



## School Board of Directors Meeting June 18, 2018 Minutes

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A Regular Meeting of the Eastern Lancaster County School Board of Directors, which was properly advertised in the *LNP Lancaster Newspaper*, was held on Monday, June 18, 2018 at 7:00 p.m., in Community Hall located at the Garden Spot High School and Middle Complex, 669 E. Main Street, New Holland, PA 17557.

### **Roll Call**

**Members in attendance were:** Gary Buck, Paul Irvin, Dina Maio, Melissa Readman, Thomas Wentzel, and Glenn Yoder

**Non-Voting Members in attendance were:** Robert Hollister, Justin Johnson, Nadine Larkin and Keith Ramsey

**Members not in attendance were:** Jonathan Dahl, Rodney Jones, and Bryan Naranjo

**Staff/Public in attendance were:** Several citizens of the community and staff members of the District and a member of the media.

### **1. Welcome and Call to Order**

President Yoder opened the meeting at 7:00 p.m.

### **2. Moment of Silence/Reflection - Pledge of Allegiance**

President Yoder led in a silent meditation and the Pledge of Allegiance.

### **3. Agenda Modification/Approval of Agenda**

Requests by board members to remove an item for separate consideration.

Mr. Wentzel made a motion to approve the agenda. It was seconded by Mr. Irvin. **The motion was approved. (6-0; 3 absent)**

#### 4. Citizens of the District Comments

At this time we will invite public (Citizens of the District) comment on any topic that is within the Board's jurisdiction. Please also note that the public is invited to attend our Committee Meetings where much of the discussion and deliberation of agenda topics is conducted. (Committee Meetings are held in the Community Hall at the Garden Spot Complex at 7 p.m. on the second Monday of the month.)

Kim Eby, New Holland.

Ms. Eby thanked the Board for their service and said a prayer.

#### 5. Special Presentation - Food Services Program

Food Services Program Presentation - Jami Leisey, Director of Food Services

Dr. Hollister introduced Jami Leisey, the Director of Food Services. Mrs. Leisey presented to the Board updates regarding Act 55 of 2017 which prohibits schools from denying a school food program meal to any student who requests one but does not have the money to pay for the meal. This includes students with negative balances. She noted that no food service personnel can communicate with students about their balance. All communications must be with the parents. Mrs. Leisey indicated that their department was sending home letters in seal envelopes and emailing parents twice a week to indicate negative balances. She noted that there was a possibility of a joint collection effort with other school districts. Mrs. Leisey informed the Board that the Food Service Department had a total deficit of \$8,000 from negative balances for the 17-18 school year. She noted that the total from 16-17 school year deficit was \$254.

Dr. Hollister complimented Mrs. Leisey and her work with the Food Services Department.

#### 6. Consent Agenda

Items listed under the Consent Agenda section of our Board Meeting Agenda are considered to be routine and are acted on by the Board in one motion. There is no Board discussion of these items individually prior to the Board vote unless a member of the Board requests that a specific item be removed from the Consent Agenda. Requests to remove an item from the Consent Agenda will be accepted at agenda section 3. Agenda Modification/Approval of Agenda. (Requests to remove an item for separate consideration). Items Removed from the Consent Agenda will be moved to agenda section "Action Items."

Mr. Wentzel made a motion to approve the consent agenda. It was seconded by Mr. Gary Buck. **The motion was approved. (6-0; 3 absent)**

##### a. Approval of Minutes

##### b. Treasurer's Report

**c. Approve Personnel Report**

**d. Bills Paid**

**e. Cafeteria Fund Treasurer's Report**

**f. Investments**

**g. Student Activity Account**

**h. Approve Budgetary Transfers**

**i. Action Item - Approval of Final Budget for General Fund Approval Resolution**

The final budget includes a proposed tax increase of 1.90% and use of Fund Balance

**j. Action Item - Approval of Reassessment Year - Preliminary Resolution Establishing Revenue Neutral Tax Rate**

This resolution sets the revenue neutral tax rate at 12.1545 mills.

**k. Action Item - Approval of Annual Tax Levy Resolution**

This resolution sets the tax rates for 2018-19. The real estate tax rate would be set at 12.3854.

**l. Action Item - Approval of Homestead and Farmstead Exclusion Resolution**

The total tax reduction amount for each homestead and farmstead is \$64.04.

**m. Action Item - Approval of the Agreement with River Rock Academy Incorporated for the 2018-19 School Year**

The agreement provides the District with 4 slots (including transportation) at the River Rock Academy for the 2018-19 School Year at a total cost of \$155,903.20

**n. Action Item - Approval of the Resolution for Commitment of June 30, 2018 Fund Balance**

**o. Action Item - Approval of the Restated Collective Bargaining Agreement with the ELCEA**  
Adjustments:

- Table of Contents - page numbers based on adjustments
- Notice of Vacancies - email versus posting
- Telemedicine - Removed at No Cost Memorandum of Agreement and Added \$15 co-pay (after annual deductible)
- Insurance Upon Retirement - added Vision program
- Column Movement - Official Transcript Deadline - 10/1 for Spring and Summer Courses and 3/1 for Fall Courses
- Prepayment for College Courses - added language based on current practice
- Extra-curricular - Units adjusted based on recent Board approval and reduced years of service factor to 3.15% and changed the annual increase for employees in same position to 3.50%

**p. Action Item - Authorize the Chief of Finance and Operations to make the necessary Budgetary Transfers for the 2017-18 school year after June 30, 2018**

**q. Action Item - New Course in Design Engineering for Garden Spot High School Fall 2018**

A new course has been developed by the Technology & Engineering Department for the Fall of 2018. A new Design & Engineering course was developed that is not about introducing new technological concepts, but focuses on mastering previously learned concepts while learning how to manage a large project. Some of the new project management skills students will develop are collaboration, time management, budget management, working professionally with local businesses, and preparing a large professional presentation. Students may choose to compete with the project that they design in the course in the Pennsylvania Governor's STEM Competition. However, no student will be required to enter that competition.

**Course Description:** At this level the students should be proficient in using the technological design process for small and medium sized design challenges. This course will focus on mastery of the design process and its application in a long-term, open-ended project. Students will learn how to develop a design process, and plan and organize a large-scale project. The students will learn how to conduct detailed research for a design problem. Students will also learn how to collaborate with peers and businesses to find a solution to their problem.

## 7. Action Items

Items Removed from Consent Agenda for Separate Consideration.

## 8. Reports

### a. Lancaster County Tax Collection Bureau

The June 13, 2018 Board Meeting was cancelled.

The next Board Meeting is scheduled for September 12, 2018

Mr. Ramsey reported that the Lancaster County Tax Collection Bureau's June 13<sup>th</sup> meeting was canceled and the next meeting would take place on September 12, 2018.

### b. Lancaster-Lebanon IU13

No Report. IU13 Board meeting to be held on June 20, 2018.

### c. Lancaster CTC

Mrs. Readman reported that she was unable to attend the recent JOC meeting. She reported that the new Executive Director, Dr. Savin was meeting with each member of the JOC and her meeting with him was scheduled for mid-August to learn a little bit about the District.

#### **d. Legislative**

Mr. Wentzel reported on the status of the State Budget indicating that the June 30<sup>th</sup> deadline was approaching rapidly. He also reported on two bills; Senate Bill 1095 which would reform the Keystone Exam graduation requirement to include several alternative pathways to demonstrate postsecondary readiness and House Bill 2040 which would authorize school districts to create programs for senior citizens to volunteer in the district for tax credit, noting that tax credit could not exceed their tax bill.

### **9. Superintendent's Report**

Dr. Hollister reported that the Health Council raised over \$10,000 with the recent Relay for Life event. He also reported that the District won a Gold Medal for the Health Summit Live Well Campaign.

Dr. Hollister reported that 10<sup>th</sup> Grader, Alan Perez received runner-up in the 2018 Congressional Art Competition and his work will be displayed at Representative Lloyd Smucker's office.

Dr. Hollister also announced that Julie Groft won the Bee Impactful Award.

### **10. Announcements**

President Yoder reminded Board members that there would be only one meeting combining both the Committee of the Whole and Board Meeting in the month of July.

Dr. Hollister reminded Board members to complete the Superintendent Evaluation.

### **11. Adjournment**

Mr. Irvin made a motion to adjourn the meeting at 7:27 p.m. with a second by Mrs. Maio. **The motion was approved. (6-0; 3 absent)**

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Justin W. Johnson  
School Board Secretary  
June 18, 2018