



ROCHESTER COMMUNITY SCHOOLS

501 West University Drive, Rochester, Michigan

BOARD OF EDUCATION REGULAR MEETING

January 13, 2020 at 7:00 PM ~ Harrison Room

MINUTES

Call to Order

A Regular and Organizational Meeting, open to the public, of the Board of Education for Rochester Community Schools, Rochester, Michigan was held on Monday, January 13, 2020, in the Harrison Room. President Kristin Bull called the meeting to order at 7:03 p.m. Board members led in the Pledge of Allegiance.

Roll Call

Members Present: Kristin Bull, Kevin Beers, Mike Zabat, Michelle Bueltel, and Andrea Walker-Leidy

Members Absent: Barb Anness and Scott Muska, with notice

Others Present: Dr. Robert Shaner, Debi Fragomeni, Elizabeth Davis, Dana Taylor, Lori Grein, Carrie Lawler, Cory Heitsch, Concetta Lewis, Matt McDaniel, Doug Hill, Pete Muscio, Neil DeLuca, Brian Shelson, Luke Swanson, Dave Pontzious, Cindy Lindner, Karen Gelardi, Jennifer Fickel and approximately 40 visitors.

Election of Officers

A. Election of President of Board of Education

Moved by Kevin Beers and supported by Mike Zabat to open nominations for President.

Mike Zabat nominated Kristin Bull to remain in the position of President of the Board of Education.

Moved by Andrea and supported by Michelle Bueltel to close nominations for President.

Ayes: Andrea Walker-Leidy, Michelle Bueltel, Mike Zabat, Kevin Beers and Kristin Bull

Nays: None

Motion carried: 5-0

Kristin Bull remains President of the Board of Education.

B. Election of Vice President of Board of Education

Moved by Kevin Beers and supported by Michelle Bueltel to open nominations for Vice President.

Kristin Bull nominated Kevin Beers to remain in the position of Vice President of the Board of Education.

Moved by Mike Zabat and supported by Michelle Bueltel to close nominations for Vice President.

Ayes: Andrea Walker-Leidy, Michelle Bueltel, Mike Zabat, Kevin Beers and Kristin Bull

Nays: None

Motion carried 5-0

Kevin Beers remains Vice President of the Board of Education.

C. Election of Secretary of Board of Education

Moved by Kevin Beers and supported by Mike Zabat to open nominations for Secretary.

Mike Zabat nominated Michelle Bueltel for the position of Secretary of the Board of Education.

Moved by Andrea Walker-Leidy and supported by Kevin Beers to close nominations for Secretary.

Ayes: Andrea Walker-Leidy, Michelle Bueltel, Mike Zabat, Kevin Beers and Kristin Bull

Nays: None

Motion carried: 5-0

Michelle Bueltel became Secretary of the Board of Education.

D. Election of Treasurer of Board of Education

Moved by Michelle Bueltel and supported by Kevin Beers to open nominations for Treasurer.

Kevin Beers nominated Mike Zabat to remain in the position of Treasurer of the Board of Education.

Moved by Andrea Walker-Leidy and supported by Michelle Bueltel to close nominations for Treasurer.

Ayes: Andrea Walker-Leidy, Michelle Bueltel, Mike Zabat, Kevin Beers and Kristin Bull

Nays: None

Motion carried: 5-0

Mike Zabat remained Treasurer of the Board of Education.

Code of Cooperation

A. Code of Cooperation for Conduct Among Board Members and Code of Cooperation for Board Conduct with Administrators

Board of Education Secretary Michelle Bueltel read the Code of Cooperation for Conduct among Board Members and Code of Cooperation for Board Conduct with Administrators. Each Board member signed the agreements.

Spotlight on Success

A. School Board Recognition Month

On behalf of the Rochester Community School District, Dr. Robert Shaner recognized the Board of Education and thanked them for their leadership and service.

Darlene Janulis addressed the Board on behalf of Frank Rewold and Son thanking them for their time, dedication and service to the children of our community and also shared an endearing poem.

B. Link Crew Program

Lori Grein introduced Link Crew coordinators and students. Link Crew is a high school transition program that welcomes freshman and makes them feel comfortable through their first year of high school. Link Crew leaders (juniors and seniors) are mentors and student leaders who guide the freshman through their first year of school and help guide success. Link Crew leaders went on to share examples of training, orientation, monthly meetings, volunteer opportunities, community involvement and connectors between students.

Communications

A. Secretary of the Board of Education

Michelle Bueltel shared three communications were received by the Board of Education since the prior meeting: Rose Baker regarding desktop computers; Ann Ehlert thanking the Board for their time and dedication; and Dave Schnepf regarding transportation.

B. Student Representatives to the Board

Student representatives from ACE, Adams High School, Rochester High School, and Stoney Creek High School shared information about activities that took place in the school since winter break.

C. PTA Council Update

PTA Council VP of Membership Betsie Brodbeck updated the Board on recent and upcoming PTA district events. Some of the events included: Founders Day Appreciation Awards are on February 27 at Rochester High School and the next PTA Council Meeting is January 23 at 7pm at Baldwin Elementary.

D. Citizens Requesting Placement on the Agenda - None

E. Members of the Board of Education – None

Consent Agenda

A motion was made to approve the Consent Agenda items as presented.

A. Current Bills Payable for December 1, 2019 through December 31, 2019 in the amount of \$4,506,332.03

B. Board of Education Regular Meeting Minutes, December 9, 2019

Moved by: Kevin Beers

Supported by: Michelle Bueltel

Vote: 5-0

Reports

Dr. Shaner reported on his Superintendent Steering Committee held earlier this evening. Agenda items included upcoming work sessions and potential board retreat.

Elizabeth Davis reported on the December 16, 2019, Superintendent Policy and Curriculum Committee meeting. Agenda items included a presentation from the Special Education Leadership Team as well as secondary curriculum updates for 2020-21.

Dana Taylor reported on the December 16, 2019, Superintendent Business and Operations Committee meeting. Agenda items included September and October 2019 financial information and the status of an odor near an elementary site.

New Business

A. Human Resources Report

Chief Human Resources Officer Elizabeth Davis presented the following recommendations:

REA RETIREMENT

Richard Jackie, Psychologist at Brooklands Elementary, submitted his letter of retirement effective January 31, 2020.

REA RESIGNATIONS

Whitney Cuson, Psychologist at Hart Middle School and Stoney Creek High School, submitted her letter of resignation effective January 13, 2020.

Sarah Dubensky-Obando, Reading Interventionist at Hamlin Elementary, submitted her letter of resignation effective February 23, 2020.

Lesley Jones, Social Worker at Delta Kelly Elementary, submitted her letter of resignation effective January 8, 2020.

REA NEW HIRES

Teresa Abramczyk, Math Teacher, Stoney Creek High School
Melissa Benham, CI Classroom Teacher, Delta Kelly
Kurt David, Counselor, Hart Middle School
Alisha Wolfsen, Social Worker, Districtwide

ADMINISTRATOR RESIGNATIONS

Gary van Staveren, Principal at Hamlin Elementary School, submitted his letter of resignation effective December 29, 2019.

Motion to approve the Human Resources Report, as presented.

Moved by: Andrea Walker-Leidy

Supported by: Kevin Beers

Vote: 5-0

B. Districtwide Professional Development Advisory Committee

Elizabeth Davis presented the Districtwide Professional Development Advisory Committee has been formed in accordance with a new Michigan Department of Education rule that allows the district to use (under certain guidelines) District Provided Professional Development (DPPD) for teachers as instructional time. One of the guidelines is that the Board must approve the committee, which is made up of teachers from every level including special education, administrators, non-teaching staff and parents. Below is the list of recommended committee members for the 2019-2020 school year.

<u>REA</u>		<u>Parents</u>
Doug Hill	REA President	Maria Miceli
Kathleen Brown	Social Worker	Lisa Roscoe
Robert Byrd	High School Mathematics	Barb Rill
Colleen Devlin	Elementary Teacher	
Liz Schroeck	Elementary Teacher	
Nikki Zukkoor	Middle School Resource Room	
Sue Rapp	Secondary Mathematics	<u>Administrators</u>
Bryan Lindstrom	Secondary Social Studies	Pasquale Cusumano
Danielle Smith	Elementary Curriculum Consultant	Elizabeth Davis
Cara Loughheed	High School Language Arts (Currently the Michigan Teacher of the Year)	Cory Heitsch
		Carrie Lawler
		Dan Mooney
		Dave Murphy

Motion to approve the Districtwide Professional Development Advisory Committee, as presented.

Moved by: Mike Zabat

Supported by: Michelle Bueltel

Vote: 5-0

C. Capital Projects

Recommendation for Award of Contracts and Approval of Current Project Costs for Caring Steps Children's Center Flooring Replacement

Dana Taylor presented the Recommendation for Award of Contracts and Approval of Current Project Costs for Caring Steps Children's Center Flooring Replacement. The recommendation was to award the contract in the contract sum of \$133,500 plus \$34,288 for allowances and construction management fees for a total project cost in the amount of \$167,788.

Recommendation for Award of Contracts for Hugger Elementary IT Room HVAC Renovation

Dana Taylor presented the Recommendation for Award of Contracts for Hugger Elementary IT Room HVAC Renovation. The recommendation was to award the contract in the contract sum of \$15,650 plus \$8,313 for allowances and construction management fees for a total project cost in the amount of \$23,963.

Recommendation for Award of Contracts for Musson Elementary IT Room HVAC Renovation

Dana Taylor presented the Recommendation for Award of Contracts for Musson Elementary IT Room HVAC Renovation. The recommendation was to award the contract in the contract sum of \$15,650 plus \$8,313 for allowances and construction management fees for a total project cost in the amount of \$23,963.

Pete Muscio, Director of Capital Projects & Facilities, and Mike Gagnon from Frank Rewold & Son addressed the Board to answer their questions.

Motion to approve Capital Projects, as presented.

Moved by: Mike Zabat

Supported by: Michelle Bueltel

Vote: 5-0

Additional Business

A. Citizens Present at the Meeting

None

B. Members of the Administration

Dr. Shaner thanked the Board for their service and dedication to the District and reminded everyone of the Feb 8th Strategic Plan kick-off event. Dr. Shaner also recognized Dennis Liegghio of KnowResolve who is presenting on mental health to our middle and high schools. Dr. Shaner congratulated Bryan Lindstrom for being recognized as the VFW Teacher of the Year. Lastly, Dr. Shaner shared that the tri-high charity week is devoted to the Yellow Ribbon Fund. The Yellow Ribbon Fund is dedicated to assisting post-9/11 veterans, particularly the amputee ward of the Walter Reed National Military Medical Center.

On Monday, January 20, we will be hosting a MLK celebration event and all are invited to attend.

Debi Fragomeni thanked the entire Board for their support and commitment to the District. She also spoke of the strategic planning event on February 8th and of the poverty simulation that will be hosted by the District on January 20th.

C. Members of the Board of Education

Michelle Bueltel shared the RAYA will be showing Screenagers the Next Chapter: Uncovering Skills for Stress Resilience on January 29 at 7pm at Emagine.

Kristin Bull thanked her colleagues for supporting her while she was on a leave of absence. She also thanked the District for recognizing the Board during Board Appreciation Month.

Announcements

January 20 - No School for Students (K-12 and Post-High), MLK Holiday
January 22 - Half Day for Students, (6-12 & Post High) - A.M. Exams
January 23 - Half Day for Students, (6-12 & Post High) - A.M. Exams
January 24 - Half Day for Students (K-12 & Post High) - A.M. Exams & K-5 student instruction
January 24 - End of 2nd Quarter / 1st Semester
January 27 - BOE Work Session, 7:00 p.m., McGregor Elementary
February 8 - Board of Education Retreat, 12:00 p.m., Rochester High School

Adjournment

A motion was made to adjourn the meeting at 8:05 p.m.

Moved by: Michelle Bueltel

Seconded by: Kevin Beers

Vote: 5-0

Respectfully submitted:

Christina Whitmore
Recording Secretary

Approved by:

Andrea Walker Leidy
Acting Secretary, Board of Education