

**RIGHT-TO-KNOW RECORDS POLICY  
APPENDIX 1 – FEE SCHEDULE**

The district will charge the following fees relating to public records:

1. Photocopying – 25 ¢ per page.
2. Electronic copying – 25 ¢ per page (pages to be attached to e-mail).
3. Certified copy – \$1 per certified copy.
4. Mailing – actual mail cost.

The district may waive fees in circumstances it deems appropriate.