A Regular Meeting of the Eastern Lancaster County School Board of Directors, which was properly advertised in the *LNP Lancaster Newspaper*, was held on Monday, January 22, 2018 at 7:00 p.m., in Community Hall located at the Garden Spot High School and Middle Complex, 669 E. Main Street, New Holland, PA 17557.

**Roll Call**

**Members in attendance were:** Gary Buck, Paul Irvin, Rodney Jones, Dina Maio, Bryan Naranjo, Melissa Readman, Thomas Wentzel, and Glenn Yoder  **Note:** Mr. Jones was joining via videocam.

**Non-Voting Members in attendance were:** Robert Hollister, Justin Johnson, Nadine Larkin and Keith Ramsey

**Members not in attendance were:** Jonathan Dahl

**Staff/Public in attendance were:** Several citizens of the community and staff members of the District and a member of the media.

1. **Welcome and Call to Order**

President Yoder opened the meeting at 7:00 p.m.

2. **Moment of Silence/Reflection - Pledge of Allegiance**

Dr. Nadine Larkin led in a silent mediation and the Pledge of Allegiance.

3. **Agenda Modification/Approval of Agenda**

   Requests by board members to remove an item for separate consideration.

   Mr. Wentzel made a motion to approve the agenda. It was seconded by Mr. Naranjo. The motion was approved. (8-0; 1 absent)
4. **Student of the Month Presentation**

Mr. Sanger introduced and congratulated the Students of the Month for the month of January and being chosen for their character trait of “Hardworking”.

**December**
Sara Martin, New Holland, accompanied by her parents, Mr. & Mrs. Steven and Sharon Martin.
Blake Hurst, New Holland, accompanied by his parents, Mr. & Mrs. Andrew and Karen Horning

Dr. Hollister congratulated and thanked the students for serving their community as a role model and all of their hard work. He also thanked the parents.

5. **Special Presentation - Teacher Award Presentation**

Dr. Hollister and the School Board acknowledged the following teachers for their effort in teaching and growing students in the 2016-2017 school year:

<table>
<thead>
<tr>
<th>Name</th>
<th>School</th>
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<tbody>
<tr>
<td>Drew</td>
<td>Blue Ball Elementary School</td>
</tr>
<tr>
<td>Linda</td>
<td>Garden Spot Middle School</td>
</tr>
<tr>
<td>Kathleen</td>
<td>Garden Spot High School</td>
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<tr>
<td>Katherine</td>
<td>Garden Spot High School</td>
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<tr>
<td>Lillian</td>
<td>Garden Spot High School</td>
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<tr>
<td>Kimberly</td>
<td>Brecknock Elementary School</td>
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<tr>
<td>Susan</td>
<td>Garden Spot Middle School</td>
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<tr>
<td>Adam</td>
<td>Blue Ball Elementary School</td>
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<tr>
<td>Diana</td>
<td>New Holland Elementary School</td>
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<td>Stephanie</td>
<td>New Holland Elementary School</td>
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<tr>
<td>Beverly</td>
<td>Brecknock Elementary School</td>
</tr>
<tr>
<td>Jonathan</td>
<td>Garden Spot Middle School</td>
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<tr>
<td>Sherry</td>
<td>New Holland Elementary School</td>
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<tr>
<td>Hillary</td>
<td>Garden Spot High School</td>
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<tr>
<td>Amber</td>
<td>Blue Ball Elementary School</td>
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<td>Paige</td>
<td>Blue Ball Elementary School</td>
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<tr>
<td>Kimberly</td>
<td>Garden Spot Middle School</td>
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<tr>
<td>Jason</td>
<td>New Holland Elementary School</td>
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<tr>
<td>Heather</td>
<td>Brecknock Elementary School</td>
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<td>Zachary</td>
<td>Garden Spot Middle School</td>
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<tr>
<td>Rachel</td>
<td>Garden Spot High School</td>
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<tr>
<td>William</td>
<td>Garden Spot High School</td>
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<tr>
<td>Wendy</td>
<td>New Holland Elementary School</td>
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<tr>
<td>Courtney</td>
<td>Blue Ball Elementary School</td>
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</tbody>
</table>
6. Special Presentation - District Audit Review Report by Carl E. Hogan, BBD, LLP.

Mr. Ramsey introduced Mr. Carl Hogan of BBD, LLP to the Board members to present a summary of the 2016-2017 audit review report. Mr. Ramsey also indicated

Mr. Hogan presented a summary of the District audit review report for the 2016-2017 school year, reporting on several highlights from the report. He reviewed and summarized the details of the General Fund Budget and updated the Board on both the debt refunding and PSERS. He also reported that there were no findings for the year end and that all necessary deadlines were met.

Dr. Hollister publicly acknowledged and thanked Mr. Ramsey and the Business Office team.

Dr. Hollister acknowledged the School Board of Directors for School Board Appreciation Month and presented comments to the Board.

7. Citizens of the District Comments

At this time we will invite public (Citizens of the District) comment on any topic that is within the Board’s jurisdiction. Please also note that the public is invited to attend our Committee Meetings where much of the discussion and deliberation of agenda topics is conducted. (Committee Meetings are held in the Community Hall at the Garden Spot Complex at 7 p.m. on the second Monday of the month.)

Lee Schaeffer, New Holland

Mr. Schaeffer updated the board on the accomplishments of his children all graduates of Garden Spot High School and said a prayer.

Mark Fischer, New Holland

Mr. Fischer thanked and Board and inquired about the current changes in lunch regulations and the effects these changes would have to the District.

8. Consent Agenda

Items listed under the Consent Agenda section of our Board Meeting Agenda are considered to be routine and are acted on by the Board in one motion. There is no Board discussion of these items individually prior to the Board vote unless a member of the Board requests that a specific item be removed from the Consent Agenda. Requests to remove an item from the Consent Agenda will be accepted at agenda section 3. Agenda Modification/Approval of Agenda. (Requests to remove an item for separate
Dr. Hollister introduced Mr. Curt McCaskey, Principal of Elementary, who introduced several new hired teachers for the 2017-2018 School Year: Marilyn Miller, STEM and Cassandra Jensen, Grade 1.

Mr. Wentzel made a motion to approve the consent agenda. It was seconded by Mr. Irvin. The motion was approved. (8-0; 1 absent)

a. Approval of Minutes
b. Treasurer’s Report
c. Approve Personnel Report
d. Bills Paid
e. Cafeteria Fund Treasurer’s Report
f. Investments
g. Student Activity Account
h. Approve Budgetary Transfers

9. Property and Services
   a. Action Item – Lancaster County Career and Technology Center (LCCTC) 2018-2019 Operating Budget
      The budget reflects an overall increase in District contributions of 2.2%. For ELANCO, the total cost decreased by $41,380.51 from current year (2017-18).

   b. Action Item – Approval of Audit Report for the Year Ended June 30, 2017
      Carl Hogan from BBD, LLP will be at the January 22, 2018 Board Meeting to review the Audit Report prior to approval.

   c. Action Item – Delinquent Real Estate Taxes (Regular and Interim Bills) that were turned over to the Lancaster County Tax Claim Bureau for Collection
      The District is required to turn over the delinquent listing to the Lancaster County Tax Claim Bureau by January 15, 2018. The total amount turned over will be available at the January 22, 2018 Board Meeting. 
      Total amount turned over was $442,869.19, which is down approximately $13,000 from the prior year.

   d. Action Item - Approve Resolution Approving the 2018-19 Preliminary Budget Display and Advertising
The index for 2018-2019 2.50% (Reassessment Year)

The resolution allows the District to advertise and post, for public inspection, the "Proposed" Preliminary Budget with final adoption of the Preliminary Budget at the February, 12 2018 Board Meeting.

Mr. Irvin made a motion to approve Property and Services Action Items. It was seconded by Mr. Buck. The motion was approved. (8-0; 1 absent)

10. Program
   a. Action Item - Approval of Affidavits of Guardianship

      Mr. Naranjo made a motion to approve the Affidavits of Guardianship. It was seconded by Mrs. Maio. The motion was approved. (8-0; 1 absent)

      Dr. Larkin updated the Board on the K-6 ELA Curriculum implementation indicating that the Administration had met with each grade level as well as some individual teachers to discuss teacher feedback. She noted that the Administration would be continuing to support teachers as they work through the remaining modules of the new curriculum.

11. Management
   a. Information Item - The WAN contract through the IU will need to renegotiated and approved by the Board.
      Dr. Hollister informed the Board that the District was currently developing a new contract for their WAN (wide area network) with the IU13.

   b. Information Item - Update on Columbia Borough School District transition and withdrawal.
      Dr. Hollister informed the Board that he had officially withdrawn from Columbia Borough School District as Superintendent and Mr. Tom Strickler was named the current Superintendent. He noted that the District would continue to receive revenue with the partnership with Technology and Business services.

   c. Information Item - Teacher Recognition and Social on January 22, 2018 at 6:30 in the Library.
      Dr. Hollister reminded the Board that at the next Board meeting, the Administration would be recognizing teachers publicly to Board with a social prior to the meeting.
Dr. Hollister reminded the Board of the upcoming New Board Orientation meeting sponsored by the IU13.

e. Information Item - IU Learning Showcase on March 9, 2018.
Dr. Hollister informed the Board of the upcoming event sponsored by IU13 where each district in the County presented something that they wanted to share with other districts.

He also informed the Board that the feasibility study of the District’s facilities had started.

Dr. Hollister updated the Board on the current snow day status indicating that any additional days would be added to the end of the calendar. He also informed the Board that the District initiated a texting notification about weather emergency.

12. Reports
   a. Lancaster County Tax Collection Bureau
      Met on January 3, 2018
      It was the Bureau's Re-organizational Meeting
      Mr. Ramsey reported that the LCTCB met on January 3, 2018 for their reorganization meeting to appoint officers and committees.

   b. Lancaster-Lebanon IU13
      Mr. Irvin reported on the January 30th IU Board meeting and shared several highlights from the board meeting report: Mr. Irvin reported that the IU13 Board approved $5,162,313.90 in disbursements and approved new or addition to service contracts for Business Services, Early Childhood and Special Education Services, Instructional & Technology Services, and Human Resource Services. He also reported that the Board approved a contract with Alere Family Health to provide medical assistance to those employees who were not eligible to you the in-house medical center. There were eight (8) resignations, four (4) retirements, forty-eight (48) new hires, eight (8) changes in position or salaries, and two (2) leaves of absence. He also distributed to the Board copies of the Helping Districts, Helping Students.

   c. Lancaster CTC
      No Report.

   d. Legislative
      Mr. Wentzel reported on the changes in the lunch program. He also reported that the Governor would be presenting the state budget on Tuesday, February 6th for the 2018-2019 year. Mr. Wentzel reported that with the upcoming elections there would be more political activity.
13. Superintendent's Report
No Report

14. Announcements
Mr. Wentzel announced that former Eastern Lancaster County School District Superintendent, Mr. Bob Simon has passed away.

15. Adjournment
Mr. Wentzel made a motion to adjourn the meeting at 8:13 p.m. with a second by Mr. Irvin. The motion was approved. (8-0; 1 absent)

______________________________________________
Justin W. Johnson
School Board Secretary
January 22, 2018