



## Committee of the Whole Meeting June 13, 2016 Minutes

---

### *Roll Call*

**Members in attendance were:** Jonathan Dahl, Paul Irvin, Dina Maio, Bryan Naranjo, Melissa Readman, Thomas Wentzel, Glenn Yoder, and Jennifer Zeiset **Note:** *Dina Maio joined by telephone.*

**Non-Voting Members in attendance were:** Robert Hollister, Justin Johnson, Nadine Larkin, and Keith Ramsey

**Members not in attendance were:** Rodney Jones

**Staff/Public in attendance were:** Several citizens of the community, Faculty and Staff members of the District, and a member of the media.

### **1. Welcome and Call to Order**

President Yoder opened the meeting at 7:00 p.m. He noted that Board member Dina Maio was joining the meeting by telephone.

### **2. Moment of Silence/Reflection - Pledge of Allegiance**

President Yoder led in a silent meditation and the Pledge of Allegiance.

### **3. Special Award Presentation**

"Bee Impactful" Award - Chris Epler - Garden Spot High School

Dr. Hollister introduced Mr. Chris Epler, the first recipient of the first "Bee Impactful" Award at Eastern Lancaster County School District sponsored by the Spartan Foundation. He introduced representatives for the Foundation, Mrs. Jamie Davis, Mr. Jared Davis, and Mrs. Jessica Wilson (in for her husband Foundation board member, Dennis Wilson). Dr. Hollister thanked Mr. Epler for all that he has done and thanked Mrs. Davis, a parent of the District, for her efforts for establishing the award.

#### 4. Citizens Comments

Jon Mentzer, New Holland

Mr. Mentzer said a prayer.

#### 5. Approve Personnel Report

Dr. Larkin informed the Board that a new staff member was present for introduction.

Mrs. Kimberly Andersen, Principal of Brecknock Elementary School introduced John Burkholder as the new incoming Emotional Support Teacher at Brecknock Elementary.

Mr. Wentzel made a motion to approve the personnel report. It was seconded by Mr. Irvin. **The motion was approved. (8-0; 1 absent)**

#### 6. Property and Services

##### a. Action Item - Approval of Final Budget for General Fund Approval Resolution

The final budget includes a proposed tax increase in the total amount of .3525 mills or 2.40% and use of \$563,263 of Fund Balance . The real estate tax rate for 2016-17 will be 15.0404.

Mr. Ramsey presented the action item to approve the Final Budget for General Fund Approval Resolution. He noted that the budget was based on a 2.4% tax raise, the base index for the state and the real estate tax rate for 2016-17 was 15.0404, still the second lowest in the County.

##### b. Action Item - Approval of the Resolution Repealing Per Capita Tax

Mr. Ramsey presented the action item to approve the resolution repealing Per Capita Tax. He indicated that this repeal requested the elimination of the \$10 tax per adult 18 and over by residents. He noted that two other school districts were also eliminating the tax.

##### c. Action Item - Approval of Annual Tax Levy Resolution

This resolution sets the tax rates for 2016-17. The real estate tax rate would be set at 15.0404. The resolution also eliminates the \$10.00 Per Capita Tax.

Mr. Ramsey presented the action item to approve the Annual Tax Levy Resolution. He indicated that this resolution sets the tax rates and eliminates the Per Capita Tax.

##### d. Action Item - Approval of Homestead and Farmstead Exclusion Resolution

This resolution sets the amount for the Homestead/Farmstead exclusion to be included on the July 1, 2016 tax bill. Based on data from the County

Assessment Office and the District's 2016-17 allocation, the total reduction in assessment is \$4,346 (\$4,432 for 15-16) and \$65.37 (\$65.10 for 15-16) in real estate taxes for approved homesteads and the total reduction in assessment is \$4,346 (\$4,432 for 15-16) and \$65.37 (\$65.10 for 15-16) in real estate taxes for approved farmsteads.

Mr. Ramsey presented the action item to approve the Homestead and Farmstead Exclusion Resolution. He noted that there was an increase of \$0.27 for both the homestead and farmstead tax.

**e. Action Item - Authorize the Chief of Finance and Operations to make the necessary Budgetary Transfers for the 2015-16 school year after June 30, 2016**

Mr. Ramsey presented the action item to authorize himself as Chief of Finance and Operations to make the necessary budgetary transfers for the 2015-2016 school year after June 30, 2016. He indicated that this was due to expenses that may come after the end of the fiscal year prior to the local audit. He noted that this was an annual occurrence for the Board's approval and he would report to the Board in October of any transfers that were made.

**f. Action Item - Approval of the Resolution for Commitment of June 30, 2016 Fund Balance**

Mr. Ramsey presented the action item to approve the Resolution for Commitment for the June 30, 2016 Fund Balance.

**g. Action Item - Approval of the Agreement with the Columbia Borough School District for Executive Services**

Mr. Ramsey presented the action item to approve the Agreement with Columbia Borough School for Executive Services with Eastern Lancaster County School District. He indicated that the redlined version of the services agreement was available for their review and invited any questions or concerns. He also noted that Columbia Borough School Board would be presented with the agreement for discussion on the following evening on June 14<sup>th</sup> and for a final vote on June 16<sup>th</sup>. Mr. Ramsey informed the Board that he would notify the Board of the outcome of the Columbia Borough vote.

School Board Members presented questions to Mr. Ramsey and discussed the agreement for shared leadership.

President Yoder noted that this action item would be placed on the Board Meeting agenda as a separate action item.

## **7. Program**

**a. Action Item - Approve the Assistant to the Superintendent signing a contract with**

**Caron Foundation for SAP services for the 16-17 school year.**

The District is required to provide a Student Assistance Program per state regulations. ELANCO uses Caron Foundation as the provider for SAP services which consist of assessing students for drug and alcohol concerns, student groups and completion of state reporting requirements. A Caron Foundation employee is in the District 4 days per week at a cost to the District of \$30,958.00 per year. This cost is an increase of \$902.00 over the 15-16 school year.

Dr. Larkin presented the Board with the action item to approve herself to sign the contract with Caron Foundation for SAP services for the 2016-2017 school year. She indicated that there was an increase of \$902 from last year's contract. She noted that the District has been very happy with Caron Foundation's services thus far.

**b. Action Item - Approval of Expulsion Waivers**

Dr. Larkin presented the Board with the action item to approve several Expulsion Waivers. She noted that the waivers were available for the Board should they wish to review them.

**c. Action Item - Approve the Assistant to the Superintendent signing a contract with Accelerate Education for Elementary EOL for the 16-17 school year.**

Dr. Larkin introduced Dr. Patrick Winters, Director of Curriculum for the District, to present the action item to sign the contract with Accelerated Education for the elementary EOL for the 2016-2017 school year. Dr. Winters presented the Board with information on the new contract with Accelerated Education for Elementary online learning and the savings and benefits to the District with the change from the current contract including the addition of world language offerings for elementary students across the District.

**d. Information Item - New text for 8th Grade English**

Dr. Patrick Winters also presented to the Board a new 8<sup>th</sup> grade text, *I am Malala* that the District would be requesting for approval at the July Board Meeting for the 2016-2017 school year. He noted that at cost of each book at \$11.06 and 100 books needed, the total cost for the books for the District would be \$1106.

**8. Management**

**a. Action Item - Policy # 625 - Procurement Cards**

**b. Action Item - Policy # 626 - Federal Fiscal Compliance**

**c. Action Item - Policy # 626.1 - Travel Reimbursement**

**d. Action Item - Policy # 808 - Food Services**

**e. Action Item - Policy # 827 - Conflict of Interest**

Dr. Hollister presented the Business protocol policies being recommended by the State that were to be adopted by the District. He noted that with help from the Solicitor, several Business Managers collaborated on the updating the policies. He requested the Board to approve the adoption of these policies.

**f. Information Item - Shot Spotter System: Recommend a representative from the company answer questions at July Board Meeting. (Telephone or Skype)**

Dr. Hollister reported to the Board that he was removing the Shot Spotter System as an action item, but was recommending that the Board have a representative from the company answer any questions at the July Board meeting. He recommended that the District continue to monitor the system and gather more information.

Dr. Hollister informed the Board of an invitation from the Pennsylvania Board Association for a delegate of the Board to join at the Board Members Delegate Assembly. He noted that the Board had not sent a delegate in the past, however, if anyone wished to go, the information was provided.

Dr. Hollister also reported the Garden Spot Campus hosted a major shooter rehearsal for the local first responders including police departments, fire departments, and EMS. He noted that Board member Mr. Bryan Naranjo was able to attend and observe the training. Dr. Hollister indicated that the training for the first responders was due to changes in protocol for when a shooter event occurred. He noted that participants were on site for 4 ½ hours and he thanked Chief Don Bowers and all those participating for giving their time.

## **9. Announcements**

Dr. Hollister announced that there would be an executive session after the meeting to discuss a student matter and a personnel matter regarding the evaluation of the Superintendent.

## **10. Adjournment**

Mr. Wentzel made a motion to adjourn the meeting at 7:50 p.m. with a second by Mr. Irvin. **The motion was approved. (8-0; 1 absent)**

Justin W. Johnson  
School Board Secretary  
June 13, 2016