



Board of Directors Meeting July 18, 2016 Minutes

Roll Call

Members in attendance were: Paul Irvin, Rodney Jones, Dina Maio, Bryan Naranjo, Melissa Readman, Thomas Wentzel, Glenn Yoder and Jennifer Zeiset

Non-Voting Members in attendance were: Robert Hollister, Justin Johnson, Nadine Larkin and Keith Ramsey

Members not in attendance were: Jonathan Dahl

Staff/Public in attendance were: Several citizens of the community and staff members of the District.

1. Welcome and Call to Order

President Yoder opened the meeting at 7:00 p.m.

2. Moment of Silence/Reflection - Pledge of Allegiance

Mr. Jonathan Dahl led in a silent meditation and the Pledge of Allegiance.

3. Agenda Modification/Approval of Agenda

Requests by board members to remove an item for separate consideration.

Mr. Wentzel made a motion to approve the agenda. It was seconded by Mr. Irvin. **The motion was approved. (8-0; 1 absent)**

4. Citizens' Comments

At this time we will invite public comment on any topic that is within the Board's jurisdiction. Please also note that the public is invited to attend our Committee Meetings where much of the discussion and deliberation of agenda topics is conducted. (Committee Meetings are held in the Community Hall at the Garden Spot Complex at 7 p.m. on the second Monday of the month.)

Wolfgang Andrews, New Holland

Mr. Andrews thanked the Board for giving their time to serve and said a prayer.

5. Special Presentation - Ms. Sarah Fritz, Community Outreach Coordinator, District Attorney Office of Lancaster County

Presentation by Ms. Sarah Fritz from the Office of the District Attorney of Lancaster County. Sarah will be discussing outreach opportunities related to her new role in the District Attorney's Office.

Ms. Fritz was unable to attend.

6. Consent Agenda

Items listed under the *Consent Agenda* section of our Board Meeting Agenda are considered to be routine and are acted on by the Board in one motion. There is no Board discussion of these items individually prior to the Board vote unless a member of the Board requests that a specific item be removed from the Consent Agenda. Requests to remove an item from the Consent Agenda will be accepted at agenda section 3. Agenda Modification/Approval of Agenda. (Requests to remove an item for separate consideration). Items Removed from the Consent Agenda will be moved to agenda section "Action Items."

Dr. Larkin informed the Board that the District would like to take a moment to introduce new staff. She introduced Josiah Donaldson who would be joining Garden Spot High School, as an English Long-Term Substitute substituting for Kaitlin Porter.

Mr. Jeffrey Starr, Principal of Garden Spot Middle School introduced several new staff, including Jennifer Myer, administrative assistant in the middle school office as well as Kylie Hecker and Robert Fennimore who were joining the District as Language Arts teachers for grades 7 and 8.

Mrs. Andersen, Principal of Brecknock Elementary School introduced Stacy Jackson as the new incoming Physical Education teacher for Brecknock Elementary

Mrs. Kara Martin, Director of Special Education and Gifted Services, introduced

Abbey Leibig as the new Speech Language Therapist.

Dr. Hollister thanked all the incoming staff for coming that evening and joining Eastern Lancaster County School District.

Mr. Wentzel made a motion to approve the consent agenda. It was seconded by Mr. Irvin. **The motion was approved. (8-0; 1 absent)**

- a. Approval of Minutes**
- b. Treasurer's Report**
- c. Approve Personnel Report**
- d. Bills Paid**
- e. Cafeteria Fund Treasurer's Report**
- f. Investments**
- g. Student Activity Account**
- h. Approve Budgetary Transfers**
- i. Approval of New Text for 8th Grade English**

7. Action Items

Items Removed from Consent Agenda for Separate Consideration

a. Approve the Assistant to the Superintendent signing a Professional Development Agreement with 95% Group, Inc.

As part of the Lancaster-Lebanon Intermediate Unit 13 Literacy Audit, a recommendation was made to increase the accurate teaching of foundational skills in our primary classrooms. In addition, a recommendation was made to increase the use of formative assessments for the purpose of assessing learning and adjusting instruction. After consideration of various programs and trainings, the District chose to work with 95% Group, Inc. to provide materials and teacher instruction in the early literacy foundational skills necessary to make sure our students are ready to move from learning to read to reading to learn.

The week after school ended this year, we provided day long workshops for each grade K-2 with a 95% Group Trainer. This whole group training is followed up by instructional coaching by the 95% Group trainer. 95% Group will provide 15 days of on-site instructional coaching of teachers and administrators during the 2016-2017 school year at a cost of \$45,000.00.

Dr. Larkin requested the Board to approve the signing of the Professional Development contract with 95% group. Dr. Larkin informed the Board that this program was being implemented due to the literacy audit that was completed by the IU13 which concluded that the District needed to focus on reading foundation skills. She indicated that 30 faculty members attended a 95% Group workshop

along with the building principals in June.

Mr. Jones made a motion to approve the Assistant to the Superintendent to sign the Professional Development Agreement with 95% Group, Inc. It was seconded by Mr. Naranjo. **The motion was approved. (8-0; 1 absent)**

8. Property and Services

a. Information Item - Blue Ball Parking Lot Project Update

Mr. Ramsey informed the Board that the Blue Ball parking lot project was currently on schedule. He noted that there was some discrepancy with the township with paving the road beside the school the 2nd week in August which could cause some concern with the contractors access to the school. He indicated that more information would be provided at the next Board meeting.

b. Information Item - 2016-17 State Budget Update

\$31.6 billion General Fund budget

- \$200 million increase in Basic Education Funding (BEF) - ELANCO's share \$211,899
- \$20 million increase in Special Education Funding (SEF) - ELANCO's share \$10,732
- Level-funding for Ready to Learn Grant (RTL)
- Level-funding for transportation

Mr. Ramsey reported to the Board that there was a budget for 2016-2017. He noted the increase of \$200 million in Basic Education funding and \$20 million increase in Special Education funding. He indicated the Eastern Lancaster County School District would receive about a 5.1% increase in budget for a total of \$211,899 with and approximately \$10,732 increase in Special Education funding. He also noted that the District would see an increase in the Ready to Learn Grant and Transportation, noting that the outcome would be based on numbers and severity.

9. Program

a. Information Item - Flexible Professional Development

Dr. Larkin informed the Board about a new professional development opportunity that the District was piloting and implementing for the 2016-2017 school that would address the individual needs of each teacher. Professional staff was presented with the choice of professional development which could be used as flex days for in-service days. Teachers will have the option of not attending two In-Service days, if they complete the provided professional development courses that were offered. There are over 70 courses that are being offered. Dr. Larkin noted that she would report back to the Board once the school year started and the program was implemented.

10. Management

a. Action Item - Approval to attend workshops/conferences for the Superintendent.

- **Pennsylvania Council for International Education (PACIE), Philadelphia, PA, Thursday, October 6th, Friday, October 7th & Saturday, October 8th.** PACIE is the leading K-20 organization, clearinghouse, and advocacy group for the promotion of global competency skills in classrooms. The conference will feature workshops and keynote speakers including Senator Andy Dinniman who will be sponsoring legislation created by PACIE to encourage school districts to include more global competency skills in curriculum.
- **IU13 Superintendent's Fall Study Council, Charlottesville, Virginia, October 25-October 29.** The focus will be on the League of Innovative Schools and will include a visit to Ablemarle County School District.

Dr. Hollister requested the Board approve his attendance at the PACIE Conference as well as the Superintendent's Fall Study Council.

Mrs. Zeiset made a motion to approve the Superintendent's attendance to the Pennsylvania Council for International Education (PACIE) in Philadelphia, PA on Thursday, October 6th, Friday, October 7th & Saturday, October 8th and IU13 Superintendent's Fall Study Council in Charlottesville, Virginia from October 25 to October 29. It was seconded by Mr. Irvin. The motion was approved. (8-0; 1 absent)

b. Information Item - Representative of ShotSpotter will present virtually on the system and answer specific questions that you may have...

Representative of ShotSpotter will present virtually on the system and answer specific questions that you may have. That presentation will begin at approximately 7:45 p.m.

Dr. Hollister introduced representatives from ShotSpotter, Sales Manager, Charles Daly and VP of Security Solutions, Damaune Journey. Mr. Journey presented a PowerPoint presentation and demonstration of the ShotSpotter System for the Board members, answering questions from the Board.

The Administration and Board discussed the pros and cons of purchasing the system and discussed other safety measures that could be put in place.

Dr. Hollister indicated that they would continue to discuss safety as a topic and revisit the ShotSpotter system at a later time.

11. Reports

a. Lancaster County Tax Collection Bureau

No meeting this month

Next meeting is Wednesday, September 14, 2016

Dr. Ramsey noted that there was no meeting. The next meeting for the Lancaster County Tax Collection Bureau would occur on Wednesday, September 14, 2016.

b. Lancaster-Lebanon IU13

Mr. Irvin reported that the Lancaster-Lebanon IU13 Steering Committee met on July 6th to discuss the evaluation of the current Executive Director of the IU. He reported that there was an agreement to extend the Director's contract for another 4 years. Mr. Irvin noted that he would have more information at the next Board Meeting.

c. Lancaster CTC

Mrs. Readman reported an update on the build of the Tiny House at the Brownstown campus. She reported that it was to be finished in the fall of 2016 with plans to list and sell the house with the help of a JOC member, also a real estate agent, with marketing.

d. Legislative

Mr. Wentzel reported that the state had a budget, noting that Mr. Ramsey covered the information in his report.

12. Superintendent's Report

Dr. Hollister reported to the Board that there had been a lot of activity during the summer with Summer School, Special Education Extended School Year, and Driver's Education. He reported that staff hiring was almost completed and the first day for students was August 29th and the first day for teachers was August 23rd. He invited all Board members to staff opening day breakfast on August 23rd at 7:15 a.m.

Dr. Hollister also shared an email from Scott Miller Chief Marketing Officer of Garden Spot Village regarding the success of the internship/work study program with Garden Spot High School.

13. Announcements

Dr. Hollister announced that there would be a brief executive session after the meeting to discuss a personnel matter regarding administration performance and salaries as well as the Superintendent's evaluation.

14. Adjournment

Mr. Wentzel made a motion to adjourn the meeting at 8:45 p.m. with a second by Mr. Naranjo. **The motion was approved. (8-0; 1 absent)**

Justin W. Johnson
School Board Secretary
July 18, 2016