

**Meeting Minutes – Open Session
Meeting of the Board of Directors
Pine Lake Preparatory, Inc.
Wednesday, June 23, 2021**

Attendees: Jessica Bronzert, Katie Davidson, Emily Fowler, Ed Haynes, Lauren Millovitsch, Caroline Mones, Jeremy Shook, and Jason Yanni

Absent: Bill Aull

School Leadership Present: Andrew Mocerri, Shelly Sims, Sam Ranallo,

1. Call to Order and Attendance: (5:40 pm)

2. Conflict of Interest Reminder per NCGS 138A-15(e): *In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.*

There are no conflicts.

3. Mission, Vision & Values Moment (5:42 pm) – Jeremy Shook

4. Public Comment: (5:45 pm)

Lisa Saab

5. Board Business (5:50 pm)

a.) Approval of Meeting Minutes – Jason Yanni and Katie Davidson

1. Approval of Meeting Minutes from the May 25 Open and Closed Sessions

*Move to motion made by: Jason Yanni
Second motion made by: Emily Fowler
Motion passed: Yes
Anyone abstained: No*

2. Approval of Meeting Minutes from June 16 Session

*Move to motion made by: Jason Yanni
Second motion made by: Lauren Millovitsch
Motion passed: Yes
Anyone abstained: Emily Fowler, Jessica Bronzert, Ed Haynes*

6. Annual Update (5:48) – Andrew Mocerri

7. Financial Matters (6:32 pm) – Sherri Fletcher and Andrew Mocerri

a.) May 2021 Dashboard

The Board approves the updated May 2021 reforecast.

*Move to motion made by: Jason Yanni
Second motion made by: Emily Fowler*

Motion passed: Yes
Anyone abstained: None

b.) May 2021 Capital Campaign Update

c.) Annual Audit Services for 2020-2021 – Rebecca Barr (For Approval)

The Board approves the hiring of Rebecca Barr to perform the annual 2020-2021 audit.

Move to motion made by: Jason Gianni
Second motion made by: Ed Haynes
Motion passed: Yes
Anyone abstained: None

The Board approves the hiring of Rebecca Barr to prepare Pine Lake's Form 990 for the 2020-2021 fiscal year.

Move to motion made by: Jason Gianni
Second motion made by: Jessica Bronzert
Motion passed: Yes
Anyone abstained: None

d.) Submission of the 2021-2022 EC IDEA Grants (For Approval)

The Board approves the submission of our traditional EC IDEA grant applications.

Move to motion made by: Jason Gianni
Second motion made by: Jessica Bronzert
Motion passed: Yes
Anyone abstained: None

e.) 2020-2021 Budget Forecast (Reapprove)

The Board approves the 2020-2021 budget reforecast.

Move to motion made by: Jason Gianni
Second motion made by: Emily Fowler
Motion passed: Yes
Anyone abstained: None

f.) 2021-2022 Annual Budget (For Approval)

The Board approves the 2021-2022 annual budget.

Move to motion made by: Jason Gianni
Second motion made by: Ed Haynes
Motion passed: Yes
Anyone abstained: None

8. Dinner (6:50 pm)

9. Board Retreat and Strategy (7:30 pm) – Board Members

a.) New Board Member Welcome and Activity

b.) 2021-2022 Board Elections

The Board voted to approve the following officer slate for 2021-2022.

Chair – Jason Gianni
Vice Chair – Ed Haynes
Secretary – Brie Johnson
Treasurer – Katie Davidson

Move to motion made by: Jessica Bronzert
Second motion made by: Emily Fowler
Motion passed: Yes
Anyone abstained: None

c.) AOP Review and Approval

The Board voted to approve the 2021-2022 AOP goals as discussed during the meeting.

Move to motion made by: Caroline Mones
Second motion made by: Jason Gianni
Motion passed: Yes
Anyone abstained: None

10. Executive Session (9:05 pm): Motion to move into Executive Session b. § 143-318.11(a)(6) *To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.*

Move to motion made by: Jason Gianni
Second motion made by: Ed Haynes
Motion passed: Yes
Anyone abstained: None

11. Resumed Open Session (9:43 pm): *I move that the minutes of the closed session held on (06/23/2021) be withheld from public inspection in order to protect and preserve the purpose of such closed session, pursuant to section 143-318.10(e) of the Open Meetings law.*

Move to motion made by: Jason Gianni
Second motion made by: Jessica Bronzert
Motion passed: Yes
Anyone abstained: None

12. Vote as needed basis on items in Executive Session

The Board approved the hiring of Charles Gilliard, Jr. for the position of Bus Driver.

Move to motion made by: Jason Gianni
Second motion made by: Jessica Bronzert
Motion passed: Yes
Anyone abstained: None

The Board approved the hiring of Lisa Allen for the position of Second Grade Teacher.

Move to motion made by: Jason Gianni
Second motion made by: Emily Fowler
Motion passed: Yes
Anyone abstained: None

The Board approved the hiring of Laura Finney for the position of K-5 Counselor.

Move to motion made by: Jason Gianni
Second motion made by: Caroline Mones
Motion passed: Yes
Anyone abstained: None

The Board approved the hiring of Robert Flory for the position of K-5 Math Interventionist.

Move to motion made by: Jason Gianni
Second motion made by: Lauren Millovitsch
Motion passed: Yes
Anyone abstained: None

The Board approved the hiring of Erin Buda for the position of 8th Grade Math and Math 1 Teacher.

Move to motion made by: Jason Gianni
Second motion made by: Ed Haynes
Motion passed: Yes
Anyone abstained: None

The Board approved the hiring of Kelly Gilligan-Latta for the position of Middle School Math Interventionist.

Move to motion made by: Jason Gianni
Second motion made by: Jessica Bronzert
Motion passed: Yes
Anyone abstained: None

The Board approved the hiring of Libia Velázquez for the position of Middle School Spanish Immersion Teacher.

Move to motion made by: Jason Gianni
Second motion made by: Jessica Bronzert
Motion passed: Yes
Anyone abstained: None

13. Adjourn (8:30 pm)

Move to motion made by: Jason Gianni
Second motion made by: Jessica Bronzert
Motion passed: Yes
Anyone abstained: None