



School Board of Directors Meeting March 16, 2020 Minutes

A Regular Meeting of the Eastern Lancaster County School Board of Directors, which was properly advertised in the *LNP Lancaster Newspaper*, was held on Monday, March 16, 2020 at 7:00 p.m., in Community Hall located at the Garden Spot High School and Middle Complex, 669 E. Main Street, New Holland, PA 17557.

Roll Call

Board Members in attendance were: Gary Buck, Brian Conroy, Jonathan Dahl, Jacqueline Geyer, Paul Irvin, Dina Maio, Kevin McCarroll, Bryan Naranjo, and Thomas Wentzel **Note:** *Mr. Conroy was joining via GoToMeeting – Audio only.*

Board Members not in attendance were:

Also in attendance were: Dr. Robert Hollister, Justin W. Johnson, Dr. Nadine Larkin and Keith Ramsey

Staff/Public in attendance were: Citizen of the community, staff members of the District, and a member of the media.

1. Welcome and Call to Order

President Wentzel opened the meeting at 7:00 p.m.

President Wentzel announced that the Board met prior to the meeting for an Executive Session regarding a legal matter.

2. Moment of Silence/Reflection - Pledge of Allegiance

Mr. Brian Conroy led in a silent meditation and the Pledge of Allegiance.

3. Agenda Modification/Approval of Agenda

Requests by board members to remove an item for separate consideration.

Dr. Hollister indicated the addition of a Resolution regarding the operation of the School District for the foreseeable future during the COVID-19 school closure.

Mr. Irvin made a motion to approve the agenda. It was seconded by Mr. Naranjo. **The motion was approved. (9-0)**

4. Citizens of the District Comments

At this time we will invite public (Citizens of the District) comment on any topic that is within the Board's jurisdiction. Please also note that the public is invited to attend our Committee Meetings where much of the discussion and deliberation of agenda topics is conducted. (Committee Meetings are held in the Community Hall at the Garden Spot Complex at 7 p.m. on the second Monday of the month.)

Rick Naranjo, Morgantown, PA

Mr. Naranjo said a prayer.

5. Consent Agenda

Items listed under the Consent Agenda section of our Board Meeting Agenda are considered to be routine and are acted on by the Board in one motion. There is no Board discussion of these items individually prior to the Board vote unless a member of the Board requests that a specific item be removed from the Consent Agenda. Requests to remove an item from the Consent Agenda will be accepted at agenda section 3. Agenda Modification/Approval of Agenda. (Requests to remove an item for separate consideration). Items Removed from the Consent Agenda will be moved to agenda section "Action Items."

Mr. Irvin made a motion to approve the consent agenda report. It was seconded by Mr. Naranjo. **The motion was approved. (9-0)**

a. Approval of Minutes

b. Treasurer's Report

c. Bills Paid

d. Cafeteria Fund Treasurer's Report

e. Investments

f. Student Activity Account

g. Approve Budgetary Transfers

h. Approval of the District Resolution Approving LCCTC Financing

This issue will refinance the 2014 and 2017 Bond Issues

i. Approval of POLICY 007 Policy Manual Access, PSBA Updates - Second & Final Reading

j. Approval of POLICY 008 Organizational Units and Structural Relationships - Second & Final Reading

6. Action Items

Items Removed from Consent Agenda for Separate Consideration.

a. Garden Spot HS/MS HVAC and Locker Room Renovation Project - General Construction Total Contract Award - Motion Below

BE IT RESOLVED that the Eastern Lancaster County School District awards the Garden Spot MS/HS HVAC and Locker Room Renovations bid, subject to approval by District Administration and Counsel, for the **GENERAL CONSTRUCTION Base Bid** in the amount of \$3,055,000 to **ECI Construction**. The District also selects the following Alternates:

Alternate GC-1 Bleacher Replacement - **ADD** of \$79,400

*NOTE: In selecting Alternate GC-1 for Bleacher Replacement, Alternate EC-1 is to included

Alternate GC-2 Additional Flooring - **ADD** of \$50,500

Alternate GC-3 Remove Gymnasium Flooring - **DEDUCT** of \$51,000

GENERAL CONSTRUCTION TOTAL CONTRACT AWARD:	\$ 3,133,900
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The Administration presented the Board with recommended base bid for the HVAC and Locker Room renovation, noting that the bids came in approximately 700,000 less than the estimated costs. The Board and Administration discussed concerns and opinions on the alternates to the contract award.

b. Garden Spot HS/MS HVAC and Locker Room Renovation Project - HVAC Construction Total Contract Award - Motion Below

BE IT RESOLVED that the Eastern Lancaster County School District awards the Garden Spot MS/HS HVAC and Locker Room Renovations bid, subject to approval by the District Administration and Counsel, for the **HVAC CONSTRUCTION Base Bid** in the amount of \$2,457,000 to **MYCO Mechanical, Inc.**

HVAC CONSTRUCTION TOTAL CONTRACT AWARD:	\$ 2,457,000
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c. Garden Spot HS/MS HVAC and Locker Room Renovation Project - Plumbing Construction Total Contract Award - Motion Below

BE IT RESOLVED that the Eastern Lancaster County School District awards the Garden Spot MS/HS HVAC and Locker Room Renovations bid, subject to approval by District Administration and Counsel,
for the **PLUMBING CONSTRUCTION Base Bid** in the amount of \$943,000 to **MYCO Mechanical, Inc.**

PLUMBING CONSTRUCTION TOTAL CONTRACT AWARD:	\$ 943,000
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The Administration recommended the Board award the HVAC and Plumbing construction award to MYCO Mechanical.

**d. Garden Spot HS/MS HVAC and Locker Room Renovation Project - Electrical Construction
Total Contract Award - Motion Below**

BE IT RESOLVED that the Eastern Lancaster County School District awards the Garden Spot MS/HS HVAC and Locker Room Renovations bid, subject to approval by District Administration and Counsel, for the **ELECTRICAL CONSTRUCTION Base Bid** in the amount of \$1,711,700 to **Hirneisen Electric, Inc.** The District also selects the following Alternates:

Alternate EC-1 Bleacher Replacement - **ADD \$5,000**

*NOTE: In selecting Alternate EC-1 for Bleacher Replacement, Alternate GC-1 is to included.

ELECTRICAL CONSTRUCTION TOTAL CONTRACT AWARD: \$ 1,716,700

The Administration recommended the Board award the Electrical Construction award to Hirneisen Electric accepting only the EC-1 Alternate for a total of \$1,716,700 contract.

The Board and Administration discussed the timeline of the projects and clarified that the District would not need to raise taxes for renovation nor would money need to be borrowed.

Mr. Irvin made a motion to approve Action Item Motions 6a, 6b, 6c and 6d. It was seconded by Mr. Dahl. **The motion was approved. (9-0)**

e. Motion to authorize the following in response to the Governor-ordered closure of public schools beginning March 16, 2020 due to the COVID-19 pandemic:

1. The payment of non-essential support and confidential staff at their regular rate of pay beginning March 16th and continue until further notice, subject to the requirement and understanding that said personnel may be required to make-up days later in the current school year in compliance with any applicable laws, collective bargaining agreements or other binding contractual commitments.

2. The District Superintendent is authorized to designate essential staff members to work during the aforementioned school closure to ensure continuing District operations, subject to the following conditions: (a) CDC recommended precautions shall be taken to protect the health and safety of essential staff members working in school facilities to limit potential COVID-19 exposure; (b) working from home should be considered when practicable to reduce the need for essential staff members in "at risk" medical categories to leave their homes; (c) essential staff members shall be paid in accordance with all applicable laws, collective bargaining agreements or other binding contractual commitments.

3. The District Superintendent is authorized to begin discussions with Eastern Lancaster County Education Association about the possible implementation of a virtual

education program for District students, if the school closures due to the COVID-19 pandemic were to continue beyond March 29, 2020. The District Superintendent is authorized to allow teaching staff to begin work on such a program, if deemed appropriate, and such teachers shall be compensated in compliance with any applicable collective bargaining agreement and/or any memoranda of understanding that may be developed to effectuate the implementation of the virtual education program.

4. The District Superintendent is authorized to take necessary and appropriate actions regarding personnel matters, subject to final ratification by the School Board at its next public meeting. Any such actions shall be reported to the School Board promptly, and not considered to be final and binding until approval is obtained at a public meeting in compliance with the Sunshine Act.

5. Nothing in this motion is intended to conflict with any binding emergency declaration provision made by the Governor of the Commonwealth of Pennsylvania or the President of the United States concerning the COVID-19 pandemic.

The Administration presented a resolution that outlined how the District would operate in response to the Governor's order closing schools due to the COVID-19 pandemic until further notice.

Mr. Irvin made a motion to authorize the Resolution in response to the Governor-ordered closure of public schools beginning March 16, 2020 due to the COVID-19 pandemic. It was seconded by Mr. Dahl. **The motion was approved. (7-0; 2 abstained)** (*Mr. Gary Buck and Mr. Bryan Naranjo abstained from voting due to their relationship to a District employee.*)

7. Reports

a. Lancaster County Tax Collection Bureau

Mr. Ramsey indicated that the Lancaster County Tax Collection Bureau met briefly on March 11th to hear the Audit Report which received no findings.

b. Lancaster-Lebanon IU13

Mr. Irvin reported on the March 11th IU Board meeting and shared several highlights from the board meeting report: Mr. Irvin reported that the IU13 Board approved \$8,675,996.66 in disbursements and approved new or additions to service contracts for Business Services, Early Childhood & Special Education Services, Instructional & Technology Services, and Human Resource Services. There were eleven (11) resignations, one (1) termination, two (2) retirements, twenty-five (25) new hires, eighteen (18) changes in position or salaries, and three (3) leaves of absences.

c. Lancaster CTC

Mrs. Maio reported on the JOC meeting, informing the Board that the Brownstown campus was awarded the Award of Excellence and the Early Childhood Education program received the

CDA Gold Standard Elect Award. She also reported that all three campuses had been reaffirmed for their accreditation for both secondary and post-secondary. Mrs. Maio reported that one of the 3 student-built homes was completed and sold in under two weeks. She also noted that the CTC was developing a new matrix for evaluating course offerings to better determine what should be offered.

d. Legislative

Mr. Wentzel reported on the current situation at both the state and federal levels regarding COVID-19. He also reported on House Bill 1446 that would allow parents to opt out of the Keystone Exams for psychological reasons. Mr. Wentzel reported on House Bill 836, a bill that would provide sudden cardiac arrest of athletes. He also reported on House Bill 703 which would require the publication of school board member's email addresses.

8. Superintendent's Report

Dr. Hollister congratulated the Elementary Music Department noting that Mr. Timothy Moll had been awarded a grant for \$950 from the Music for Everyone Foundation. He informed the Board that the Music Department has received \$7,000 worth of musical equipment over the years from this grant.

Dr. Hollister also congratulated Dustin Swanson for finishing 8th in the State Wrestling Tournament.

Dr. Hollister informed the Board that the District would be providing and distributing meals to families in need. He explained how the Food Service Department was working diligently on providing meals while trying to follow state and federal guidelines. He thanked Jami Leisey, the Director of Food Services for putting this service together. He noted that 78 meals had been distributed that day.

9. Announcements

Dr. Hollister informed the Board that meetings could look different in the future due to the current situation.

Mr. Ramsey reminded Board to sign their Resolution Approving LCCTC Financing.

Mrs. Jacqueline Geyer complimented the Administration on the District's communications to the Community regarding COVID-19 and noted that staff was doing an incredible job at meeting the needs of students.

10. Adjournment

Mr. Irvin made a motion to adjourn the meeting at 8:04 p.m. with a second by Mr. Buck. The motion was approved. **(9-0)**

Justin W. Johnson
School Board Secretary
March 16, 2020