



## Committee of the Whole Meeting February 8, 2021 Minutes

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A Committee Meeting of the Eastern Lancaster County School Board of Directors, which was properly advertised in the LNP *Lancaster Newspaper*, was held on Monday, February 8, 2021 at 7:00 p.m., in Community Hall located at the Garden Spot High School and Middle Complex, 669 E. Main Street, New Holland, PA 17557. The meeting was broadcasted via live video feed as well.

### **Roll Call**

**Board Members in attendance were:** Gary Buck, Brian Conroy, Jonathan Dahl, Jacqueline Geyer, Paul Irvin, Dina Maio, Kevin McCarroll, Bryan Naranjo, and Thomas Wentzel

**Board Members not in attendance were:**

**Also in attendance were:** Dr. Robert Hollister, Justin W. Johnson, Dr. Nadine Larkin and Keith Ramsey

**Staff/Public in attendance were:** Several citizens of the community and staff members of the District and a member of the media.

### **1. Welcome and Call to Order**

President Wentzel opened the meeting at 7:00 p.m. and welcomed the Community. He noted that the next Board meeting would be held the following Monday, February 15<sup>th</sup>.

### **2. Moment of Silence/Reflection - Pledge of Allegiance**

President Wentzel led in a silent meditation and the Pledge of Allegiance.

### **3. Citizens of the District Comments**

The Board encourages citizens of the district to come before the Board to present their petitions, inquiries, or other communications of interest. The Board invites public (*Citizens of the District*) comment on any topic that is within the Board's jurisdiction. As outlined in Board Policy 903, the Board requires that public participants be residents or taxpayers of this district.

Due to the virtual aspect of the Board meeting, the Board is requesting if you wish to provide public comment during the virtual board meeting, you should sign-up to do so by completing the online form prior to the meeting.

[PUBLIC COMMENT SIGN-UP FORM](#)(Please use this form only if you are not attending the meeting in person.)

Public comments will be read aloud during the public comment section of the agenda.

Thank you.

**SUBMITTED COMMENTS (VIA PUBLIC COMMENT SIGN-UP FORM):** None.

**COMMENTS (IN-PERSON):**

Deb Reimers, 145 Skyline Drive, New Holland, PA 17557

Ms. Reimers thanked the Board for keeping students in person for learning, reported on the Release Time program at New Holland Elementary, and said a prayer.

#### **4. Approve Personnel Report**

Mr. Irvin made a motion to approve the personnel report. It was seconded by Mr. Naranjo. **The motion was approved. (9-0)**

#### **5. Property and Services**

a. **Action Item - Approval of the Change orders that were executed for the HS/MS Locker Room and HVAC Project, as follows:**

**General Contractor - ECI Construction**

**GC-15 \$4,417 Add** - reconstruct bottom of press box

Architect's comment on GC-15 - The press box needed modified in order to move the bleachers out so the old gym floor could be removed and the new gym floor installed. This change order puts the bottom of the press box back in place.

**Electrical Contractor - Hirneisen Electric, Inc.**

**EC-05 \$0.00** - miscellaneous items (cost offset utilizing built-in allowances)

Architect's comment on EC-05 - This is a combination of 6 different work orders. The majority of them had to do with replacing circuits at HVAC unit locations, as the units required different power requirements than originally specified.

**EC-06 \$0.00 - vestibule unit heaters (cost offset utilizing built-in allowances)**

Architect's comment on EC-06 - This was to essentially run power and circuit modifications to the heater in the vestibule.

**EC-07 \$0.00 - emergency lighting (cost offset utilizing built-in allowances)**

Architect's comment on EC-07 - This was to re-route wiring to a different panel as a result of switching lighting in certain areas from normal emergency to emergency only. Normal

emergency is when the lights stay on 24-7. Emergency lighting is when the lights only kick on when the power goes off.

Mr. Ramsey requested the Board to approve the most recent change orders that were executed for the HS/MS Locker Room and HVAC Project. He noted that the first change order of \$4,417 was due to the moving of the bleachers to install the new floor which required the bottom of press box to be replaced. Mr. Ramsey informed the Board that there was no cost associated with the second change order. He also noted that the change order log was attached for the Board's review and that the District had only use 13% of its contingency during this project. Mr. Ramsey thanked Mr. Neal Walsh and his team for all their work during the renovation project.

Dr. Hollister updated the Board on the HVAC and locker room renovations. He indicated that the athletic facilities renovation would be finishing up that week, noting that there were a few items that still completion, including the securing of the shower heads in the shower rooms which needed a custom plating system. Mr. Walsh informed the Board that the shower head system, the same that was installed in the old locker area, would keep the plumbing from breaking off and allow for it to be fixed without going behind the wall. Dr. Hollister informed the Board that the HVAC renovations would continue over the summer.

**b. Information Item - Synthetic Turf and Track Update**

Mr. Ramsey presented the Board with the proposal for the installation of the synthetic turf field and track replacement. Mr. Ramsey informed the Board that the District was able to receive the proposal through the State's Costars program which allows the District to procure pre-bid products from approved vendors. Mr. Ramsey informed the Board that the total cost of the proposal came in under the proposed budget presented at the July Board meeting. He presented the total cost of the project of \$2,623,300, \$626,700 less than the proposed budget.

Mr. Ramsey also presented the Board with two additional options to add to the proposal. He informed the Board that the final total cost of the project would be \$2.9 million with included two additional options of an LED lighting upgrade and replacement scoreboard. Mr. Ramsey informed the Board that the Administration was recommending the District proceed with the Costars proposal with the two added options.

The Board and Administration discussed the turf and track field proposal and the addition of the lighting and scoreboard options.

Mr. Irvin made a motion to accept the recommendation of the Administration to proceed with Costars proposal for the synthetic turf and track field with the added options of the LED lighting upgrade and replacement scoreboard. It was seconded by Mr. McCarroll. **The motion was approved. (9-0)**

## 6. Program

### a. Action Item - Board Policy 251 - Homeless Students - Secondary/Final Reading

Dr. Larkin presented the Board with Board Policy 251 -Homeless Students for its second and final reading.

### b. Information Item - Program Updates

Dr. Larkin presented the Board with several Program Committee Updates. She informed the Board that the Program Committee had met prior to the Board meeting to begin looking at the preliminary pathways and academy programs as new instructional models. She noted that when the programs were completed, they would be presented to the Board for review.

Dr. Larkin informed the Board that the District was working on remediation programs to be put in place at the secondary level for learners who had difficulty passing courses in the first semester.

Dr. Larkin updated the Board on Kindergarten registration, indicating that 106 kindergarten learners had either been registered or started the registration process. She thanked Alice Irwin for connecting with parents and families to help with the process. The Board and Administration discussed full day versus half-day kindergarten options.

Dr. Larkin also updated the Board on their request for information about the addition of American sign language courses to student curriculum. She noted that the District had started to investigate the courses and who would instruct them. Dr. Larkin informed the Board that the Administration would return with recommendations.

## 7. Management

### a. Action Item - Approve Memorandum of Understanding with the Teacher Association (ELCEA) regarding Teleworking.

Dr. Hollister presented the Board with the Memorandum of Understanding with the Teacher Association (ELCEA) regarding Teleworking. He explained that the memorandum described what the District was currently doing with teachers and staff members if they were quarantining or if their children were quarantined. He noted that this protected both the Association and the District understanding that the current situation was temporary.

### b. Information Item - Update on the HVAC and Fitness Area Renovations

*Information Item moved to prior to Item 5a.*

**c. Information Item - Use of Virtual Days for Weather Emergencies**

Dr. Hollister updated the Board on the plan for virtual learning days in place of snow days going forward, indicating that the District had one last snow make-up day on June 4<sup>th</sup> and if that day was used, then the District would shift to virtual learning for any additional snow days.

**d. Information Item - Zoom Meeting with Senator Aument on February 26th at 9:00 a.m.**

Dr. Hollister reminded the Board of the upcoming zoom meeting with Senator Ryan Aument set for February 26<sup>th</sup> at 9:00 a.m.

Dr. Hollister updated the Board on the current Winter Sports season.

Dr. Hollister informed the Board that the District was hosting a Teacher In-Service Day where teachers would be attending professional development conference through the Lancaster Lebanon IU13.

The Board and Administration discussed the topics and scheduling of a Board retreat.

**8. Announcements**

Dr. Hollister announced that the next Board meeting would be held the following Monday, February 15<sup>th</sup>.

Dr. Hollister announced that there would an executive session after the Board meeting to discuss a personnel matter.

The Board and Administration discussed the Attestation Form issued by the State.

The Board and Administration discussed District staff protocols regarding quarantining.

Dr. Hollister thanked the Board for Board Appreciation month and noted the gifts presented by the Middle School Student Council and Art class.

The Board and Administration discussed the possibility of in-person for upcoming events, including graduation, prom, and GSPA.

## 9. Adjournment

Mr. Irvin made a motion to adjourn the meeting at 8:15 p.m. with a second by Mr. Conroy. **The motion was approved. (9-0)**

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Justin W. Johnson  
School Board Secretary  
February 8, 2021