

Dear Parents,

The winter season is upon us! It's time to start looking forward to inclement weather and possible poor road conditions, which may result in school closing, bus delays, or emergency early dismissal.

Information concerning the Wausau School District's emergency school closing plans is included in the latest issue of the Cougar News. Here are some reminders concerning school cancellations:

1. The decision to close schools or delay busses is made by central office administrative personnel at Longfellow Administrative Center.
2. When the emergency plan to close or delay opening of school occurs it will be announced through School Messenger as well as over the local radio and TV stations, which are listed on the South Mountain website and in the latest edition of the Cougar News.
3. If it becomes necessary to close school during the day, it will be announced in the same manner.

Please do not call school and ask if school is closing. We find out the same time the radio stations do.

If school must be closed during the school day, we would like to know what plans you have made for your child/children. Please fill out the form below for each of your children and return this to the school office. Please discuss the plan with your child/children.

It is difficult for students to telephone for instructions at these times, so we appreciate a copy of your plan for your child.

**Please return this form to your child's teacher.**

Name(s) of Child/Children	Grade(s)	Teacher(s)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

In case of an emergency school closing during the day, my child/children should-----

\_\_\_\_\_ Walk home as usual.

\_\_\_\_\_ Ride the bus home as usual (must be a bus rider).

\_\_\_\_\_ Stay at school, I will pick my child/children up.

\_\_\_\_\_ Stay at school and \_\_\_\_\_ will pick my child/children up.  
Name, Address, Telephone #

\_\_\_\_\_ Please list someone else we can call if we do not make contact with you \_\_\_\_\_  
Name & Telephone #

\_\_\_\_\_ Other (Please specify) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

We would appreciate students who are to stay at school to be picked up by you or another person as soon as possible after the school closing has been announced.

We thank you for assisting us in keeping your child safe and their anxiety level low.

\_\_\_\_\_  
(Signature of Parent)

\_\_\_\_\_  
Home Telephone #

\_\_\_\_\_  
Telephone # you can be reached at when emergency closing occurs

\_\_\_\_\_  
Date