



**ROCHESTER COMMUNITY SCHOOLS**  
501 West University Drive, Rochester, Michigan

**BOARD OF EDUCATION REGULAR AND ORGANIZATIONAL MEETING**  
June 15, 2020

**MINUTES**

**Call to Order**

A Regular and Organizational Meeting, open to the public, of the Board of Education for Rochester Community Schools, Rochester, Michigan was held virtually on Monday, June 15, 2020. President Kristin Bull called the meeting to order at 7:02 p.m. Board members led in the Pledge of Allegiance.

**Roll Call**

Members Present: Kristin Bull, Kevin Beers, Michelle Bueltel, Mike Zabat, Barb Anness, Andrea Walker-Leidy and Scott Muska

Members Absent: None

Others Present: Dr. Robert Shaner, Debi Fragomeni, Elizabeth Davis, Carrie Lawler, Cory Heitsch, Concetta Lewis, Lori Grein, Cindy Lindner, Matt McDaniel and approximately 25 visitors.

**Spotlight on Success**

**Gallery of Gratitude**

Lori Grein recognized RCS heroes by sharing a montage of pictures, highlighting their efforts during the pandemic.

**PTA Council**

Lori Grein thanked the RCS PTA Council leaders for their service and dedication over the 2019-20 school year. Maria Miceli thanked RCS, the Board of Education, REA, business members and board and committee chairs for their support and collaboration during her two years as President.

Kristin and Barb thanked Maria for her leadership for the past two years.

**Communications**

**A. Secretary of the Board of Education**

Michelle Bueltel shared that 54 email communications have been received:

- District coach Greg Urbin addressed the board regarding his resignation as lacrosse coach at Adams High School
- District student Cleo Randall addressed the board regarding the American History curriculum.
- Alumni student Dusty Tracy addressed the board regarding the Black Lives Matter movement.
- District student Zena Nasiri addressed the board regarding racism.
- Alumni student Christiana Sinacola addressed the board regarding the impact of recent events on district students and staff.
- Alumni student Erin Wang addressed the board requesting they take definitive anti-racist action by reforming RCS policies.
- District residents Lauren Field and Brent Wither addressed the board regarding the CDC guidelines for re-opening schools in the fall.
- Alumni students Klara Pokrzywa, Caitlin Martens, Madison Davis, Bianca Pokrzywa, Annie MacLean, Sydney Ostrander, Trevor Siwajek, Ashlyn Koby, Amanda Lee, Eva Jansohn, Zoe Garden, Pilar O'Hara, Caroline Wolanin, Borna Mafie, Jacob Lydick, Kate Andreshak, Erika Ostrander, Faith Reger, Kelsey Shive, Crystal Sun, Lauren Hassinger, Leah McGruder, Emma Curran, and Grace McGinnis asked the board to take anti-racist action by reforming RCS policies.
- District students Isabelle Allan, Sabrina Lee, Greta Huguen, Kaitlin Hill, Danielle Burch, Sophia Rasmussen, Delilah Dakis, McKenna Schultz, Tara McGruder, Grace Jiang, Valerie Lampkins, Riley Huhta, Zena Nasiri, Destini Dorkins, Riley Smith, Claire Donohoe, Simone Fletcher, Dylann Willett, Madeline Bist, Grace Snook, Jeffrey Liu, Kaija Windeler, and Aditi Khare asked the board to take anti-racist action by reforming RCS policies.

#### **B. Citizens Requesting Placement on the Agenda**

None

#### **C. Members of the Board of Education**

None

#### **Consent Agenda**

A. Approval of 2020 Tax Collection and Distribution Agreement between Charter Twp. of Washington and Rochester Community Schools

B. Board of Education Regular Meeting Minutes, June 8, 2020

A motion was made to approve the Consent Agenda items as presented.

Moved by: Kevin Beers

Supported by: Michelle Bueltel

Vote: 7-0

#### **Reports**

#### **Superintendent's Committee Reports**

Dr. Shaner reported on the June 11, 2020, Superintendent's Steering Committee meeting. Topic of discussion was the District's budget.

Matt McDaniel reported on the June 11, 2020, Superintendent Business, Operations and Support Advisory Committee meeting. Agenda item included: millage rates and operating budget.

Elizabeth Davis reported on the June 11, 2020, Superintendent Policy and Curriculum Committee meetings. Topic of discussion was the District's budget.

### **New Business**

#### **A. Human Resource Report**

Elizabeth Davis presented the following recommendation:

##### **REA RESIGNATIONS**

Jamie Moran, Special Education Teacher at Meadow Brook Elementary, submitted her letter of resignation effective June 30, 2020. Ms. Moran has been with the district since August 2018.

Motion to approve the Human Resource Report, as presented.

Moved by: Andrea Walker-Leidy

Supported by: Mike Zabat

Vote: 7-0

#### **B. Approval of Administrative Contract Renewal**

Elizabeth Davis is recommending that the employment contracts of the administrators listed below be renewed for an additional one-year period. The renewal of the term of the administrative contract does not impact the conditions of employment (wages, benefits etc.,) which are governed by the collective bargaining agreement (RAA) or the personnel manual in the case of non-union groups. It is the recommended that the contracts of the following administrators be renewed for one additional year.

Dean Allen	2 YR	JULY 1, 2020 TO JUNE 30, 2022
Katie Allen	1 YR	JULY 1, 2020 TO JUNE 30, 2021
Jennifer Arsenault	1 YR	JULY 1, 2020 TO JUNE 30, 2021
Marnie Barker	2 YR	JULY 1, 2020 TO JUNE 30, 2022
Michael Bennion	2 YR	JULY 1, 2020 TO JUNE 30, 2022
Seth Berg	2 YR	JULY 1, 2020 TO JUNE 30, 2022
Jawan Beydoun	2 YR	JULY 1, 2020 TO JUNE 30, 2022
Christopher Brown	2 YR	JULY 1, 2020 TO JUNE 30, 2022
Laura Brown	2 YR	JULY 1, 2020 TO JUNE 30, 2022
Todd Calcamuggio	2 YR	JULY 1, 2020 TO JUNE 30, 2022
Michael Cardimen	2 YR	JULY 1, 2020 TO JUNE 30, 2022
Karen Carl	2 YR	JULY 1, 2020 TO JUNE 30, 2022
Deborah Corby	2 YR	JULY 1, 2020 TO JUNE 30, 2022
Mary Jane Cosgrove	2 YR	JULY 1, 2020 TO JUNE 30, 2022
Karen Crabtree	2 YR	JULY 1, 2020 TO JUNE 30, 2022
Pasquale Cusumano	2 YR	JULY 1, 2020 TO JUNE 30, 2022

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Wendy Darga	2 YR	JULY 1, 2020 TO JUNE 30, 2022
Elizabeth Davis	3 YR	JULY 1, 2020 TO JUNE 30, 2023
Neil DeLuca	2 YR	JULY 1, 2020 TO JUNE 30, 2022
Susan Demeniuk	2 YR	JULY 1, 2020 TO JUNE 30, 2022
Gary Dennis	2 YR	JULY 1, 2019 TO JUNE 30, 2021
Kelly Dessy	2 YR	JULY 1, 2020 TO JUNE 30, 2022
Amy DiCresce	2 YR	JULY 1, 2020 TO JUNE 30, 2022
Lydia Doka	2 YR	JULY 1, 2020 TO JUNE 30, 2022
Matthew Fairchild	1 YR	JULY 1, 2020 TO JUNE 30, 2021
Jennifer Fickel	2 YR	JULY 1, 2020 TO JUNE 30, 2022
Lisa Fosnaugh	1 YR	JULY 1, 2020 TO JUNE 30, 2021
Debi Fragomeni	3 YR	JULY 1, 2020 TO JUNE 30, 2023
Jeffrey Frankowiak	2 YR	JULY 1, 2020 TO JUNE 30, 2022
Sarah Fremont	2 YR	JULY 1, 2020 TO JUNE 30, 2022
Tiffany Gauthier	1 YR	JULY 1, 2020 TO JUNE 30, 2021
Karen Gelardi	2 YR	JULY 1, 2020 TO JUNE 30, 2022
Amy Gora	2 YR	JULY 1, 2020 TO JUNE 30, 2022
Amy Grande	2 YR	JULY 1, 2020 TO JUNE 30, 2022
Lori Grein	2 YR	JULY 1, 2020 TO JUNE 30, 2022
Lena Haidar	1 YR	JULY 1, 2020 TO JUNE 30, 2021
Genet Haise	1 YR	JULY 1, 2020 TO JUNE 30, 2021
Corey Heitsch	1 YR	JULY 1, 2020 TO JUNE 30, 2021
Kelly Herring	1 YR	JULY 1, 2020 TO JUNE 30, 2021
Carol Hill	2 YR	JULY 1, 2020 TO JUNE 30, 2022
Daniel Jaffe	2 YR	JULY 1, 2020 TO JUNE 30, 2022
Richard Jakacki	2 YR	JULY 1, 2020 TO JUNE 30, 2022
Carrie Lawler	3 YR	JULY 1, 2020 TO JUNE 30, 2023
Concetta Lewis	1 YR	JULY 1, 2020 TO JUNE 30, 2021
Cynthia Lindner	2 YR	JULY 1, 2020 TO JUNE 30, 2022
Sarah Mallets	2 YR	JULY 1, 2020 TO JUNE 30, 2022
Marco Marando	1 YR	JULY 1, 2020 TO JUNE 30, 2021
Matthew McDaniel	1 YR	JULY 1, 2020 TO JUNE 30, 2021
Amanda McKay	1 YR	JULY 1, 2020 TO JUNE 30, 2021
Danilo Milovski	2 YR	JULY 1, 2020 TO JUNE 30, 2022
Robert Mooney	2 YR	JULY 1, 2020 TO JUNE 30, 2022
David Murphy	2 YR	JULY 1, 2020 TO JUNE 30, 2022
Peter Muscio Jr.	2 YR	JULY 1, 2020 TO JUNE 30, 2022
Kristin Patrona	1 YR	JULY 1, 2020 TO JUNE 30, 2021
David Pontzious	2 YR	JULY 1, 2020 TO JUNE 30, 2022
Jason Rapp	2 YR	JULY 1, 2020 TO JUNE 30, 2022
Allison Roberts	2 YR	JULY 1, 2020 TO JUNE 30, 2022
Cathy Rogers	2 YR	JULY 1, 2020 TO JUNE 30, 2022
Kristopher Rowe	2 YR	JULY 1, 2020 TO JUNE 30, 2022
Melanie Scheitler	1 YR	JULY 1, 2020 TO JUNE 30, 2021
Brian Shelson	2 YR	JULY 1, 2020 TO JUNE 30, 2022
Teresa Simonetti	2 YR	JULY 1, 2020 TO JUNE 30, 2022
Natashia Smith	1 YR	JULY 1, 2020 TO JUNE 30, 2021
Christopher Solano	2 YR	JULY 1, 2020 TO JUNE 30, 2022
Ryan Starr	2 YR	JULY 1, 2020 TO JUNE 30, 2022
William Staugaard	1 YR	JULY 1, 2020 TO JUNE 30, 2021
Jason Steinbrink	2 YR	JULY 1, 2020 TO JUNE 30, 2022
Tingrui Sun	2 YR	JULY 1, 2019 TO JUNE 30, 2021

Luke Swanson	1 YR	JULY 1, 2020 TO JUNE 30, 2021
Kimberley Thomas	2 YR	JULY 1, 2020 TO JUNE 30, 2022
Laura Walsh	2 YR	JULY 1, 2020 TO JUNE 30, 2022
Casey Wescott	2 YR	JULY 1, 2020 TO JUNE 30, 2022
Diana Whetstone	1 YR	JULY 1, 2020 TO JUNE 30, 2021
Joshua Wrinkle	2 YR	JULY 1, 2020 TO JUNE 30, 2022
Leisa York-Walker	2 YR	JULY 1, 2020 TO JUNE 30, 2022

Motion to approve the Administrative Contract Renewal, as presented.

Moved by: Kevin Beers

Supported by: Mike Zabat

Vote: 7-0

### **C. 2020 Tax Rate Certification**

Matt McDaniel reported that the 2020 Tax Rate Request includes an 18 mill levy on non-homestead property for the general operations of the district, 3.48 mills on all classes of property for debt service obligations and 1.4874 mills on all classes of property for the sinking fund that was approved by the community in the November 2019 election. We recommend approval of the tax rates as presented for the 2020-2021 fiscal year.

Motion to approve the 2020 Tax Rate Certification, as presented.

Moved by: Barb Anness

Supported by: Mike Zabat

Vote: 7-0

### **D. Approval of the 2020-2021 Fiscal Year Budget**

Matt McDaniel advised the Board that attached to the budget amendment resolutions they would find schedules of the proposed changes to the General Fund, Debt Service Fund, Capital Projects Fund, Sinking Fund, Caring Steps Fund, Bookstore Fund, Food Service Fund, and Student/School Activity Fund. All of the proposed amended budgets were reviewed in detail at the May 18, 2020, Board of Education work session as well as at the Truth and Budget Hearing this evening.

Board discussion included General Fund per pupil reduction.

Motion to approve the Approval of the 2020-2021 Fiscal Year Budget, as presented.

Moved by: Kevin Beers

Supported by: Andrea Walker-Leidy

Vote: 7-0

### **E. Approval of the 2019-2020 Fiscal Year Budget Amendment**

Matt McDaniel advised the Board that attached to the budget amendment resolutions they would find schedules of proposed changes to the General Fund, Debt Service Fund, Capital Projects Fund, Caring Steps Fund, Bookstore Fund, Food Service Fund, and Student/School Activity Fund budgets. All of the proposed amended budgets were reviewed in detail at the May 18, 2020 Board of Education work session.

The proposed General Fund amendment includes a decrease in budgeted revenue of \$4,818,354 related to changes arising from the COVID-19 pandemic. Expenditures include a decrease of \$3,723,798 related to the premature end of face-to-face instruction arising from the COVID-19 pandemic. As a result, the projected ending fund balance is \$36,267,321.

The Debt Service Fund budget includes an increase to revenue of \$44,598 related to increased collection of property taxes. Expenditures include an increase of \$1,705,070 related to Series II bond payments. As a result, the projected ending fund balance is \$2,075,852.

The Capital Projects Fund budget includes a decrease in revenue of \$336,000 related to a decrease in interest. Expenditures include an increase of \$593,552 related to update projections of approved projects. As a result, the projected ending fund balance is \$33,391,690.

The Caring Steps Fund budget includes a decrease in revenue of \$121,599 related to the temporary closure of the facility caused by the COVID-19 pandemic. Expenditures decreased by \$121,599 related to the temporary closure of the facility caused by the COVID-19 pandemic. As a result, the projected ending fund balance is \$0.

The Bookstore Fund budget includes a decrease in revenue of \$7,900 related to the premature end of face-to-face instruction caused by the COVID-19 pandemic. Expenditures include an increase of \$7,700 related to a flooring project. As a result, the projected ending fund balance is \$66,008.

The Food Service Fund budget includes a decrease in revenue of \$20,249 related to the premature end of face-to-face instruction caused by the COVID-19 pandemic. Expenditures include a decrease of \$100,000 related to the premature end of face-to-face instruction caused by the COVID-19 pandemic. As a result, the projected ending fund balance is \$1,433,084.

The Student/School Activity Fund budget contains an increase in revenue of \$301,491 related to an increase in collections from student groups. Expenditures include an increase of \$247,203 related to an increase in activity of these groups. As a result, the projected ending fund balance is \$1,328,323.

Board discussion included clarification on the General Fund budget and the per pupil reduction.

Motion to approve the 2019-2020 Fiscal Year Budget Amendment, as presented.

Moved by: Mike Zabat

Supported by: Michelle Bueltel

Vote: 7-0

**F. Renewal of the district memberships to the Michigan High School Athletic Association (MHSAA) \$0; the Michigan Association of School Boards (MASB) \$9,492.00; and the MASB Legal Trust Fund \$493**

Matt McDaniel stated that this resolution is to renew the district membership to the Michigan High School

Athletic Association and the Michigan Association of School Boards in the amount of \$9,492 and the MASB Legal Trust Fund in the amount of \$493.

Motion to approve the renewal of the district membership to the Michigan High School Athletic Association (MHSAA) \$0; the Michigan Association of School Boards (MASB) \$9,492.00; and the MASB Legal Trust Fund \$493, as presented.

Moved by: Andrea Walker-Leidy

Supported by: Michelle Bueltel

Vote: 7-0

## **G. Approval of Bid Awards**

### **Recommendation**

Matt McDaniel presented the Recommendation for Appointments of Construction Management Services Firm and Architecture Engineering Services Firm for the Building and Site Sinking Fund Project.

The recommendation was to award the Construction Management Services contract to Frank Rewold and Son, Inc. and the Architectural Services contract to Ghafari Associates.

Board discussion included clarification on whether we are required to use their services on any project related to the Sinking Fund as well as whether we have used Ghafari Associates for services in the past.

Motion to approve Bid Awards, as presented.

Moved by: Barb Anness

Supported by: Kevin Beers

Vote: 7-0

## **H. 2020 – 2021 Organizational Items**

All items remain the same from the 2020-2021 school year, with the following revisions:

Page 1, Section 1

- Executive Director of Business Operations added as a check signatory of depository accounts

Pages 2 – 4

- Executive Director of Business Operations is authorized to sign contracts, agreements, federal aid reports, purchase orders, grants, and request property tax collections.

Motion to approve the 2020-2021 Organizational Items, as presented.

Moved by: Mike Zabat

Supported by: Michelle Bueltel

Vote: 7-0

## **I. School Meal Price Recommendations for 2020-2021**

To assist with the meal price calculation, in April of each year, the USDA provides a Paid Lunch Equity (PLE) tool that districts can use to determine the price increase necessary (if any) to meet the meal price requirement. Over the last nine years, RCS meal prices have been adequate to meet the PLE requirement without an increase. The calculation for the 2019-20 school year showed that the district would be required to raise meal prices, however; USDA guidance allowed for a district with a positive or zero balance as of December 31, 2018 to be exempt from the PLE pricing requirement for one year. Since the district's balance was positive as of December 31, 2018, we were able to postpone the meal price increase until the beginning of the 2020-21 school year. School meal prices will be increased by \$.20 cents for the 2020-21 school year to meet the federal meal price requirement. The following meal prices are recommended:

Elementary lunch from \$2.80 to \$3.00 per lunch;

Secondary lunch from \$3.05 to \$3.25 per lunch;

Breakfast from \$1.30 to \$1.50 per breakfast;

The price of milk remains the same at \$.50 cents per carton.

Motion to approve the School Meal Price Recommendations for 2020-2021, as presented.

Moved by: Andrea Walker-Leidy

Supported by: Michelle Bueltel

Vote: 7-0

## **Additional Business**

### **A. Citizens Present at the Meeting**

Sarah Guadalupe, district parent, thanked RCS administrators for their leadership over the past few months and expressed her feelings about the leadership at Delta Kelly.

### **B. Members of the Administration**

Dr. Shaner shared that we had over 1,000 viewers for the town hall we held on June 11. He reiterated our vision for the fall bearing in mind that we have no direction on medical guidance, no direction on the budget and no direction from the State on what the instructional model should look like. We are intending on having some type of in-person instruction beginning on the first day of school. We will also have a virtual option.

Dr. Shaner also expressed his gratitude to RCS administrators, staff, the Board of Education and the community for their support, continued hard work and dedication.

Finally, Dr. Shaner reminded everyone that we do not have a state budget and it is believed the legislature will not deliver a budget to the governor by July 1 and the legal requirement of passing our budget is done so as a survivor budget.

Debi Fragomeni expressed her gratitude to all RCS staff and to the PTA Council for their leadership, partnership and support. On June 17, RCS summer learning program begins remotely. She also expressed her excitement to honor the Class of 2020 at the graduation celebration on June 20.

**C. Members of the Board of Education**

None

**Announcements**

**Upcoming RCS Events:**

**June 20 – Class of 2020 Graduation Celebration**  
**June 22 – 7:00 p.m. Board of Education Work Session**

**Adjournment**

A motion was made to adjourn the meeting at 8:09 p.m.

Moved by: Kevin Beers

Seconded by: Barb Anness

Vote: 7-0

Respectfully submitted:

Christina Whitmore  
Recording Secretary

Approved by:

  
Secretary, Board of Education