



**Interdistrict School for Arts and Communication
MEETING OF THE BOARD OF DIRECTORS**

Virtual Meeting through ZOOM*

August 26, 2020 at 4:30pm

New London, CT

*This meeting was held virtually in accordance with Governor Lamont's Executive Order.

Present: C. Jones, K. Gregoire, L. Cabrera, K. Rollins, R. Muckle, B. Crouch

Absent: K. Booker, D. Brailey, L. Muller

Ex Officio: Dr. Spera

Guests: M. Rivera

AGENDA

4:30 pm

WELCOME/CALL TO ORDER

Chairperson C. Jones

- Establishment of Quorum

4:31 pm

NEW BUSINESS

- Possible Action on the Memorandum of Agreement between Board and Teachers Union
 - C. Jones mentioned that various school boards have to come to agreements with the teachers' unions due to COVID-19 because teachers' work conditions have changed and they new issues with work conditions that involve different things. The union met and they unanimously agreed to the MOU.
 - PROPOSED MOTION: Approve the MOA as written between the Board of Directors and ISAAC Education Association
 - Moved: R. Muckle
 - 2nd: K. Rollins
 - Discussion: None
 - In Favor: All
 - Opposed: None
 - Abstaining: B. Crouch
- Update on Ballot for next month's election for the Executive Positions on the Board of Directors
 - An email was sent out. H. Doughty has resigned from the Board last week. C. Jones expressed being very sad that this has happened. H. Doughty was on the ballot to be the Chairperson. The following was done: looked at the nominations and B. Crouch was nominated for a couple of different positions. B. Crouch withdrew her name from the position of Vice Chairperson and for the position of Treasurer. The position of Secretary is left to B. Crouch. The following would have to happen: seek out a nomination for the position of Chairperson because that is the open slot. Needed have this meeting to open up positions to nominate for the position of Chairperson, since C. Jones' time of tenure is coming to an end very soon. Voting will take place at the next meeting. H. Doughty was on Governance along with R. Muckle. The Chairperson is ex officio for any and all committees. R. Muckle, C. Jones and Dr. Spera. There are two other people who are not board members one is an attorney and the other is a gentleman that is a member of the Governance Committee. They were contacted in reference to the need. H. Doughty resigned on a Monday, then waited the 24 or 48 hours required, posted the Governance meeting, where the next steps were discussed. One of the steps included that this Special meeting had to take place in order to be able to vote at the next scheduled board of directors meeting so as to not delay the process. The following was discussed: open up nominations for board members to nominate for this position. Will have



to entertain a motion to open up the nominations for the position of Chairperson. Members have until Monday to send nominations for this position. These should be sent to C. Jones as the current Chairperson. In terms of the voting, will vote at the next Board meeting. The person or persons to collect and tabulate the votes will be C. Pemberton and Dr. Spera. C. At the next meeting, will vote for the position of Chairperson and for the other positions on the ballot. T. Melendez asked for the list of the positions. Dr. Spera shared and updated the list of positions and nominees:

- Chairperson: Vacant
- Vice Chairperson: Tunisia Melendez, Richard Muckle
- Treasurer: L. Muller
- Secretary: B. Crouch
- There was discussion at the Governance meeting about creating a board position: meritis board member. R. Muckle mentioned that the Governance committee thought it would be a good idea to bring this idea to this meeting. This would be a member who has reached the member of his/her term and has served faithfully, diligently with regards to their service on the board and also has fulfilled their term that they were elected to.
 - K. Gregoire asked if the above position is for immediate past chair or if it is meant for any board member at the end of their term. R. Muckle mentioned that the candidacy would be limited to someone coming off the Executive Committee. This would be a non-voting position.
- T. Wynn-Melendez mentioned that she, too, is very saddened about H. Doughty's departure. H. Doughty and R. Muckle "hired" her as a board member. H. Doughty has been her mentor. They have been going over policies and that is part of T. Melendez wants to do in her next life as a leader in the healthcare field. She was very instrumental in making sure that the board followed the by-laws and making sure that the board was cohesive in a solidarity type of fashion. So no one gets in trouble.
- C. Jones mentioned that he just checked his email and he received a nomination for the Chairperson for R. Muckle. Looking to add Mr. Muckle to the ballot for the position of the Chairperson. C. Jones asked Mr. Muckle if he accepts the nomination. R. Muckle mentioned that he does. He realizes that it is a very large responsibility. If this moves forward would look to each board member for help and guidance.
 - Motion to add Mr. Muckle to the ballot as the chairperson for the board to vote on at the next board meeting: C. Jones
 - Moved: L. Muller
 - 2nd: K. Booker
 - Discussion: None
 - In favor: All
 - Opposed: None
 - Abstaining: R. Muckle
 - The motion carries.
- Table next point to discuss at the next meeting.
- R. Muckle asked Dr. Spera for an expanded description of the proposed board position via email. Dr. Spera will do so after this meeting.
- Dr. Spera mentioned that he is sending out the invite to these meetings on the Outlook calendar. He is including the Zoom link to these meetings, as well.
- The Board has accepted H. Doughty's resignation. No action required.
- R. Muckle mentioned making sure that the proper recognition is given to H. Doughty. C. Jones has volunteered to take care of sending her something in recognition of her service. K. Booker mentioned that H. Doughty will be highly missed. She was a major asset to our board. He would like for a card to be sent to H. Doughty signed by all members.



- L. Muller mentioned that recruitment for more board members should occur. Mr. Muckle mentioned that as a member of the Governance Committee, there are four people ready to be actively recruited. Interviews have to be conducted. The application process is rather lengthy. But, the committee is well aware that these applications have to be processed. Per Dr. Spera, only one application has been received. The application will be emailed to the other candidates.

5:00 pm

ADJOURNMENT

Chairperson Jones

- Motion to adjourn: C. Jones
- Moved: R. Muckle
- 2nd: K. Booker
- In Favor: All
- Opposed: None
- The meeting was adjourned at 5:15 p.m.