

**MORGAN HILL UNIFIED SCHOOL DISTRICT**  
**Personnel Commission**  
**AGENDA**

Date: August 18, 2021  
Time: 5:00 p.m.  
Location: MHUSD – Board Room  
15600 Concord Circle  
Morgan Hill, CA 95037

The meeting will be held via Zoom for all participants, as well as in-person in the MHUSD Board Room for the Personnel Commission staff, Commissioners and up to 25 members of the public. Masks and fully vaccinated members of the public are welcome to attend. The link to the ZOOM meeting is below.

<https://mhusd.zoom.us/j/85070399623?pwd=R0hjaG9rcGpRcHZNTys4VkF6SjZSZz09>

Meeting ID: 850 7039 9623

Passcode: 202466

One tap mobile

+16699006833,,85070399623#,,,,\*202466# US (San Jose)

+13462487799,,85070399623#,,,,\*202466# US (Houston)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 850 7039 9623

Passcode: 202466

Find your local number: <https://mhusd.zoom.us/u/kjli9d2Xu>

To make a public comment, please complete the Google Form titled MHUSD Personnel Commission Speaker Request prior to the start of the meeting: [MHUSD Personnel Commission Speaker Request](#)

**I. OPEN SESSION**

Meeting Called to Order:

Pledge of Allegiance

Roll Call: Pam Torrisi (Chair)

Tara Bevington

Victor Loesche

**II. ADOPT AGENDA**

Motion by: Ayes:

Second by: Noes:

**III. APPROVE MINUTES of June 16, 2021 meeting**

Motion by: Ayes:

Second by: Noes:

IV. INTRODUCTIONS/PRESENTATIONS/RECOGNITION/ANNOUNCEMENTS

*This is an opportunity for Personnel Commission members and staff to introduce staff members or others and to recognize accomplishments of staff members and departments.*

A. New Superintendent

V. ITEMS FOR PUBLIC COMMENT AND COMMUNICATION

*This opportunity for members of the public to communicate with the Commission on any item not scheduled for action.*

A. MHCEA update

VI. ITEMS FOR PERSONNEL ACTION

*This section lists the items for Commission action.*

A. Hiring Report

Stonehouse

Motion by:

Ayes:

Second by:

Noes:

VII. REPORTS/INFORMATION/DISCUSSION

*This section is reserved for topics of discussion by the Commission members and staff*

A. Reopening of school

Myers

VIII. ITEMS FOR PERSONNEL CONSENT

*These are routine items requiring little or no separate explanation. They are acted upon in a single motion.*

IX. ADJOURN:

Motion by:

Ayes:

Second by:

Noes:

**MORGAN HILL UNIFIED SCHOOL DISTRICT  
PERSONNEL COMMISSION MEETING  
June 14, 2021 – August 13, 2021**

Topic:	Hiring Report
Prepared by:	Kristin Stonehouse, Human Resources Specialist
Presented by:	Kristin Stonehouse, Human Resources Specialist
Type of Item:	Action

**NEW HIRES, PROMOTIONS, INCREASE IN HOURS**

**New Hires:**

Pedro Moreno Lozada	Custodian	Live Oak	07/01/21
Maria Elena Wilde	Family and Community Engagement Lead	District Office	07/26/21
Antonia Saenz Duran	School Office Assistant	Martin Murphy	07/27/21
Jessica Martinez	Administrative Specialist Bilingual	District Office	08/02/21
Veronica Calderon	Student Support Specialist	Live Oak	08/02/21
Brianna Gibson	Student Support Specialist	Sobrato	08/02/21
Sara Andrade	Student Support Specialist	Student Services	08/02/21
Anisha Antony	Occupational Therapist	Special Ed	08/02/21
Fiona Sage	ASB Bookkeeper	Live Oak	08/04/21
Sandra Guichard	DO Assistant	District Office	08/10/21
Celia Leyva	Paraprofessional	Special Ed	08/10/21
Tammy Keck	Student Supervisor	Martin Murphy	08/10/21
Elodia Benitez	Student Supervisor	Martin Murphy	08/10/21
Adriana Contreras	Paraprofessional	Martin Murphy	08/10/21
Kevin DeWett	Student Supervisor	Sobrato	08/10/21
Mai Do	Paraprofessional	San Martin/Gwinn	08/10/21
Paola Jimenez	Student Support Specialist	Britton	08/10/21
Vini Lakra	Paraprofessional	Jackson	08/10/21
Jose Partida	Bus Driver	Transportation	08/10/21
Tereasa St. Cloud	Paraprofessional	Live Oak	08/10/21
Isis (Vanessa) Tapia Leal	Bus Driver	Transportation	08/10/21
Amanda Vandecoevering	Paraprofessional	El Toro	08/10/21
Allison Willett	Paraprofessional	Nordstrom	08/10/21
Noel Furtado	College, Career and Media Technician	Paradise Valley	08/10/21
Nina Quezada	College, Career and Media Technician	San Martin/Gwinn	08/10/21
Diana Semides	College, Career and Media Technician	Nordstrom	08/10/21

**New Hires cont'd:**

Edmundo Sotello	College, Career and Media Technician	Barrett	08/10/21
Maria Jimenez	College, Career and Media Technician	PA Walsh	08/10/21
Marco Martinez Diaz	College, Career and Media Technician	Los Paseos	08/10/21
Isis (Vanessa) Tapia Leal	College, Career and Media Technician	Jackson	08/10/21
Michelle Silva	Yard Duty	Los Paseos	08/12/21
Juana Rodriguez	Yard Duty	Barrett	08/12/21
Frida Ross	School Office Assistant	Britton	08/12/21
Ngoc Mains	Sub Yard Duty	Jackson	08/12/21
Thelma LaBree	Paraprofessional	San Martin/Gwinn	08/16/21
Karla Dominguez Vega	Student Support Specialist	PA Walsh	08/19/21
Kimberly Colliver	Sub Paraprofessional	El Toro	08/27/21
Natasha Meza	Administrative Assistant I	Live Oak	08/30/21

**Promotions:**

Dusty Cline	Administrative Assistant III	Live Oak	07/14/21
Fiona Sage	ASB Bookkeeper	Live Oak	08/04/21
Adriana Contreras	Paraprofessional	Martin Murphy	08/10/21

**Change in Status:**

Nancy Jackson	Admin Assistant I to Admin Assistant II	San Martin/Gwinn	07/01/21
Vida Wedding	Admin Assistant I to Admin Assistant II	Jackson	07/01/21

**Increase in Hours:**

None

**SUBSTITUTE, LIMITED TERM ASSIGNMENT, WORKING OUT OF CLASS****Substitutes:**

Vanessa Contreras	School Office Assistant	Jackson	8/27/2021	9/30/2021
Jayson Jacobo	Custodian	various	7/1/2021	6/30/2022
Jorge Dominguez	Custodian	various	7/1/2021	6/30/2022
Andrea Saenz	Custodian	various	7/1/2021	6/30/2022
Kimberly Colliver	Paraprofessional	El Toro	08/10/21	09/30/21
Tracey James	DO Assistant	Facilities	08/10/21	09/30/21
Christina Tapia	Paraprofessional	El Toro	08/12/21	09/30/21
Nathan Morales	Custodian	various	7/1/2021	6/30/2022
Alicia Morales Prado	Paraprofessional	PA Walsh	08/12/21	09/30/21
Rosemary Threadgill	Student Nutrition Assistant	various	08/12/21	09/30/21
Christina Souza	Student Nutrition Assistant	various	08/12/21	09/30/21
Tobreth Hansen	Student Nutrition Assistant	various	08/12/21	09/30/21
Raul Suarez	Bus Driver	Transportaiton	08/12/21	06/30/22

**Limited Term Assignment:**

None

**Working Out of Class:**

None

**Transfers**

Eileen Neuder	Health Assistant	From Martin Murphy to Nordstrom	08/10/21
---------------	------------------	---------------------------------	----------

**RESIGNATIONS, RETIREMENTS, SEPARATIONS, & LEAVE OF ABSENCE**

Griselda Dominguez	Yard Duty	San Martin Gwinn	Resigned	06/04/21
Anisha Antony	Occupational Therapist	Special Ed	Released	07/01/21
Tanesha Santos	School Office Assistant	Britton	Resigned	07/23/21
Irene Mendoza	Student Support Specialist	Britton	Resigned	07/30/21
Sebastian Severin	Custodian	Nordstrom	Released	08/01/21
Margaret Green	Paraprofessional	Sobrato	Resigned	08/02/21
Sally Moretensen	Paraprofessional	San Martin Gwinn	Resigned	08/05/21
Alma Torres Martinez	Paraprofessional	PA Walsh	Resigned	08/05/21
Christina Topete	Migrant Recruiter/School Office Asst	Migrant Dept	Resigned	08/06/21
Sandra Guichard	DO Assistant	District Office/Transportation	Resigned	08/10/21

**Leave of Absence**

\* signifies that leave time is being used intermittently

Kirsten Perez	Chief Deputy Superintendent	District Office	06/08/21	09/15/21
Isaiah Covita	Groundskeeper	Grounds	07/01/21	08/16/21
Jospehine Lam-Vo	Accounting Specialist	District Office	07/19/21	10/04/21
Patty Claros	Paraprofessional Bilingual	PA Walsh	08/10/21	9/7/21
Lisa Oliver	Paraprofessional	Barrett	8/10/21	9/7/21
Tiffany Miller	Yard Duty	Paradise Valley	8/12/21	8/18/21
Daniel Villa	IT Specialist I	District Office	8/10/21	8/14/21
Alex Villa	IT Specialist I	District Office	8/10/21	8/14/21
Patty Medrano	Student Support Specialist	District Office	8/2/31	10/1/21
Tina Latimore	Student Nutrition Assistant	Food Service	8/9/21	2/22/22
Terri Copeland	Student Nutrition Assistant	Food Service	8/9/21	9/7/21

**POSTING FOR TRANSFER**

CLASSIFICATION	DEADLINE
Health Assistant	06/21/21
Administrative Assistant I	07/30/21

## **POSTING FOR NOTICE OF EXAMINATION**

<b>CLASSIFICATION</b>	<b>DEADLINE</b>
Administrative Specialist Bilingual	06/07/21
Student Assessment Date Specialist	07/25/21
Accounting Specialist	08/03/21
Health Assistant	08/06/21
School Office Assistant	08/06/21
Migrant Recruiter/ Home Liaison	08/12/21
Paraprofessional, Bilingual	08/12/21
Paraprofessional	09/15/21
Student Nutrition Assistant	09/15/21
School Bus Driver	10/22/21
Mechanic	12/03/21
Delegate Behind the Wheel	12/21/21

## **EXAMINATIONS**

<b>CLASSIFICATION</b>	<b>DATE OF TEST</b>	<b>NUMBER OF ELIGIBLES</b>	<b>NUMBER OF RANKS</b>
Family and Community Engagement Lead	07/07/21	5	4
ASB Bookkeeper	07/08/21	10	7
Student Supervisor	07/20/21	4	4
Paraprofessional	07/21/21	8	7

## **INTERVIEWS**

<b>CLASSIFICATION</b>	<b>DATE OF INTERVIEW</b>
Custodian	06/16/21
Admin Specialist Bilingual	06/17/21 07/08/21
Administrative Assistant I	07/12/21
Family and Community Engagement Lead	07/12/21
ASB Bookkeeper	07/23/21
Student Supervisor	07/23/21 07/27/21
Paraprofessional	07/28/21
Bus Driver	07/28/21
School Office Assistant	08/04/21
Student Support Specialist	08/05/21

**MORGAN HILL UNIFIED SCHOOL DISTRICT**  
**Personnel Commission**  
**MINUTES**

Date: June 16, 2021  
Time: 5:00 p.m.  
Location: Via Zoom  
15600 Concord Circle  
Morgan Hill, CA 95037

Join Personnel Commission Meeting via Zoom

<https://mhusd.zoom.us/j/88298314658?pwd=dkY2eGtQenh1STFxSTV1YlIxRzJjUT09>

Meeting ID: 882 9831 4658

Passcode: 507671

To make a public comment, please complete the Google Form titled MHUSD Personnel Commission Speaker Request prior to the start of the meeting: [MHUSD Personnel Commission Speaker Request](#)

I. OPEN SESSION

Meeting Called to Order:

Pledge of Allegiance

Roll Call: Pam Torrisi (Chair) Present  
Tara Bevington Present  
Victor Loesche Present

II. ADOPT AGENDA

Motion by: V. Loesche Ayes: 3  
Second by: T. Bevington Noes: 0

III. APPROVE MINUTES of May 19, 2021 meeting

Motion by: V. Loesche Ayes: 3  
Second by: T. Bevington Noes: 0

IV. INTRODUCTIONS/PRESENTATIONS/RECOGNITION/ANNOUNCEMENTS

*This is an opportunity for Personnel Commission members and staff to introduce staff members or others and to recognize accomplishments of staff members and departments.*

A. New Superintendent

V. ITEMS FOR PUBLIC COMMENT AND COMMUNICATION

*This opportunity for members of the public to communicate with the Commission on any item not scheduled for action.*

A. MHCEA update

Danielle Nunes: Excited for end of school year. A lot of employees found other positions that they love in the district as a result of the MOU with the district and allowing reassignments. The pandemic allowed many classified staff to grow and challenge themselves.

VI. ITEMS FOR PERSONNEL ACTION

*This section lists the items for Commission action.*

A. Hiring Report

Stonehouse

Motion by: V. Loesche                      Ayes: 3  
Second by: T. Bevington                      Noes: 0

VII. REPORTS/INFORMATION/DISCUSSION

*This section is reserved for topics of discussion by the Commission members and staff*

A. Personnel Commission return to in-person meetings August return to in-person and allow public access via Zoom.

VIII. ITEMS FOR PERSONNEL CONSENT

*These are routine items requiring little or no separate explanation. They are acted upon in a single motion.*

Trustee Adam Escoto: Danielle shared her report and I want to share that the Board of Education approved school site plans and LCAP. The blueprint of how we are going to educate students and support people who serve them. The plans were outstanding. Really captured what we as a Board have been discussing and leadership team is recommending and community is suggesting. Captured what we are going to do to address social an emotional needs of students. Those plans were a collaborative effort – one major consistency were the classified staff. They are our systems first responders. They first see what our children may need. A Significant amount of work was done on this plan by the classified staff.

IX. ADJOURN:

Motion by: V. Loesche                      Ayes: 2  
Second by: T. Bevington                      Noes: 0