



Committee of the Whole Meeting January 11, 2021 Minutes

A Committee Meeting of the Eastern Lancaster County School Board of Directors, which was properly advertised in the LNP *Lancaster Newspaper*, was held on Monday, January 11, 2021 at 7:00 p.m., in Community Hall located at the Garden Spot High School and Middle Complex, 669 E. Main Street, New Holland, PA 17557. The meeting was broadcasted via live video feed as well.

Roll Call

Board Members in attendance were: Gary Buck, Brian Conroy, Jonathan Dahl, Jacqueline Geyer, Paul Irvin, Dina Maio, Kevin McCarroll, Bryan Naranjo, and Thomas Wentzel

Board Members not in attendance were:

Also in attendance were: Dr. Robert Hollister, Justin W. Johnson, Dr. Nadine Larkin and Keith Ramsey

Staff/Public in attendance were: Several citizens of the community and staff members of the District and a member of the media.

1. Welcome and Call to Order

President Wentzel opened the meeting at 7:00 p.m. and welcomed the Community. President Wentzel noted that the presentation by Carl Hogan, BBD, LLP of the summary of the audit report for year ending June 30, 2020 would be moved prior to Citizens Comments.

2. Moment of Silence/Reflection - Pledge of Allegiance

President Wentzel led in a silent meditation and the Pledge of Allegiance.

5. Property and Services

a. Action Item - Approval of audit report for year ended June 30, 2020, which includes budget transfers, fund designations and fund transfers.

Carl Hogan, BBD, LLP will provide a summary of the Audit Report for Year Ended June 30, 2020

Mr. Ramsey introduced Mr. Carl Hogan of BBD, LLP who presented a summary of the audit report for year ending June 30, 2020 for the District. He reviewed the general fund budget vs. the actual and reported to the Board on the general fund balance and capital projects fund.

Mr. Hogan also reported on the PSERS Net Pension Liability Update and the total increase of employer contribution.

Mr. Hogan reported that there were no findings on the audit report all required reports were filed in a timely fashion, summarizing that the School District was in good financial condition.

Mr. Ramsey thanked Mr. Hogan's firm and his staff for all their work completing the audit.

Dr. Hollister thanked Mr. Ramsey and his staff and thanked the Board for their financial stewardship.

3. Citizens of the District Comments

The Board encourages citizens of the district to come before the Board to present their petitions, inquiries, or other communications of interest. The Board invites public (*Citizens of the District*) comment on any topic that is within the Board's jurisdiction. As outlined in Board Policy 903, the Board requires that public participants be residents or taxpayers of this district. Due to the virtual aspect of the Board meeting, the Board is requesting if you wish to provide public comment during the virtual board meeting, you should sign-up to do so by completing the online form prior to the meeting.

[PUBLIC COMMENT SIGN-UP FORM](#)*(Please use this form only if you are not attending the meeting in person.)*

Public comments will be read aloud during the public comment section of the agenda.

Thank you.

SUBMITTED COMMENTS (VIA PUBLIC COMMENT SIGN-UP FORM):

Kim Eby, 36 N Whisper Lane, New Holland, PA 17557

Hi, my name is Kim Eby. I live in New Holland. I wanted to take a moment to thank each of you for serving on our school board. You are impacting our community in a big way and we are thankful for your work. I would like to take a moment to pray for you:

Dear Heavenly Father,

Thank you for each person here tonight and for their selflessness in giving of their time to serve on the ELANCO school board. I pray your blessing on each one and ask that you will grant them the wisdom they need in planning and making decisions for our school. Give them

creative ideas to thrive within the parameters they are given. I thank you for the safety that we seen thus far and we pray continued safety and health for our students, staff, administrators and community. We also ask for renewed energy and renewed vision as we work through this unprecedented time. We ask that each one will feel strengthened, encouraged, supported, cared for and able to learn and grow this year. Thank you God for your great love for each of us. Help us to show that love to those around us. In Jesus name we pray, Amen.

Kirby Martin,170 S. Pool Forge Road Narvon PA 17555

Dear ELANCO Board Members and Administration,

We have 4 children in the district ranging from 2nd grade to 12th grade.

We reported earlier this year that our son had a health issue after being masked up for a few days.

We quickly used a Shield as an adaptation for him to remain in school. On January 7th in the middle of the school day we were told he is longer allowed to be in school with the shield. He is not "safe."

We were told we would need to complete other special ed forms and programs if we delivered a medical note. Is that not a complete waste of district resources?

While masks are strongly encouraged to reduce the spread of COVID-19, CDC recognizes there are specific instances when wearing a mask may not be feasible. In these instances, parents, guardians, caregivers, teachers, and school administrators should consider adaptations and alternatives whenever possible.

[Guidance for K-12 School Administrators on the Use of Masks in Schools | CDC](#)

We have seen the mental toil this year has taken on all of our children. Keep the sports moving even if the school goes into remote learning. Their are many students counting on scholarships to assist with college plans.

We encourage you to allow spectators in the basketball games. Why is the fight is now gone after having measures in place for fall sports that was successfully carried out? Why are we sitting back when others schools are allowing visitors?

We will ask the question again of why there is a homeroom for every grade sitting empty in Blue Ball Elementary in the middle of a pandemic? The question seems to never gets answered.

Sincerely,

Kirby and Jacinda Martin
170 S. Pool Forge Road Narvon

COMMENTS (IN-PERSON):

Justin Nolt, 404 Campbell Lane, New Holland, PA 17557

Mr. Nolt thanked the Board for the replacement of the High School gym floor, presented his concerns regarding the gym floor water damage, the spectator limitations due to capacity limits, and the Athletic programs being postponed during the shift to remote learning.

Beth Sharp, 408 Mentzer Avenue, New Holland, PA 17557

Ms. Sharp thanked the Board for their service and presented her concerns regarding the spectator limitations due to capacity limits, and the Athletic programs being postponed during the shift to remote learning.

Chris Smeltz, 190 Laurel Road, East Earl, PA 17519

Mr. Smeltz complimented the Administration and Brecknock Elementary team and presented her concerns regarding the Athletic programs being postponed during the shift to remote learning. He also thanked the Board for their decision to upgrade the Athletic facilities and thanked the Board for their service.

Brent Compton, P.O. Box 336, Terre Hill, PA 17581

Mr. Compton requested the Board to allow Athletic programs to resume during the shift to remote learning.

Andrew Tibbins, 113 W. Broad Street, New Holland, PA 17557

Mr. Tibbins thanked the Board for their efforts during the COVID-19 pandemic, presented his concerns regarding the gym floor water damage, the spectator limitations due to capacity limits, and the Athletic programs being postponed during the shift to remote learning.

Rosanna Martin, 985 Sunset Avenue, New Holland, PA 17557

Ms. Martin presented her concerns regarding spectator limitations due to capacity limits and the Athletic programs being postponed during the shift to remote learning.

Joseph Sharp, 408 Mentzer Avenue, New Holland, PA 17557

Mr. Sharp thanked the Board and presented his concerns regarding spectator limitations due to capacity limits and the Athletic programs being postponed during the shift to remote learning.

Jordan Martin, 985 Sunset Avenue, New Holland, PA 17557

Mr. Martin presented his concerns regarding the Athletic programs being postponed during the shift to remote learning.

Jesse Martin, 170 South Pool Forge Road, Narvon, PA 17555

Mr. Martin thanked the Board and presented his concerns regarding the Athletic programs being postponed during the shift to remote learning.

Jon Vega, 567 Daisy Drive, New Holland, PA 17557

Mr. Vega presented his concerns regarding the Athletic programs being postponed during the shift to remote learning.

John Dykie, 1213 Mill Street, Narvon, PA 17555

Mr. Dykie presented his concerns regarding Athletic programs being postponed during the shift to remote learning and mask wearing.

Tyler Reiff, 837 Ranck Road, New Holland, PA 17557

Mr. Reiff presented his concerns regarding spectator limitations due to capacity limits and the Athletic programs being postponed during the shift to remote learning.

Tyler Martin, 985 Sunset Avenue, New Holland, PA 17557

Mr. Martin presented his concerns regarding the Athletic programs being postponed during the shift to remote learning.

Brendan Weaver, 116 Horizon Drive, Denver, PA 17517

Mr. Weaver presented his concerns regarding the Athletic programs being postponed during the shift to remote learning.

George Rohrbaugh, 103 Shalom Drive, Denver, PA 17517

Mr. Rohrbaugh presented his concerns regarding spectator limitations due to capacity limits and the Athletic programs being postponed during the shift to remote learning.

Ryan Conrad, 374 Farm View Drive, East Earl, PA 17519

Mr. Conrad presented his concerns regarding the Athletic programs being postponed during the shift to remote learning.

Luke Steiner, 122 Windsock Way, New Holland, PA 17557

Mr. Steiner presented his concerns regarding the Athletic programs being postponed during the shift to remote learning.

Josiah Martin, 1130 Sheep Hill Road, New Holland, PA 17557

Mr. Martin presented his concerns regarding the Athletic programs being postponed during the shift to remote learning.

Dylan Nolt, 404 Campbell Lane, New Holland, PA 17557

Mr. Nolt presented his concerns regarding the Athletic programs being postponed during the shift to remote learning.

Nate Musselman, 371 State Street, New Holland, PA 17557

Mr. Musselman thanked the Board for their time listening to the concerns of the basketball team.

Pat Manning, 5757 Division Highway, Narvon, PA 17557

Mr. Manning presented his concerns regarding spectator limitations due to capacity limits; the Athletic programs being postponed during the shift to remote learning, and mask wearing.

Dr. Hollister updated the Board and Community on the damage of the new High School gym floor indicating that he hoped to have a report by the end of the week.

The Board and Administration discussed the High School gym floor damage with Director of Facilities, Mr. Walsh and Athletics spectator limitations with Athletic Director, Mr. Schaffer.

Mr. Wentzel thanked Mr. Walsh and his team for their work during the construction project.

4. Approve Personnel Report

Mr. Irvin made a motion to approve the personnel report. It was seconded by Mr. Buck. **The motion was approved. (9-0)**

President Wentzel requested Dr. Hollister to explain the process of tenure of professional staff for new Board members.

Mr. Brian Conroy left the meeting at 8:06 p.m. and rejoined the meeting at 8:09 p.m.

5. Property and Services

a. Action Item - Approval of audit report for year ended June 30, 2020, which includes budget transfers, fund designations and fund transfers

Carl Hogan, BBD, LLP will provide a summary of the Audit Report for Year Ended June 30, 2020

Action Item moved to prior to Citizens Comments.

b. Action Item - Approval of the Lancaster County Career & Technology Center (LCCTC) 2021-22 Operating Budget

District's share of the LCCTC's operating budget is \$1,017,754.44 (or a \$1,643.61 increase over 2020-21).

Mr. Ramsey requested the Board to approve Lancaster County Career & Technology Center (LCCTC) 2021-22 Operating Budget at the upcoming Board meeting. He noted that the District's share of the LCCTC's operating budget increased \$1,643.61.

c. Action Item - Turnover of 2020 Delinquent Real Estate Taxes - MOTION BELOW

Motion to acknowledge receipt from Lancaster County Tax Collection Bureau as collector of district real estate tax, and filing with the Lancaster County Tax Claim Bureau on or before January 15, 2021, for collection of delinquent taxes, of Certification of Uncollected Real Estate Taxes due and payable in calendar year 2020 which remained unpaid, which Certification is in form as presented to the school board at this meeting.

Mr. Ramsey requested the Board to approve the turnover of 2020 Delinquent Real Estate Taxes to the Lancaster County Tax Claim Bureau.

d. Action Item - Approval of the Change orders that were executed for the HS/MS Locker Room and HVAC Project, as follows:

General Contractor - ECI Construction

GC-14 \$3,252.00 Deduct - deleted kick plates on shower and changing room doors

Architect's comment on GC-14 - Based on the durability of the door the kick plates were not needed.

HVAC Contractor - Myco Mechanical

HC-05 \$2,354.01 Deduct - deleted unit replacement in the Nurse's suite

Architect's comment on HC-05 - The District decided to hold off on replacing the HVAC unit in the nurse's suite due to not being able to relocate the nurses. This change order removes the labor for the install. The contractor will provide the District with the unit to store and install over the summer.

Mr. Ramsey requested the Board to approve the most recent change orders, both deductions, that were executed for the HS/MS Locker Room and HVAC Project.

e. Information Item - Garden Spot Locker Room Renovation and Gym Floor Replacement Update

Mr. Ramsey noted that Dr. Hollister and Mr. Walsh had updated the Board on the gym floor.

He updated the Board on the High School locker room renovation indicating the expectant completion of the project by February 7th.

The Board and Administration discussed the spectator capacity limits of the old gym in the Middle School.

Mr. Conroy made a motion that the District allow a maximum of 45 spectators based on the Governor's event occupancy restrictions and not include athletes, cheerleaders, and staff. It was seconded by Mr. Naranjo.

The Board and Administration continued to discuss the spectator limitations with the Athletic Director and Director of Facilities.

Mr. Buck amended the motion by Mr. Conroy to set occupancy up to 45 people minus whatever staff is required based on the sporting event, but not including student athletes. It was seconded by Mr. Irvin. **The motion was approved. (9-0)**

The Board and Administration discussed continuing extra-curricular activities during a shift to remote learning.

Mr. Naranjo made a motion that extracurricular activities continue such that they are not subject to their own individual contact tracing which would prohibit any learner from participating in an extra-curricular activity. It was seconded by Mr. Conroy. **The motion was approved. (8-0; 1 abstained)**

6. Program

a. Action Item- Approval of Affidavits of Guardianship

Dr. Larkin requested the Board to approve Affidavits of Guardianship.

b. Action Item - New Courses at the Secondary Complex for the 2021-2022 School Year

All courses are aligned to the PA Core Standards and developed by the content teachers.

Ice House Elective - GSMS

This course is designed to empower learners during a developmental phase of life and enhance their curiosity. In addition, it encourages creativity and critical thinking, communication, teamwork, and other entrepreneurial skills - skills that will enable them to succeed regardless of their chosen path. Most notably, the Ice House Program outcomes are designed to create more prepared and engaged learners, increase self-efficacy, develop entrepreneurial attitudes, behaviors, and skills, and assist in meeting college-readiness and career-readiness standards.

PS-22 Elective - GSMS

PS-22 is an exploratory second-level course providing learners the opportunity to work in collaborative teams to identify relevant issues they are passionate about, generate a solution, and share their work with a global audience. Successful completion of PS-21 is required before learners can take this course.

Learners are required to complete 3 projects from the following menu to complete this course.

- Global Issue Solutions
- Manufacturing Automation
- Local Business Partnership
- Global Competition Entry
- Advancement in Application of Technology
- Connection with Others/Betterment of Life

Each project will follow the Design Process with adaptations made for each specific project:

- Identify Problem (Empathize)
- Research Topic
- Design a Plan
- Test the Plan
- Assess the Outcome
- Communicate the Results
- Evaluate the Experience

Access Success Co-Op Program - GSHS

Access Success is a differentiated program that allows learners to access intrapersonal and professional success. This course is focused on supporting learners who have not experienced traditional academic success in the expected timeline. The course is a combination of academics and work experience.

Indigenous and Native American Studies Elective - GSHS

What were the first civilizations like in North America? How have indigenous populations struggled and resisted since North America was colonized? What role have Native Americans played in the shaping of the United States? How can we celebrate what we have in common while also honoring our differences? How do power and privilege shape the relationships people have with each other and with institutions?

The Indigenous and Native American Studies course will examine these questions as well as many others. The first part of this course takes a look at the first civilizations that existed in North America, including their history, origin, religious, cultural, and agricultural practices. The rest of the course will focus on the challenges faced by Indigenous peoples in North America since European colonization, how these groups have responded to and resisted colonialism historically, and the ways in which Native American communities today are impacted by it. Learners who take this course can also expect to discover more about the history of Native American communities in and around Lancaster County, where and how Indigenous Americans live across the United States today and what the fight for Indigenous rights looks like in the 21st Century.

Dr. Larkin requested the Board approve the four new courses for the 21-22 school year that were presented at the Committee of the Whole meeting in December. She noted that if the Board had any questions, they could reach out to her.

c. Information Item - Board Policy 251 - Homeless Students - First Reading

Dr. Larkin presented the Board with Board Policy 251 -Homeless for its first reading, indicating that the revisions were based on the changes in the ESSA (Every Student Succeeds Act) and federal law. She noted that Mindy Bauman, the District social worker, would be appointed the homeless liaison. Dr. Larkin commented that she would requesting the Board to approve the policy at the February Board meeting.

7. Management

a. Action Item - Approval of the 2021-2022 School Year Calendar

Dr. Hollister requested the Board to approve the 2021-2022 school year calendar.

Mr. Irvin made a motion to approve the 2021-2022 school year calendar. It was seconded by Mrs. Maio. **The motion was approved. (9-0)**

b. Information Item - District Website Update

Dr. Hollister introduced Mr. Justin Johnson who presented the Board with the plan to redesign the District and School websites for ease of use for parents.

c. Information Item – FFCRA no longer covers employees who must remain at home for COVID-related reasons. The District intends to continue operating...

FFCRA no longer covers employees who must remain at home for COVID-related reasons. The District intends to continue operating as if the relief remains in place.

Dr. Hollister informed the Board that even though the federal FFCRA benefit for employee was no longer in place, the District would be continue to offer the same benefits to employees to allow them to stay at home and telework. This would allow employees that were exposed to a positive COVID case or if they children were quarantined; they would be allowed to work at home without the use of their sick days.

8. Announcements

No Announcements.

9. Adjournment

Mr. Irvin made a motion to adjourn the meeting at 9:23 p.m. with a second by Mr. Naranjo. **The motion was approved. (9-0)**

Justin W. Johnson
School Board Secretary
January 11, 2021