



Committee of the Whole Meeting October 10, 2016 Minutes

Roll Call

Members in attendance were: Jonathan Dahl, Paul Irvin, Rodney Jones, Melissa Readman, Thomas Wentzel, Glenn Yoder, and Jennifer Zeiset

Non-Voting Members in attendance were: Robert Hollister, Justin Johnson, Nadine Larkin, and Keith Ramsey

Members not in attendance were: Dina Maio and Bryan Naranjo

Staff/Public in attendance were: Several citizens of the community and Staff members of the District.

1. Welcome and Call to Order

President Yoder opened the meeting at 7:00 p.m.

2. Moment of Silence/Reflection - Pledge of Allegiance

President Yoder led in a silent meditation and the Pledge of Allegiance.

3. Citizens of the District Comments

At this time we will invite public (Citizens of the District) comment on any topic that is within the Board's jurisdiction.

Kevin Readman, New Holland

Mr. Readman remarked on the CTC presentation given by Mrs. Readman and Dr. Hollister at the previous board meeting requesting the Board consider the changes and recommendations of the CTC Administration.

4. Approve Personnel Report

Mr. Wentzel made a motion to approve the personnel report. It was seconded by Mr. Irvin. **The motion was approved. (7-0; 2 absent)**

Dr. Hollister made mentioned to several resignations and a retirement on the personnel report including, Mrs. Michelle Custer, thanking her for her service, Mr. Robert Cuthie, and Mrs. Diane Caswell, thanking her for her many years as Middle School Secretary.

5. Property and Services

a. Action Item - Payoff of the 2014A Note and Refinancing of 2015 Note

Lauren Eby, RBC Capital Markets, will be at the meeting to discuss the payoff and refinancing.

Mr. Ramsey presented Ms. Lauren Eby, from RBC Capital Markets.

Ms. Eby presented the Board with a proposal for the District payoff their 2014A note and refinance their 2015 note reducing the District's debt service in 4.5 years.

Mr. Ramsey and Dr. Hollister thanked Ms. Lauren Eby & Mr. Ken Phillips for all their work that they have done for the District.

b. Action Item - Addition to the 2016-17 Bus Driver and Bus Assistant Approved List

The following have been added to the approved list:

Driver

Regina Bair

Crystal Hynds

Tracy Finegan

Assistant

Dawn Diano

Mr. Ramsey requested the Board approve the addition of three (3) bus drivers and one bus assistant at the next Board meeting.

c. Action Item - 2015-16 Increase in Fund Balance

Mr. Ramsey informed the Board that the District had Fund balance of \$1.8 million with the recommendation that those funds be transferred into the capital fund.

Board and Administration discuss options for the 2015-2016 fund balance.

The Board acknowledged Mr. Ramsey's recommendation and the transfer of the 2015-2016 fund balance would be placed on the agenda as an action item at the next Board meeting.

d. Information Item - Water Testing Presentation

Tom Heist from Martin's Water Conditioning will be at the November 14, 2016 Committee of the Whole Meeting to do a presentation on the District's Water Testing Procedures and answer any questions that the School Board may have. Please send me questions, so that Tom can be sure to address all questions.

Mr. Ramsey informed the Board that on November 14th, Mr. Tom Heist from Martin's Water Conditioning would be presenting to the Board what test procedures are done on the District's water and what precautions are taken to make sure all water throughout the District is safe.

6. Program

a. Action Item - Approval of Affidavits of Guardianship

Dr. Larkin requested the Board to approve affidavits of guardianship for the month of October.

b. Action Item - Approval of Change in Expulsions

The high school administration is recommending that two students who were expelled through the end of the 2016-2017 school year have their expulsion reduced to the end of the last day of quarter 1 of the 2016-2017 school year.

Dr. Hollister reported to the Board that the High School Administration was requesting the Board to approve the reduction of expulsion for two students. Dr. Hollister informed the Board that both students, expelled the previous year, were having success in the alternative program and the reduction of their expulsion would be an incentive and encouragement for them to continue to do so.

Dr. Larkin reported to the Board with preliminary school performance profile numbers for the District, indicating that official numbers were yet to be released publicly. She did note that the numbers were probably fairly close to the actual scores. Dr. Larkin informed the Board that these numbers should be considered as baseline numbers due to the change in the test and different criteria used to generate scores. She also indicated that different criteria would be used the following year for the SPP, so again it would be difficult to compare final scores with those with previous years.

Dr. Hollister noted that Garden Spot High School's SPP was fairly accurate due to the Keystone test not having changed in the last 5 years. Garden Spot High School's SPP score made significant gain.

7. Management

a. Action Item - POLICY 609 - INVESTMENT OF DISTRICT FUNDS

Updates to Policy in Order to comply with Act 10 of 2016.

Dr. Hollister presented the Board with the action item to approve School Board Policy 609 at the next Board meeting.

b. Action Item - Approve Bonita Stone as a non-stipendiary Volunteer Coach representing Garden Spot High School at all PIAA sanctioned swimming events.

Dr. Hollister presented the Board with the yearly approval of the appointment of the volunteer coach to represent Garden Spot at all PIAA sanctioned swim meets.

c. Information Item - The Lancaster Lebanon Board of Control has voted unanimously in favor of Octorara High joining the LL League in all sports...

The Lancaster Lebanon Board of Control has voted unanimously in favor of Octorara High joining the LL League in all sports. Not final, but a recommendation. (Discussion)

Dr. Hollister informed the Board that the Octorara School District had enough support that they would be soon voted to be allowed to compete in the Lancaster Lebanon League. He noted that part of Octorara is actually in Lancaster County.

d. Information Item - Student Demographic Composition as of October 1, 2016 including Free & Reduced Lunch percentages & our cyber school participation.

Dr. Hollister presented the Board with the District's enrollment numbers for the 2016 2017 school year as of October 1, 2016. The District's current enrollment was roughly around 3200 students with an addition of 346 home schooled students. He informed the Board that the current Free & Reduced Lunch population was currently at 42% with the highest at Blue Ball Elementary at 47% and the lowest at Garden Spot High School at 37%. Dr. Hollister noted that there were 482 Special Education students, 89 of which were gifted. 39 students were currently enrolled in the ElancOnline with 100 other students enrolled in online classes for remediation, alternative education, and/or credit recovery.

e. Information Item - Caernarvon Property: ownership and/or sale of property. (Discussion)

Administration and the Board discussed the Caernarvon property and the possibilities of placing the property on the market and what options the District had with the property.

Administration recommended the Board obtain an appraisal for the property. This would be placed as an item on agenda as an action item at the next board meeting.

f. Other Item - State cyber charter schools still performing poorly and far below public school performances.

Dr. Hollister reported to the Board that cyber charter schools were still performing poorly

and very far below public school performance.

8. Announcements

Dr. Hollister announced that there would be a brief executive session after the meeting to discuss a personnel matter related to contract.

9. Adjournment

Mr. Wentzel made a motion to adjourn the meeting at 7:51 p.m. with a second by Mr. Irvin. **The motion was approved. (6-0; 3 absent)**

Justin W. Johnson
School Board Secretary
October 10, 2016