



**Interdistrict School for Arts and Communication**  
**BOARD OF DIRECTORS**

February 17, 2021 at 4:00 pm via ZOOM Link Available on Website  
New London, CT

\*This meeting was held virtually in accordance with Governor Lamont's Executive Order.

**MINUTES**

4:00 pm

**1. WELCOME/CALL TO ORDER**

*Chairman R.F. Muckle*

1a. Establishment of Quorum

1b. Public Comment

*The Board of Directors welcomes public comment. Due to the nature of the virtual format of the meeting, all comments are to be submitted via email prior to noon at the day of the meeting. Comments may be made on almost any matter related to the operations of ISAAC and will be shared with the Board members in their packet. We shall not read or address any comments at this meeting. However, comments concerning individual students or staff members shall not be permitted.*

4:01 pm

**2. CONSENT AGENDA**

*Chairman R.F. Muckle*

- Approval of Minutes from January Meeting

*Motion: Approve all items on the content agenda*

Moved: B. Crouch; 2nd: L. Muller; Discussion: K. Rollins clarified that B. Crouch was not present at the January meeting. Discussion Ensued. The minutes will be revised to reflect this correction; In Favor: All; Opposed: None; Abstentions: None. The motion carries.

4:03 pm

**3. EXECUTIVE DIRECTOR REPORT**

*Dr. Spera*

3a. COVID-19 Response Update and Future

3b. NEASC & Charter Renewal Update

3c. Hiring Update & Minority Educator Program

- *Motion: Approve \$5000 for the creation of funds towards tuition reimbursement for non-certified minority staff*

■ Moved: B. Crouch; 2nd: M. Spellman; Discussion: None; In Favor: All; Opposed: None; Abstentions: None. The motion carries.

4:12 pm

**4. COMMITTEE REPORTS**

4a. FINANCE

*Treasurer L. Muller*

- Finance Update - February Minutes

- Quarterly Report for February 2021

- Approval of Revised Budget

- *Motion: Approve the Revised 2020-2021 budget as presented*

■ Moved: R. Muckle; 2nd: D. Brailey; Discussion: None; In Favor: All; Opposed: None; Abstentions: None; The motion carried unanimously

- Refinance of Mortgage (Executive Session)

- *Motion: Approve the refinancing of the current mortgage loan at the proposed rate of 3.75% 15-year adjustable rate option with Dime Bank, the transfer of ISAAC financial accounts and the authorization of the Executive Director to sign necessary documents.*

■ Moved: L. Muller; 2nd: D. Brailey; Discussion: None; In Favor: All; Opposed: None; Abstentions: None; The motion carried unanimously

- ESSER II Funds

- *Motion: Approve and Authorize the Executive Director with future purchasing of all equipment, supplies, and hiring of additional staff associated with the state approval of the ESSER II Funds through September 2023*



- Moved: L. Muller; 2nd: L. Bumgardner; Discussion: K. Rollins asked about the comprehensive audit. A discussion ensued; In Favor: All; Opposed: None; Abstentions: None; The motion carried unanimously.

4b. EXECUTIVE COMMITTEE

*Chairman R.F. Muckle*

- Refinance of the Mortgage
- Evaluation of Dr. Spera's mid-year goals.

4:40 pm

**5. NEW BUSINESS**

*Chairman R.F. Muckle*

5a. Possible Executive Session to Discuss Topics According to FOIA

- *Motion: Move into Executive Session, inviting all Board Members, N. Spera, E. Robb, D. Dunning and T. Collins*

- Moved: B. Crouch; 2nd: D. Brailey; In Favor: All; Opposed: None; Abstentions: None; The motion carried unanimously

5b. Board Training after February 2021 Meeting

- Dr. Spera reminded the board that they will now attend the board training with attorney David Ryan and Dr. Lawrence Fenn.

5:00 pm

**6. ADJOURNMENT**

*Chairman R.F. Muckle*