Committee of the Whole Meeting
October 14, 2019
Minutes

A Committee Meeting of the Eastern Lancaster County School Board of Directors, which was properly advertised in the LNP Lancaster Newspaper, was held on Monday, October 14, 2019 at 7:00 p.m., in Community Hall located at the Garden Spot High School and Middle Complex, 669 E. Main Street, New Holland, PA 17557.

Roll Call
Board Members in attendance were: Gary Buck, Jacqueline Geyer, Paul Irvin, Dina Maio, Bryan Naranjo, Melissa Readman, Thomas Wentzel, and Glenn Yoder
Board Members not in attendance were: Jonathan Dahl
Also in attendance were: Robert Hollister, Justin Johnson, Nadine Larkin and Keith Ramsey
Staff/Public in attendance were: Several citizens of the community and staff members of the District and several members of the media.

1. Welcome and Call to Order
President Yoder opened the meeting at 7:00 p.m.

2. Moment of Silence/Reflection - Pledge of Allegiance
President Yoder led in a silent meditation and the Pledge of Allegiance.

3. Citizens of the District Comments
   At this time we will invite public (Citizens of the District) comment on any topic that is within the Board’s jurisdiction.

   Faith Pickel, Goodville, PA
   Ms. Pickel thanked the Board for their service and said prayer.
4. **Approve Personnel Report**

Mrs. Kara Martin, Director of Special Education and Gifted Services introduced Susan Doerrman as the new incoming Learning Support Teacher for Garden Spot High School.

Mrs. Heather Schrantz, Principal of Blue Ball Elementary introduced Ashley McCoach as the new Brecknock Elementary School Kindergarten teacher.

Mr. Wentzel made a motion to approve the personnel report. It was seconded by Mr. Irvin. **The motion was approved.** (8-0; 1 absent)

5. **Property and Services**

   a. **Action Item: Approval of Floor Plan Design for Garden Spot High School Locker Room Area Renovation**

      With this approval, we will authorize the Architect to finalize the bid specifications and advertise to solicit bids.
      
      *(Note: Included in the project will be the Feasibility Study items that relate to the Garden Spot Complex...i.e. HVAC, etc.)*

      Mr. Ramsey presented the action item for the approval of the Floor Plan Design for the Garden Spot High School Locker Room Area renovation. He indicated that this approval would allow the architect to finalize the drawings and advertise for bids. Mr. Ramsey noted that this renovation included the new HVAC installation for the Garden Spot Complex.

      Dr. Hollister presented the Floor Plan Design for Garden Spot High School Locker Room Area Renovation to the Board and explained the process of how the plan was completed. He indicated the renovation plans estimated cost was 2.4 million dollars and presented the financial status of the District. Dr. Hollister thanked everyone who was involved in the completion of the renovation plans, including the Architects, Crabtree, Rohrbaugh, & Associate, Mr. March Schaffer, Athletic Director, Special Counsel, Mr. Wanger, Athletic Coaches, P.E. Teachers, Administration, and the community.

      The Board and Administration discussed the timeframe for the renovations, indicating that the desire was to be completed by the end before the 2nd Semester of the 2020-2021 school year.

      The Board thanked the Administration and the Architects.

      Mr. Wentzel made a motion to approve the Floor Plan Design for Garden Spot High School Locker Room Area Renovation. It was seconded by Mrs. Maio. **The motion was approved.** (8-0; 1 absent)
b. **Action Item: Approval of Amendment to the Shared Service Agreements with Columbia Borough SD**

Mr. Ramsey requested the Board to approve of Amendment to the Shared Service Agreements with Columbia Borough SD. He noted that this amendment was added to clarify what would occur should the person who was providing services to Columbia Borough School District no longer wants to complete those services.

6. **Program**

a. **Action Item- Approval of Affidavits of Guardianship**

Dr. Larkin requested the Board to approve an Affidavit of Guardianship.

b. **Action Item - Policy 918 Title I Parent and Family Engagement - Second/Final Reading**

Dr. Larkin presented the Board for its second and final reading, Board Policy 918 - Title I Parent and Family Engagement for approval. She informed the Board that the changes were being made to the policy based on updates in the federal law.

c. **Action Item - Approval of Memorandum of Agreement with ELCEA on Instructional Periods at Garden Spot Secondary Campus**

Dr. Larkin requested the Board to approve the Memorandum of Agreement with ELCEA concerning Instructional Periods at Garden Spot Secondary Campus. She noted that due to changes at the Middle School from an 8-period to a 5-period schedule and a 5-day cycle to a 10-day cycle, the changes needed to be reflected in the Teacher contact. Dr. Larkin also noted the change at the High School from a 5-day cycle to a 10-day cycle to correspond with the Middle School schedule would also be included in the MOA.

d. **Action Item - Eastern Lancaster County School District Strategic Direction Plan**

Dr. Larkin requested the Board to approve the Eastern Lancaster County School District Strategic Direction Plan.

7. **Management**

a. **Action Item - Approval of the Agriculture Department Ag Advisory Board for the 2019-2020 school year to comply with PDE Requirement.**

Dr. Hollister requested that the Board approve the annual action item of the Agriculture Department Ag Advisory Board for the 2019-2020 school year. He noted that Mr. Wentzel and Mr. Yoder were on the Ag Advisory Board.

Approval of the Agriculture Department Ag Advisory Board for the 2019-2020 school year to comply with PDE Requirement:
b. Action Item - POLICY 006 Local Board Procedures: Meetings – Second/Final Reading
Dr. Hollister presented the board for its second and final reading, Board Policy 006 - Meetings. He informed the Board that the changes were being made to the policy based on recent updates regarding the necessity of adding safety matters to the list of allowed discussion items during executive meetings.

c. Information Item - The Disney Trip approved by the Board will not occur because of a lack of student interest.
Dr. Hollister informed the Board that due to the lack of student interest and cost, the Senior Disney trip had to be cancelled.

d. Information Item - We are continuing to investigate possible camera systems to use on District Transportation for the purpose of capturing...
   We are continuing to investigate possible camera systems to use on District Transportation for the purpose of capturing vehicles ignoring read stop signs/lights.
   Dr. Hollister updated the Board on the research into the possible purchase of cameras for the buses, indicating that the state was requiring the purchases from only state approved vendors. He indicated that the District was following up with other districts using cameras to gather more information.
e. Information Item - The District continues to be proactive regarding cyber threats to the network and datasets. Ransomware is affecting school...

The District continues to be proactive regarding cyber threats to the network and datasets. Ransomware is affecting school districts, municipal offices, and companies at alarming rates.

Dr. Hollister reported to the Board on the recent cyber threats regarding ransomware that had been affecting school districts. He presented the Board with several precautions that the District has in place to counter these attacked.

Dr. Hollister updated the Board on a bus accident that occurred on Friday evening, thanking everyone who was involved, including first responders, transportation department and even several teachers who saw the accident and stopped to help.

8. Announcements
No Announcements.

9. Adjournment
Mr. Wentzel made a motion to adjourn the meeting at 7:55 p.m. with a second by Mr. Irvin. The motion was approved. (8-0; 1 absent)