A Regular Meeting of the Eastern Lancaster County School Board of Directors, which was properly advertised in the *LNP Lancaster Newspaper*, was held on Monday, November 20, 2017 at 7:00 p.m., in Community Hall located at the Garden Spot High School and Middle Complex, 669 E. Main Street, New Holland, PA 17557.

**Roll Call**
- **Members in attendance were:** Jonathan Dahl, Paul Irvin, Dina Maio, Bryan Naranjo, Melissa Readman, Thomas Wentzel, Glenn Yoder, and Jennifer Zeiset
- **Non-Voting Members in attendance were:** Robert Hollister, Justin Johnson, Nadine Larkin and Keith Ramsey
- **Members not in attendance were:** Rodney Jones
- **Staff/Public in attendance were:** Several citizens of the community and staff members of the District.

1. **Welcome and Call to Order**
   President Yoder opened the meeting at 7:00 p.m.

2. **Moment of Silence/Reflection - Pledge of Allegiance**
   Dr. Robert Hollister led in a silent mediation and the Pledge of Allegiance.

3. **Agenda Modification/Approval of Agenda**
   Requests by board members to remove an item for separate consideration.
   Mrs. Zeiset made a motion to approve the agenda. It was seconded by Mr. Dahl. The motion was approved. (8-0; 1 absent)

4. **Student of the Month Presentation**
   **October**
   Sara Buck, Garden Spot High School, 12th Grade, New Holland, PA
   Seth Babb, Garden Spot High School, 12th Grade, East Earl, PA
November
Abigail Northheimer, Garden Spot High School, 12th Grade, Mohnton, PA
Jourdan Forrester, Garden Spot High School, 12th Grade, Terre Hill, PA

Mr. Sanger introduced and congratulated the Students of the Month for both the months of October & November and being chosen for their character trait Integrity and Respect, respectively.

October
Charles “Seth” Babb, East Earl, accompanied by his parents, Mr. & Mrs. Charles Babb.
Sarah Buck, New Holland, accompanied by her parents, Mr. David Buck & Ms. Frances Woolums.

November
Abigail Northheimer, Mohnton, accompanied by her mother, Mrs. Marcia Northheimer.
Jourdan Forrester, Terre Hill, unable to attend.

Dr. Hollister thanked and congratulated students for being chosen for their character trait and being role models, not only students, but for adults as well. He also thanked the parents.

5. Citizens of the District Comments
At this time we will invite public (Citizens of the District) comment on any topic that is within the Board’s jurisdiction. Please also note that the public is invited to attend our Committee Meetings where much of the discussion and deliberation of agenda topics is conducted. (Committee Meetings are held in the Community Hall at the Garden Spot Complex at 7 p.m. on the second Monday of the month.)

Meredith Dahl, New Holland

Mrs. Dahl thanked the Board for their service and the time they give to the School District and then said a prayer.

Dr. Hollister recognized Mrs. Jennifer Zeiset for her 8 years of service on the Eastern Lancaster County School District School Board and presented her with a Certificate from PSBA honoring those 8 years.

6. Special Presentation
German Exchange Program - Laura Trimble, German Teacher, Garden Spot High School & Manfred Eller, Science Teacher, Garden Spot High School

Dr. Hollister introduced Mrs. Laura Trimble, German Teacher at Garden Spot High School and Mr. Manfred Eller, Science Teacher at Garden Spot High School who then presented students involved in the German Student Exchange Program: Paula Groff, Mikaela Smith & Seth Babb.
Each student presented their experience from the trip with host families and visits to the Rhine, Heidelberg, and several German cities and sights.

The Board and Administration thanked both Mrs. Trimble and Mr. Manfred and the students for attending and presenting.

7. Consent Agenda

Items listed under the Consent Agenda section of our Board Meeting Agenda are considered to be routine and are acted on by the Board in one motion. There is no Board discussion of these items individually prior to the Board vote unless a member of the Board requests that a specific item be removed from the Consent Agenda. Requests to remove an item from the Consent Agenda will be accepted at agenda section 3. Agenda Modification/Approval of Agenda. (Requests to remove an item for separate consideration). Items Removed from the Consent Agenda will be moved to agenda section "Action Items."

Mrs. Zeiset made a motion to approve the consent agenda. It was seconded by Mr. Dahl. The motion was approved. (8-0; 1 absent)

a. Approval of Minutes
b. Treasurer's Report
c. Approve Personnel Report
d. Bills Paid
e. Cafeteria Fund Treasurer's Report
f. Investments
g. Student Activity Account
h. Approve Budgetary Transfers
i. Approve Resolution Authorizing Acquisition and Approving Agreement for Sale of 1240 Main Street, East Earl
j. Approve Resolution Authorizing Acquisition and Approving Agreement for Sale of 1238 Main Street, East Earl
k. Approval of Affidavit of Guardianship
l. Approve Bonita Stone and Jennifer Horning as a non-stipendiary Volunteer Coaches representing Garden Spot High School at all PIAA....
   Approve Bonita Stone and Jennifer Horning as a non-stipendiary Volunteer Coaches representing Garden Spot High School at all PIAA sanctioned swimming events per the request of the Athletic Department.

m. Approve a position to the extracurricular matrix for the Middle School Science Olympiad for 75 Units.
n. Approve Policy 815 Acceptable use of Internet/Network and Safety Policy. This is essentially an entire rewrite provided by the...

Approve Policy 815 Acceptable use of Internet/Network and Safety Policy. This is essentially an entire rewrite provided by the law firm of Sweet, Stevens, Katz, & Williams Technology Specialist (Action Item for next month)

8. Action Items
   Items Removed from Consent Agenda for Separate Consideration.

9. Reports
   a. Lancaster County Tax Collection Bureau
      Met on November 15, 2017
      Primary purpose was to adopt the 2018 Operating Budget

      • Budget was reduced approximately 7%
      • Collection rate remains at 2.20% for Earned Income Tax (EIT) and 1.50% for Local Services Tax (LST)

      Approved a 3 month Collection Fee Waiver (Oct., Nov., and Dec.) for EIT

      • Actual Collection Fee for 2017 is 1.69% (2013 - 1.85%)

      Approved a new Auditor - Stambaugh Ness - Approximately $20,000 less for both the Financial and Controls Audit
      Next Meeting is January 3, 2018 (Reorganization Meeting)

      Mr. Ramsey reported that the LCTCB met on November 15\textsuperscript{th} to discuss and adopt the 2018 Operating Budget. He indicated that the operating budget was reduced by 7\% and the collection rate remained the same at 2.2\% for Earned Income Tax (EIT) and 1.5\% for Local Service Tax (LST). Mr. Ramsey also noted that the Bureau approved a 3 month waiver of collection fees for the (EIT) and after accepting RFPs for auditing services, a new Auditor was approved due to their competitive cost for both the Financial and Control Audits. He reported the next Bureau meeting which was their Reorganization meeting would be held on January 3\textsuperscript{rd}.

   b. Lancaster-Lebanon IU13
      Mr. Irvin reported on the November 8\textsuperscript{th} IU Board meeting and shared several highlights from the board meeting report: Mr. Irvin reported that the Board received an overview the Early Headstart program for childcare in Lebanon and Lancaster. He reported that the IU13 Board approved $14,069,878.37 in disbursements and approved new or addition to service contracts for Business Services, Early Childhood and Special Education Services,
Instructional & Technology Services, and Human Resource Services. There were twenty (20) resignations, five (5) terminations, three (3) retirements, thirty-four (34) new hires, sixteen (16) changes in position or salaries, and two (2) leaves of absence. He also distributed to the Board copies of the Helping Districts, Helping Students.

c. Lancaster CTC
Mrs. Readman reported that the JOC met on October 26th at the Health Science Campus and received a presentation from the Practical Nursing Program. She also reported on the partnership with Worley & Orbitz regarding the building of a green living tiny house indicating that a build timeline and schedule had be presented determining the 2017-2018 would be a year of planning, 2018-2019 for building, and 2019-2020 for touring the tiny house throughout the community.

d. Legislative
Mr. Wentzel reported on the recent election indicating that the property tax ballot question had passed. He also reported that a new Board member, Mr. Gary Buck would be joining the Board. Mr. Wentzel also noted that members of the Senate and House would be up for reelection the following year.

10. Superintendent's Report
Dr. Hollister reported to the Board that the Administration had currently screened candidates for the Athletic Director position and would interview 6 of them that coming week.

Dr. Hollister reminded the Board of the Board Retreat to be held on January 29th in combination with the District Administrators and the Board Dinner to be held on December 2nd.

Dr. Hollister also took a moment to commend the Administration team regarding an incident that occurred over the weekend. He informed the Board that he was thrilled with the current Administration team and their commitment to the students of the District.

Dr. Hollister also commented that he was aware that Board members had received correspondence regarding the curriculum changes at the elementary buildings and noted that the District was currently working receiving feedback from the teachers on the newly implemented curriculum.
11. Announcements

Dr. Hollister announced that next month the Eastern Lancaster County School District Reorganization meeting would be help the first Monday of the Month, December 4, 2017.

Mr. Yoder announced that Mrs. Jennifer Zeiset would be leaving her Board seat and thanked her for her 8 years of service.

12. Adjournment

Mr. Wentzel made a motion to adjourn the meeting at 8:10 p.m. with a second by Mrs. Zeiset. The motion was approved. (8-0; 1 absent)

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Justin W. Johnson
School Board Secretary
November 20, 2017