A Committee Meeting of the Eastern Lancaster County School Board of Directors, which was properly advertised in the LNP Lancaster Newspaper, was held on Monday, May 11, 2020 at 7:00 p.m. Due to the current stay-at-home order for all Pennsylvanians, declared by Governor Wolf on April 1, 2020, the subsequent order closing schools through indefinitely, and in consideration of the health and safety of the school community, the Eastern Lancaster County School Board of Directors held this meeting virtually via Zoom Video & Webinar.

Roll Call
Board Members in attendance were: Gary Buck, Brian Conroy, Jonathan Dahl, Jacqueline Geyer, Paul Irvin, Dina Maio, Kevin McCarroll, Bryan Naranjo, and Thomas Wentzel Note: All Members were joining via videocam.
Board Members not in attendance were: Dr. Robert Hollister, Justin W. Johnson, Dr. Nadine Larkin and Keith Ramsey
Also in attendance were: Several citizens of the community and staff members of the District and several members of the media.

1. Welcome and Call to Order
President Wentzel opened the meeting at 7:00 p.m.

2. Moment of Silence/Reflection - Pledge of Allegiance
President Wentzel led in a silent mediation and the Pledge of Allegiance.

3. Citizens of the District Comments
The Board encourages citizens of the district to come before the Board to present their petitions, inquiries, or other communications of interest. The Board invites public (Citizens of the District) comment on any topic that is within the Board’s jurisdiction. As outlined in Board Policy 903, the Board requires that public participants be residents or taxpayers of this district. Due to the virtual aspect of the Board meeting, the Board is requesting if you wish to provide public comment during the virtual board meeting, you should sign-up to do so by completing the online form prior to the meeting.
PUBLIC COMMENT SIGN-UP FORM

Public comments will be read aloud during the public comment section of the agenda.
Thank you.

COMMENTS:

Mr. John (Rick) R. Naranjo, 2571 Valley View Road, Morgantown, Lancaster County, PA 19543

Dear, ELANCO School Board,

I want to thank you for your service to the students and community of Eastern Lancaster County during this very difficult time. I would like to pray for this group now. Dear Lord, please be with each member of this board as they work together to develop policy that honors you, that provides for the safety of the students, teachers and staff, and that is respectful to the various opinions of the community. There are many points of view in regards to the building project that is taking place. I pray that all who are involved would seek you first Lord before speaking. I pray that all who are involved would listen carefully and attentively to each other. Give us patience with opinions that differ from ours, and please give us your wisdom Lord to work patiently towards common ground that honors you, Lord. Please be with these board members, students, teachers and staff as we deal with the Covid-19 pandemic together, and individually. Most importantly Lord, I pray that this time of difficulty will draw us together, and will draw us to You. In Jesus name I pray. Amen.

Thank you, board!

Rick Naranjo

4. Approve Personnel Report

Mr. Irvin made a motion to approve the personnel report. It was seconded by Mr. Conroy. The motion was approved. (9-0)

5. Approve Resolution Authorizing Proposed Final Budget Display and Advertising

Mr. Ramsey requested the Board to approve the resolution authorizing the proposed final budget’s display and advertising. He indicated that in order to meet the deadline, the Board would need to approve the advertising of the proposed final budget that evening. Mr. Ramsey noted that there was one slight change in the resolution due to the current situation on access for the public. The budget would be available on the District website and a copy would be provided by request.
Mr. Ramsey presented the Board with an updated Proposed Final Budget for the 2020-2021 school year, indicating that not much had change since the last presentation. He noted that due to the school closures there was a projected surplus just under $1.9 million. Mr. Ramsey recommended that the surplus be used to offset the deficit, however he admonished the Board that this surplus was not reoccurring. Mr. Ramsey also presented the Board with the impact of no tax increase and several expenditure budget lines that the Board could consider cutting, which included the hiring of two new Elementary Assistant Principals, several vacant professional staff positions, several paraprofessional positions, and 4 learner placements at River Rock Academy.

The Board and Administration discussed budget line cutting considerations and whether to proceed with a 0% tax increase.

The Board discussed keeping the two new Assistant Principals as an expenditure for the 2020-2021 school year with a possible delayed timeline for hiring those positions and adopting a 0% tax increase. It was noted that the Board could make changes to the Budget prior to its final adoption at the June Board meeting.

Mr. Irvin made a motion to Approve Resolution Authorizing Proposed Final Budget Display and Advertising. It was seconded by Mr. Conroy. The motion was approved. (8-1)

6. Property and Services
   a. Action Item - Approval of PNC Bank and Pennsylvania School District Liquid Asset Fund (PSDLAF) as District Depositories for 2020-21
      Mr. Ramsey requested the Board approve the annual action item of approving PNC Bank and Pennsylvania School District Liquid Asset Fund (PSDLAF) as the District’s depositories for 2020-2021 school year.

   b. Action Item - Breakfast, Lunch and Milk Prices effective for 2020-21 school year
      Mr. Ramsey requested the Board to approve the Breakfast, Lunch and Milk Prices for 2020-21 school year. He noted that there was no increase in prices.

      The Board and Administration discussed the current food distribution service the District was providing for families and how long the District would continue to distribute meals.

   c. Action Item - Approval of Chief of Finance and Operations signing the Following Change Order
      Mr. Ramsey requested the Board to authorize him to sign a change order to allow an independent company to oversee and ensure that the contractors on site were following Covid-19 safety protocols. He noted that this was recommended by the District’s architect as an extra level of protection for both the contractors and District staff.
The Board, Administration, architect representative, Chris Barnett discussed whether to continue with this service and expense.

d. **Action Item - Bid Award for the Tennis Courts**
Mr. Ramsey presented the Board with submitted bids for the tennis court construction. He noted that it was the recommendation to award the bid to the lowest submitted by Sport Court without the lighting.

The Board, Administration, architect representative, Chris Barnett discussed the various bids submitted, budget, and total cost of tennis court construction.

e. **Information Item - District-wide Facility Update**
Mr. Ramsey presented the Board with an updated districtwide facility study based on the feasibility study that was conducted three years ago.

Architect representative, Chris Barnett presented the Board with an update on recommendations for capital improvements within 0-2 years and 3-10 years. He noted that costs were updated based on current numbers.

f. **Information - Artificial Turf Options**
Mr. Ramsey informed the Board that the Administration had been working with Jim Hocker on three proposed artificial turf options that would be presented to the Board at the June meeting.

g. **Information Item – 2020-21 Homestead/Farmstead**
Mr. Ramsey presented the Board with the preliminary homestead/farmstead numbers, indicating that the property tax relief amount had gone up $566, the numbers for homesteads went up by 15, and the numbers for farmsteads went down by 4. He also noted that total tax reduction amount was down $0.02. Mr. Ramsey informed the Board that he would present final numbers at the June 15th meeting.

h. **Information Item - Renegotiated Transportation Contract under Act 13**
Mr. Ramsey updated the Board on the possible renegotiation of the Bus Transportation Contact with Brightbill under Act 13 which would benefit the District. He noted that he would present this as an action item for approval at the June meeting.

i. **Information Item - Benefit Plan Changes due to COVID-19**
Mr. Ramsey updated the Board on changes and amendments to the Employee benefit plan for Covid-19 testing treatment and testing. He also noted the addition of increase benefits for utilizing both Teledoc & Telemedicine services.

7. **Program**
a. Action Item: Approve a Settlement Agreement for Education Expenses for a Learner with Special Needs
Dr. Larkin requested the Board to approve a settlement agreement for education expenses for a learner with Special Needs.

b. Information Item: Parent/Learner/Teacher/Administration Surveys
A Continuity of Education Survey was sent out to parents, learners, staff, and administrators in April and again in May. Attached is the data gotten from each survey. A final survey will be sent out the end of May to help inform decisions for the 2020-2021 School Year.
Dr. Larkin presented the Board with data gathered from survey results sent out to parents, learners, staff, and administration regarding the District’s Continuity of Education Plan. She noted that the data would inform the District on how to proceed with its online distance learning.

8. Management
a. Information Item - Conduct Election of IU13 Board of Directors
Dr. Hollister informed the Board of the upcoming election of IU13 Board of Directors, noting that each Board member would need to submit an individual ballot which they would receive in the mail which would be facilitated by Mr. Johnson.

b. Information Item - PSBA Voting Delegate: Optional
Dr. Hollister presented the Board with the option to elect a delegate for the PSBA Delegate Assembly that usually occurred in November of each year. He did note that the Assembly had already been cancelled due to the current situation. He asked that if any Board member was interested, they should contact him.

c. Action Item - Approve, Mr. Keith Ramsey, Treasurer of the Eastern Lancaster County School Board for a period of one year (2020-2021).
Dr. Hollister requested the Board to approve the annual action item for the appointment of Treasurer. He reminded the Board that this position had been transferred to Mr. Keith Ramsey from Mr. Wentzel.

9. Announcements
Mr. Conroy stated his appreciation and thanks to the staff and Administration for what they were doing for graduates. Dr. Hollister complimented Dr. Sanger and his team for preparing these events for Seniors.
Mrs. Geyer announced that it had been Teacher Appreciation the previous week and she wanted to thank all the teachers and staff for going above and beyond during this time of distance learning.

10. Adjournment
Mr. Irvin made a motion to adjourn the meeting at 9:10 p.m. with a second by Mr. Naranjo. The motion was approved. (9-0)

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Justin W. Johnson
School Board Secretary
May 11, 2020