

LOGIN TO YOUR PARENT PORTAL

To gain access to your parent portal, visit the school website at WHschool.org. Go to **ACADEMICS, COMMUNITY** or **I'M LOOKING FOR** pull-down menu and select **"PCR Login."** When the PCR Login menu appears, select the link for Parent Portal.

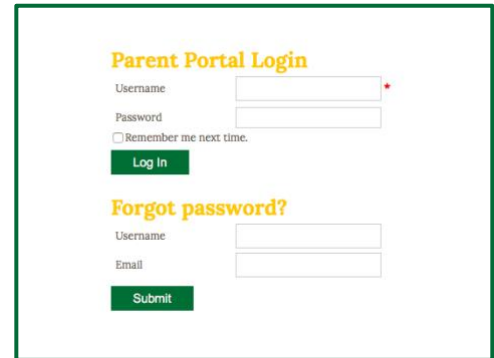


New Families:

Your username is the **full email address** used when applying.

Your password is **12345**. Please **change** your password upon **first** login.

Once you have entered your username and password, click "Log In," and you will be directed to the home page of the Parent Portal.



PARENT PORTAL

VIEW HOUSEHOLD & EMERGENCY INFORMATION FORMS,

AND YOUR CHILD'S INFORMATION, INCLUDING REPORT CARDS

To access Household & Emergency Information Form, select **"Household & Emergency Info"** button in the **left** column

TO VIEW CHILD'S INFORMATION AND REPORTS, AND TO ENTER COURSE SELECTIONS:

- Select student's name in the top right-hand box. Then select "STUDENT INFORMATION."
- If you have multiple children in the school, use the drop-down menu in the top right-hand corner to select which student you wish to view.
- Course Selection (link) is located in the far-left column of the child's Student Information page.
- Among all the other important information on your child's page: schedule, reports, assignments, etc., there is a box labeled "Report Card."
- The report card will be shown with a date. Report cards will be archived here so you can view them at any time.
- To view a report card, just click on the blue "arrow" symbol to download a copy of the report card.
- Select "Open" to View.

