



Board of Directors Meeting December 15, 2014 Minutes

Roll Call

Members in attendance were: Glenn Hartz, Paul Irvin, Rodney Jones, Melissa Readman, Thomas Wentzel, Glenn Yoder, Jennifer Zeiset and Heidi Zimmerman **NOTE:** *Mr. Jones was joining the group by videocam.*

Non-Voting Members in attendance were: Robert Hollister, Justin W. Johnson, Nadine Larkin and Keith Ramsey

Members not in attendance were: Jonathan Dahl

Staff/Public in attendance were: Several citizens and a member of the press.

1. Call to Order

President Yoder opened the meeting at 7:00 p.m. He noted that Vice President, Mr. Jones was attending the meeting by video conference.

2. Moment of Silence/Reflection - Pledge of Allegiance

Dr. Robert Hollister led in a silent meditation and the Pledge of Allegiance.

3. Agenda Modification/Approval of Agenda

Requests by board members to remove an item for separate consideration

Dr. Robert Hollister informed the Board that there were several modifications to the agenda.

Consent agenda item 7.14, the request of the LCCTC, to subdivide 19 acres in order to construct homes as part of the LCCTC program would be removed as a separate item for consideration. A roll call vote would be taken.

Per the request of the Board, an additional item would be added for discussion after the Action Items to review the request from Petra Christian Fellowship Church for forgiveness of back taxes and interest due because of the donation and sale of church-owned land to Nazarene Church.

Dr. Hollister also indicated that the *Students of the Month* for the month of December would be presented to the Board during the month of January.

Mr. Hartz made a motion to approve the agenda with the above modifications. It was seconded by Mr. Wentzel. **The motion was approved (8-0; 1 absent)**

4. Student of the Month Presentation

Students of the Month for the month of December will be presented to the Board during the month of January.

5. Citizens' Comments

At this time we will invite public comment on any topic that is within the Board's jurisdiction. Please also note that the public is invited to attend our Committee Meetings where much of the discussion and deliberation of agenda topics is conducted. (Committee Meetings are held in the Community Hall at the Garden Spot Complex at 7 p.m. on the second Monday of the month.)

No Citizens' Comments.

6. Special Presentation

6.1 Update from PSBA - Karen Devine

Dr. Robert Hollister introduced Ms. Karen Devine, Director of Member Relations at Pennsylvania School Board Association (PSBA).

Karen Devin of PSBA thanked the Board for allowing her to present. She presented the Board with a packet including information about services that PSBA provides for all board members. She indicated that the Member Relations Department was currently working their way around the state recognizing board members for their extended service to the community. Members will be recognized after eight years of service and then every four years afterwards. Ms. Devine came this evening specifically to recognize and award Mr. Glenn Hartz for 16 years of service. She thanked Mr. Hartz and all the board members for their service

Mr. Hartz graciously thanked Ms. Devine and commented on the pleasure of putting an investment back into the lives of the students and community.

President Yoder commended Mr. Hartz for serving the community as a board member for so long.

7. Consent Agenda

Items listed under the *Consent Agenda* section of our Board Meeting Agenda are considered to be routine and are acted on by the Board in one motion. There is no Board discussion of these items individually prior to the Board vote unless a member of the Board requests that a specific item be removed from the Consent Agenda. Requests to remove an item from the Consent Agenda will be accepted at agenda section 3. Agenda

Modification/Approval of Agenda. (Requests to remove an item for separate consideration). Items Removed from the Consent Agenda will be moved to agenda section "Action Items."

Dr. Hollister noted that Mr. Wentzel was previously not listed on the Ag Advisory Board when the action item to approve the Ag Advisory Board for the 2014-2015 School Year was presented at the Committee of the Whole Meeting. Mr. Wentzel is one of the longest serving members on the Board. His name was now listed for approval along with the other members of the Board.

Dr. Hollister also indicated that the school calendar for 2015-2016 was modified with the first day of school for students, changing from Monday, August 24th to Tuesday, August 25th to be consistent with other school districts in the county. Friday, August 28th will change from a vacation day to a regular school day to make a four-day school week. Dr. Hollister reiterated that there has been a lot of discussion and collaboration amongst the Superintendents of Lancaster County regarding the first day of school to coordinate with the start of the Lancaster County CTC.

Mr. Wentzel made a motion to approve the consent agenda. It was seconded by Mr. Irvin. **The motion was approved (8-0; 1 absent)**

7.1 Approval of Minutes

7.2 Treasurer's Report

7.3 Bills Paid

7.4 Cafeteria Fund Treasurer's Report

7.5 Investments

7.6 Student Activity Account

7.7 Personnel Report

7.8 Approve Budgetary Transfers

7.9 Approve Per Capita Exonerations

7.10 Approval of the Amendment to the District's Section 125 Plan

The amendment includes the following:

- 1) Pre-tax HSA contributions by employees
- 2) Limited Purpose FSA

- 3) Carryover (and removal of grace period)
- 4) Election change due to reduction in hours

7.11 Approval of the Agriculture Department Ag Advisory Board for the 2014-2015 School Year

The following people are on the candidates for the Agriculture Department Ag Advisory Board for the 2014-2015 School Year:

- Jim Shirk - President
- Glenn Yoder
- Dave Horst
- William Shirk
- Cliff Horning
- Carol Lehman
- Wade Esbenshade
- Jeff Stoltzfus
- Kevin Stoltzfus
- Thomas Wentzel
- Dr. George Zimmerman

7.12 Approve new novels for Garden Spot Middle School 7th Grade English program to compliment the instruction in 7th grade English.

7.13 Approve the 2015-2016 School Calendar.

8. Action Items

8.1 Items Removed from Consent Agenda for Separate Consideration

7.14 Approve, per the request of the LCCTC, to subdivide 19 acres in order to construct homes as part of the LCCTC program.

Dr. Hollister noted that per the request of the Board, he was able to discover that the land in question was an original part of the campus and has always been in possession of the LCCTC and that there were no deed restrictions on the land. He recommended that the Board proceed with approval of the request made by the LCCTC.

President Yoder called for a Roll Call Vote on the motion to approve the request of the LCCTC, to subdivide 19 acres in order to construct homes as part of the LCCTC program. **The motion was approved (8-0; 1 absent)**

8.2 Approve Members of the Professional Education Committee for the Comprehensive Plan

The Board is required to approve community people that served during the Comprehensive Planning process and will serve during any revisions of the plan.

1. James Cox - ESSN
2. Meredith Dahl - Cross Connections
3. Heidi Zimmerman - Board and Community Member
4. Melissa Readman - Board and Community Member
5. Gail Orosz - Parent
6. Tonya Artus – Parent

Mr. Irvin made a motion to approve the members of the Professional Education Committee for the Comprehensive Plan. It was seconded by Mr. Wentzel. **The motion was approved (8-0; 1 absent)**

8.3 Approve the request from Petra Christian Fellowship Church for forgiveness of back taxes and interest due because of the donation and sale of church-owned land to Nazarene Church.

Dr. Hollister restated the details of the request from Petra Christian Fellowship Church (Petra Church) of seeking exoneration of taxes for several parcels of land that the church was currently pursuing in selling, donating, and/or developing. He indicated that the Board had several questions regarding the land matter before they proceeded with a decision.

Pastor Lester Zimmerman of Petra Church was introduced to the Board to field any questions and concerns.

Discussion of the land matter proceeded with several board member requesting further details of the sale and donation of the parcels to the Nazarene Church.

The Board determined that more information was needed before a decision could be made. They requested that at the next Committee of the Whole meeting, a representative of the Nazarene Church and Petra Church both be present for further discussion. A vote will then be taken at the following Board Meeting.

9. Reports

9.1 Lancaster County Tax Collection Bureau

No meeting this month. Next meeting is January 7, 2015

Mr. Ramsey reported that there was not a meeting. The next meeting will be held, January 7, 2015.

9.2 Lancaster-Lebanon IU 13

Mr. Irvin Reported the Lancaster-Lebanon Board met on December 1, 2014.

He reported on several highlights from the meeting: The board approved \$7,022,290.30 in disbursements and service contracts for Business Services, Early Childhood and Special Education Services, Instructional Services, Technology Services and Human Resource Services. There were four (4) resignations, three (3) retirements, three (3) terminations, eleven (11) new hires, twelve (12) changes in position or salaries and three (3) leave of absences. He also distributed the Helping District, Helping Student Newsletters to the Board.

9.3 Lancaster CTC

Mrs. Readman reported that the JOC met on December 8, 2014 at the Mount Joy campus. At the meeting a special presentation was given by the Animal Production Science Technology program. She announced that the Accounting Report and Financial Statements were now available and Board Members were welcomed to retrieve a copy for review. There were no findings in the Financial Report. There were some findings on the Financial Report the previous year, however, they have been corrected. She also announced that this year's Christmas card was designed by a Manheim Township student, however, she did not have a sample of the card for the Board to review. She would present one at the next board meeting.

9.4 Legislative

Mr. Wentzel reported that there was not much going on with legislation in Harrisburg with the current Corbett Administration ending its term. He noted several speculations of what Governor Elect, Tom Wolf, would be facing when his term begins and how he will manage tax revenues. He also reported that the York City school decision for receivership was still in courts.

10. Superintendent's Report

Dr. Hollister reported that the RFP would be open for bids on Friday, December 19th at 11:00 for the Transportation Contract.

Dr. Hollister also reported on the passing of legislation regarding background checks for all professional employees, office staff, and volunteers. Beginning January 1, 2015, all school district staff must have updated background checks every 36 months (3 years). Dr. Hollister noted his concern that government agencies would not be able to handle the volume of requests coming in. He also noted that this would be an employee obligation. With the current legislation, it has been determined that employees that have never applied for the FBI fingerprinting clearance would have to do so before December 31, 2014. Again, he reiterated his concern that the volume of request, due to about half of faculty not having this requirement, would lead to backlog. He informed the Board that the District Office would be keeping track and notifying the staff of the new requirements.

He also indicated that volunteers would be required to perform these checks. There has been some discussion on what constitutes a volunteer and the burden it would cause for school districts tracking all those individuals.

Board members also commented their concern of the ramifications of the passing of this new law and the burden of cost on District staff and the community.

Dr. Hollister reported that there was good news with regarding reported data of the District's academic achievement. Students in the District are doing extremely well, especially at the elementary level. He stated that he would be presenting a mid-year report in January or February to the Board on the academic achievements of the District.

11. Announcements

Dr. Hollister announced that there was an executive session held before the meeting to discuss a legal matter.

He also announced that there would be an executive session held after the meeting to discuss a legal matter and a land matter.

12. Adjournment

Mr. Irvin made a motion to adjourn the meeting at 7:50 p.m. with a second by Mr. Wentzel. **The motion was approved (8-0; 1 absent)**

Justin W. Johnson
School Board Secretary
December 15, 2014