A Committee Meeting of the Eastern Lancaster County School Board of Directors, which was properly advertised in the LNP Lancaster Newspaper, was held on Monday, January 13, 2020 at 7:00 p.m., in Community Hall located at the Garden Spot High School and Middle Complex, 669 E. Main Street, New Holland, PA 17557.

Roll Call
Board Members in attendance were: Gary Buck, Brian Conroy, Jacqueline Geyer, Paul Irvin, Dina Maio, Kevin McCarroll, and Thomas Wentzel
Board Members not in attendance were: Jonathan Dahl and Bryan Naranjo
Also in attendance were: Robert Hollister, Justin Johnson, Nadine Larkin and Keith Ramsey
Staff/Public in attendance were: Several citizens of the community and staff members of the District and several members of the media.

1. Welcome and Call to Order

President Wentzel opened the meeting at 7:00 p.m.

2. Moment of Silence/Reflection - Pledge of Allegiance

President Wentzel led in a silent mediation and the Pledge of Allegiance.

3. Citizens of the District Comments

At this time we will invite public (Citizens of the District) comment on any topic that is within the Board’s jurisdiction.

Sharon Umble, New Holland, PA
Ms. Umble thanked the Board for all that they do and said a prayer.

Dave Horst, New Holland, PA
Mr. Horst made several comments on a presentation from a previous Board meeting on Kindergarten Readiness.
4. **Approve Personnel Report**

Mrs. Kara Martin, Director of Special Education and Gifted Services introduced Mr. Matt O’Shea as the new incoming Science Teacher for Garden Spot Middle School and Dianne D’Souza, who was a Special Education Consultant for the District, as the new Assistant Director of Special Education.

Mr. Irvin made a motion to approve the personnel report. It was seconded by Mr. Conroy. **The motion was approved. (7-0; 2 absent)**

5. **Property and Services**

   a. **Action Item** - Approval of audit report for year ended June 30, 2019, which includes budget transfers, fund designations and fund transfers

   Carl Hogan, BBD, LLP will provide a summary of the Audit Report for Year Ended June 30, 2019

   Mr. Ramsey introduced Mr. Carl Hogan, District Auditor who presented to the Board the audit summary for year ended June 30, 2019 (Independent Audit Report for the 2018-2019 fiscal year) Mr. Hogan noted that the data presented by the management was fairly presented and there were no findings. Mr. Ramsey thanked Mr. Hogan for all his work

   Dr. Hollister thanked Mr. Ramsey and his staff.

   b. **Action Item** - Approval of Agreement with G.H. Harris Associates, Inc. for Debt Collections

   Mr. Ramsey requested the Board to approve the Agreement with G.H. Harris Associates, Inc. for Debt Collections. He indicated that this was a follow-up from the Board discussion over the summer regarding outstanding debts in the District. Mr. Ramsey noted that there was no cost to the District and that the contract had been reviewed by the District Solicitor and the final copy of the contract was provided for Board review.

   c. **Action Item** - Approval of the Lancaster County Career & Technology Center (LCCTC) 2020-21 Operating Budget

   District's share of the LCCTC's operating budget is $1,021,321.73 (or a $4,672 increase over 2019-20).

   Mr. Ramsey presented the Board with LCCTC operating budget for 2020-2021, indicating that he was requesting Board approval. He noted that the total increase of $4,672 from 19-20 was due to increased student numbers.

   d. **Action Item** - Turnover of 2019 Delinquent Real Estate Taxes - MOTION BELOW

   Motion to acknowledge receipt from Lancaster County Tax Collection Bureau as collector of district real estate tax, and filing with the Lancaster County Tax Claim
Bureau on or before January 15, 2020, for collection of delinquent taxes, of Certification of Uncollected Real Estate Taxes due and payable in calendar year 2019 which remained unpaid, which Certification is in form as presented to the school board at this meeting.

Mr. Ramsey requested the Board to approve the turnover of 2019 Delinquent Real Estate Taxes to the LCTCB. Mr. Ramsey indicted that LCTCB had been collecting the District real estate taxes for the last two year. He noted that the deadline for taxes was January 15, 2020 and this motion would authorize the District to turn over the delinquent taxes. Mr. Ramsey informed the Board that he would provide a list of total amounts of taxes that were being turned over at the next meeting. Mr. Ramsey commented that the LCTCB was doing a very good job.

6. Program
   a. Action Item - Approval of an Expulsion Waiver
      Dr. Larkin requested the Board to approve a student expulsion waiver.

   b. Information Item - New Courses 2020-2021 School Year
      Dr. Larkin presented the Board with several new courses for the 2020-2021 school year, increasing elective items for learners. She indicated that course overviews were available for the Board’s review.

      **Computer Science Pathway@Secondary Level**

      **AP Computer Science Principles** - An introductory college-level computing course. Learners cultivate their understanding of computer science through working with data, collaborating to solve problems, and developing computer programs as they explore concept like creativity, abstraction, data and information, algorithms, programming, the internet, and the global impact of computing.

      **CS2: Intermediate Programming** - **This is a pilot course we have been accepted to run through Carnegie Mellon University. As it is a pilot being developed for next year, much of the Scope and Sequence is still in development. The detailed units will be forthcoming as they are developed by Carnegie Mellon. The CS2 curriculum is designed for learners who have completed the CS1 course currently being run. This course builds on the CS1 foundation, covering some additional programming and CS topics (such as sets and maps), and then applying and extending computational problem-solving skills in a variety of application areas. Units will apply computation to areas, such as art, science, music, math, data analysis and visualization, simulations, game design, web applications, security, machine learning and artificial intelligence, and more. The sequencing and duration of the units will be flexible, allowing learners to customize the course to best suit their interests.**

      **Introduction to Game Design in Unity** - In this official course from Unity, learners will learn to Create with Code as they program their own exciting projects from scratch in C#. As they iterate with prototypes, tackle programming challenges, complete quizzes,
and develop their own personal project, they will transform from an absolute beginner to a capable Unity developer. The course also introduces learners to creating virtual reality in Unity. The course utilizes a popular free plugin called VRTK to create a "Jump Start Your Car Battery" app prototype that focuses on getting started quickly into the world of VA/AR. By the end of the course they will also be ready to put their skills to the test on the Unity Certified User Programmer Exam. Most importantly, though when learners complete this course, they will have the confidence that they can Create with Code.

**Agriculture Courses**

*Agricultural Business Foundations (Grs. 9-12)* - Agricultural Business Foundations introduces learners to business management in agriculture. Mathematics, reading, and writing components are woven in the context of agriculture and learners will use the introductory skills and knowledge developed in this course throughout subsequent CASE courses. Throughout the course are practical and engaging activities, projects, and problems to develop and improve business and employability skills. Additionally, learners investigate and develop viable business plans in order to solve local problems. The business plan ideas are communicated to learner peers and members of the professional community.

*Introduction to Agriculture, Food, and Natural Resources (Grs. 7-8)* - Introduction to Agriculture, Food, and Natural Resources introduces learners to agricultural opportunities and the pathways of study in agriculture. Science, mathematics, reading, and writing components are woven in the context of agriculture and learners will use the introductory skills and knowledge developed in this course throughout the CASE curriculum. The course is structured to enable all learners to experience an overview of the fields of agricultural science and natural resources so that learners may continue through a sequence of courses through high school. Learners explore career and post-secondary opportunities in each area of the course.

*Small Animal Care and Management (Grs. 10-12)* - This course is for learners who want to learn about the small and companion animal industry and related careers. Animals discussed include dogs, cats, rabbits, small rodents, amphibians, reptiles, fish and birds. Learners will also learn about topics such as small animal nutrition and digestion, diseases, animal care, safety, anatomy and physiology. Learners will be required to care for and manage the department rabbit project. Learners will also be required to have a semester long project that will act as 50% of their final grade, and learners are expected to be involved in FFA related activities.

**Science Course**

*Honors Science Research and Competition* - Honors Science Research and Competition is a rigorous science elective focused on research methods and application of scientific reasoning to local competitions. Participation in the local Science Olympiad Invitational and the regional Science Olympiad competition at Millersville University is mandatory. Science Olympiad requires learners to invest a significant amount of time preparing for their events (studying for highly competitive content tests on specific topics and/or
building and testing hands-on projects. Learners should expect to teach themselves and become a self-directed expert on their individual events. Due to the highly self-directed nature of these events, learners must obtain a teacher recommendation (verifying the learner’s ability to work independently) to enroll in the class. This course runs in the fall semester, but grades will be held until the Science Olympiad competition in the Spring. The second major component of the course is a personalized research project. Learners will review relevant scientific literature, design an original experiment, record data precisely and accurately, analyze data and present their findings appropriately. This research project may qualify the learner to compete in local science fairs depending on the area of research.

Humanities Courses

Video Broadcasting GSMS - The purpose of the broadcasting course is for learners to learn the skills and techniques involved in the production of actual television programming. While this includes learning to operate the equipment involved, it more importantly centers on the writing of workable scripts, the coordination of personnel into an effective collaborative team and the incorporation of the script with personnel to produce a quality television program. Learners will also experience the different roles and responsibilities associated with a working Media Studio.

MCL Academy Visual Arts Courses GSMS:

- Foundations of Art - This course is the academy level course that each middle school learners would participate in to fulfill on visual arts course expectations. This course introduces learners to four major units in visual arts - Intro to Drawing, Color Theory, Ceramics, 3-D Design
- Foundations of Art II - This course builds on the Foundations of Art units and includes units in observational drawing, color theory, ceramics, and 2-D design.
- Advanced Academy Art - A truly learner driven learning experience where learners exploring visual arts as a pathway choice will use a variety of materials to create original works of art, establishing a concentration (theme) through the 9 week course. Learners will be encouraged to explore materials and process from STEAM areas, write artists statements about the concentration, and design and participate in an ACADEMY Art Exhibit at the end of the course.

Team Games GSMS - This course will offer traditional, competitive team games as an elective for 8th grade PE. Games include football, basketball, whiffle ball, team handball, soccer, speed ball, floor hockey and ultimate Frisbee.

Net Games and Life-Long Fitness GSMS - The purpose of this elective is to provide an alternative for learners who desire physical activity, but not in the traditional games of football, soccer, basketball and similar games where physical contact may become an issue. This course seeks to promote lifelong health and fitness thru use of the fitness center; teaching fitness programming as well as skills which would translate into a
traditional health club setting beyond high school. The net game component seeks to provide learners activity thru volleyball, ping pong, badminton and pickleball; activities appropriate for learners, as well as, lifelong health and activity as adults.

*Creative Movement (Grs. 10-12)* - Creative movement is designed to provide learners with a positive experience in yoga, dance, fitness, body weight strength training, and stress management. Participation in this course will develop skills to make healthier lifestyle choices, increase sense of body awareness and its movements, build confidence, develop higher levels of fitness, practice stress reduction techniques, and learn basic elements of the creative process of the arts through dance and fitness movements. All activities will requires learners to exhibit responsible personal and social behavior that respects self and others. Learners will learn the value of physical activity for health, enjoyment, challenge, self-expression and/or social interaction. Activities may include but are not limited to yoga, Pilates, line dancing, modern dance, ballroom dancing, hip hop, Zumba, TRS bands, resistance bands, plyometrics, kickboxing, HIIT, strength training, martial arts, progressive relaxation, mindfulness, mediation, mental imagery, 4-7-8 breathing, square breathing. This course may include a field trip to deepen learning and develop an appreciation of experiences learned in class.

*Net and Racquet Sports (Grs. 10-12)* - Net and Racquet Sports focuses on physical fitness through personal fitness assessment and individual goal setting. Learners will actively engage in a multitude of activities while focusing on improvement of motor skills, application of game strategies and enhancement of group interaction. In addition, learners will strive to improve both health- and skill-related elements of fitness through activity. Learners will have the opportunity to choose activities that support the achievement of their fitness goals and promote lifelong participation in activity. Activities offered include but are not limited to: Volleyball, Tennis, Badminton, Racquetball, Pickle ball and Table Tennis.

*Team Sports (Grs. 10-12)* - Team Sports focuses on physical fitness through personal fitness assessment and individual goal setting. Learners will actively engage in a multitude of activities while focusing on improvement of motor skills, application of game strategies and enhancement of group interaction. In addition, learners will strive to improve both health- and skill-related elements of fitness through activity. Learners will have the opportunity to choose activities that support the achievement of their fitness goals and promote lifelong participation in activity. Activities offered include but are not limited to: Football, Softball, Basketball, Soccer, Floor Hockey, Team Handball, Trackball, and Ultimate Frisbee.

*Adventure Education (Grs. 10-12)* - This course is geared towards learners who enjoy adventure-based physical activities. Learners will show competence in a variety of activities through application of knowledge, strategies, and tactics in each adventure-based activity. Learner participation in required activities will help learners maintain health enhancing levels of physical fitness. All activities will require learners to exhibit responsible personal and social behavior that respects self and others. Learners will
learn the value of physical activity for health, enjoyment, challenge, self-expression and/or social interaction. Activities may include but are not limited to team building, fitness activities, biking, hiking, climbing, archery fishing, kayaking, and camping. Some activities may not be offered every quarter depending on weather and/or availability. This course may include a field trip to experience certain adventure activities that are not available on campus.

c. Kindergarten 2020-2021 School Year Presentation
Dr. Larkin presented the Board with a presentation on kindergarten programming for the 2020-2021 school year. Dr. Larkin provided the Board with several partnerships and programming that the District have put in place for the Pre-k population to help prepare students entering kindergarten. She also explained to the Board how the District was communicating to parents on the new full-day kindergarten programming and the option for traditional kindergarten. Dr. Larkin provided the current numbers of students who were registered and how many were requesting the traditional half-day kindergarten option. She indicated that the District was still working on the logistics of the traditional kindergarten program and would continue to monitor registrations and address any parent concerns.

The Board and Administration discussed various options for the kindergarten full-day and half-day programs.

Dr. Hollister thanked Dr. Larkin for the presentation.

7. Management
a. Action Item - Approval of POLICY 000 Board Policy/Procedure/Administrative Regulations
b. Action Item - Approval of POLICY 003 Functions
Dr. Hollister presented the Board with the recommendations from PSBA regarding the clarification of language changes in Policies 000 and 003. He indicated that the policies would be placed on the agenda for Board approval at the upcoming meeting.

c. Action Item - Approve the 2020-2021 Academic School Year Calendar.
Dr. Hollister presented the Board with several options for the 2020-2021 school year calendar with different first student day dates. He recommended the 3rd option with the first student day on Tuesday, August 24, 2020, noting that there were several other school districts starting around the same time.

Mr. Irvin made a motion to approve the 2020-2021 Academic School Year Calendar with the first student day of Tuesday, August 24, 2020. It was seconded by Mr. Buck. **The motion was approved. (7-0; 2 absent)**
8. Announcements

Dr. Hollister announced Lancaster Lebanon IU13 would be hosting the Reinventing Learning Showcase on March 11, 2020 and invited Board members to attend.

Dr. Hollister informed the Board about an article in the Lancaster Newspaper on a Garden Spot High School student, Karli Stoltzfus. He congratulated Karli.

Dr. Hollister announced that the Board meeting would be held on Monday, January 27th due to Martin Luther King, Jr. Day on Monday, January 20th.

9. Adjournment

Mr. Buck made a motion to adjourn the meeting at 8:12 p.m. with a second by Mr. Conroy. The motion was approved. (7-0; 2 absent)

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Justin W. Johnson  
School Board Secretary  
January 13, 2020