

**APPENDIX 2 – RIGHT-TO-KNOW LAW CONTACT INFORMATION**

Contact Information for the District Open Records Officer

**Name:** Keith D. Ramsey  
**Title:** Chief of Finance and Operations  
**Mailing Address:** Eastern Lancaster County School District  
P. O. Box 609  
669 East Main Street  
New Holland, PA 17557  
**Facsimile Number:** (717) 354-1512  
**E-mail Address:** openrecords@elanco.org

Contact Information for Pennsylvania Office of Open Records

**Address:** Commonwealth of Pennsylvania  
Office of Open Records  
Commonwealth Keystone Building  
400 North Street, Plaza Level  
Harrisburg, PA 17120-0225  
**Phone:** (717) 346-9903  
**E-mail:** openrecords@state.pa.us  
**Executive Director:** Terry Mutchler  
**Deputy Director:** Barry Fox  
**Chief Counsel:** Leo L. Dunn