

# 2021-2022 COVID-19 SAFETY PROTOCOLS

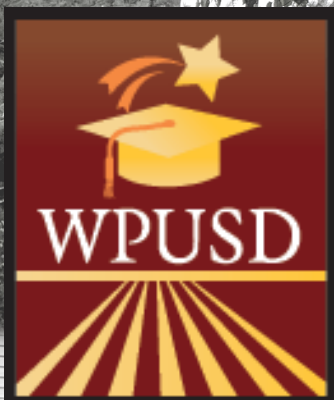
A ROAD MAP FOR WPUSD SCHOOLS  
2021-2022

UPDATED AS OF AUGUST 12, 2021

This document is subject to change in order to reflect current guidelines.

B203  
WESTERN PLACER UNIFIED  
SCHOOL DISTRICT

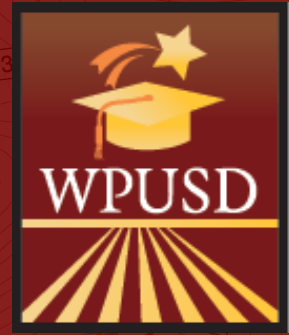
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**Kerry Callahan**  
Superintendent



## A Message of Hope

While the 2020-2021 school year proposed new challenges, hardships and growth, our district persevered to deliver quality education to every student. Students and staff did their very best to learn and adapt to a different way of learning. With that, we built our character, toughened our skin and learned many new perspectives.

As we embark on another school year shaded by a pandemic, we look forward to the light at the end of this tunnel. We see tangible improvements as we lessen the multitude of mitigation strategies. To begin the 2021-2022 school year, you will see some safety protocols still in place. We understand the struggle this can bring to many students, staff and families; however, when looking at what we were faced with the year prior, we feel grateful to see improvement.

If we learned anything from the last year and a half, we know that change is inevitable. We will continue to review the guidance and adapt to meet the needs of our community as well as meet the state's requirements.

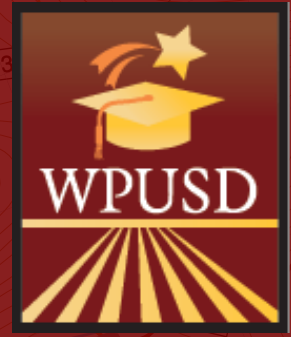
In this Road Map for WPUSD Schools, you will find:

- Safety protocols
- What the school year will look like
- Information on independent study
- Collaboration with surrounding districts, Placer County Office of Education, Placer County Public Health, California Department of Public Health, and CalOSHA

This road map is just a map, and there will be changes along the way. But the roadmap also gives us a way forward to continue our essential duty of educating and supporting students.

Kerry Callahan  
Superintendent

# OVERVIEW

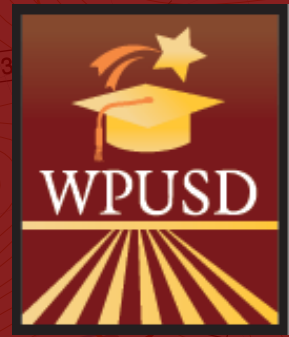


The health and safety of our students, staff and families is of utmost importance. To begin the 2021-2022 school year, you will see some safety protocols still in place. We will continue to review guidance and implement the current safety protocols as mandated by the state.

## PROTOCOL OVERVIEW

- Two educational program options: Traditional in-person learning and independent study
- Daily at-home health screenings and temperature checks prior to arriving at school completed by parents
- Plexiglass partitions between the public and staff where applicable
- Maximizing time spent outside as weather allows
- Heightened education on proper hygiene practices, including proper hand washing and covering one's mouth when coughing or sneezing
- Enhanced cleaning of high touch areas
- Per CDPH requirements, regardless of vaccination status, face coverings will be required for all students, staff, visitors and parents while indoors on school campuses
- Face coverings are optional for all individuals, regardless of vaccination status while outdoors (if you are unvaccinated you are encouraged to keep 6ft distance from others)

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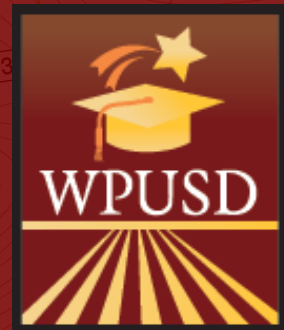


# Education Program Options

Quality instruction and commitment to equity for all students continues to be a focus for the WPUSD educational programs. We know the needs of our students and families vary, which is why we will continue to provide two instructional options for the 2021-2022 school year.

## IN-PERSON INSTRUCTION

- Traditional school environment
- Full day instruction with pre-COVID bell schedules
- Extended day Kindergarten at all elementary schools
- Enhanced intervention services
- Return of extra- and co-curricular activities
- Return of field trips
- Emphasis on social-emotional learning



# Independent Study through ATLAS Learning Academy

Parents and guardians of WPUSD students have the option to enroll their child(ren) in in-person instruction or independent study for the 2021-2022 school year.

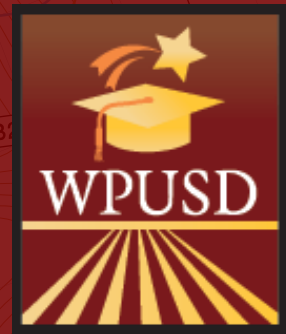
WPUSD's established independent study program is administered through ATLAS Learning Academy and is located on the campus of Phoenix High School. If you are interested in learning more about the independent study program, parents and guardians may request a pupil-parent-educator conference to ask questions before making the decision about enrollment or disenrollment in independent study. The conference may be conducted by telephone, videoconference or in-person. If you wish to request a conference for your child, please contact Adam Salinger, the lead teacher at ATLAS Learning Academy at (916) 409-2404, or Scott Pickett, Assistant Superintendent of Educational Services at (916) 645-6350.

To enroll in independent study for the 2021-2022 school year, there must be a signed master agreement for each student. The student and their parent/legal guardian/caregiver will have the opportunity to review and ask questions about the master agreement with the teacher before signing.

For students with exceptional needs, the student's individualized education program (IEP) must specifically provide for independent study before the pupil can begin participating.



# INDEPENDENT STUDY DETAILS



## ADDITIONAL DETAILS

- Available to all WPUSD students
- Access to a personal Chromebook and hotspot upon request
- Taught by credentialed WPUSD teachers
- Grades K-12
- May participate in sports and other extracurricular activities

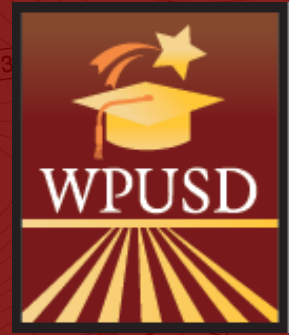
## INSTRUCTIONAL TIME

- Kindergarten - 3rd Grade
  - Daily synchronous instruction
  - Instruction delivered in person, virtually or by phone between student and teacher
  - Majority of work completed independently
- 4th - 8th Grade
  - Daily live interaction
  - Weekly synchronous instruction
  - Instruction delivered in person, virtually or by phone
  - Live interaction means interaction between the student and teacher, an instructional aide or other personnel, and it may include other peers
- 9th - 12th Grade
  - Weekly live interaction and synchronous instruction
  - Classroom-style, small group, or one-on-one instruction delivered in person or by internet or phone and involves two-way communication between the student and teacher

## HELPFUL LINKS

- [ATLAS Learning Academy Website](#)
- [California Department of Education Requirements for Independent Study for the 2021-2022 school year](#)

# ADDRESSING SOCIAL-EMOTIONAL NEEDS & LEARNING LOSS



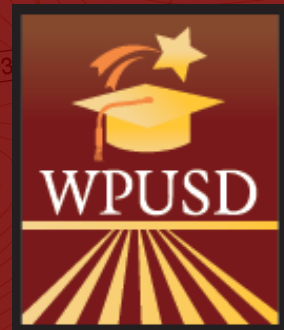
## SOCIAL-EMOTIONAL NEEDS

- WPUSD recognizes that relationships and in-person connections are a critical component of social development for students. WPUSD will work within health and safety guidelines to provide meaningful connections and social opportunities for students
- Our full complement of counselors and school psychologists are available for students and families
- We will continue providing accessible resources for students and families (WPUSD Mental Health website and personnel)

## LEARNING LOSS

- We will administer ongoing academic assessments (much like a typical year)
- Curriculum will be structured to ensure students are on track for the completion of the 2021-2022 school year
- WPUSD remains committed to continuing its high school credit recovery programs and to offering 5th year options to qualifying students
- AB 104, new legislation signed by Governor Newsome in July, contains two new initiatives. The district will assist students and families in implementing the following:
  - Students who attended high school in the 2020-21 school year can request grade changes from letter grades to Pass or No Pass. These requests must be made within a 15-day window chosen by the district (our window will open mid-August). Look for more details about the timeline and the process for grade change requests to be sent out in the next week or so. Please note that these grade changes may have implications for college acceptance; consult with a high school counselor if you have questions.
  - AB 104 provides additional options for graduation for students who were in 11th and 12th grade during the 2020-2021 school year and are/were not on track to graduate in four years.
  - Parents with questions about their student's placement may contact their child's school





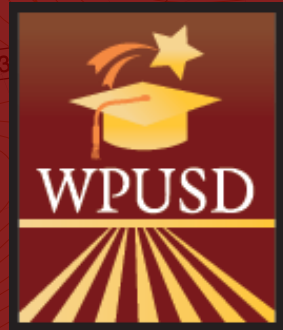
# SCHOOL DAY PROCEDURES

## DAILY AT-HOME HEALTH SCREENING

Prior to each school day, families, students and staff should complete an at-home health screening, assess any flu-like symptoms and ensure their temperature is below 100.4 degrees fahrenheit. Students or staff experiencing any flu-like symptoms and/or having a temperature above 100.4 degrees will not be permitted to enter campus.

## PICK UP & DROP OFF

- Standard drop off pick up procedures (sites will communicate any specific changes)
- Face coverings are optional for all individuals while outdoors
- Face coverings are required for all individuals while indoors
- Upon arrival, each student should wash or sanitize their hands
- Please follow site specific traffic instructions for pick up and drop off



# SCHOOL DAY PROCEDURES

## Classroom Setup

- Per state guidelines, classrooms no longer require a minimum distance between students
- Students may work together in groups without social distancing requirements
- A teacher “safe zone” may still be in classrooms to support physical distancing between students and teachers as needed
- Outdoor learning will be encouraged as weather permits
- Snacks and water breaks will be permitted; if breaks occur indoors, face coverings are to be worn while not actively eating or drinking

## Transitions

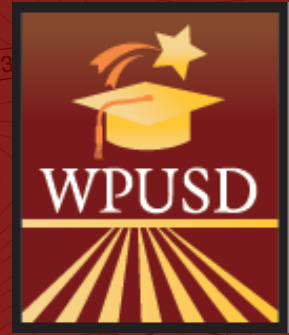
- Social distancing is not required in hallways and common areas
- Face coverings are encouraged but not required during any outdoor transition/passing period
- Face coverings are encouraged but not required when congregating in any outdoor common areas
- Face coverings are required during any indoor passing/transition periods and in indoor common areas

## Recess

- Students may remove face coverings during outdoor recess
- Campus supervisors may encourage students to practice social distancing
- No restrictions on recreational items (playgrounds, equipment, etc)
- Students are strongly encouraged to wash or sanitize hands prior to entering classroom or day care



# SCHOOL DAY PROCEDURES



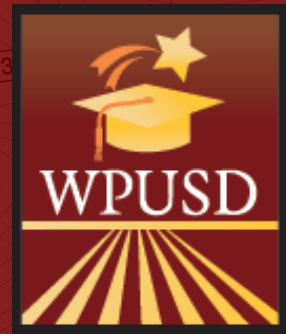
## Physical Education (PE)

- Masks must be worn at all times while indoors, even during activities with heavy exertion, as tolerated
- Masks may be removed during outdoor activities
- Weather permitting, staff will be encouraged to hold Physical Education classes outdoors to minimize use of masks
- Site specific instructions will be given by the principal and/or teacher

## Food & Nutrition Services

- Return to a mostly traditional lunch schedule, with appropriate safety protocols in place
- Free meals will be offered all year to all WPUSD students
- Primary school students will be able to grab meals in each of their cafeterias during their lunch period
- Secondary students will have multiple meal options on campus during their lunch period
- All students will have both hot and cold meal options
- Only meals will be offered, no other items will be for sale
- A La Carte items (chips, cookies, water) may be offered later in the school year at secondary sites
- If you have a student who is planning on eating with us and has an allergen please reach out to the Food Service Department. This way we can make sure our site staff can meet your student and we can work on accommodations
- School sites will provide daily schedules, which will include lunch times, etc.
- For students participating in independent study through ATLAS, please click [HERE](#) for information on meal distribution schedules

\*Meal distribution dates, times, and locations are subject to change



# GENERAL DISTRICT PROTOCOLS

## Front Office

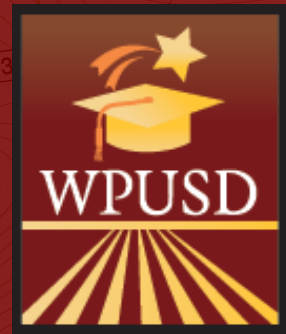
- Follow site-specific protocol for front office entry (including required face coverings)
- Plastic shields or plexiglass will be in front office areas where the public interacts
- Hand sanitizer will be available to the public when entering the school office

## Bus Transportation

- Buses will maximize outside air as much as possible as weather permits
- Students and drivers will be required to wear face coverings while on the bus
- Bus drivers will provide masks for students who do not have one; students will not be allowed on the bus without a face covering unless we have record of exemption
- Although distancing is not required, students will have assigned seating
- Transportation will continue to implement protocols should a student become symptomatic while in transport (i.e. placed in a designated seat, disinfect area immediately, follow symptomatic protocol upon arrival at school - see COVID-19 Protocol)
- Transportation will continue to follow current protocols for students who may have issues with wearing a face covering while on the bus or may be exempt, such as Special Education students due to sensory issues, etc.



# GENERAL DISTRICT PROTOCOLS



## Volunteers, Visitors & On-Campus Activities

- Schools will no longer restrict visitors, volunteers, and activities involving other groups
- Volunteers, visitors and outside groups will check in with the front office and complete a health screening before entering campus
- To align with the state's mandate, volunteers will be required to show proof of vaccination in order to volunteer at a school site
- Visitors will not be required to show proof of vaccination or a negative COVID test
- Face coverings are required for all volunteers and visitors while indoors
- Although face covering are only recommended while outdoors, volunteers and visitors may be required to wear face coverings outdoors while on school grounds
- Traditional on campus meetings will be permitted; however, sites may still provide virtual options for convenience
- Group activities will be permitted with adherence to current health guidelines (i.e. assemblies, in-person award ceremonies, etc.)
- Group activities will be encouraged to operate outdoors as weather permits

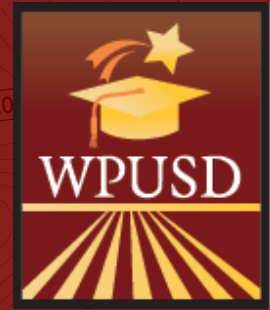
## Extra Curricular, Sports & Enrichment Activities

- Athletic activity will be permitted based on the guidelines from the California Department of Public Health and California Interscholastic Federation (CIF)
- Updated guidance from CDPH on youth sports and activities is still pending; updates to this section will be made as guidance becomes available
- Some activities may need modifications on how they will be conducted when there is increased risk
- Field trips will be permitted with necessary safety protocols in place - including required face coverings while on busses and while indoors on a school field trip

## Community Facility Use

- Indoor and outdoor facility use by outside organizations will be permitted
- All outside organizations must follow District safety protocols while using our facilities
- Additional fees for enhanced cleaning will be applied to all facility use agreements
- The District reserves the right to cancel facility use if necessary based on CDPH guidelines

# HEALTH & SAFETY PROTOCOLS



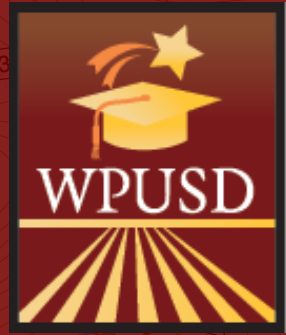
## Face Coverings

- In accordance with California Department of Public Health:
  - All individuals must utilize face coverings:
  - On campus at all times while indoors, regardless of vaccination status
  - While riding the bus, regardless of vaccination status
  - Face coverings are recommended for all individuals while outdoors on campus
- Face coverings will be provided to staff, students and visitors if they do not have one when arriving to campus
- Students who remove face coverings while indoors will be reminded of the requirement to wear them appropriately while not actively eating or drinking
- Administration will work closely with students and their families to ensure compliance with the face covering mandate
- Students who repeatedly refuse to wear a face mask may be excluded from in-person instruction and encouraged to participate in independent study
- Personal face coverings will be allowed in compliance with the school's dress code policy
- Teachers and staff may use a transparent face shield with a drape for pedagogical reasons, but must wear a mask at all other times
- The following individuals are exempt from wearing a face covering:
  - Persons age two years or younger
  - Persons with a verified medical condition, mental health condition, or disability that prevents them from using a face covering. This includes persons with a medical condition for whom wearing a face covering could obstruct breathing or are otherwise unable to remove a face covering without assistance
  - Persons who are hearing impaired or communicating with a person who is hearing impaired, where the ability to see the mouth is essential for communication
  - Persons for whom wearing a face covering could create a risk to the person related to work/school, as determined by local, state or federal regulators or safety guidelines
- Students exempted from wearing a face covering due to medical condition, must wear a non-restrictive alternative (i.e., face shield with a drape), as long as their condition permits
- Gloves are not recommended for use by students and staff, with the exception of conducting cleaning, first aid, or food service

## Face Coverings: Students with Disabilities

- Students with sensory/cognitive/behavioral needs may not be required to wear face coverings, but are expected to wear a non-restrictive alternative if their condition permits
- Students who are deaf/hard of hearing will not be required to wear face coverings, but are expected to wear a non-restrictive alternative if their condition permits
- School personnel will work closely with families of students who are immunocompromised regarding specific needs





# HEALTH & SAFETY PROTOCOLS

## Handwashing & Sanitizing

- Students should wash or sanitize hands upon arriving at school and when entering different classrooms/common areas
- Students should wash or sanitize hands prior to consumption of foods
- Continued education on proper hygiene practices, including hand washing for at least 20 seconds, not touching face and eyes, covering mouth when coughing or sneezing
- Handwashing stations will be available in addition to classroom sinks and student restrooms
- Classrooms will have wall mounted hand sanitizers or hand sanitizer dispensers

## Cleaning & Disinfecting

- The district will engage in daily cleaning of high-touch surfaces
- Common classroom surfaces will be cleaned at the end of each school day
- Cleaning and sanitization supplies will be made available in the event a teacher desires to perform additional classroom cleaning/sanitization
- Continued education on safe and correct storage and application of disinfectant
- Upon request, student friendly wipes will be available for use by middle and high school students should they desire to disinfect their area between classes

## Ventilation

- Air filtration will be enhanced and serviced in accordance with the manufacturer recommendations
- Maximum outside air will be introduced to the classroom based on technology and comfort issues where feasible
- As weather conditions allow, windows and doors may be left open for increased ventilation and fresh air

# Western Placer Unified School District COVID-19 Response Scenarios

FOR THE 2021-2022 SCHOOL YEAR

01	SYMPTOMS OF ILLNESS		
	SCENARIO	ACTION	COMMUNICATION
	<p>A student exhibits <a href="#">symptoms</a> of COVID-19 which cannot be explained by an underlying chronic condition documented by a healthcare provider (e.g., allergies or asthma).</p> <p>Symptoms consistent with COVID-19 include:</p> <ul style="list-style-type: none"> <li>• Fever or chills</li> <li>• Cough</li> <li>• Shortness of breath or difficulty breathing</li> <li>• Fatigue</li> <li>• Muscle or body aches</li> <li>• Headache</li> <li>• New loss of taste or smell</li> <li>• Sore throat</li> <li>• Congestion or runny nose</li> <li>• Nausea or vomiting</li> <li>• Diarrhea</li> </ul>	<ul style="list-style-type: none"> <li>• Send student home.</li> <li>• Consult with School Nurse.</li> <li>• Recommend testing through a health care provider or other testing site. Testing is recommended for symptomatic individuals regardless of vaccination status.</li> <li>• If COVID-19 test is positive, see Scenario 3. If COVID-19 test is negative, see Scenario 4.</li> <li>• If a symptomatic student does not receive confirmatory testing, but is a close contact of a confirmed case, treat as a probable case using Scenario 3.</li> <li>• If no test is performed, isolation continues for minimum of 10 days from symptom onset AND 24 hours fever-free without fever-reducing medication AND improvement in symptoms.</li> </ul>	<p>Letter to student families who were sent home with instructions for next steps.</p>





# 02

## CLOSE CONTACT/EXPOSURE

SCENARIO	ACTION	COMMUNICATION
<p>A student has been in close contact (more than 15 minutes over a 24-hour period with 0-6 feet indoors) with someone who tests positive for COVID-19.</p> <p>See the flow chart at the end of this document for additional information.</p> <p><i>"CDPH (Technical Assistance) has clarified that outdoor exposures can follow the same protocol as they would for indoor exposures."</i></p>	<ul style="list-style-type: none"> <li>Student report information to school administration.</li> <li>Consult with School Nurse.</li> </ul>	<p>Letter to student families. May require additional follow up communication depending on verification of vaccination status and/or surveillance test results.</p>
	<p><b>IF VACCINATED:</b></p> <ul style="list-style-type: none"> <li>No quarantine needed if asymptomatic.</li> <li>Monitor symptoms for 14 days after exposure.</li> <li>If symptoms develop, send home to isolate and get tested.</li> </ul>	
	<p><b>IF UNVACCINATED (OR UNKNOWN/UNCONFIRMED):</b></p> <p><b>Positive case wearing OR not wearing a mask and close contact wearing a mask:</b></p> <ul style="list-style-type: none"> <li>Send positive case home (see Scenario 3)</li> <li><b>Close contact</b> eligible for modified 10-day quarantine to attend school if they meet all of the following criteria:               <ul style="list-style-type: none"> <li>Remain asymptomatic (if symptoms develop, send home to isolate and get tested)</li> <li>Continue to mask, as required</li> <li>Undergo testing at least 2x per week during 10-day quarantine</li> </ul> </li> </ul> <p><i>If criteria for modified quarantine not met or vaccinations status cannot be verified, standard quarantine guidance below applies.</i></p> <p><b>Positive case and close contact not wearing a mask:</b></p> <ul style="list-style-type: none"> <li>Send all parties home</li> <li>If close contact remains asymptomatic, quarantine may end after day 10 from last date of exposure without testing, OR after day 7 if a diagnostic specimen is collected after day 5 from the date of last exposure and tests negative (Scenario 4).</li> <li>If tests positive, see Scenario 3.</li> </ul>	



		<p>Regardless, through day 14 following last known exposure, asymptomatic close contacts must:</p> <ul style="list-style-type: none"> <li>• Continue daily self-monitoring for symptoms through day 14 from last known exposure; AND</li> <li>• Follow all recommended non-pharmaceutical interventions (e.g., wearing a mask when around others, hand washing, avoiding crowds).</li> </ul>	
03	<b>POSITIVE COVID-19 TEST</b>		
	<b>SCENARIO</b>	<b>ACTION</b>	<b>COMMUNICATION</b>
	<p>A student tests positive for COVID-19.</p> <p><i>*This scenario is also recommended for probable cases (close contacts who become symptomatic but do not receive confirmatory testing).</i></p>	<ul style="list-style-type: none"> <li>• Consult with School Nurse.</li> <li>• Report information to school administration.</li> <li>• Isolate case and exclude from school for minimum 10 days from symptom onset or if asymptomatic, 10 days from test date.</li> <li>• Identify potential close contacts (more than 15 minutes over a 24-hour period with 0-6 feet indoors) based on the last date case was present at school while infectious, and follow Scenario 2.</li> <li>• If a facility has had a sick person with COVID-19 within the last 24 hours, clean AND disinfect the spaces occupied by that person during that time.</li> </ul>	<p>Phone call and letter to students families</p>



# 04

## NEGATIVE COVID-19 TEST

SCENARIO	ACTION		COMMUNICATION
A student tests negative for COVID-19.	<ul style="list-style-type: none"> <li>Consult with School Nurse.</li> </ul> <p>Negative test after symptoms, but with no close contact or exposure regardless of vaccination status:</p> <p>Student may return to in-person instruction when 24 hours have passed since resolution of fever without the use of fever-reducing medications; AND other symptoms have improved.</p>	<p>Negative test after close contact or exposure if unvaccinated/unverified vaccination status and one or more parties not wearing mask:</p> <p>Quarantine may end if asymptomatic after day 7 (compared to day 10) if a diagnostic specimen was collected after day 5 from the date of last exposure and tests negative. If symptomatic, quarantine should not be shortened.</p>	No action needed. See templates for Scenario 2 and 3 as needed.





## Important References:

- [CA Safe Schools For All Hub](#)
- [Placer County COVID-19 Schools website](#)
- [CDPH COVID-19 Public Health Guidance for K-12 Schools in California, 2021-22 School Year](#) (Issued July 12, 2021)
- [Guidance for Face Coverings](#) (Issued June 15, 2021)
- [Face Coverings Q&A](#) (Issued July 28, 2021)
- [Quarantine and Isolation Guidance](#)

## Quarantine vs Isolation:

**\*Quarantine** is for people who have been exposed to COVID-19, and who could become infected and spread the disease to others. [See quarantine guidance](#) and [additional CDPH guidance](#).

**Isolation** is used for people who are currently infected and able to spread the disease and who need to stay away from others in order to avoid infecting them. [See isolation guidance](#).

*Please note, any reference to “days” throughout this document is intended as calendar days.*

**As of August 1, 2021**



# Close Contact to Positive COVID-19 Case

