Committee of the Whole Meeting  
May 13, 2019  
Minutes

A Committee Meeting of the Eastern Lancaster County School Board of Directors, which was properly advertised in the LNP Lancaster Newspaper, was held on Monday, May 13, 2019 at 7:00 p.m., in Community Hall located at the Garden Spot High School and Middle Complex, 669 E. Main Street, New Holland, PA 17557.

**Roll Call**
**Board Members in attendance were:** Gary Buck, Jonathan Dahl, Paul Irvin, Rodney Jones, Dina Maio, Bryan Naranjo, Melissa Readman, Thomas Wentzel, and Glenn Yoder  **Note:** Mr. Yoder was joining via videocam.
**Board Members not in attendance were:**
**Also, in attendance were:** Dr. Robert Hollister, Justin Johnson, Dr. Nadine Larkin, and Keith Ramsey
**Staff/Public in attendance were:** Citizens of the community, faculty & staff members of the District and several members of the media.

1. **Welcome and Call to Order**
   Vice President Jones opened the meeting at 7:00 p.m.

2. **Moment of Silence/Reflection - Pledge of Allegiance**
   Vice President Jones led in a silent mediation and the Pledge of Allegiance.

3. **Special Presentation - Jim Hocker, Derck & Edson, to review tennis court renovations**
   Dr. Hollister introduced Mr. Jim Hocker, Project Manager for Hocker, Derck, & Edson, who presented to the Board several scenarios for relocating the tennis courts from the Garden Spot Secondary Campus to the recently acquired land on the Blue Ball Campus.

   Board and Administration discussed other possible options for the tennis court renovations and comparison of costs.
4. **Approve Personnel Report**

Dr. Hollister informed the Board that several new hires were present to be introduced to the Board.

Mr. Jeffrey Starr, Principal of New Holland Elementary introduced Alexis Huhn, Long-Term Substitute 5th Grade Teacher.

Mrs. Kara Martin, Director of Special Education & Gifted Services introduced Christine Zeigler, Social Worker, Susannah Phongxaysanith, Gifted Teacher at the Secondary Campus (Mrs. Phongxaysanith will be approved officially on the personnel report at the upcoming Board Meeting, May 20, 2019.), and Benjamin Pauley, School Psychologist for Blue Ball Elementary.

Mr. Irvin made a motion to approve the personnel report. It was seconded by Mr. Wentzel. **The motion was approved.** (9-0)

5. **Citizens of the District Comments**

At this time we will invite public (Citizens of the District) comment on any topic that is within the Board’s jurisdiction.

Jack Alexander, New Holland, PA

Mr. Alexander commented on the current Release Time Program at the elementary schools and said a prayer.

The following community members and residents of the District thanked the Board and presented their concerns, thoughts, and opinions on the District’s proposed student privacy policy:

- Jonathan Spangenberg, Denver, PA
- Pam Mentzer, Narvon, PA
- Jon Mentzer, Narvon, PA
- Stuart Martin, East Earl, PA
- Joanne Martin, East Earl, PA
- Richard Hodge, New Holland, PA
- Priscilla Eberly, Stevens, PA
- Jeremy Weaver, New Holland, PA
- David Martin, Denver, PA
- Barbara Slothower, New Holland, PA
- Bryan Hower, New Holland, PA
6. Approve Resolution Authorizing Proposed Final Budget Display and Advertising

The 2019-20 Proposed Final Budget includes a 1.5% tax increase.

Mr. Ramsey requested the Board to approve, that evening, the Resolution authorizing the Proposed Final Budget Display and Advertising. He indicated that the Proposed Final Budget needed to be on display 30 days prior to the final adoption and if they waited until the Board meeting, it would be less than 30 days.

Mr. Irvin made a motion to approve the Resolution Authorizing the Proposed Final Budget Display and Advertising. It was seconded by Mr. Wentzel. The motion was approved. (9-0)

7. Property and Services

a. Action Item - Approve the Special Education Service Contracts with the Lancaster-Lebanon IU #13 for the 2019-20 School Year

<table>
<thead>
<tr>
<th>Service</th>
<th>Amount</th>
<th>Change</th>
</tr>
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<tbody>
<tr>
<td>Contracted Special Education Services</td>
<td>$ 495,658</td>
<td>($ 476,669 for 18-19)</td>
</tr>
<tr>
<td>Job Training Services</td>
<td>$ 139,914</td>
<td>($ 138,549 for 18-19)</td>
</tr>
<tr>
<td>Speech and Language Itinerant Services</td>
<td>$ 1,512</td>
<td>($ 0 for 18-19)</td>
</tr>
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Mr. Ramsey requested the Board to approve the Special Education Service Contracts with the Lancaster-Lebanon IU #13 for the 2019-20 School Year. He directed the Board’s attention to the comparison of costs from last year, noting that there were minor changes which were mostly based upon increased cost, not increased student numbers.

Mr. Ramsey requested the Board’s approval of Fulton Bank, PNC Bank, and Pennsylvania School District Liquid Asset Fund (PSDLAF) as District Depositories for 2019-2020, noting that this was an annual approval process each May.

c. Action Item - Breakfast, Lunch and Milk Prices effective for 2019-20 school year

Previously, the Healthy, Hunger-Free Kids Act, which is effective July 1, 2011, requires schools participating in the School Nutrition Programs to price their school lunches so the reimbursement received for free meals or reduced price meals are not offsetting the cost to produce the paid meal.

For 2019-20, District's that have a positive balance in the Food Service account as of January 31, 2019 can choose to not increase their prices for 2019-20; therefore, there will be no increase in prices for 2019-20.

Mr. Ramsey requested the Board to approve the Breakfast, Lunch and Milk Prices effective for the 2019-2020 school year. He indicated that there was no increase in prices.

d. Information Item - Outstanding Cafeteria Balances

Mr. Ramsey reported to the Board that due to the lunch shaming legislation which does not allow the District to deny lunch for students, the Cafeteria currently had $12,000 in outstanding payments. Mr. Ramsey informed the Board that he would be recommending a debt collection service to help with recovering the outstanding balances. He noted that other school districts were using the service and there would be no cost to the school district.

Dr. Hollister informed the Board that free and reduced families were not included in the reported numbers.

e. Information Item - 2019-20 Homestead/Farmstead

Homestead/Farmstead Numbers:

The District has received the certified numbers from the assessment office on the total number of approved homesteads/farmsteads. The total eligible compared to the previous year are as follows:

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<th>2018-19</th>
<th>2019-20</th>
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<tbody>
<tr>
<td>Homesteads</td>
<td>6,693</td>
<td>6,647</td>
</tr>
<tr>
<td>Farmsteads</td>
<td>275</td>
<td>272</td>
</tr>
<tr>
<td>Total</td>
<td>6,968</td>
<td>6,919</td>
</tr>
</tbody>
</table>

The District’s share of the gaming revenue and Sterling Act reimbursement for 2019-20 and the unallocated portion from 2019-20 is $447,352.58 (2018-19 was $446,246.99). The homestead/farmstead exclusion amount will be set at the
June 17, 2019 board meeting; however, based on the tax increase in the proposed final budget, the preliminary tax relief amount per homestead is $64.65 (2018-19 - $64.04) and per farmstead is $64.65 (2018-19 - $64.04).

Mr. Ramsey reported to the Board on the current Homestead and Farmstead numbers for 2019-2020, indicating that number would be finalized in June once the budget was approved.

8. Program

a. Action Item- Approval of Affidavits of Guardianship
Dr. Larkin requested the Board to approve several Affidavits of Guardianship.

b. Action Item: Approve the Assistant Superintendent signing a contract with Caron Foundation for SAP services for the 2019-2020 School Year.

The District is required to provide a Student Assistance Program per state regulations. ELANCO uses Caron Foundation as the provider for SAP services which consist of assessing students for drug and alcohol concerns, student groups and completion of state reporting requirements. Two Caron Foundation employees are in the District for a total of 6 days per week at a cost to the District of $50,622.00 per year. This cost is an increase of $12,714.00 and an additional day and a half per week over the 18-19 school year contract.

Dr. Larkin requested the Board to approve her signing a contract with Caron Foundation for SAP services for the 2019-2020 school year. She noted an increase in cost of $12,000 from the previous year due to an additional day and 1/2 to help cover student needs.

c. Information Item: New Course - PS21 for Garden Spot Middle School 2019-2020 School Year

Problem Solving for the 21st Century is a class designed to engage learners in the design process using tools for the modern age to address relevant global issues.

Topics Covered:

- Robotic Factory Lines
- Block Coding
- Pacific Garbage Patch
- Moon Rovers
- Autonomous Vehicles, Biomechanics
- Earthquake Engineering
- Drone Delivery
Dr. Larkin presented the new elective course, PS21 - Problem Solving for the 21st Century, for Garden Spot Middle School students for the 2019-2020 school year to be voted on at the June Board Meeting.

d. Information Item: New Course - AP Calculus BC for Garden Spot High School 2019-2020 School Year

This course will be a study in Differentiation, Integral, Series, and Parametric and Polar Functions. The students will be preparing themselves for the AP exam by completing the topics in a college Calculus II course.

Course Content:

- Unit 1 - Limits, Continuity, and Derivatives
- Unit 2 - Derivative Applications, and the Mean Value Theorem
- Unit 3 - Derivative Applications and Modeling
- Unit 4 - Integrals and Applications
- Unit 5 - Logs and Exponents
- Unit 6 - Area and Volume
- Unit 7 - Sequences and Series
- Unit 8 - Parametric and Polar Functions

Dr. Larkin presented the new course, AP Calculus BC, for Garden Spot High School students for the 2019-2020 school year to be voted on at the June Board Meeting.

e. Information Item: New Textbook for AP Art History Class at Garden Spot High School for the 2019-2020 School Year

After networking with a number of AP Art History teachers and their programs the instructor vetted 3 of the most used and approved AP Art History textbooks this spring, and is hoping we can focus on Gateways to Art, Third AP Edition. This text to be the most approachable for students. It constantly compares works of art across historical time periods and within themes. The historical reasoning skills of comparison and contextualization are largely emphasized in the course and they are really the driving force for this text. In addition, the instructor planning to approach course content thematically for students, which this book establishes. Here’s a brief overview from the publisher:

Gateways to Art offers a balanced mix of art forms, history, and themes. Brief, modular chapters enable teachers to design precisely the syllabus they desire—with the support of unmatched digital teaching and learning resources. Ninety percent of the required images outlined in the AP® Curriculum Framework are included in the Gateways Global Gallery, and the Curriculum Planning and Pacing Guide (CPPG) places each of these images in context with concept maps that compare and contrast artworks at a glance.

We would be requesting digital copies for all students and approximately 8 - 10 hardback books for the classroom.
Dr. Larkin presented the Board with a new Textbook for the AP Art History class being offered for Garden Spot High School Students for the 2019-2020 school year to be voted on at the June Board Meeting. She noted that only 8-10 hardcopies were necessary for the classroom, indicating that all the enrolled students would be receiving a digital copy of the book.

9. Management

a. Action Item - Approve Mr. Thomas Wentzel as Treasurer of the Eastern Lancaster County School Board for a period of one year (2019-2020).

Dr. Hollister requested the Board to approve the annual appointment of Mr. Thomas Wentzel as Treasurer of the Eastern Lancaster County School Board for a period of one year (2019-2020).

b. Action Item - Reapprove MOU on Virtual Academy to include implementation date of July 1, 2019 and to add further clarification to section 1b.

Dr. Hollister requested the Board to reapprove the MOU on the ELANCO Virtual Academy to include the implementation date of July 1, 2019 and to add further clarification to section 1b. Dr. Hollister informed the Board that after the original MOU was approved, it was noticed that there had been no implementation date indicated in the MOU and there had been some minor changes in Section 1b that needed clarification.

Mr. Jones made a motion to reapprove the MOU between Eastern Lancaster County School District and the Eastern Lancaster County Education Association on the ELANCO Virtual Academy to include the implementation date of July 1, 2019 and to add further clarification to section 1b. It was seconded by Mr. Wentzel. The motion was approved. (9-0)

c. Action Item - Annual Renewal of Solicitor: Kegel Kelin Almy & Lord LLP

Dr. Hollister requested to approve the annual renewal of the District’s contract with their Solicitor, Kegel Kelin Almy & Lord LLP.

d. Information Item - Upcoming Graduation Activities

• Senior Awards, May 21st, 6:00 p.m., Shady Maple
• CTC Awards Celebration, May 28th, 7:00 p.m., Three Difference Sites
• Baccalaureate, June 2nd, 7:00 p.m., Auditorium
• Graduation, June 7th, 6:30 p.m., Gymnasium

Dr. Hollister informed the Board on several upcoming events related to the 2019 student graduates.
e. Discussion Item - Policy 253 – Student Privacy. Final review prior to selecting an implementation timeline.

The Board discussed the final edits made by the subcontracted solicitor and the added language “locker areas” to Section 5.4 of the Board Policy 253 – Student Physical Privacy. The Board consensus was that the language should not be used.

The Administration and Board discussed the implementation timeline and logistics of Board Policy 253 – Student Physical Privacy.

Vice President Jones presented a PowerPoint presentation on the legal implications of Board Policy 253 – Student Physical Privacy.

Mr. Jones made a motion to discuss revisiting and removing the addendum from Board Policy 253 – Student Physical Privacy. It was seconded by Mr. Wentzel. A voice vote was taken, and the motion was approved.

The Administration and Board further discussed the language and implementation of Board Policy 253- Student Physical Privacy and the addendum.

Mr. Dahl made a motion to delay the implementation of Board Policy 253- Student Physical Privacy with the addendum until the first student day of the 2019-2020 school year. (August 26, 2019) It was seconded by Mr. Jones. A roll call vote was taken, and the motion was approved. (6-3)

10. Announcements

Mrs. Readman presented a statement:

I would like to begin with a quote: "Your representative owes you, not his industry only, but his judgement; and he betrays you instead of serving you if he sacrifices it to your opinion." Edmund Burke, Nov. 3, 1774

When I was elected to serve on the ELANCO School Board I supposed that I was elected to use my judgement to serve my community. I have found out over the last few months - through emails and phone calls - that this is not true. It seems that my community would like me to blindly "do as we tell you". It has been an eye-opening and discouraging experience.

It is a lifelong habit of mine not to make decisions or cast votes without gathering information, thinking for myself, and making prayerful consideration. Despite pressure to do otherwise, I will continue to do just that and use my best judgement to serve my community until the end of my term on the School Board.

Sincerely,

Melissa R. Readman
Dr. Hollister invited Board Members and the Community to visit the student art display on Wednesday evening.

11. **Adjournment**
Mr. Wentzel made a motion to adjourn the meeting at 9:32 p.m. with a second by Mr. Irvin. The motion was approved. (9-0)

_____________________________________________________________________
Justin W. Johnson  
School Board Secretary  
May 13, 2019