



TSS Photography
The leader in sports, school & event photography!
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School Shady Side Academy Middle School

Picture Day 8/31/2021 = Form I Only

Picture Day: 9/1/2021 = 6th Grade & Form II

Location Outdoor Background Scene

DEAR PARENTS:

This letter contains important information to make picture day go as smooth as possible. Picture day is scheduled for Tuesday, August 31 and Wednesday, September 1, 2021.

IMPORTANT INFORMATION FOR PLACING YOUR ORDER

TSS Photography has a Convenient Picture Day Ordering Process. You will SAVE TIME by PRE-ORDERING photos and products on-line prior to picture day.

*You can order on your computer, laptop, tablet or mobile device through **Friday, September 3, 2021***

(After the September 3rd date, you can still order photos but there will be a shipping charge and the photos will be shipped to the home)

1. Go to: www.tssorders.com

2. Enter the Event ID #27127226 to get to your event.

3. Select your child's grade from the categories drop down list. Please be careful to select the **correct Grade**.

4. If you have multiple children, please place **separate orders** for each child. All orders are processed separately and ship separately through the automated lab.

5. Select your packages, package add-on's or a-la-carte items and add them to your cart, then proceed to checkout. (If you have multiple children, we suggest you create an account at checkout as it will keep you from having to re-enter much of the same information on a subsequent order).

6. We accept PayPal, Credit Card, and Debit Card.

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7. Once completed, you will receive an Order # as well as receive an email confirmation of your order. This information will automatically be captured at the camera stations and await your child to be photographed so we can assign their image(s) directly to that order.

8. IMPORTANT - when personalizing your items, be sure to **enter your CHILD's name** and not yours. The order will print exactly as you enter it.

9. IMPORTANT: We will not have any contact with the children. (adjusting hair, clothing, etc.)

Thank you for your cooperation - we look forward to seeing you on picture day!

Please call or email with any questions. The contact information is provided above.