

Week of May 24, 2021

FCS News

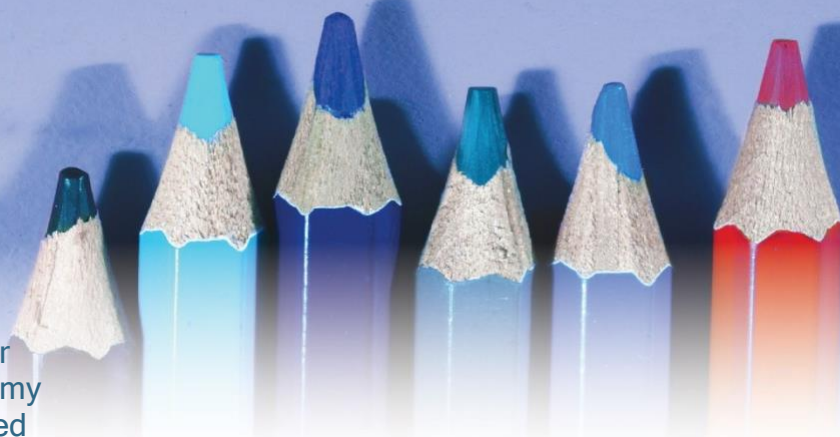
Whew! What a year this has been. This year has taught me how to be flexible, stretched my thinking about what was possible, and helped me make a lot of new friends. If it had not been for this year, I would not have had the opportunity to meet most of you! This is certainly a year I will not forget!

Can you believe June is right around the corner? We are beginning the process of closing out this year and preparing for next year. To help close out this year, this week's newsletter will include the dates and times for the last few FCS classes of the 2020-2021 school year. You will also find a reminder about completing the online modules to fully satisfy FCS 03 and 05. I will also explain what you need to do once you have completed all 28 hours of FCS training. These are the last few housekeeping tasks of the 2020-2021 school year.

As you begin thinking about the new opportunities that the 2021-2022 school year will bring, the next step in the Paraeducator Certificate is probably on your list. You will find information about the General Paraeducator certificate on page 2. You will also find directions for uploading your clock hour form to OSPI on page 2. You will find information about the General Paraeducator Certificate on page 3. Many of you will begin this new process next year.

If you have a topic or question you would like me to share in a future newsletter, please do not hesitate to reach out. You can email me at Amy.Kohn@rsd.edu. You just might see your topic in the next newsletter!

--Amy Kohn



Updating Your ProDev Account

If you created your ProDev account by using your personal email address, it is time to update your account. Please email prodev@rsd.edu for assistance.

Upcoming Classes

As we near the end of the school year, we are also nearing the end of the FCS classes. We have only a handful of classes left.

Upcoming Class	Date and Time
FCS 02	06/04 from 12:00-4:00
FCS 03	05/26 from 4:00-5:00
FCS 05	05/26 from 4:00-6:00
FCS 10	05/24 from 4:00-7:00

Additional Completion Information for FCS 03 and FCS 05

Sometimes attending the class on Zoom is enough to satisfy the requirements for the FCS class. However, there are certain times when you will need to complete additional work to satisfy the requirements. As a reminder, submit all completion records to Jennifer Miller. She will update your completion records. All completion records must have your name and the date of completion clearly visible on them.

I Have Completed the 28 Hours for FCS. Now What?

Once you have completed all 28 hours of the FCS classes, email Jennifer Miller (Jennifer.Miller@RSD.edu). She will verify your hours and email you a clock hour form. Once you get the clock hour form, complete Section I (the top portion of the document). Once you have this section completed, send it back to Jennifer. She will complete Section II (the bottom portion of the document) and get the appropriate signatures for the form. She will then send a copy back to you for your records. **It is really important that you store the completed form in a safe location.**

Once you get the form back, you will need to upload it to OSPI. You will need to log into the EDS site. You can access the site here <https://www.k12.wa.us/certification/e-certification-washington-state-educators>. If this is the first time you have used the system, you will need to create an account first.

OSPI has created this document to walk you through the process of creating an account (<https://www.k12.wa.us/sites/default/files/public/certification/e-cert/Paraeducator%20User%20Guide%204.06.2021.pdf>)

- [Pages 3-7](#) will walk you through the process of setting up your EDS account.
- [Pages 13-15](#) will walk you through the process of adding the FCS hours to your account.
- [Pages 19-44](#) will explain how to apply for your General Paraeducator Certificate.

If you need technical support to create your EDS account or upload your clock hour form, you can contact OSPI at 360-725-6400. They will walk you through the process.

Finding the What We Do Matters Modules on OSPI

You can find the modules here:

<https://moodle1.ospi.k12.wa.us/course/index.php>

After logging in, you will need to create an account to have access to all the modules.

Completing FCS 03: In addition to attending the zoom class, you will need to also need to complete modules 5 and 7 from What We Do Matters modules on OSPI site. The directions for logging into this site are listed below. Once you have completed BOTH modules, please send either a printed version or a screen shot of the course completion certificate for each module to Jennifer Miller. She will update your completion records. You will not get credit for this class without attending the zoom class AND completing the two modules.

Completing FCS 05: In addition to attending the zoom class, you will need to also need to complete modules 1 and 9 from What We Do Matters modules on OSPI site. The directions for logging into this site are listed below. Once you have completed BOTH modules, please send either a printed version or a screen shot of the course completion certificate for each module to Jennifer Miller. She will update your completion records. You will not get credit for this class without attending the zoom class AND completing the two modules.

ORGANIZATION of FCS CLASSES

Are you wondering how the FCS classes are organized? The Fundamental Course of Study (FCS) is grounded in four standards of practice. Each of the twelve FCS classes are organized under each standard.

Standard 1: Supporting Educational Outcomes

Classes that Support this standard:

- FCS 01: Introduction to Cultural Identity and Diversity
- FCS 02: Methods of Educational and Instructional Support
- FCS 03: Technology Basics
- FCS 04: Using and Collecting Data

Standard 2: Demonstrate Professionalism and Ethical Practices

Classes that Support this standard:

- FCS 05: District Orientation of Roles and Responsibilities
- FCS 06: Equity

Standard 3: Support a Positive and Safe Learning Environment

Classes that Support this standard:

- FCS 07: Behavior Management Strategies Including De-Escalation Techniques
- FCS 08: Child and Adolescent Development
- FCS 09: Emergency and Health Safety
- FCS 10: Positive and Safe Learning Environments

Standard 4: Support a Positive and Safe Learning Environment

Classes that Support this standard:

- FCS 11: Communication Basics
- FCS 12: Communication Challenges

The Fundamental Course of Study course is made up of 12 different classes, totaling 28 hours. This is the FIRST of TWO required classes that make up the Paraeducator Certificate Program.

FCS Certificate

The program begins with the Fundamental Course of Study. The FCS is 28 hours of training that covers the paraeducator standards of practice.

General Paraeducator Certificate

The General Paraeducator Certificate includes 70 hours of training to help improve instructional practices. A paraeducator has three years to complete this certificate after completing the FCS.

If you are done with all 28 hours of required FCS classes, you will begin the next phase of the process by completing the General Paraeducator Certificate.

Optional Certificate Options English Language Learning (ELL) Certificate

- Language acquisition, cultural competence, and instructional strategies will be explored.

Special Education Certificate

- Special education processes, culturally responsive strategies, and behavioral supports will be addressed.

Each of the above optional subject matter certificates include 20 hours of training. Subject matter certificates can count toward the 70 required hours needed for the General Paraeducator Certificate.