



Committee of the Whole Meeting March 12, 2018 Minutes

A Committee Meeting of the Eastern Lancaster County School Board of Directors, which was properly advertised in the LNP *Lancaster Newspaper*, was held on Monday, March 12, 2018 at 7:00 p.m., in Community Hall located at the Garden Spot High School and Middle Complex, 669 E. Main Street, New Holland, PA 17557.

Roll Call

Members in attendance were: Gary Buck, Paul Irvin, Rodney Jones, Dina Maio, Melissa Readman, Thomas Wentzel, and Glenn Yoder

Non-Voting Members in attendance were: Robert Hollister, Justin Johnson, Nadine Larkin and Keith Ramsey

Members not in attendance were: Jonathan Dahl and Bryan Naranjo

Staff/Public in attendance were: Several citizens of the community and staff members of the District and a member of the media.

1. Welcome and Call to Order

President Yoder opened the meeting at 7:00 p.m.

2. Moment of Silence/Reflection - Pledge of Allegiance

President Yoder led in a silent meditation and the Pledge of Allegiance.

3. Citizens of the District Comments

At this time we will invite public (Citizens of the District) comment on any topic that is within the Board's jurisdiction.

Bryan Glick, New Holland.

Mr. Glick said a prayer.

4. Approve Personnel Report

Mr. Wentzel made a motion to approve the personnel report. It was seconded by Mr. Irvin. The motion was approved. (7-0; 2 absent)

5. Property and Services

a. Action Item - Approval of the 5 Year Agreement with BBD, LLP

BBD, LLP has been the District's auditing firm for the last 5 years, was the lowest proposal received, and the District has been very satisfied with their services. Since ELANCO entered into an agreement with BBD, LLP, other Districts have done a Request for Proposals (RFP) and BBD, LLP continues to be the lowest proposal; therefore, the Administration is recommending that the District enter into another 5 year term with BBD, LLP.

Mr. Ramsey requested the Board to approve the 5-year Agreement with BBD, LLP for auditing services at the upcoming Board meeting on March 19, 2018. He indicated that after an RFP, BBB, LLP continued to be one of the lowest cost service in the County. He noted that the fee for 17-18 school year would start at \$22,000, increasing \$500 each year until 2021-2022, reaching a total fee of \$24,000.

b. Information Item - 2018-19 Budget Preview

Mr. Ramsey presented the Board with a summary preview of the 18-19 Budget noting the changes in both the expenditures which included increased salaries due to additional new teacher positions, increased PSERs contributions, and increased revenues due to both a state revenue increase and real estate growth increase. Mr. Ramsey noted that there was a reduction of federal funds due to the elimination of Title III monies and decreasing Title I & II monies. Mr. Ramsey informed the Board that the proposal of the final budget would occur at the May 14, 2018 Committee of the Whole meeting and The Final Budget would be adopted at the June 18, 2018 Board Meeting.

6. Program

a. Action Item - POLICY 209.2 Diabetes Management

Dr. Larkin presented the new School Board Policy 209.2 for Diabetes Management for Final Reading. She requested the Board approve the policy at the upcoming Board meeting on March 19, 2018

b. Action Item - Approve the Assistant Superintendent signing a contract with Sunbelt Staffing for a Licensed Practical Nurse for the GS MS/HS Complex

This Staff Nurse is needed to cover an opening through the end of the 2017-2018 school year. Cost is \$52.45 per hour for 21 hours per week.

Dr. Larkin requested the Board to approve her signing a contract with Sunbelt Staffing for hiring a LPN for the Garden Spot High School/Middle School due to substitute staffing difficulties. She noted that the total cost of this service would be \$13,200.

c. Presentation Special Education Department

Dr. Larkin introduced Mrs. Kara Martin, Director of Special Education and Gifted Services and Ms. Laura Jordan, Assistant to the Director of Special Education and Gifted Services who presented the Board with several strengths and highlights of the Eastern Lancaster County School District Special Education Program. Mrs. Martin informed the Board that the Special Education Department needed to submit a Special Education Plan every 3 years. She noted that the current plan would be sent to Board members and then placed on public display. Mrs. Martin then indicated that she would be presenting that plan to them for approval for the May Board meeting.

Dr. Larkin and Dr. Hollister both thanked Mrs. Martin, Ms. Jordan, and the Special Education Team.

7. Management

a. Action Item - POLICY 832 General Background Checks and Related Requirements.

Dr. Hollister presented the new School Board Policy 832.2 for General Background Checks and Related Requirements for its Final Reading. He requested the Board approve the policy at the upcoming Board meeting on March 19, 2018

b. Information Item - Graduation Date Discussion

The Administration and Board members discussed the school calendar based on the current snow days. Dr. Hollister recommended that the Board set graduation for Friday, June 8, 2018. He noted that the last day of school would be Monday, June 11, 2018.

c. Information Item - Update on Spartan Foundation Activities

Dr. Hollister updated the Board on the current activities of the Spartan Foundation for Education including the new president, new board members, and the possible grant opportunities for teachers regarding global competencies.

d. Information Item - Address the upcoming "Walkout" day promoted on social media.

Dr. Hollister updated the Board on the upcoming National Walkout Day, noting that the District had set aside several activities to commemorate the event to promote school and community safety.

8. Announcements

No Announcements.

9. Adjournment

Mr. Wentzel made a motion to adjourn the meeting at 8:36 p.m. with a second by Mr. Irvin. The motion was approved. (7-0; 2 absent)

Justin W. Johnson
School Board Secretary
March 12, 2018