School Board of Directors Meeting  
September 17, 2018  
Minutes

A Regular Meeting of the Eastern Lancaster County School Board of Directors, which was properly advertised in the *LNP Lancaster Newspaper*, was held on Monday, September 17, 2018 at 7:00 p.m., in Community Hall located at the Garden Spot High School and Middle Complex, 669 E. Main Street, New Holland, PA 17557.

**Roll Call**
- **Members in attendance were:** Gary Buck, Jonathan Dahl, Paul Irvin, Rodney Jones, Dina Maio, Bryan Naranjo, Melissa Readman, Thomas Wentzel, and Glenn Yoder
- **Non-Voting Members in attendance were:** Robert Hollister, Justin Johnson, Nadine Larkin and Keith Ramsey
- **Members not in attendance were:**
- **Staff/Public in attendance were:** Several citizens of the community and staff members of the District and a member of the media.

1. **Welcome and Call to Order**
   President Yoder opened the meeting at 7:00 p.m.

2. **Moment of Silence/Reflection - Pledge of Allegiance**
   Mr. Jones led in a silent meditation and the Pledge of Allegiance.

3. **Agenda Modification/Approval of Agenda**
   Requests by board members to remove an item for separate consideration.
   Dr. Hollister indicated that Consent Item “i. Intent to Award the Barn Demolition Project Bid to Weaver Companies, Inc. Pending Receipt of Necessary Paperwork” should be moved to the Actions Items as Item 7b.

   Mr. Wentzel made a motion to approve the revised agenda. It was seconded by Mr. Naranjo. **The motion was approved. (9-0)**
4. Student of the Month Presentation

Mr. Sanger introduced and congratulated the Students of the Month for the month of September being chosen for their character trait of “Leadership”.

Megan Esh, New Holland, PA, with Mother, Kathy Esh
Joseph Royle, Mohton, PA, unable to attend.

Dr. Hollister congratulated the students.

5. Citizens of the District Comments

At this time we will invite public (Citizens of the District) comment on any topic that is within the Board’s jurisdiction. Please also note that the public is invited to attend our Committee Meetings where much of the discussion and deliberation of agenda topics is conducted. (Committee Meetings are held in the Community Hall at the Garden Spot Complex at 7 p.m. on the second Monday of the month.)

Joel Martin, New Holland, PA

Mr. Martin thanked the Board and said a prayer.

6. Consent Agenda

Items listed under the Consent Agenda section of our Board Meeting Agenda are considered to be routine and are acted on by the Board in one motion. There is no Board discussion of these items individually prior to the Board vote unless a member of the Board requests that a specific item be removed from the Consent Agenda. Requests to remove an item from the Consent Agenda will be accepted at agenda section 3. Agenda Modification/Approval of Agenda. (Requests to remove an item for separate consideration). Items Removed from the Consent Agenda will be moved to agenda section "Action Items."

Mrs. Kara Martin, Director of Special Education and Gifted introduced Kelsey DiGilio, Speech Therapist at Brecknock Elementary.

Mr. Irvin made a motion to approve the consent agenda. It was seconded by Mr. Jones. The motion was approved. (9-0)

   a. Approval of Minutes
   b. Treasurer's Report
   c. Approve Personnel Report
   d. Bills Paid
e. Cafeteria Fund Treasurer's Report

f. Investments

g. Student Activity Account

h. Approval of Bus Drivers and Assistants for 2018-19
   Attached is the current list from Brightbill

i. Approve Affidavits of Guardianship for the 2018-2019 School Year

j. Approval of Travel Abroad Trips to Germany and Vietnam in the Summer of 2019. These trips are partially funded by...

k. Approval of the District's new Vision Statement

l. Approval of the Superintendent Focus Areas (Goals)

7. Action Items

   Items Removed from Consent Agenda for Separate Consideration.

   a. PSBA Officer Elections. Board will need to discuss and vote on candidates for various leadership positions at PSBA.

      Slate of officers for election to the Pennsylvania School Boards' Association for 2019:

      - President-Elect: Eric Wolfgang, Central York SD (York Co.)
      - Vice-President: Art Levinowitz, Upper Dublin SD (Montgomery Co.)
      - PSBA Insurance Trust (term ends Dec. 31, 2021) - May vote for up to three individuals:
         - William S. LaCoff (Owen J. Roberts SD) – PSBA Past President and/or
         - Dr. Richard Frerichs (Penn Mannor SD) - PSBA Past President and/or
         - Nathan Mains, PSBA CEO

      Mr. Naranjo made a motion to approve the slate of candidates for officers for the Pennsylvania School Boards Association for 2019. It was seconded by Mr. Wentzel. The motion was approved. (9-0)

   b. Intent to Award the Barn Demolition Project Bid to Weaver Companies, Inc. Pending Receipt of Necessary Paperwork

      The District received 3 bids and Weaver Companies, Inc. was the lowest bid with a total base bid amount of $68,420 and $10 per cubic yard of bulk soil excavation.
Mr. Naranjo made a motion to approve the Intent to Award the Barn Demolition Project Bid to Weaver Companies, Inc. Pending Receipt of Necessary Paperwork. It was seconded by Mrs. Maio. The motion was approved. (9-0)

8. Reports

a. Lancaster County Tax Collection Bureau

Met on September 12, 2018
Received and Approved the Service Organization Control (SOC) Report - the report addresses the controls that the Bureau has in place and was very complimentary to the Bureau.
Approval to waive the EIT Fees for Sept, Oct, Nov, and Dec 2018 (For 2017, fees were waived for Oct, Nov, Dec)
HB 866/Act 18

- Forms - no changes expected, as long as, LCTCB continue to accept the generic state form
- Tax Credits - will need to expand the crediting offered from 1% base tax to entire liability (affects Solanco and Warwick)
- Non Resident Taxes - requires LCTCB to honor a 90 day minimum work assignment length to assess the Non Resident Tax (affects Municipalities)

HR 291 - Department of Revenue (DOR) study to takeover EIT collections

- Possible Options - do nothing, 1 collector for the state, or DOR to collect

Next meeting - November 14, 2018 (2019 Operating Budget)

Mr. Ramsey reported that the LCTCB meeting was held on September 12, 2018. He noted that the primary focus of the meeting was to receive and approve the Service Organization Control report (SOC) which addressed the controls that the Bureau has in place. Mr. Ramsey informed the Board that the report had excellent reviews. Mr. Ramsey also reported to the Board that the EIT fees for September, October, November December were approved to waived for the District. He also reported on both House Bill 866/Act 18 and House Resolution 291. Mr. Ramsey informed the Board that the next LCTCB meeting would take place on November 14 at which time the 2019 Operating Budget would be reviewed.

b. Lancaster-Lebanon IU13

Mr. Irvin reported on the September 12, 2018 IU Board meeting and shared several highlights from the board meeting report: He reported the IU13 Board approved $19,475,349.98 in disbursements and approved new or addition to service contracts for Business Services, Early Childhood and Special Education Services, Instructional &
Technology Services, and Human Resource Services. There were twenty-four (24) resignations, seven (7) terminations, three (3) retirements, sixty-seven (67) new hires, forty-four (44) changes in position or salaries, and three (3) leaves of absences. He noted that the next meeting would be held on October 10, 2018. Mr. Irvin also distributed to the Board copies of the Helping Districts, Helping Students.

c. Lancaster CTC
Mrs. Readman reported on the August 23rd JOC meeting. She announced that the Forbes report was released indicating that the LCCTC was one of the top 10 trade schools for adult education in the country. Mrs. Readman also reported on the new executive director, Dr. Stuart Savin, several new marketing ads, and the progress of the accreditation of the Adult Dental Hygiene program. She also reported that the JOC received a presentation on the New Choices program which helps women procure jobs and talked about funding issues and solutions.

d. Legislative
Mr. Wentzel reported on the Senate Bill 1229 which would provide tax relief for veterans. He also reported on a study that was currently being conducted regarding secondary school start times which would be presented to the Education Committee for review. Mr. Wentzel also reported on the upcoming election.

9. Superintendent's Report
Dr. Hollister informed the Board on details about the upcoming event, Democracy Day where Eastern Lancaster County School District would be hosting student-driven debate between Senator Lloyd Smucker and Jess King. He also reported to the Board on recent Athletic Hall of Fame Induction which included Mike Good, Jon Long and Megan Stewart.

Dr. Hollister also reported to the Board on several successes about District professional staff, including, New Holland Elementary teacher, Laura Mitchley, who has been chosen to speak at the National Council for Teachers in the Spring and Adam Geiman, who would be presenting at both Lehigh University and at the upcoming PACIE Conference in Pittsburgh.

Dr. Hollister also updated the Board on the lunch program that Crossnet Ministries provided for students over the summer, indicating that 10,000 lunches were served. He also announced and thanked several other community organizations and business that have partnered with the District, including, Garden Spot Goods, Grocery Outlet, and many others.

Dr. Hollister informed the Board that he recently met with several Senators and the District Attorney along with other superintendents and police chiefs regarding a grant of 60 million dollars that would directed towards school safety. He also noted that were several bills for school safety would be coming from the Senate House.
10. Announcements

No Announcements.

11. Adjournment

Mr. Irvin made a motion to adjourn the meeting at 7:51 p.m. with a second by Mr. Wentzel. The motion was approved. (9-0)

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Justin W. Johnson
School Board Secretary
September 17, 2018