



HELP WANTED!



Are you able to help make the 2021 – 2022 school year amazing?

Chairpersons and volunteers are needed for these positions and others. Please fill in your contact information and check all boxes that apply and return to either Lyndsey Beaudette at Lyndsey.beaudette@gmail.com or Katie Hopwell at khopwell@aol.com. If you have any questions or would like more information, contact Lyndsey or Katie.

Parent Name: _____

Email: _____

Phone: _____

<p><u>School Beautification- Year Round</u> Work together to create welcoming entrance ways and enhance gardens. May include purchasing, decorating and maintaining school grounds.</p> <p>Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/></p> <p>Spaulding <input type="checkbox"/> McAlister <input type="checkbox"/></p>	<p><u>Enrichment Team-Year Round</u> Help plan and book the programs that our kids enjoy such as Teresa Whitaker, Mystic Aquarium and many more. (Requires availability during some days)</p> <p>Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/></p>	<p><u>Scholastic Book Fair</u> Volunteers may help to publicize, set up or break down the fair, in addition to working registers and helping customers.</p> <p><u>Spaulding (TBD)</u> Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/></p> <p><u>McAlister (TBD)</u> Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/></p>
<p><u>Kindergarten Get Together</u> Coordinate a get together (usually at Spaulding playground right after school) for children and their parents in Kindergarten. (Great event for new volunteers). Date TBD, typically the 2nd Thursday of September</p> <p>Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/></p>	<p><u>Custodian Appreciation</u> Create goodie baskets and posters to show appreciation for our custodians. Date: October 2nd (Great event for new or crafty volunteers)</p> <p>Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/></p>	<p><u>Class Baskets</u> Coordinate Room Parents to organize themed baskets (done during the fall Book Fair)</p> <p><u>Spaulding (TBD)</u> Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/></p> <p><u>McAlister (TBD)</u> Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/></p>

<p align="center"><u>Clothing Drive</u></p> <p>Help run a clothing drive at both schools which are sold by the pound to earn money. Publicize event, assist to load trucks on pick-up day.</p> <p><u>Spaulding</u> Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/></p> <p><u>McAlister</u> Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/></p>	<p align="center"><u>Personalized Art Fundraiser</u></p> <p>Children create artwork in their art classes and parents are able to order it printed on plates, shirts, etc. Target bulk of activity in November with deliver by early December</p> <p>Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/> Spaulding <input type="checkbox"/> McAlister <input type="checkbox"/></p>	<p align="center"><u>Merchandise</u></p> <p>Coordinate & organize orders for schools for Suffield merchandise</p> <p>Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/></p>
<p align="center"><u>Grant Writing - Year Round</u></p> <p>The PTO is looking for moms or dads with Grant writing experience (or those willing to learn!) that can assist us with identifying grant opportunities, as well as the application process.</p> <p>Volunteer <input type="checkbox"/></p>	<p align="center"><u>Box Top Volunteers</u></p> <p>Assist our Box Top coordinator(s) with publicizing, collecting and sorting/ counting Box Tops! Fall contest to be held in October. (Great opportunity for new volunteers)</p> <p>Volunteer <input type="checkbox"/></p>	<p align="center"><u>Veterans Day Celebration</u></p> <p>Plan and organize treats for the Veterans and guests who attend the Veteran's Day Celebration at McAlister & Spaulding Date TBD</p> <p>Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/> Spaulding <input type="checkbox"/> McAlister <input type="checkbox"/></p>
<p align="center"><u>Bus Driver Appreciation</u></p> <p>Help prepare for and set up a breakfast to show appreciation for our bus drivers in October. (Great event for new volunteers)</p> <p>Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/></p>	<p align="center"><u>School Pictures</u></p> <p>Help to organize school picture day, hang posters, send packets home with students. Picture days are scheduled for early September. (Need to be available during the day on picture day)</p> <p>Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/> Spaulding <input type="checkbox"/> DATE TBD McAlister <input type="checkbox"/> DATE TBD</p>	<p align="center"><u>Field Day</u></p> <p>Volunteer to help run events for students.</p> <p>Please note which grade(s) you can volunteer to help: _____</p> <p>Spaulding <input type="checkbox"/> McAlister <input type="checkbox"/> Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/></p>
<p align="center"><u>Spaulding Traditions</u></p> <p>Pre-K: My Gym DATE TBD Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/></p> <p>Kindergarten: Gymnastics DATE TBD Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/></p> <p>1st Grade: Movie DATE TBD Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/></p>	<p align="center"><u>McAlister Traditions</u></p> <div> <div> 2nd Grade: BOWLING DATE TBD Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/> </div> <div> 3rd Grade: Interskate 91 DATE TBD Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/> </div> </div> <p>4th Grade: Healthtrax DATE TBD Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/></p> <p>5th Grade: TBD DATE TBD Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/></p>	

<p align="center"><u>Spring Fundraiser</u></p> <p>Coordinate & organize for both schools including forms, communications & distribution</p> <p>Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/></p>	<p align="center"><u>Appreciation Chair</u></p> <p>Team plans appreciation functions / items for teachers, administration, nurses, etc.</p> <p>Spaulding Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/> McAlister Main Contact <input type="checkbox"/> Volunteer <input type="checkbox"/></p>	
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Room Parent-Year Round

Room parents act as a main point of contact between teachers and other parents in the class. You will compile an email list in order to communicate effectively regarding important events, volunteer and donation needs and PTO messages when needed.

Child's Name: _____

Grade 2021/2022 _____

Child's Name: _____

Grade 2021/2022 _____

Thank you so much for your help! The Suffield Elementary PTO is successful because of volunteers like you!!