



**NOVI COMMUNITY SCHOOL DISTRICT**  
*DEVELOPING EACH STUDENT'S POTENTIAL WITH A WORLD-CLASS EDUCATION*

# **Board of Education 2021 Agenda**

**Dr. Danielle Ruskin**  
President

**Mr. Paul Cook**  
Vice President

**Mr. Willy Mena**  
Secretary

**Mrs. Kathy Hood**  
Treasurer

**Mr. Tom Smith**  
Trustee

**Mrs. Bobbie Murphy**  
Trustee

**Mrs. Mary Ann Roney**  
Trustee

**Meeting Date: August 12, 2021**  
**Educational Services Building**  
**25345 Taft Road**  
**Novi, MI 48374**



**NOVI BOARD OF EDUCATION**  
**Regular Work Session – August 12, 2021**  
**25345 Taft Road**  
**7:00 PM**  
**AGENDA**

- I. **CALL TO ORDER/WELCOME**
- II. **PLEDGE OF ALLEGIANCE**
- III. **ACTION ITEMS**
  - A. Personnel Report
- IV. **INFORMATION AND DISCUSSION ITEMS**
  - A. 2021-2022 Board Meeting Schedule
  - B. District Improvement Plan
  - C. Report Cards, Grading and Reporting
- V. **COMMENTS FROM THE AUDIENCE**
- VI. **ADJOURNMENT**

**BOARD OF EDUCATION  
NOVI COMMUNITY SCHOOL DISTRICT  
NOVI, MICHIGAN  
August 12, 2021**

**ASSISTANT SUPERINTENDENT OF HUMAN RESOURCES**

**TOPIC:** Personnel Recommendations

Gary Kinzer, Assistant Superintendent of Human Resources, presents for your consideration the following personnel changes:

**A. New Hires**

<u>Name</u>	<u>Bldg.</u>	<u>Assignment</u>	<u>Reason</u>	<u>Rate</u>	<u>Effective</u>
Black, Jillian	MS	Special Ed Teacher	New Hire	BA	08-30-21
Malinowski, Emily	ECEC	Speech-Language Path.	New Hire	MA+30	08-30-21
Hackbardt, Kelli	Adult Ed	Math Teacher	New Hire	Hourly	08-16-21
Holtschneider, Donna	ECEC	Preschool Teacher	New Hire	Hourly	08-30-21
Phillips, Kathleen	Adult Ed	ESL Teacher	Rehire	Hourly	08-16-21

**B. Retirements and Resignations**

<u>Name</u>	<u>Bldg.</u>	<u>Assignment</u>	<u>Reason</u>	<u>Effective</u>
Carty, Claire	DF	2 <sup>nd</sup> Grade Teacher	Resigned	08-10-21
Littleton, Gabrielle	VO	2 <sup>nd</sup> Grade Teacher	Resigned	08-10-21
McDonald, Martin	MS	Special Ed Teacher	Resigned	08-02-21
DeAlmeida, Michelle	Adult Ed	Math Teacher	Resigned	08-09-21
Kelp, William	St. Matthew	Shared Time-P.E. Teacher	Resigned	08-04-21
Kendall, Susanne	St. Matthew	Shared Time-P.E. Teacher	Resigned	08-04-21
Rasor, Thomas	Adult Ed	ESL Teacher	Resigned	06-29-21
LaLonde, Lucas	HS/MS	Auditorium Supervisor	Resigned	08-05-21
Morgan, Alice	TRAN	Bus Driver	Retired	06-30-21

**C. Leaves of Absence**

<u>Name</u>	<u>Bldg.</u>	<u>Assignment</u>	<u>Reason</u>	<u>Effective</u>
Ferrari, Emily	MS	Special Ed Teacher	LOA #1-Personal	2021-2022 School Year

**RECOMMENDATION:** That the Novi Community School District Board of Education adopts the personnel report recommendations as presented.

**APPROVED AND RECOMMENDED  
FOR BOARD ACTION**

  
**Steven M. Matthews, Superintendent**

**BOARD OF EDUCATION  
NOVI COMMUNITY SCHOOL DISTRICT  
NOVI, MICHIGAN  
August 12, 2021**

**SUPERINTENDENT OF SCHOOLS**

**TOPIC: 2021-22 Board of Education Meeting Schedule**

On January 7, 2021, at the Board's Organizational Meeting, the Board approved the 2021 meeting schedule. A tentative 2021-22 Board of Education Meeting schedule is presented tonight for review and discussion for District planning and facilities scheduling purposes.

These meetings will be held at the Educational Services Building, located at 25345 Taft Road, Novi Michigan 48374. The tentative schedule includes proposed dates for the Board Workshops.

**APPROVED AND RECOMMENDED FOR  
BOARD INFORMATION AND DISCUSSION**

  
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Steve Matthews, Superintendent



# Novi Community School District

25345 Taft Rd., Novi, MI 48374 Phone: (248) 449-1204

## 2021-22 Board of Education Meetings – Quarterly Work Sessions

Meeting Location: Board Room - Educational Services Building (ESB)

\*Board approved January 7, 2021

*August 5, 2021	Thursday	7:00 p.m.	ESB
*August 12, 2021 (workshop session)	Thursday	7:00 p.m.	ESB
*August 25, 2021	Wednesday	5:30 p.m.	ESB
*September 9, 2021	Thursday	7:00 p.m.	ESB
*September 23, 2021	Thursday	7:00 p.m.	ESB
*October 7, 2021	Thursday	7:00 p.m.	ESB
*October 14, 2021 (workshop session)	Thursday	7:00 p.m.	ESB
*October 28, 2021	Thursday	7:00 p.m.	ESB
*November 4, 2021	Thursday	7:00 p.m.	ESB
*November 18, 2021	Thursday	7:00 p.m.	ESB
*December 2, 2021	Thursday	7:00 p.m.	ESB
*December 16, 2021	Thursday	7:00 p.m.	ESB
January 6, 2022	Thursday	7:00 p.m.	ESB
January 13, 2022 (workshop session)	Thursday	7:00 p.m.	ESB
January 20, 2022	Thursday	7:00 p.m.	ESB
February 3, 2022	Thursday	7:00 p.m.	ESB
February 17, 2022	Thursday	7:00 p.m.	ESB
March 3, 2022	Thursday	7:00 p.m.	ESB
March 17, 2022	Thursday	7:00 p.m.	ESB
April 7, 2022	Thursday	7:00 p.m.	ESB
April 21, 2022 (workshop session)	Thursday	7:00 p.m.	ESB
April 21, 2022	Thursday	7:00 p.m.	ESB
May 5, 2022	Thursday	7:00 p.m.	ESB
May 19, 2022	Thursday	7:00 p.m.	ESB
June 2, 2022	Thursday	7:00 p.m.	ESB
June 16, 2022 (Career Prep Graduation @ 6:00)	Thursday	7:30 p.m.	ESB
June 23, 2022 (workshop session)	Thursday	7:00 p.m.	ESB
July 7, 2022	Thursday	7:00 p.m.	ESB

**BOARD OF EDUCATION  
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August 12, 2021**

**ASSISTANT SUPERINTENDENT FOR ACADEMIC SERVICES**

**TOPIC:** Michigan Integrated Continuous Improvement Process (MICIP),  
formerly the District Improvement Plan (DIP)

Dr. RJ Webber, Assistant Superintendent, and Mr. Jeff Dinkelman, Director of Student Growth and Accountability, will be presenting the Michigan Integrated Continuous Improvement Process (MICIP), formerly the District Improvement Plan (DIP) to the Board this evening.

The MICIP is a pathway for districts to improve student outcomes by assessing whole child needs to develop plans and coordinate funding.

**APPROVED AND RECOMMENDED FOR  
REPORT TO THE BOARD**



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Steve Matthews, Superintendent

**BOARD OF EDUCATION  
NOVI COMMUNITY SCHOOL DISTRICT  
NOVI, MICHIGAN  
August 12, 2021**

**ASSISTANT SUPERINTENDENT FOR ACADEMIC SERVICES**

**TOPIC:** Report Cards, Grading, and Reporting

Dr. RJ Webber, Assistant Superintendent, and Mr. Robert Baker, Principal of Novi Middle School, will be leading a discuss on report cards, grading, and reporting with the Board this evening.

They will be discussing assessing and grading using:

- the percentage scale, 0-100% versus the five (5) point scale;
- the POWER rubric;
- points-based classroom reporting;
- Universal Design for Learning;
- Target Based Learning; and
- assessment retaking.

**APPROVED AND RECOMMENDED FOR  
REPORT TO THE BOARD**

  
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Steve Matthews, Superintendent