

10. Administrative Committee Reports:

A. Mr. Mike Molnar, Assistant Superintendent

**Notes:**

B. Mrs. Sarah Walker, Director of Student Services

**Notes:**

C. Mr. Rex Engle, JVS Representative

**Notes:**

D. Other Reports: (Administrative Standing Committees)

**Notes:**

11. Personnel Recommendations:

A. That the Amherst E.V. Board of Education accept the following resignations as indicated and authorize the Superintendent and/or Treasurer to execute any necessary documents relating to separation of employment:

- **Michael Beatty**, Bus Driver, effective 8/14/2021
- **Sarah Herold**, Paraprofessional, Nord, effective 8/1//2021
- **Barbara Johnson**, Comet Kids Aide, effective 8/10/2021
- **Bethzida Rivera**, Bus Driver, effective 8/3/2021

B. That the Amherst E.V. Board of Education employ the following individual(s), as indicated, on a 30 or 60-day probationary contract, for the 2021-2022 school year pending completion of all employment requirements, including but not limited to a background check. Proper placement on the negotiated salary schedule pending verification of all prior experience:

- **Sydney Bailey**, 60-day probationary contract, PT Monitor, Nord, effective 8/19/2021
- **Amber Boggus**, 60-day probationary contract, PT Monitor, AJH, effective 8/19/2021
- **Aleisha Fossie**, 60-day probationary contract, Teacher Aide, AJH, effective 8/16/2021
- **Michael Holp**, 60-day probationary contract, Custodian II/Cleaner, MLS., effective 8/16/2021
- **Laura Janosik**, 60-day probationary contract, PT Monitor, Nord, effective 8/19/2021
- **Brittany Jones**, 60-day probationary contract, PT Monitor, Nord, effective 8/19/2021
- **Colleen Kessler**, 60-day probationary contract, Student Attendant, Murray Ridge School, effective 8/26/2021
- **Bobbie Kiser**, 30-day probationary contract, Custodian II/Cleaner, AJH, effective 8/11/2021
- **Heather Lopez**, 60-day probationary contract, Student Attendant, Nord, effective 8/19/2021
- **Melvian Mendez**, 60-day probationary contract, PT Teacher Aide, Nord, effective 8/16/2021
- **John Overdorff**, 60-day probationary contract, 186-day, PT Custodian II/Cleaner, MLS, effective 9/7/2021
- **Gregory Sovizral**, 60-day probationary contract, PT Monitor, AJH, effective 8/19/2021
- **Weldon Hawk**, 60-day probationary contract, FT Bus Driver, effective 8/17/2021

C. That the Amherst E.V. Board of Education employ the following certified individuals, on a one-year limited contract, as indicated, for the 2021-2022 school year pending completion of all employment requirements, including but not limited to a background check and proper certification/licensure. Proper placement on the negotiated salary schedule pending verification of all education training and prior experience submitted to the Amherst Schools:

- **John Matokovich**, Paraprofessional, Nord, effective 8/17/2021

D. That the Amherst E.V. Board of Education employ the following on a long term substitute/leave of absence contract for the 2021-2022 school year, pending completion of all employment requirements, including but not limited to a background check and proper certification/licensure. Proper placement on the negotiated salary schedule pending verification of all education training and prior experience submitted to the Amherst Schools and is in accordance with the ATA negotiated agreement as per Article II section 2.09.

- **Chandler Chikik**, Guidance Counselor, Nord, effective 8/17/2021
- **Brooke Hennes**, Preschool Teacher, Powers, effective 8/17/2021

E. That the Amherst E.V. Board of Education employ the following individual(s) as certified and/or classified substitutes for the 2021-2022 school year, as indicated, with compensation at the board approved substitute rates pending completion of all employment requirements, including, but not limited to licensure/certification (if required) and a BCI & FBI background check, as per **attachment 11A**.

F. That the Amherst E.V. Board of Education approve the changes in contracted status for the following individuals for the 2021-2022 school year as indicated:

- **Sandra Dobias**, Monitor, from AHJ to MLS
- **Jacqueline Dutton**, PT Monitor, Powers, from 3.0 hours/day to 3.5 hours/day
- **Ashley Florek**, PT Cook/Cashier, from MLS to PT Cook/Cashier, at Powers
- **Lisa Lewandowski**, PT Cook/Cashier, MLS from 4.0 hours/day to 5.0 hours/day
- **Jessica Luca-Crum**, PT Monitor, Powers, from 3.0 hours/day to 3.5 hours/day
- **Rebecca McArthur**, Preschool Teacher, Powers to Intervention Specialist, Powers
- **Evangeline McGee**, PT Monitor, Nord to FT Teacher Aide, Nord
- **Jackie Miller**, PT Bus Driver to FT Bus Driver
- **Melissa Rodgers**, PT Bus Driver to FT Bus Driver
- **Margaret Settle**, PT Monitor, Powers, from 3.0 hours/day to 3.5 hours/day
- **Kathy Smith**, PT Cook/Cashier, 3.5 hours/day at Powers to PT Cook/Cashier, 4.0 hours/day at MLS
- **Beth Strawn**, PT Monitor, Powers, from 3.0 hours/day to 3.5 hours/day
- **Michael Walters**, Custodian, from Nord to AJH, effective 8/16/2021
- **Heidi Walsh**, Monitor/Mail Delivery, AJH, from 3.0 hours/day to 5.25 hours/day
- **Joyce White**, Intervention Specialist, Powers to .8 Preschool Itinerant Teacher, Powers

G. That the Amherst E.V. Board of Education grant a supplemental contract to the following individuals for the fall and/or year round extra curricular activities during the 2021-2022 school year, pending completion of all employment requirements, including but not limited to Pupil Activity Permit, if required for positions, and a BCII and FBI background check with compensation at the board approved rate:

- **Charles Gullett**, Football Volunteer
- **Britton Musal**, Varsity Assistant Football Coach
- **Megan Parker**, Cross Country Volunteer
- **Joseph Talpas**, Varsity Assistant Football Coach

H. That the Amherst E.V. Board of Education employ the following individuals **Title Tutors** for the 2021-2022 school year with proper placement on the negotiated salary schedule pending completion all employment requirements, including but not limited to a background check and proper ODE teaching licensure. These are Title I and Title III federal grant expenditures, as per **attachment 11B**.

I. That the Amherst E.V. Board of Education employ the following as **student workers**, at a rate of \$8.80 (minimum wage) per hour:

- **James P'Simer**, Custodial, effective 8/19/2021
- **Jacob Schneider**, Technology, effective 8/19/2021
- **Nathan Yonts**, Custodial, effective 8/19/2021

J. That the Amherst E.V. Board of Education approve up to fifteen (15) hours of extra duty for **Colleen Kessler**, to complete training at Murray Ridge School on 8/11/2021 and 8/12/2021, and three (3) hours for **Evangeline McGee**, to assist with summer services on 8/10/2021, with compensation at their regular rate of pay.

K. That the Amherst E.V. Board of Education approve the unpaid leave of absence for **Joy Jeffries**, on or about 9/20/2021 through 10/26/2021.

L. That the Amherst E.V. Board of Education approve up to twenty-two (22) hours of summer professional development for **Aniseh Antush**, **Alexandra Costello** and **Rebecca McArthur**, at a rate of \$14.29 per hour for the Bridges Math Program.

M. That the Amherst E.V. Board of Education approve up to eight (8) hours per person of summer professional development for the Special Education Kick off on 8/16/2021, to be paid at the summer professional rate of \$14.29 per hour, as per **attachment 11C**.

N. That the Amherst E.V. Board of Education approve the new/revised job descriptions for **Student Services Secretary** (formerly Special Education Secretary) as per **attachment 11D**.

O. That the Amherst E.V. Board of Education change the title of **Haydiee Perkins** from **Special Education Secretary** to **Student Services Secretary** with no changes in compensation.

P. That the Amherst E.V. Board of Education approve a \$100 stipend per event, for **Doug (Charles) Cogdell** and **Matthew Smith** for the Comets Live Program.

Q. That the Amherst E.V. Board of Education approve the list of student workers for the Comets Live Program, to be paid at minimum wage (\$8.80/hour) as per **attachment 11E**.

**Roll call vote:**

**Mr. Engle \_\_\_\_\_, Mrs. Gilles \_\_\_\_\_, Mrs. Neidert \_\_\_\_\_, Mr. Yacobozzi \_\_\_\_\_, Mr. Zappa \_\_\_\_\_**

**12. Educational Recommendations:**

A. That the Amherst E.V. Board of Education accept a resolution for the **Career-Technical Education (CTE) Middle Grades Waiver** as per **attachment 12A**.

B. That the Amherst E.V. Board of Education approve the agreement with **Silver Lining Group** for the 2021-2022 school year as per **exhibit 12A**.

C. That the Amherst E.V. Board of Education approve the contract with **Applewood Centers** for Special Education and certain related services for specific student(s) as per **exhibit 12B**.

D. That the Amherst E.V. Board of Education approve the contract with **Sunbelt Staffing, LLC** for the 2021-2022 school year as per **exhibit 12C**.

E. That the Amherst E.V. Board of Education approve the 2021-2022 **Comet Academy Handbook** as per **exhibit 12D**.

F. That the Amherst E.V. Board of Education approve the yearbook agreement with **Jostens**, as per **exhibit 12E**.

**Roll call vote:**

**Mr. Engle \_\_\_\_\_, Mrs. Gilles \_\_\_\_\_, Mrs. Neidert \_\_\_\_\_, Mr. Yacobozzi \_\_\_\_\_, Mr. Zappa \_\_\_\_\_**

**13. Business Recommendations:**

A. That the Amherst E.V. Board of Education approve bus routes and authorize the Transportation Supervisor to make adjustments to all bus routes/stops as needed throughout the 2021-2022 school year as per **exhibit 13A**.

B. That the Amherst E.V. Board of Education approve the **Transportation Manual** as per **exhibit 13B**.

C. That the Amherst E.V. Board of Education approve the contract with **Lorain County Public Health** for the **Community Health Investment Grant** as per **exhibit 13C**.

**Roll call vote:**

**Mr. Engle \_\_\_\_\_, Mrs. Gilles \_\_\_\_\_, Mrs. Neidert \_\_\_\_\_, Mr. Yacobozzi \_\_\_\_\_, Mr. Zappa \_\_\_\_\_**

14. Adjourn to executive session to discuss personnel employment item, with no action to be taken.

**Roll call vote:**

**Mr. Engle \_\_\_\_\_, Mrs. Gilles \_\_\_\_\_, Mrs. Neidert \_\_\_\_\_, Mr. Yacobozzi \_\_\_\_\_, Mr. Zappa \_\_\_\_\_**

15. Adjournment.

**Roll call vote:**

**Mr. Engle \_\_\_\_\_, Mrs. Gilles \_\_\_\_\_, Mrs. Neidert \_\_\_\_\_, Mr. Yacobozzi \_\_\_\_\_, Mr. Zappa \_\_\_\_\_**

**ADDRESSING THE BOARD:**

School patrons are reminded when addressing the Board, statements about school employees, students or parents must be accurate and that all remarks made at a public board meeting are subject to the libel and slander laws of the State of Ohio.

Patrons wishing to meet privately with the school board are asked to contact the Superintendent prior to the Board meeting so that the agenda may be adjusted and a time can be arranged.

**MEETINGS AND EXECUTIVE SESSIONS:**

This meeting and notices of all meetings are in compliance with O.R.C. 121.22. This Board of education shall discuss in Executive Session only those items allowed in O.R.C. 121.22.

Board of Education members receive their copies of the agenda 72 hours prior to each meeting. This provides them with time to review all items, request additional information, if needed, and establish a position prior to the call for a vote.

**Certified Subs**

Barak, Myranda  
Beursken, Diana  
Bischof, Antina  
Braun, Kylie  
Bremer, Jacques  
Cole, Randal  
Dolan, Linda  
Evans, Katharine  
Griffin, Michele  
Hoffman, Amy  
King, Kathy  
Kramer, Stephanie  
Long, Rachel  
Masters, Deborah  
Masters, John  
McKissick, Vanessa  
Naymik, Zachary  
Neal, Judy  
Norris, Rachel  
Norton, Karen  
Wenger, Kathleen  
Werner, Suzanne  
White, Robert

**Classified subs**

Transportation:  
Beatty, Michael  
Blaser, Carol  
Elliot, Mary  
Gilkerson, Nancy  
Krause, Micheline  
Lynch, Constance  
Pena, Benjamin  
(Mechanic)  
Schmitkons, John  
Sprague, Brad  
Rivera, Bethzida  
**Other departments:**  
Alspach, Meredith  
Barnes, Jessica  
Bennett, Roni  
Cumberledge, Cherri  
Donat, Lyndsey  
Dulemba, Edward  
Durica, Jessica  
Dutton, Jacqueline  
Garries-Longstreth,  
Barbara  
Grisel, Tom  
Ketchesin, Sherri  
Kucirek, Ember  
Overdorff, John  
Pass, Sue  
Patrick, Elise  
Rice, David  
Rourke, Linda  
Santiago, Stephanie  
Strauser, Tyler  
Swift, Julie  
Temple, Mary  
Walsh, Heidi

2021-2022 Title Tutors

**Powers (K-3)**

Lydia Edwards

Kelly Park

Michael Rutar

Jenna Stack

**Nord (4-5)**

Elizabeth Dlugosz

Laura Hause

**AJH (6-8)**

Kimberly Koller



Up to eight (8) Summer PD hours (Special Education Kick-Off, August 16) paid at the contracted Summer PD rate of \$14.29 per hour

Acheson, Molly  
Antush, Aniseh  
Baon, Kelly  
Boyer, Jennifer  
Brooks, Paula  
Cesear, Myra  
Costello, Alexandra  
Forthofer, Jennifer  
Galloway, Jill  
Haley, Maureen  
Harcula, Lisa  
Hennes, Brooke  
Hilivers, Katherine  
Hirsch, Catherine  
Hober, Gia  
Kasler, Katelyn  
Kempainen, Sara  
Korek, Christopher  
Kovach, Beth  
Kowalsick, Kristen  
Leavitt, Tiffany  
Long, Kaye  
Marty, Russell  
McArthur, Rebecca  
McMullen, Courtney  
Miller, Holly  
Pazder, Elizabeth  
Rush, Jennifer  
Schenk, Lisa  
Tilk, Lisa  
Waldon, Kelly  
Walker, Colene  
Wenzell, Emily  
White, Joyce  
Zimmerman, Wendy

AMHERST EXEMPTED VILLAGE SCHOOL DISTRICT  
JOB DESCRIPTION

<b>Title:</b>	<b>STUDENT SERVICES SECRETARY</b>	<b>File 210</b>
<b>Reports to:</b>	Director of Student Services	
<b>Job Objectives:</b>	Performs secretarial duties for the student services department. Provides administrative support services necessary for the effective management of programs impacting student services.	
<b>Minimum Qualifications:</b>	<ul style="list-style-type: none"><li>• High school diploma and a satisfactory pre-employment skill test score.</li><li>• Post-secondary secretarial or office management training is desirable.</li><li>• Meets all mandated health requirements (e.g., a negative tuberculosis test, etc.).</li><li>• Documentation of a clear criminal record.</li><li>• Complies with drug-free workplace rules and board policies.</li><li>• Bookkeeping skills and the ability to compute mathematical data accurately.</li><li>• Congenial telephone etiquette.</li><li>• Multitasking ability and strong diplomacy skills.</li><li>• Proficient in office protocol and the use of information technology systems.</li><li>• Proficient in data entry, spelling, proofreading, and the correct use of grammar.</li><li>• Proficient in the use of computer software and maintenance of office records.</li></ul>	
<b>Responsibilities and Essential Functions:</b>	<p>The following duties are representative of performance expectations. A reasonable accommodation may be made to enable a qualified individual with a disability to perform essential functions.</p> <ul style="list-style-type: none"><li>• Performs secretarial and administrative support duties. Takes the initiative to perform routine tasks independently. Organizes and maintains a functional filing system that ensures the safe retention and efficient retrieval of office records.</li><li>• Upholds board policies and follows administrative procedures.</li><li>• Promotes a favorable image of the school district. Supports community partnerships that enhance district programs and services.</li><li>• Respects personal privacy. Maintains the confidentiality of privileged information.</li><li>• Answers the telephone. Directs calls based on the nature of the inquiry. Takes/delivers messages. Manages calls efficiently to keep telephone lines open.</li><li>• Maintains an office calendar as directed. Schedules appointments as</li></ul>	

directed.

- Acknowledges visitors. Determines the reason for their visit. Answers questions. Verifies appointments. Directs visitors to the appropriate person or office.
- Prepares message boards, displays, and bulletin boards as directed.
- Keeps up-to-date with building procedures. Helps keep students, parents, and staff informed about procedural changes as directed. Refers inquiries requiring policy interpretation to administrative staff.
- Uses a computer to prepare and process information (e.g., input, compile, tabulate, post, store, retrieve, scan, modify, print, etc.).
- Verifies the accuracy of database information as directed.
- Updates student services handbooks, fact sheets, and forms.
- Maintains an inventory of test protocols, due process forms, etc.
- Processes requests for ordering by preparing purchase orders, collection/dissemination of product, and processing invoices for payment for preschool, special education, and nursing supplies and equipment.
- Processes requests for student information. Ensures that signed permission forms are on file for the release of information.
- Maintains the child management system. Prepares a list of all special education placements. Processes all special education records (e.g. 504s, IEPs and ETRs) and accurately enters information for student reporting.
- Processes paperwork for contractual services.
- Tracks out-of-district students enrolled in district special education programs. Prepares contracts, processes invoices, and records payments.
- Processes home instruction applications and monitors the accountability system.
- Prepares Title VI-B, child count, and other program reports as directed.
- Composes and types routine correspondence, memos, notes, forms, etc.
- Collects, compiles, edits, and types statistical data and reports as directed.
- Uses photocopying and duplicating equipment to reproduce documents.
- Maintains office transaction records (e.g., petty cash, receipts, contributions, etc.).
- Processes mail and faxes (i.e., incoming, outgoing, and interoffice).
- Types, duplicates, assembles, and processes routine and special mailings.
- Helps gather information and types grant/foundation proposals as directed.
- Assists with committee assignments and/or special projects as directed.
- Prepares purchase orders as directed. Maintains procurement information (e.g., transmittal letters, contracts, confirmations, warrants, price agreements, etc.).
- Monitors and reorders office supplies to maintain reliable service levels.
- Maintains forms related to administrative procedures and program functions.

- Keeps files and supplies properly stored to maintain an orderly office.
- Periodically discards archived records as directed. Follows the records retention and disposal schedule adopted by the board.
- Takes precautions to ensure staff/student safety. Watches for student behavior that may indicate a problem (e.g., profanity, teasing, bullying, distress, etc.). Intervenes and/or reports concerns to an administrator.
- Reports evidence of suspected child abuse as required by law.
- Keeps current with advances in office technology. Updates office procedures.
- Places calls for maintenance and repair services as directed.
- Cross-trains with other office staff as directed. Offers assistance when needed.
- Participates in staff meetings and professional growth opportunities as directed.
- Accepts personal responsibility for decisions and conduct.
- Wears appropriate work attire and maintains a neat appearance.
- Strives to develop rapport and serve as a positive role model for others.
- Performs other specific job-related duties as directed.

**Abilities  
Required:**

The following characteristics and physical skills are important for the successful performance of assigned duties.

- Demonstrates professionalism and contributes to a positive work environment.
- Performs prescribed activities efficiently with limited supervision.
- Reacts productively to interruptions and changing conditions.
- Effectively uses verbal, nonverbal, writing, and listening skills.
- Completes paperwork accurately. Verifies and correctly enters data.
- Maintains an acceptable attendance record and is punctual.

**Supervisory  
Responsibility:**

Under the direction of the director of special education: plans work assignments, provides instructions, and monitors assigned staff. Promotes teamwork and helps staff as needed to successfully accomplish delegated duties.

**Working  
Conditions:**

Exposure to the following situations may range from remote to frequent based on circumstances and factors that may not be predictable.

- Duties may require lifting, carrying, and moving work-related supplies/equipment.
- Duties may require operating and/or riding in a vehicle.
- Duties may require traveling to meetings and work assignments.

- Duties may require performing repetitive tasks quickly.
- Duties may require prolonged use of a computer keyboard and monitor.
- Duties may require standing, reaching, bending, crouching, and/or kneeling.
- Duties may require working extended hours.
- Duties may require working under time constraints to meet deadlines.
- Potential for exposure to adverse weather conditions and temperature extremes.
- Potential for exposure to blood-borne pathogens and communicable diseases.
- Potential for interaction with disruptive and/or unruly individuals.

**Performance  
Evaluation:**

Job performance is evaluated according to the policy provisions adopted by the Amherst Exempted Village School District Board of Education.

The Amherst Exempted Village School District Board of Education is an equal opportunity employer offering employment without regard to race, color, religion, gender, national origin, age, or disability. This job description summary does not imply that these are the only duties to be performed. This job description is subject to change in response to funding variables, emerging technologies, improved operating procedures, productivity factors, and unforeseen events.

revised 8/12/2021

Comets Live Student Workers for the 2021-2022 school year  
(to be paid at minimum wage – \$8.80/hour)

Alflen, Alaina  
Barry, Abigayle  
Barry, Elizabeth  
Beischlag, Haydn  
Boone, Carter  
Brockmeyer, Jersey  
Brooks Jr., Robert  
D'Andrea, Aniella  
DelMonico, Gemma  
Delmonico, Mia  
Dury, Danielle  
Gilboy, Caitlyn  
Gutierrez, MacKenzie  
Gutierrez, Madison  
Hogan, MacGyver  
Kinser, Corrin  
Kopronica, Payton  
Layfield, Gabriel  
May, Sydney  
Perry, Mitchell  
Plezia, Shyla  
Post, Madison  
Vladic, Gabrieyella  
Wolf, Christian  
Zilko, Lillyanne

**BOARD RESOLUTION TO WAIVE CAREER-TECHNICAL EDUCATION (CTE) FOR  
MIDDLE GRADES (7-8) FOR THE 2021-2022 SCHOOL YEAR**

WHEREAS, R.C section 3313.90 provides that the requirement for an Ohio public school district to provide career-technical education to students enrolled in grades seven and eight may be waived for a particular school year if the Board of Education adopts a resolution specifying the intent not to provide career-technical education to students enrolled in grades seven and eight for a particular school year and submits that resolution to the Ohio Department of Education by the thirtieth day of September of that school year.

NOW, THEREFORE, BE IT RESOLVED that the Amherst Exempted Village School District Board of Education hereby specifies its intent not to provide career-technical education to students enrolled in grades seven and eight during the 2021-2022 school year.

BE IT FURTHER RESOLVED that the Amherst Exempted Village School District Board of Education hereby directs the Superintendent or his designee to submit a copy of this Resolution to the Ohio Department of Education prior to September 30, 2021 and to submit such other information necessary to effectuate this Resolution.

