



**School Board Regular Meeting
Monday, July 19, 2021; 7:00 PM
ECC Room 349**

- I. Determination of Quorum and Call to Order**
- II. Approval of Agenda**
- III. Excellence in Action – Summer Programming**
- IV. Hearing from Members of the Public**
- V. Consent Agenda**
 - A. Minutes: June 21, 2021 special, work session and regular meetings; June 28 and July 13, 2021 special meetings
 - B. Personnel Recommendations
 - C. SEIU Contract
 - D. Expenditures Payable, June 2021
 - E. Notice of General Election
 - F. Memberships
 - 1. AMSD
 - 2. MSBA
 - 3. Metro ESCU
 - G. Contracts
 - 1. Fraser
 - 2. SpEd Forms
 - H. Rental Agreements
 - 1. Minnesota International Chinese School
 - 2. Minnesota Japanese School
 - I. Purchase of Music Instruments and Equipment
 - J. Pay Equity Implementation Report
 - K. Gift - Donation from Anonymous for Creek Valley Elementary
- VI. Discussion**
 - A. School Calendars Guiding Change
 - Description:** Attached is a draft guiding change document as the district plans its 2022-23 and 2023-24 school years. The administration seeks input from the school board prior to finalizing this guiding change document.
 - Presenter(s):** Randy Smasal, Assistant Superintendent
 - B. Policy Review (439, 613, 908 [rescind])
 - Description:** These policies were reviewed with an eye toward clarity and alignment with District practice and state and federal statutes.
 - Presenter(s):** Board Policy Committee
- VII. Action**
 - A. LTFM Program Budget Application
 - Description:** The 2015 Legislative session established a Long-Term Facilities Maintenance Revenue Program for school districts, intermediate districts, etc. This

program replaced the Health and Safety Revenue, Deferred Maintenance Revenue and Alternative Facilities Bonding and Levy programs beginning in FY 2017. As a result of this legislative change, the ISD #273 school board is required to annually approve the Long-Term Facility Maintenance 10-year plan, which it did at its June 2021 meeting. All other required materials and attachments also need to be approved by the school board before being submitted to MDE.

Presenter(s): John Toop, Director of Business Services

Recommendation: Approve the Long-Term Facility Maintenance Program Budget Application.

B. Supplementary Student Transportation Services

Description: District administration engaged Catalyst, our district sourcing agent, to do a request for proposal, followed by direct negotiation with selected contractors that submitted a qualifying proposal. After review of all options, direct negotiation was opened with Metropolitan Transportation Network and Twin City Transportation. These services will cover transportation of Special Education students and Out-of-District students open enrolling into the district.

Presenter(s): John Toop, Director of Business Services

Recommendation: District administration is recommending entering into a contract for 2 years, plus two 1-year options with Metropolitan Transportation Network as the Primary Contractor and Twin City Transportation as the Secondary Contractor. Further, the district retains the right to terminate the agreement after the first year, should the contractor performance not meet district expectations.

C. Policy Review (409, 429, 431, 432, 516, 633, 904)

Description: These policies were reviewed with an eye toward clarity and alignment with District practice and state and federal statutes.

Presenter(s): Board Policy Committee

Recommendation: Accept the revised policies as presented.

VIII. Board Leadership and Committee Updates

IX. Superintendent Updates

X. Information

A. Enrollment Report

B. Staff Recognition

C. Community Education Summer Programming: Excellence in Action

INDEPENDENT SCHOOL DISTRICT 273
OFFICIAL MINUTES OF THE SPECIAL MEETING OF JUNE 21, 2021

CLOSED MEETING
4:30 PM

Edina Community Center
District Office Conference Room

SCHOOL BOARD MEMBERS PRESENT:

ABSENT:

Ms. Erica Allenburg
Mr. Matthew Fox
Ms. Julie Greene
Ms. Ellen Jones
Mr. Owen Michaelson
Ms. Janie Shaw

Mr. Leny Wallen-Friedman

PRESIDING OFFICER: Chair Erica Allenburg

4:30 – 5:28 PM

ADMINISTRATIVE STAFF PRESENT:

Dr. John W. Schultz, Superintendent
Nicole Tuescher, Director of Human Resources and Administrative Services

CERTIFIED CORRECT:

CERTIFIED CORRECT:

Ms. Erica Allenburg, Chair

Ms. Ellen Jones, Clerk

(Official Publication)
MINUTES OF THE SPECIAL MEETING OF THE SCHOOL BOARD
DISTRICT 273 EDINA, MINNESOTA JUNE 21, 2021

4:30 PM Chair Allenburg called to order the closed session of the School Board.
Members present: Allenburg, Fox, Greene, Jones, Michaelson, Shaw. Staff present:
Schultz, Tuescher. Guest present: Trevor Helmers, Esq.

CLOSED SESSION (Attorney-Client Privilege)

Closed Session pursuant to Minnesota Statutes Section 13D.05, subdivision 3(b), to engage in discussions with the School Board's legal counsel related to litigation that has been threatened against the District by three parents. The School Board seeks legal advice on the status of the matter, alleged claims against the District, the District Attorney's analysis of the same, and the District's options for responding to such claims.

The meeting adjourned at 5:28 PM. The minutes and resolutions are open to public inspection on the district website, and on file at the district office, 5701 Normandale Road.

Ms. Erica Allenburg, Chair

Ms. Ellen Jones, Clerk

OFFICIAL MINUTES OF SCHOOL BOARD'S
JUNE 21, 2021 SPECIAL MEETING

4:30 PM Chair Allenburg called to order the closed session of the School Board. Members present: Allenburg, Fox, Greene, Jones, Michaelson, Shaw. Staff present: Schultz, Tuescher. Guest present: Trevor Helmers, Esq.

At 4:30 PM Member Shaw moved and Member Fox seconded to close the meeting. All Members voted Aye.

CLOSED SESSION (Attorney-Client Privilege)

Closed Session pursuant to Minnesota Statutes Section 13D.05, subdivision 3(b), to engage in discussions with the School Board's legal counsel related to litigation that has been threatened against the District by three parents. The School Board seeks legal advice on the status of the matter, alleged claims against the District, the District Attorney's analysis of the same, and the District's options for responding to such claims.

At 5:28 PM Member Fox moved and Member Michaelson seconded to re-open the meeting. All Members voted Aye.

At 5:28 PM, there being no objection, Chair Allenburg adjourned the meeting.

INDEPENDENT SCHOOL DISTRICT 273
OFFICIAL MINUTES OF THE VIRTUAL WORK SESSION OF JUNE 21, 2021

WORK SESSION
5:30 PM

Edina Community Center 350

SCHOOL BOARD MEMBERS PRESENT:

ABSENT:

Ms. Erica Allenburg
Mr. Matthew Fox
Ms. Julie Greene
Ms. Ellen Jones
Mr. Owen Michaelson
Ms. Janie Shaw

Mr. Leny Wallen-Friedman

PRESIDING OFFICER: Chair Erica Allenburg

5:30 PM – 6:55 PM

ADMINISTRATIVE STAFF PRESENT:

Dr. John W. Schultz, Superintendent
Dr. Randy Smasal, Assistant Superintendent
Jody De St. Hubert, Director of Teaching and Learning
Dr. Kari Dahlquist, Principal, Creek Valley Elementary School
Katherine Mahoney, Principal, Highlands Elementary School
Mark DeYoung, Assistant Principal, Concord Elementary School

CERTIFIED CORRECT:

CERTIFIED CORRECT:

Ms. Erica Allenburg, Chair

Ms. Ellen Jones, Clerk

(Official Publication)
MINUTES OF THE SCHOOL BOARD WORK SESSION
DISTRICT 273 EDINA, MINNESOTA
JUNE 21, 2021

5:30 PM Chair Allenburg called to order the work session of the School Board. All members and staff participated in person unless otherwise noted. Members present: Allenburg, Fox, Greene, Jones, Michaelson, Shaw. Staff present: Schultz, Smasal, De St. Hubert, Dahlquist, Mahoney, DeYoung.

REPORTS AND DISCUSSION

Magnet Programming

The meeting was adjourned at 6:55 PM. The minutes and resolutions are open to public inspection on the district website, and on file at the district office, 5701 Normandale Road.

Ms. Erica Allenburg, Chair

Ms. Ellen Jones, Clerk

OFFICIAL MINUTES OF THE SCHOOL BOARD
JUNE 21, 2021 WORK SESSION

5:30 PM Chair Allenburg called to order the work session of the School Board. All members and staff participated in person unless otherwise noted. Members present: Allenburg, Fox, Greene, Jones, Michaelson, Shaw. Staff present: Schultz, Smasal, De St. Hubert, Dahlquist, Mahoney, DeYoung.

REPORT AND DISCUSSION

Magnet Programming: Director De St. Hubert and Dr. Smasal were joined by Principals Dr. Dahlquist and Mahoney and Assistant Principal DeYoung in presenting a process for developing the next level of elementary programming recommendations.

At 6:55 PM, there being no objection, Chair Allenburg adjourned the meeting.

INDEPENDENT SCHOOL DISTRICT 273
OFFICIAL MINUTES OF THE REGULAR MEETING OF JUNE 21, 2021

REGULAR MEETING
7:00 PM

Edina Community Center Room 349
5701 Normandale Road

SCHOOL BOARD MEMBERS PRESENT:

ABSENT:

Ms. Erica Allenburg
Mr. Matthew Fox
Ms. Julie Greene
Ms. Ellen Jones
Mr. Owen Michaelson
Ms. Janie Shaw

Mr. Leny Wallen-Friedman

PRESIDING OFFICER: Chair Erica Allenburg

7:05 PM – 9:43 PM

ADMINISTRATIVE STAFF PRESENT:

Dr. John W. Schultz, Superintendent
Dr. Randy Smasal, Assistant Superintendent
Steve Buettner, Director of District Media and Technology Services
Valerie Burke, Director of Community Education Services (attended remotely)
Jody De St. Hubert, Director of Teaching and Learning
Jeff Jorgensen, Director of Student Support Services
John Toop, Director of Business Services
Nicole Tuescher, Director of Human Resources and Admin Services
Mary Woitte, Director of Communications

Sean Beaverson, Elementary Digital Learning Specialist
Michael Walker, Secondary Digital Learning Specialist

CERTIFIED CORRECT:

CERTIFIED CORRECT:

Ms. Erica Allenburg, Chair

Ms. Ellen Jones, Clerk

(Official Publication)
MINUTES OF THE REGULAR MEETING OF THE SCHOOL BOARD
DISTRICT 273 EDINA, MINNESOTA JUNE 21, 2021

7:05 PM Chair Allenburg called to order the regular meeting of the School Board. Members and staff participated in person unless otherwise noted. Members present: Allenburg, Fox, Greene, Jones, Michaelson, Shaw. Staff present: Schultz, Smasal, Buettner, Burke (virtual), De St. Hubert, Jorgensen, Toop, Tuescher, Woitte; Beaverson, Walker.

APPROVAL OF MODIFIED AGENDA BY UNANIMOUS VOTE

EXCELLENCE IN ACTION – Retiring staff

HEARING FROM MEMBERS OF THE PUBLIC

CONSENT ITEMS APPROVED BY UNANIMOUS VOTE

- A. Minutes: May 10, 2021 special, work session and regular; May 18, 2021 work session; June 2, 2021 training and special; June 4, 2021 special; June 14, 2021 special
- B. Personnel Recommendations
- C. Expenditures Payable, May, 2021
- D. Board Committee Appointments, Liaisons, Representatives (June)
- E. Columbus Day – Ability to Conduct District Business
- F. 2021-22 School Board Meeting Dates, corrected
- G. Designation of MDE IOwA's
- H. Membership in MSHSL, 2021-22
- I. District Paper Order
- J. Technology Purchases - Laptops and Computers for Staff
- K. Food Service Management Contract Renewal
- L. Type A Meal Pricing
- M. Pool Video Display System
- N. Insurance Renewals
 - 1. Workers' Comp
 - 2. Property, Casualty, Liability
- O. Lease Renewals
 - 1. Minnesota Gifted & Talented
 - 2. West Metro Credit Union
 - 3. Yamaha
- P. Donation from EAB for ABBC Video Display – *walked in*

REPORTS AND DISCUSSION

- A. Technology GAP Analysis Report
- B. Test the Nest: Student COVID Testing Pilot Evaluation Report
- C. Policy Review (409, 429, 431, 432, 516, 633, 904)

ACTION ITEMS APPROVED BY UNANIMOUS VOTE

- A. PreK-12 CLP Phase 1
- B. Youth Service Development Plan
- C. 2020-21 Final Budget
- D. Policy Review (625, 626, 901, 902)

The meeting adjourned at 9:43 PM. The minutes and resolutions are open to public inspection on the district website, and on file at the district office, 5701 Normandale Road.

OFFICIAL MINUTES OF SCHOOL BOARD'S
JUNE 21, 2021 REGULAR MEETING

7:05 PM Chair Allenburg called to order the regular meeting of the School Board. Members and staff participated in person unless otherwise noted. Members present: Allenburg, Fox, Greene, Jones, Michaelson, Shaw. Staff present: Schultz, Smasal, Buettner, Burke (virtual), De St. Hubert, Jorgensen, Toop, Tuescher, Woitte; Beaverson, Walker.

Chair Allenburg added a Donation from the Edina Athletic Boosters Club to the Consent agenda.

APPROVAL OF MODIFIED AGENDA BY UNANIMOUS VOTE

Member Greene moved and Member Shaw seconded to approve the modified agenda. All Members voted Aye.

RECOGNITION OF RETIRING DISTRICT EMPLOYEES

Chair Allenburg recognized the 33 employees who are retiring from positions all across the district, having collectively contributed 612 years of service to our students, families and colleagues. She then recognized three administrators on this, their final school board meeting: Superintendent Dr. John Schultz; Director of District Media and Technology Services Steve Buettner; and Valley View Middle School Principal Shawn Dudley. The Chair read from personal tributes, presented certificates of merit, and noted charitable donations made in their names.

HEARING FROM MEMBERS OF THE PUBLIC

Sarah Hromada requested "structured literacy" information be provided to all EPS teachers.

CONSENT AGENDA APPROVED BY UNANIMOUS VOTE

Member Greene moved and Member Shaw seconded to approve the modified consent agenda. All Members voted Aye. The resolutions were:

- A. Minutes: May 10, 2021 special, work session and regular; May 18, 2021 work session; June 2, 2021 training and special; June 4, 2021 special; June 14, 2021 special
- B. Personnel Recommendations
- C. Expenditures Payable, May, 2021
- D. Board Committee Appointments, Liaisons, Representatives (June)
- E. Columbus Day – Ability to Conduct District Business
- F. 2021-22 School Board Meeting Dates, corrected
- G. Designation of MDE IOwA's
- H. Membership in MSHSL, 2021-22
- I. District Paper Order
- J. Technology Purchases - Laptops and Computers for Staff
- K. Food Service Management Contract Renewal
- L. Type A Meal Pricing
- M. Pool Video Display System
- N. Insurance Renewals
 - 1. Workers' Comp
 - 2. Property, Casualty, Liability
- O. Lease Renewals
 - 1. Minnesota Gifted & Talented
 - 2. West Metro Credit Union
 - 3. Yamaha

P. Donation from EAB for ABBC Video Display – *walked in*

REPORTS AND DISCUSSION

Technology GAP Analysis Report: Director Buettner was joined by Messrs. Beaverson and Walker in providing information on the Strategic Plan's requested technology GAP analysis, the findings for which were overall extremely positive. Board discussion touched on assistive technology; calendaring and organization; parent apps, resources and learning; and intentionality in planning and implementation.

Test the Next: Student COVID Testing Pilot – Evaluation Report: Members Fox and Greene presented an evaluative report on the pilot program. Board discussion touched on communication and planning; great partnerships and resources; and next steps. Member Fox noted that the District's Incident Command Team plans to look at the collected data for possible use as a mitigation strategy if needed in the fall. He also noted how illustrative the process was of how far we can go with community partnerships and the tremendous social capital available in Edina.

Policy Review: Member Michaelson presented the following policies for discussion:

- 409 – Employee Publications, Instructional Materials, Inventions, and Creations
- 429 – Shared Contract
- 431 – Compensatory Practices
- 432 – Assignment and Transfer of Teachers
- 516 – Student Medication
- 633 – Research Requests
- 904 – Distribution of Materials

Director Tuescher clarified a portion of Policy 409, and there were no questions on any of the other policies.

ACTION ITEMS APPROVED BY UNANIMOUS VOTE

PreK-12 CLP Phase 1: Member Shaw moved and Member Greene seconded to approve the motion. All Members voted Aye.

Youth Service Development Plan: Member Greene moved and Member Fox seconded to approve the motion. All Members voted Aye.

2020-21 Final Budget: Member Fox moved and Member Michaelson seconded to approve the motion. All Members voted Aye.

Policy Review: Member Greene moved and Member Shaw seconded to approve the motion. All Members voted Aye. The approved policies were:

- 625 – Addition/Deletion of Interscholastic Athletic Programs
- 626 – Independent Provider Activity Programs
- 901 – Community Education Services
- 902 – Use of School District Facilities and Equipment

At 9:43 PM, there being no objection, Chair Allenburg adjourned the meeting.

INDEPENDENT SCHOOL DISTRICT 273
OFFICIAL MINUTES OF THE SPECIAL MEETING OF JUNE 28, 2021

WORK SESSION
5:30 PM

Edina Community Center 350
and Virtual

SCHOOL BOARD MEMBERS PRESENT:

ABSENT:

Ms. Erica Allenburg
Ms. Julie Greene
Ms. Ellen Jones (virtual)
Mr. Owen Michaelson (virtual)
Mr. Leny Wallen-Friedman (virtual)

Mr. Matthew Fox
Ms. Janie Shaw

PRESIDING OFFICER: Chair Erica Allenburg

5:30 PM – 5:35 PM

ADMINISTRATIVE STAFF PRESENT:

Dr. John W. Schultz, Superintendent
John Toop, Director of Business Services

CERTIFIED CORRECT:

CERTIFIED CORRECT:

Ms. Erica Allenburg, Chair

Ms. Ellen Jones, Clerk

(Official Publication)
MINUTES OF THE SCHOOL BOARD SPECIAL MEETING
DISTRICT 273 EDINA, MINNESOTA
JUNE 28, 2021

5:30 PM Chair Allenburg called to order the special meeting of the School Board. Members and staff participated in person unless otherwise noted. Members present: Allenburg, Greene, Jones (virtual), Michaelson (virtual), Wallen-Friedman (virtual). Staff present: Schultz, Toop.

ACTION ITEMS APPROVED BY UNANIMOUS ROLL CALL VOTE

- A. Establishing Dates of Filing Affidavits of Candidacy
- B. Revision to 2021-22 Final Budget

The meeting was adjourned at 5:35 PM. The minutes and resolutions are open to public inspection on the district website, and on file at the district office, 5701 Normandale Road.

Ms. Erica Allenburg, Chair

Ms. Ellen Jones, Clerk

OFFICIAL MINUTES OF THE SCHOOL BOARD
JUNE 28, 2021 SPECIAL MEETING

5:30 PM Chair Allenburg called to order the special meeting of the School Board. Members and staff participated in person unless otherwise noted. Members present: Allenburg, Greene, Jones (virtual), Michaelson (virtual), Wallen-Friedman (virtual). Staff present: Schultz, Toop.

ACTION ITEMS APPROVED BY UNANIMOUS ROLL CALL VOTE

Establishing Dates of Filing Affidavits of Candidacy: Member Michaelson moved and Member Greene seconded to approve the motion. All Members voted Aye by roll call vote.

Revision to 2021-22 Final Budget: Member Greene moved and Member Michaelson seconded to approve the motion. All Members voted Aye by roll call vote.

At 5:35 PM, there being no objection, Chair Allenburg adjourned the meeting.

INDEPENDENT SCHOOL DISTRICT 273
OFFICIAL MINUTES OF THE SPECIAL MEETING OF JULY 13, 2021

CLOSED MEETING
4:30 PM

Edina Community Center
Superintendent Conference Room

SCHOOL BOARD MEMBERS PRESENT:

ABSENT:

Ms. Erica Allenburg
Mr. Matthew Fox
Ms. Julie Greene
Ms. Ellen Jones
Mr. Owen Michaelson
Ms. Janie Shaw
Mr. Leny Wallen-Friedman

PRESIDING OFFICER: Chair Erica Allenburg

4:33 – 5:50 PM

ADMINISTRATIVE STAFF PRESENT:

Dr. Stacie Stanley, Superintendent
Nicole Tuescher, Director of Human Resources and Administrative Services

CERTIFIED CORRECT:

CERTIFIED CORRECT:

Ms. Erica Allenburg, Chair

Ms. Ellen Jones, Clerk

(Official Publication)
MINUTES OF THE SPECIAL MEETING OF THE SCHOOL BOARD
DISTRICT 273 EDINA, MINNESOTA JULY 13, 2021

4:33 PM Chair Allenburg called to order the closed session of the School Board. Members present: Allenburg, Fox (virtual), Greene (virtual/in person), Jones, Michaelson, Shaw, Wallen-Friedman. Staff present: Stanley, Tuescher. Guest present: Trevor Helmers, Esq.

CLOSED SESSION (Attorney-Client Privilege)

Closed Session pursuant to Minnesota Statutes Section 13D.05, subdivision 3(b), to engage in discussions with the School Board's legal counsel related to litigation that has been threatened against the District by three parents. The School Board seeks legal advice on the status of the matter, alleged claims against the District, the District Attorney's analysis of the same, and the District's options for responding to such claims.

The meeting adjourned at 5:50 PM. The minutes and resolutions are open to public inspection on the district website, and on file at the district office, 5701 Normandale Road.

Ms. Erica Allenburg, Chair

Ms. Ellen Jones, Clerk

OFFICIAL MINUTES OF SCHOOL BOARD'S
JULY 13, 2021 SPECIAL MEETING

4:33 PM Chair Allenburg called to order the closed session of the School Board. Members present: Allenburg, Fox (virtual), Greene (virtual/in person), Jones, Michaelson, Shaw, Wallen-Friedman. Staff present: Stanley, Tuescher. Guest present: Trevor Helmers, Esq.

At 4:33 PM Member Wallen-Friedman moved and Member Shaw seconded to close the meeting. All Members voted Aye.

CLOSED SESSION (Attorney-Client Privilege)

Closed Session pursuant to Minnesota Statutes Section 13D.05, subdivision 3(b), to engage in discussions with the School Board's legal counsel related to litigation that has been threatened against the District by three parents. The School Board seeks legal advice on the status of the matter, alleged claims against the District, the District Attorney's analysis of the same, and the District's options for responding to such claims.

At 5:50 PM Member Wallen-Friedman moved and Member Shaw seconded to re-open the meeting. All Members voted Aye.

At 5:50 PM, there being no objection, Chair Allenburg adjourned the meeting.



Board Meeting Date: July 19, 2021

TITLE: Personnel Recommendations

TYPE: Consent

PRESENTER(S): Nicole Tuescher

BACKGROUND: Personnel recommendations are made monthly. Conditional offers of employment are subject to successful completion of a criminal background check.

RECOMMENDATION: Approve the attached personnel recommendations.

PRIMARY ISSUE(S) TO CONSIDER:

ATTACHMENTS:

1. Report (next page)

LICENSED STAFF

A. RECOMMENDATIONS FOR EMPLOYMENT

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Date</u>
STANLEY, STACIE	Superintendent	\$225,000	7/01/2021
PRYOR, TOYA	Principal - VV (EAC)	\$138,116	7/01/2021
MONASSAS-DALY, NATASHA	Director of Technology (SAC)	\$133,555	7/01/2021
HAVILAND, LACI	LSN Elem - CS - 1.0 FTE	\$59,150	8/20/2021
FRIEDRICH, MARISSA	Third Grade Teacher - CV - 1.0 FTE	\$53,796	8/20/2021
VAN DE LAARSCHOT, EMILEE	Kindergarten Teacher - CS - 1.0 FTE	\$62,896	8/20/2021
DUMKE, MARYA	Social Worker - CS - 1.0 FTE	\$66,055	8/20/2021
MCCAULEY, RYAN	PE/Health Teacher - SV- 1.0 FTE	\$46,243	8/20/2021
VOLZ, ANNAMARIE	Kindergarten Teacher - CS - 1.0 FTE	\$65,169	8/20/2021
BRAUCHLA, WHITNEY	Sped Facilitator - SV- 1.0 FTE	\$71,858	8/20/2021
TROSKEY, KATE	Spec Ed Teacher - ECC - 1.0	\$71,994	8/20/2021
LANCE, LESLEY	Sped Facilitator - VV- 1.0 FTE	\$56,070	8/20/2021
GOSS, WILSON	Grade 1 Teacher - ND -1.0 FTE	\$76,908	8/20/2021
RODGERS, MADISON	Spec Ed Teacher -ECFE - .8 FTE	\$41,329.60	8/20/2021
WETTER, MARIA ARIANA	ML Teacher-EHS-1.0 FTE	\$46,970	8/20/2021

These conditional offers of employment are subject to successful completion of a criminal background check

B. REQUEST FOR LEAVE OF ABSENCE WITHOUT PAY

<u>Name</u>	<u>Current Status</u>	<u>Type</u>	<u>Date</u>
BAGLEY, KEVIN	Spec Ed Teacher - EHS - 1.0 FTE	Supt Leave	2021-2022

C. RESIGNATIONS

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>	<u>Date</u>
MARSHALL, JEFFREY	Dean of Students - EHS-1.0 FTE	Personal	6/30/2021
JANSEN, JOSHUA	Dean of Students - EVA/CV- 1.0 FTE	Personal	6/30/2021
ROPER, DONNA	Director of Res and Eval - DW - 1.0 FTE	Personal	6/30/2021
HOUCK, BONNIE	Instructional Sup of Literacy - DW - 1.0 FTE	Staff Reduction	6/30/2021

NON-LICENSED STAFF

A. RECOMMENDATIONS FOR EMPLOYMENT

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Date</u>
KENNETT, MONICA	Office Assistant - 10 month Classification D Edina Community Center	\$3,529/mo	8/16/2021
HEIMEL, MOLLY	Communications Intern District Office	\$15.00/hr	7/12/2021

B. CHANGE IN ASSIGNMENT

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Date</u>
BALFANZ, BRUCE	From: Hourly Bus Driver To: Route Programmer Transportation Center	\$44,184	7/01/2021
FITZSIMMONS, JAMES	From: Hourly Bus Driver To: Safety Coordinator/Trainer Transportation Center	\$44,184	7/01/2021

JOHNSON, CRAIG	From: Hourly Bus Driver To: Route Programmer Transportation Center	\$44,184	7/01/2021
PHILLIPS, LAVINA	From: Hourly Bus Driver To: Route Programmer Transportation Center	\$44,184	7/01/2021

C. RESIGNATIONS

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>	<u>Date</u>
MCGUIRE, KIMBERLY	Department Specialist A District Office	Personal	7/15/2021

COMMUNITY EDUCATION SERVICES STAFF

A. RECOMMENDATIONS FOR EMPLOYMENT

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Date</u>
BERG, BRIANNA	Classroom Assistant Early Learning Center	\$19.60/ hr	8/23/2021
HANSON, ANN	Preschool Teacher Early Learning Center	\$30.00/ hr	8/23/2021
LEIDLE, BRITTANY	Preschool Teacher Early Learning Center	\$24.34/ hr	8/23/2021
LUX, MATTHEW	Summer Rec Leader & 10 Month Program Supervisor	\$41,924	7/12/2021
MONTGOMERY, SARAH	Preschool Teacher Early Learning Center	\$30.00/ hr	8/23/2021
NOTSCH, TABATHA	Classroom Assistant Early Learning Center	\$18.18/ hr	8/23/2021
PROCTOR, SAMANTHA	Summer Recreation Leader Highlands Elementary	\$19.60/hr	7/07/2021
SIECK, BRANDON	12 Month Program Supervisor Edina Community Center	\$42,925	7/15/2021

B. CHANGE IN ASSIGNMENT

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Date</u>
KAROUSO, ZEEBO	12 Month Enrichment Program Supervisor	\$46,425	7/12/2021
MARING, KAYLA	12 Month Youth Development & Volunteer Supervisor	\$50,194	8/01/2021



Board Meeting Date: 7/16/2021

TITLE: Agreement between Independent School District 273 and Service Employees International Union, Local 284 2020-2022

TYPE: Action

PRESENTER(S): Nicole Tuescher, Director of Human Resources and Administration;
John Toop, Director of Business Services

BACKGROUND: Negotiations have resulted in a tentative agreement between the Service Employees International Union, Local 284, who represent our bus drivers, custodians, groundkeepers, and mechanics, and the district. The terms and conditions are for a two-year agreement to be effective July 1, 2020 through June 30, 2022. Members of the bargaining unit have approved the new contract terms and conditions.

Collective bargaining agreement modifications include the following changes:

1. No increase to compensation structures in the first year
2. \$1000 lump sum payment to 12-month employees upon ratification; \$500 lump sum payment to 9-month employees upon ratification
3. \$.52 increase to the compensation structure in the second year
4. No increase to district's health insurance contribution
5. Increase from \$.40 to \$.50 for the weekend shift differential for Saturday; increase from \$.40 to \$1.00 for the weekend shift differential for Sunday
6. Clarification of overtime assignment language
7. Indemnification clause for union due deductions

The total compensation packet is approximately 4.48% or \$296,007 over the term of the contract. This recommendation is within the parameters determined by the School Board. The Superintendent supports the recommendation.

RECOMMENDATION: Approve the collective bargaining agreement with the Service Employees International Union for the 2020-2022 contract years.

ATTACHMENTS:

1. Service Employees International Union, Local 284, 2020-2022 Redlined Version
2. Service Employees International Union, Local 284, 2020-2022



MASTER AGREEMENT
INDEPENDENT SCHOOL DISTRICT NO. 273,
EDINA PUBLIC SCHOOLS
AND THE
SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL 284

JULY 1, 2020 THROUGH JUNE 30, 2022

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1. INTRODUCTION

1.1 Master Agreement

This Agreement is made and entered into by and between Independent School District No. 273, Edina Public Schools, ("Employer") and Service Employees International Union, Local No. 284, ("Union").

1.2 Definitions

The following definitions are applicable to terms used in this Agreement:

1.2.1 Casual Employee. A "casual employee" is an employee whose employment does not exceed the lesser of 14 hours per week or 35 percent of the normal work week in the employee's appropriate unit.

1.2.2 Temporary Employee. A "temporary employee" is any employee who is employed for no more than 67 working days in any calendar year.

1.2.3 School-Term Employee. A school-term employee is any employee whose regular assignment (excluding additional work assigned through Section 7.2, or other time-sheeted hours) aligns with the school year.

1.2.4 Twelve-Month Employee. A twelve-month employee is any employee who is assigned to work year-round on an ongoing and continuing basis.

1.2.5 Grievance. A "grievance" is any dispute or disagreement as to the interpretation or application of any term or terms of this Agreement.

1.2.6 Other Terms. Other terms not specifically defined have the meanings given them under the Public Employment Labor Relations Act of 1971 ("PELRA") as amended.

1.3 Recognition

The Employer recognizes the Union as the exclusive representative for the purpose of negotiating terms and conditions of employment for all employees as defined in Appendix A but excluding the Supervisor of Transportation, Custodial Supervisors, and all other temporary, casual, confidential or supervisory employees.

The Employer also recognizes that nothing in this Agreement limits the employees' or their representatives' right to express their views to the extent it is provided for in PELRA.

1.4 Union Dues

Service employees shall have the right to request and be allowed dues checkoff for the organization of their selection. Upon receipt of a properly executed authorization, the school district will deduct monthly the dues that the service employees have agreed to pay to the organization during the period provided in said authorization. The Union will indemnify, defend and hold the District harmless against any claims made against and any suits instituted against the Employer, its officers or employees, by reason of the association dues.

1.4.1 Union Access to Information. Upon request, the District shall make available to the Union a bargaining unit list of employees including name, address, phone numbers, electronic mail address(es), work hours, work location, classification, wage schedule placement, and dates of employment. Additionally, the District will notify the Union of new hires on a monthly basis.

1.5 Managerial Rights

State law has vested in the Employer the full authority and power to manage, control and direct the operation of the school district, and to adopt, modify or repeal policies, rules, and regulations for the Employer. All such authority and power of the Employer will continue unimpaired, except as limited by a specific provision of this Agreement.

1.6 Provisions Contrary to Law

Any portion of this Agreement that violates any provision of state or federal law, or any rules or regulations promulgated thereunder, either now or hereafter, are null and void and without force and effect.

If any provision of this Agreement or the application of any provision under any circumstances is held invalid, that provision is severable and it will not affect any other provisions of this Agreement or the application of provisions under other circumstances.

2. WAGES AND OTHER COMPENSATION FOR TWELVE MONTH EMPLOYEES

2.1 Twelve-Month Employee Compensation Schedules

The job titles currently placed in each pay classification are listed in Appendix A. The following compensation schedules apply to employees covered by this Agreement. Longevity pay (Section 2.4) is included in the longevity step on the compensation schedules. Employees reaching their longevity eligibility between January 1, 2020 and June 30, 2022 will advance to their appropriate longevity step.

Below is the compensation schedule for classification I through V, I/M, IV/M, and LM employees. The hourly rates in Section 2.1 are for reference purposes only. The monthly pay rates are the official pay rates for classification I-V, I/M, IV/M, and LM employees and are based on full time, eight hours per day assignments.

Monthly Salary Schedule for Classification I-V, LM Employees

Effective July 1, 2020 through June 30, 2021, the following schedule applies for the classifications noted. For the July 1, 2020 to June 30, 2021 school year, no step movement will be made for employees on the schedule except for those employees eligible to move to the longevity step in accordance with Section 2.4. Applicable retroactive pay will be paid to these employees eligible for longevity. In lieu of step movement for the 2020-21 school year, employees employed as of ratification by the school board will receive a \$1000 lump sum payment.

2020-2021

STEP	I	IM	II	III	IV	IVM	V	LM
1	\$3,072	\$3,393	\$3,025	\$2,978	\$2,932	\$3,252	\$2,886	\$4,559
	(\$17.72)	(\$19.58)	(\$17.45)	(\$17.18)	(\$16.92)	(\$18.76)	(\$16.65)	(\$26.30)
2	\$3,119	\$3,439	\$3,072	\$3,024	\$2,978	\$3,298	\$2,932	\$4,559
	(\$17.99)	(\$19.84)	(\$17.72)	(\$17.45)	(\$17.18)	(\$19.03)	(\$16.92)	(\$26.30)
3	\$3,863	\$4,187	\$3,821	\$3,764	\$3,693	\$4,011	\$3,682	\$5,398
	(\$22.29)	(\$24.16)	(\$22.04)	(\$21.72)	(\$21.31)	(\$23.14)	(\$21.24)	(\$31.14)
Longevity	\$4,216	\$4,537	\$4,167	\$4,107	\$4,029	\$4,350	\$4,017	\$5,676
	(\$24.32)	(\$26.18)	(\$24.04)	(\$23.69)	(\$23.24)	(\$25.10)	(\$23.18)	(\$32.75)

Effective July 1, 2021 through June 30, 2022, the following schedule applies for the classifications noted. For the July 1, 2021 to June 30, 2022 school year, step movement will be made for eligible employees on the schedule.

STEP	Class I	Class IM	Class II	Class III	Class IV	Class IVM	Class V	Class LM
1	3162 (18.24)	3483 (20.10)	3115 (17.97)	3068 (17.70)	3022(17.44)	3342(19.28)	2976(17.17)	4649(26.82)
2	3209 (18.51)	3529 (20.36)	3162 (18.24)	3114(17.97)	3068(17.70)	3388(19.55)	3022(17.44)	4649(26.82)
3	3953 (22.81)	4277 (24.68)	3911 (22.56)	3854(22.24)	3783(21.83)	4101(23.66)	3772(21.76)	5488(31.66)
L	4306 (24.84)	4627 (26.70)	4257 (24.56)	4197(24.21)	4119(23.76)	4440(25.62)	4107(23.70)	5766(33.27)

Hourly Pay Schedule for Classification VI Employees

Effective July 1, 2020 through June 30, 2021, the following schedule applies for classification VI. For the July 1, 2020 to June 30, 2021 school year, no step movement will be made for employees on the schedule except for those employees eligible to move to the longevity step in accordance with Section 2.4. Applicable retroactive pay will be paid to these employees eligible for longevity. In lieu of step movement for the 2020-21 school year, employees employed as of ratification by the school board will receive a \$1000 lump sum payment.

Effective July 1, 2021 through June 30, 2022, the following schedule applies for the classification VI. For the July 1, 2021 to June 30, 2022 school year, step movement will be made for eligible employees on the schedule.

STEP	2020-2021	2021-2022
1	\$16.47	\$16.99
2	\$16.74	\$17.26
3	\$17.35	\$17.87
Longevity	\$19.14	\$19.66

2.2 Hourly Differentials

<u>Differential</u>	<u>2020-2022</u>
Elementary Night Lead	\$.40 per hour
Middle School Night Lead	\$.45 per hour
High School/ECC Night Lead	\$.50 per hour
Second Shift	\$.65 per hour
Third Shift	\$.75 per hour

2.2.3 Night Lead Differential

Night lead custodians will receive an hourly differential. The Elementary Night Lead position will receive an hourly differential of \$.40 per hour. The Middle School Night Lead position will receive an hourly differential of \$.45 per hour.

The High School/ECC Night Lead positions will receive an hourly differential of \$.50 per hour.

2.2.4 Shift Differentials

Shift differentials for custodial work apply to compensation paid to bus drivers who do custodial work during second shift, third shift, and/or the weekend shift. Custodial employees who work second or third shift during the school year will continue to receive a shift differential for first shift summer work.

An employee, who plows snow during second or third shift, or on weekends, will receive applicable weekend or shift differentials.

2.2.4.1 Second Shift Differential

For all custodial hours worked during a shift, defined as second shift (2:00 p.m. - 10:00 p.m.), the employee will be compensated with a shift differential of \$0.65 per hour.

2.2.4.2 Third Shift Differential

For all custodial hours worked during a shift, defined as third shift (10:00 p.m. - 6:00 a.m.), the employee will be compensated with a shift differential of to \$0.75 per hour.

2.2.4.3 Weekend Shift Differential

For all custodial hours worked on a Saturday, regardless of shifts, the employee will be compensated with a weekend differential of \$0.50 per hour. This weekend differential is in addition to second or third shift differentials and any overtime pay as appropriate based on hours worked within the workweek.

For all custodial hours worked on a Sunday, the employee will be compensated with a Sunday differential of \$1.00 per hour. This weekend differential is in addition to second or third shift differentials and any overtime pay as appropriate based on hours worked within the workweek.

Snow plowing differential falls under Section 9.3 and not this section 2.2.4.3.

2.3 Monthly Differentials

2.3.1 Boiler License and/or Pool Operator Certification

An eligible employee who furnishes to the Human Resources Department a copy of a valid and current boiler operator's

license card and/or pool operator certification issued by the State of Minnesota will be eligible for an additional monthly salary differential, as follows:

<u>License</u>	<u>Monthly Differential</u>
Special	\$13.00
Second Class	\$18.00
First Class	\$28.00
Chief	\$38.00
Pool	\$28.00

A school-term employee, or an employee whose assignment is transportation related, is not eligible for these differentials.

2.4 Longevity Pay

Eligibility for longevity pay will be determined as of July 1 for each following twelve-month period. Employees will qualify for longevity differentials above the basic monthly salary and hourly wage schedule after five years of service to the Employer within this bargaining unit. The longevity differential is included in the longevity row of the salary schedule.

2.5 Credit for Outside Experience

Credit may be granted by the Human Resources Department for appropriate outside experience at the time of employment. No new employee will be hired at the longevity rate.

2.6 Credit for In-District Experience

2.6.1 Step Advancement for New Employees

New employees hired prior to January 1 who are still employed by the District on the following June 30 will be considered to have worked one year for purposes of salary increases and vacation privileges.

2.6.2 New Classification

A current employee who moves from a classification VI or VII to a classification I-V, I/M, IV/M, and LM position will be placed at (1) the first step of the wage schedule in the new classification or (2) at the first step that exceeds the employee's current hourly rate, whichever is greater. In the event that the employee is placed on step 3, the employee must remain on step 3 for the remainder of that fiscal year prior to advancing to the longevity schedule. Provisions in Section 2.4 apply to this situation.

2.7 Supervisory Substitute Compensation

The Director of Business Services, or designee, will appoint an employee to replace the head engineer or night lead temporarily absent for three or more consecutive working days. Beginning with the first day of the replacement period, the appointed employee will be paid the head engineer or night lead rate at step one. If step one is equal to or less than the appointed employee's regular rate of pay, the appointed employee will be paid at the night lead's or head engineer's step that is the next step higher than the appointed employee's regular rate of pay. In no circumstance will the appointed employee be paid at a rate lower than the employee's regular rate of pay.

2.8 Recruitment of New Custodians and Drivers

An employee will receive \$100 from the Employer for each new employee that the employee recruits to work for the Employer. The compensation will be provided after the recruited employee completes the probationary period set forth in Section 9.1.

3. TWELVE MONTH EMPLOYEES HOURS AND ASSIGNMENTS

3.1 Custodial Shifts

Each custodial position is assigned to the first shift, second shift or third shift. Shift and weekend differentials apply to employees working custodial hours only, which includes snowplowing duties.

The first shift is any shift where the majority of the scheduled hours to be worked during a work week fall within a period between 6:00 a.m. and 2:00 p.m.

Second shift is any shift in which the majority of the scheduled hours worked during a work week fall between the hours of 2:00 p.m. and 10:00 p.m.

Third shift is any shift in which the majority of the scheduled hours worked during a work week fall between 10:00 p.m. and 6:00 a.m.

3.2 Split Shifts

There are no split shifts unless approved by the employees. Split shifts are defined as two periods of work in one day separated by more than a one hour period.

3.3 Inclement Weather- Custodial Employees

On days when school or all activities are cancelled for all or part of the day during a custodian's shift due to inclement weather, all employees normally assigned custodial duties for all or part of the day are expected to report for work to the site at which the custodial duties are normally performed.

An employee that works on these days will earn a day off with pay. The employee and the supervisor will work together to ensure the time earned is not forfeited. Earned time off must be used by August 31 each year.

If an employee is scheduled to work when school or activities are cancelled due to inclement weather but not able to report to work, the employee will be paid for the assigned hours the employee works on a normal workday.

4. VACATION AND HOLIDAYS FOR TWELVE MONTH EMPLOYEES

A twelve-month employee receives vacation days as follows:

Years of Service <u>in Unit</u>	Number of <u>Vacation Days</u>
1-5	10
6-12	15
13-19	20
20 or more	25

A twelve-month employee will be credited with vacation on a prorated basis at the time of hire and each subsequent July 1. Upon an employee's departure from employment with the Employer any used, unearned vacation will be deducted from the employee's final payment. A twelve-month employee may carry up to ten days of vacation from one fiscal year to the next fiscal year.

4.1 Vacation Scheduling for Twelve-Month Employees

An employee may schedule vacation on any day or days subject only to the requirement that sufficient employees remain on the job to constitute an efficient work force, as determined by the Custodial Supervisors in each building.

All vacation requests submitted prior to March 1st for the following fiscal year (July 1 to June 30) will be granted on a seniority basis. All other requests for vacation must be received by the supervisor two weeks in advance and will be granted on a first come first serve basis.

4.2 Holidays for Twelve-Month Employees

There will be 11 holidays with pay per year. Placement of days is determined by the Employer, after consultation with the Union Steward.

5. WAGES AND OTHER COMENSATION FOR SCHOOL TERM EMPLOYEES

Hourly Pay Schedule for Classification VII Employees

Effective July 1, 2020 through June 30, 2021, the following schedule applies for classification VII. For the July 1, 2020 to June 30, 2021 school year, no step movement will be made for employees on the schedule except for those employees eligible to move to the longevity step in accordance with Section 5.6. Applicable retroactive pay will be paid to these employees eligible for longevity. In lieu of step movement for the 2020-21 school year, employees employed as of ratification by the school board will receive a \$500 lump sum payment.

Effective July 1, 2021 through June 30, 2022, the following schedule applies for the classification VII. For the July 1, 2021 to June 30, 2022 school year, step movement will be made for eligible employees on the schedule.

STEP	2020-2021	2021-2022
1	17.54	18.06
2	17.82	18.34
3	18.47	18.99
Longevity	20.33	20.85

5.1 Hourly Differentials

<u>Differential</u>	<u>2020-22</u>
Special Needs Bus Driver	\$.55 per hour
Substitute Bus Driver	\$.60 per hour

5.2 Differential for Transportation of Students with Special Needs

An hourly bus driver regularly assigned to transport students with special needs will be paid a differential of \$0.55 per hour in addition to the applicable hourly-paid driver rate. This differential will also be applied for the hours that an hourly paid driver is transporting student(s) in wheelchairs on field trips.

5.3 Substitute Bus Driver Differential

Hourly bus drivers regularly assigned to drive routes on a substitute basis will be paid a differential of \$0.60 per hour in addition to the applicable hourly-paid driver rate. This differential will also be paid to other drivers who substitute on a route but limited only to those hours worked as a substitute bus driver.

5.4 Credit for Outside Experience

For a new transportation employee, experience credit may be granted. No new employee will be hired at the longevity rate.

Years of experience outside the District will not be counted for calculating longevity pay in Section 5.6.

5.5 Credit for In-District Experience

5.5.1 Step Advancement for New Employees

New employees hired prior to January 1 who are still employed by the District on the following June 30 will be considered to have worked one year for purposes of salary increases and vacation privileges.

5.6 Longevity Pay

Eligibility for longevity pay will be determined as of July 1 for each following twelve-month period. Employees will qualify for longevity differentials above the basic monthly salary and hourly wage schedule after five years of service to the Employer within this bargaining unit. The longevity differential is included in the longevity row of the salary schedule.

5.7 Movement to New Classification

A current employee who moves from a classification VI or VII to a classification I-V, I/M, IV/M, and LM position will be placed

at (1) the first step of the wage schedule in the new classification or (2) at the first step that exceeds the employee's current hourly rate, whichever is greater. In the event that the employee is placed on step 3, the employee must remain on step 3 for the remainder of that fiscal year prior to advancing to the longevity schedule. Provisions in Section 5.6 apply to this situation.

5.8 Lump Sum Payment for School-Term Employees

An eligible school-term employee will receive from the Employer a lump sum payment equivalent to one day of pay based on the employee's assignment as of December 31st of the given year. An eligible school-term employee is an active employee already scheduled to be paid as of December 31st of the given year. The Employer will pay the lump sum payment to the employee in the first paycheck in January.

5.9 Inclement Weather - Bus Drivers

On days when school is canceled due to inclement weather, an employee normally assigned solely to school bus driving duties will not report to work, but is paid for the regular amount of hours worked on a normal school day.

5.10 Physical Examinations for Drivers

State law requires a physical examination for bus drivers. The Employer will pay for the required biennial physical for drivers.

If a full-time employee with three or more years of seniority with the Employer fails to qualify as a bus driver but is certified by the Employer's physician to be capable of doing custodial work, the employee will be retained on the seniority list and transferred to a custodial position, if available.

5.11 Recruitment of New Custodians and Drivers

An employee will receive \$100 from the Employer for each new employee that the employee recruits to work for the Employer. The compensation will be provided after the recruited employee completes the probationary period

6.0 BUS ROUTES AND FIELD TRIP TIME CALCULATIONS

Route times are calculated by the Supervisor of Transportation as the route schedules are developed. These times are

approximations and may be amended if a driver finds the driver's route takes a longer period of time to complete, subject to review with the supervisor. The driver is compensated based upon the time worked.

7.0 CUSTODIAL WORK FOR SCHOOL-TERM EMPLOYEES

7.1 Sign-up Procedure for Working on Non-School Days During the School Term

A school-term employee will be provided the opportunity to request first consideration for work that falls on non-school days. Each fall, at the first drivers' meeting conducted by the transportation supervisor, school-term employees are notified that opportunities may exist for work on non-school days. A current school-term employee has 30 calendar days to indicate the employee's interest in performing custodial work on non-school days during the school term by placing the employee's name on a sign-up list. The list is maintained and posted by the transportation department. The transportation department forwards the list to the custodial supervisor in each building. A new employee may sign up within 60 calendar days of the employee's date of hire. The decision for assignment of this additional work is made by the Employer. The rate of pay will reflect Step 1 of the Hourly Custodian salary schedule.

7.2 Sign-up Procedure for Working in Summer

A school-term employee is provided the opportunity to request first consideration for work that falls on non-school days. Prior to May 1 of each year, a school-term employee may place the employee's name on a list indicating interest in summer work. The list is maintained and posted by the transportation department. A school-term employee who indicated interest in having summer work will be notified by the supervisor of buildings and grounds of approval or denial of summer work by May 10. The decision for assignment of this additional work is made by the Employer, with respect to seniority, using an interview process that includes the supervisor or assistant supervisor of buildings and grounds and the custodial supervisor of the building where the available assignment exists.

8.0 VACATION FOR SCHOOL-TERM EMPLOYEES

A school-term employee who has worked at least 500 hours between July 1st and June 30th will receive up to a maximum of 80 hours of paid vacation time.

8.1 Calculation of Paid Vacation Time

An eligible school-term employee will receive up to 80 hours of paid vacation time. The amount of paid vacation time is prorated to the amount of hours worked by the school-term employee in the previous year. The actual number of hours worked in the previous school year is divided by 2000. This resulting fraction is multiplied by 80 hours resulting in the amount of paid vacation hours to which the school-term employee is eligible.

Example One. A school-term employee worked 5 hours per day for 172 days in the previous school year. The school-term employee is eligible to 34.4 hours of paid vacation time.

$$\begin{aligned} 5 \text{ hours} \times 172 \text{ days} &= 860 \text{ hours worked} \\ 860 \text{ hours worked} \div 2000 &= .43 \\ .43 \times 80 \text{ hours} &= 34.4 \text{ hours of paid vacation time} \end{aligned}$$

Example Two. A school-term employee works 7 hours per day for 172 days. The school-term employee also completes 80 hours of summer work. The school-term employee is eligible for 51.36 hours of paid vacation time.

$$\begin{aligned} 7 \text{ hours} \times 172 \text{ days} &= 1204 \text{ hours worked} \\ 1204 \text{ hours worked} + 80 \text{ hours of summer work} &= 1284 \text{ total hours} \\ 1284 \text{ hours worked} \div 2000 &= .642 \\ .642 \times 80 \text{ hours} &= 51.36 \text{ hours of paid vacation time} \end{aligned}$$

8.1.2 Paid Vacation Hours

An employee who elects to take earned vacation time has until August 31st of the following school year to use earned vacation time. For example, time earned during the 2015-2016 school year and awarded on July 1, 2016, must be used between July 1, 2016 and August 31, 2017. Earned vacation time must be taken during non-student contact days and with the approval of the immediate supervisor.

8.1.3 Lump Sum Payment

In lieu of taking paid vacation time, an employee may elect to receive a lump sum payment in the employee's August 15th paycheck.

9.0 BARGAINING UNIT HOURS, ASSIGNMENTS, AND OVERTIME

9.1 Regular Work Week

The regular work week consists of five consecutive days totaling 40 hours. The work week commences at 12:01 a.m. on Monday and concludes at midnight the following Sunday. This work week will be used to determine overtime. The five consecutive days need not fall within a single Monday through Sunday work week.

9.2 Overtime

An employee will be paid at one and one-half times the employee's regular rate for work in excess of 40 hours per week, which includes days worked and holidays. Hours not worked by a school-term employee due to a holiday will count as hours worked for purposes of calculating when an employee has exceeded 40 hours of work in a work week and is thus entitled to overtime pay. Sick leave and vacation days will not be included in calculating overtime.

Overtime hours worked on a holiday designated in this Agreement will be paid at two times the regular rate. This payment is in addition to any holiday pay the employee may be eligible for under Section 7.3.

School-term employees scheduled to work non-overtime hours on the holidays recognized in Section 7.3 are paid at one and one-half time their regular rate.

Overtime will be assigned to employees and is rotated as equitably as possible among the employees who are qualified to handle the work as determined by the Employer. When the district has been notified of possible overtime situations, the overtime work will be posted one week prior to the scheduled event. Overtime will first be offered to employees within the specific worksite and then to employees at other sites. The Employer will utilize the maintained district-wide list of employees willing to work overtime when employees within the worksite are not willing to work overtime. In the event no employee is willing to work overtime, the Employer will assign an employee on a rotational basis using reverse seniority at the building.

The Employer, insofar as possible, will include pay for the overtime with the paycheck for the period following the period in which the overtime was earned.

Overtime pay will be calculated using the employee's regular rate of pay as defined by state and federal law.

9.3 Snowplowing Overtime

An employee who works hours outside the employee's assigned shift for snowplowing purposes are compensated at one and one-half times the regular rate.

9.4 Return to Work

An employee called into work receives a minimum of two hours of pay regardless of hours worked. This "called into work" provision does not include the extension of a regular shift.

9.5 Emergency Transfers

The Employer may transfer an employee in an emergency or to fill a temporary vacancy without posting that position, provided the transfer does not exceed 180 calendar days. During the period of reassignment, if the temporary position is in classification I-V, I/M, IV/M, or LM, the employee will be paid at the rate of pay provided for the temporary position under the terms of this contract. The Employer will notify in writing the union steward of transfers exceeding five days indicating the effective date of the temporary transfer. This notification will be completed prior to the tenth day of the temporary transfer.

10. BARGAINING UNIT INSURANCE

10.1 Life Insurance

10.1.1 Classification I-V, I/M, IV/M, LM Employees

An employee working 25 or more hours per week is eligible to participate in the Employer's group term life insurance program and is insured for an amount equal to the whole number of thousands of annual base salary. The Employer pays the entire premium for this coverage.

10.1.2 Classification VI and VII Employees

An hourly employee is eligible to receive a \$10,000 term life policy. The Employer pays the entire premium for this coverage.

10.2 Long-Term Disability Insurance

An employee working 25 or more hours per week is eligible to participate in the Employer's long-term disability insurance program. The Employer pays the entire premium for this coverage.

10.3 Hospitalization-Medical Insurance

An employee working 25 or more hours per week may enroll for single, single plus one, or family coverage in the Employer's hospitalization-medical insurance program. Participation in this program is voluntary. The maximum monthly Employer contribution toward the premium for the type of coverage in which a full-time employee is enrolled will be as follows:

Type of Coverage	Effective 01/01/20
Single	\$701.43
Single + One	\$1,215.40
Family	\$1,564.57

Two eligible employees who are legal spouses may choose to be covered under two separate single Employer hospitalization-medical insurance plans ("plan"). If two eligible employees who are legal spouses choose to be covered by one family or single plus one plan, the married employees will receive a monthly Employer contribution equal to two single Employer contributions to the enrollee's premium. This election must be made during (1) the open enrollment period or (2) upon the occurrence of a qualifying event, as defined by the hospitalization-medical insurance carrier.

If an employee selects a plan for which the monthly premium is less than the Employer contribution toward the premium, the Employer will deposit the excess contribution into the employee's health reimbursement account.

An employee enrolled in the Employer's hospitalization-medical insurance program will contribute through payroll deduction any excess of the monthly premium over the maximum Employer contribution toward the type of coverage for which the employee is enrolled.

An employee receiving wage replacement benefits from the Employer's workers' compensation carrier or the long-term disability carrier remains eligible for the Employer contribution towards a plan.

10.4 Dental Insurance

An employee working 25 or more hours per week may participate in the Employer's dental plan. An employee who enrolls in the program will contribute the entire premium through payroll deduction.

10.5 Flexible Benefits Plan

An employee is eligible to participate in the Flexible Benefits Plan established by the Employer, however, the employee must meet all other requirements for eligibility set forth in the Flexible Benefits Plan.

10.6 Accidental Death and Dismemberment Coverage

10.6.1 Classification I-V, I/M, IV/M, LM Employees

A classification I-V, I/M, IV/M, LM employee working 25 or more hours per week is eligible for accidental death and dismemberment insurance in an amount equal to the employee's annual salary rounded up to the next whole thousand. The Employer pays the entire premium for this coverage.

10.6.2 Classification VI and VII Employees

A classification VI-VII employee working 25 or more hours per week is eligible for accidental death and dismemberment insurance in an amount equal to \$10,000. The Employer pays the entire premium for this coverage.

11. BARGAINING UNIT RETIREMENT

11.1 Retirement

An employee who retires may elect to maintain participation in the Employer's hospital medical insurance program by paying the full premium costs of this program in accordance with Minn. Stat. §471.61.

11.2 Severance Pay

11.2.1 Eligibility for Severance Pay

In order to be eligible for severance pay, an employee must have attained the age of 55 years as of June 30 of the school year in which an application is made and must have completed a minimum of 20 full years of continuous service to the Employer. Severance pay is only available to employees hired prior to July 1, 1990. No severance pay will be paid to any employee who is discharged for cause.

11.2.2 Severance Pay

At the time of retirement, unused sick leave accumulation over 90 days will be converted to severance pay at the rate of one

day of severance pay for each two days of sick leave. The amount of severance pay is determined by multiplying \$85.00 by the number of days of severance pay for which the employee is eligible. In no case, however, will the severance pay exceed \$5,000.

11.2.3 Application and Payment

An employee's application for severance pay at the end of the school year must be submitted to the Human Resources Department by February 1. An employee will receive the employee's severance payment in three equal installments. These payments will be made on July 15 of each year, following the effective date of retirement in accordance with Minn. Stat § 465.72.

11.2.4 Reduction for Tax-Deferred Matching Contribution

The amount of severance pay for which an employee may be eligible under this section is reduced by the amount of any Employer contribution that has been made to that employee's tax-deferred matching contribution plan account.

11.3 Retirement Savings Plans

An employee may participate in a retirement savings program by contributing a portion of the employee's base salary to this program. A list of eligible programs is available on the Employer's website and with the Business Services Department.

11.4 Tax-Deferred Matching Contribution Plan

An Employer contribution is payable to an employee's tax-deferred matching contribution plan, subject to the following provisions.

11.4.1 Eligibility

Only an employee who is beginning the sixth year of service as determined under Section 2.6 and whose regular assignment is equivalent to or greater than 25 hours per week is eligible for the matching Employer contribution provided in this article.

11.4.2 Approved Plan

The employee's tax-deferred matching contribution plan must be approved and subject to applicable provisions of Minnesota Statutes and IRS Code Section 403(b).

11.4.3 Matching Salary Deduction

The Employer contribution is not payable unless the employee authorizes a matching salary reduction in the amount he or she is eligible to receive in Section 11.4.4 for the same period.

11.4.4 Employer Contribution

The amount of the Employer contribution will be one percent of the employee's annual base salary as specified in Section 2.1. The employer contribution will be up to 2% of the employee's annual base salary, as noted in Section 11.4.3.

11.4.5 Employee and District Contribution

The Employer contribution and matching employee contribution will be made to an Employer-approved company of the employee's choice, subject to Section 11.4.2. The employee is responsible for making all arrangements required by the company to ensure that proper payment can be made by the Employer.

12. BARGAINING UNIT UNIFORMS

Employees shall report to work with the uniform type approved by the Director of Business Services or designee. Items requiring an official logo must be purchased through an approved vendor. Annually the employer will pay a uniform allowance to the employee in the amount of \$225. New employees must purchase their uniforms within 30 days after employment and will receive the uniform allowance on their first paycheck.

13. BARGAINING UNIT LEAVES AND ABSENCES

13.1 Requests for Leaves

Leave requests should be submitted to the employee's supervisor. The supervisor will respond to the leave request as soon as possible but within a maximum of three working days after receiving the leave request.

If the supervisor is not available to make the decision within this timeframe, or if a leave is denied and the employee disagrees with the decision, the employee should contact the Human Resources Department to discuss the leave. Any unique circumstances surrounding the leave request will be considered as it relates to legal obligations or other factors presented by the employee.

In situations where the number of leave requests exceeds the ability to grant the leave, leave approvals will first be

determined by the request date of the leave with seniority being the secondary criteria.

13.1.1 Leaves for Good Cause

There is no loss of job or seniority in case of leaves of absence for good cause. The Employer determines whether the leave of absence is for good cause.

13.2 Sick Leave

An employee is entitled to sick leave of one working day per month worked, accumulative without limit. An employee will be credited with sick leave on July 1. If employment is concluded before the end of any year, sick leave days will be prorated. Accumulated sick leave is to be used for personal illness or serious illness of the employee's immediate family. Sick leave may not be used for absence due to accident resulting from employment with another employer.

An employee may use leave allowance provided by the Employer for absences due to an illness or injury to the employee's dependent child, adult child, spouse, sibling, parent, grandparent, or stepparent, for such reasonable periods as the employee's attendance may be necessary, on the same terms the employee is able to use accumulated leave allowance for the employee's own illness or injury.

When a medical doctor certifies that home care is essential because of illness or injury of the employee's spouse, the employee may deduct up to 15 days from accumulated leave allowance at no wage deduction.

An employee who has been absent may be required to present a statement from a medical doctor verifying an illness and certifying that the employee has recovered sufficiently to return to normal duties. If a medical certificate is required, the employee must be notified by 10:00 a.m. of the previous day by the Director of Business Services, or designee. The Employer will designate the medical doctor and pay the fee if certification is required for an absence of less than six days.

13.2.1 Use of Sick Leave for Bereavement

For death or illness in the immediate family (immediate family includes spouse, children, mother, father, brother, sister, grandparents and grandchildren; also in-laws of a similar degree of relationship), up to five days of current sick leave may be used. For death or illness in other than the immediate family,

up to three days of current sick leave may be used upon the approval of the Human Resources Department.

13.3 Personal Business Leave

An employee may use a maximum of four days of paid leave, up to 32 hours, during any one contract year for the transaction of personal business that cannot occur outside school duty hours. Personal business leave is deducted from accumulated sick leave. Examples of personal business that qualify for use of leave allowance are court appearances, real estate closings and significant family events such as weddings and commencement ceremonies. Activities of a social nature would not qualify, nor would avocational activities or negotiations for a change in regular employment.

The specific reason for the requested leave does not have to be given. Requests for personal business leave must be submitted to the employee's supervisor in writing at least three days in advance, except in cases of extreme emergency, and are subject to the approval of the Human Resources Department. Adequate staffing for buildings and departments must be ensured as determined by the supervisor.

13.4 Jury Duty

An employee who is absent because of required jury duty or a subpoena for any court duty will be granted leave and will be paid by the Employer the difference between the regular salary and the fee received for the required jury or court duty.

13.5 Military Leave

Military service leave will be granted in accordance with state and federal law.

13.6 Child Care Leave

Effective July 1, 2019, refer to the Sick Leave Pool Memorandum of Understanding which supersedes this section upon the establishment of the Sick Leave Pool.

An employee is eligible for a leave of absence without pay for a period of up to 12 months for child care purposes. The employee will submit an application for child care leave at least 60 calendar days before requested leave is to begin. The 60-day requirement may be waived when an emergency makes notice impossible. Child care will commence at a date agreed upon between the Employer and the employee. Failure to return to

work upon expiration of a leave of absence will result in termination of employment. The employee will be reinstated to the employee's original job or to a custodial position with no reduction of monthly pay and will retain all seniority and leave benefits accrued prior to taking the leave of absence.

13.7 Short-Term Disability Leave

The Employer will provide short-term disability leave coverage for employees who have exhausted accumulated sick leave days prior to the commencement of long-term disability benefits.

13.7.1 Eligibility

An employee who has been employed by the Employer for one calendar year will become eligible for short-term disability leave coverage after the employee has been totally and continuously disabled and unable to work for 15 consecutive duty days, as certified by a medical doctor. An employee who receives short-term disability leave coverage is ineligible to receive it again until 12 months after the date of the last payment.

13.7.2 Short-Term Disability Leave Allowance

Short-term disability leave payments commence as of the 16th continuous duty day the employee is totally unable to work or after the last day of paid sick leave, whichever occurs last. Short-term disability leave will end after the employee has been unable to work for 65 continuous duty days.

13.7.3 Short-Term Disability Leave Payments

Short-term disability leave payments will be 50% of an employee's daily rate of pay. If an employee works hours that vary, an average of the previous six weeks of pay will be used to determine the daily rate.

13.8 Sick Leave Conversion to Vacation Time

After a twelve-month employee has accumulated 90 days of unused sick leave, the employee may convert additional sick leave to vacation days at the rate of one vacation day for each two days of unused sick leave. Forms requesting this election must be received in the Payroll office no later than July 15th. There is no vacation conversion for less than two-day segments of accumulated sick leave. Up to four days of vacation may be converted each year. These vacation days are subject to the provisions of Section 8.

14. BARGAINING UNIT SENIORITY, JOB VACANCIES, PROBATIONARY PERIOD

14.1 Probationary Period

All new employees will be on probation for a period of one year. During this time period, the Employer has the unqualified right to terminate the probationary employee without assigning any cause for the termination. After serving the probationary period, the employee, if retained, will be a non-probationary employee and assigned the privileges afforded to a non-probationary employee.

If a non-probationary employee is transferred or promoted to a new classification, the employee will serve a new probationary period of 90 calendar days in the new classification. During the probationary period in a new classification, the Employer may reassign the employee to the former classification if the employee's performance in the new classification is unsatisfactory. Also, during the probationary period in the new classification, the employee has the right to return to a position within the employee's former classification, without loss of seniority.

14.2 Layoffs

Layoffs due to employee reductions will be on the basis of seniority. The last employee hired will be the first laid off. An employee who is laid off will be offered re-employment before a new employee is hired; however, an employee retained or recalled must be qualified to perform the work available. An employee who is laid off will be called back in reverse order of lay off. An employee on layoff retains the employee's seniority and right to recall for a period of two years from the date of layoff.

14.2.1 Callback to Position

An employee notified of call back must report to duty within 15 days of the date the notice of call back has been mailed by certified mail. The notice will be sent to the last known address of the employee and the union steward. Failure to respond within 15 calendar days constitutes a waiver of rights and the employee will be terminated.

14.2.2 Qualification as a Bus Driver

A laid off employee who becomes qualified as a bus driver (license, physical examination, and any other requirements) may,

within 90 days from the date of layoff, bump either (1) the least senior of the hourly bus drivers with lesser seniority than the employee, or (2) the hourly paid driver with lesser seniority who is working the greatest number of hours per week.

14.2.3 Bumping Procedure

A laid off classification I-V, I/M, IV/M, LM employee may immediately bump into a less senior position classification VI or VII position provided that the employee is qualified. The less senior person will be laid off in turn.

The Employer will combine classification VI and VII positions, if practicable, to provide a total of 40 hours per week to laid off senior employees. The least senior classification VI or VII employees will be laid off in turn.

A laid off classification I-V, I/M, IV/M, LM employee who bumps into a different position is "red-circled" and will continue to be paid at the then-current equivalent hourly rate of pay and benefits. A "red-circled" rate applies to the individual employee, not to the position.

An employee holding day positions or lead night custodians who were laid off will revert to a position in the employee's previous classification provided he or she is qualified, as determined by the Employer, and have more seniority than other employees in that classification.

14.3 Vacancies

A custodial job vacancy is posted at each building, including the transportation facility, for seven business days. A transportation job vacancy is posted at the transportation facility for seven business days. In the event no employee applies for a vacancy, the least senior employee may be required to fill the vacancy. Job vacancies will be posted on the Employer's website.

14.3.1 Application for Job Vacancies

An employee interested in being considered for job vacancies should submit a letter of application outlining the employee's work history within and outside of the District. An employee who submits a letter of application for any posted vacancy pursuant to this section will be interviewed. Interviews may be in the form of preliminary screening interviews in an effort to allow the Employer to determine finalists for the position. A

probationary employee is not eligible to apply for posted vacancies without the employee's supervisor's approval.

14.3.2 Selection for Job Vacancies

Vacant positions will be filled by the Employer with the most qualified candidate. In making its determination, the Employer will consider current employees' qualifications and Employer seniority along with other relevant factors. These relevant factors include, but are not limited to, quality of work, dependability, general work ethic, customer service, and interpersonal skills as observed or reported by the employees' supervisors. Employees from within the bargaining unit who apply for promotion or transfer will be given priority consideration. The decision for advancement, transfers, or promotions will be made by the Employer.

14.3.3 Employee Applicant Feedback

An employee applicant not offered a position has the right to request feedback from the Employer so he or she can increase skills or correct deficiencies in order to be considered for future job postings.

15. DISCIPLINE AND DISCHARGE

15.1 Discipline and Discharge

The Employer has the right to impose disciplinary actions on employees for just cause. Disciplinary actions by the Employer will normally take the course of #1, 2, 3 and 4, except in cases of a serious magnitude that could seriously jeopardize the safety of the students, fellow employees or the physical and financial assets of the school district, including falsification of time records.

- 1 - Oral reprimand
- 2 - Written reprimand
- 3 - Suspension without pay
- 4 - Discharge

An employee who is subjected to the above actions has the right to request that these actions be reviewed through the recourse of the grievance procedure.

15.2 Written Records

If an employee has a deficiency of such magnitude that a written record is made of it, the employee and the Union Steward will be

provided with a copy of the report. An employee's records will be examined annually by the administration and a notation will be made on any record of deficiency that has been satisfactorily corrected. Uncorrected deficiencies will be called to the attention of the employee and the Union in writing. Reasonable time and assistance will be granted for the correction of deficiencies. An employee who fails to correct deficiencies will be asked to resign or be discharged.

16. GRIEVANCES AND ARBITRATION

16.1 Definitions and Interpretation

16.1.1 Days

Reference to "days" regarding time periods within this section refers to working days. A "working day" is defined as all weekdays not designated as holidays by state law.

16.1.2 Computation of Time

In computing any period of time within this section, the date of the act, event, or default for which the designated period of time begins to run will not be included. The last day of the period so computed will be counted, unless it is a Saturday, Sunday, or a legal holiday, in which event the period runs until the end of the next day that is not a Saturday, Sunday, or legal holiday.

16.1.3 Filing and Postmark

The filing or service of any notice or document herein will be timely if it is personally serviced or if it bears a certified postmark of the United States Postal Service within the time period.

16.2 First Step

An employee with a grievance will take the matter up with the immediate supervisor within six scheduled working days after the alleged original occurrence of the grievance.

16.3 Second Step

An employee who is not satisfied with the disposition of the grievance at the first step will, with the assistance of the Union Steward, file a written statement of the grievance with the Director of Business Services within 15 scheduled working

days after the first step discussion with the immediate supervisor.

The written statement must (1) be dated and signed by the employee and (2) set forth the facts and state the provisions of the Agreement alleged to have been violated.

If the parties fail to agree, or the matter has not been satisfactorily adjusted within 15 scheduled working days after the grievance has reached the second step, the employee may appeal the grievance to the third step.

16.4 Third Step

An employee who is not satisfied with the disposition of the grievance at the second step will file a copy of the written statement of the grievance with the Superintendent within ten scheduled working days after the disposition of the grievance at the second step.

The Superintendent or designee and the Business Representative or designee will then attempt to resolve the grievance and provide a written statement to the Union within ten scheduled working days after receiving the third step written statement of grievance.

If the grievance is not satisfactorily resolved under the procedure of the third step, it will be submitted to arbitration in accordance with the terms of this Section 11.

16.5 Submission to Arbitration

The Union may submit to arbitration any grievance that has been properly processed through the third step of the formal grievance procedure. A grievance may only be advanced to final and binding arbitration provided that the employee has not elected to pursue a veteran's discharge hearing and the timeline for such hearing has been exhausted, if applicable.

The Union must file with the Superintendent a written notice of intention to arbitrate within 15 scheduled working days after disposition of the grievance at the third step. The parties will select an arbitrator in accordance with Minnesota Statutes, Section 179A.21 of PELRA.

16.6 Jurisdiction and Authority of Arbitrator

The arbitrator has jurisdiction only over those grievances that have been properly submitted to arbitration in accordance with

the terms of this Agreement. The arbitrator has no power to add to or subtract from, or change, modify or amend in any way the terms and conditions of employment set forth in this Agreement; nor does the arbitrator have any power to hear or determine any dispute involving matters of inherent managerial policy. The decision of the arbitrator is subject to all the limitations of arbitration decisions set forth in PELRA. Within these constraints the decision of the arbitrator is final and binding.

16.7 Representation

An employee, supervisor or the School Board may be represented at any stage of the formal grievance procedure by any person or agent designated by the represented party to act in its behalf.

16.8 Time Limitations

Since it is important that grievances be processed as rapidly as possible, the time limitations specified in this Agreement are considered as a maximum and every effort will be made to expedite the process.

Time limitations may be extended only by mutual consent. Failure of an employee or the Union to comply with the limitations specified constitutes a waiver of the grievance. Failure of a supervisor to act within the time limitations specified constitutes a denial of the grievance and the employee or the Union may proceed to the next stage.

16.9 Number of Arbitrators

Arbitration proceedings under this Section 11 are limited to the services of one arbitrator.

17. DURATION AND RENEGOTIATION OF AGREEMENT

17.1 Term of Agreement

This Agreement becomes effective on July 1, 2020, and will continue in full force and effect to and including June 30, 2022, and annually thereafter except as modified or terminated in accordance with the provisions of this Section 17.

In the event negotiations are not completed by July 1, 2022, terms of the Agreement will remain in full force and effect and any scheduled longevity increases will be granted as specified in this Agreement.

17.2 Effect of Agreement

Any and all prior agreements, resolutions, practices, policies, rules, and regulations regarding terms and conditions of employment, to the extent inconsistent with the provisions of this Agreement, are hereby superseded.

17.3 Termination or Modification

Either party desiring to terminate or modify this Agreement must notify the other party in writing at least 60 days but not more than 90 days prior to June 30 of any year thereafter.

17.4 Negotiations During Term

The parties mutually acknowledge that during the negotiations that resulted in this Agreement, each had the unlimited opportunity to make demands and proposals regarding terms and conditions of employment. All understandings and agreements arrived at by the parties are set forth in this Agreement. For the duration of this Agreement, the Employer and the Union each voluntarily and unqualifiedly waive the right to meet and negotiate (except by mutual consent) regarding any and all terms and conditions of employment, whether or not specifically referred to or covered in this Agreement, even though such matters may not have been within the knowledge or contemplation of either or both of the parties at the time this Agreement was negotiated or executed.

18. DOCUMENT AUTHORIZATION

IN WITNESS WHEREOF, the parties have executed this Agreement as follows:

INDEPENDENT SCHOOL DIST. #273

SERVICE EMPLOYEES INTERNATIONAL
UNION LOCAL 284

Dated this__ day of____, 2021

Dated this__ day of____, 2021

APPENDIX A

Classification I/M

Bus Mechanic

Classification II

Building Repair
EHS Night Lead Custodian
ECC Night Lead Custodian

Classification III

MS Night Lead Custodian
Full Time Groundskeeper/Custodian

Classification IV

Bus Driver/Custodian
Custodian/Repair
ES Night Lead Custodian

Classification IV/M

Mechanic/Bus Driver

Classification V

Custodian
Route Programmer/Bus Driver (Twelve-month employee)
Interschool Mail Driver (Twelve-month employee)

Classification LM

Lead Bus Mechanic

Classification VI

Hourly Custodian (Twelve-month employee)
Hourly Custodian/Bus Driver (Twelve-month employee)

Classification VII

Hourly Bus Driver (School-term employee)
Transportation Maintenance/Bus Driver (Twelve-month employee)

(References to twelve-month and school-term employees in Appendix A are for informational purposes only.)

* The positions of Supervisor of Warehouse and Media Technician are not positions the District currently is staffing. In the event the District reinstates these positions, the positions will be placed back into the contract.



MASTER AGREEMENT
INDEPENDENT SCHOOL DISTRICT NO. 273,
EDINA PUBLIC SCHOOLS
AND THE
SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL 284

JULY 1, 202018 THROUGH JUNE 30, 202220

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1. INTRODUCTION

1.1 Master Agreement

This Agreement is made and entered into by and between Independent School District No. 273, Edina Public Schools, ("Employer") and Service Employees International Union, Local No. 284, ("Union").

1.2 Definitions

The following definitions are applicable to terms used in this Agreement:

1.2.1 Casual Employee. A "casual employee" is an employee whose employment does not exceed the lesser of 14 hours per week or 35 percent of the normal work week in the employee's appropriate unit.

1.2.2 Temporary Employee. A "temporary employee" is any employee who is employed for no more than 67 working days in any calendar year.

1.2.3 School-Term Employee. A school-term employee is any employee whose regular assignment (excluding additional work assigned through Section 7.23-9, or other time-sheeted hours) aligns with the school year.

1.2.4 Twelve-Month Employee. A twelve-month employee is any employee who is assigned to work year-round on an ongoing and continuing basis.

1.2.5 Grievance. A "grievance" is any dispute or disagreement as to the interpretation or application of any term or terms of this Agreement.

1.2.6 Other Terms. Other terms not specifically defined have the meanings given them under the Public Employment Labor Relations Act of 1971 ("PELRA") as amended.

1.3 Recognition

The Employer recognizes the Union as the exclusive representative for the purpose of negotiating terms and conditions of employment for all employees as defined in Appendix A but excluding the Supervisor of Transportation, Custodial Supervisors, and all other temporary, casual, confidential or supervisory employees.

The Employer also recognizes that nothing in this Agreement limits the employees' or their representatives' right to express their views to the extent it is provided for in PELRA.

1.4 Union Dues

Service employees shall have the right to request and be allowed dues checkoff for the organization of their selection. Upon receipt of a properly executed authorization, the school district will deduct monthly the dues that the service employees have agreed to pay to the organization during the period provided in said authorization. The Union will indemnify, defend and hold the District harmless against any claims made against and any suits instituted against the Employer, its officers or employees, by reason of the association dues.

1.4.1 Union Access to Information. Upon request, tThe District shall make available to the Union a bargaining unit list of employees including name, address, phone numbers, electronic mail address(es), work hours, work location, classification, wage schedule placement, and dates of employment. Additionally, the District will notify the Union of new hires on a monthly basis.

1.5 Managerial Rights

The laws of the State of MinnesotaState law hasve vested in the Employer the full authority and power to manage, control and direct the operation of the school district, and to adopt, modify or repeal policies, rules, and regulations for the Employer. All such authority and power of the Employer will continue unimpaired, except as limited by a specific provision of this Agreement.

1.6 Provisions Contrary to Law

Any portion of this Agreement that violates any provision of state or federal law, or any rules or regulations promulgated thereunder, either now or hereafter, are null and void and without force and effect.

If any provision of this Agreement or the application of any provision under any circumstances is held invalid, that provision is severable and it will not affect any other provisions of this Agreement or the application of provisions under other circumstances.

2. WAGES AND OTHER COMPENSATION FOR TWELVE MONTH EMPLOYEES

2.1 ~~Twelve--~~Month Employee Compensation Schedules

The job titles currently placed in each pay classification are listed in Appendix A. The following compensation schedules apply to employees covered by this Agreement. Longevity pay (Section 2.4) is included in the longevity step on the compensation schedules. Employees reaching their longevity eligibility between January 1, 20~~2019~~ and June 30, 20~~21~~~~9~~ will advance to their appropriate longevity step.

Below is the compensation schedule for classification I through V, I/M, IV/M, and LM employees. ~~The~~ hourly rates in Section 2.1~~--2~~ are for reference purposes only. ~~The~~ monthly pay rates are the official pay rates for classification I-V, I/M, IV/M, and LM employees and are based on full time, eight hours per day assignments.

Monthly Salary Schedule for Classification I-V, LM Employees

~~Effective July 1, 2018 through June 30, 2019~~

~~CLASSIFICATION~~

~~2018-2019~~

STEP	I	IM	II	III	IV	IVM	V	LM
1	\$3,020	\$3,292	\$2,973	\$2,926	\$2,882	\$3,153	\$2,836	\$4,438
	(\$17.43)	(\$18.99)	(\$17.15)	(\$16.88)	(\$16.63)	(\$18.19)	(\$16.36)	(\$25.60)
2	\$3,065	\$3,337	\$3,020	\$2,972	\$2,926	\$3,199	\$2,882	\$4,438
	(\$17.68)	(\$19.25)	(\$17.42)	(\$17.15)	(\$16.88)	(\$18.46)	(\$16.63)	(\$25.60)
3	\$3,797	\$4,073	\$3,755	\$3,700	\$3,629	\$3,900	\$3,618	\$5,263
	(\$21.91)	(\$23.50)	(\$21.66)	(\$21.35)	(\$20.94)	(\$22.50)	(\$20.87)	(\$30.36)
Longevity	\$4,143	\$4,416	\$4,096	\$4,036	\$3,960	\$4,232	\$3,948	\$5,536
	(\$23.90)	(\$25.48)	(\$23.63)	(\$23.28)	(\$22.85)	(\$24.42)	(\$22.78)	(\$31.94)

Effective July 1, 20~~2019~~ through June 30, 2021, the following schedule applies for the classifications noted. For the July 1, 2020 to June 30, 2021 school year, no step movement will be made for employees on the schedule except for those employees eligible to move to the longevity step in accordance with Section 2.4. Applicable retroactive pay will be paid to these employees eligible for longevity. In lieu of step movement for the 2020-21 school year, employees employed as of ratification by the school board will receive a \$1000 lump sum payment.

CLASSIFICATION

~~2020-2021~~ 2021-2022

STEP	I	IM	II	III	IV	IVM	V	LM
1	\$3,072	\$3,393	\$3,025	\$2,978	\$2,932	\$3,252	\$2,886	\$4,559
	(\$17.72)	(\$19.58)	(\$17.45)	(\$17.18)	(\$16.92)	(\$18.76)	(\$16.65)	(\$26.30)
2	\$3,119	\$3,439	\$3,072	\$3,024	\$2,978	\$3,298	\$2,932	\$4,559
	(\$17.99)	(\$19.84)	(\$17.72)	(\$17.45)	(\$17.18)	(\$19.03)	(\$16.92)	(\$26.30)
3	\$3,863	\$4,187	\$3,821	\$3,764	\$3,693	\$4,011	\$3,682	\$5,398
	(\$22.29)	(\$24.16)	(\$22.04)	(\$21.72)	(\$21.31)	(\$23.14)	(\$21.24)	(\$31.14)
Longevity	\$4,216	\$4,537	\$4,167	\$4,107	\$4,029	\$4,350	\$4,017	\$5,676
	(\$24.32)	(\$26.18)	(\$24.04)	(\$23.69)	(\$23.24)	(\$25.10)	(\$23.18)	(\$32.75)

Effective July 1, 2021 through June 30, 2022, the following schedule applies for the classifications noted. For the July 1, 2021 to June 30, 2022 school year, step movement will be made for eligible employees on the schedule.

STEP	Class I	Class IM	Class II	Class III	Class IV	Class IVM	Class V	Class LM
1	3162 (18.24)	3483 (20.10)	3115 (17.97)	3068 (17.70)	3022 (17.44)	3342 (19.28)	2976 (17.17)	4649 (26.82)
2	3209 (18.51)	3529 (20.36)	3162 (18.24)	3114 (17.97)	3068 (17.70)	3388 (19.55)	3022 (17.44)	4649 (26.82)
3	3953 (22.81)	4277 (24.68)	3911 (22.56)	3854 (22.24)	3783 (21.83)	4101 (23.66)	3772 (21.76)	5488 (31.66)
L	4306 (24.84)	4627 (26.70)	4257 (24.56)	4197 (24.21)	4119 (23.76)	4440 (25.62)	4107 (23.70)	5766 (33.27)

Hourly Pay Schedule for Classification VI Employees

Effective July 1, 2020-2021 through June 30, 2021, the following schedule applies for classification VI. For the July 1, 2020 to June 30, 2021 school year, no step movement will be made for employees on the schedule except for those employees eligible to move to the longevity step in accordance with Section 2.4. Applicable retroactive pay will be paid to these employees eligible for longevity. In lieu of step movement for the 2020-21 school year, employees employed as of ratification by the school board will receive a \$1000 lump sum payment.

Effective July 1, 2021 through June 30, 2022, the following schedule applies for the classification VI. For the July 1, 2021 to June 30, 2022 school year, step movement will be made for eligible employees on the schedule.

STEP	2020-2021	2021-2022
1	\$16.47	16.99
2	\$16.74	17.26

<u>3</u>	<u>\$17.35</u>	<u>17.87</u>
<u>Longevity</u>	<u>\$19.14</u>	<u>19.66</u>

Effective July 1, 2018 through June 30, 2019

CLASSIFICATION

<u>STEP</u>	<u>VI</u>
<u>1</u>	<u>\$16.19</u>
<u>2</u>	<u>\$16.45</u>
<u>3</u>	<u>\$17.05</u>
<u>Longevity</u>	<u>\$18.81</u>

Effective July 1, 2019 through June 30, 2020

CLASSIFICATION

<u>STEP</u>	<u>VI</u>
<u>1</u>	<u>\$16.47</u>
<u>2</u>	<u>\$16.74</u>
<u>3</u>	<u>\$17.35</u>
<u>Longevity</u>	<u>\$19.14</u>

2.2 Hourly Differentials

<u>Differential</u>	<u>2018-2019</u>	<u>2020-20220</u>
Elementary Night Lead	<u>\$.40 per hour</u>	\$.40 per hour
Middle School Night Lead	<u>\$.45 per hour</u>	\$.45 per hour
High School/ECC Night Lead	<u>\$.50 per hour</u>	\$.50 per hour
Second Shift	<u>\$.40 per hour</u>	\$.65 per hour
Third Shift	<u>\$.50 per hour</u>	\$.75 per hour

2.2.3 Night Lead Differential

Night lead custodians will receive an hourly differential. The Elementary Night Lead position will receive an hourly differential of \$.40 per hour. The Middle School Night Lead position will receive an hourly differential of \$.45 per hour. The High School/ECC Night Lead positions will receive an hourly differential of \$.50 per hour.

2.2.4 Shift Differentials

Shift differentials for custodial work apply to compensation paid to bus drivers who do custodial work during second shift, third shift, and/or the weekend shift. Custodial employees who work second or third shift during the school year will continue to receive a shift differential for first shift summer work.

An employee, who plows snow during second or third shift, or on weekends, will receive applicable weekend or shift differentials.

2.2.4.1 Second Shift Differential

For all custodial hours worked during a shift, defined as second shift (2:00 p.m. - 10:00 p.m.), the employee will be compensated with a shift differential of ~~\$0.40 per hour. Effective July 1, 2019, the hourly differential will increase to~~ \$0.65 per hour.

2.2.4.2 Third Shift Differential

For all custodial hours worked during a shift, defined as third shift (10:00 p.m. - 6:00 a.m.), the employee will be compensated with a shift differential of ~~\$0.50 per hour. Effective July 1, 2019, the hourly differential will increase to~~ \$0.75 per hour.

2.2.4.3 Weekend Shift Differential

For all custodial hours worked on a Saturday ~~or a Sunday~~, regardless of shifts, the employee will be compensated with a weekend differential of ~~\$0.50~~ \$0.40 per hour. ~~This weekend differential is in addition to second or third shift differentials, and any overtime pay as appropriate based on hours worked within the workweek.~~

For all custodial hours worked on a Sunday, the employee will be compensated with a Sunday differential of \$1.00 per hour. This weekend differential is in addition to second or third shift differentials and any overtime pay as appropriate based on hours worked within the workweek.

Snow plowing differential falls under Section 9.3 and not this section 2.2.4.3.

2.3 Monthly Differentials

2.3.1 Boiler License and/or Pool Operator Certification

An eligible employee who furnishes to the Human Resources Department a copy of a valid and current boiler operator's license card and/or pool operator certification issued by the State of Minnesota will be eligible for an additional monthly salary differential, as follows:

2018-20	
<u>License</u>	<u>Monthly Differential</u>
Special	\$13.00

Second Class	\$18.00
First Class	\$28.00
Chief	\$38.00
Pool	\$28.00

A school-term employee, or an employee whose assignment is transportation related, is not eligible for these differentials.

2.4 Longevity Pay

Eligibility for longevity pay will be determined as of July 1 for each following twelve-month period. Employees will qualify for longevity differentials above the basic monthly salary and hourly wage schedule after five years of service to the Employer within this bargaining unit. The longevity differential is included in the longevity row of the salary schedule.

2.5 Credit for Outside Experience

Credit may be granted by the Human Resources Department for appropriate outside experience at the time of employment. No new employee will be hired at the longevity rate. For a new custodial employee, experience credit may be granted as follows:

~~Two to four years experience — Step 1~~
~~Five to seven years experience — Step 2~~
~~Eight years or more experience — Step 3~~

2.6 Credit for In-District Experience

2.6.1 Step Advancement for New Employees

New employees hired prior to January 1 who are still employed by the District on the following June 30 will be considered to have worked one year for purposes of salary increases and vacation privileges.

2.6.2 New Classification

A current employee who moves from a classification VI or VII to a classification I-V, I/M, IV/M, and LM position will be placed at (1) the first step of the wage schedule in the new classification or (2) at the first step that exceeds his or her the employee's current hourly rate, whichever is greater. In the event that the employee is placed on step 3, the employee must remain on step 3 for the remainder of that fiscal year prior to advancing to the longevity schedule. Provisions in Section 2.4 apply to this situation.

2.7 Supervisory Substitute Compensation

The Director of Business Services, or designee, will appoint an employee to replace the head engineer or night lead temporarily absent for three or more consecutive working days. Beginning with the first day of the replacement period, the appointed employee replacement will be paid the appropriate head engineer or night lead rate at step one. If step one is equal to or less than the appointed employee's regular rate of pay, the appointed employee will be paid at the night lead's or head engineer's step that is the next step higher than the appointed employee's regular rate of pay. Beginning with the first day of the replacement period. In no circumstance will the appointed employee be paid at a rate lower than the employee's regular rate of pay.

2.8 Recruitment of New Custodians and Drivers

An employee will receive \$100 from the Employer for each new employee that the employee recruits to work for the Employer. The compensation will be provided after the recruited employee completes the probationary period set forth in Section 9.1.

3. **TWELVE MONTH EMPLOYEES HOURS AND ASSIGNMENTS**

3.1 Custodial Shifts

Each custodial position is assigned to the first shift, second shift or third shift. Shift and weekend differentials apply to employees working custodial hours only, which includes snowplowing duties.

The first shift is any shift where the majority of the scheduled hours to be worked during a work week fall within a period between 6:00 a.m. and 2:00 p.m.

Second shift is any shift in which the majority of the scheduled hours worked during a work week fall between the hours of 2:00 p.m. and 10:00 p.m.

Third shift is any shift in which the majority of the scheduled hours worked during a work week fall between 10:00 p.m. and 6:00 a.m.

3.2 Split Shifts

There are no split shifts unless approved by the employees. Split shifts are defined as two periods of work in one day

separated by more than a one hour period.

3.3 Inclement Weather- Custodial Employees

On days when school or all activities are cancelled for all or part of the day during a custodian's shift due to inclement weather, all employees normally assigned custodial duties for all or part of the day are expected to report for work to the site at which the custodial duties are normally performed.

An employee that works on these days will earn a day off with pay. The employee and the supervisor will work together to ensure the time earned is not forfeited. Earned time off must be used by August 31 each year.

If an employee is scheduled to work when school or activities are cancelled due to inclement weather but not able to report to work, the employee will be paid for the assigned hours the employee works on a normal work-day.

4. VACATION AND HOLIDAYS FOR TWELVE MONTH EMPLOYEES

A twelve-month employee receives vacation days as follows:

<u>Years of Service in Unit</u>	<u>Number of Vacation Days</u>
1-5	10
6-12	15
13-19	20
20 or more	25

A twelve-month employee will be credited with vacation on a prorated basis at the time of hire and each subsequent July 1. Upon an employee's departure from employment with the Employer any unused, unearned vacation will be deducted from the employee's final payment. A twelve-month employee may carry up to ten days of vacation from one fiscal year to the next fiscal year.

4.1 Vacation Scheduling for Twelve-Month Employees

An employee may schedule vacation on any day or days subject only to the requirement that sufficient employees remain on the job to constitute an efficient work force, as determined by the Custodial Supervisors in each building.

All vacation requests submitted prior to March 1st for the following fiscal year (July 1 to June 30) will be granted on a seniority basis. All other requests for vacation must be

received by the supervisor two weeks in advance and will be granted on a first come first serve basis.

4.2 Holidays for Twelve-Month Employees

There will be 11 holidays with pay per year. Placement of days is determined by the Employer, after consultation with the Union Steward.

5. WAGES AND OTHER COMENSATION FOR SCHOOL TERM EMPLOYEES

Hourly Pay Schedule for Classification VII Employees

Effective July 1, 2020 through June 30, 2021, the following schedule applies for classification VII. For the July 1, 2020 to June 30, 2021 school year, no step movement will be made for employees on the schedule except for those employees eligible to move to the longevity step in accordance with Section 5.6. Applicable retroactive pay will be paid to these employees eligible for longevity. In lieu of step movement for the 2020-21 school year, employees employed as of ratification by the school board will receive a \$500 lump sum payment.

Effective July 1, 2021 through June 30, 2022, the following schedule applies for the classification VII. For the July 1, 2021 to June 30, 2022 school year, step movement will be made for eligible employees on the schedule.

~~Effective July 1, 2018 through June 30, 2019~~

~~CLASSIFICATION~~

STEP	VII
1	17.24
2	17.51
3	18.15
Longevity	19.98

~~Effective July 1, 2019 through June 30, 2020~~

~~CLASSIFICATION~~

STEP	VII
1	17.54
2	17.82
3	18.47
Longevity	20.33

STEP	2020-2021	2021-2022
1	17.54	18.06
2	17.82	18.34
3	18.47	18.99
Longevity	20.33	20.85

5.1 Hourly Differentials

<u>Differential</u>	<u>2018-19</u>	<u>202019-220</u>
Special Needs Bus Driver	\$.30 per hour	\$0.55 per hour
Substitute Bus Driver	\$.60 per hour	\$0.60 per hour

5.2 Differential for Transportation of Students with Special Needs

An hourly bus driver regularly assigned to transport students with special needs will be paid a differential of \$0.~~5530~~ per hour in addition to the applicable hourly-paid driver rate. This differential will also be applied for the hours that an hourly paid driver is transporting student(s) in wheelchairs on field trips. ~~Effective July 1, 2019, the hourly differential will increase to \$0.55 per hour.~~

~~5.3 Substitute~~5.3 Substitute Bus Driver Differential

Hourly bus drivers regularly assigned to drive routes on a substitute basis will be paid a differential of \$0.60 per hour in addition to the applicable hourly-paid driver rate. This differential will also be paid to other drivers who substitute on a route but limited only to those hours worked as a substitute bus driver.

5.4 Credit for Outside Experience

For a new transportation employee, experience credit may be granted. ~~No new employee will be hired at the longevity rate. as follows:~~

~~At least two years experience Step 1~~
~~Three to four years experience Step 2~~
~~Five years or more experience Step 3~~

Years of experience outside the District will not be counted for calculating longevity pay in Section 5.6.

5.5 Credit for In-District Experience

5.5.1 Step Advancement for New Employees

New employees hired prior to January 1 who are still employed by the District on the following June 30 will be considered to have worked one year for purposes of salary increases and vacation privileges.

5.6 Longevity Pay

Eligibility for longevity pay will be determined as of July 1 for each following twelve-month period. Employees will qualify for longevity differentials above the basic monthly salary and hourly wage schedule after five years of service to the Employer within this bargaining unit. The longevity differential is included in the longevity row of the salary schedule.

5.7 Movement to New Classification

A current employee who moves from a classification VI or VII to a classification I-V, I/M, IV/M, and LM position will be placed at (1) the first step of the wage schedule in the new classification or (2) at the first step that exceeds ~~his or her~~ the employee's current hourly rate, whichever is greater. In the event that the employee is placed on step 3, the employee must remain on step 3 for the remainder of that fiscal year prior to advancing to the longevity schedule. Provisions in Section 5.6 apply to this situation.

5.8 Lump Sum Payment for School-Term Employees

An eligible school-term employee will receive from the Employer a lump sum payment equivalent to one day of pay based on the employee's assignment as of December 31st of the given year. An eligible school-term employee is an active employee already scheduled to be paid as of December 31st of the given year. The Employer will pay the lump sum payment to the employee in the first paycheck in January.

5.9 Inclement Weather Bus Drivers

On days when school is canceled due to inclement weather, an employee normally assigned solely to school bus driving duties will not report to work, but is paid for the regular amount of hours worked on a normal school day.

5.10 Physical Examinations for Drivers

State law requires a physical examination for bus drivers. The Employer will pay for the required biennial physical for drivers.

If a full-time employee with three or more years of seniority with the Employer fails to qualify as a bus driver but is certified by the Employer's physician to be capable of doing custodial work, the employee will be retained on the seniority list and transferred to a custodial position, if available.

5.11 Recruitment of New Custodians and Drivers

An employee will receive \$100 from the Employer for each new employee that the employee recruits to work for the Employer. The compensation will be provided after the recruited employee completes the probationary period

6.0 BUS ROUTES AND FIELD TRIP TIME CALCULATIONS

Route times are calculated by the Supervisor of Transportation as the route schedules are developed. These times are approximations and may be amended if a driver finds the driver's ~~his or her~~ route takes a longer period of time to complete, subject to review with the supervisor. The driver is compensated based upon the time worked.

~~Bus route times will be calculated in 15-minute increments with a 7-minute breakdown. If a route is finished after a quarter of an hour and the additional time is less than 7 minutes, the time will be entered at the previous 15-minute increment. If the route is finished and the time is 7 minutes or more the time will be entered at the following 15-minute increment.~~

Example Chart:	<u>Time Finished</u>	<u>Time Entered</u>
	4:06:59	4:00
	4:07	4:15

7.0 CUSTODIAL WORK FOR SCHOOL-TERM EMPLOYEES

7.1 Sign-up Procedure for Working on Non-School Days During the School Term

A school-term employee will be provided the opportunity to request first consideration for work that falls on non-school days. Each fall, at the first drivers' meeting conducted by the transportation supervisor, school-term employees are notified that opportunities may exist for work on non-school days. A current school-term employee has 30 calendar days to indicate ~~his or her~~ the employee's interest in performing custodial work on non-school days during the school term by placing the

employee's ~~his or her~~ name on a sign-up list. The list is maintained and posted by the transportation department. The transportation department forwards the list to the custodial supervisor in each building. A new employee may sign up within 60 calendar days of ~~his or her~~the employee's date of hire. The decision for assignment of this additional work is made by the Employer. The rate of pay will reflect Step 1 of the Hourly Custodian salary schedule.

7.2 Sign-up Procedure for Working in Summer

A school-term employee is provided the opportunity to request first consideration for work that falls on non-school days. Prior to May 1 of each year, a school-term employee may place the employee's ~~his or her~~ name on a list indicating interest in summer work. The list is maintained and posted by the transportation department. A school-term employee who indicated interest in having summer work will be notified by the supervisor of buildings and grounds of approval or denial of summer work by May 10. The decision for assignment of this additional work is made by the Employer, with respect to seniority, using an interview process that includes the supervisor or assistant supervisor of buildings and grounds and the custodial supervisor of the building where the available assignment exists.

8.0 VACATION FOR SCHOOL-TERM EMPLOYEES

A school-term employee who has worked at least ~~500~~700 hours between July 1st and June 30th will receive up to a maximum of 80 hours of paid vacation time.

8.1 Calculation of Paid Vacation Time

An eligible school-term employee will receive up to 80 hours of paid vacation time. The amount of paid vacation time is prorated to the amount of hours worked by the school-term employee in the previous year. The actual number of hours worked in the previous school year is divided by 2000. This resulting fraction is multiplied by 80 hours resulting in the amount of paid vacation hours to which the school-term employee is eligible.

Example One. A school-term employee worked 5 hours per day for 172 days in the previous school year. The school-term employee is eligible to 34.4 hours of paid vacation time.

$$\begin{aligned} 5 \text{ hours} \times 172 \text{ days} &= 860 \text{ hours worked} \\ 860 \text{ hours worked} \div 2000 &= .43 \end{aligned}$$

$.43 \times 80 \text{ hours} = 34.4 \text{ hours of paid vacation time}$

Example Two. A school-term employee works 7 hours per day for 172 days. The school-term employee also completes 80 hours of summer work. The school-term employee is eligible for 51.36 hours of paid vacation time.

$7 \text{ hours} \times 172 \text{ days} = 1204 \text{ hours worked}$
 $1204 \text{ hours worked} + 80 \text{ hours of summer work} = 1284 \text{ total hours}$
 $1284 \text{ hours worked} \div 2000 = .642$
 $.642 \times 80 \text{ hours} = 51.36 \text{ hours of paid vacation time}$

8.1.2 Paid Vacation Hours

An employee who elects to take earned vacation time has until August 31st of the following school year to use earned vacation time. For example, time earned during the 2015-2016 school year and awarded on July 1, 2016, must be used between July 1, 2016 and August 31, 2017. Earned vacation time must be taken during non-student contact days and with the approval of the immediate supervisor.

8.1.3 Lump Sum Payment

In lieu of taking paid vacation time, an employee may elect to receive a lump sum payment in the employee's ~~his or her~~ August 15th paycheck.

9.0 BARGAINING UNIT HOURS, ASSIGNMENTS, AND OVERTIME

9.1 Regular Work Week

The regular work week consists of five consecutive days totaling 40 hours. The work week commences at 12:01 a.m. on Monday and concludes at midnight the following Sunday. This work week will be used to determine overtime. The five consecutive days need not fall within a single Monday through Sunday work week.

9.2 Overtime

An employee will be paid at one and one-half times ~~his or her~~ the employee's regular rate for work in excess of 40 hours per week, which includes days worked and holidays. Hours not worked by a school-term employee due to a holiday will count as hours worked for purposes of calculating when an employee has exceeded 40 hours of work in a work week and is thus entitled to overtime pay. Sick leave and vacation days will not be included in calculating overtime.

Overtime hours worked on a holiday designated in this Agreement will be paid at two times the regular rate. This payment is in addition to any holiday pay the employee may be eligible for under Section 7.3.

School-term employees scheduled to work non-overtime hours on the holidays recognized in Section 7.3 are paid at one and one-half times their regular rate.

Overtime will be assigned to employees and is rotated as equitably as possible among the employees who are qualified to handle the work as determined by the Employer. ~~Probationary employees may be called in if overtime is refused by non-probationary employees. An employee's refusal to accept overtime assignments is considered as time worked in determining equitable distribution.~~ When the district has been notified of possible overtime situations, the overtime work will be posted one week prior to the scheduled event. Overtime will first be offered to employees within the specific worksite and then to employees at other sites. The Employer will utilize the maintained district-wide list of employees willing to work overtime when employees within the worksite are not willing to work overtime. In the event no employee is willing to work overtime, the Employer will assign an employee on a rotational basis using reverse seniority at the building.

The Employer, insofar as possible, will include pay for the overtime with the paycheck for the period following the period in which the overtime was earned.

Overtime pay will be calculated using the employee's regular rate of pay as defined by state and federal law.

9.3 Snowplowing Overtime

An employee who works hours outside the employee's assigned shift for snowplowing purposes are compensated at one and one-half times the regular rate.

9.4 Return to Work

An employee called into work receives a minimum of two hours of pay regardless of hours worked. This "called into work" provision does not include the extension of a regular shift.

9.5 Emergency Transfers

The Employer may transfer an employee in an emergency or to fill a temporary vacancy without posting that position, provided the

transfer does not exceed 180 calendar days. During the period of reassignment, if the temporary position is in classification I-V, I/M, IV/M, or LM, the employee will be paid at the rate of pay provided for the temporary position under the terms of this contract. The Employer will notify in writing the union steward of transfers exceeding five days indicating the effective date of the temporary transfer. This notification will be completed prior to the tenth day of the temporary transfer.

10. BARGAINING UNIT INSURANCE

10.1 Life Insurance

10.1.1 Classification I-V, I/M, IV/M, LM Employees

An employee working 25 or more hours per week is eligible to participate in the Employer's group term life insurance program and is insured for an amount equal to the whole number of thousands of annual base salary. The Employer pays the entire premium for this coverage.

10.1.2 Classification VI and VII Employees

An hourly employee is eligible to receive a \$10,000 term life policy. The Employer pays the entire premium for this coverage.

10.2 Long-Term Disability Insurance

An employee working 25 or more hours per week is eligible to participate in the Employer's long-term disability insurance program. The Employer pays the entire premium for this coverage.

10.3 Hospitalization-Medical Insurance

An employee working 25 or more hours per week may enroll for single, single plus one, or family coverage in the Employer's hospitalization-medical insurance program. Participation in this program is voluntary. The maximum monthly Employer contribution toward the premium for the type of coverage in which a full-time employee is enrolled will be as follows:

Type of Coverage	Effective 07/01/18	Effective 01/01/19	Effective 01/01/20
Single	\$681	\$681	\$701.43
Single + One	\$1,180	\$1,180	\$1,215.40
Family	\$1,519	\$1,519	\$1,564.57

Two eligible employees who are legal spouses may choose to be covered under two separate single Employer hospitalization-medical insurance plans ("plan"). -If two eligible employees who are legal spouses choose to be covered by one family or single plus one plan, the married employees will receive a monthly Employer contribution equal to two single Employer contributions to the enrollee's premium. -This election must be made during (1) the open enrollment period or (2) upon the occurrence of a qualifying event, as defined by the hospitalization-medical insurance carrier.

If an employee selects a plan for which the monthly premium is less than the Employer contribution toward the premium, the Employer will deposit the excess contribution into the employee's health reimbursement account.

An employee enrolled in the Employer's hospitalization-medical insurance program will contribute through payroll deduction any excess of the monthly premium over the maximum Employer contribution toward the type of coverage for which the employee is enrolled.

An employee receiving wage replacement benefits from the Employer's workers' compensation carrier or the long-term disability carrier remains eligible for the Employer contribution towards a plan.

10.4 Dental Insurance

An employee working 25 or more hours per week may participate in the Employer's dental plan. An employee who enrolls in the program will contribute the entire premium through payroll deduction.

10.5 Flexible Benefits Plan

An employee is eligible to participate in the Flexible Benefits Plan established by the Employer, however, the employee must meet all other requirements for eligibility set forth in the Flexible Benefits Plan.

10.6 Accidental Death and Dismemberment Coverage

10.6.1 Classification I-V, I/M, IV/M, LM Employees

A classification I-V, I/M, IV/M, LM employee working 25 or more hours per week is eligible for accidental death and dismemberment insurance in an amount equal to the employee's his

~~or her~~ annual salary rounded up to the next whole thousand. The Employer pays the entire premium for this coverage.

10.6.2 Classification VI and VII Employees

A classification VI-VII employee working 25 or more hours per week is eligible for accidental death and dismemberment insurance in an amount equal to \$10,000. The Employer pays the entire premium for this coverage.

11. **BARGAINING UNIT RETIREMENT**

11.1 Retirement

An employee who retires may elect to maintain participation in the Employer's hospital medical insurance program by paying the full premium costs of this program in accordance with Minn. Stat. §471.61.

11.2 Severance Pay

11.2.1 Eligibility for Severance Pay

In order to be eligible for severance pay, an employee must have attained the age of 55 years as of June 30 of the school year in which an application is made and must have completed a minimum of 20 full years of continuous service to the Employer. Severance pay is only available to employees hired prior to July 1, 1990. ~~No~~ severance pay will be paid to any employee who is discharged for cause.

11.2.2 Severance Pay

At the time of retirement, unused sick leave accumulation over 90 days will be converted to severance pay at the rate of one day of severance pay for each two days of sick leave. The amount of severance pay is determined by multiplying \$85.00 by the number of days of severance pay for which the employee is eligible. In no case, however, will the severance pay exceed \$5,000.

11.2.3 Application and Payment

An employee's application for severance pay at the end of the school year must be submitted to the Human Resources Department by February 1. ~~An employee will receive his or her the~~ employee's severance payment in three equal installments. These payments will be made on July 15 of each year, following the

effective date of retirement in accordance with Minn. Stat § 465.72.

11.2.4 Reduction for Tax-Deferred Matching Contribution

The amount of severance pay for which an employee may be eligible under this section is reduced by the amount of any Employer contribution that has been made to that employee's tax-deferred matching contribution plan account.

11.3 Retirement Savings Plans

An employee may participate in a retirement savings program by contributing a portion of ~~his or her~~ the employee's base salary to this program. A list of eligible programs is available on the Employer's website and with the Business Services Department.

11.4 Tax-Deferred Matching Contribution Plan

An Employer contribution is payable to an employee's tax-deferred matching contribution plan, subject to the following provisions.

11.4.1 Eligibility

Only an employee who is beginning the sixth year of service as determined under Section 2.6 and whose regular assignment is equivalent to or greater than 25 hours per week is eligible for the matching Employer contribution provided in this article.

11.4.2 Approved Plan

The employee's tax-deferred matching contribution plan must be approved and subject to applicable provisions of Minnesota Statutes and IRS Code Section 403(b).

11.4.3 Matching Salary Deduction

The Employer contribution is not payable unless the employee authorizes a matching salary reduction in the amount he or she is eligible to receive in Section 11.4.4 for the same period.

11.4.4 Employer Contribution

The amount of the Employer contribution will be one percent of the employee's annual base salary as specified in Section 2.1.

~~As of July 1, 2017, the~~ The employer contribution will be up

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increase to 2% of the employee's annual base salary, as noted in Section 11.4.3.

11.4.5 Employee and District Contribution

The Employer contribution and matching employee contribution will be made to an Employer-approved company of the employee's choice, subject to Section 11.4.2. The employee is responsible for making all arrangements required by the company to ensure that proper payment can be made by the Employer.

12. BARGAINING UNIT UNIFORMS

Employees shall report to work with the uniform type approved by the Director of Business Services or designee. Items requiring an official logo must be purchased through an approved vendor. Annually the employer will pay a uniform allowance to the employee in the amount of \$225.00. New employees must purchase their uniforms within 30 days after employment and will receive the uniform allowance on their first paycheck. ~~Effective July 1, 2019, the uniform allowance will increase to \$225 per year.~~

13. BARGAINING UNIT LEAVES AND ABSENCES

13.1 Requests for Leaves

Leave requests should be submitted to the employee's supervisor. The supervisor will respond to the leave request as soon as possible but within a maximum of three working days after receiving the leave request.

If the supervisor is not available to make the decision within this timeframe, or if a leave is denied and the employee disagrees with the decision, the employee should contact the Human Resources Department to discuss the leave. Any unique circumstances surrounding the leave request will be considered as it relates to legal obligations or other factors presented by the employee.

In situations where the number of leave requests exceeds the ability to grant the leave, leave approvals will first be determined by the request date of the leave with seniority being the secondary criteria.

13.1.1 Leaves for Good Cause

There is no loss of job or seniority in case of leaves of absence for good cause. The Employer determines whether the leave of absence is for good cause.

13.2 Sick Leave

An employee is entitled to sick leave of one working day per month worked, accumulative without limit. An employee will be credited with sick leave on July 1. If employment is concluded before the end of any year, sick leave days will be prorated. Accumulated sick leave is to be used for personal illness or serious illness of the employee's immediate family. Sick leave may not be used for absence due to accident resulting from employment with another employer.

An employee may use leave allowance provided by the Employer for absences due to an illness or injury to the employee's dependent child, adult child, spouse, sibling, parent, grandparent, or stepparent, for such reasonable periods as the employee's attendance may be necessary, on the same terms the employee is able to use accumulated leave allowance for the employee's own illness or injury.

When a medical doctor certifies that home care is essential because of illness or injury of the employee's spouse, the employee may deduct up to 15 days from accumulated leave allowance at no wage deduction.

An employee who has been absent may be required to present a statement from a medical doctor verifying an illness and certifying that the employee has recovered sufficiently to return to normal duties. If a medical certificate is required, the employee must be notified by 10:00 a.m. of the previous day by the Director of Business Services, or designee. The Employer will designate the medical doctor and pay the fee if certification is required for an absence of less than six days.

13.2.1 Use of Sick Leave for Bereavement

For death or illness in the immediate family (immediate family includes spouse, children, mother, father, brother, sister, grandparents and grandchildren; also in-laws of a similar degree of relationship), up to five days of current sick leave may be used. For death or illness in other than the immediate family, up to three days of current sick leave may be used upon the approval of the Human Resources Department.

13.3 Personal Business Leave

An employee may use a maximum of four days of paid leave, up to 32 hours, during any one contract year for the transaction of personal business that cannot occur outside school duty hours. Personal business leave is deducted from accumulated sick leave. Examples of personal business that qualify for use of leave allowance are court appearances, real estate closings and significant family events such as weddings and commencement ceremonies. Activities of a social nature would not qualify, nor would avocational activities or negotiations for a change in regular employment.

The specific reason for the requested leave does not have to be given. Requests for personal business leave must be submitted to the employee's supervisor in writing at least three days in advance, except in cases of extreme emergency, and are subject to the approval of the Human Resources Department. Adequate staffing for buildings and departments must be ensured as determined by the supervisor.

13.4 Jury Duty

An employee who is absent because of required jury duty or a subpoena for any court duty will be granted leave and will be paid by the Employer the difference between the regular salary and the fee received for the required jury or court duty.

13.5 Military Leave

Military service leave will be granted in accordance with state and federal law.

13.6 Child Care Leave

Effective July 1, 2019, refer to the Sick Leave Pool Memorandum of Understanding which supersedes this section upon the establishment of the Sick Leave Pool.

An employee is eligible for a leave of absence without pay for a period of up to 12 months for child care purposes. The employee will submit an application for child care leave at least 60 calendar days before requested leave is to begin. The 60-day requirement may be waived when an emergency makes notice impossible. Child care will commence at a date agreed upon between the Employer and the employee. Failure to return to work upon expiration of a leave of absence will result in termination of employment. The employee will be reinstated to the employee's original job or to a custodial position with no

reduction of monthly pay and will retain all seniority and leave benefits accrued prior to taking the leave of absence.

13.7 Short-Term Disability Leave

The Employer will provide short-term disability leave coverage for employees who have exhausted accumulated sick leave days prior to the commencement of long-term disability benefits.

13.7.1 Eligibility

An employee who has been employed by the Employer for one calendar year will become eligible for short-term disability leave coverage after the employee has been totally and continuously disabled and unable to work for 15 consecutive duty days, as certified by a medical doctor. —An employee who receives short-term disability leave coverage is ineligible to receive it again until 12 months after the date of the last payment.

13.7.2 Short-Term Disability Leave Allowance

Short-term disability leave payments commence as of the 16th continuous duty day the employee is totally unable to work or after the last day of paid sick leave, whichever occurs last. Short-term disability leave will end after the employee has been unable to work for 65 continuous duty days.

13.7.3 Short-Term Disability Leave Payments

Short-term disability leave payments will be 50% of an employee's daily rate of pay. —If an employee works hours that vary, an average of the previous six weeks of pay will be used to determine the daily rate.

13.8 Sick Leave Conversion to Vacation Time

After a twelve-month employee has accumulated 90 days of unused sick leave, the employee may convert additional sick leave to vacation days at the rate of one vacation day for each two days of unused sick leave. —Forms requesting this election must be received in the Payroll office no later than July 15th. There is no vacation conversion for less than two-day segments of accumulated sick leave. Up to four days of vacation may be

converted each year. These vacation days are subject to the provisions of Section 8.

14. BARGAINING UNIT SENIORITY, JOB VACANCIES, PROBATIONARY PERIOD

14.1 Probationary Period

All new employees will be on probation for a period of one year. During this time period, the Employer has the unqualified right to terminate the probationary employee without assigning any cause for the termination. After serving the probationary period, the employee, if retained, will be a non-probationary employee and assigned the privileges afforded to a non-probationary employee.

If a non-probationary employee is transferred or promoted to a new classification, the employee will serve a new probationary period of 90 calendar days in the new classification. During the probationary period in a new classification, the Employer may reassign the employee to the former classification if the employee's performance in the new classification is unsatisfactory. Also, during the probationary period in the new classification, the employee has the right to return to a position within the employee's former classification, without loss of seniority.

14.2 Layoffs

Layoffs due to employee reductions will be on the basis of seniority. ~~The~~ last employee hired will be the first laid off. An employee who is laid off will be offered re-employment before a new employee is hired; however, an employee retained or recalled must be qualified to perform the work available. An employee who is laid off will be called back in reverse order of lay off. An employee on layoff retains ~~the employee's~~ ~~his or her~~ seniority and right to recall for a period of two years from the date of layoff.

14.2.1 Callback to Position

An employee notified of call back must report to duty within 15 days of the date the notice of call back has been mailed by certified mail. The notice will be sent to the last known address of the employee and the union steward. Failure to respond within 15 calendar days constitutes a waiver of rights and the employee will be terminated.

14.2.2 Qualification as a Bus Driver

A laid off employee who becomes qualified as a bus driver (license, physical examination, and any other requirements) may, within 90 days from the date of layoff, bump either (1) the least senior of the hourly bus drivers with lesser seniority than the employee, or (2) the hourly paid driver with lesser seniority who is working the greatest number of hours per week.

14.2.3 Bumping Procedure

A laid off classification I-V, I/M, IV/M, LM employee may immediately bump into a less senior position classification VI or VII position provided that the employee is qualified. The less senior person will be laid off in turn.

The Employer will combine classification VI and VII positions, if practicable, to provide a total of 40 hours per week to laid off senior employees. The least senior classification VI or VII employees will be laid off in turn.

A laid off classification I-V, I/M, IV/M, LM employee who bumps into a different position is "red-circled" and will continue to be paid at the then-current equivalent hourly rate of pay and benefits. A "red-circled" rate applies to the individual employee, not to the position.

An employee holding day positions or lead night custodians who were laid off will revert to a position in the employee's ~~his or her~~ previous classification provided he or she is qualified, as determined by the Employer, and have more seniority than other employees in that classification.

14.3 Vacancies

A custodial job vacancy is posted at each building, including the transportation facility, for seven business days. A transportation job vacancy is posted at the transportation facility for seven business days. In the event no employee applies for a vacancy, the least senior employee may be required to fill the vacancy. Job vacancies will be posted on the Employer's website.

14.3.1 Application for Job Vacancies

An employee interested in being considered for job vacancies should submit a letter of application outlining the employee's ~~his or her~~ work history within and outside of the District. An employee who submits a letter of application for any posted vacancy pursuant to this section will be interviewed. Interviews may be in the form of preliminary screening

interviews in an effort to allow the Employer to determine finalists for the position. A probationary employee is not eligible to apply for posted vacancies without ~~his or her~~the employee's supervisor's approval.

14.3.2 Selection for Job Vacancies

Vacant positions will be filled by the Employer with the most qualified candidate. -In making its determination, the Employer will consider current employees' qualifications and Employer seniority along with other relevant factors. -These relevant factors include, but are not limited to, quality of work, dependability, general work ethic, customer service, and interpersonal skills as observed or reported by the employees' supervisors. -Employees from within the bargaining unit who apply for promotion or transfer will be given priority consideration. -The decision for advancement, transfers, or promotions will be made by the Employer.

14.3.3 Employee Applicant Feedback

An employee applicant not offered a position has the right to request feedback from the Employer so he or she can increase skills or correct deficiencies in order to be considered for future job postings.

15. DISCIPLINE AND DISCHARGE

15.1 Discipline and Discharge

The Employer has the right to impose disciplinary actions on employees for just cause. Disciplinary actions by the Employer will normally take the course of #1, 2, 3 and 4, except in cases of a serious magnitude that could seriously jeopardize the safety of the students, fellow employees or the physical and financial assets of the school district, including falsification of time records.

- 1 - Oral reprimand
- 2 - Written reprimand
- 3 - Suspension without pay
- 4 - Discharge

An employee who is subjected to the above actions has the right to request that these actions be reviewed through the recourse of the grievance procedure.

15.2 Written Records

If an employee has a deficiency of such magnitude that a written record is made of it, the employee and the Union Steward will be provided with a copy of the report.— An employee's records will be examined annually by the administration and a notation will be made on any record of deficiency that has been satisfactorily corrected. —Uncorrected deficiencies will be called to the attention of the employee and the Union in writing. —Reasonable time and assistance will be granted for the correction of deficiencies. An employee who fails to correct deficiencies will be asked to resign or be discharged.

16. GRIEVANCES AND ARBITRATION

16.1 Definitions and Interpretation

16.1.1 Days

Reference to "days" regarding time periods within this section refers to working days. A "working day" is defined as all weekdays not designated as holidays by state law.

16.1.2 Computation of Time

In computing any period of time within this section, the date of the act, event, or default for which the designated period of time begins to run will not be included. The last day of the period so computed will be counted, unless it is a Saturday, Sunday, or a legal holiday, in which event the period runs until the end of the next day that is not a Saturday, Sunday, or legal holiday.

16.1.3 Filing and Postmark

The filing or service of any notice or document herein will be timely if it is personally serviced or if it bears a certified postmark of the United States Postal Service within the time period.

16.2 First Step

An employee with a grievance will take the matter up with the immediate supervisor within six scheduled working days after the alleged original occurrence of the grievance.

16.3 Second Step

An employee who is not satisfied with the disposition of the grievance at the first step will, with the assistance of the

Union Steward, file a written statement of the grievance with the Director of Business Services within 15 scheduled working days after the first step discussion with the immediate supervisor.

The written statement must (1) be dated and signed by the employee and (2) set forth the facts and state the provisions of the Agreement alleged to have been violated.

If the parties fail to agree, or the matter has not been satisfactorily adjusted within 15 scheduled working days after the grievance has reached the second step, the employee may appeal the grievance to the third step.

16.4 Third Step

An employee who is not satisfied with the disposition of the grievance at the second step will file a copy of the written statement of the grievance with the Superintendent within ten scheduled working days after the disposition of the grievance at the second step.

The Superintendent or designee and the Business Representative or designee will then attempt to resolve the grievance and provide a written statement to the Union within ten scheduled working days after receiving the third step written statement of grievance.

If the grievance is not satisfactorily resolved under the procedure of the third step, it will be submitted to arbitration in accordance with the terms of this Section 11.

16.5 Submission to Arbitration

The Union may submit to arbitration any grievance that has been properly processed through the third step of the formal grievance procedure. A grievance may only be advanced to final and binding arbitration provided that the employee has not elected to pursue a veteran's discharge hearing and the timeline for such hearing has been exhausted, if applicable.

The Union must file with the Superintendent a written notice of intention to arbitrate within 15 scheduled working days after disposition of the grievance at the third step. The parties will select an arbitrator in accordance with Minnesota Statutes, Section 179A.21 of PELRA.

16.6 Jurisdiction and Authority of Arbitrator

The arbitrator has jurisdiction only over those grievances that have been properly submitted to arbitration in accordance with the terms of this Agreement. The arbitrator has no power to add to or subtract from, or change, modify or amend in any way the terms and conditions of employment set forth in this Agreement; nor does the arbitrator have any power to hear or determine any dispute involving matters of inherent managerial policy. The decision of the arbitrator is subject to all the limitations of arbitration decisions set forth in PELRA. Within these constraints the decision of the arbitrator is final and binding.

16.7 Representation

An employee, supervisor or the School Board may be represented at any stage of the formal grievance procedure by any person or agent designated by the represented party to act in its behalf.

16.8 Time Limitations

Since it is important that grievances be processed as rapidly as possible, the time limitations specified in this Agreement are considered as a maximum and every effort will be made to expedite the process.

Time limitations may be extended only by mutual consent. Failure of an employee or the Union to comply with the limitations specified constitutes a waiver of the grievance. Failure of a supervisor to act within the time limitations specified constitutes a denial of the grievance and the employee or the Union may proceed to the next stage.

16.9 Number of Arbitrators

Arbitration proceedings under this Section 11 are limited to the services of one arbitrator.

17. DURATION AND RENEGOTIATION OF AGREEMENT

17.1 Term of Agreement

This Agreement becomes effective on July 1, 20~~2018~~, and will continue in full force and effect to and including June 30, ~~2019~~ 2022, and annually thereafter except as modified or terminated in accordance with the provisions of this Section 17.

In the event negotiations are not completed by July 1, ~~2022~~2020, terms of the ~~2018-20~~ Agreement will remain in full force and effect and any scheduled longevity increases will be granted as specified in this Agreement.

17.2 Effect of Agreement

Any and all prior agreements, resolutions, practices, policies, rules, and regulations regarding terms and conditions of employment, to the extent inconsistent with the provisions of this Agreement, are hereby superseded.

17.3 Termination or Modification

Either party desiring to terminate or modify this Agreement must notify the other party in writing at least 60 days but not more than 90 days prior to June 30 of any year thereafter.

17.4 Negotiations During Term

The parties mutually acknowledge that during the negotiations that resulted in this Agreement, each had the unlimited opportunity to make demands and proposals regarding terms and conditions of employment. All understandings and agreements arrived at by the parties are set forth in this Agreement. For the duration of this Agreement, the Employer and the Union each voluntarily and unqualifiedly waive the right to meet and negotiate (except by mutual consent) regarding any and all terms and conditions of employment, whether or not specifically referred to or covered in this Agreement, even though such matters may not have been within the knowledge or contemplation of either or both of the parties at the time this Agreement was negotiated or executed.

18. DOCUMENT AUTHORIZATION

IN WITNESS WHEREOF, the parties have executed this Agreement as follows:

INDEPENDENT SCHOOL DIST. #273	SERVICE EMPLOYEES INTERNATIONAL UNION LOCAL 284
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_____	_____
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_____	_____
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_____	_____
-------	-------

Dated this ____ day of _____, 2021 19 2021 19	Dated this ____ day of _____,
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APPENDIX A

Classification I/M

Bus Mechanic

Classification II

Building Repair
EHS Night Lead Custodian
ECC Night Lead Custodian

Classification III

MS Night Lead Custodian
Full Time Groundskeeper/Custodian

Classification IV

Bus Driver/Custodian
Custodian/Repair
ES Night Lead Custodian

Classification IV/M

Mechanic/Bus Driver

Classification V

Custodian
Route Programmer/Bus Driver (Twelve-month employee)
Interscholar Mail Driver (Twelve-month employee)

Classification LM

Lead Bus Mechanic

Classification VI

Hourly Custodian (Twelve-month employee)
Hourly Custodian/Bus Driver (Twelve-month employee)

Classification VII

Hourly Bus Driver (School-term employee)
Transportation Maintenance/Bus Driver (Twelve-month employee)

(References to twelve-month and school-term employees in Appendix A are for informational purposes only.)

* The positions of Supervisor of Warehouse and Media Technician are not positions the District currently is staffing. In the event the District reinstates these positions, the positions will be placed back into the contract.



DEFINING EXCELLENCE

Board Meeting Date: 7/19/2021

TITLE: Expenditures Payable 06-01-21

TYPE: Consent

PRESENTER(S): John Toop, Director of Business Services

BACKGROUND:

01	General Fund	\$2,207,782.52
02	Food Service Fund	\$181,737.77
04	Community Service Fund	\$192,563.62
06	Construction	\$2,532,632.19
	Long Term Facility Maintenance	
	Technology	
07	Debt Redemption Fund	\$0.00
12	Construction -2015 Building Bond	\$0.00
20	Internal Service - Dental Self Insurance	\$0.00
50	Student Activities	\$0.00
	Total Expenditures	\$5,114,716.10

RECOMMENDATION: It is recommended that the Board approve the payment of expenditures as appended.

PRIMARY ISSUE(S) TO CONSIDER: None

ATTACHMENTS:

1. June Check Register

SOURCEWELL TECHNOLOGY
DATE: 07/01/2021
TIME: 07:14:29

EDINA - LIVE
CHECK REGISTER - BY FUND

PAGE NUMBER: 1
ACCTPA21

SELECTION CRITERIA: transact.yr='21' and transact.period='12'
ACCOUNTING PERIOD: 1/22

FD - 01 - GENERAL

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	381422	V 05/05/21	25335	JANET M. UNGS	01005640316000	305	COACHING SERVICES-E	0.00	-250.00
A101.00	381799	06/02/21	32610	ADVANCED IMAGING SO	01020850302000	370	VALLEYVIEW	0.00	111.34
A101.00	381799	06/02/21	32610	ADVANCED IMAGING SO	01021850302000	370	EDINA HIGH SCHOOL	0.00	444.74
A101.00	381799	06/02/21	32610	ADVANCED IMAGING SO	01019850302000	370	SOUTHVIEW	0.00	461.88
A101.00	381799	06/02/21	32610	ADVANCED IMAGING SO	01533850302000	370	NORMANDALE	0.00	228.96
A101.00	381799	06/02/21	32610	ADVANCED IMAGING SO	01005850302000	370	ECC/DO	0.00	263.03
A101.00	381799	06/02/21	32610	ADVANCED IMAGING SO	01009850302000	370	BUS GARAGE	0.00	697.13
A101.00	381799	06/02/21	32610	ADVANCED IMAGING SO	01526850302000	370	CONCORD	0.00	2,069.31
A101.00	381799	06/02/21	32610	ADVANCED IMAGING SO	01529850302000	370	HIGHLANDS	0.00	41.17
A101.00	381799	06/02/21	32610	ADVANCED IMAGING SO	01532850302000	370	CREEK VALLEY	0.00	58.45
A101.00	381799	06/02/21	32610	ADVANCED IMAGING SO	01527850302000	370	CORNELIA	0.00	79.37
A101.00	381799	06/02/21	32610	ADVANCED IMAGING SO	01528850302000	370	COUNTRYSIDE	0.00	86.56
TOTAL CHECK									4,541.94
A101.00	381800	06/02/21	33007	ALEXANDER JACQUES	01019258000251	305	CHOIR ACCOMPANIST	0.00	400.00
A101.00	381802	06/02/21	12067	BARNES & NOBLE INC	01005203302000	460	BOOKS FOR 5TH GRADE	0.00	625.53
A101.00	381804	06/02/21	15056	CENTERPOINT ENERGY	01020810000000	440	VV 04/14/21-05/13/2	0.00	192.10
A101.00	381804	06/02/21	15056	CENTERPOINT ENERGY	01009760720000	440	BUS 04/14/21-05/13/2	0.00	413.18
A101.00	381804	06/02/21	15056	CENTERPOINT ENERGY	01532810000000	440	CV 04/15/21-04/30/2	0.00	492.08
A101.00	381804	06/02/21	15056	CENTERPOINT ENERGY	01019810000000	440	SV 04/12/21-04/30/2	0.00	309.65
A101.00	381804	06/02/21	15056	CENTERPOINT ENERGY	01021810000000	440	EHS 04/14/21-04/30/2	0.00	377.36
A101.00	381804	06/02/21	15056	CENTERPOINT ENERGY	01009760720000	440	BUS 04/14/21-04/30/2	0.00	255.27
A101.00	381804	06/02/21	15056	CENTERPOINT ENERGY	01527810000000	440	CN 04/13/21-05/13/2	0.00	1,255.45
A101.00	381804	06/02/21	15056	CENTERPOINT ENERGY	01021810000000	440	CS 04/14/21-05/13/2	0.00	1,701.75
A101.00	381804	06/02/21	15056	CENTERPOINT ENERGY	01529810000000	440	EHS 04/14/21-05/13/2	0.00	631.77
A101.00	381804	06/02/21	15056	CENTERPOINT ENERGY	01527810000000	440	HL 04/16/21-05/18/2	0.00	952.59
A101.00	381804	06/02/21	15056	CENTERPOINT ENERGY	01019810000000	440	CN 04/13/21-04/30/2	0.00	743.36
A101.00	381804	06/02/21	15056	CENTERPOINT ENERGY	01020810000000	440	SV 03/31/21-04/30/2	0.00	3,094.77
A101.00	381804	06/02/21	15056	CENTERPOINT ENERGY	01021810000000	440	EHS 03/31/21-04/30/2	0.00	3,435.65
A101.00	381804	06/02/21	15056	CENTERPOINT ENERGY	01008810000000	440	ECC 03/31/21-04/30/2	0.00	8,277.30
A101.00	381804	06/02/21	15056	CENTERPOINT ENERGY	01529810000000	440	HL 04/16/21-04/30/2	0.00	2,622.99
A101.00	381804	06/02/21	15056	CENTERPOINT ENERGY	01528810000000	440	CS 04/14/21-04/30/2	0.00	684.87
A101.00	381804	06/02/21	15056	CENTERPOINT ENERGY	01526810000000	440	CC 04/12/21-04/30/2	0.00	977.20
A101.00	381804	06/02/21	15056	CENTERPOINT ENERGY	01533810000000	440	ND 03/31/21-04/30/2	0.00	1,025.99
TOTAL CHECK									28,185.15
A101.00	381807	06/02/21	12261	CUSHMAN MOTOR COMPA	01005810000820	401	DW-FILTERS/CONNECTO	0.00	456.83
A101.00	381808	06/02/21	29007	DUNHAM ASSOCIATES I	01008865380000	305	ECC 2020 RENO COMM	0.00	5,969.40
A101.00	381810	06/02/21	33015	ETHAN CHLAN	01021294000673	302	BLAX-BENILDE/ST MAR	0.00	137.00
A101.00	381811	06/02/21	25849	SHRED-IT USA	01020211000000	305	VV SHREDDING	0.00	61.28
A101.00	381812	06/02/21	02490	FOLLETT SCHOOL SOLU	01005203302000	460	MATH IN FOCUS WORKB	0.00	9,254.80
A101.00	381812	06/02/21	02490	FOLLETT SCHOOL SOLU	01005203302000	460	MATH IN FOCUS WORKB	0.00	4,602.12
A101.00	381812	06/02/21	02490	FOLLETT SCHOOL SOLU	01005203302000	460	MATH IN FOCUS WORKB	0.00	6,011.46
A101.00	381812	06/02/21	02490	FOLLETT SCHOOL SOLU	01005203302000	460	MATH IN FOCUS WORKB	0.00	6,092.78

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A101.00	381812	06/02/21	02490	FOLLETT SCHOOL SOLU	01527203000000	460	MATH IN FOCUS WORKB	0.00	2,514.80
A101.00	381812	06/02/21	02490	FOLLETT SCHOOL SOLU	01529203000000	460	MATH IN FOCUS WORKB	0.00	620.30
A101.00	381812	06/02/21	02490	FOLLETT SCHOOL SOLU	01005203020000	460	MATH IN FOCUS WORKB	0.00	4,369.48
A101.00	381812	06/02/21	02490	FOLLETT SCHOOL SOLU	01005203302000	460	MATH IN FOCUS WORKB	0.00	1,207.20
TOTAL CHECK								0.00	34,672.94
A101.00	381813	06/02/21	30242	FRASER CHILD AND FA	01005400000000	393	CONSULT-PSYCHOTHRPY	0.00	6,160.00
A101.00	381813	06/02/21	30242	FRASER CHILD AND FA	01005400000000	393	CONSULT-PSYCHOTHRPY	0.00	462.00
A101.00	381813	06/02/21	30242	FRASER CHILD AND FA	01005400000000	393	CONSULT-PSYCHOTHRPY	0.00	154.00
TOTAL CHECK								0.00	6,776.00
A101.00	381814	06/02/21	18200	GENERAL SECURITY SE	01005810000000	305	BUS-PATROL STANDBY	0.00	90.00
A101.00	381814	06/02/21	18200	GENERAL SECURITY SE	01005810000000	305	ECC-PATROL STANDBY	0.00	90.00
A101.00	381814	06/02/21	18200	GENERAL SECURITY SE	01005810000000	305	EHS-PATROL STANDBY	0.00	90.00
A101.00	381814	06/02/21	18200	GENERAL SECURITY SE	01005810000000	305	VV-PATROL STANDBY	0.00	90.00
A101.00	381814	06/02/21	18200	GENERAL SECURITY SE	01005810000000	305	CC-PATROL STANDBY	0.00	90.00
A101.00	381814	06/02/21	18200	GENERAL SECURITY SE	01005810000000	305	CN-PATROL STANDBY	0.00	90.00
A101.00	381814	06/02/21	18200	GENERAL SECURITY SE	01005810000000	305	CV-PATROL STANDBY	0.00	90.00
A101.00	381814	06/02/21	18200	GENERAL SECURITY SE	01005810000000	305	HL-PATROL STANDBY	0.00	90.00
A101.00	381814	06/02/21	18200	GENERAL SECURITY SE	01005810000000	305	SV-PATROL STANDBY	0.00	90.00
A101.00	381814	06/02/21	18200	GENERAL SECURITY SE	01005810000000	305	CC-INT MONITORING	0.00	90.00
A101.00	381814	06/02/21	18200	GENERAL SECURITY SE	01005810000000	305	CS-INT MONITORING	0.00	17.95
A101.00	381814	06/02/21	18200	GENERAL SECURITY SE	01005810000000	305	CN-INT MONITORING	0.00	40.08
A101.00	381814	06/02/21	18200	GENERAL SECURITY SE	01005810000000	305	ECC-INT MONITORING	0.00	40.08
A101.00	381814	06/02/21	18200	GENERAL SECURITY SE	01005810000000	305	EHS-FIRE MONITORING	0.00	40.08
A101.00	381814	06/02/21	18200	GENERAL SECURITY SE	01005810000000	305	VV-FIRE MONITORING	0.00	40.08
A101.00	381814	06/02/21	18200	GENERAL SECURITY SE	01005810000000	305	CV-INT MONITORING	0.00	40.08
A101.00	381814	06/02/21	18200	GENERAL SECURITY SE	01005810000000	305	HL-INT MONITORING	0.00	40.08
A101.00	381814	06/02/21	18200	GENERAL SECURITY SE	01005810000000	305	SV-INT MONITORING	0.00	40.08
TOTAL CHECK								0.00	1,238.59
A101.00	381815	06/02/21	30209	GRAINGER	01019810000000	350	MAINTENANCE SUPPLIE	0.00	7.81
A101.00	381815	06/02/21	30209	GRAINGER	01019810000000	350	MAINTENANCE SUPPLIE	0.00	87.29
TOTAL CHECK								0.00	95.10
A101.00	381816	06/02/21	21719	GREEN LIGHTS RECYCL	01020865349000	305	VV-LIGHTS RECYCLING	0.00	107.95
A101.00	381816	06/02/21	21719	GREEN LIGHTS RECYCL	01529865349000	305	HL-LIGHTS RECYCLING	0.00	124.00
A101.00	381816	06/02/21	21719	GREEN LIGHTS RECYCL	01526865349000	305	CC-LIGHTS RECYCLING	0.00	159.01
A101.00	381816	06/02/21	21719	GREEN LIGHTS RECYCL	01528865349000	305	CS-LIGHTS RECYCLING	0.00	55.36
A101.00	381816	06/02/21	21719	GREEN LIGHTS RECYCL	01008865349000	305	ECC-LIGHTS RECYCLIN	0.00	501.08
A101.00	381816	06/02/21	21719	GREEN LIGHTS RECYCL	01021865349000	305	EHS-LIGHTS RECYCLIN	0.00	278.87
TOTAL CHECK								0.00	1,226.27
A101.00	381817	06/02/21	32829	HUMANEDGE INC	01005407740000	394	SPED TEACHER SERVIC	0.00	2,800.00
A101.00	381818	06/02/21	11517	INDEPENDENT SCHOOL	01534203000091	369	EVA COMO PLANETARIU	0.00	302.50
A101.00	381819	06/02/21	32021	INSIGHT PUBLIC SECT	01005870795000	405	QUOTE: 223688738	0.00	4.06
A101.00	381820	06/02/21	03488	INSPEC INC	01005865384000	520	EPS-CRACK SEALING P	0.00	3,000.00

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A101.00	381821	06/02/21	22560	INTELLIGERE INC	01005420419000	358	INTERPRETER-SPEED ST	0.00	68.25
A101.00	381821	06/02/21	22560	INTELLIGERE INC	01005420419000	358	INTERPRETER-SPEED ST	0.00	10.50
A101.00	381821	06/02/21	22560	INTELLIGERE INC	01005219317000	358	INTERPRETER-EL	0.00	70.00
TOTAL CHECK								0.00	148.75
A101.00	381822	06/02/21	22302	INTEREUM INC	01005605302160	530	WELCOME CTR FURNITU	0.00	12,150.29
A101.00	381824	06/02/21	12665	JESSEN PRESS INC	01021211000450	401	YARD SIGNS	0.00	6,625.00
A101.00	381827	06/02/21	26904	JOHN A DALSHIN & SON	01020810000000	350	BUILDING REPAIR	0.00	673.20
A101.00	381828	06/02/21	16419	JOSTENS INC	01020291000264	430	YEARBOOK PAYMENT	0.00	1,851.61
A101.00	381829	06/02/21	09728	JW PEPPER & SON INC	01021258000250	430	BAND SUPPLIES	0.00	71.94
A101.00	381829	06/02/21	09728	JW PEPPER & SON INC	01021258000250	430	BAND SUPPLIES	0.00	71.94
A101.00	381829	06/02/21	09728	JW PEPPER & SON INC	01021258000250	430	BAND SUPPLIES	0.00	68.94
A101.00	381829	06/02/21	09728	JW PEPPER & SON INC	01021258000250	430	BAND SUPPLIES	0.00	26.99
A101.00	381829	06/02/21	09728	JW PEPPER & SON INC	01021258000250	430	BAND SUPPLIES	0.00	29.24
A101.00	381829	06/02/21	09728	JW PEPPER & SON INC	01021258000250	430	BAND SUPPLIES	0.00	30.00
TOTAL CHECK								0.00	299.05
A101.00	381832	06/02/21	33006	MCCROSSAN BOYS RANC	01005410740000	394	SPEED SER IN C&T	0.00	733.24
A101.00	381832	06/02/21	33006	MCCROSSAN BOYS RANC	01005410740000	394	SPEED SER IN C&T	0.00	637.60
A101.00	381832	06/02/21	33006	MCCROSSAN BOYS RANC	01005211000000	390	REG ED SER IN C&T	0.00	956.40
A101.00	381832	06/02/21	33006	MCCROSSAN BOYS RANC	01005211000000	390	REG ED SER IN C&T	0.00	1,099.86
A101.00	381832	06/02/21	33006	MCCROSSAN BOYS RANC	01005410740000	394	SPEED SER IN C&T	0.00	605.72
A101.00	381832	06/02/21	33006	MCCROSSAN BOYS RANC	01005211000000	390	REG ED SER IN C&T	0.00	908.58
TOTAL CHECK								0.00	4,941.40
A101.00	381834	06/02/21	09167	MENARDS - GOLDEN VA	01526810000000	350	REPAIR HARDWARE	0.00	129.09
A101.00	381835	06/02/21	30024	MENARDS - EDEN PRAI	01005810000820	401	DW-HOSE/ACCESSORIES	0.00	92.72
A101.00	381835	06/02/21	30024	MENARDS - EDEN PRAI	01021810000820	401	EHS-COULPERS	0.00	17.82
TOTAL CHECK								0.00	110.54
A101.00	381836	06/02/21	30147	MENARDS- BURNSVILLE	01008810000820	401	ECC-SEED	0.00	41.86
A101.00	381837	06/02/21	20037	METRO ELEVATOR INC	01005810000000	305	ECC REG JUN21 SERV	0.00	1,130.00
A101.00	381840	06/02/21	21406	MINNESOTA SCHOOL EM 01		L215.08	UNION DUES W/HOLDIN	0.00	276.68
A101.00	381841	06/02/21	10596	MINNESOTA STATE HIG	01021292000297	305	STATE DNC TICKET RE	0.00	45,036.00
A101.00	381843	06/02/21	04661	OFFICE DEPOT INC	01527203000000	401	MISC. OFFICE SUPPLI	0.00	13.48
A101.00	381843	06/02/21	04661	OFFICE DEPOT INC	01527203000000	401	MISC. OFFICE SUPPLI	0.00	19.98
TOTAL CHECK								0.00	33.46
A101.00	381844	06/02/21	26050	OVERDRIVE INC	01005620795000	470	E-BOOKS - EHS	0.00	25.00
A101.00	381847	06/02/21	14069	PLTSCO INC/SYNERGIS	01019255000000	430	PLTW SUPPLIES	0.00	1,267.50
A101.00	381849	06/02/21	30106	REGENTS OF THE UNIV	01529203000240	369	RAPTOR ED PROGRAM	0.00	395.00

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A101.00	381850	06/02/21	21465	REGION 6AA	01021292000297	305	GHOKEY TICKET REV	0.00	2,240.00
A101.00	381850	06/02/21	21465	REGION 6AA	01021292000297	305	BBSKTBALL TICKET RE	0.00	890.00
TOTAL CHECK								0.00	3,130.00
A101.00	381852	06/02/21	15003	SAMARITAN TIRE COMP	01005810000820	401	DW-TIRE	0.00	183.00
A101.00	381853	06/02/21	06922	SCHOOL SERVICE EMPL 01	L215.08	UNION DUES W/HOLDIN	0.00	0.00	3,035.95
A101.00	381854	06/02/21	33008	TOM BROCKWAY	01021296000662	302	SOFTBALL-HOPKINS	0.00	72.00
A101.00	381855	06/02/21	22468	TRI-STATE BOBCAT IN	01005810000820	401	DW-FUEL CAP/PISTON	0.00	25.36
A101.00	381856	06/02/21	23013	UNIVERSITY LANGUAGE	01005420740000	358	INTERPRETER-SPED	0.00	192.88
A101.00	381856	06/02/21	23013	UNIVERSITY LANGUAGE	01005790000000	358	INTERPRETER-GEN ED	0.00	165.12
TOTAL CHECK								0.00	358.00
A101.00	381857	06/02/21	25308	WOLD ARCHITECTS & E	01008865384000	305	ECC RENOVATIONS	0.00	643.78
A101.00	381857	06/02/21	25308	WOLD ARCHITECTS & E	01529865384000	305	DW INTERIOR FINISHE	0.00	1,631.03
A101.00	381857	06/02/21	25308	WOLD ARCHITECTS & E	01528865384000	305	DW INTERIOR FINISHE	0.00	1,631.03
A101.00	381857	06/02/21	25308	WOLD ARCHITECTS & E	01532865384000	305	DW INTERIOR FINISHE	0.00	1,631.04
A101.00	381857	06/02/21	25308	WOLD ARCHITECTS & E	01528865384000	305	CV-LIGHTING REPLACE	0.00	1,722.30
A101.00	381857	06/02/21	25308	WOLD ARCHITECTS & E	01008865384000	305	CS EX FAN REPLACED	0.00	296.95
A101.00	381857	06/02/21	25308	WOLD ARCHITECTS & E	01528865384000	305	ECC 2020 RENOVATION	0.00	2,101.59
A101.00	381857	06/02/21	25308	WOLD ARCHITECTS & E	01526865384000	305	CC-LIGHTING REPLACE	0.00	2,632.30
A101.00	381857	06/02/21	25308	WOLD ARCHITECTS & E	01020865380000	305	VV BOILER PLANT REP	0.00	14,180.68
A101.00	381857	06/02/21	25308	WOLD ARCHITECTS & E	01008865380000	305	ECC BOILER PL REPLA	0.00	17,938.18
TOTAL CHECK								0.00	44,408.88
A101.00	381858	06/02/21	15870	WONDERWEAVERS	01532203000000	305	STORYTELLING 1ST GR	0.00	200.00
A101.00	381859	06/02/21	05410	XCEL ENERGY	01019810000000	330	SV 04/14/21-05/13/2	0.00	2,140.18
A101.00	381860	06/09/21	24001	1ST AYD CORPORATION	01009760720000	442	SUPPLIES	0.00	1,090.68
A101.00	381861	06/09/21	32833	93 HOP LLC	01009760720000	330	MAY21 2ND MTR TRANS	0.00	2,800.41
A101.00	381862	06/09/21	32071	93 SKIP LLC	01527810000000	330	CN SOLAR PROD - MAY	0.00	4,967.08
A101.00	381862	06/09/21	32071	93 SKIP LLC	01009760720000	330	TRANS SOLAR - MAY21	0.00	354.97
TOTAL CHECK								0.00	5,322.05
A101.00	381864	06/09/21	30778	ADVANCED POWER SERV	01005865363000	350	SERVIC CALL-REP/GEN	0.00	574.36
A101.00	381865	06/09/21	31537	ANDOVER HIGH SCHOOL	01021296000655	369	GIRLS GOLF ENTRY FE	0.00	200.00
A101.00	381866	06/09/21	33022	ANNA KONIETZKO	01021296000673	302	GLAX-BRECK	0.00	81.00
A101.00	381869	06/09/21	00500	ASTLEFORD INTERNATI	01009760720000	402	SENSOR, GASKET	0.00	582.25
A101.00	381869	06/09/21	00500	ASTLEFORD INTERNATI	01009760720000	402	PAC FS	0.00	506.40
TOTAL CHECK								0.00	1,088.65
A101.00	381870	06/09/21	05628	AUTO PLUS/UNI-SELEC	01009760720000	402	140Z TITE	0.00	19.98

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A101.00	381870	06/09/21	05628	AUTO PLUS/UNI-SELEC	01009760720000	402	UNIVERSAL ANTENNA	0.00	8.59
TOTAL CHECK								0.00	28.57
A101.00	381871	06/09/21	12067	BARNES & NOBLE INC	01005620795000	470	BOOKS FOR COUNTRYSI	0.00	56.74
A101.00	381871	06/09/21	12067	BARNES & NOBLE INC	01005620795000	470	BOOKS FOR COUNTRYSI	0.00	23.95
A101.00	381871	06/09/21	12067	BARNES & NOBLE INC	01005620795000	470	BOOKS FOR COUNTRYSI	0.00	204.65
A101.00	381871	06/09/21	12067	BARNES & NOBLE INC	01005205417000	433	BOOK ORDER FOR LEAH	0.00	153.44
A101.00	381871	06/09/21	12067	BARNES & NOBLE INC	01005620795000	470	BOOKS FOR COUNTRYSI	0.00	534.36
A101.00	381871	06/09/21	12067	BARNES & NOBLE INC	01005620795000	470	BOOKS FOR VALLEY VI	0.00	705.22
A101.00	381871	06/09/21	12067	BARNES & NOBLE INC	01005205417000	430	BOOKS FOR ML CLASSE	0.00	664.08
A101.00	381871	06/09/21	12067	BARNES & NOBLE INC	01005640316642	366	BOOKS FOR LEADERSHI	0.00	2,130.42
A101.00	381871	06/09/21	12067	BARNES & NOBLE INC	01005620795000	470	BOOKS FOR COUNTRYSI	0.00	10.39
A101.00	381871	06/09/21	12067	BARNES & NOBLE INC	01005620795000	470	BOOKS FOR NORMANDAL	0.00	13.59
A101.00	381871	06/09/21	12067	BARNES & NOBLE INC	01005620795000	470	BOOKS FOR COUNTRYSI	0.00	15.19
A101.00	381871	06/09/21	12067	BARNES & NOBLE INC	01005620795000	470	BOOKS FOR COUNTRYSI	0.00	155.02
A101.00	381871	06/09/21	12067	BARNES & NOBLE INC	01005620795000	470	BOOKS FOR VALLEY VI	0.00	184.67
A101.00	381871	06/09/21	12067	BARNES & NOBLE INC	01005620795000	470	BOOKS FOR NORMANDAL	0.00	77.55
TOTAL CHECK								0.00	4,929.27
A101.00	381872	06/09/21	27722	MICHAEL BARNES	01021294000673	302	BLAX-EASTVIEW	0.00	81.00
A101.00	381873	06/09/21	27429	BEN RICHTER	01021294000657	302	BHOCKEY-WAYZATA	0.00	76.00
A101.00	381873	06/09/21	27429	BEN RICHTER	01021294000657	302	BHOCKEY-BUFFALO	0.00	76.00
TOTAL CHECK								0.00	152.00
A101.00	381874	06/09/21	11462	BLAKE SCHOOL	01009760720000	360	NON PUBLIC 2020/202	0.00	40,449.44
A101.00	381875	06/09/21	11345	BRAEMAR GOLF COURSE	01021850302000	370	GIRLS GOLF RENTAL	0.00	7,774.27
A101.00	381875	06/09/21	11345	BRAEMAR GOLF COURSE	01021850302000	370	BOYS GOLF RENTAL	0.00	9,077.87
TOTAL CHECK								0.00	16,852.14
A101.00	381876	06/09/21	28129	BRAUN INTERTEC CORP	01008865384000	305	ECC 2020 RENO-TESTI	0.00	887.00
A101.00	381877	06/09/21	90236	BRENT KUPHAL	01021294000650	302	BASEBALL-JEFFERSON	0.00	80.00
A101.00	381878	06/09/21	01012	BSN SPORTS, LLC	01021291000280	401	SCHOOL STORE VEST	0.00	320.00
A101.00	381879	06/09/21	18476	HAROLD BUCK	01021294000673	302	BLAX-EASTVIEW	0.00	137.00
A101.00	381881	06/09/21	29029	CAMP FIRE MINNESOTA	01529203000240	369	FIELD TRIP-HIGH ROP	0.00	600.00
A101.00	381882	06/09/21	91688	JULIE CARLSON	01021296000673	302	GLAX-BRECK	0.00	137.00
A101.00	381883	06/09/21	18063	CHIP RAUTH	01021296000671	370	DANCE SOUND SYS REN	0.00	400.00
A101.00	381884	06/09/21	26773	COMBINED INSURANCE	01	L215.25	EMPLOYEE W/HOLDING	0.00	3,694.19
A101.00	381885	06/09/21	31393	COMMERCIAL ROOFING	01019810000000	350	ROOF REPAIR	0.00	1,963.00
A101.00	381886	06/09/21	30224	COMMITTEE FOR CHIL	01527203000000	460	BOOKS FOR KC STAFF-	0.00	536.56
A101.00	381887	06/09/21	11744	CULLIGAN BOTTLED WA	01021292000670	401	ZND PARTIAL PMT	0.00	34.71

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A101.00	381921	06/09/21	92881	JOHN WAGNER	01021296000662	302	SOFTBALL-CHASKA	0.00	72.00
A101.00	381922	06/09/21	32948	JOSEPH WITTERSCHEIN	01021294000650	302	BASEBALL-BSM	0.00	80.00
A101.00	381923	06/09/21	20559	KATH FUEL OIL SERVI	01009760720000	441	UNLEADED FUEL	0.00	9,013.50
A101.00	381924	06/09/21	32966	KINECT ENERGY, INC	01005810000000	440	ENERGY MGMT FEE-MAY	0.00	850.00
A101.00	381924	06/09/21	32966	KINECT ENERGY, INC	01005810000000	440	ENERGY MGMT FEE-JUN	0.00	850.00
TOTAL CHECK								0.00	1,700.00
A101.00	381926	06/09/21	28383	LUCID SOFTWARE INC	01005870795000	406	MAY21-22 ENTERPRISE	0.00	3,750.00
A101.00	381927	06/09/21	31991	MANOR ELECTRIC INC	01008810000000	350	FUSES	0.00	278.00
A101.00	381928	06/09/21	30799	MARK LEVASSEUR	01021296000662	302	SOFTBALL-EDEN PRAIR	0.00	72.00
A101.00	381929	06/09/21	23021	MEDCO SUPPLY	01021292000000	401	TSCHIDA SUPPLIES	0.00	49.04
A101.00	381930	06/09/21	30024	MENARDS - EDEN PRAI	01008810000000	401	PACKING TAPE	0.00	124.76
A101.00	381931	06/09/21	18737	METRO SALES INC	01021292000000	305	JUN21 COPIER FEE	0.00	98.00
A101.00	381933	06/09/21	27482	NATIONAL INSURANCE	01	L215.30	CURRENT EMP LIFE/AD	0.00	15,524.48
A101.00	381933	06/09/21	27482	NATIONAL INSURANCE	01	L215.30	LTD DISTRICT W/H	0.00	17,189.23
A101.00	381933	06/09/21	27482	NATIONAL INSURANCE	01005203797000	291	COBRA/RETIREE	0.00	3,919.80
A101.00	381933	06/09/21	27482	NATIONAL INSURANCE	01	L215.40	VOL AD&D EMP W/H	0.00	3,125.57
TOTAL CHECK								0.00	39,759.08
A101.00	381934	06/09/21	17215	OCCUPATIONAL MEDICI	01009760720000	305	DOT - D.O.	0.00	70.00
A101.00	381934	06/09/21	17215	OCCUPATIONAL MEDICI	01009760720000	305	DOT - J.B.	0.00	70.00
A101.00	381934	06/09/21	17215	OCCUPATIONAL MEDICI	01009760720000	305	DOT - G.M.	0.00	70.00
TOTAL CHECK								0.00	210.00
A101.00	381935	06/09/21	31228	OPENTEXT INC	01005630000000	320	FEES FOR MAY 2021	0.00	147.30
A101.00	381936	06/09/21	13475	PARK ADAM TRANSPORT	01009760714000	360	MAY/JUN21 TRANSPORT	0.00	44,868.96
A101.00	381936	06/09/21	13475	PARK ADAM TRANSPORT	01005760723000	360	MAY/JUN21-STDY TRAN	0.00	26,705.70
A101.00	381936	06/09/21	13475	PARK ADAM TRANSPORT	01005760723000	360	MAY/JUN21-TRANS AID	0.00	2,521.92
TOTAL CHECK								0.00	74,096.58
A101.00	381937	06/09/21	28994	PETER HODNE	01005211313000	305	CONSULTING SERVICES	0.00	1,687.50
A101.00	381938	06/09/21	32743	PETER WAREHAM	01021294000667	305	TRACK TIMING	0.00	1,100.00
A101.00	381939	06/09/21	30462	POP UP PARTY RENTAL	01021211000436	430	AP TESTING	0.00	6,295.56
A101.00	381940	06/09/21	31454	POWERSCHOOL GROUP L	01005605335000	555	QUOTE Q-290327-4	0.00	2,110.65
A101.00	381942	06/09/21	32940	PREMIUM WATERS INC	01008105000000	401	HOT/COLD CNTR-JUN21	0.00	29.95
A101.00	381943	06/09/21	32612	PROJECT LEAD THE WA	01005870795000	405	PLTW PARTICIPATION-	0.00	950.00

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A101.00 TOTAL CHECK	381943	06/09/21	32612	PROJECT LEAD THE WA	01005870795000	405	PLTW PARTICIPATION-	0.00 0.00	950.00 1,900.00
A101.00	381944	06/09/21	11873	RATWIK ROSZAK & MAL	01005400000000	306	LEGAL SER/SPED ISSU	0.00	188.00
A101.00	381945	06/09/21	22574	RELIABLE MEDICAL SU	01005416419000	350	SERVICE REPAIR LABO	0.00	80.00
A101.00 TOTAL CHECK	381945	06/09/21	22574	RELIABLE MEDICAL SU	01005416419000	350	SERVICE CABLE ASSEM	0.00 0.00	77.42 157.42
A101.00	381946	06/09/21	27366	RM COTTON CO	01009760720000	351	APEX DISPLAY	0.00	410.00
A101.00	381947	06/09/21	30656	ROBERT COLEMAN	01021296000662	302	SOFTBALL-CHASKA	0.00	72.00
A101.00 TOTAL CHECK	381947	06/09/21	30656	ROBERT COLEMAN	01021294000650	302	BASEBALL-WAYZATA	0.00 0.00	80.00 152.00
A101.00	381948	06/09/21	27797	ROBERT MASLOWSKI	01021294000650	302	BASEBALL-EDEN PRAIR	0.00	80.00
A101.00	381949	06/09/21	26674	RUSSELL SECURITY RE	01528810000000	350	NEW LOCK DOOR #1	0.00	230.00
A101.00	381950	06/09/21	14679	SCHOLASTIC INC	01020211000000	460	SUBSCRIPTION - A.K.	0.00	156.59
A101.00 TOTAL CHECK	381950	06/09/21	14679	SCHOLASTIC INC	01020211000000	460	SUBSCRIPTIONS-MULTI	0.00 0.00	1,664.63 1,821.22
A101.00	381951	06/09/21	32832	SCHOOL SPECIALTY, L	015333201000050	430	BRASS FASTENERS 3/4	0.00	1.55
A101.00	381952	06/09/21	30443	SCIENCE MUSEUM OF M	01005640316000	366	REGISTRATION - C.L.	0.00	1,450.00
A101.00	381952	06/09/21	30443	SCIENCE MUSEUM OF M	01005640316000	366	REGISTRATION - S.P.	0.00	1,450.00
A101.00 TOTAL CHECK	381952	06/09/21	30443	SCIENCE MUSEUM OF M	01005640316000	366	REGISTRATION - K.S.	0.00 0.00	1,450.00 4,350.00
A101.00	381953	06/09/21	99451	SEAMUS MCGIVERN	01021296000662	302	SOFTBALL-EDEN PRAIR	0.00	72.00
A101.00	381954	06/09/21	33020	SETH PUGH	01021294000650	302	BASEBALL-WAYZATA	0.00	80.00
A101.00	381955	06/09/21	21881	SHAMROCK GROUP	01021292000000	305	KUHLMAN ICE MACHINE	0.00	211.05
A101.00	381956	06/09/21	17725	SIGNUM SIGNS AND GR	01528050000000	401	ROOM SIGNAGE	0.00	70.00
A101.00	381957	06/09/21	31777	SONOCENT, LLC	01005420419000	406	GLEAN 1 YEAR SUBSCR	0.00	1,300.00
A101.00	381959	06/09/21	33024	STEVEN JENSEN	01021296000662	302	SOFTBALL-EDEN PRAIR	0.00	72.00
A101.00	381960	06/09/21	31992	THE FLASHER SCOPES	01009760720000	351	PROGRAMMING & SET U	0.00	250.00
A101.00	381962	06/09/21	23172	TOLL GAS & WELDING	01009760720000	402	ARGON	0.00	71.31
A101.00	381963	06/09/21	23055	TRANSPORTATION PLUS	01005760723000	360	APR21-STDT TRANSPOR	0.00	210.00
A101.00	381963	06/09/21	23055	TRANSPORTATION PLUS	01005760723000	360	FEB21 CREDIT	0.00	-36.00
A101.00	381963	06/09/21	23055	TRANSPORTATION PLUS	01005760723000	360	FEB21 CREDIT	0.00	-15.00
A101.00	381963	06/09/21	23055	TRANSPORTATION PLUS	01005760723000	360	MAR21-STDT TRANSPOR	0.00	117.00
A101.00	381963	06/09/21	23055	TRANSPORTATION PLUS	01005760723000	360	FEB21-STDT TRANSPOR	0.00	183.00
TOTAL CHECK	381963	06/09/21	23055	TRANSPORTATION PLUS	01005760723000	360		0.00	459.00

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	381964	06/09/21	30937	TROY GRENGS	01021294000673	302	BLAX-EASTVIEW	0.00	137.00
A101.00	381965	06/09/21	33025	TYLER LIVINGSTON	01021294000650	302	BASEBALL-WASHBURN	0.00	80.00
A101.00	381965	06/09/21	33025	TYLER LIVINGSTON	01021294000650	302	BASEBALL-WAYZATA	0.00	80.00
TOTAL CHECK								0.00	160.00
A101.00	381966	06/09/21	31684	Varsity Athletic Ap	01021292000000	401	"E" CHENILLE LETTER	0.00	2,225.00
A101.00	381967	06/09/21	14932	WASTE MANAGEMENT OF	01021810000000	332	EHS - JUN21	0.00	2,812.07
A101.00	381967	06/09/21	14932	WASTE MANAGEMENT OF	01020810000000	332	VV - JUN21	0.00	1,114.10
A101.00	381967	06/09/21	14932	WASTE MANAGEMENT OF	010212910000256	305	THEATER PICKUP	0.00	1,617.66
A101.00	381967	06/09/21	14932	WASTE MANAGEMENT OF	01019810000000	332	SV - JUN21	0.00	922.74
A101.00	381967	06/09/21	14932	WASTE MANAGEMENT OF	01526810000000	332	CC - JUN21	0.00	762.61
A101.00	381967	06/09/21	14932	WASTE MANAGEMENT OF	01527810000000	332	CN - JUN21	0.00	439.74
A101.00	381967	06/09/21	14932	WASTE MANAGEMENT OF	01532810000000	332	CV - JUN21	0.00	454.58
A101.00	381967	06/09/21	14932	WASTE MANAGEMENT OF	01528810000000	332	CS - JUN21	0.00	637.03
A101.00	381967	06/09/21	14932	WASTE MANAGEMENT OF	01008810000000	332	ECC - JUN21	0.00	663.95
A101.00	381967	06/09/21	14932	WASTE MANAGEMENT OF	01529810000000	332	HL - JUN21	0.00	370.32
A101.00	381967	06/09/21	14932	WASTE MANAGEMENT OF	010212910000256	305	THEATER PICKUP	0.00	182.65
A101.00	381967	06/09/21	14932	WASTE MANAGEMENT OF	01009760720000	332	BUS GARAGE - JUN21	0.00	77.07
A101.00	381967	06/09/21	14932	WASTE MANAGEMENT OF	01533810000000	332	ND - JUN21	0.00	187.27
TOTAL CHECK								0.00	10,241.79
A101.00	381968	06/09/21	15967	WEST MUSIC COMPANY	01533258000000	430	REMO HD-8502-03	0.00	216.29
A101.00	381968	06/09/21	15967	WEST MUSIC COMPANY	01533258000000	430	BEAR PAW CREEK	0.00	50.40
A101.00	381968	06/09/21	15967	WEST MUSIC COMPANY	01533258000000	430	AMERICAN DRUM P12	0.00	63.00
A101.00	381968	06/09/21	15967	WEST MUSIC COMPANY	01533258000000	430	BASIC BEAT BBR59	0.00	27.00
A101.00	381968	06/09/21	15967	WEST MUSIC COMPANY	01533258000000	430	ESTIMATED SHIPPING/	0.00	21.40
TOTAL CHECK								0.00	378.09
A101.00	381969	06/09/21	24966	WEX BANK	01009760720000	441	DIESEL FUEL	0.00	478.11
A101.00	381971	06/09/21	26830	ZACHERY ALVIN	01021296000673	302	GLAX-BENILDE	0.00	56.00
A101.00	381979	06/16/21	00500	ASTLEFORD INTERNATI	01009760720000	402	CABLE, PARKING BRAK	0.00	244.50
A101.00	381980	06/16/21	05628	AUTO PLUS/UNI-SELEC	01009760720000	402	ALI 2 DISC 24 GRT	0.00	17.46
A101.00	381981	06/16/21	28391	AVANT ASSESSMENT LL	01020211000000	305	STAMP TEST	0.00	2,241.00
A101.00	381982	06/16/21	24971	BATTERIES R US	01528810000000	350	C3 MACHINE BATTERY	0.00	89.99
A101.00	381983	06/16/21	20374	BORENE LAW FIRM P.A	01005105000000	305	SP COUNSEL: TEACHER	0.00	819.00
A101.00	381986	06/16/21	27717	CATALYST SOURCING S	01005865363000	305	ON DEMAND/FIRE MON	0.00	156.25
A101.00	381986	06/16/21	27717	CATALYST SOURCING S	01005110000000	305	ON DEMAND/PAPER RFP	0.00	343.75
A101.00	381986	06/16/21	27717	CATALYST SOURCING S	01005110000000	305	SUPP TRACK MON SUBS	0.00	209.99
A101.00	381986	06/16/21	27717	CATALYST SOURCING S	01005810000000	305	ON DEMAND/ELEV MAIN	0.00	1,062.50

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A101.00	381987	06/16/21	24945	CENTURYLINK	01526810000000	320	CC 06/01/21-06/30/2	0.00	167.35
A101.00	381987	06/16/21	24945	CENTURYLINK	01529810000000	320	HL 06/01/21-06/30/2	0.00	220.95
A101.00	381987	06/16/21	24945	CENTURYLINK	01008810000000	320	ECC 06/01/21-06/30/2	0.00	257.54
A101.00	381987	06/16/21	24945	CENTURYLINK	01019810000000	320	SV 06/01/21-06/30/2	0.00	280.63
A101.00	381987	06/16/21	24945	CENTURYLINK	01526810000000	320	CC 05/19/21-06/18/2	0.00	59.12
A101.00	381987	06/16/21	24945	CENTURYLINK	01020810000000	320	VV 05/28/21-06/27/2	0.00	118.24
A101.00	381987	06/16/21	24945	CENTURYLINK	01005620000000	320	DO 05/19/21-06/18/2	0.00	140.62
A101.00	381987	06/16/21	24945	CENTURYLINK	01528810000000	320	CS 06/01/21-06/30/2	0.00	160.36
A101.00	381987	06/16/21	24945	CENTURYLINK	01527810000000	320	CN 06/01/21-06/30/2	0.00	160.36
TOTAL CHECK									1,365.17
A101.00	381988	06/16/21	27269	CHARTWELLS DINING S	010202910000250	490	05/19 20140002 MS	0.00	67.80
A101.00	381988	06/16/21	27269	CHARTWELLS DINING S	010192110000000	490	05/19 20140003 CW	0.00	87.80
A101.00	381988	06/16/21	27269	CHARTWELLS DINING S	015282030000000	490	05/20 20140004 AA	0.00	87.96
A101.00	381988	06/16/21	27269	CHARTWELLS DINING S	01005640316000	490	05/06 20140001 CG	0.00	91.60
TOTAL CHECK									315.16
A101.00	381989	06/16/21	26371	CHESTERTON ACADEMY	01009760720000	360	NON PUB 20-21 TRANS	0.00	853.29
A101.00	381991	06/16/21	19645	COREMARK METALS	01009760720000	402	GALV SHEET 20 GAL	0.00	632.67
A101.00	381992	06/16/21	15814	CRETIN-DERHAM HALL	01009760720000	360	NON PUB 20-21 TRANS	0.00	197.32
A101.00	381996	06/16/21	33032	DIGITAL THEATRE	010212110000000	460	TEXTBOOKS	0.00	465.06
A101.00	381996	06/16/21	33032	DIGITAL THEATRE	010212110000000	460	TEXTBOOKS	0.00	3,022.90
TOTAL CHECK									3,487.96
A101.00	381998	06/16/21	19691	EHLERS	010051990000000	305	20-21 CAP PROJ LEVY	0.00	1,250.00
A101.00	382001	06/16/21	30636	ESCREEN, INC.	01009760720000	305	TESTING	0.00	108.75
A101.00	382001	06/16/21	30636	ESCREEN, INC.	01009760720000	305	TESTING	0.00	541.25
TOTAL CHECK									650.00
A101.00	382002	06/16/21	30267	FORKLIFTS OF MINNES	010218100000810	350	BI-YRLY PM ELEC JAC	0.00	273.33
A101.00	382002	06/16/21	30267	FORKLIFTS OF MINNES	010218100000810	350	BI-YRLY PM CUSH VEH	0.00	83.07
TOTAL CHECK									356.40
A101.00	382003	06/16/21	31666	GARAGE DOOR PLUS LL	01005850302000	520	ECC SHED GLASS REPL	0.00	779.84
A101.00	382005	06/16/21	18200	GENERAL SECURITY SE	010058100000000	305	ECC-PATROL RESPONSE	0.00	35.00
A101.00	382005	06/16/21	18200	GENERAL SECURITY SE	010058100000000	305	TRANS-PATROL RESPON	0.00	35.00
A101.00	382005	06/16/21	18200	GENERAL SECURITY SE	010058100000000	305	CV-PATROL RESPONSE	0.00	35.00
A101.00	382005	06/16/21	18200	GENERAL SECURITY SE	010058100000000	305	HL-PATROL RESPONSE	0.00	35.00
TOTAL CHECK									140.00
A101.00	382006	06/16/21	02825	GOPHER/PLAY WITH A	015262400000000	430	PHY ED EQUIP REPLACE	0.00	498.45
A101.00	382007	06/16/21	09346	GRAINGER	01009760720000	402	FLEX SPOUT MEASURE	0.00	60.22
A101.00	382008	06/16/21	27788	GREATAMERICA FINANC	010212110000000	329	POSTAGE MTR-JUL21 E	0.00	149.95
A101.00	382008	06/16/21	27788	GREATAMERICA FINANC	010081050000000	329	POSTAGE MTR-JUL21 E	0.00	159.00
A101.00	382008	06/16/21	27788	GREATAMERICA FINANC	010081050000000	329	POSTAGE MTR-JUL21 D	0.00	184.95

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TOTAL CHECK									
A101.00	382009	06/16/21	21719	GREEN LIGHTS RECYCL	01527865349000	305	CN-LIGHTS RECYCLING	0.00	493.90
A101.00	382010	06/16/21	14112	GROVES ACADEMY	01005204414000	303	18 OLG TEACH REGIST	0.00	78.39
A101.00	382011	06/16/21	18005	GUITAR CENTER	01005258302000	530	ELEMENTARY MUSIC	0.00	1,530.00
A101.00	382013	06/16/21	03263	HOGSLUND BUS CO INC	01009760720000	402	PANEL TRIM	0.00	42.00
A101.00	382013	06/16/21	03263	HOGSLUND BUS CO INC	01009760720000	402	CABLE TRAN	0.00	149.72
TOTAL CHECK								0.00	340.05
A101.00	382014	06/16/21	22284	HOLY FAMILY CATHOLI	01009760720000	360	NON PUB 20-21 TRANS	0.00	489.77
A101.00	382015	06/16/21	03318	HOUSE OF NOTE	01020258000252	350	VIOLIN REPAIR	0.00	2,646.32
A101.00	382016	06/16/21	32829	HUMANEDGE INC	01005407740000	394	SPEED TEACHER SERVIC	0.00	62.00
A101.00	382017	06/16/21	20605	INNOVATIVE OFFICE S	0152727203302000	530	CHAIRS FOR OFFICE -	0.00	2,800.00
A101.00	382018	06/16/21	16513	INSTITUTE FOR ENVIR	01005865352000	305	EHS MGMT SERVICES	0.00	737.88
A101.00	382018	06/16/21	16513	INSTITUTE FOR ENVIR	01005865352000	305	ECC ASBESTOS REM/MO	0.00	3,000.48
A101.00	382018	06/16/21	16513	INSTITUTE FOR ENVIR	01005865352000	305	DW 19-22 AHERA INSP	0.00	3,957.92
A101.00	382018	06/16/21	16513	INSTITUTE FOR ENVIR	01005211155000	320	DW COVID CONTACT TR	0.00	2,300.00
A101.00	382018	06/16/21	16513	INSTITUTE FOR ENVIR	01020865380000	305	VV BOILER REMOVAL	0.00	7,070.87
A101.00	382018	06/16/21	16513	INSTITUTE FOR ENVIR	01008865380000	305	ECC BOILER REMOVAL	0.00	520.00
TOTAL CHECK								0.00	472.00
A101.00	382019	06/16/21	15481	INSTY-PRINTS	01020211000000	401	OFFICE POSTER PRINT	0.00	17,321.27
A101.00	382020	06/16/21	22560	INTELLIGERE INC	01005420419000	358	INTERPRETER-SPEED ST	0.00	313.41
A101.00	382020	06/16/21	22560	INTELLIGERE INC	01005420419000	358	INTERPRETER-SPEED ST	0.00	587.00
A101.00	382020	06/16/21	22560	INTELLIGERE INC	01005219317000	358	INTERPRETER-EL STD	0.00	447.25
A101.00	382020	06/16/21	22560	INTELLIGERE INC	01005219317000	358	INTERPRETER-EL STD	0.00	215.25
A101.00	382020	06/16/21	22560	INTELLIGERE INC	01005420419000	358	INTERPRETER FOR EL	0.00	192.50
TOTAL CHECK								0.00	210.00
A101.00	382024	06/16/21	32928	JERRY'S FOODS EDINA	01020250000000	430	FOOD FOR FACS	0.00	1,652.00
A101.00	382024	06/16/21	32928	JERRY'S FOODS EDINA	01020250000000	430	FOOD FOR FACS	0.00	10.34
A101.00	382024	06/16/21	32928	JERRY'S FOODS EDINA	01020250000000	430	FOOD FOR FACS	0.00	13.52
A101.00	382024	06/16/21	32928	JERRY'S FOODS EDINA	01020250000000	430	FOOD FOR FACS	0.00	13.52
A101.00	382024	06/16/21	32928	JERRY'S FOODS EDINA	01020250000000	430	FOOD FOR FACS	0.00	31.54
A101.00	382024	06/16/21	32928	JERRY'S FOODS EDINA	01020250000000	430	WEB FOOD - VV	0.00	71.94
TOTAL CHECK								0.00	71.94
A101.00	382024	06/16/21	32928	JERRY'S FOODS EDINA	01020211000000	490	OFFICE FOOD - VV	0.00	39.58
A101.00	382025	06/16/21	32927	JERRY'S FOODS EDINA	01019211000000	490	OFFICE FOOD - VV	0.00	166.92
A101.00	382025	06/16/21	32927	JERRY'S FOODS EDINA	01019211000000	490	BOMB POPS-LAST DAY	0.00	187.50
A101.00	382026	06/16/21	13917	JH LARSON COMPANY	01019810000000	401	LIGHT BULBS	0.00	988.99
A101.00	382026	06/16/21	13917	JH LARSON COMPANY	01020810000810	401	CUSTODIAL SUPPLIES	0.00	27.95
TOTAL CHECK								0.00	1,016.94
A101.00	382028	06/16/21	26904	JOHN A DALSLIN & SON	01021810000000	350	ROOF REPAIRS	0.00	989.41

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A101.00	382029	06/16/21	30720	JON DAY	01021294000673	302	BLAX-STMA	0.00	81.00
A101.00	382029	06/16/21	30720	JON DAY	01021294000673	302	BLAX-STMA	0.00	137.00
TOTAL CHECK								0.00	218.00
A101.00	382030	06/16/21	16419	JOSTENS INC	01020291000264	430	APR 30 YEARBOOK PMT	0.00	448.94
A101.00	382035	06/16/21	E13023	ALISA J KAPPEL	01020211000276	401	AVID CLASS SUPPLY	0.00	431.31
A101.00	382037	06/16/21	20559	KATH FUEL OIL SERVI	01009760720000	441	UNLEADED	0.00	2,090.32
A101.00	382039	06/16/21	33031	KELLY BUESEGENS	01021296000671	302	STATE DANCE TOURNAM	0.00	360.00
A101.00	382046	06/16/21	16167	LAKE COUNTRY SCHOOL	01009760720000	360	NON PUB 20-21 TRANS	0.00	402.91
A101.00	382049	06/16/21	33033	MARANATHA CHRISTIAN	01009760720000	360	NON PUB 20-21 TRANS	0.00	287.72
A101.00	382051	06/16/21	14980	MASBO	01005110000000	820	ANNUAL MEMBERSHIP-B	0.00	110.00
A101.00	382051	06/16/21	14980	MASBO	01005110000000	820	ANNUAL MEMBERSHIP-R	0.00	110.00
A101.00	382051	06/16/21	14980	MASBO	01005110000000	820	ANNUAL MEMBERSHIP-A	0.00	110.00
A101.00	382051	06/16/21	14980	MASBO	01005110000000	820	ANNUAL MEMBERSHIP-V	0.00	110.00
A101.00	382051	06/16/21	14980	MASBO	01005110000000	820	ANNUAL MEMBERSHIP-L	0.00	110.00
A101.00	382051	06/16/21	14980	MASBO	01005110000000	820	ANNUAL MEMBERSHIP-J	0.00	110.00
TOTAL CHECK								0.00	660.00
A101.00	382052	06/16/21	33001	MATH TEACHERS PRESS	01005203163000	430	MATERIALS FOR SUMME	0.00	7,908.78
A101.00	382053	06/16/21	33006	MCCROSSAN BOYS RANC	01005211000000	390	REG ED SER-C&T STD	0.00	812.94
A101.00	382053	06/16/21	33006	MCCROSSAN BOYS RANC	01005410740000	394	SPEED SER-C&T STD	0.00	541.96
TOTAL CHECK								0.00	1,354.90
A101.00	382054	06/16/21	04485	MCGRAW-HILL SCHOOL	01005211302000	460	ALEKS 6 - 12 2 MONT	0.00	365.75
A101.00	382055	06/16/21	30025	MENARDS - RICHFIELD	01019810000000	350	MAINTENANCE SUPPLIE	0.00	9.94
A101.00	382055	06/16/21	30025	MENARDS - RICHFIELD	01019810000000	350	MAINTENANCE SUPPLIE	0.00	44.90
A101.00	382055	06/16/21	30025	MENARDS - RICHFIELD	01019810000000	350	MAINTENANCE SUPPLIE	0.00	18.46
A101.00	382055	06/16/21	30025	MENARDS - RICHFIELD	01019810000000	350	MAINTENANCE SUPPLIE	0.00	129.99
TOTAL CHECK								0.00	203.29
A101.00	382058	06/16/21	22660	MIDWEST BUS PARTS I	01009760720000	402	STROBE	0.00	75.40
A101.00	382058	06/16/21	22660	MIDWEST BUS PARTS I	01009760720000	402	ANTENNA, MOUNT	0.00	37.70
TOTAL CHECK								0.00	113.10
A101.00	382059	06/16/21	04756	MINNEHAHA ACADEMY	01009760720000	360	NON PUB 20-21 TRANS	0.00	7,905.88
A101.00	382060	06/16/21	21406	MINNESOTA SCHOOL EM 01		L215.08	UNION DUES W/HOLDIN	0.00	256.89
A101.00	382061	06/16/21	21956	THE MUSIC MART	01020291000250	430	BAND SUPPLIES	0.00	161.50
A101.00	382062	06/16/21	18615	NAC	01005870795000	405	ALERTON SOFTWARE UP	0.00	2,732.75
A101.00	382065	06/16/21	30329	NORTHLINE TRANSPORT	01009760723000	360	APR21-SPEED TRANS	0.00	14,017.50
A101.00	382065	06/16/21	30329	NORTHLINE TRANSPORT	01009760728000	360	APR21-HOMELESS TRAN	0.00	1,662.50

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TOTAL CHECK								0.00	
A101.00	382066	06/16/21	28451	ORKIN, 546-ST. PAUL	01005810000000	305	MAY21 TRANSPORTATIO	0.00	15,680.00
A101.00	382069	06/16/21	31129	RELATE COUNSELING C	01005400000000	394	CHEM HEALTH SUPP SE	0.00	2,880.00
A101.00	382069	06/16/21	31129	RELATE COUNSELING C	01005400000000	394	CHEM HEALTH 8 OF 10	0.00	2,880.00
TOTAL CHECK								0.00	5,760.00
A101.00	382070	06/16/21	22996	RJ MECHANICAL INC	01021810000000	350	A/C CONDENSER #4 SE	0.00	3,000.00
A101.00	382071	06/16/21	10684	ROBERT B HILL CO	01019810000000	350	SOFTENER SALT	0.00	99.50
A101.00	382072	06/16/21	26495	RUPP ANDERSON SQUIR	01005110000000	305	LEGAL SER-GEN DISTR	0.00	5,314.96
A101.00	382072	06/16/21	26495	RUPP ANDERSON SQUIR	01005010000000	305	LEGAL SER--SCH BOARD	0.00	12,010.50
TOTAL CHECK								0.00	17,325.46
A101.00	382073	06/16/21	26674	RUSSELL SECURITY RE	01020810000000	350	VV-KEYING & CYLINDE	0.00	5,010.60
A101.00	382074	06/16/21	13425	SAM'S CLUB/SYNCHRON	01020211000000	490	OFFICE FOOD/TREATS	0.00	105.31
A101.00	382074	06/16/21	13425	SAM'S CLUB/SYNCHRON	01020211000000	490	OFFICE FOOD/TREATS	0.00	140.00
TOTAL CHECK								0.00	245.31
A101.00	382076	06/16/21	06400	SCHMITT MUSIC	01019258000250	350	EUPH REPAIR	0.00	78.25
A101.00	382076	06/16/21	06400	SCHMITT MUSIC	01019258000250	350	TUBA REPAIR	0.00	15.00
A101.00	382076	06/16/21	06400	SCHMITT MUSIC	01019258000250	350	TUBA REPAIR	0.00	20.00
A101.00	382076	06/16/21	06400	SCHMITT MUSIC	01019258000250	350	EUPH REPAIR	0.00	25.00
A101.00	382076	06/16/21	06400	SCHMITT MUSIC	01019258000250	350	BARITONE REPAIR	0.00	35.00
TOTAL CHECK								0.00	173.25
A101.00	382077	06/16/21	06922	SCHOOL SERVICE EMPL 01		L215.08	UNION DUES W/HOLDIN	0.00	3,004.31
A101.00	382078	06/16/21	32832	SCHOOL SPECIALTY, L	01533220300000	460	WORDS I USE WHEN I	0.00	260.00
A101.00	382079	06/16/21	30781	SHOP-PRO EQUIPMENT,	01009760720000	402	CCC FILTER SET	0.00	402.77
A101.00	382080	06/16/21	21013	SHRED RIGHT	01009760720000	401	SERVICE FEE	0.00	15.00
A101.00	382081	06/16/21	19893	SOUTHWEST CHRISTIAN	01009760720000	360	NON PUB 20-21 TRANS	0.00	5,582.08
A101.00	382085	06/16/21	21779	PRESS GOLD GROUP	01009760720000	305	MONTHLY ACCESS&SUPP	0.00	5,136.00
A101.00	382090	06/16/21	15152	TRINITY SCHOOL AT R	01009760720000	360	NON PUB 20-21 TRANS	0.00	283.05
A101.00	382091	06/16/21	22731	TRUGREEN PROCESSING	01005810000000	305	DW SPRING SERVICE A	0.00	5,790.79
A101.00	382093	06/16/21	19045	UNITED CHRISTIAN AC	01009760720000	360	NON PUB 20-21 TRANS	0.00	692.17
A101.00	382095	06/16/21	32860	VIRGINIA TECH	01021211000091	430	ED FUND	0.00	3,500.00
A101.00	382098	06/16/21	22795	ACADEMY OF WHOLE LE	01009760720000	360	NON PUB 20-21 TRANS	0.00	485.89
A101.00	382099	06/16/21	05410	XCEL ENERGY	01008810000000	330	ECC 04/22/21-.05/23/	0.00	14,344.78

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A101.00	382099	06/16/21	05410	XCEL ENERGY	01020810000000	330	VV 04/22/21-05/23/2	0.00	15,515.39
A101.00	382099	06/16/21	05410	XCEL ENERGY	01019810000000	330	SV 04/22/21-05/23/2	0.00	15,881.78
A101.00	382099	06/16/21	05410	XCEL ENERGY	01021810000000	330	EHS 04/22/21-05/23/2	0.00	40,589.24
A101.00	382099	06/16/21	05410	XCEL ENERGY	01528810000000	330	CS 04/22/21-05/23/2	0.00	6,355.22
A101.00	382099	06/16/21	05410	XCEL ENERGY	01532810000000	330	CV 04/22/21-05/23/2	0.00	6,585.27
A101.00	382099	06/16/21	05410	XCEL ENERGY	01526810000000	330	CC 04/22/21-05/23/2	0.00	7,022.79
A101.00	382099	06/16/21	05410	XCEL ENERGY	01529810000000	330	HL 04/25/21-05/24/2	0.00	7,238.46
A101.00	382099	06/16/21	05410	XCEL ENERGY	01527810000000	330	CN 04/25/21-05/23/2	0.00	2,238.46
A101.00	382099	06/16/21	05410	XCEL ENERGY	01533810000000	330	ND 04/22/21-05/23/2	0.00	4,045.96
TOTAL CHECK									119,817.35
A101.00	382101	06/23/21	32942	ADVANCED IMAGING SO	01005850302000	370	LEASE PAYMENTS 07/0	0.00	4,151.77
A101.00	382101	06/23/21	32942	ADVANCED IMAGING SO	01005850302000	370	LEASE PAYMENTS 07/0	0.00	34.15
A101.00	382101	06/23/21	32942	ADVANCED IMAGING SO	01005850302000	370	LEASE PAYMENTS 07/0	0.00	68.96
TOTAL CHECK									4,254.88
A101.00	382102	06/23/21	31338	ANDERSON ACQUISITIO	01005760723000	360	MAY21 STUPT TRANSP	0.00	2,000.00
A101.00	382106	06/23/21	30878	BETTERCLOUD, INC	01	A131.00	RENEWAL 21-22	0.00	11,431.04
A101.00	382111	06/23/21	27241	CAROLE A. GUPTON PH	01005211313000	305	CONSULTING SERVICES	0.00	1,500.00
A101.00	382119	06/23/21	01321	CITY OF EDINA	01526810000000	331	CC 02/25/21-05/27/2	0.00	2,686.50
A101.00	382119	06/23/21	01321	CITY OF EDINA	01021810000000	331	EHS 02/25/21-05/28/2	0.00	11,597.64
A101.00	382119	06/23/21	01321	CITY OF EDINA	01532810000000	331	CV 02/25/21-05/27/2	0.00	4,797.52
A101.00	382119	06/23/21	01321	CITY OF EDINA	01020810000000	331	VV 02/26/21-05/28/2	0.00	7,603.25
TOTAL CHECK									26,684.91
A101.00	382120	06/23/21	31878	CITY OF EDINA	01005010000000	305	MAY 14 VACCINE CLIN	0.00	384.75
A101.00	382121	06/23/21	30208	CITY OF EDINA PARKS	01021292000297	370	JUN21 FIELD RENTAL	0.00	449.00
A101.00	382121	06/23/21	30208	CITY OF EDINA PARKS	01021294000650	370	MAR-JUN21 FIELD REN	0.00	450.00
TOTAL CHECK									899.00
A101.00	382122	06/23/21	02131	THE COLLEGE BOARD	01021211000436	430	2021 AP EXAMS	0.00	198,391.00
A101.00	382123	06/23/21	32814	COMCAST CABLE MANAG	01005630000000	320	JUN21 INTERNET FEES	0.00	9.95
A101.00	382126	06/23/21	11744	CULLIGAN BOTTLED WA	01533203000000	370	COOLER RENTAL FY21-	0.00	336.00
A101.00	382128	06/23/21	12261	CUSHMAN MOTOR COMPA	01527810000820	401	CN - WHEELS	0.00	275.58
A101.00	382128	06/23/21	12261	CUSHMAN MOTOR COMPA	01529810000820	401	HL - WHEELS	0.00	275.59
TOTAL CHECK									551.17
A101.00	382130	06/23/21	15105	DEPARTMENT OF HUMAN	01021211000000	401	NAMEPLATE/FRAME ALM	0.00	32.83
A101.00	382132	06/23/21	12171	ECKROTH MUSIC	01021258000250	350	SAXOPHONE REPAIR	0.00	158.80
A101.00	382132	06/23/21	12171	ECKROTH MUSIC	01021258000250	350	SAXOPHONE REPAIR	0.00	228.05
A101.00	382132	06/23/21	12171	ECKROTH MUSIC	01021258000250	350	SAXOPHONE REPAIR	0.00	48.90
TOTAL CHECK									435.75
A101.00	382133	06/23/21	24575	EDUCATORS BENEFIT C	01005105000000	305	ACT BASE FEE	0.00	102.00

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TOTAL CHECK										
A101.00	382181	06/23/21	32799	MN STATE HS LEAGUE	01021292000297	305		SECTION BASEBALL GA	0.00	787,997.90
A101.00	382183	06/23/21	18615	NAC	01528810000000	350		CHILLER REPAIR	0.00	5,427.00
A101.00	382186	06/23/21	18489	NCPERS GROUP LIFE I 01		L215.40		EMPLOYEE W/HOLDING	0.00	5,765.26
A101.00	382187	06/23/21	12279	NORCOSTCO INC	01005850000830	401		LAMPS	0.00	32.00
A101.00	382189	06/23/21	20111	ON SITE SANITATION	01021292000000	305		SV UNIT	0.00	334.30
A101.00	382189	06/23/21	20111	ON SITE SANITATION	01021292000000	305		EHS UNITS	0.00	48.03
A101.00	382189	06/23/21	20111	ON SITE SANITATION	01021292000000	305		ECC UNIT	0.00	48.03
TOTAL CHECK										50.89
A101.00	382190	06/23/21	28451	ORKIN, 546-ST. PAUL	01005810000000	305		ECC - JUN21 SERVICE	0.00	146.95
A101.00	382190	06/23/21	28451	ORKIN, 546-ST. PAUL	01005810000000	305		EHS BUNKER - JUN21	0.00	55.00
A101.00	382190	06/23/21	28451	ORKIN, 546-ST. PAUL	01005810000000	305		ND - JUN21 SERVICE	0.00	60.00
A101.00	382190	06/23/21	28451	ORKIN, 546-ST. PAUL	01005810000000	305		CC - JUN21 SERVICE	0.00	65.00
A101.00	382190	06/23/21	28451	ORKIN, 546-ST. PAUL	01005810000000	305		CV - JUN21 SERVICE	0.00	65.00
A101.00	382190	06/23/21	28451	ORKIN, 546-ST. PAUL	01005810000000	305		CN - JUN21 SERVICE	0.00	65.00
A101.00	382190	06/23/21	28451	ORKIN, 546-ST. PAUL	01005810000000	305		HL - JUN21 SERVICE	0.00	65.00
A101.00	382190	06/23/21	28451	ORKIN, 546-ST. PAUL	01005810000000	305		CS - JUN21 SERVICE	0.00	65.00
A101.00	382190	06/23/21	28451	ORKIN, 546-ST. PAUL	01005810000000	305		EHS - JUN21 SERVICE	0.00	95.00
A101.00	382190	06/23/21	28451	ORKIN, 546-ST. PAUL	01005810000000	305		VV - JUN21 SERVICE	0.00	80.00
A101.00	382190	06/23/21	28451	ORKIN, 546-ST. PAUL	01005810000000	305		SV - JUN21 SERVICE	0.00	80.00
TOTAL CHECK										760.00
A101.00	382191	06/23/21	22297	PARALLEL TECHNOLOGI	01021211302000	530		DATA DROP AT EHS	0.00	423.41
A101.00	382195	06/23/21	33114	PETER TREMAINE	01021294000667	302		T&F - LAKE CONF MEE	0.00	82.50
A101.00	382196	06/23/21	28985	PETERSON SHEET META	01529865380000	520		HL-FABR/INST PIPE C	0.00	741.35
A101.00	382198	06/23/21	30106	REGENTS OF THE UNIV	01021211000450	305		GRADUATION 2021	0.00	17,310.37
A101.00	382199	06/23/21	21465	REGION 6AA	01021292000297	305		SECTION SOFTBALL	0.00	1,430.00
A101.00	382204	06/23/21	06400	SCHMITT MUSIC	01021258000250	350		BASSOON REPAIR	0.00	32.00
A101.00	382204	06/23/21	06400	SCHMITT MUSIC	01021258000250	350		ENGLISH HORN REPAIR	0.00	15.00
A101.00	382204	06/23/21	06400	SCHMITT MUSIC	01021258000250	350		TUBA REPAIR	0.00	137.00
A101.00	382204	06/23/21	06400	SCHMITT MUSIC	01021258000250	350		TRUMPET REPAIR	0.00	153.00
A101.00	382204	06/23/21	06400	SCHMITT MUSIC	01021258000250	350		JUPITER MELLO REPAIR	0.00	80.00
A101.00	382204	06/23/21	06400	SCHMITT MUSIC	01021258000250	350		TUBA REPAIR	0.00	80.00
A101.00	382204	06/23/21	06400	SCHMITT MUSIC	01021258000250	350		CLARINET REPAIR	0.00	39.00
A101.00	382204	06/23/21	06400	SCHMITT MUSIC	01021258000250	350		TUBA REPAIR	0.00	40.00
A101.00	382204	06/23/21	06400	SCHMITT MUSIC	01021258000250	350		FRENCH HORN REPAIR	0.00	45.00
A101.00	382204	06/23/21	06400	SCHMITT MUSIC	01021258000250	350		SOUAPHONE REPAIR	0.00	47.45
TOTAL CHECK										708.45
A101.00	382205	06/23/21	14679	SCHOLASTIC INC	01020211000000	460		SUBSCRIPTION	0.00	104.39

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	382208	06/23/21	32958	SHARED PLANET --- N	01021291000256	305	THEATER/COSTUME RM	0.00	2,010.29
A101.00	382212	06/23/21	21747	SPECIAL OLYMPICS MI	01019291000263	R060	11SMCS - TRANSFER	0.00	911.02
A101.00	382213	06/23/21	08656	SPS COMPANIES INC	01021810000000	350	TOILET/URINAL KITS	0.00	805.23
A101.00	382213	06/23/21	08656	SPS COMPANIES INC	01021810000000	350	PLUMBING REPAIR PAR	0.00	321.05
TOTAL CHECK									1,126.28
A101.00	382215	06/23/21	22773	SUMMIT FIRE PROTECT	01005865363000	305	SV-KIT HOOD INSPECT	0.00	423.50
A101.00	382215	06/23/21	22773	SUMMIT FIRE PROTECT	01005865363000	305	CC-KIT HOOD INSPECT	0.00	196.25
A101.00	382215	06/23/21	22773	SUMMIT FIRE PROTECT	01005865363000	305	CS-KIT HOOD INSPECT	0.00	224.00
A101.00	382215	06/23/21	22773	SUMMIT FIRE PROTECT	01005865363000	305	ECC/ND HOOD INSPECT	0.00	228.75
TOTAL CHECK									1,072.50
A101.00	382217	06/23/21	17019	THE TESSMAN COMPANY	01005810000820	401	DW - ROUNDUP	0.00	807.52
A101.00	382219	06/23/21	26581	THE MCDOWELL AGENCY 01		L215.03	BKGD CHK-EPS EMPLOY	0.00	1,091.40
A101.00	382219	06/23/21	26581	THE MCDOWELL AGENCY	01005105000000	305	BKGD CHK-STUD TEACH	0.00	15.00
TOTAL CHECK									1,106.40
A101.00	382222	06/23/21	23055	TRANSPORTATION PLUS	01009760714000	360	FEB21 TRANSPORTATIO	0.00	30.00
A101.00	382222	06/23/21	23055	TRANSPORTATION PLUS	01009760714000	360	APR21 TRANSPORTATIO	0.00	57.00
TOTAL CHECK									87.00
A101.00	382223	06/23/21	22468	TRI-STATE BOBCAT IN	01008810000820	401	ECC - FUEL CAP	0.00	11.81
A101.00	382223	06/23/21	22468	TRI-STATE BOBCAT IN	01005810000820	401	DW - BINS	0.00	52.95
A101.00	382223	06/23/21	22468	TRI-STATE BOBCAT IN	01005810000820	350	DW-REPL TEETH/STUMP	0.00	125.83
TOTAL CHECK									190.59
A101.00	382224	06/23/21	25921	TURNITTIN LLC	01005211302000	460	TURN-IT-IN FBS W/IN	0.00	15,745.00
A101.00	382225	06/23/21	24733	TWIN CITIES FLAG SO	01532810000000	350	ROPE/PULLEY FOR FLA	0.00	350.00
A101.00	382226	06/23/21	23186	UNITED RENTALS NORT	01008810000000	350	LARGE LIFT REPAIR	0.00	549.07
A101.00	382228	06/30/21	14111	ACADEMY OF HOLY ANG	01009760720000	360	NON PUB 20-21 TRANS	0.00	5,221.05
A101.00	382229	06/30/21	31372	ACME TOOLS PLYMOUTH	01005810000820	401	DISTRICTWIDE TOOLS	0.00	154.25
A101.00	382229	06/30/21	31372	ACME TOOLS PLYMOUTH	01008810000820	401	ECC TOOLS	0.00	154.25
A101.00	382229	06/30/21	31372	ACME TOOLS PLYMOUTH	01526810000820	401	CONCORD TOOLS	0.00	154.25
A101.00	382229	06/30/21	31372	ACME TOOLS PLYMOUTH	01019810000820	401	SOUTHVIEW TOOLS	0.00	154.25
TOTAL CHECK									617.00
A101.00	382232	06/30/21	32942	ADVANCED IMAGING SO	01005850302000	370	LEASE PAYMENTS 10/0	0.00	68.96
A101.00	382232	06/30/21	32942	ADVANCED IMAGING SO	01005850302000	370	LEASE PAYMENTS 10/0	0.00	4,151.77
TOTAL CHECK									4,220.73
A101.00	382233	06/30/21	30778	ADVANCED POWER SERV	01019810000000	350	SER CALL - GENERATO	0.00	520.08
A101.00	382234	06/30/21	24495	AMSOIL INC	01005810000820	401	GROUND OIL	0.00	297.14

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	382236	06/30/21	00500	ASTLEFORD INTERNATI	01009760720000	402	GASKET ASSY VALVE	0.00	367.75
A101.00	382236	06/30/21	00500	ASTLEFORD INTERNATI	01009760720000	402	GASKET OIL PAN	0.00	159.62
TOTAL CHECK								0.00	527.37
A101.00	382238	06/30/21	26064	BAYADA HOME HEALTH	01005416740000	394	NURSE DURING SCHOOL	0.00	437.50
A101.00	382238	06/30/21	26064	BAYADA HOME HEALTH	01005416740000	394	NURSE DURING SCHOOL	0.00	1,020.00
A101.00	382238	06/30/21	26064	BAYADA HOME HEALTH	01005416740000	394	NURSE DURING SCHOOL	0.00	1,020.00
A101.00	382238	06/30/21	26064	BAYADA HOME HEALTH	01005416740000	394	NURSE DURING SCHOOL	0.00	1,050.00
A101.00	382238	06/30/21	26064	BAYADA HOME HEALTH	01005416740000	394	NURSE DURING SCHOOL	0.00	1,065.00
A101.00	382238	06/30/21	26064	BAYADA HOME HEALTH	01005416740000	394	NURSE DURING SCHOOL	0.00	1,080.00
A101.00	382238	06/30/21	26064	BAYADA HOME HEALTH	01005416740000	394	NURSE DURING SCHOOL	0.00	1,095.00
A101.00	382238	06/30/21	26064	BAYADA HOME HEALTH	01005416740000	394	NURSE DURING SCHOOL	0.00	690.00
A101.00	382238	06/30/21	26064	BAYADA HOME HEALTH	01005416740000	394	NURSE DURING SCHOOL	0.00	737.50
A101.00	382238	06/30/21	26064	BAYADA HOME HEALTH	01005416740000	394	NURSE DURING SCHOOL	0.00	775.00
A101.00	382238	06/30/21	26064	BAYADA HOME HEALTH	01005416740000	394	NURSE DURING SCHOOL	0.00	837.50
A101.00	382238	06/30/21	26064	BAYADA HOME HEALTH	01005416740000	394	NURSE DURING SCHOOL	0.00	1,545.00
TOTAL CHECK								0.00	11,352.50
A101.00	382239	06/30/21	28301	BEMIDJI STATE UNIVE	01021211000096	430	CONC ENROLL MATH 11	0.00	5,600.00
A101.00	382240	06/30/21	10270	BOYER TRUCKS	01009760720000	402	AIR DUCTS (2)	0.00	165.23
A101.00	382240	06/30/21	10270	BOYER TRUCKS	01009760720000	402	BEZEL ASY	0.00	93.44
A101.00	382240	06/30/21	10270	BOYER TRUCKS	01009760720000	402	CREDIT	0.00	-132.19
TOTAL CHECK								0.00	126.48
A101.00	382241	06/30/21	28129	BRAUN INTERTEC CORP	0100865384000	305	ECC 2020 RENO TESTI	0.00	1,450.50
A101.00	382246	06/30/21	24945	CENTURYLINK	01005620000000	320	DO 06/01-06/30	0.00	540.00
A101.00	382246	06/30/21	24945	CENTURYLINK	01009760720000	320	TRANS 06/04-07/03	0.00	130.46
A101.00	382246	06/30/21	24945	CENTURYLINK	01532810000000	320	CV 06/10/21-07/09/2	0.00	139.30
A101.00	382246	06/30/21	24945	CENTURYLINK	01005620000000	320	DO 06/01-06/30	0.00	89.00
A101.00	382246	06/30/21	24945	CENTURYLINK	01021810000000	320	EHS 06/10/21-07/09/	0.00	403.63
A101.00	382246	06/30/21	24945	CENTURYLINK	01020810000000	320	VV 06/10/21-07/09/2	0.00	313.93
A101.00	382246	06/30/21	24945	CENTURYLINK	01005620000000	320	DO 06/01-06/30	0.00	260.00
TOTAL CHECK								0.00	1,876.32
A101.00	382248	06/30/21	12539	CITY OF LAKES WALDO	01009760720000	360	NON PUBL 20-21 TRAN	0.00	6,000.00
A101.00	382253	06/30/21	23308	CRESCENT MOON PRODU	01021258000251	350	CHOIR SERVICES	0.00	1,500.00
A101.00	382253	06/30/21	23308	CRESCENT MOON PRODU	01021258000251	430	CHOIR SUPPLIES	0.00	2,000.00
A101.00	382253	06/30/21	23308	CRESCENT MOON PRODU	01021258000251	305	CHOIR CONTRACT SERV	0.00	8,500.00
TOTAL CHECK								0.00	12,000.00
A101.00	382255	06/30/21	27824	DIVERSE CONSTRUCTIO	01532865384000	520	CV - FAB/INSTALL PI	0.00	1,128.80
A101.00	382259	06/30/21	02490	FOLLETT SCHOOL SOLU	01005203302000	460	MATH IN FOCUS WORKB	0.00	999.60
A101.00	382259	06/30/21	02490	FOLLETT SCHOOL SOLU	01005203302000	460	MATH IN FOCUS WORKB	0.00	6,477.80
A101.00	382259	06/30/21	02490	FOLLETT SCHOOL SOLU	01005203302000	460	MATH IN FOCUS WORKB	0.00	3,689.24
A101.00	382259	06/30/21	02490	FOLLETT SCHOOL SOLU	01005203302000	460	MATH IN FOCUS WORKB	0.00	2,343.56
A101.00	382259	06/30/21	02490	FOLLETT SCHOOL SOLU	01532203000000	460	MATH IN FOCUS WORKB	0.00	1,990.40
A101.00	382259	06/30/21	02490	FOLLETT SCHOOL SOLU	01527203000000	460	MATH IN FOCUS WORKB	0.00	1,362.30
A101.00	382259	06/30/21	02490	FOLLETT SCHOOL SOLU	01529203000000	460	MATH IN FOCUS WORKB	0.00	2,892.20

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	DESCRIPTION	SALES TAX	AMOUNT
A101.00	382259	06/30/21	02490	FOLLETT SCHOOL SOLU	01529203000000	460	MATH IN FOCUS WORKB	0.00	41.10
A101.00	382259	06/30/21	02490	FOLLETT SCHOOL SOLU	01005203020000	460	MATH IN FOCUS WORKB	0.00	3,004.60
A101.00	382259	06/30/21	02490	FOLLETT SCHOOL SOLU	01005203302000	460	MATH IN FOCUS WORKB	0.00	1,278.00
TOTAL CHECK								0.00	24,078.80
A101.00	382260	06/30/21	30242	FRASER CHILD AND FA	01005400000000	393	CONSULT-PSYCHOTHEA	0.00	462.00
A101.00	382260	06/30/21	30242	FRASER CHILD AND FA	01005400000000	393	CONSULT-PSYCHOTHEA	0.00	154.00
TOTAL CHECK								0.00	616.00
A101.00	382263	06/30/21	28397	GOODIN COMPANY	01529810000000	350	FLAME SENSOR-HEATER	0.00	137.00
A101.00	382264	06/30/21	09346	GRAINGER	01009760720000	402	JOBBER DRILL	0.00	83.00
A101.00	382264	06/30/21	09346	GRAINGER	01019810000000	401	MAINTENANCE SUPPLIE	0.00	256.80
A101.00	382264	06/30/21	09346	GRAINGER	01019810000000	401	MAINTENANCE SUPPLIE	0.00	371.50
A101.00	382264	06/30/21	09346	GRAINGER	01009760720000	402	SPIN ON 3/4 THREAD	0.00	8.31
TOTAL CHECK								0.00	719.61
A101.00	382267	06/30/21	30847	HEILICHER JEWISH DA	01009760720000	360	NON PUB 20-21 TRANS	0.00	209.82
A101.00	382269	06/30/21	03263	HOGUND BUS CO INC	01009760720000	402	PANEL TRIM	0.00	149.72
A101.00	382269	06/30/21	03263	HOGUND BUS CO INC	01009760720000	402	INSERT, THRD212	0.00	78.24
TOTAL CHECK								0.00	227.96
A101.00	382270	06/30/21	21177	HOLY FAMILY ACADEMY	01009760720000	360	NON PUB 20-21 TRANS	0.00	4,674.55
A101.00	382271	06/30/21	33130	HOLY NAME OF JESUS	01009760720000	360	NON PUB 20-21 TRANS	0.00	270.00
A101.00	382272	06/30/21	21315	HORIZON COMMERCIAL	010198100000815	401	POOL SUPPLIES	0.00	639.90
A101.00	382275	06/30/21	20605	INNOVATIVE OFFICE S	01005020000000	401	POST IT SELF-STICK	0.00	96.04
A101.00	382275	06/30/21	20605	INNOVATIVE OFFICE S	01005211155000	530	CAFETERIA FURNITURE	0.00	50,143.75
TOTAL CHECK								0.00	50,239.79
A101.00	382276	06/30/21	03488	INSPEC INC	01021865383000	305	EPS 2021 REROOF SER	0.00	1,025.00
A101.00	382277	06/30/21	26941	IWS - INNOVATIONAL	01005810000000	305	HYD MILL CORRISTON	0.00	1,125.00
A101.00	382277	06/30/21	26941	IWS - INNOVATIONAL	010208100000810	401	CUSTODIAL SUPPLIES	0.00	31.00
TOTAL CHECK								0.00	1,156.00
A101.00	382278	06/30/21	03720	JERRY'S HARDWARE	01008810000000	401	BUILDING SUPPLIES	0.00	72.85
A101.00	382278	06/30/21	03720	JERRY'S HARDWARE	010088100000820	401	ECC-KEYS	0.00	4.48
TOTAL CHECK								0.00	77.33
A101.00	382279	06/30/21	03708	JERRY'S PRINTING	01526203000000	401	NOTE CARDS/ENVELOPE	0.00	231.00
A101.00	382279	06/30/21	03708	JERRY'S PRINTING	01526203000000	401	CC - ENVELOPES	0.00	160.00
TOTAL CHECK								0.00	391.00
A101.00	382281	06/30/21	09728	JW PEPPER & SON INC	01021258000250	430	BAND SUPPLIES	0.00	28.94
A101.00	382288	06/30/21	33123	LVC COMPANIES INC	01020810000000	350	BUILDING REPAIR	0.00	335.00
A101.00	382289	06/30/21	10090	MACKIN EDUCATIONAL	01005620795000	470	BOOKS FOR VALLEY VI	0.00	383.10

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	382289	06/30/21	10090	MACKIN EDUCATIONAL	01005620795000	470	BOOKS FOR CONCORD	0.00	668.24
TOTAL CHECK								0.00	1,051.34
A101.00	382292	06/30/21	09167	MENARDS - GOLDEN VA	01527810000820	401	GARDEN HOSES/SPRAYE	0.00	146.97
A101.00	382293	06/30/21	30024	MENARDS - EDEN PRAI	01021810000820	401	EHS - PEGBOARD	0.00	83.68
A101.00	382293	06/30/21	30024	MENARDS - EDEN PRAI	01021810000820	401	EHS - CABINETS	0.00	299.99
A101.00	382293	06/30/21	30024	MENARDS - EDEN PRAI	01019810000820	401	SV-DISTILLED WATER/	0.00	27.23
A101.00	382293	06/30/21	30024	MENARDS - EDEN PRAI	01008810000000	401	BUILDING SUPPLIES	0.00	166.41
A101.00	382293	06/30/21	30024	MENARDS - EDEN PRAI	01019850302000	530	SV CAPITAL-LADDERS	0.00	1,008.00
TOTAL CHECK								0.00	1,585.31
A101.00	382294	06/30/21	18173	M-F ATHLETIC	01021294000667	401	SHELLS & BANDS - T&	0.00	430.95
A101.00	382295	06/30/21	22660	MIDWEST BUS PARTS I	01009760720000	402	SURGE TANK	0.00	251.29
A101.00	382295	06/30/21	22660	MIDWEST BUS PARTS I	01009760720000	402	REAR CORNER PATCH P	0.00	426.36
TOTAL CHECK								0.00	677.65
A101.00	382297	06/30/21	33127	MOHAMUD ADEN	01021211000000	305	SOMALI RATING ASSES	0.00	75.00
A101.00	382298	06/30/21	33122	MULKI NALEYE	01021211000000	401	LANG ASSESSMENT RAT	0.00	75.00
A101.00	382302	06/30/21	31667	PAVEMENT RESOURCES	01532865384000	520	CV-REPAIR SPRAY PAI	0.00	2,350.00
A101.00	382303	06/30/21	30930	PLANSOURCE	01005105000000	305	SERVICES FOR JUN21	0.00	9,343.50
A101.00	382304	06/30/21	30398	PTM DOCUMENT SYSTEM	01005110000000	401	5209 (4UPERF105) W	0.00	110.00
A101.00	382304	06/30/21	30398	PTM DOCUMENT SYSTEM	01005110000000	401	NEC5108 1099-NEC 2-	0.00	12.50
A101.00	382304	06/30/21	30398	PTM DOCUMENT SYSTEM	01005110000000	401	99992 (4UPWENVS05)	0.00	135.00
A101.00	382304	06/30/21	30398	PTM DOCUMENT SYSTEM	01005110000000	401	77772 (RDWENVS05) 1	0.00	5.50
A101.00	382304	06/30/21	30398	PTM DOCUMENT SYSTEM	01005110000000	401	ESTIMATED SHIPPING/	0.00	44.32
A101.00	382304	06/30/21	30398	PTM DOCUMENT SYSTEM	01008105000000	401	TIES905-R CUSTOM LA	0.00	280.00
A101.00	382304	06/30/21	30398	PTM DOCUMENT SYSTEM	01008105000000	401	ESTIMATED SHIPPING/	0.00	166.84
TOTAL CHECK								0.00	754.16
A101.00	382305	06/30/21	25364	RAINDROP IRRIGATION	01021810000820	401	EHS IRRIGATION	0.00	948.96
A101.00	382305	06/30/21	25364	RAINDROP IRRIGATION	01008810000820	401	DISTRICT IRRIGATION	0.00	948.96
A101.00	382305	06/30/21	25364	RAINDROP IRRIGATION	01019810000820	401	SOUTHWIEW IRRIGATIO	0.00	948.96
A101.00	382305	06/30/21	25364	RAINDROP IRRIGATION	01008810000820	401	ECC IRRIGATION	0.00	948.96
A101.00	382305	06/30/21	25364	RAINDROP IRRIGATION	01526810000820	401	CONCORD IRRIGATION	0.00	948.96
TOTAL CHECK								0.00	4,744.80
A101.00	382308	06/30/21	10684	ROBERT B HILL CO	01019810000000	350	SOFTENER SALT	0.00	372.64
A101.00	382310	06/30/21	26674	RUSSELL SECURITY RE	01008810000000	401	KEY BLANKS	0.00	167.50
A101.00	382312	06/30/21	06922	SCHOOL SERVICE EMPL 01		L215.08	UNION DUES W/HOLDIN	0.00	1,882.80
A101.00	382313	06/30/21	32832	SCHOOL SPECIALTY, L	01526212000000	430	ART ROOM SUPPLIES	0.00	64.98
A101.00	382315	06/30/21	32550	SHERWIN WILLIAMS	01008810000820	401	ECC - PAINT	0.00	55.95

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCT	DESCRIPTION	SALES TAX	AMOUNT
A101.00	382318	06/30/21	19869	ST THOMAS ACADEMY A	01009760720000	360	NON PUB 20-21 TRANS	0.00	8,447.09
A101.00	382319	06/30/21	22773	SUMMIT FIRE PROTECT	01005865363000	305	TRANS-FIRE ALARM IN	0.00	375.00
A101.00	382319	06/30/21	22773	SUMMIT FIRE PROTECT	01005865363000	305	HL-SPRINKLER INSPEC	0.00	375.00
A101.00	382319	06/30/21	22773	SUMMIT FIRE PROTECT	01005865363000	305	CS-SPRINKLER INSPEC	0.00	410.00
A101.00	382319	06/30/21	22773	SUMMIT FIRE PROTECT	01005865363000	305	EHS-FIRE ALARM INSP	0.00	475.00
A101.00	382319	06/30/21	22773	SUMMIT FIRE PROTECT	01005865363000	305	TRANS-SPRINKLER INS	0.00	855.00
A101.00	382319	06/30/21	22773	SUMMIT FIRE PROTECT	01005865363000	305	SV-SPRINKLER INSPEC	0.00	905.00
A101.00	382319	06/30/21	22773	SUMMIT FIRE PROTECT	01005865363000	305	HL-FIRE EXTINGUISHE	0.00	905.00
A101.00	382319	06/30/21	22773	SUMMIT FIRE PROTECT	01005865363000	305	CV-FIRE EXTINGUISHE	0.00	102.69
A101.00	382319	06/30/21	22773	SUMMIT FIRE PROTECT	01005865363000	305	EHS-SPRINKLER INSPE	0.00	136.93
A101.00	382319	06/30/21	22773	SUMMIT FIRE PROTECT	01005865363000	305	HL-FIRE ALARM INSP	0.00	1,100.00
A101.00	382319	06/30/21	22773	SUMMIT FIRE PROTECT	01005865363000	305	SV-FIRE ALARM INSP	0.00	1,190.00
A101.00	382319	06/30/21	22773	SUMMIT FIRE PROTECT	01005865363000	305	EHS-FIRE ALARM INSP	0.00	2,160.00
A101.00	382319	06/30/21	22773	SUMMIT FIRE PROTECT	01005865363000	305	EHS HOOD INSPECTIO	0.00	1,580.00
A101.00	382319	06/30/21	22773	SUMMIT FIRE PROTECT	01005865363000	305	CN - HOOD INSPECTIO	0.00	970.25
A101.00	382319	06/30/21	22773	SUMMIT FIRE PROTECT	01005865363000	305	HL - HOOD INSPECTIO	0.00	196.25
A101.00	382319	06/30/21	22773	SUMMIT FIRE PROTECT	01005865363000	305	CV - HOOD INSPECTIO	0.00	220.25
A101.00	382319	06/30/21	22773	SUMMIT FIRE PROTECT	01005865363000	305	VV - HOOD INSPECTIO	0.00	224.00
A101.00	382319	06/30/21	22773	SUMMIT FIRE PROTECT	01005865363000	305		0.00	406.75
A101.00	382319	06/30/21	22773	SUMMIT FIRE PROTECT	01005865363000	305		0.00	12,622.12
TOTAL CHECK									
A101.00	382321	06/30/21	23055	TRANSPORTATION PLUS	01005760723000	360	MAY21 - STD TRANSP	0.00	213.00
A101.00	382322	06/30/21	22468	TRI-STATE BOBCAT IN	01005810000820	401	DW-CHAINS/SAW/BATTERY	0.00	495.99
A101.00	382322	06/30/21	22468	TRI-STATE BOBCAT IN	01021810000820	401	EHS - BATTERY	0.00	403.97
A101.00	382322	06/30/21	22468	TRI-STATE BOBCAT IN	01005810000820	401	DW-HEDGE TRIMMER	0.00	383.95
A101.00	382322	06/30/21	22468	TRI-STATE BOBCAT IN	01021810000820	401	EHS - BATT BAG/BELT	0.00	255.96
A101.00	382322	06/30/21	22468	TRI-STATE BOBCAT IN	01021810000820	401	EHS - CHARGER	0.00	463.96
A101.00	382322	06/30/21	22468	TRI-STATE BOBCAT IN	01021810000820	401	EHS - TRIMMER	0.00	478.35
A101.00	382322	06/30/21	22468	TRI-STATE BOBCAT IN	01005810000820	401	DW - TRIMMER	0.00	239.17
A101.00	382322	06/30/21	22468	TRI-STATE BOBCAT IN	01021810000820	401	EHS - TRIMMER	0.00	239.18
A101.00	382322	06/30/21	22468	TRI-STATE BOBCAT IN	01532810000820	401	STUMP GRINDER RENTA	0.00	247.50
A101.00	382322	06/30/21	22468	TRI-STATE BOBCAT IN	01021810000820	401	EHS - BATT POLE SAW	0.00	162.66
A101.00	382322	06/30/21	22468	TRI-STATE BOBCAT IN	01005810000820	401	DW - BATT POLE SAW	0.00	162.66
A101.00	382322	06/30/21	22468	TRI-STATE BOBCAT IN	01019810000820	401	SV - BATT POLE SAW	0.00	162.67
TOTAL CHECK									3,696.02
A101.00	382323	06/30/21	25724	ULINE	01005850302000	530	CAPITAL GARBAGE CAN	0.00	2,574.00
A101.00	382323	06/30/21	25724	ULINE	01005850302000	530	CAPITAL GARBAGE CAN	0.00	3,971.80
TOTAL CHECK									6,545.80
A101.00	382327	06/30/21	05410	XCEL ENERGY	01019810000000	330	SV 05/13/21-06/14/2	0.00	18,558.84
A101.00	V16275	06/02/21	E15078	RA CHHOH	01005110000000	320	MAY21 CELL PHONE	0.00	65.00
A101.00	V16276	06/02/21	E11252	MELISSA A ELLIS	01528203000096	490	FOOD	0.00	43.19
A101.00	V16276	06/02/21	E11252	MELISSA A ELLIS	01528203000096	401	SUPPLIES	0.00	12.00
TOTAL CHECK									55.19
A101.00	V16277	06/02/21	E9428	TONIA JEAN HALL	01528203000096	490	SPED SUPPLIES	0.00	24.77

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A101.00	V16278	06/02/21	E14864	BRENT C KALEY	01005810000000	320	DEC20-MAY21 CELL PH	0.00	297.04
A101.00	V16279	06/02/21	E13111	KENDAL C MASICA	01529203000000	430	CLASSROOM SUPPLIES	0.00	406.84
A101.00	V16279	06/02/21	E13111	KENDAL C MASICA	01529203000000	460	CLASSROOM BOOKS	0.00	189.64
A101.00	V16279	06/02/21	E13111	KENDAL C MASICA	01529203000000	430	BRASSICA SEEDS	0.00	47.55
A101.00	V16279	06/02/21	E13111	KENDAL C MASICA	015292030000240	401	FIELD TRIP SUPPLIES	0.00	19.99
TOTAL CHECK									664.02
A101.00	V16281	06/02/21	E13849	CARISSA A MCCARTAN	01019250000000	430	FOOD LAB SUPPLIES	0.00	17.68
A101.00	V16282	06/02/21	E11856	JULIE K MICKSCHL	01529240000000	430	SUPPLIES	0.00	231.13
A101.00	V16283	06/02/21	E10523	ZACHARIAH R PROWELL	01529203000000	460	AMAZON CLASS BOOKS	0.00	150.54
A101.00	V16285	06/02/21	E12494	DANA M ROTH	01019250000000	430	FACS SUPPLIES	0.00	206.60
A101.00	V16286	06/02/21	E8056	KORY M SMITH	01020810000000	320	MAY21 CELL PHONE	0.00	65.00
A101.00	V16287	06/02/21	E7878	LESLIE STAGEBERG	01529203000000	460	LEVELED BOOKS	0.00	71.50
A101.00	V16288	06/02/21	E9724	MARK WALLACE	01529203000000	401	CLASSROOM SUPPLIES	0.00	124.82
A101.00	V16289	06/09/21	E21120	WILL AGUERO	01021291000265	490	BANQUET CEREMONY FO	0.00	133.53
A101.00	V16290	06/09/21	E20903	BEATRIZ ALCAZAR	01021640316000	366	ADHD TRAINING	0.00	299.00
A101.00	V16291	06/09/21	E13409	KOURTNEE A. BAUKOL	01021291000260	401	THEATRE SUPPLIES	0.00	61.52
A101.00	V16292	06/09/21	E21073	MAKENA BERGERON	01005420419000	366	APR-JUN21 MILEAGE	0.00	23.41
A101.00	V16294	06/09/21	E14643	LORI J CARTER	01019050000000	490	MEETING BEVERAGES	0.00	38.40
A101.00	V16295	06/09/21	E7011	MARK A DEYOUNG	01526050000000	320	MAY21 CELL PHONE	0.00	65.00
A101.00	V16296	06/09/21	E14846	BLANCA E DIAZ DE LE	01005203313000	320	JAN-MAY21 CELL PHON	0.00	325.00
A101.00	V16297	06/09/21	E10825	JOLYNN S GAMBLE	01005218388000	430	CURRICULUM SUPPLIES	0.00	40.45
A101.00	V16298	06/09/21	E15185	NICHOLAS J GAUDETTE	01021258000252	820	FY22 ASTA MEMBERSHI	0.00	116.00
A101.00	V16298	06/09/21	E15185	NICHOLAS J GAUDETTE	01021258000252	820	FY22 NAFME/MMEA	0.00	145.00
TOTAL CHECK									261.00
A101.00	V16299	06/09/21	E7910	JULIE A HOECHERL	01533203000000	366	01/25-06/04 MILEAGE	0.00	106.90
A101.00	V16300	06/09/21	E15399	ZACH R HORN	01005630000000	320	FEB-MAY21 CELL PHON	0.00	260.00
A101.00	V16301	06/09/21	E14239	CURT E JOHANSON	01005810000000	320	MAY21 CELL PHONE	0.00	65.00
A101.00	V16302	06/09/21	E14116	THOMAS J JOHNSTON	01005630000000	320	MAY21 CELL PHONE	0.00	65.00
A101.00	V16303	06/09/21	E20619	COURTNEY DOWD MUEHL	01529050000000	401	HANGER FOR HALL ART	0.00	33.95

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A101.00	V16305	06/09/21	E5804	DEBRA K RICHARDS	01005218388000	366	APR-JUN21 MILEAGE	0.00	66.64
A101.00	V16306	06/09/21	E21179	AMANDA S RIECKENBER	01527203000000	366	JAN-MAY21 MILEAGE	0.00	109.20
A101.00	V16307	06/09/21	E12494	DANA M ROTH	01019250000000	430	FACS SUPPLIES	0.00	412.42
A101.00	V16308	06/09/21	E15353	SHIRLEY A TOM-REINE	01528203000096	401	CLASSROOM SUPPLIES	0.00	69.87
A101.00	V16310	06/16/21	E10192	JENNIFER M CARTER	01021050000000	320	FEB-MAR21 CELL PHON	0.00	130.00
A101.00	V16311	06/16/21	E21165	EMMA C COLE	01533640316000	401	MANAGEMENT CRS BIND	0.00	25.00
A101.00	V16312	06/16/21	E14795	NICHOLAS J ELLISON	01526203000000	366	MAY21 MILEAGE	0.00	28.39
A101.00	V16313	06/16/21	E9316	VICKIE GEIER	01005630000000	366	APR-JUN21 MILEAGE	0.00	52.98
A101.00	V16314	06/16/21	E13049	AMY J GILBERTSON-DO	01019291000263	490	CLASSROOM FOOD	0.00	61.38
A101.00	V16316	06/16/21	E6627	JENNIFER A JOHNSON	01021050000000	320	FEB-MAY21 CELL PHON	0.00	260.00
A101.00	V16316	06/16/21	E6627	JENNIFER A JOHNSON	01021211000000	366	6/7-6/9 MILEAGE	0.00	48.16
TOTAL CHECK									308.16
A101.00	V16317	06/16/21	E13763	JULIE M GABRIELSON	01005850000830	320	JUN21-CELL PHONE	0.00	13.00
A101.00	V16319	06/16/21	E14919	MORGAN B HANNAFIN	01528203000096	433	CLASS SUPPLIES	0.00	66.50
A101.00	V16320	06/16/21	E10520	MATTHEW K MOSBY	01529810000000	320	MAY21 CELL PHONE	0.00	65.00
A101.00	V16322	06/16/21	E11481	JANET L SCHMIEL	01019050000000	490	TREEHOUSE STAFF FOO	0.00	23.78
A101.00	V16323	06/16/21	E5483	MELISA A ZENNER	01020211000276	401	AVID CLASS SUPPLY	0.00	44.86
A101.00	V16324	06/23/21	E7970	GARY R AASEN	01021294000666	401	MEDALS	0.00	78.40
A101.00	V16324	06/23/21	E7970	GARY R AASEN	01021294000666	370	COURT TIME RENTAL	0.00	495.00
TOTAL CHECK									573.40
A101.00	V16325	06/23/21	E20230	ERICA R ALLENBURG	01005010000000	490	S8 TRAINING SUPPER	0.00	114.21
A101.00	V16326	06/23/21	E14299	ANNE E ANDERSON	01533050000000	329	RETURN USPS PACKAGE	0.00	28.75
A101.00	V16327	06/23/21	E15486	ANDREW J BEATON	01021050000000	320	JAN-MAY21 CELL PHON	0.00	220.44
A101.00	V16328	06/23/21	E13186	STEVEN T BUETTNER	01005630000901	299	SAC TECH STIPENDIED	0.00	1,200.00
A101.00	V16328	06/23/21	E13186	STEVEN T BUETTNER	01005630000000	320	MAY-JUN21 CELL PHON	0.00	130.00
TOTAL CHECK									1,330.00
A101.00	V16329	06/23/21	E15078	RA CHHOTh	01005110000000	320	JUN21 CELL PHONE	0.00	65.00
A101.00	V16330	06/23/21	E12777	CHRISTINE T DOLD	01020258000251	401	CHOIR CLASS SUPPLIE	0.00	55.96
A101.00	V16330	06/23/21	E12777	CHRISTINE T DOLD	01020258000251	430	CHOIR MUSIC DOWNLOA	0.00	31.15
TOTAL CHECK									87.11

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A101.00	V16331	06/23/21	E11091	SHAWN G DRAVES	01021810000000	320	MAY21 CELL PHONE	0.00	20.34
A101.00	V16332	06/23/21	E11637	ADAM P DUFFY	01005630000000	320	MAR-MAY21 CELL PHON	0.00	195.00
A101.00	V16333	06/23/21	E20599	JAMES TIMOTHY FITZS	01009760720000	401	COMPUTER CABLES	0.00	35.98
A101.00	V16334	06/23/21	E10275	KATHERINE J HIGGINS	01020211000000	490	GRADING TASK FORCE	0.00	23.59
A101.00	V16334	06/23/21	E10275	KATHERINE J HIGGINS	01020211000276	401	AVID FRAMES	0.00	6.00
TOTAL CHECK								0.00	29.59
A101.00	V16335	06/23/21	E10585	SARAH C IRONS	01021250000000	430	CHILD PSYCH SUPPLIE	0.00	51.98
A101.00	V16337	06/23/21	E5674	PETER J LINDER	01008810000000	320	JUN21 CELL PHONE	0.00	65.00
A101.00	V16339	06/23/21	E12477	KATHRYN A MAHONEY	01529050000000	320	JUL20-JUN21 CELL PH	0.00	780.00
A101.00	V16340	06/23/21	E9834	MICHAEL T PRETASKY	01021050000000	320	JUL20 CELL PHONE	0.00	65.00
A101.00	V16340	06/23/21	E9834	MICHAEL T PRETASKY	01021050000000	320	OCT20 CELL PHONE	0.00	65.00
A101.00	V16340	06/23/21	E9834	MICHAEL T PRETASKY	01021050000000	320	APR21 CELL PHONE	0.00	65.00
TOTAL CHECK								0.00	195.00
A101.00	V16341	06/23/21	E5755	TIMOTHY J RODEN	01008810000000	320	JUN21 CELL PHONE	0.00	65.00
A101.00	V16342	06/23/21	E20530	KELSEY ANN ROOT	01529050000000	401	CLASSROOM CHAIR	0.00	109.99
A101.00	V16343	06/23/21	E13772	RANDAL J SMASAL	01005640316901	299	TECH STIPEND	0.00	1,874.92
A101.00	V16343	06/23/21	E13772	RANDAL J SMASAL	01005020000000	320	MAR-JUN21 CELL PHON	0.00	260.00
TOTAL CHECK								0.00	2,134.92
A101.00	V16344	06/23/21	E5184	NORMAN F VANDERLIND	01005810000000	320	MAR-JUN21 CELL PHON	0.00	211.19
A101.00	V16345	06/23/21	E14528	MARY K WOITTE	01005109000000	320	OCT20-JUN21 CELL PH	0.00	481.90
A101.00	V16345	06/23/21	E14528	MARY K WOITTE	01005109000000	366	FINAL SITE TRAINING	0.00	199.00
TOTAL CHECK								0.00	680.90
A101.00	V16346	06/30/21	E5481	KARI L DAHLQUIST	01532203000000	320	JAN-JUN21 CELL PHON	0.00	390.00
A101.00	V16347	06/30/21	E20725	PAUL DOMER	01526050000000	320	JUL20-JUN21 CELL PH	0.00	520.00
A101.00	V16348	06/30/21	E10415	TAMARA K FORBY	01005630000000	320	APR-JUN21 CELL PHON	0.00	195.00
A101.00	V16350	06/30/21	E14117	ERIC D HAMILTON	01005810000000	320	JUN21 CELL PHONE	0.00	25.00
A101.00	V16351	06/30/21	E7256	CHRISTOPHER I HOLDE	01533050000901	299	TECH STIPEND	0.00	400.00
A101.00	V16352	06/30/21	E9656	THOMAS LYMAN	01528810000000	320	JUN21 CELL PHONE	0.00	65.00
A101.00	V16354	06/30/21	E9421	LISA MASICA	01527050000000	320	MAR-JUN21 CELL PHON	0.00	260.00
A101.00	V16355	06/30/21	E15063	ERIN K NELSON	01005400000000	320	SEP20-MAY21 CELL PH	0.00	450.00
A101.00	V16355	06/30/21	E15063	ERIN K NELSON	01005404190000	329	USPS STUDENT MAIL	0.00	8.30
A101.00	V16355	06/30/21	E15063	ERIN K NELSON	01021410740000	433	FIBERBOARD AWS PROJ	0.00	11.36

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A101.00	V16355	06/30/21	E15063	ERIN K NELSON	01021410740000	433	FROZEN MONOPOLY	0.00	21.55
TOTAL CHECK								0.00	491.21
A101.00	V16356	06/30/21	E6341	LORI J RACEK	01529203000000	460	CLASSROOM BOOKS	0.00	214.50
A101.00	V16357	06/30/21	E8056	KORY M SMITH	01020810000000	320	JUN21 CELL PHONE	0.00	65.00
A101.00	V16358	06/30/21	E9426	TROY STEIN	01005292000000	366	WINTER/SPRING MILEA	0.00	674.24
A101.00	V16358	06/30/21	E9426	TROY STEIN	01021292000000	490	STATE GOLF LUNCH	0.00	35.90
TOTAL CHECK								0.00	710.14
A101.00	V16359	06/30/21	E20683	JOHN A TOOP	01005110000000	320	JAN-JUN21 CELL PHON	0.00	385.26
TOTAL CASH ACCOUNT								0.00	2,207,782.52
TOTAL FUND								0.00	2,207,782.52

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	381806	06/02/21	33017	CLAUDIA WESTHOLDER	02005770701000	R601	LUNCH ACCT REFUND	0.00	109.70
A101.00	381809	06/02/21	33013	EMILY BOETTGE	02005770701000	R601	LUNCH ACCT REFUND	0.00	247.35
A101.00	381815	06/02/21	30209	GRAINGER	02005770701000	401	TAPE FOR LUNCH CART	0.00	208.88
A101.00	381825	06/02/21	33009	JOANNE LAVALLE	02005770701000	R601	LUNCH ACCT REFUND	0.00	61.90
A101.00	381826	06/02/21	33011	JODY DROUGHT	02005770701000	R601	LUNCH ACCT REFUND	0.00	36.85
A101.00	381830	06/02/21	33016	KARI GEADELMANN	02005770701000	R601	LUNCH ACCT REFUND	0.00	89.70
A101.00	381831	06/02/21	33010	MARY KELLEY	02005770701000	R601	LUNCH ACCT REFUND	0.00	88.70
A101.00	381839	06/02/21	15727	MINNESOTA DEPARTMEN	02005770707000	305	VV HOSPITALITY FEE	0.00	40.00
A101.00	381839	06/02/21	15727	MINNESOTA DEPARTMEN	02005770707000	305	CC HOSPITALITY FEE	0.00	40.00
A101.00	381839	06/02/21	15727	MINNESOTA DEPARTMEN	02005770707000	305	CN HOSPITALITY FEE	0.00	40.00
A101.00	381839	06/02/21	15727	MINNESOTA DEPARTMEN	02005770707000	305	CS HOSPITALITY FEE	0.00	40.00
A101.00	381839	06/02/21	15727	MINNESOTA DEPARTMEN	02005770707000	305	CV HOSPITALITY FEE	0.00	40.00
A101.00	381839	06/02/21	15727	MINNESOTA DEPARTMEN	02005770707000	305	SV CYBER CAFE FEE	0.00	40.00
A101.00	381839	06/02/21	15727	MINNESOTA DEPARTMEN	02005770707000	305	EHS HOSPITALITY FEE	0.00	40.00
A101.00	381839	06/02/21	15727	MINNESOTA DEPARTMEN	02005770707000	305	HL HOSPITALITY FEE	0.00	40.00
A101.00	381839	06/02/21	15727	MINNESOTA DEPARTMEN	02005770707000	305	ND HOSPITALITY FEE	0.00	40.00
A101.00	381839	06/02/21	15727	MINNESOTA DEPARTMEN	02005770707000	305	VV HOSPITALITY FEE	0.00	40.00
A101.00	381839	06/02/21	15727	MINNESOTA DEPARTMEN	02005770707000	305	DE CAFE VV FEE	0.00	40.00
A101.00	381839	06/02/21	15727	MINNESOTA DEPARTMEN	02005770707000	305		0.00	480.00
TOTAL CHECK									
A101.00	381846	06/02/21	33018	PATRICIA KLOYER	02005770701000	R601	LUNCH ACCT REFUND	0.00	23.65
A101.00	381851	06/02/21	33012	RHONDA GREENE	02005770701000	R601	LUNCH ACCT REFUND	0.00	56.15
A101.00	381863	06/09/21	33026	ADAN MOHAMED	02005770701000	R601	LUNCH ACCT REFUND	0.00	24.45
A101.00	381925	06/09/21	33030	LESLI LUTHER	02005770701000	R601	LUNCH ACCT REFUND	0.00	100.45
A101.00	381958	06/09/21	33027	SONYA WANG	02005770701000	R601	LUNCH ACCT REFUND	0.00	206.80
A101.00	381961	06/09/21	32747	TIFFANY CHURILLA	02005770701000	R601	LUNCH ACCT REFUND	0.00	32.60
A101.00	381970	06/09/21	33029	ZACHARY DJANIN	02005770701000	R601	LUNCH ACCT REFUND	0.00	54.40
A101.00	381972	06/16/21	33043	ABBY SCHAUERMAN	02005770701000	R601	LUNCH ACCT REFUND	0.00	48.45
A101.00	381973	06/16/21	33070	AMANDA RICHARDS	02005770701000	R601	LUNCH ACCT REFUND	0.00	86.25
A101.00	381974	06/16/21	33036	AMY LARSEN	02005770701000	R601	LUNCH ACCT REFUND	0.00	17.50
A101.00	381975	06/16/21	33066	ANGELA WARD	02005770701000	R601	LUNCH ACCT REFUND	0.00	25.60
A101.00	381977	06/16/21	33047	ASHLEY KOESTER	02005770701000	R601	LUNCH ACCT REFUND	0.00	99.95

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	381985	06/16/21	33051	CARLA BARTOLOMET	02005770701000	R601	LUNCH ACCT REFUND	0.00	101.45
A101.00	381988	06/16/21	27269	CHARTWELLS DINING S	02005770701000	305	MAY21 ADULT A LA CA	0.00	86.90
A101.00	381988	06/16/21	27269	CHARTWELLS DINING S	02005770701000	305	EPS CREDIT LOL & NO	0.00	-9,023.56
A101.00	381988	06/16/21	27269	CHARTWELLS DINING S	02005770701000	305	EPS CREDIT DOD & JT	0.00	-8,257.07
A101.00	381988	06/16/21	27269	CHARTWELLS DINING S	02005770705000	299	MAY21 MGMT FRINGE B	0.00	2,215.60
A101.00	381988	06/16/21	27269	CHARTWELLS DINING S	02005770701000	305	MAY21 OTHER A LA CA	0.00	3,249.10
A101.00	381988	06/16/21	27269	CHARTWELLS DINING S	02005770701000	299	MAY21 MGMT FRINGE L	0.00	4,498.33
A101.00	381988	06/16/21	27269	CHARTWELLS DINING S	02005770705000	305	MAY21 MGMT LABOR BK	0.00	5,193.44
A101.00	381988	06/16/21	27269	CHARTWELLS DINING S	02005770701000	305	MAY21 MGMT LABOR LU	0.00	10,544.25
A101.00	381988	06/16/21	27269	CHARTWELLS DINING S	02005770705000	305	MAY21 SUMMER BKF	0.00	40,131.65
A101.00	381988	06/16/21	27269	CHARTWELLS DINING S	02005770701000	305	MAY21 SUMMER LUNCH	0.00	117,937.30
TOTAL CHECK								0.00	166,575.94
A101.00	381990	06/16/21	33057	CHRISTINA BOETTCHER	02005770701000	R601	LUNCH ACCT REFUND	0.00	15.45
A101.00	381993	06/16/21	33059	DEB MOLDENHAUER	02005770701000	R601	LUNCH ACCT REFUND	0.00	46.60
A101.00	381994	06/16/21	33045	DEB WELTON	02005770701000	R601	LUNCH ACCT REFUND	0.00	28.75
A101.00	381995	06/16/21	33050	DEIDRE CORNIEA	02005770701000	R601	LUNCH ACCT REFUND	0.00	53.30
A101.00	381999	06/16/21	33037	ELIZABETH ASHBROOK	02005770701000	R601	LUNCH ACCT REFUND	0.00	19.10
A101.00	382000	06/16/21	33069	EMILY SEVER	02005770701000	R601	LUNCH ACCT REFUND	0.00	59.95
A101.00	382004	06/16/21	21514	GENERAL PARTS LLC	02005770701000	350	PIZZA OVEN PARTS RE	0.00	109.10
A101.00	382012	06/16/21	33041	HEATHER GREENE	02005770701000	R601	LUNCH ACCT REFUND	0.00	124.40
A101.00	382022	06/16/21	32338	JEFF OR JEN DEWING	02005770701000	R601	LUNCH ACCT REFUND	0.00	49.80
A101.00	382023	06/16/21	33048	JENELL SCOTT	02005770701000	R601	LUNCH ACCT REFUND	0.00	35.10
A101.00	382027	06/16/21	33034	JODY OLSEN	02005770701000	R601	LUNCH ACCT REFUND	0.00	101.10
A101.00	382031	06/16/21	33068	JUDY SEXTON	02005770701000	R601	LUNCH ACCT REFUND	0.00	40.00
A101.00	382032	06/16/21	33055	JULIANNE SEEGER	02005770701000	R601	LUNCH ACCT REFUND	0.00	89.15
A101.00	382033	06/16/21	33054	JULIE TONSAGER-TABO	02005770701000	R601	LUNCH ACCT REFUND	0.00	36.70
A101.00	382036	06/16/21	32104	KARRIN MEFFERT-NELS	02005770701000	R601	LUNCH ACCT REFUND	0.00	58.30
A101.00	382038	06/16/21	33058	KATIE SPARROW	02005770701000	R601	LUNCH ACCT REFUND	0.00	60.20
A101.00	382040	06/16/21	33067	KIM STRONG	02005770701000	R601	LUNCH ACCT REFUND	0.00	31.80
A101.00	382041	06/16/21	33053	KIMBERLY CAVALCANTE	02005770701000	R601	LUNCH ACCT REFUND	0.00	83.15
A101.00	382042	06/16/21	33042	KIP WENNERLUND	02005770701000	R601	LUNCH ACCT REFUND	0.00	68.25

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	382043	06/16/21	33035	KRIS WETMORE	02005770701000	R601	LUNCH ACCT REFUND	0.00	85.15
A101.00	382044	06/16/21	32712	KRISTIN LOVE	02005770701000	R601	LUNCH ACCT REFUND	0.00	63.10
A101.00	382045	06/16/21	33061	KURT BOWEN	02005770701000	R601	LUNCH ACCT REFUND	0.00	215.05
A101.00	382047	06/16/21	32669	LAURA SODERLING	02005770701000	R601	LUNCH ACCT REFUND	0.00	150.31
A101.00	382048	06/16/21	33044	LYNETTE PHERNETTON	02005770701000	R601	LUNCH ACCT REFUND	0.00	108.12
A101.00	382050	06/16/21	33071	MARTI SPRENGER	02005770701000	R601	LUNCH ACCT REFUND	0.00	48.85
A101.00	382056	06/16/21	33046	MICHAEL KORSH	02005770701000	R601	LUNCH ACCT REFUND	0.00	43.80
A101.00	382057	06/16/21	33049	MICHAEL MODARES	02005770701000	R601	LUNCH ACCT REFUND	0.00	14.45
A101.00	382063	06/16/21	31706	NICOLE VUCENICH	02005770701000	R601	LUNCH ACCT REFUND	0.00	50.00
A101.00	382064	06/16/21	32530	NICOLETTE MYERS	02005770701000	R601	LUNCH ACCT REFUND	0.00	105.60
A101.00	382068	06/16/21	33060	RACHEL HARDY	02005770701000	R601	LUNCH ACCT REFUND	0.00	30.60
A101.00	382075	06/16/21	33064	SARAH KNAPP	02005770701000	R601	LUNCH ACCT REFUND	0.00	134.48
A101.00	382082	06/16/21	27907	STEPHANIE ZAHROCK	02005770701000	R601	LUNCH ACCT REFUND	0.00	35.40
A101.00	382083	06/16/21	33063	SUSAN PORTER	02005770701000	R601	LUNCH ACCT REFUND	0.00	65.35
A101.00	382084	06/16/21	33065	SUZANNE MOHER	02005770701000	R601	LUNCH ACCT REFUND	0.00	71.40
A101.00	382086	06/16/21	33062	TINA LEWIS	02005770701000	R601	LUNCH ACCT REFUND	0.00	53.45
A101.00	382087	06/16/21	33040	TODD DEFOR	02005770701000	R601	LUNCH ACCT REFUND	0.00	50.75
A101.00	382088	06/16/21	33056	TONJA ENGEN	02005770701000	R601	LUNCH ACCT REFUND	0.00	8.90
A101.00	382089	06/16/21	33052	TRACY HUDSON	02005770701000	R601	LUNCH ACCT REFUND	0.00	55.70
A101.00	382092	06/16/21	33038	TSWJ NTUG VANG	02005770701000	R601	LUNCH ACCT REFUND	0.00	554.85
A101.00	382097	06/16/21	33039	WENDY SYRING	02005770701000	R601	LUNCH ACCT REFUND	0.00	82.70
A101.00	382100	06/23/21	33074	ADAM SHIVELY	02005770701000	R601	LUNCH ACCT REFUND	0.00	44.80
A101.00	382103	06/23/21	33099	ANDREW GARDNER	02005770701000	R601	LUNCH ACCT REFUND	0.00	27.65
A101.00	382105	06/23/21	32521	BELINDA HOPKINS	02005770701000	R601	LUNCH ACCT REFUND	0.00	88.05
A101.00	382107	06/23/21	30752	BILL CARROLL PAINTI	02005770701000	305	PAINT EHS KITCHEN	0.00	2,680.00
A101.00	382108	06/23/21	33079	BRYAN PETERSON	02005770701000	R601	LUNCH ACCT REFUND	0.00	213.60

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	382109	06/23/21	33094	BYEONG HWA YUN	02005770701000	R601	LUNCH ACCT REFUND	0.00	75.45
A101.00	382110	06/23/21	32514	CARLA DINNDORF	02005770701000	R601	LUNCH ACCT REFUND	0.00	50.53
A101.00	382112	06/23/21	33095	CARRIE WILLETT	02005770701000	R601	LUNCH ACCT REFUND	0.00	86.35
A101.00	382113	06/23/21	32567	CATHERINE OVSAK	02005770701000	R601	LUNCH ACCT REFUND	0.00	54.20
A101.00	382116	06/23/21	32237	CHRIS OR DAWN ROFID	02005770701000	R601	LUNCH ACCT REFUND	0.00	24.70
A101.00	382117	06/23/21	33097	CHRISTEN THOMPSON	02005770701000	R601	LUNCH ACCT REFUND	0.00	49.45
A101.00	382118	06/23/21	33093	CHRISTINA MAIDA	02005770701000	R601	LUNCH ACCT REFUND	0.00	104.75
A101.00	382124	06/23/21	32091	COMMERCIAL KITCHEN	02005770701000	350	CONVECTION OVEN SER	0.00	267.50
A101.00	382129	06/23/21	33090	DAVID STRAND	02005770701000	R601	LUNCH ACCT REFUND	0.00	111.05
A101.00	382135	06/23/21	33098	ERIC HARVEY	02005770701000	R601	LUNCH ACCT REFUND	0.00	36.65
A101.00	382138	06/23/21	33085	GARRETT WILSON	02005770701000	R601	LUNCH ACCT REFUND	0.00	65.00
A101.00	382142	06/23/21	32257	HENRY CHANG	02005770701000	R601	LUNCH ACCT REFUND	0.00	32.60
A101.00	382147	06/23/21	33073	JAMES TABOR	02005770701000	R601	LUNCH ACCT REFUND	0.00	20.40
A101.00	382148	06/23/21	33089	JASON WILLIAMS	02005770701000	R601	LUNCH ACCT REFUND	0.00	116.45
A101.00	382150	06/23/21	33104	JENNIFER WOOD	02005770701000	R601	LUNCH ACCT REFUND	0.00	56.20
A101.00	382154	06/23/21	33078	JIQIU LONG	02005770701000	R601	LUNCH ACCT REFUND	0.00	400.20
A101.00	382155	06/23/21	32543	JODI SWAIM	02005770701000	R601	LUNCH ACCT REFUND	0.00	53.90
A101.00	382157	06/23/21	33091	JULIE KRUMENAUER	02005770701000	R601	LUNCH ACCT REFUND	0.00	180.60
A101.00	382158	06/23/21	33086	KAN MI	02005770701000	R601	LUNCH ACCT REFUND	0.00	154.25
A101.00	382159	06/23/21	32541	KARA STECHMANN	02005770701000	R601	LUNCH ACCT REFUND	0.00	82.55
A101.00	382160	06/23/21	33088	KEBIAO YUAN	02005770701000	R601	LUNCH ACCT REFUND	0.00	442.90
A101.00	382162	06/23/21	32116	KEVIN MERRIGAN	02005770701000	R601	LUNCH ACCT REFUND	0.00	77.75
A101.00	382164	06/23/21	33103	KIM STRATTON	02005770701000	R601	LUNCH ACCT REFUND	0.00	7.50
A101.00	382166	06/23/21	33082	LAURA SCHRAG	02005770701000	R601	LUNCH ACCT REFUND	0.00	119.70
A101.00	382168	06/23/21	33080	LINDA ARNOLD	02005770701000	R601	LUNCH ACCT REFUND	0.00	68.75
A101.00	382169	06/23/21	32292	LISA HODSON	02005770701000	R601	LUNCH ACCT REFUND	0.00	32.15

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
A101.00	382170	06/23/21	33087	LYN GUSTAFSON	02005770701000	R601	LUNCH ACCT REFUND	0.00	86.40
A101.00	382171	06/23/21	33084	MARK HANK	02005770701000	R601	LUNCH ACCT REFUND	0.00	26.35
A101.00	382174	06/23/21	33081	MARY VIDELE	02005770701000	R601	LUNCH ACCT REFUND	0.00	32.15
A101.00	382177	06/23/21	33108	MICHELLE KIRKWOOD	02005770701000	R601	LUNCH ACCT REFUND	0.00	26.55
A101.00	382179	06/23/21	33102	MISSY DUFFY	02005770701000	R601	LUNCH ACCT REFUND	0.00	71.05
A101.00	382182	06/23/21	28627	MOLLY RICE	02005770701000	R601	LUNCH ACCT REFUND	0.00	100.85
A101.00	382184	06/23/21	32118	NANCY PHINNEY	02005770701000	R601	LUNCH ACCT REFUND	0.00	208.95
A101.00	382188	06/23/21	33105	NORIKO SUGATA	02005770701000	R601	LUNCH ACCT REFUND	0.00	55.45
A101.00	382192	06/23/21	33092	PAUL DENSMORE	02005770701000	R601	LUNCH ACCT REFUND	0.00	32.50
A101.00	382193	06/23/21	33076	PEGGY GRIFFITH	02005770701000	R601	LUNCH ACCT REFUND	0.00	80.85
A101.00	382194	06/23/21	33096	PETER SENG	02005770701000	R601	LUNCH ACCT REFUND	0.00	116.15
A101.00	382196	06/23/21	28985	PETERSON SHEET META	02005770701000	350	FOOD SER-REHAND SIN	0.00	585.00
A101.00	382200	06/23/21	32526	RENE MASINDA	02005770701000	R601	LUNCH ACCT REFUND	0.00	28.80
A101.00	382201	06/23/21	33083	ROBIN SMITH	02005770701000	R601	LUNCH ACCT REFUND	0.00	53.10
A101.00	382202	06/23/21	33109	ROBYN WENHAM	02005770701000	R601	LUNCH ACCT REFUND	0.00	20.65
A101.00	382203	06/23/21	32538	SARA SHUSTER	02005770701000	R601	LUNCH ACCT REFUND	0.00	17.85
A101.00	382206	06/23/21	33077	SCOTT DAHLSEID	02005770701000	R601	LUNCH ACCT REFUND	0.00	135.80
A101.00	382207	06/23/21	28950	SHANAN CUSTER	02005770701000	R601	LUNCH ACCT REFUND	0.00	88.90
A101.00	382209	06/23/21	33106	SHAWN OLSEN	02005770701000	R601	LUNCH ACCT REFUND	0.00	15.30
A101.00	382210	06/23/21	33101	SHONTE PERSE	02005770701000	R601	LUNCH ACCT REFUND	0.00	44.71
A101.00	382214	06/23/21	33107	STEFANIE TREBIL	02005770701000	R601	LUNCH ACCT REFUND	0.00	27.05
A101.00	382216	06/23/21	33100	TAMMY ROSSELLIT	02005770701000	R601	LUNCH ACCT REFUND	0.00	48.80
A101.00	382220	06/23/21	33075	THOMAS CHOCHREK	02005770701000	R601	LUNCH ACCT REFUND	0.00	455.75
A101.00	382221	06/23/21	32060	TODD TONER	02005770701000	R601	LUNCH ACCT REFUND	0.00	60.00
A101.00	382227	06/23/21	31625	YASNA JASMINE HOEDE	02005770701000	R601	LUNCH ACCT REFUND	0.00	19.45
A101.00	382249	06/30/21	33121	CLAUDIA MOLINA MUNO	02005770701000	R601	LUNCH ACCT REFUND	0.00	94.55

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	382280	06/30/21	33116	JULIE HOULE	02005770701000	R601	LUNCH ACCT REFUND	0.00	402.80
A101.00	382282	06/30/21	33117	KAREN HOULE	02005770701000	R601	LUNCH ACCT REFUND	0.00	177.20
A101.00	382290	06/30/21	33118	MADelyn NASSER	02005770701000	R601	LUNCH ACCT REFUND	0.00	69.40
A101.00	382296	06/30/21	32529	MIKE AND/OR SARA MO	02005770701000	R601	LUNCH ACCT REFUND	0.00	291.55
A101.00	382301	06/30/21	33119	PAUL HOVELSRUD	02005770701000	R601	LUNCH ACCT REFUND	0.00	69.00
A101.00	382306	06/30/21	30929	RICHARD PINS	02005770701000	R601	LUNCH ACCT REFUND	0.00	116.80
A101.00	382309	06/30/21	33120	ROBERT GOULD	02005770701000	R601	LUNCH ACCT REFUND	0.00	16.15
A101.00	382314	06/30/21	32166	SCOTT HAUSER	02005770701000	R601	LUNCH ACCT REFUND	0.00	21.20
A101.00	V16280	06/02/21	E13581	JACOB B MATHIASON	02005770701000	R601	LUNCH ACCT REFUND	0.00	269.40
A101.00	V16315	06/16/21	E13486	CHERYL B GUNNESS	02005770701000	R601	LUNCH ACCT REFUND	0.00	30.75
TOTAL CASH ACCOUNT								0.00	181,737.77
TOTAL FUND								0.00	181,737.77

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	381803	06/02/21	32953	CARYNN ROEHRICK	040205585332000	305	5/7, 5/27 STARTER	0.00	150.00
A101.00	381805	06/02/21	32821	CHESS & STRATEGY GA	04005585332000	305	S04-500/7/1/5/3/4	0.00	2,793.00
A101.00	381823	06/02/21	03720	JERRY'S HARDWARE	04526570321000	401	SEEDS/SOIL	0.00	12.57
A101.00	381823	06/02/21	03720	JERRY'S HARDWARE	04526570321000	401	SEEDS/SOIL	0.00	18.82
TOTAL CHECK								0.00	31.39
A101.00	381833	06/02/21	14105	MCEA	04005585362502	305	ENRICH JOB POSTING	0.00	45.00
A101.00	381838	06/02/21	30174	MIKKONEN MUSIC LLC	04005585332000	305	MAY MUSIC	0.00	1,935.00
A101.00	381880	06/09/21	27022	JOSEPH P BURGER	04005585362503	305	614-70/62/71/73	0.00	4,000.00
A101.00	381984	06/16/21	01012	BSN SPORTS, LLC	04005585362503	401	COURT ROLLERS	0.00	186.16
A101.00	381997	06/16/21	23374	EBS CAMPS INC	04005585362503	305	607-03/04/23	0.00	5,695.90
A101.00	382021	06/16/21	32105	JACKIE MART	04005585362503	305	607-02	0.00	52.50
A101.00	382034	06/16/21	31778	KAETHE BIRKNER	04008505321503	305	203-2	0.00	567.00
A101.00	382067	06/16/21	05544	OUR LADY OF GRACE	04007590350000	305	OLG NURSE - C. WATT	0.00	15,446.52
A101.00	382073	06/16/21	26674	RUSSELL SECURITY RE	04005585362502	401	STADIUM KEYS	0.00	18.00
A101.00	382094	06/16/21	20097	UPPER LAKES FOODS I	045227570321000	490	KC SNACKS-OVERPAYME	0.00	-708.47
A101.00	382094	06/16/21	20097	UPPER LAKES FOODS I	04532570321000	490	KC SNACKS	0.00	-50.58
A101.00	382094	06/16/21	20097	UPPER LAKES FOODS I	04532570321000	490	KC SNACKS	0.00	524.56
A101.00	382094	06/16/21	20097	UPPER LAKES FOODS I	04532570321000	490	KC SNACKS	0.00	533.08
A101.00	382094	06/16/21	20097	UPPER LAKES FOODS I	04526570321000	490	KC SNACKS	0.00	555.78
A101.00	382094	06/16/21	20097	UPPER LAKES FOODS I	04527570321000	490	KC SNACKS	0.00	667.10
A101.00	382094	06/16/21	20097	UPPER LAKES FOODS I	04528570321000	490	KC SNACKS	0.00	744.61
A101.00	382094	06/16/21	20097	UPPER LAKES FOODS I	04533570321000	490	KC SNACKS	0.00	1,198.31
A101.00	382094	06/16/21	20097	UPPER LAKES FOODS I	04533570321000	490	KC SNACKS	0.00	1,256.88
A101.00	382094	06/16/21	20097	UPPER LAKES FOODS I	04005570321501	490	KC SNACKS	0.00	1,363.84
A101.00	382094	06/16/21	20097	UPPER LAKES FOODS I	04005570321501	490	KC SNACKS	0.00	2,151.49
A101.00	382094	06/16/21	20097	UPPER LAKES FOODS I	04005570321501	490	KC SNACKS	0.00	2,572.43
TOTAL CHECK								0.00	10,809.03
A101.00	382096	06/16/21	18968	WENDY ANDERSON	04008505321503	305	212-11/15/16/31	0.00	1,881.75
A101.00	382096	06/16/21	18968	WENDY ANDERSON	04008505321503	305	213-24/28	0.00	320.25
TOTAL CHECK								0.00	2,202.00
A101.00	382115	06/23/21	32821	CHESS & STRATEGY GA	04005585362503	305	614-36/37	0.00	3,367.00
A101.00	382125	06/23/21	24386	COMPUTER EXPLORERS	04005585362503	305	6/14 ROBOTICS	0.00	2,736.00
A101.00	382127	06/23/21	25802	CURTIS CPR INSTRUCT	04005585362503	305	614-34/35	0.00	2,660.00
A101.00	382131	06/23/21	23374	EBS CAMPS INC	04005585362503	305	614-38/39/88/89	0.00	2,448.60
A101.00	382131	06/23/21	23374	EBS CAMPS INC	04005585362503	305	6-14/41/42/18	0.00	4,594.80

SOURCEWELL TECHNOLOGY

DATE: 07/01/2021

TIME: 07:14:29

EDINA - LIVE
CHECK REGISTER - BY FUND

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SELECTION CRITERIA: transact.yr='21' and transact.period='12'
ACCOUNTING PERIOD: 1/22
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FD - 04 - COMMUNITY SERVICE FUND

[illegible]

SOURCEWELL TECHNOLOGY
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CHECK REGISTER - BY FUND

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FD - 04 - COMMUNITY SERVICE FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCT	----	DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	382324	06/30/21	20097	UPPER LAKES FOODS I	04005570321501	490		KC SNACKS	0.00	628.38
A101.00	382325	06/30/21	22834	LAURA WOLOVITCH	04005585362503	305		621-22	0.00	1,820.00
A101.00	V16284	06/02/21	E12607	CHRISTINE E RINGGEN	04005570321000	320		APR-MAY21 CELL PHON	0.00	130.00
A101.00	V16293	06/09/21	E10461	VALERIE E BURKE	040055053321000	320		MAR-MAY21 CELL PHON	0.00	195.00
A101.00	V16304	06/09/21	E20095	MALLORY A NIELAND	04	L215.51		SETTLEMENT PAYMENT	0.00	5,000.00
A101.00	V16309	06/09/21	E14310	ALAINA D ZAPATA	04	L215.51		SETTLEMENT PAYMENT	0.00	5,000.00
A101.00	V16317	06/16/21	E13763	JULIE M GABRIELSON	040055053321000	320		JUN21-CELL PHONE	0.00	52.00
A101.00	V16317	06/16/21	E13763	JULIE M GABRIELSON	04019585332000	490		MS TRACK POPSTICKS	0.00	42.82
A101.00	V16317	06/16/21	E13763	JULIE M GABRIELSON	04020585332000	490		MS TRACK POPSTICKS	0.00	42.83
TOTAL CHECK									0.00	137.65
A101.00	V16318	06/16/21	E14167	JOANNA T KRUECKA-T	04005590321000	401		CLASSROOM SUPPLIES	0.00	155.91
A101.00	V16321	06/16/21	E6248	CAROLYN PROCTOR	04005570321000	320		MAY21 CELL PHONE	0.00	65.00
A101.00	V16336	06/23/21	E15522	KRISTA PHILLIPS	04005590321502	320		JAN-JUN21 CELL PHON	0.00	180.00
A101.00	V16338	06/23/21	E20800	JARED D LITTLE	04528570321000	366		01/13-06/03 MILEAGE	0.00	42.90
A101.00	V16349	06/30/21	E13486	CHERYL B GUNNESS	04005585362502	320		FEB-APR21 CELL PHON	0.00	195.00
A101.00	V16349	06/30/21	E13486	CHERYL B GUNNESS	04005585362503	401		SUMMER PRG SUPPLIES	0.00	60.00
TOTAL CHECK									0.00	255.00
A101.00	V16353	06/30/21	E8336	ELIZABETH MADSON	04005585362503	401		SLIME FEST SUPPLIES	0.00	98.54
TOTAL CASH ACCOUNT									0.00	192,563.62
TOTAL FUND									0.00	192,563.62

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FD - 06 - CONSTRUCTION FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
A101.00	381801	06/02/21	32591	APPLE INC	06005870795711	556	YR 2 OF 3 - LEASE P	0.00	82,237.50
A101.00	381842	06/02/21	18842	NORTHERN COMPUTER T	06005870795754	555	QUOTE 2308F27823D	0.00	16,085.00
A101.00	381845	06/02/21	22297	PARALLEL TECHNOLOGI	06008867380000	305	ECC SECURITY UPGRAD	0.00	2,730.00
A101.00	381848	06/02/21	06953	PREMIUM WATERS INC	06005870795000	305	WATER FOR DMTS (7)	0.00	42.00
A101.00	381867	06/09/21	27918	ARVIG	06005870795754	555	JUN21 - INTERNET	0.00	2,111.90
A101.00	381868	06/09/21	26629	ASSETGENIE, INC	06005870795731	556	QUOTE 316097	0.00	59.00
A101.00	381888	06/09/21	30917	DARK KNIGHT SOLLITO	06005870795000	305	MAY21 SECURITY SERV	0.00	350.00
A101.00	381903	06/09/21	32819	FINALSITE	06005870795000	505	FINALSITE ADVANTAGE	0.00	18,500.00
A101.00	381905	06/09/21	32989	GO-BOX LLC	06005870795712	556	QUOTE: 202105-0389	0.00	1,370.18
A101.00	381906	06/09/21	28037	GOPHER STATE ONE-CA	06005870795754	555	BILLED TICKETS-MAY2	0.00	130.95
A101.00	381932	06/09/21	26228	MINNESOTA MEMORY IN	06005870795731	556	20 LENOVO 65W ADAPT	0.00	1,419.50
A101.00	381940	06/09/21	31454	POWERSCHOOL GROUP L	06005870795000	505	TALENT ED 21-22	0.00	11,880.50
A101.00	381941	06/09/21	06953	PREMIUM WATERS INC	06005870795000	305	COOLER RENTAL - JUN	0.00	10.00
A101.00	381976	06/16/21	27883	ARTHUR J GALLAGHER	06020867380000	340	INDESCH-10 VV PHASE	0.00	1,000.00
A101.00	381978	06/16/21	26629	ASSETGENIE, INC	06005870795731	556	QUOTE 316097	0.00	178.00
A101.00	382104	06/23/21	26629	ASSETGENIE, INC	06005870795731	556	IPAD REPAIRS FOR CN	0.00	109.00
A101.00	382104	06/23/21	26629	ASSETGENIE, INC	06005870795731	556	IPAD REPAIRS FOR CN	0.00	188.00
TOTAL CHECK						556	QUOTE 319817	0.00	129.00
A101.00	382114	06/23/21	18771	CDW GOVERNMENT	06005870795000	305	AD DS PROD DEPLOYME	0.00	426.00
A101.00	382165	06/23/21	22320	KRAUS-ANDERSON CONS	06008867380000	520		0.00	1,260.00
A101.00	382165	06/23/21	22320	KRAUS-ANDERSON CONS	06008867380000	520	ECC 2020 RENO-GEN C	0.00	15,995.30
A101.00	382165	06/23/21	22320	KRAUS-ANDERSON CONS	06008867380000	305	ECC 2020 RENO-CON M	0.00	20,100.00
A101.00	382165	06/23/21	22320	KRAUS-ANDERSON CONS	06020870380000	305	VV PHASE II-SITE SE	0.00	46,600.00
A101.00	382165	06/23/21	22320	KRAUS-ANDERSON CONS	06008867380000	305	ECC 2020 RENO-SITE	0.00	69,326.98
A101.00	382165	06/23/21	22320	KRAUS-ANDERSON CONS	06020870380000	305	VV PHASE II-CONS MG	0.00	8,200.00
A101.00	382165	06/23/21	22320	KRAUS-ANDERSON CONS	06020870380000	520	VV PHASE II-GEN CON	0.00	3,902.45
TOTAL CHECK						520		0.00	164,124.73
A101.00	382197	06/23/21	06953	PREMIUM WATERS INC	06005870795000	305	WATER FOR DMTS (8)	0.00	48.00
A101.00	382218	06/23/21	33111	TFORCE FREIGHT	06005870795724	556	PROJECTOR RET CHARG	0.00	1,408.42
A101.00	382230	06/30/21	31989	ADMIRAL COATINGS, I	06008867380000	520	ECC 2020 RENO WS 09	0.00	19,000.00
A101.00	382230	06/30/21	31989	ADMIRAL COATINGS, I	06008867380000	520	ECC 2020 RENO WS 09	0.00	12,825.00
TOTAL CHECK						520		0.00	31,825.00

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FD - 06 - CONSTRUCTION FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCT	DESCRIPTION	SALES TAX	AMOUNT
A101.00	382231	06/30/21	22875	ADVANCE TERRAZZO &	06008867380000	520	ECC 2020 RENO WS 09	0.00	15,200.00
A101.00	382235	06/30/21	26629	ASSETGENIE, INC	06005870795731	556	QUOTE 316101	0.00	129.00
A101.00	382237	06/30/21	30804	B&D ASSOCIATES, INC	06008867380000	520	ECC 2020 RENO WS 03	0.00	206,245.00
A101.00	382237	06/30/21	30804	B&D ASSOCIATES, INC	06008867380000	520	ECC 2020 RENO WS 04	0.00	37,782.91
A101.00	382237	06/30/21	30804	B&D ASSOCIATES, INC	06008867380000	520	ECC 2020 RENO WS 03	0.00	44,365.00
A101.00	382237	06/30/21	30804	B&D ASSOCIATES, INC	06008867380000	520	ECC 2020 RENO WS 04	0.00	95,694.42
TOTAL CHECK								0.00	384,087.33
A101.00	382243	06/30/21	28625	CAPITAL CITY GLASS,	06008867380000	520	ECC 2020 RENO WS 08	0.00	23,319.65
A101.00	382243	06/30/21	28625	CAPITAL CITY GLASS,	06008867380000	520	ECC 2020 RENO WS 08	0.00	23,342.26
TOTAL CHECK								0.00	46,661.91
A101.00	382245	06/30/21	22896	CD TILE & STONE INC	06008867380000	520	ECC 2020 RENO WS 09	0.00	20,170.54
A101.00	382245	06/30/21	22896	CD TILE & STONE INC	06008867380000	520	ECC 2020 RENO WS 09	0.00	34,485.00
TOTAL CHECK								0.00	54,655.54
A101.00	382250	06/30/21	32077	COMMERCIAL DRYWALL	06008867380000	520	ECC 2020 RENO WS 09	0.00	14,846.31
A101.00	382250	06/30/21	32077	COMMERCIAL DRYWALL	06008867380000	520	ECC 2020 RENO WS 09	0.00	9,811.70
TOTAL CHECK								0.00	24,658.01
A101.00	382252	06/30/21	29089	CONSTRUCTION SYSTEM	06020867380000	520	VV 2020 RENO WS 05-	0.00	6,642.40
A101.00	382256	06/30/21	22552	EBERT CONSTRUCTION	06008867380000	520	ECC 2020 RENO WS 06	0.00	36,393.68
A101.00	382256	06/30/21	22552	EBERT CONSTRUCTION	06008867380000	520	ECC 2020 RENO WS 06	0.00	16,122.16
TOTAL CHECK								0.00	52,515.84
A101.00	382265	06/30/21	32562	GRAZZINI BROTHERS &	06008867380000	520	ECC 2020 RENO WS 09	0.00	3,179.88
A101.00	382266	06/30/21	32201	H2I GROUP, INC	06008867380000	520	ECC 2020 RENO WS 10	0.00	112,716.77
A101.00	382268	06/30/21	28972	HIGH FIVE ERECTORS	06008867380000	520	ECC 2020 RENO WS 05	0.00	33,596.28
A101.00	382284	06/30/21	32078	KELLINGTON CONSTRUCT	06008867380000	520	ECC 2020 RENO WS 02	0.00	22,138.32
A101.00	382284	06/30/21	32078	KELLINGTON CONSTRUCT	06008867380000	520	ECC 2020 RENO WS 02	0.00	3,325.00
A101.00	382284	06/30/21	32078	KELLINGTON CONSTRUCT	06008867380000	520	ECC 2020 RENO WS 02	0.00	14,250.00
TOTAL CHECK								0.00	39,713.32
A101.00	382285	06/30/21	22894	KENDELL DOORS & HAR	06008867380000	520	ECC 2020 RENO WS 08	0.00	9,533.73
A101.00	382285	06/30/21	22894	KENDELL DOORS & HAR	06008867380000	520	ECC 2020 RENO WS 08	0.00	75,980.77
TOTAL CHECK								0.00	85,514.50
A101.00	382287	06/30/21	32598	LA FORCE INC	06020867380000	520	VV 2020 RENO WS 08-	0.00	648.55
A101.00	382291	06/30/21	31991	MANOR ELECTRIC INC	06008867380000	520	ECC 2020 RENO WS 26	0.00	205,592.39
A101.00	382291	06/30/21	31991	MANOR ELECTRIC INC	06008867380000	520	ECC 2020 RENO WS 26	0.00	66,537.60
TOTAL CHECK								0.00	272,129.99
A101.00	382299	06/30/21	18615	NAC	06008867380000	520	ECC RENO 2020 WS 23	0.00	384,856.41
A101.00	382299	06/30/21	18615	NAC	06008867380000	520	ECC 2020 RENO WS 23	0.00	529,006.18

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FD - 06 - CONSTRUCTION FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
TOTAL CHECK									
A101.00	382300	06/30/21	12279	NORCOSTCO INC	06020867380000	520	VV 2020 RENO WS 11-	0.00	913,862.59
A101.00	382307	06/30/21	14195	RIGHT-WAY CAULKING	06008867380000	520	ECC 2020 RENO WS 07	0.00	7,770.93
A101.00	382317	06/30/21	32099	SONUS INTERIORS INC	06008867380000	520	ECC 2020 RENO WS 09	0.00	22,230.00
A101.00	382317	06/30/21	32099	SONUS INTERIORS INC	06008867380000	520	ECC 2020 RENO WS 09	0.00	38,848.28
TOTAL CHECK								0.00	13,169.55
A101.00	382319	06/30/21	22773	SUMMIT FIRE PROTECT	06020867380000	520	VV 2020 RENO WS 21-	0.00	52,017.83
A101.00	382319	06/30/21	22773	SUMMIT FIRE PROTECT	06008867380000	520	ECC 2020 RENO WS 21	0.00	1,895.25
A101.00	382319	06/30/21	22773	SUMMIT FIRE PROTECT	06008867380000	520	ECC 2020 RENO WS 21	0.00	31,068.38
TOTAL CHECK								0.00	18,392.28
A101.00	382326	06/30/21	32561	WOODSIDE INDUSTRIES	06008867380000	520	ECC 2020 RENO WS 12	0.00	51,355.91
A101.00	382326	06/30/21	32561	WOODSIDE INDUSTRIES	06008867380000	520	ECC 2020 RENO WS 12	0.00	3,299.74
TOTAL CHECK								0.00	12,849.19
TOTAL CASH ACCOUNT								0.00	16,148.93
TOTAL FUND								0.00	2,532,632.19
TOTAL REPORT								0.00	2,532,632.19
								0.00	5,114,716.10



Board Meeting Date: 7/19/2021

TITLE: Election of School Board Members and Calling the School District General Election

TYPE: Consent

PRESENTER: John Toop, Director of Business Services

BACKGROUND: See attached documents

RECOMMENDATION: Approve the calling of the school district general election for the purpose of electing four (4) school board members for terms of four (4) years each

ATTACHMENTS:

1. Resolution Relating to Election of School Board Members and Calling the School District General Election

NOTIFICATION OF ELECTION

TO: Hennepin County Auditor

FROM: Independent School District No. 273 (Edina Public Schools)
Edina, Minnesota

SUBJECT: November 2, 2021, General Election

Independent School District No. 273 (Edina Public Schools) will be holding a general election on November 2, 2021. The form of the questions shall be as specified on the attached Notice of General Election. Please consider this official notification as required by Minnesota Statutes, Section 205A.07. Please prepare the necessary polling place rosters for use at this election.

Superintendent


(attach Notice of General election)

**NOTICE OF GENERAL ELECTION
INDEPENDENT SCHOOL DISTRICT NO. 273
(EDINA PUBLIC SCHOOLS)
STATE OF MINNESOTA**

NOTICE IS HEREBY GIVEN that the general election has been called and will be held in and for Independent School District No. 273 (Edina Public Schools), State of Minnesota, on Tuesday, November 2, 2021, for the purpose of electing four (4) school board members for four (4) year terms. The ballot shall provide as follows:

**General Election
November 2, 2021**

Instructions to Voters:

To vote, completely fill in the oval(s) next to your choice(s) like this: .

**School Board Member
Vote for Up to Four**

☐

Name

☐

Name

☐

Name

☐

Name

☐

Name

☐

Name

☐

write-in, if any

☐

write-in, if any

☐

write-in, if any

☐

write-in, if any

The polling places and combined polling places for this election and the precincts served by those polling places will be as follows:

Polling Place: Chapel Hills Church
6512 Vernon Avenue
Edina, Minnesota

This polling place serves all territory in Independent School District No. 273 located in the City of Edina, Precinct No.1 B; Hennepin County, Minnesota

Polling Place: Highlands Elementary School
505 Doncaster Way
Edina, Minnesota

This polling place serves all territory in Independent School District No. 273 located in the City of Edina, Precinct No. 2; Hennepin County, Minnesota

Polling Place: Mercy Commons Covenant Church
4201 West 50th Street
Edina, Minnesota

This polling place serves all territory in Independent School District No. 273 located in the City of Edina, Precinct No. 3; Hennepin County, Minnesota

Combined Polling Place: Edina Morningside Community Church
4201 Morningside Road
Edina, Minnesota

This combined polling place serves all territory in Independent School District No. 273 located in the City of Edina, Precinct No. 4; Hennepin County, Minnesota

Polling Place: Good Samaritan Church
5730 Grove Street
Edina, Minnesota

This polling place serves all territory in Independent School District No. 273 located in the City of Edina, Precinct No. 5; Hennepin County, Minnesota

Polling Place: Countryside Elementary School
5701 Benton Avenue
Edina, Minnesota

This polling place serves all territory in Independent School District No. 273 located in the City of Edina, Precinct No. 6; Hennepin County, Minnesota

Polling Place: Normandale Lutheran Church
6100 Normandale Road
Edina, Minnesota

This polling place serves all territory in Independent School District No. 273 located in the City of Edina, Precinct No. 7; Hennepin County, Minnesota

Polling Place: South View Middle School
4725 South View Lane
Edina, Minnesota

This polling place serves all territory in Independent School District No. 273 located in the City of Edina, Precinct No. 8; Hennepin County, Minnesota

Polling Place: Concord Elementary School
5900 Concord Avenue
Edina, Minnesota

This polling place serves all territory in Independent School District No. 273 located in the City of Edina, Precinct No. 9; Hennepin County, Minnesota

Polling Place: St. Alban's Church
6716 Gleason Road
Edina, Minnesota

This polling place serves all territory in Independent School District No. 273 located in the City of Edina, Precinct No. 10; Hennepin County, Minnesota

Polling Place: New City Covenant Church
6400 Tracy Avenue
Edina, Minnesota

This polling place serves all territory in Independent School District No. 273 located in the City of Edina, Precinct No. 11; Hennepin County, Minnesota

Polling Place: Arneson Acres Park
4711 West 70th Street
Edina, Minnesota

This polling place serves all territory in Independent School District No. 273 located in the City of Edina, Precinct No. 12; Hennepin County, Minnesota

Combined Polling Place: Cornelia Elementary School
7000 Cornelia Drive
Edina, Minnesota

This combined polling place serves all territory in Independent School District No. 273 located in the City of Edina, Precinct Nos. 13, 16, 17 and 18; Hennepin County, Minnesota

Polling Place: Edina Community Lutheran Church
4113 West 54th Street
Edina, Minnesota

This combined polling place serves all territory in Independent School District No. 273 located in the City of Edina, Precinct No. 14; Hennepin County, Minnesota

Polling Place: Church of St. Patrick
6820 St. Patrick's Lane
Edina, Minnesota

This polling place serves all territory in Independent School District No. 273 located in the City of Edina, Precinct No. 15; Hennepin County, Minnesota

Polling Place: Calvary Lutheran Church
6817 Antrim Road
Edina, Minnesota

This polling place serves all territory in Independent School District No. 273 located in the City of Edina, Precinct No. 19; Hennepin County, Minnesota

CITY OF BLOOMINGTON VOTERS. Those School District voters residing in the City of Bloomington in Precinct 17 will vote at Westwood Community Church, 6301 Cecilia Circle, Bloomington, Minnesota. Those School District voters residing in the City of Bloomington in Precinct 18 will vote at the Church of St. Edwards, 9401 Nesbitt Avenue South, Bloomington, Minnesota.

CITY OF ST. LOUIS PARK VOTERS. Those School District voters residing in the City of St. Louis Park will vote at Vista Lutheran Church, 4003 Wooddale Ave. S., St. Louis Park, Minnesota.

Any eligible voter residing in the school district may vote at said election at the polling place or combined polling place designated above for the precinct in which he or she resides. The polls for said election will be opened at 7:00 o'clock a.m. and will close at 8:00 o'clock p.m. on the date of said election.

A voter must be registered to vote to be eligible to vote in this election. An unregistered individual may register to vote at the polling place on election day

Dated: _____, 2021.

BY ORDER OF THE SCHOOL BOARD

/s/ _____
School District Clerk
Independent School District No. 273
(Edina Public Schools)
State of Minnesota

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 273
(EDINA PUBLIC SCHOOLS)
STATE OF MINNESOTA

HELD: _____, 2021

Pursuant to due call and notice thereof, a _____ meeting of the School Board of Independent School District No. 273 (Edina Public Schools), State of Minnesota, was held in said school district on _____, 2021, at _____ o'clock p.m.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO ELECTION OF SCHOOL BOARD MEMBERS
AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 273, State of Minnesota, as follows:

1. (a) It is necessary for the school district to hold its general election for the purpose of electing four (4) school board members for terms of four (4) years each.

(b) The clerk shall include on the general election ballot the names of the individuals who file or have filed Affidavits of Candidacy during the period established for filing such affidavits, as though they had been included by name in this resolution. The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.

2. The general election is hereby called and directed to be held on Tuesday, November 2, 2021, between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m. The general election shall be conducted in conjunction with the City of Bloomington and the City of St. Louis Park municipal elections.

3. Pursuant to Minnesota Statutes, Section 205A.11, the school district polling places and combined polling places and the precincts served by those polling places, as previously established and designated by school board resolution for school district elections

not held on the day of a statewide election, are hereby designated for this general election. However, because the City of Bloomington and the City of St. Louis Park will each be holding its municipal elections on November 2, 2021, school district voters residing in those cities will vote at their regular city polling places.

4. The clerk is hereby authorized and directed to cause written notice of said general election to be provided to the County Auditor of each county in which the school district is located, in whole or in part, at least seventy-four (74) days before the date of said general election. The notice shall specify the date of said election and the office or offices to be voted on at said general election. Any notice given prior to the adoption of this resolution is ratified and confirmed in all respects.

The clerk is hereby authorized and directed to cause notice of said general election to be posted at the administrative offices of the school district at least ten (10) days before the date of said general election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said general election and to cause two sample ballots to be posted in each polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place must reflect the offices, candidates and rotation sequence on the ballots used in that polling place.

The clerk is hereby authorized and directed to cause notice of said elections to be published in the official newspaper of the school district, for two (2) consecutive weeks with the last publication being at least one (1) week before the date of the general election.

The notice of election so posted and published shall state the offices to be filled as set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is hereby authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place or combined polling place on election day.

5. The clerk is authorized and directed to acquire and distribute such election materials and to take such other actions as may be necessary for the proper conduct of this general election and generally to cooperate with any election authorities conducting other elections on that date. The clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate officials regarding preparation and distribution of ballots, election administration and cost sharing.

6. The clerk is further authorized and directed to cause or to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system:


(The remainder of this page is intentionally left blank)

General Election Ballot

Independent School District No. 273 (Edina Public Schools)

November 2, 2021

Instructions to Voters:

To vote, completely fill in the oval(s) next to your choice(s) like this: .

School Board Member

Vote for Up to Four

☐

Name

☐

Name

☐

Name

☐

Name

☐

Name

☐

Name

☐

write-in, if any

☐

write-in, if any

☐

write-in, if any

☐

write-in, if any

Optical scan ballots must be printed in black ink on white colored material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

7. The name of each candidate for office at each election shall be rotated with the names of the other candidates for the same office in the manner specified in Minnesota law.

8. If the School District will be contracting to print the ballots for this election, the Clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall, if requested by the election official, furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit, or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.

9. The clerk is hereby authorized and directed to provide for testing of the optical scan voting system within fourteen (14) days prior to the general election date. The clerk shall cause notice of the time and place of the test to be given at least two (2) days in advance of publication once in the official newspaper, by posting a notice, and by notifying the county or legislative district chair of each major political party.

10. The clerk is hereby authorized and directed to cause notice of the location of the counting center or the place where the ballots will be counted to be published in the official newspaper at least once during the week preceding the week of the general election and in the newspaper of widest circulation once on the day preceding the general election, or once the week preceding the general election if the newspaper is a weekly.

11. As required by Minnesota Statutes, Section 203B.121, the Board hereby establishes a ballot board to process, accept and reject absentee ballots at school district elections not held in conjunction with the state primary or state general election or that are conducted by a municipality on behalf of the school district and generally to carry out the duties of a ballot board as provided by Minnesota Statutes, Section 203B.121 and other applicable laws. The ballot board must consist of a sufficient number of election judges trained in the handling of absentee ballots. The ballot board may include deputy county auditors and deputy city clerks who have received training in the processing and counting of absentee ballots. The clerk or the clerk's designee is hereby authorized and directed to appoint the members of the ballot board. The clerk or the clerk's designee shall establish, maintain and

update a roster of members appointed to and currently serving on the ballot board and shall report to the Board from time to time as to its status. Each member of the ballot board shall be paid reasonable compensation for services rendered during an election at the same rate as other election judges; provided, however, if a staff member is already being compensated for regular duties, additional compensation shall not be paid for ballot board duties performed during that staff member's duty day.

12. The clerk is hereby authorized and directed to begin assembling names of trained election judges to serve at the various polling places and combined polling places during the November 2, 2021, general election. The election judges shall act as clerks of election and submit the results to the school board for canvass in the manner provided for other school district elections. The general election must be canvassed between the third and the tenth day following the general election.

13. The School District clerk shall make all Campaign Financial Reports required to be filed with the school district under Minnesota Statutes, Section 211A.02, available on the school district's website. The clerk must post the report on the school district's website as soon as possible, but no later than thirty (30) days after the date of the receipt of the report. The school district must make a report available on the school district's website for four years from the date the report was posted to the website. The clerk must also provide the Campaign Finance and Public Disclosure Board with a link to the section of the website where reports are made available.

The motion for the adoption of the foregoing resolution was duly seconded by

_____ and upon vote being taken thereon the following voted in favor

thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

COUNTY OF HENNEPIN)

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 273 (Edina Public Schools), State of Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a meeting of the school board of said school district duly called and held on the date therein indicated, so far as such minutes relate to the calling of the general election of said school district, and that the resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such clerk this_____ day of_____2021.

School District Clerk



Board Meeting Date: 7/19/2021

TITLE: Membership in the Association of Metropolitan School Districts (AMSD), 2021-22

TYPE: Consent

BACKGROUND: Dues are comprised of a fixed fee and a variable fee, based on resident student enrollment. Dues for 2020-21 were \$10,271.00. This year's total represents an \$159 decrease.

AMSD is the only education organization with the mission of advocating for the unique needs and challenges facing metropolitan school districts. It continues to be the voice for metropolitan school districts and plays a major role in shaping state education policy and building support for public education among policymakers and the general public.

The School Board of Edina Public Schools has been a member of AMSD since its beginning more than forty years ago

RECOMMENDATION: Renew its membership in the Association of Metropolitan School Districts (AMSD) for the school year 2021-22 with dues totaling \$10,112.00.

PRIMARY ISSUE(S) TO CONSIDER: Renewal of AMSD dues.



Board Meeting Date: 7/19/2021

TITLE: Membership in the Minnesota School Boards Association (MSBA), 2021-2022

TYPE: Consent

BACKGROUND: Edina's dues are based on 8,365.42 "Average Daily Membership of Students Served" (ADM) for the fiscal year ending June 30, 2020, as provided by the Minnesota Department of Education. Last year's dues were \$15,109.00, based on 8,412.20 ADM.

RECOMMENDATION: Renew district membership in the Minnesota School Boards Association (MSBA) for the 2021–2022 school year, with dues and services in the amount of \$14,660.00.

PRIMARY ISSUE(S) TO CONSIDER: Renewal of MSBA membership.



Board Meeting Date: 7/19/2021

TITLE: Membership in the Educational Cooperative Service Unit (ECSU) of the Metropolitan Twin Cities Area, 2021-22

TYPE: Consent

PRESENTER(S): Jeff Jorgensen, Director of Student Support Services

BACKGROUND: The 2021–2022 general service fee is determined at a rate of \$700 plus 90 cents per pupil based on FY 2021–2022 enrollment of 8348 students. ECSU provides a wide variety of benefits and services such as staff development, administrative services, special programs including services for special education, student programs, contracted programs planning/professional development activities, and resources/libraries.

RECOMMENDATION: Approve the Edina Public Schools as a continuing member of Metro ECSU for the school year 2021–2022 by payment of the general service fee of \$8,213.20.

PRIMARY ISSUE(S) TO CONSIDER: Membership in Metro ECSU.

ATTACHMENTS: None



Board Meeting Date: 7/19/2021

TITLE: Contract for Site-Based Mental Health Clinics in Edina Public Schools

TYPE: Consent

PRESENTERS: Jeff Jorgensen, Director Student Support Services

BACKGROUND: The contract with Fraser for site-based mental health clinics in Edina school buildings for student's birth to 21 years of age to improve student access to mental health services during the school day. These services will result in an expansion of the District's Mental Health and Wellness service continuum to effectively service the needs of all students in Edina Public Schools.

RECOMMENDATION: Approve the attached contract with Fraser for 2021-22 school year.

PRIMARY ISSUE(S) TO CONSIDER: Contract for site-based mental health clinics in Edina Public Schools

ATTACHMENTS:

1. Contract (next page)

AGREEMENT FOR SITE-BASED MENTAL HEALTH CLINICS IN SCHOOL BUILDINGS

This Agreement for the location of a site-based mental health clinic in school buildings ("Agreement") is made and entered into August 1, 2021 by and between Independent School District No. 273, Edina Public Schools ("District") and Fraser ("Provider"). The District and the Provider are collectively referred to herein as the "Parties," and individually as a "Party."

WHEREAS, the District owns and operates Edina High School, Valley View Middle School, South View Middle School, Countryside Elementary School, Creek Valley Elementary School, Highlands Elementary School, Cornelia Elementary School, Concord Elementary School, Normandale Elementary School and Early Childhood Special Education ("Schools");

WHEREAS, Provider offers certain mental health therapy and treatment services to children, including children residing in and attending schools located within the District;

WHEREAS, Provider wishes to operate a site-based mental health clinic for children between the ages of Birth to 21 years of age;

WHEREAS, Provider wishes to operate the Program at the School; and

WHEREAS, the District desires to make space in the School available to Provider in order to facilitate Provider's access to children attending the Program.

NOW, THEREFORE, IN CONSIDERATION OF the foregoing, the mutual promises and covenants contained in this Agreement, including the relinquishment of certain legal rights, and other good and valuable consideration, the sufficiency and receipt are hereby acknowledged, the Parties agree as follows:

I. ACCESS TO DISTRICT PROPERTY AND RESPONSIBILITIES OF THE DISTRICT

- A. Facility Use.** The District shall designate one or more rooms in the School for use by the Provider in operating the Program ("Program Site"). Except as expressly provided herein, the number and location of the rooms of the Program Site shall be solely a matter of District discretion.
- B. Hours of Access.** The Program Site will be accessible by the Provider and its employees, agents, and representatives during the normal business hours of the School. In the event that the Provider or any of its employees, agents, or representatives requires access to the Program Site when the School is not open, the Provider may contact the building Principal or Site Coordinator to make arrangements to allow the Provider to access the Program Site.
- C. Furnishing Provided by the District.** The District shall furnish each room of the Program Site with a desk, one or more chairs, and a table. In addition, the District will make available the use of a copy and fax machine as well as a dedicated phone for Provider's use. The Program Site shall be private and limited external noise for the purpose of therapy services

and provided with electricity and access to the Internet, lighted, and climate controlled in the same manner as the other rooms of the School.

D. Furnishing Provided by the Provider. Other than the items described in Paragraph III(C) of this Agreement, the Provider shall be responsible for furnishing the Program Site with all pieces of furniture, supplies, and/or other equipment, including computer equipment, that it deems necessary or desirable.

E. Payment for Services Provided. Within thirty (30) calendar days after receiving the required invoice for consultative and therapeutic services, the District will pay Provider at the rate of 154 dollars (\$154 .00) per hour for each hour of service under this Contract, including any time spent attending Individualized Education Plan (IEP) meetings at the request of the District. District agrees to pay for one (1) hour of consultative time for each of the ten (10) school sites each week (total of 10 hours per week) during weeks the school is open from September 2021 through May 2022, not to exceed 36 weeks total. In addition, District will pay for up to 10 hours of therapeutic services for each identified "Under Insured" or "Uninsured" student who has prior authorization from the District.

District will also provide 20,000 dollars (\$20,000), payable in four equal amounts of 5,000 (\$5,000) in September, November, January and March to support startup of one additional Fraser clinician to support student at school(s) with most identified needs.

The total cost of the services to the District shall not exceed \$154.00 per hour, plus the startup fee of \$20,000. The District will not pay or reimburse Provider for any mileage costs or other expenses incurred by Provider. If early termination occurs under any provision of this Contract, the District's obligation to make payments will cease effective upon the last date that Provider delivers services.

The District will submit Contract costs for special education services to the Minnesota Department of Education for reimbursement in accordance with the Department's special education procedures. Local District funds will be used to co-fund the services as necessary.

II. PROVIDER'S OBLIGATIONS

A. Access to Mental Health Services. The Provider acknowledges and agrees that Edina District students, who are in need of mental health services offered as part of the Program are able to participate in the Program or receive other mental health services from Provider.

- 1. Consultation Services.** One hour of consultative services shall be provided weekly, during the school year, by the Provider to each school site. The purpose of these services is to work with building problem solving teams in an effort to improve student outcomes, consult on student programming and identify students in need of mental health services.
- 2. Services to Under Insured and Uninsured Students.** Students identified by the District as "Under Insured" or "Uninsured" will have access to mental health services by the Provider at the District's expense. The prior authorization of these services is required.

A formal process of identification and prior authorization will be developed by the District. Prior authorization will allow for up to ten therapeutic sessions. Additional sessions may be requested by the Provider. No unauthorized services will be reimbursed with the sole exception that the services were required due to an unforeseen emergency or crisis.

- B. Criminal Background Check.** Consistent with Minnesota Statute 245C, the Provider must conduct a criminal background check on every individual who has access to the Program Site. The background check must be completed before the individual has access to the Program Site. Copies of the criminal background check must be made available to the District upon request.
- C. Insurance.** At its own expense, the Provider shall maintain general liability insurance for its operations throughout the term of this Agreement. Such insurance shall be in amounts not less than the limits set forth in Minnesota Statutes, section 466.04, as amended. The District shall be named as an additional insured on Provider's policy of liability insurance. Within ten (10) business days after receiving a fully executed copy of this Agreement, the Provider shall provide the District with proof of such insurance.

III. LIABILITY

- A. Indemnification.** The Provider hereby agrees to defend and indemnify the District, its board members, employees, agents, and representatives against any and all claims, demands, actions, administrative proceedings, causes of action, and liability, of any nature arising out of or relating to this Agreement. This indemnification specifically includes, but is not limited to, any action arising out of any allegation of the following: failure to comply with any federal or state law; or any form of inappropriate conduct by the Provider. Upon timely written notice from the District, the Provider shall defend the District in any such action or proceeding within the purview of this Paragraph brought against the District, its employees, officers, directors, attorneys, and agents.
- B. Limitation on Indemnification.** Nothing in this Agreement shall be construed to require the Provider to indemnify, defend, save or hold harmless the District, its employees, officers, directors, and agents against any claims, demands, suits, costs, judgments or other forms of liability, actual or claimed, including attorneys' fees, for any injury resulting from the intentional or negligent misconduct of the District, its employees, officers, directors, or agents.
- C. Restriction on Settlement.** Notwithstanding any other provision in this Agreement, the Provider shall not settle or compromise any claim against the District without a signed agreement approved by the District.
- D. Effect of Termination.** The Parties agree and acknowledge that the Provider's duty to defend and indemnify the District survives the termination and/or expiration of this Agreement.

IV. DATA PRIVACY

- A. Governing Law.** The Parties understand and agree that all documents, surveillance tapes, and other recorded information created, received, and/or maintained by the District are "government-data" within the meaning of the Minnesota Government Data Practices Act ("MGDPA") and that student records are also governed by the Family Educational Rights and Privacy Act ("FERPA"). The Parties further understand and agree that the MGDPA and FERPA limit the District's ability to release such data or records. Nothing in this Agreement shall be construed to provide the Provider or any of its employees, agents, independent contractors, volunteers, or other representatives with access to any data, document, surveillance tape, or other recorded information beyond that which is provided by the MGDPA and/or FERPA.

District Access to Student Records. If any District student is enrolled in the Program or otherwise receives services from the Provider as part of the student's educational program, the Provider agrees that, as part of its intake process, it will offer the student's parent or guardian the opportunity to sign a written and legally sufficient authorization to allow the District and the Provider to consult regularly on the student's progress and treatment in order to improve educational outcomes and therapeutic programming.

V. DURATION AND TERMINATION

- A. Expiration.** This Agreement expires at 11:59 p.m. on July 31, 2022. This Agreement shall not automatically renew or continue. The Parties may only renew or continue this Agreement in writing, signed by both Parties.
- B. Termination With or Without Cause.** This Agreement may be terminated, with or without cause, by either Party upon thirty (30) days' notice in writing to the other Party.
- C. Termination for Cause.** The District may terminate this Agreement, for cause, if the Provider fails to perform any obligation required by this Agreement, including, but not limited to, administering appropriate background checks on any employee or volunteer accessing the Program Site, as required by this Agreement.
- D. Effect of Expiration or Termination.** Except as expressly provided in this Agreement, all obligations, rights, duties, and entitlements created by this Agreement terminate and are extinguished, without need of any further action by either Party, upon the effective date of termination or expiration of this Agreement.

VI. EQUAL EMPLOYMENT OPPORTUNITY, NONDISCRIMINATION AND CIVIL RIGHTS

The Provider agrees to provide equal opportunity to all employees and applicants for employment in accordance with applicable EEO/AA laws, directives and regulations of Federal, State and local governing bodies or agencies thereof, specifically Minnesota Statutes Chapter 363A.

No persons shall, on the grounds of race, color, religion, age, sex, disability, marital status, sexual preference, HIV status, public assistance status, creed or national origin be excluded from full employment rights in, participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program, service, or activity under the provisions of any or all applicable Federal and State laws, including the Civil Rights Act of 1964.


VII. MISCELLANEOUS

- A. Choice of Law and Severability.** This Agreement shall be governed by the laws of the State of Minnesota, without regard to its conflicts of laws provisions. If a court of competent jurisdiction determines that any part of this Agreement is void or voidable, violates any law, or is otherwise unenforceable, the remaining portions of this Agreement will remain in full force and effect, unless the remaining portions would not serve the original purpose of this Agreement.
- B. Joint Drafting.** This Agreement must be construed to have been drafted equally by the Parties.
- C. Responsibility for Costs.** With the exception of the costs assumed by the Parties pursuant to this Agreement, each Party shall be responsible for its own costs, expenses, and any attorneys' fees associated with this Agreement and any related matters, including enforcement of this Agreement.
- D. Enforcement.** Failure to insist on compliance with any term, covenant, or condition contained in this Agreement shall not be deemed a waiver of that term, covenant, or condition, nor shall any waiver or relinquishment of any right or power contained in this Agreement at any time be deemed a waiver or relinquishment of any right or power at any other time.
- E. Voluntary Agreement.** All Parties have voluntarily signed this Agreement. No Party has been threatened, coerced, intimidated, or otherwise forced to sign this agreement by any other Party, any officer, employee, School Board member, agent, representative, or attorney of any other Party, or any other person or entity acting on behalf of any other Party.
- F. Relationship of the Parties.** The Provider does not operate any site-based mental health facilities on behalf of the District. Nothing in this Agreement shall be construed to create any partnership, joint venture, or employment relationship between the Provider, and/or its employees, officers, directors, and/or agents, and the District and/or its employees, officers, directors, and/or agents. The Parties understand and agree that this Agreement does not create any rights or obligations beyond those expressly contained herein.

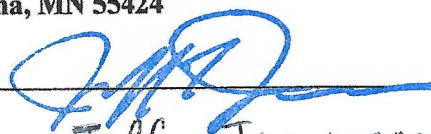
G. Complete Agreement. This Agreement, along with the Business Associate Agreement, constitutes the entire agreement between the Parties relating to the matters addressed in this document. This Agreement supersedes any and all prior agreements between the Parties. No Party has relied upon any statements, promises or representations other than those contained in this Agreement. No changes to this Agreement shall be considered valid unless they are in writing and signed by both Parties.

By signing below, each Party specifically acknowledges that it has read this Agreement, that it has had an opportunity to review this Agreement with legal counsel, that it understands this Agreement, and that it agrees to be legally bound by all terms of this Agreement.

Fraser
2400 West 64th Street
Minneapolis, MN 55423

By: 
Name: Tim Olson
Title: CFO
Date: 7-7-2021

Independent School District
Edina Public Schools
5701 Normandale Road
Edina, MN 55424

By: 
Name: Jeff Jorgensen
Title: Dir. Student Support Services
Date: 7-8-2021

ADDENDUM A

Fraser is committed to complying with the Standards for Privacy of Individually Identifiable Health Information (the "Privacy Rule") and the "Security Rule" 45 C.F.R. Parts 160 & 164 under the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") as it is currently drafted and as it may be subsequently updated, amended, or revised, as well as the Health Information Technology for Economic and Clinical Health Act ("HITECH"), as stated in Title XIII of the American Recovery and Reinvestment Act of 2009, Public Law 111-005.

This document sets forth Fraser's expectations of Fraser and Edina Public Schools to protect the security, confidentiality and integrity of health information provided by one another, created or exchanged during the course of their working relationship.

APPROPRIATE USES AND DISCLOSURES OF PHI

The disclosure and use of Protected Health Information (PHI) should be done with utmost security. This includes:

- 1.) Disclosure of PHI only occur to perform services;
- 2.) Any disclosure will not violate the HIPAA Privacy or Security Rules;
- 3.) Using PHI for proper management and administration and to fulfill any present or future legal responsibilities, provided that such uses as provided in 45 C.F.R. § 164.504(e)(4);
- 4.) Disclosing PHI in its possession to third parties for the purpose of its proper management and administration or to fulfill any present or future legal responsibilities of the organization;
- 5.) The organization should document such disclosures of PHI and information related to such disclosures as would be required to fulfill its obligations under the Regulations and HITECH.

PHI BREACHES

The handling of Protected Health Information (PHI) should be done with utmost security. This includes:

- 1.) When PHI is mishandled, the appropriate parties at Fraser shall be notified within two (2) days of discovery to allow for adequate responses. Any unauthorized use or disclosure of PHI is subject to applicable federal or state laws and regulations.
- 2.) Notifying necessary parties, regarding the disclosure of PHI to third parties, in writing, that (i) the disclosures are required by law, or (ii) the organization has received written assurances from the person to whom the information is disclosed assuring its secure and confidential handling of such PHI consistent with the law; and that it may only be used or further disclosed as required by law or for the purpose for which it was disclosed to the person and the person notifies the organization of

any instances of which it is aware in which the confidentiality or security of the information has been breached.

PHI CONFIDENTIALITY

- 1.) All parties should use commercially reasonable efforts and appropriate safeguards to prevent the use or disclosure of PHI other than legally required disclosures. This includes, among other things, secure destruction of PHI stored in devices such as copiers, fax machines and phones when the district disposes of such equipment.
- 2.) Parties should be transparent regarding PHI practices, and should allow a reasonable inspection of the facilities, systems, books, records, agreements, policies, and procedures relating to the use or disclosure of PHI within ten (10) business days of a written request.
- 3.) If an agreement is terminated, all PHI should be returned to the appropriate entity within ten (10) business days.
- 4.) Parties should ensure employees or agents are using the minimum PHI necessary to fulfill a duty or task.

A party should implement administrative, physical, and technical safeguards, security policies, procedures, and documentation requirements, that reasonably and appropriately protect the confidentiality, integrity, and availability of the Electronic Protected Health Information that it creates, received, maintains, or transmits.



Board Meeting Date: 7/19/2021

TITLE: Edina Public Schools Agreement with SpEd Forms

TYPE: Consent

PRESENTERS: Jeff Jorgensen, Director Student Support Services

BACKGROUND:

To remain compliant, school districts need forms and templates that are updated each time compliance requirements change. SpEd Forms updates forms and templates as soon as new information becomes available for our Edina students served in student support services.

RECOMMENDATION: Approve the attached contract with SpEd Forms.

PRIMARY ISSUE(S) TO CONSIDER: Due process compliance with state and federal guidelines

ATTACHMENTS:

1. Contract (next page)

SpEd Forms

Simply powerful special education software.

07/01/2021

Dear Jeff Jorgensen:

Thank you for requesting SpEd Forms to exchange data with Edina Public Schools. By signing this authorization, you agree and understand that SpEd Forms is authorized to exchange data in the following ways:

- ☒ Import demographic data from Edina Public Schools into SpEd Forms
- ☒ Import enrollment record data from Edina Public Schools into SpEd Forms
- ☒ Import user account data from Edina Public Schools into SpEd Forms
- ☒ Export Special Education data from SpEd Forms to Edina Public Schools
- ☒ Export finalized PDF documents from SpEd Forms to Edina Public Schools

If you purchase the MA module, SpEd Forms will transmit billing data on your behalf. Data exchanges covered by HIPAA are agreed to in our Business Associate Agreement and are not covered by this authorization.

If you have any questions, please contact Kelli Byrnes.



Special Education Director Signature

7-14-2021
Date

SOFTWARE LICENSE AGREEMENT

This Software License Agreement ("Agreement") is entered into between SpEd Forms LLC ("Licensor") and Edina Public Schools ("Customer").

1. Definitions.

a. *Software* The term "Software" shall mean the computer programs in object code on the Licensor's Website.

b. *Customer* The term "Customer" shall mean the named entity signing this agreement.

2. License

a. *Grant of License.* Licensor grants Customer, pursuant to the terms and conditions of this Agreement, a nonexclusive, nontransferable license to use the following Software on Licensor's Website:

☒ SpEd Forms

☒ MA Forms

☒ 504 Forms

b. *Restrictions on Use.* Customer agrees to use the Software only for Customer's own business. Customer shall not: (i) permit any parent, subsidiaries, affiliated entities or third parties to use the Software, (ii) process or permit to be processed the data of any other party, or (iii) use the Software in the operation of a service bureau.

c. *Modifications, Reverse Engineering.* Customer agrees that only Licensor shall have the right to alter, maintain, enhance or otherwise modify the Software. Customer shall not disassemble, decompile or reverse engineer the Software's computer programs.

d. *Material Terms and Conditions.* Customer specifically agrees that each of the terms and conditions of this Section 2 are material and that failure of Customer to comply with these terms and conditions shall constitute sufficient cause for Licensor to terminate this Agreement.

3. Delivery, Installation, Data Conversion, Testing and Acceptance

a. *Delivery.* Licensor shall grant access to the Software on Licensor's website within five (5) days of the effective date of this Agreement.

b. *Testing.* Customer shall have ten (10) days, commencing upon being given access to the Software on Licensor's website, to test the Software. (the "Testing Period"). Should the Software on Licensor's website not substantially comply with Customer's needs, Customer's sole remedy shall be to cancel this Agreement within the ten (10) day testing period and be refunded its License Fee. After the ten (10) testing period expires, Customer will be deemed to have accepted the Software on Licensor's website and may only cancel this Agreement pursuant to Paragraph 13 below.

c. *Acceptance.* Acceptance shall be deemed to have occurred if Customer does not provide notice of a failure of the Software within the Testing Period.

4. License Fee

a. *In General.* In consideration for the license granted by Licensor under this Agreement, Customer shall pay Licensor a fee in the amount of \$15,627.67 (the "License Fee").

b. *Payment Terms.* Payment in full shall be tendered within 30 days of the execution of this Agreement.

c. *Taxes.* Customer shall, in addition to the other amounts payable under this Agreement, pay all sales, use, value added or other taxes, federal, state or otherwise, however designated, which are levied or imposed by reason of the transactions contemplated by this Agreement.

5. Ownership

a. *Title.* Customer and Licensor agree that Licensor owns all proprietary rights, including patent, copyright, trade secret, trademark and other proprietary rights, in and to the Software and any corrections, bug fixes, enhancements, updates or other modifications, including custom modifications, to the Software, whether made by Licensor or any third party.

b. *Transfers.* Under no circumstances shall Customer allow access to any person or entity not named in this agreement to Licensor's website and Software without Licensor's prior written consent.

6. Confidential Information

Customer agrees that the Software contains proprietary information, including trade secrets, know-how and confidential information that is the exclusive property of the Licensor. During the period of this agreement is in effect and at all times after its termination, Customer and its employees shall maintain the confidentiality of this information and shall not sell, license, publish, display, distribute, disclose or otherwise make available this information to any third party nor use such information except as authorized by this Agreement.

Customer shall not disclose any such proprietary information concerning the Software, including any flow charts, logic diagrams, user manuals and screens, to persons not an employee of Customer without the prior written consent of Licensor. Neither party shall use or disclose any Confidential Information, including information covered under the Health Insurance Portability and Accountability Act of 1996 (HIPAA), provided by the other party except as necessary to carry out the terms of this contract. A party receiving confidential information from the other shall use the highest commercial reasonable degree of care to protect the confidential information.

Licensor will comply with all applicable State of Minnesota and federal data privacy and data security laws, including the Family Educational Rights and Privacy Act ("FERPA") (29 U.S.C. § 1232g; 34 CFR Part 99). Licensor agrees Customer remains the owner of all student data imported, exported or entered using the Software and agrees that the student data is protected under the law which Licensor may not use for any purpose other than as necessary to fulfill its responsibilities under this Agreement or with the written consent of the Customer.

7. Use and Training

Customer shall limit the use of the Software to its employees who have been appropriately trained. Training by Licensor may be provided for an additional fee.

8. Warranty

LICENSOR MAKES NO WARRANTIES WITH RESPECT TO THE SOFTWARE, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. EXCEPT AS PROVIDED IN SUBSECTION 3.b ABOVE, CUSTOMER ACCEPTS THE PRODUCTS "AS IS."

9. Limitations Period

No arbitration or other action under this Agreement, unless involving death or personal injury, may be brought by either party against the other more than one (1) year after the cause of action arises.

10. No Consequential Damages

Licensor shall not be liable to Customer for indirect, special, incidental, exemplary or consequential damages (including, without limitation, lost profits) related to this Agreement or resulting from Customer's use or inability to use the Software, arising from any cause of action whatsoever, including contract, warranty, strict liability, or negligence, even if Licensor has been notified of the possibility of such damages, and that these limitations will apply notwithstanding any failure of essential purpose of this Agreement.

11. Limitation on Recovery

Under no circumstances shall the liability of Licensor to Customer exceed the amounts paid by Customer to Licensor under this Agreement, the refund of the License Fee paid by Customer being Customer's sole remedy. Licensor may in its sole discretion provide modifications to keep the Software in substantial conformance with this Agreement, replace the Software, or refund the license fees paid to Licensor.

12. Indemnification

Licensor shall indemnify and defend Customer from and against any claims, including reasonable legal fees and expenses, based upon a valid claim that the Software infringes on any copyright or patent; provided Customer promptly notifies Licensor of any such claim in writing, allows Licensor to control the proceedings and Customer fully cooperates with Licensor during such proceedings. In the event a court finally determines that the Software infringes on any United States copyright or patent, Licensor may replace, in whole or in part, the Software with a substantially compatible and functionally equivalent computer program or modify the Software to avoid the infringement. If permitted by Minnesota law governing the powers of school districts, Customer shall, at its expense, indemnify, defend, save and hold harmless Licensor from any claim brought or filed by a third party against Licensor due to any failure by Customer, its employees or agents to act in accordance with this Agreement or from the release of Confidential Information covered under the HIPAA Act as further described in Subsection 6 above.

13. Term and Termination

a *Effective Date.* This Agreement and the license granted hereunder shall take effect on 07/01/2021.

b *Annual Renewal.* This Agreement shall automatically renew each year on its anniversary date unless terminated as provided below. Upon renewal, the same terms and conditions contained in this Agreement shall apply except that Licensor shall provide Customer with a revised License Fee thirty (30) days before the anniversary date of this Agreement.

c *Termination.* Each party shall have the right to terminate this Agreement and the license granted herein upon the occurrence of one of the following events (an "Event of Default"):

(i) (i) In the event the other party violates any provision of this Agreement; or
(ii) (ii) Upon a party giving thirty (30) days notice of its intent to terminate this Agreement prior to the anniversary date of this Agreement.

d *Procedure.* Within ten (10) days after termination of the license, Customer shall return to Licensor, at Customer's expense, the Software and all copies thereof, delete or destroy all other copies of the Software, and deliver to Licensor a certification, in writing signed by an officer of Customer, that the Software has been returned, all copies deleted or destroyed, and its use discontinued.

14. Assignment

Customer shall not assign or otherwise transfer the Software or this Agreement to anyone, including any parent, subsidiaries, affiliated entities or third parties, or as part of the sale of any portion of its business, or pursuant to any merger, consolidation or reorganization, without Licensor's prior written consent.

15. Force Majeure

Neither party shall be in default or otherwise liable for any delay in or failure of its performance under this Agreement if such delay or failure arises by any reason beyond its reasonable control, including any act of God, any acts of the common enemy, the elements, earthquakes, floods, fires, epidemics, riots, failures or delay in transportation or communications, or any act or failure to act by the other party or such other party's employees, agents or contractors including the failure of Licensor's equipment or the business dissolution of Licensor. The parties will promptly inform and consult with each other as to any of the above causes which in their judgment may or could be the cause of a delay in the performance of this Agreement.

16. Notices

All notices under this Agreement are to be delivered by:

- (i) depositing the notice in the mail, using registered mail, return receipt requested, addressed to the address below or to any other address as the party may designate by providing notice,
- (ii) overnight delivery service addressed to the address below or to any other address as the party may designate by providing notice,
- (iii) hand delivery to the individual designated below or to any other individual as the party may designate by providing notice.

The notice shall be deemed delivered

- (i) if by registered mail, four (4) days after the notice's deposit in the mail,
- (ii) if by overnight delivery service, on the day of delivery, or
- (iii) if by hand delivery, on the date of hand delivery.

LICENSOR:

SpEd Forms LLC

Attention:

Kelli Byrnes

CUSTOMER:

Edina Public Schools

5701 Normandale Road

Edina, MN 55424

Attention:

Jeff Jorgensen

17. General Provisions

a *Complete Agreement.* The parties agree that this Agreement is the complete and exclusive statement of the agreement between the parties, which supersedes and merges all prior proposals, understandings and all other agreements, oral or written, between the parties relating to this Agreement.

b *Amendment.* This Agreement may not be modified, altered or amended except by written instrument duly executed by both parties.

c *Waiver.* The waiver or failure of either party to exercise in any respect any right provided for in this Agreement shall not be deemed a waiver of any further right under this Agreement.

d *Severability.* If any provision of this Agreement is invalid, illegal or unenforceable under any applicable statute or rule of law, it is to that extent to be deemed omitted. The remainder of the Agreement shall be valid and enforceable to the maximum extent possible.

e *Governing Law.* This Agreement and performance hereunder shall be governed by the laws of the State of Minnesota. Customer hereby agrees to submit to the jurisdiction of State and Federal Courts in the State of Minnesota.

f *Independent Contractor.* Each party agrees and acknowledges that in its performance of its obligations under this Agreement, it is an independent contractor of the other party, and is solely responsible for its own activities. Neither party shall have any authority to make commitments or enter into contracts on behalf of, bind or otherwise obligate the other party in any manner whatsoever. No joint venture, franchise or partnership is intended to be formed by this Agreement.

g *Counterparts.* This Agreement may be executed in two counterparts, both of which taken together shall constitute a single instrument. Execution and delivery of this Agreement may be evidenced by facsimile transmission.

h *Read and Understood.* Each party acknowledges that it has read and understands this Agreement and agrees to be bound by its terms.

IN WITNESS WHEREOF, IT IS AGREED: Licensor and Customer, intending to be legally bound by the terms of this Agreement, have caused this Agreement to be executed by their duly authorized representatives as of the Effective Date.

LICENSOR:



Kelli Byrnes
President
SpEd Forms LLC

CUSTOMER:



Signature

Jeff C. Jorgensen

Printed Name

Director of Student Support Serv.

Position

Jeff Jorgensen

Edina Public Schools
5701 Normandale Road
Edina, MN 55424

Business Associate Agreement

This Business Associate Agreement (the "Agreement"), effective as of 07/01/2021, (the "Effective Date") is entered into and made a part of all agreements, existing now or in the future, by and between **Edina Public Schools**, including its subsidiary and affiliated entities (the "Covered Entity"), and **SpEd Forms LLC** ("Business Associate"). Covered Entity and Business Associate may collectively be referred to as the "Parties" and each individually as a "Party".

WHEREAS, Covered Entity has retained Business Associate to perform billing services on behalf of Covered Entity that requires the Business Associate to have access to Covered Entity's Protected Health Information (PHI);

WHEREAS, Covered Entity and Business Associate each desire to comply with the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 ("HIPAA") and other state and federal laws and regulations, as applicable and as amended from time to time.

WHEREAS, the Parties wish to set forth their understandings with regard to the use and disclosure of PHI by the Business Associate in performance of its obligations on behalf of the Covered Entity.

NOW, THEREFORE, in consideration of the foregoing, the Parties hereby agree as follows:

Section 1. Definitions

(a) Business Associate. "Business Associate" shall generally have the same meaning as the term "business associate" at 45 CFR 160.103, and in reference to the party to this agreement, shall mean SpEd Forms LLC.

(b) Covered Entity. "Covered Entity" shall generally have the same meaning as the term "covered entity" at 45 CFR 160.103, and in reference to the party to this agreement, shall mean Ready Clinic.

(c) HIPAA Rules. "HIPAA Rules" shall mean the Privacy, Security, Breach Notification, and Enforcement Rules at 45 CFR Part 160 and Part 164.

The following terms used in this Agreement shall have the same meaning as those terms in the HIPAA Rules: Breach, Data Aggregation, Designated Record Set, Disclosure, Health Care Operations, Individual, Minimum Necessary, Notice of Privacy Practices, Protected Health Information, Required By Law, Secretary, Security Incident, Subcontractor, Unsecured Protected Health Information, and Use.

Section 2. Obligations and Activities of Business Associate

Business Associate agrees to:

(a) Not use or disclose protected health information other than as permitted or required by the Agreement or as required by law;

(b) Use appropriate safeguards, and comply with the HIPAA Rules with respect to electronic protected health information, to prevent use or disclosure of protected health information other than as provided for by the Agreement;

(c) Report to covered entity any use or disclosure of protected health information not provided for by the Agreement of which it becomes aware, including breaches of unsecured protected health information, and any security incident of which it becomes aware;

(d) Ensure that any subcontractors that create, receive, maintain, or transmit protected health information on behalf of the business associate agree to the same restrictions, conditions, and requirements that apply to the business associate with respect to such information;

(e) Make available protected health information in a designated record set to the covered entity as necessary to satisfy covered

entity's obligations under the HIPAA Rules;

(f) Make any amendment(s) to protected health information in a designated record set as directed or agreed to by the covered entity pursuant, or take other measures as necessary to satisfy covered entity's obligations under the HIPAA Rules;

(g) Maintain and make available the information required to provide an accounting of disclosures to the covered entity as necessary to satisfy covered entity's obligations under the HIPAA Rules;

(h) To the extent the business associate is to carry out one or more of covered entity's obligation(s) under HIPAA Rules, comply with the requirements of the HIPAA Rules that apply to the covered entity in the performance of such obligation(s); and

(i) Make its internal practices, books, and records available to the Secretary for purposes of determining compliance with the HIPAA Rules.

Section 3. Permitted Uses and Disclosures by Business Associate

(a) Business associate may only use or disclose protected health information as necessary to perform the services set forth in the Service Agreement.

(b) Business associate may use or disclose protected health information as required by law.

(c) Business associate agrees to make uses and disclosures and requests for protected health information consistent with covered entity's minimum necessary policies and procedures.

(d) Business associate may not use or disclose protected health information in a manner that would violate the HIPAA Rules if done by covered entity.

(e) Business associate may use protected health information for the proper management and administration of the business associate or to carry out the legal responsibilities of the business associate.

(f) Business associate may disclose protected health information for the proper management and administration of business associate or to carry out the legal responsibilities of the business associate, provided the disclosures are required by law, or business associate obtains reasonable assurances from the person to whom the information is disclosed that the information will remain confidential and used or further disclosed only as required by law or for the purposes for which it was disclosed to the person, and the person notifies business associate of any instances of which it is aware in which the confidentiality of the information has been breached.

(g) Business associate may provide data aggregation services relating to the health care operations of the covered entity.

Section 4. Provisions for Covered Entity to Inform Business Associate of Privacy Practices and Restrictions

(a) Covered entity shall notify business associate of any limitation(s) in the notice of privacy practices of covered entity under the HIPAA Rules, to the extent that such limitation may affect business associate's use or disclosure of protected health information.

(b) Covered entity shall notify business associate of any changes in, or revocation of, the permission by an individual to use or disclose his or her protected health information, to the extent that such changes may affect business associate's use or disclosure of protected health information.

(c) Covered entity shall notify business associate of any restriction on the use or disclosure of protected health information that covered entity has agreed to or is required to abide by under the HIPAA Rules, to the extent that such restriction may affect business associate's use or disclosure of protected health information.

Section 5. Permissible Requests by Covered Entity

Covered entity shall not request business associate to use or disclose protected health information in any manner that would not be permissible under the HIPAA Rules if done by covered entity.

Section 6. Term and Termination

(a) Term. The Term of this Agreement shall be effective as of 07/01/2021 and shall terminate on 07/01/2022 or on the date covered entity terminates for cause as authorized in paragraph (b) of this Section, whichever is sooner.

(b) Termination for Cause. Business associate authorizes termination of this Agreement by covered entity, if covered entity determines business associate has violated a material term of the Agreement, and business associate has not cured the breach or ended the violation within thirty (30) days.

(c) Obligations of Business Associate Upon Termination.

Upon termination of this Agreement for any reason, business associate shall return to covered entity all protected health information received from covered entity, or created, maintained, or received by business associate on behalf of covered entity, that the business associate still maintains in any form. Business associate shall retain no copies of the protected health information.

(d) Survival. The obligations of business associate under this Section shall survive the termination of this Agreement.

Section 7. Miscellaneous

(a) Regulatory References. A reference in this Agreement to a section in the HIPAA Rules means the section as in effect or as amended.

(b) Amendment. The Parties agree to take such action as is necessary to amend this Agreement from time to time as is necessary for compliance with the requirements of the HIPAA Rules and any other applicable law.

(c) Interpretation. Any ambiguity in this Agreement shall be interpreted to permit compliance with the HIPAA Rules.

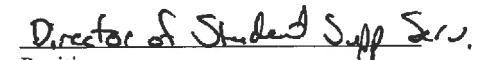
IN WITNESS WHEREOF, the Parties have duly executed this Agreement as evidenced by their signatures below.

LICENSOR:



Kelli Byrnes
President
SpEd Forms LLC

CUSTOMER:


Signature
Printed Name
Position
Jeff Jorgensen

Edina Public Schools
5701 Normandale Road
Edina, MN 55424



Board Meeting Date: 7/19/2021

TITLE: Minnesota International Chinese School Space Rental Agreement

TYPE: Consent

PRESENTER(S): Valerie Burke – Director of Community Education Services

BACKGROUND: The Minnesota International Chinese School and the Edina Public schools have partnered together for the past 6 years. In 2018, we agreed to a Space Rental Agreement with the MICS. This is a renewal of the agreement that combines segments of our Facilities Policy with standard lease language.

RECOMMENDATION: Administration recommends approval of this agreement.

PRIMARY ISSUE(S) TO CONSIDER: Space Rental Agreement with MICS

ATTACHMENTS:

1. Room Rental agreement for 2021-22 (next page)

ROOM RENTAL AGREEMENT

This Room Rental Agreement ("Agreement") and Addendum is entered into by and between Independent School District No. 273, Edina Public Schools ("District"), a political subdivision of the State of Minnesota, and the Minnesota International Chinese School ("MICS"). The District and MICS are collectively referred to as "the parties."

WHEREAS, MICS seeks to provide high quality Chinese learning experiences for the Edina community, and has provided that service in previous years through an informal partnership with the District; and

WHEREAS, the District appreciates the efforts of MICS and wishes for these experiences to continue to be offered to the Edina community; and

WHEREAS, the Parties wish to enter into this Room Rental Agreement to formalize and clarify the relationship between the Parties, and to ensure that MICS may continue to use District facilities, when available, for the provision of its services to the community.

NOW, THEREFORE, IN CONSIDERATION OF the mutual promises contained in this Agreement and other valuable consideration, the sufficiency of which is acknowledged, the parties hereby agree as follows:

1. Term of Agreement. The term of this Agreement will begin on September 11, 2021, and will automatically end on June 30, 2022. Either party may terminate this Agreement at any time, for any reason, without penalty or charge, by giving written notice to the other party. This Agreement will not automatically renew. If both Parties consent, the Parties may enter into negotiations for future rentals or alternative rental agreements

2. Reservation of Space. The District's Community Education Department, as part of its role to oversee facilities management will reserve classrooms, recreation spaces, and a storage space, ("Premises") for up to 5 hours each Saturday that MICS is in session, up to a maximum of 30 sessions. MICS understands that, pursuant to District policy, District sponsored or related activities have first priority for all rooms and space within the District, meaning that some dates that may be requested by MICS may not be available for MICS programming. The District will endeavor to provide as much advance notice as possible when it will not be able to provide the full Premises on a specific MICS programming day.

3. Rental Charges. MICS will pay the District a total of \$17,632.50 during the term of this Agreement for rental and maintenance expenses. This amount will be invoiced in 9 monthly installments by the District, and such invoices must be fully paid by MICS within 30 days of their receipt. Attached to this Agreement as Exhibit A is a breakdown of the spaces and hours to be used during this Agreement.

4. Alterations and Additions. MICS may not make any alterations or additions to the Premises without obtaining prior written permission from the District. Upon termination of this

Agreement, the District may elect to keep any alterations or additions or to require MICS to remove the alterations and additions and restore the Property to its current condition.

5. Repair and Return to Current Condition. After each use of the Premises outlined in this Agreement, MICS must clear the space and return the Premises to the condition they were in when MICS arrived that day.

6. Additional Space and Charges. Additional space or rooms needed for special events, such as teacher training, field days, and graduation, should be reserved through the District Facilities Scheduler and will be subject to additional charges pursuant to District Policies regarding room rentals. The terms of this Agreement shall apply equally to all uses of District property by MICS though such room rentals.

7. Compliance with Policy 902. In making use of the Premises outlined in this Agreement, MICS must comply with all requirements and elements of School Board Policy 902, except to the extent any provisions of Policy 902 conflict with this Agreement.

8. Indemnification and Insurance.

A. Indemnification. MICS hereby agrees to defend, indemnify, and otherwise hold harmless the District, its board members, employees, agents, attorneys, and representatives against any and all claims, demands, actions, administrative proceedings, causes of action, and liability, of any nature arising out of or relating to the Agreement, provisions of MICS services, or MICS's use of the Premises. The District shall have the right to choose its own legal counsel and seek reimbursement from MICS for the cost of defending itself in any legal action or administrative proceeding arising out of or related to this Agreement. Under no circumstance will the District be liable for any damage to any personal property on the Premises if the damage arises out of or relates to MICS's use of the Premises.

B. Insurance. At its own expense, MICS must furnish public liability insurance issued by a responsible insurer indemnifying the District against any claims for personal injury, property damage, and all other forms of liability arising out of or related to MICS's use or occupancy, or both, of the Premises. The policy must name the District as an additional insured, and the insurer must agree to waive the defense of governmental immunity in the event a claim is made against the District. MICS must provide proof of insurance prior to the first scheduled use. The insurance must provide coverage of at least \$50,000 per person, \$500,000 per accident and \$50,000 property damage. The insurance policies and the companies writing them are subject to approval by the District. The insurance policy, or an addendum to the policy, must provide that it may not be modified or cancelled without thirty (30) days written notice to the District before the effective date of cancellation. MICS must not take any action, or allow any employee, agent, or representative to take any action, which will in any way impair or invalidate any insurance policy that the District maintains on the Premises.

9. Waiver of Liability. MICS hereby waives and releases any claims, liabilities, and causes of action against the District, its employees, agents, representatives, and insurers for damage to or destruction of any personal property of MICS or its staff, volunteers, or students, that is on the Premises, regardless of whether the property is owned by MICS or by others, and regardless of whether the damage is caused by an event that is covered by insurance.

10. Force Majeure. The District shall not be liable for damages due to any non-performance resulting from circumstances or causes beyond its reasonable control, including without limitation, electrical interruption lasting more than eight (8) business hours, fire or other casualty, act of God, war or other violence including terrorist acts, or any law, order or requirement of any governmental agency or authority. If the District is unable to provide space due to the reasons above, the District reserves the right to terminate this Agreement.

11. Notices. Any notice given under this Agreement is sufficient if it is in writing, legible, and delivered to the other party by hand, courier, facsimile, registered mail, certified mail, or regular mail at the address listed below for the party. Delivery is effective upon mailing.

The District:
Valerie Burke
Community Education Director
5701 Normandale Road
Edina, MN 55424

MICS:
Shu Zhou
Principal, MICS
P.O. Box 390423
Edina, MN 55439

12. Nature of the Relationship. The Parties enter this Agreement as independent contractors. Nothing in this Agreement may be construed to create a partnership, joint venture, or joint enterprise between the District and MICS. The Parties have no power under this Agreement to take any action that could legally bind the other. The Parties are not entering into an employment agreement or an employee-employer relationship. This Agreement is between the District and MICS, and not between either Party and any employee.

13. Sole Responsibility for Programming. MICS will retain sole responsibility for the programming that it offers, and the District shall have no role in the advertisement, registration, or provision of learning experiences for those who enroll in MICS. Employees hired by MICS are solely the employees of MICS, and are not District employees.

14. Teachers. MICS will be solely responsible for hiring and paying any staff members who provide services as a part of its programming, and none of these individuals shall be considered to be an employee of the District. MICS agrees that all staff and volunteers that provide services on the Premises must have a successful criminal background check completed and on file with MICS.

15. Assignment. This Agreement may not be assigned, in whole or in part, by either Party without the written consent of the other Party.

16. Choice of Law and Forum. This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota. The parties agree that the Minnesota state and federal courts will have exclusive jurisdiction over any dispute arising out of this Agreement.

17. Severability. If any provision of this Agreement is held unenforceable by a court of law, the remaining portions of the Agreement shall remain in full force and effect.

18. Waiver and Equal Drafting. Waiver by either party of any term or condition of this Agreement will not constitute a waiver of any other term or condition of this Agreement. If either party asserts that a provision of this Agreement is ambiguous, the Agreement must be construed to have been drafted equally by the parties.

19. Entire Agreement. The terms stated in this Agreement represent the entire agreement of the parties. Except as expressly stated in this Agreement, no party has relied on any statement, promise, inducement, or representation of the other. This Agreement supersedes any and all prior statements and agreements between the parties relating to the subject matter of this Agreement. No changes to this Agreement will be valid unless both parties agree to the change in writing. A copy of this Agreement will have the same legal effect as the original.

20. Subject to School Board Approval. The parties understand and agree that this Agreement will not be effective or binding upon the District until approved by the School Board.

By signing below, each party acknowledges that it understands and agrees to the terms set forth in this Agreement and that it has the authority to enter into this Agreement.

INDEPENDENT SCHOOL DISTRICT NO. 273

School Board Chair

Date

School Board Clerk

Date

NAME OF COMPANY

(Melody) Shu Zhai - MICS
NAME

Jan. 15, 2021
Date

Title: Principal



Board Meeting Date: 7/19/2021

TITLE: Minnesota Japanese School Space Rental Agreement

TYPE: Consent

PRESENTER(S): Valerie Burke – Director of Community Education Services

BACKGROUND: The Minnesota Japanese School would like to rent space for the 2021-22 school year. This is a room rental agreement that combines segments of our Facilities Policy with standard lease language.

RECOMMENDATION: Administration recommends approval of this agreement.

PRIMARY ISSUE(S) TO CONSIDER: Space Rental Agreement with MNJS

ATTACHMENTS:

1. Room Rental agreement for 2021-22 (next page)

ROOM RENTAL AGREEMENT

This Room Rental Agreement ("Agreement") and Addendum is entered into by and between Independent School District No. 273, Edina Public Schools ("District"), a political subdivision of the State of Minnesota, and the Minnesota Japanese School ("MNJS"). The District and MNJS are collectively referred to as "the parties."

WHEREAS, the Parties wish to enter into this Room Rental Agreement to formalize and clarify the relationship between the Parties, and to ensure that MNJS may use District facilities, when available, for the provision of its services to the community.

NOW, THEREFORE, IN CONSIDERATION OF the mutual promises contained in this Agreement and other valuable consideration, the sufficiency of which is acknowledged, the parties hereby agree as follows:

1. Term of Agreement. The term of this Agreement will begin on August 21, 2021, and will automatically end on June 30, 2022. Either party may terminate this Agreement, for any reason, without penalty or charge, by giving 30-day advance written notice to the other party, provided that the District or MNJS may terminate this Agreement on a shorter but reasonable advanced written notice pursuant to this Agreement. This Agreement will not automatically renew. If both Parties consent, the Parties may enter into negotiations for future rentals or alternative rental agreements. Should any of the rental charges were prepaid by MNJS before the actual use of the Premises and the Agreement is terminated for any reason, the District will return any of the prepaid rental charges to MNJS upon termination of this Agreement.

2. Reservation of Space. The District's Community Education Department, as part of its role to oversee facilities management will reserve classrooms, recreation spaces, gym, cafeteria and storage space, ("Premises") for up to six (6) hours each Saturday that MNJS is in session, up to a maximum of thirty-six (36) sessions. MNJS understands that, pursuant to District policy, District sponsored or related activities have first priority for all rooms and space within the District, meaning that some dates that may have been requested by MNJS may not be available for MNJS programming. The District will endeavor to provide as much advance notice as possible when it will not be able to provide the full Premises on a specific MNJS programming day.

3. Rental Charges. MNJS will pay the District a total of \$28,468.25 during the term of this Agreement for rental and maintenance expenses. This amount will be invoiced in 10 monthly installments by the District beginning on September 1, 2021, and such invoices must be fully paid by MNJS within 30 days of their receipt. Attached to this Agreement as Exhibit A is a breakdown of the spaces and hours to be used during this Agreement.

4. Alterations and Additions. MNJS may not make any alterations or additions to the Premises without obtaining prior written permission from the District. Upon termination of this Agreement, the District may elect to keep any alterations or additions or to require MNJS to remove the alterations and additions and restore the Property to its current condition.

5. Repair and Return to Current Condition. After each use of the Premises outlined in this Agreement, MNJS must clear the space and return the Premises to the condition they were in when MNJS arrived that day, except for any reasonable wear and tear associated with normal use of the Premises.

6. Additional Space and Charges. Additional space or rooms needed for special events, such as teacher training, field days, and graduation, should be reserved through the District Facilities Scheduler and will be subject to additional charges pursuant to District Policies regarding room rentals. The terms of this Agreement shall apply equally to all uses of District property by MNJS through such room rentals.

7. Compliance with Policy 902. In making use of the Premises outlined in this Agreement, MNJS must comply with all requirements and elements of School Board Policy 902, except to the extent any provisions of Policy 902 conflict with this Agreement, and except that any fundraising activities for the benefit of MNJS shall be permitted on the Premises with prior written approval from the District.

8. Indemnification and Insurance.

A. Indemnification. MNJS hereby agrees to defend, indemnify, and otherwise hold harmless the District, its board members, employees, agents, attorneys, and representatives against any and all claims, demands, actions, administrative proceedings, causes of action, and liability, of any nature arising out of or relating to the Agreement, provisions of MNJS services, or MNJS's use of the Premises. The District shall have the right to choose its own legal counsel and seek reimbursement from MNJS for the cost of defending itself in any legal action or administrative proceeding arising out of or related to this Agreement. Under no circumstance will the District be liable for any damage to any personal property on the Premises if the damage arises out of or relates to MNJS's use of the Premises.

B. Insurance. At its own expense, MNJS must furnish public liability insurance issued by a responsible insurer indemnifying the District against any claims for personal injury, property damage, and all other forms of liability arising out of or related to MNJS's use or occupancy, or both, of the Premises. The policy must name the District as an additional insured, and the insurer must agree to waive the defense of governmental immunity in the event a claim is made against the District. MNJS must provide proof of insurance prior to the first scheduled use. The insurance must provide coverage of at least \$50,000 per person, \$500,000 per accident and \$50,000 property damage. The insurance policies and the companies writing them are subject to approval by the District. The insurance policy, or an addendum to the policy, must provide that it may not be modified or cancelled without thirty (30) days written notice to the District before the effective date of

cancellation. MNJS must not take any action, or allow any employee, agent, or representative to take any action, which will in any way impair or invalidate any insurance policy that the District maintains on the Premises.

9. Waiver of Liability. MNJS hereby waives and releases any claims, liabilities, and causes of action against the District, its employees, agents, representatives, and insurers for damage to or destruction of any personal property of MNJS or its staff, volunteers, or students, that is on the Premises, regardless of whether the property is owned by MNJS or by others, and regardless of whether the damage is caused by an event that is covered by insurance.

10. Force Majeure. The District shall not be liable for damages due to any non-performance resulting from circumstances or causes beyond its reasonable control, including without limitation, electrical interruption lasting more than eight (8) business hours, fire or other casualty, act of God, war or other violence including terrorist acts, or any law, order or requirement of any governmental agency or authority. If the District is unable to provide space due to the reasons above, the District or MNJS reserves the right to terminate this Agreement, except that should any of the rental charges were prepaid by MNJS before the actual use of the Premises, the District will return any of the prepaid rental charges to MNJS upon termination of this Agreement pursuant to this Section 10.

11. Notices. Any notice given under this Agreement is sufficient if it is in writing, legible, and delivered to the other party by hand, courier, facsimile, registered mail, certified mail, or regular mail at the address listed below for the party. Delivery is effective upon mailing.

The District:

Valerie Burke

Community Education Director

5701 Normandale Road

Edina, MN 55424

MNJS:

Maya Nelson

Chairman of the Board

5832 Lincoln Drive #254

Edina, MN 55436

12. Nature of the Relationship. The Parties enter this Agreement as independent contractors. Nothing in this Agreement may be construed to create a partnership, joint venture, or joint enterprise between the District and MNJS. The Parties have no power under this Agreement to take any action that could legally bind the other. The Parties are not entering into an employment agreement or an employee-employer relationship. This Agreement is between the District and MNJS, and not between either Party and any employee.

13. Sole Responsibility for Programming. MNJS will retain sole responsibility for the programming that it offers, and the District shall have no role in the advertisement, registration, or provision of learning experiences for those who enroll in MNJS. Employees hired by MNJS are solely the employees of MNJS, and are not District employees.

14. Teachers. MNJS will be solely responsible for hiring and paying any staff members who provide services as a part of its programming, and none of these individuals shall be considered to be an employee of the District. MNJS agrees that all staff and volunteers that provide services on the Premises must have a successful criminal background check completed and on file with MNJS.

15. Assignment. This Agreement may not be assigned, in whole or in part, by either Party without the written consent of the other Party.

16. Choice of Law and Forum. This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota. The parties agree that the Minnesota state and federal courts will have exclusive jurisdiction over any dispute arising out of this Agreement.

17. Severability. If any provision of this Agreement is held unenforceable by a court of law, the remaining portions of the Agreement shall remain in full force and effect.

18. Waiver and Equal Drafting. Waiver by either party of any term or condition of this Agreement will not constitute a waiver of any other term or condition of this Agreement. If either party asserts that a provision of this Agreement is ambiguous, the Agreement must be construed to have been drafted equally by the parties.

19. Entire Agreement. The terms stated in this Agreement represent the entire agreement of the parties. Except as expressly stated in this Agreement, no party has relied on any statement, promise, inducement, or representation of the other. This Agreement supersedes any and all prior statements and agreements between the parties relating to the subject matter of this Agreement. No changes to this Agreement will be valid unless both parties agree to the change in writing. A copy of this Agreement will have the same legal effect as the original.

20. Subject to School Board Approval. The parties understand and agree that this Agreement will not be effective or binding upon the District until approved by the School Board.

By signing below, each party acknowledges that it understands and agrees to the terms set forth in this Agreement and that it has the authority to enter into this Agreement.

INDEPENDENT SCHOOL DISTRICT NO. 273

School Board Chair

Date

School Board Clerk

Date

MINNESOTA JAPANESE SCHOOL

Mayu Nelson
NAME
Title: Chairman of the Board

7/9/2021
Date



Board Meeting Date: 7/19/2021

TITLE: PURCHASE OF MUSIC INSTRUMENTS/EQUIPMENT

TYPE: Consent

PRESENTER(S): Jody De St. Hubert, Director of Teaching and Learning

BACKGROUND: Each purchase represents the lowest bid among the attached quotations received for music instrument replacement. Mezzo-forte Stringed Instruments submitted the only bid for the Carbon Fiber Cello. The budget in capital outlay for music instruments and equipment is currently \$50,000. The equipment purchases total \$46,164.28. Additional purchase requests may follow.

RECOMMENDATION: Approve the purchase of music instruments as follows:

The Music Mart (District-Wide Band)	\$31,845.00
Mezzo-forte Stringed Instruments	\$ 4,281.51 (conversion from Euros)
West Music (Elementary Music)	\$ 7,627.77
House of Note (District-Wide Orchestra)	\$ 2,410.00

PRIMARY ISSUE(S) TO CONSIDER: Approve the purchase of music instruments for the 2021-22 school year.

ATTACHMENTS:

1. Band Bids
2. Cello Bid
3. Classroom Music Bids
4. Orchestra Bids



THE MUSIC MART, INC.

Est. 1970, Lamberton, MN

www.themusicmart.biz

1014 N Riverfront Dr
Mankato MN 56001
(507) 345-1399

550 Wilson Ave Suite 102
Faribault MN 55021
(507) 409-9900

3552 W River Parkway NW
Rochester MN 55901
(507) 282-4286

213 Main Street PO Box 326
Lamberton MN 56152
(507) 752-7312

June 20, 2021

Edina Public Schools
Attn: Charles Weise
5701 Normandale Road
Edina, MN 55424

Charles-

Per your request, below is a summary of items you've requested for bid.

<u>Quantity</u>	<u>Instrument</u>	<u>Brand</u>	<u>Description</u>	<u>Model Number</u>	<u>School Price</u>	<u>Total Price</u>
1	Tuba	Jupiter	4 Valve 3/4 sized tuba	JTU1010	\$3,345.00	\$3,345.00
3	Xylophone	Ludwig	Kit	LMXYLO	\$590.00	\$1,770.00
1	Tuba	Yamaha	3/4, 3 valve	YBB-105WC	\$2,875.00	\$2,875.00
7	Euphonium	Yamaha	Euphonium	YEP 201	\$1,445.00	\$10,115.00
1	Euphonium	Yamaha	4 valve	YEP-321 (Lacquer)	\$1,825.00	\$1,825.00
3	French Horn	Yamaha	Geyer Series Intermediate Double French Horn	YHR 567	\$2,425.00	\$7,275.00
1	Tenor Sax	Yamaha	Intermediate Tenor Sax	YTS-480	\$2,115.00	\$2,115.00
1	Tenor Sax	Yamaha	Upper Line Tenor Sax	YTS-62III	\$2,525.00	\$2,525.00
					Total bid	\$31,845.00

Please note that all prices are subject to change.

Thank you for the opportunity to bid prices of these items. If you have any questions, please feel free to email me at joe@themusicmart.biz or call me at (507) 345-1399.

Sincerely,

Joe Meidl
The Music Mart, Inc.



Schmitt Music

Bid Department
2400 Freeway Boulevard
Brooklyn Center, MN 55430

(866)797-4560 (phone)
(763)566-4763 (fax)
bidorders@schmittmusic.com

Organization Name: Edina Public Schools
Contact Name: Charles Weise
Due Date: ASAP
Contact Phone Number: _____
Email Address: Charles.Weise@edinaschools.org
Schmitt Rep: Andrea Leonard
Bid Issue Date: 6/22/2021 (revised)
Bid Expiration Date: Sunday, August 22, 2021
Prepared By: Jodi Tripp

TERMS

1. A price increase of no more than 5% may apply after bid expiration.
2. Bid order totals over \$5,000 must be approved by Schmitt Music before acceptance of bid order is valid.
3. District or School purchase orders (P.O.) must be received, for orders over \$500.00, before product is ordered.
4. Payment is due within 30 days of delivery to the customer.
5. A late charge of 1.5% per month (18% annually) will apply to past due amounts.

QTY	Manufacturer	Model #	Description	Retail	Bid Each	Bid Total
1	Jupiter	JTU1010	3/4 Tuba, Intermediate; .709" bore, 15" bell, Contured front action 4 valve cluster, Stainless steel pistons, Clear Lacquer finish	\$8,049	\$3,933	\$3,933
3	Ludwig	LMXYLO	2.5 Octave Practice Xylophone, Padauk bars, with Stand, Practice pad & Rolling carrying case	\$1,199	\$629	\$1,888
1	Yamaha	YBB-105WC	3/4 Tuba, Standard; .661" bore, 14 3/8 Upright bell, 3 top action pistons, Clear Lacquer finish, with case	\$5,647	\$2,978	\$2,978
7	Yamaha	YEP-201	Euphonium, Standarad; .571" bore, 11" Upright bell, 3 nickel-plated pistons, Clear Lacquer finish	\$2,918	\$1,490	\$10,428
1	Yamaha	YEP-321	Euphonium, Intermediate; .571" bore, 11" Upright bell, 4 nickel-plated pistons, Clear Lacquer finish	\$3,584	\$1,892	\$1,892
3	Yamaha	YHR-567	Double French Horn, Intermediate; .472" bore, 12 1/2" Bell, Tapered rotors, fixed bell, Clear Lacquer finish	\$4,990	\$2,504	\$7,511
1	Yamaha	YTS-480	Tenor Saxophone, Intermediate; Front F, High F# key, Rocker type Bb mechanism, Redesigned octave key mechanism and low B-C# Connection	\$4,134	\$2,181	\$2,181
1	Yamaha	YTS-62II	Tenor Saxophone, Professional; Annealed neck, body, bow and bell, Rocker-type octave mechanism and low Bb mechanism, redesigned low B-C# Connection	\$4,938	\$2,605	\$2,605

Total: \$33,414

Groth Music School-Services

8056 Nicollet Avenue S
Bloomington MN 55420
(952) 884-4772

PRICE QUOTE

PROPOSAL	DATE
3176921	6/22/2021 4:27 PM
ACCT	EMPL ID
26226	JXWARFIE
PO	EXPIRES
	7/22/2021

Sold To: Attn: ACCOUNTS PAYABLE
Edina ISD 273
5701 Normandale Rd
Edina MN 55424

Ship To:
Attn: CHARLES WEISE
SOUTH VIEW MIDDLE SCHOOL
4725 SOUTH VIEW LN
EDINA MN 55424

H 952-848-4937 accounts.payable@edinaschools.

QTY	ITEM	DESCRIPTION	PRICE EA	TOTAL
1	YTS-62III	Yamaha YTS-62III Professional Tenor Sax	2,716.00	2,716.00
1	YTS-480	Yamaha YTS-480 Intermediate Tenor Saxophone	2,274.00	2,274.00
3	YHR-567	Yamaha YHR-567 Intermediate Double F/Bb French Horn	2,611.00	7,833.00
1	YEP321	YEP-321, Intermediate Euphonium	1,973.00	1,973.00
7	YEP-201	Yamaha YEP-201 Standard Euphonium	1,483.00	10,381.00
1	YBB105WC	Yamaha YBB-105WC Standard 3/4 BBb Tuba with Case	2,965.00	2,965.00
3	LMXYLO	L/M Student portable Xylo kit	588.00	1,764.00
1	JTU1010	Jupiter compact tuba 4 valve	3,763.00	3,763.00
SUBTOTAL				33,669.00
TOTAL				33,669.00

ALL YAMAHA INSTRUMENTS ARE CURRENTLY ON BACK ORDER > POSSIBLY LOOKING AT SEPTEMBER OR OCTOBER DELIVERY

Prices are subject to change without notice due to errors or manufacturer price adjustments.



mezzo-forte Stringed Instruments, Ziegelstr. 31, 33824 Werther, Germany
South View Middle School
Matt Pearson

Edina, MN
USA



Customer No.: 11787
Tax-No.: 351 5122 1617
VAT-Id: DE226836777
Delivery date: 14.05.2020
Date: 14.05.2020

Offer No. 20200510

Item	Qty.Unit	Description	Unit price EUR	Value EUR
1	1,00	Carbon Fiber Cello "Design Line" CF cello, 100% made in Germany, including NFC fingerboard, Wittner fine tuning pegs, cf endpin, standard strings Pirastro. Carboncello 100% made in Germany, einschl. NFC-Griffbrett, Wittner-Feinstimmwirbel, Carbonstachel, Standard-Saiten Pirastro.	4.150,00	3.486,00
plus DHL shipping cello				135,00
Total value				3.621,00
The total amount is tax free.				

Bank-Details: VB Bad Oeynhausen-Herford
IBAN: DE16494900700072330500
BIC: GENODEM1HFV



West Music
1212 5th St * P.O. Box 5521
Coralville, IA 52241
Billing: 800-373-2000
Service 800-397-9378
service@westmusic.com
westmusic.com



Percussion Source
P.O. Box 5521
Coralville, IA 52241
Billing: 800-373-2000
Service: 866-849-4387
service@percussionsource.com
percussionsource.com

BID / QUOTATION

Sales Quote Number: SQ094675

Sales Quote Date: 05/11/21

Page: 1 of 2

Bill EDINA PUBLIC SCHOOLS ISD 273
To: 5701 NORMANDALE RD
EDINA, MN 55424
United States

Ship NORMANDALE ELEMENTARY
To: ANNE ANDERSON
5701 NORMANDALE RD
EDINA, MN 55424
United States

Requested By	NORMANDALE ELEMENTARY	Customer No.	C001487
Terms	NET 30 DAYS	Customer Phone	9528484939
P.O. Number	QUOTE	Customer Fax	9528483901
Salesperson	ANN KEPHART	Your Reference	

Item No.	Description	Qty.	Unit	MSRP	Disc %	Your Price	Ext. Price
253916	AMERICAN DRUM P12 MALLET;RUBBER;MEDIUM	14	Pair	\$14.00	10.00%	\$12.60	\$176.40
303007	KALA KA-C UKULELE;CONCERT;MAHOGANY	5	Each	\$129.99	30.77%	\$89.99	\$449.95
263001	ON STAGE HN5A BRICK STICKS;5A;NYLON;DOZEN;BRICK	2	Dozen	\$55.99	53.46%	\$26.06	\$52.12
204579	PRIMARY KSP 50 X D BASS BAR;WOOD;D	1	Each	\$165.00	15.00%	\$140.25	\$140.25
201744	STUDIO 49 AXG 2000 XYLO;ALTO;FIBER	1	Each	\$870.00	11.00%	\$774.30	\$774.30
203574	REMO KINTE TUBANO SET TUBANO;SET OF 3;KINTE KLOTH	3	Set	\$1,252.50	46.83%	\$666.00	\$1,998.00
203794	PRIMARY KSP 100 X D BASS BAR;SUB CONTRA;WOOD;D	1	Each	\$485.00	15.00%	\$412.25	\$412.25
201042	STUDIO 49 AM 2000 METALLO;ALTO	2	Each	\$970.00	11.00%	\$863.30	\$1,726.60
201049	STUDIO 49 SM 2000 METALLO;SOP	1	Each	\$730.00	11.00%	\$649.70	\$649.70
200788	STUDIO 49 AGD GLOCK;ALTO;2000	2	Each	\$255.00	11.00%	\$226.95	\$453.90
200795	STUDIO 49 SGD GLOCK;SOP;2000	2	Each	\$240.00	11.00%	\$213.60	\$427.20
200460	HOHNER KIDS MP-450 KOKIRIKO;CLATTERPILLAR;3Y+	1	Each	\$15.00	28.07%	\$10.79	\$10.79
202807	BASIC BEAT BBTB5 TEMPLE BLOCKS;W/STAND/MALLETS	1	Set	\$334.99	47.61%	\$175.50	\$175.50



West Music
1212 5th St * P.O. Box 5521
Coralville, IA 52241
Billing: 800-373-2000
Service 800-397-9378
service@westmusic.com
westmusic.com



Percussion Source
P.O. Box 5521
Coralville, IA 52241
Billing: 800-373-2000
Service: 866-849-4387
service@percussionsource.com
percussionsource.com

BID / QUOTATION

Sales Quote Number: SQ094675

Sales Quote Date: 05/11/21

Page: 2 of 2

Bill EDINA PUBLIC SCHOOLS ISD 273
To: 5701 NORMANDALE RD
EDINA, MN 55424
United States

Ship NORMANDALE ELEMENTARY
To: ANNE ANDERSON
5701 NORMANDALE RD
EDINA, MN 55424
United States

Requested By NORMANDALE ELEMENTARY
Terms NET 30 DAYS
P.O. Number QUOTE
Salesperson ANN KEPHART

Customer No. C001487
Customer Phone 9528484939
Customer Fax 9528483901
Your Reference

Item No.	Description	Qty.	Unit	MSRP	Disc %	Your Price	Ext. Price
254841	STUDIO 49 S 40 MALLET;YARN;MEDIUM	4	Pair	\$47.00	11.00%	\$41.83	\$167.32
206197	NINO NINO22 WOODBLOCK;LARGE;MALLET	1	Each	\$25.00	46.04%	\$13.49	\$13.49
	FREE SHIPPING	1					

Quote valid for 30 days unless otherwise noted.

* - All orders must reference quote #

Comments/Memos :

Subtotal: \$7,627.77

Taxable Subtotal: \$0.00

Tax Amount: \$0.00

Quote Total: \$7,627.77

Groth Music School-Services

8056 Nicollet Avenue S
Bloomington MN 55420
(952) 884-4772

PRICE QUOTE

PROPOSAL	DATE
3162829	5/6/2021 4:12 PM
ACCT	EMPL ID
26226	JXWARFIE
PO	EXPIRES
	6/5/2021

Sold To: Attn: ACCOUNTS PAYABLE
Edina ISD 273
5701 Normandale Rd
Edina MN 55424

Ship To:
Attn: ELIZABETH WERNES
CREEK VALLEY ELEMENTARY
6401 GLEASON ROAD
Edina MN 55439

H 952-848-4937 accounts.payable@edinaschools.

QTY	ITEM	DESCRIPTION	PRICE EA	DISC	TOTAL
1	KBBX-3	Studio 49 KBBX Studio 49 Rosewood Bass Resonator Bars (Specify Key)	255.00		255.00
5	KA-15C	KALA KA-15C Kala KA-15C Satin Mahogany Concert Ukulele	69.99		349.95
10	S5	Studio 49 S5MALLET Studio 49 S5 Soprano Xylophone Mallets (pair)	30.65		306.50
1	KSP100XD	Sonor KSP100X Sonor Primary Line Sub Contra Bass Pao Rosa Chime Bars - Xylophone	470.00		470.00
1	AXG2000	Studio 49 AXG2000 Studio 49 Series 2000 Alto Grillodur Xylophone - Diatonic	724.00		724.00
3	TU-1110-PM	Remo TU-1110-PM Remo TU-1110-PM 27" x 10" Key-tuned Tubano (Kintekloth Finish)	212.00		636.00
3	TU-1112-PM	Remo TU-1112-PM Remo TU-1112-PM 27" x 12" Key-tuned Tubano (Kintekloth Finish)	239.00		717.00
3	TU-1114-PM	Remo TU-1114-PM Remo TU-1114-PM 27" x 14" Key-tuned Tubano (Kintekloth Finish)	289.00		867.00
1	CD-TB5	Cleveland CD-TB5 Cleveland CL4800 Temple Blocks with Stand	199.95	9.95	190.00
4	S55MALLET	Studio 49 S55MALLET blue plastic head mallets	36.00	15.50	128.50
4	FPR20	Promark FPR20 Promark Discovery Series FPR20 Sop/Alto Xylo/Met Mallet M Rubber (pr)	14.95	6.95	52.85
1	LWB3	Sonor LWB3 Wood Block, rosewood, small, with beater	50.00	8.00	42.00
1	MP450	Playsound Clatterpillar	10.50		10.50
4	S50	Studio 49 S50 Studio 49 S50 Orff mallet	36.50	14.00	132.00
1	SM2000	Studio 49 SM2000 Studio 49 Series 2000 Soprano Metallophone - Diatonic	629.00	45.00	584.00
2	AM2000	Studio 49 AM2000 Studio 49 Series 2000 Alto Metallophone - Diatonic	870.00	150.00	1,590.00
4	S40MALLET	Studio 49 S40 Studio 49 S40 Alto Xylophone Mallets (pair)	38.30	13.20	140.00

Studio 49



Groth Music School-Services

8056 Nicollet Avenue S
Bloomington MN 55420
(952) 884-4772

PRICE QUOTE

PROPOSAL	DATE
3162829	5/6/2021 4:12 PM
ACCT	EMPL ID
26226	JXWARFIE
PO	EXPIRES
	6/5/2021

Sold To: Attn: ACCOUNTS PAYABLE
Edina ISD 273
5701 Normandale Rd
Edina MN 55424

Ship To:
Attn: ELIZABETH WERNES
CREEK VALLEY ELEMENTARY
6401 GLEASON ROAD
Edina MN 55439

H 952-848-4937 accounts.payable@edinaschools.

QTY	ITEM	DESCRIPTION	PRICE EA	DISC	TOTAL
2	SGD	Studio 49 SGD GLOCK Studio 49 Series 2000 Soprano Glockenspiel - Diatonic	240.00	80.00	400.00
2	AGD	Studio 49 AGD Studio 49 Series 2000 Alto Glockenspiel - Diatonic	255.00	60.00	450.00
SUBTOTAL				402.60	8,045.30
TOTAL					8,045.30

05/12/2021 Wed 4:12P ELBOHARD

PLEASE VERIFY THE KBBX-3 is the D bar you are looking for.
They have a D and a D1 We would need to know which one to order.

Prices are subject to change without notice due to errors or manufacturer price adjustments.



SALE QUOTE



Music Is Elementary

Name:
EDINA PUBLIC SCHOOLS
5701 NORMANDALE ROAD
EDINA MN 55424 USA
952 848 3233

SUSAN.CHARLES@EDINASCHOOLS.ORG

Ship To:
EDINA PUBLIC SCHOOLS
SUSAN CHARLES
5701 NORMANDALE ROAD
EDINA MN 55424
USA

Quote No.
SO-14749
Date
05/05/2021
Terms
Net 30
Customer Reference
QUOTE
Required By Date

Address
5220 Mayfield Rd
Cleveland OH 44124
Phone
800 888 7502
Fax
440 461 3631
Email
orders@musiciselementary.com
Web
www.musiciselementary.com

#	Code	Product Description	Quantity	Price	Discount	Amount
1	AM2000	Alto Metallophone	2.00	USD 970.00	0.00%	USD 1,940.00
2	SM2000	Soprano Metallophone	1.00	USD 730.00	0.00%	USD 730.00
3	AGD	Alto Glockenspiel	2.00	USD 255.00	0.00%	USD 510.00
4	SGD	Soprano Glockenspiel	2.00	USD 240.00	0.00%	USD 480.00
5	S40	Studio 49 S40 Mallets for Grillodur Alto Xylophone, Pair	4.00	USD 47.00	0.00%	USD 188.00
6	MP450	Clatterpillar, Plastic	1.00	USD 9.95	0.00%	USD 9.95
7	PWB18	Sonor Primary Line Wood Block, 7"	1.00	USD 28.00	0.00%	USD 28.00
8	TBW5003	Rhythm Works Temple Blocks	1.00	USD 174.95	0.00%	USD 174.95
9	TU-1110-PM	Tunable Tubanos	4.00	USD 212.00	0.00%	USD 848.00
10	TU-1112-PM	Tunable Tubanos 12 Inch	4.00	USD 239.00	0.00%	USD 956.00
11	TU-1114-PM	Tunable Tubanos	4.00	USD 289.00	0.00%	USD 1,156.00
12	KB/KBX3	Studio 49 Sub Contra Bass Bar, D	1.00	USD 655.00	0.00%	USD 655.00
13	S50	Studio 49 S50 Mallets for Metallophones and Xylophones, Pair	14.00	USD 46.00	0.00%	USD 644.00
14	MK-C	Makala Concert Ukulele	5.00	USD 74.99	0.00%	USD 374.95

#	Code	Product Description	Quantity	Price	Discount	Amount
15	KS50P-D	Deep Bass Chime Bars D Rosewood	1.00	USD 230.00	0.00%	USD 230.00
16	3826	Rhythm Bucket	30.00	USD 7.00	0.00%	USD 210.00

Additional Charges

#	Description	Comments	Quantity	Amount	Discount	Total
1	Shipping - 7-10 Business Days		1.0000	USD 730.78	0.00%	USD 730.78

	Quote Lines	Additional Charges	Total Quote
Before Tax	USD 9,134.85	USD 730.78	USD 9,865.63
Tax	USD 0.00	USD 0.00	USD 0.00
Total	USD 9,134.85	USD 730.78	USD 9,865.63
	Payment Total		USD 0.00
	Due		USD 9,865.63

Notes:



House of Note

7202 Minnetonka Blvd.
St. Louis Park, MN 55426
952-929-0026 Fax 952-929-6778

June 9, 2021

Edina Schools
South View Middle School
Matt Pearson

We are pleased to quote the following. Final custom set up of bridge, soundpost, pegs, nut, fingerboard and final tonal adjustments will be done at House of Note to our shop's highest standards. Instruments purchased from House of Note include a one year warranty for defects in workmanship. Prices quoted are per outfit and include school delivery.

1/4 Artino French style Bass Bow, Carbon

\$100.00 each x 2 = \$200.00 ✓

1/2 Scott Cao STV 017 violin outfit. With Dominant Strings, Wittner tailpiece, wood bow and shaped case.

\$460.00 each x 1 = \$460.00

3/4 Scott Cao STV 017 violin outfit. With Dominant Strings, Wittner tailpiece, wood bow and shaped case.

\$460.00 each x 2 = \$920.00

1/2 Eastman VC100 cello outfit. With Prelude strings, padded CC40 bag and fiberglass bow.

\$830.00 each x 1 = \$830.00 ✓

Total - \$2,410.00

Respectfully submitted,

Jeff Anderson

House of Note

Dealers of Violins, Violas, Cellos, Bases and Bows

www.houseofnote.com



Schmitt Music

Bid Department
2400 Freeway Boulevard
Brooklyn Center, MN 55430

(866)797-4560 (phone)
(763)566-4763 (fax)
bidorders@schmittmusic.com

Organization Name: South View MS
Contact Name: Matt Pearson
Due Date: ASAP
Contact Phone Number: _____
Email Address: Matt.Pearson@edinaschools.org
Schmitt Rep: Andrea Leonard
Bid Issue Date: 07/09/2021 (revised)
Bid Expiration Date: Thursday, September 9, 2021
Prepared By: Jodi Tripp

TERMS

1. A price increase of no more than 5% may apply after bid expiration.
2. Bid order totals over \$5,000 must be approved by Schmitt Music before acceptance of bid order is valid.
3. District or School purchase orders (P.O.) must be received, for orders over \$500.00, before product is ordered.
4. Payment is due within 30 days of delivery to the customer.
5. A late charge of 1.5% per month (18% annually) will apply to past due amounts.

QTY	Manufacturer	Model #	Description	Retail	Bid Each	Bid Total
1	Scott Cao	750	<u>1/2 Violin Outfit, Intermediate Student; Italian Spruce top, Chinese 1 piece maple back and sides, Dominant strings, Soft Sided foamcore case, Carbon Composite bow</u>	\$1,450	\$1,007	\$1,007
1	Scott Cao	750	<u>3/4 Violin Outfit, Intermediate Student; Italian Spruce top, Chinese 1 piece maple back and sides, Dominant strings, Soft Sided foamcore case, Carbon Composite bow</u>	\$1,450	\$1,007	\$1,007
1	Eastman	VC100ST	<u>1/2 Cello, Student; European Spruce top, Chinese Maple back & Laminate sides, Helicore strings, Padded Cello bags, Carbon Composite Artino bow</u>	\$1,799	\$835	\$835
2	Glasser	GL2502HE	<u>1/4 Bass Bow; Fiberglass French 1/2 lined Plastic grip</u>	\$142	\$99	\$198

Total: \$3,047

CLAIRE GIVENS VIOLINS, INC.

Established 1977

Dealers, Makers & Restorers of Fine Violins, Violas, Cellos & Bows

Bid for Southview Middle School

½ Violin Outfit

<i>Scott Cao STV-750 2004 violin</i> <i>with carved bridge & Dominant strings</i>		List price: \$1,250.00 School price: \$1,050.00
--	--	--

This quality handmade violin is a favorite among parents and teachers for its strong build and bold sound. The perfect entry level violin at an affordable price.

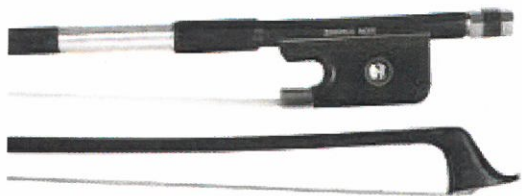
Instrument setup comes with:

- High quality Maple bridge
- Dominant Strings
- Ebony Fingerboard, Chin-rest, and Pegs
- Carbon fiber tailpiece with integral tuners
- Varnish: Glossy oil-based

2.) ½ Violin bow: JonPaul Noir

List Price: \$115.00

School price: \$97.50



The JonPaul Noir is durable, yet sophisticated enough to partner well with a developing student. It is strong, straight, and consistent.

Warranty: JonPaul will repair or replace any defect and can repair any accidents at minimal costs.

CLAIRE GIVENS VIOLINS, INC.

Established 1977

Dealers, Makers & Restorers of Fine Violins, Violas, Cellos & Bows

3/4 Violin Outfit

<p><i>Scott Cao STV-750</i> <i>2014 violin</i></p> <p><i>with carved bridge</i> <i>& Dominant strings</i></p>		<p>List price: \$1,250.00</p> <p>School price: \$1,050.00</p>
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This quality handmade violin is a favorite among parents and teachers for its strong build and bold sound. The perfect entry level violin at an affordable price.

Instrument setup comes with:

- High quality Maple bridge
- Dominant Strings
- Ebony Fingerboard, Chin-rest, and Pegs
- Carbon fiber tailpiece with integral tuners
- Varnish: Glossy oil-based

2.) 3/4 Violin bow: JonPaul Noir

List Price: \$115.00
School price: \$97.50



The JonPaul Noir is durable, yet sophisticated enough to partner well with a developing student. It is strong, straight, and consistent.

Warranty: JonPaul will repair or replace any defect and can repair any accidents at minimal costs.

CLAIRE GIVENS VIOLINS, INC.

Established 1977

Dealers, Makers & Restorers of Fine Violins, Violas, Cellos & Bows

½ Cello Outfit

<i>Eastman VC200 Model 2010 cello</i> <i>with French bridge & Larson & Spirocore strings</i>		List price: \$2,000.00 School price: \$1,800.00
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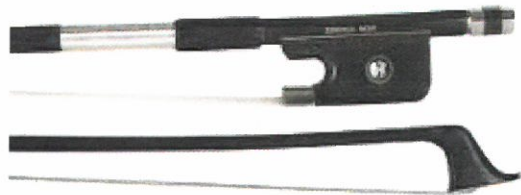
This quality handmade cello is a favorite among parents and teachers for its strong build and deep sound. The perfect entry level cello at an affordable price. This 1/2 cello from the Eastman strings workshop has a beautiful flamed scroll and light varnish. With a clean, gentle sound, this instrument would be great for a growing cellist.

Instrument setup comes with:

- High quality Maple bridge
- Larson A & D and Spirocore C & G Strings
- Ebony Fingerboard, and Pegs
- Carbon fiber tailpiece with integral tuners
- Varnish: Glossy oil-based

2.) ½ Cello bow: JonPaul Noir

List Price: \$115.00
School price: \$97.50



The JonPaul Noir is durable, yet sophisticated enough to partner well with a developing student. It is strong, straight, and consistent.

Warranty: JonPaul will repair or replace any defect and can repair any accidents at minimal costs.

CLAIRE GIVENS VIOLINS, INC.



Established 1977

Dealers, Makers & Restorers of Fine Violins, Violas, Cellos & Bows

¼ Bass bows

<p><i>Glasser</i></p> <p><i>H Series, Fiberglass</i> <i>bow with</i> <i>Leatherette grip</i></p>		<p>List price: \$96.92</p> <p>School price: \$82.50</p>
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Our standard Fiberglass bow features a half-lined bow frog, an imitation three-part button, and a leatherette grip.

<p><i>Violin cases</i></p> <p>The case is a quality oblong foam case featuring a velour interior with matching blanket, accessory compartment, music pocket, and two bow holders</p>		<p>List price: \$70.00</p> <p>School price: \$66.50</p>
<p><i>Cello case</i></p> <p>The padded Cello Bag features extra-long bow pockets, metal D-rings and clips on the strap. There are reinforcements at the handles, and an easy-fit for cellos of all sizes.</p>		<p>List price: \$90.00</p> <p>School price: \$85.50</p>

CLAIRE GIVENS VIOLINS, INC.

Established 1977

Dealers, Makers & Restorers of Fine Violins, Violas, Cellos & Bows

Bid for Southview Middle School

PRICING with School Discount:

Item	Retail price	School Discount price
1/2 Violin School discount 15%	\$1,250.00	\$1,050.00
3/4 Violins School discount 15%	\$1,250.00	\$1,050.00
1/2 & 3/4 Violin bows School discount 15%	\$115.00	\$97.50
1/2 Cello School discount 10%	\$2,000.00	\$1,800.00
1/2 Cello Bow School discount 15%	\$115.00	\$97.50
1/4 Bass Bows School discount 15%	\$96.92	\$82.50
1/2 or 3/4 Violin cases School discount 5%	\$70.00	\$66.50
1/2 Cello Cases School discount 5%	\$90.00	\$85.50

Shipping and Handling:

Option 1: Delivered to Southwest Middle School -no cost-

or

Option 2: Picked up at Givens Violins -no cost



Board Meeting Date: 7/19/2021

TITLE: Pay Equity Implementation Report

TYPE: Consent

BACKGROUND: The Local Government Pay Equity Act ("Act"), Minnesota Statutes §§ 471.991 to 471.999 and its implementing regulations, Minnesota Rules, Chapter 3920, require school districts to submit a Pay Equity Implementation Report to show their compliance with the Act. The district is required to submit a report every three years. The district's last report was submitted in August 2018. The attached report was created using pay equity software provided by the state. The report shows the required information for each job class within the district. A public entity is required to submit the report to its governing body for approval and awareness. The report indicates that the district met pay equity compliance standards. The report was submitted directly to the state via its software. The state will review the district's report and issue a statement of compliance to the district.

RECOMMENDATION: Accept the attached Pay Equity Implementation Report

PRIMARY ISSUE(S) TO CONSIDER: Pay Equity Implementation Report

ATTACHMENTS:

1. Pay Equity Compliance Report (next page)

Pay Equity Implementation Report

Part A: Jurisdiction Identification

Jurisdiction: ISD No. 273 - Edina
5701 Normandale Road

Edina, MN 55424

Jurisdiction Type: School

Contact: Dolly Bina

Phone: (952) 848-4002

E-Mail: Dolly.Bina@edinaschools.org

Contact: Ellen Bowden

Phone: (952) 848-4912

E-Mail: Ellen.Bowden@edinaschools.org

Part B: Official Verification

1. The job evaluation system used measured skill, effort responsibility and working conditions and the same system was used for all classes of employees.

The system was used:

Description:

The same as last year.

2. Health Insurance benefits for male and female classes of comparable value have been evaluated and:
There is no difference and female classes are not at a disadvantage.

3. An official notice has been posted at:

District Office, Bulletin Board

(prominent location)

informing employees that the Pay Equity Implementation Report has been filed and is available to employees upon request. A copy of the notice has been sent to each exclusive representative, if any, and also to the public library.

The report was approved by:

Edina Board of Education

(governing body)

Erica Allenburg

(chief elected official)

School Board Chairperson

(title)

Part C: Total Payroll

\$65784200.00

is the annual payroll for the calendar year just ended December 31.

- ☒ Checking this box indicates the following:

- signature of chief elected official
- approval by governing body
- all information is complete and accurate, and
- all employees over which the jurisdiction has final budgetary authority are included

Date Submitted: 6/25/2021



Board Meeting Date: 7/19/2021

TITLE: Donation Request for Approval

TYPE: Consent

BACKGROUND: School Board policy 709 states that a written contribution proposal is required for all contributions exceeding \$5,000, to be submitted to the site principal or program director. Attached is that required proposal for a donation to Creek Valley Elementary School. The donation is from an anonymous source.

Contribution Proposal:

Amount: \$10,000

1. **Describe how the gift furthers the mission of the district:** Monies will be used to enhance the academic experience for students.
2. **Are there any restrictions on the district's use of the gift?** No
3. **Does the gift imply an endorsement of any business or product?** No
4. **Describe in detail any ongoing expenses the district may incur if the gift is accepted?** None
5. **Does the gift create inequities between programs or sites:** Monies will be used to purchase materials and experiences for students, similar to how PTOs support schools.

PRESENTER: John Toop for Principal Kari Dahlquist

RECOMMENDATION: Accept with sincere appreciation the donation from an anonymous donor to Edina Public Schools for Creek Valley Elementary School.



Board Meeting Date: 7/19/2021

TITLE: GUIDING CHANGE DOCUMENT FOR 2022-23 & 2023-24 SCHOOL CALENDARS

TYPE: Discussion

PRESENTER(S): Randy Smasal, Assistant Superintendent

BACKGROUND: Attached is a draft guiding change document as the district plans its 2022-23 and 2023-24 school years. The administration seeks input from the school board prior to finalizing this guiding change document.

RECOMMENDATION: Review the attached guiding change plan for the 2022-23 and 2023-24 school learning year calendars, with discussion at the Board's regular September meeting, and final calendar approval at the Board's regular October meeting.

PRIMARY ISSUE(S) TO CONSIDER: Parameters for the 2022-23 and 2023-24 School Learning Year Calendars

ATTACHMENTS:

1. Guiding Change Document for 2022-23 and 2023-24 School Learning Year Calendars

TOPIC: School Calendars, 2022-23 & 2023-24

GUIDING CHANGE DOCUMENT: 2022-23 & 2023-24 School Calendars		
Context and Reality	Unacceptable Means	Results
<ul style="list-style-type: none"> District has strong education tradition with a culture of innovation District's vision views EPS to be among the premier school districts both nationally and internationally, including maximizing the time resource MN statutes places restrictions on school districts starting before Labor Day with identified exceptions: <ul style="list-style-type: none"> To accommodate over \$400,000 of construction A joint agreement with other districts which meets specific requirements Resource (funds, staff, time, facilities and technology) challenges continue to exist District establishes school calendars every two years by school board vote District has 171 student school days each year District has 9 days for teacher in-service & 2 data days; a minimum of 16 hours (number of days varies from site to site) for parent-student-teacher days each year; and 4 two hour early release days District has several school days dedicated to required assessments at every level District has a two-week winter break and one-week spring break Daily schedules at each site are: <ul style="list-style-type: none"> VVMS/SVMS: 8 periods over 2 days (9:20 a.m.- 4:05 p.m.) EHS: 7 period modified block schedule day (8:30 a.m. -3:15 p.m.) Normandale: 8:40 a.m. – 3:15 p.m. All other elementary schools: 7:50 a.m.- 2:25 p.m. District offers summer academic programming in special education, intervention programs for select students and enrichment opportunities through community education District is projected to annually have over \$8 million dollars of summer construction over the next 8 years District administration has developed plans to minimize emergency closings due to extreme temperatures (E-Learning Days) 	<ol style="list-style-type: none"> Create additional inequities in services among early childhood, elementary or secondary schools Develop a calendar that violates district policy, work agreements or state statute Exceed available funding limits or 3-year budget plan Recommendations developed without periodic school board updates Recommendations that do not demonstrate best practices at a national level Recommendations that negatively impact learning Professional Learning days that are unaligned among the schools Recommendations not sensitive to the cultures within the community 	<p>Develop recommendations for the 2022-23 and 2023-24 school years that:</p> <ol style="list-style-type: none"> Recognize needs and time challenges of school construction Prioritize a consistent pre-Labor Day start for 2022 and 2023 due to planned construction in the summers of 2022 and 2023 Identify both a winter and spring break Identify a minimum of the following: <ol style="list-style-type: none"> Prof Learning Days = 4 full-days, plus 4 late early releases P-S-T Conf Hours = 16 Data Days = 2 Explore other combinations of distributing professional learning and collaboration time. Create options to pace professional learning throughout the year Consider district calendar impacts on students, families and staff Final recommendations will be brought to the school board for final decision not later than September 2021

General Process Timeline

July 19, 2021: School Board Discussion of Calendar Design Parameters

July 2021: Calendar Committee Draft Survey for Families

Aug. 2021: Calendar Committee Review Data and draft 2022-23 and 2023-24 calendars

Sept. 2021: Calendar Committee present draft calendars to board for discussion

Oct. 2021: 2-year Calendar approved by School Board



Board Meeting Date: 7/19/2021

TITLE: Policy Review

TYPE: Discussion

PRESENTER(S): Board Policy Committee

BACKGROUND: The following policies have been reviewed with an eye toward clarity, District practice, and alignment with State and Federal statutes.

- 439 – Outside Employment and Conflict of Interest
- 613 – Graduation Requirements
- 908 – Tutoring for Pay (rescind)

RECOMMENDATION: Review the suggested policy modifications.

ATTACHMENTS:

1. 439 – Outside Employment and Conflict of Interest
2. 613 – Graduation Requirements
3. 908 – Tutoring for Pay (rescind)

Personnel

Outside Employment and Conflict of Interest

I. Purpose

This policy provides district employees with guidance concerning their engagement in employment outside Edina Public Schools and with activities that create or give the appearance of creating a conflict of interest with their employment with the district.

II. General Statement of Policy

~~Edina Public Schools~~ The school district expects its employees to appropriately complete their professional responsibilities and duties with the district. The district expects that its employees will not engage in any activity or employment that conflicts with or creates the appearance of conflict with the district.

III. Outside Employment and Conflict of Interest Standards and Procedures

- A. Employees' outside employment must not interfere with the proper performance of professional responsibilities, negatively impact their attendance, or reflect adversely on the district.
- B. Employees must not engage in employment that would result in the release, either intentionally or unintentionally, of confidential information.
- C. Conflict of Interest Definitions
 - 1. "Family member" means any blood relative through the second degree and any person living in the same household.
 - 2. "Own or "substantial personal interest" means holding an equity interest equal to more than five percent of an individual's net worth or more than five percent of the ownership of the business or outside organization.
- D. Employees and their family members must not engage in or have financial interest in any activity that creates a conflict of interest with their job duties and responsibilities. This includes but is not limited to:
 - 1. Participating for financial compensation in outside activities where their employment with the district is used to sell goods or services to students or their parents;

2. Engaging in any type of work where the source of information concerning the customer, client or employer originates from information obtained through the district;
 3. Using personal employment with the district, district materials or district facilities to promote outside activities which result, or may result, in personal financial gain or advantage;
 4. Using duty hours, district equipment or district facilities to promote any out-of-school activity resulting in personal financial gain without the authorization of the school district;
 5. Owning a business or nondistrict organization that does business with the school district, [without the written authorization of the district](#);
 6. Rendering services as a director, officer, employee of, contractor or consultant to a nondistrict organization that does business with the school district or is in the business of providing for-profit educational services, without the written authorization of the district; and
 7. Representing the school district in a transaction in which the employee or the employee's family member has a substantial personal interest.
- E. For the protection of both the school district and its employees, employees must make timely disclosure of any potential conflict of interest. Employees must exercise good judgment when engaging in employment outside the school district. All disclosures made in compliance with this policy will be treated as personnel data [in compliance with applicable laws](#).
- F. The responsibility for disclosure of conflicts of interests rests with employees.
- G. Off-Season - Coaches ~~It will shall not be considered a conflict of interest under this policy for coaches to provide off-season coaching or other outside services to students, in compliance with MSHSL rules, as long as the students and parents or guardians are notified that the coaching or outside services are not required for participation or playing time on the team and the activities do not interfere with the coach's duties. Coaches or their outside employers may charge fees for such voluntary off-season coaching or other services for students. Any solicitation for such services must not be made directly to students, must be accompanied by a notice that participation is not required, and should be offered along with other alternatives for the same or similar coaching or services from someone other than the coach.~~
1. Coaches and other employees ('coaches') falling under the purview of the Minnesota State High School League ("MSHSL") must ensure compliance with MSHSL rules, regulations, and guidance in the provision of services/activities ("services") outside their employment with the district.
 2. Solicitations for services may be communicated directly to families, but not the student participant directly, if the solicitation includes the notification in

paragraph 3 below. It is preferable that the solicitation is offered along with other alternatives for services offered by non-employee providers.

3. In communication with students and families regarding outside services, coaches must notify students and families that participation is not required for participation on the team or playing time while a team member and a student's participation or non-participation does not impact coaching decisions.
4. Coaches are exempt from Article III, D, 2-3.
5. Coaches must not use district materials or facilities to promote services that result or may result in personal financial gain.

H. Tutoring for Pay

1. Teachers may not arrange for a paid tutor or provide paid educational support services to students enrolled in the district without knowledge and written approval of their supervising administrator.
2. A student's current teacher(s) may not provide paid tutoring for the student or the family during the student's school year.

G.I. Employees who work outside the district and whose employment is deemed to be in violation of this policy could be subject to discipline. Employees are encouraged to consult with their supervisor prior to being involved in outside employment.

Cross Reference:
Policy 908 (Tutoring for Pay)

Policy
adopted: 3/16/09
Revised: 10/24/16
Revised: 3/11/19
Revised: 5/18/20

INDEPENDENT SCHOOL DISTRICT 273
Edina, Minnesota

Education Programs

Graduation Requirements

I. Purpose

This policy sets forth requirements for graduation from the school district.

II. General Statement of Policy

~~It is~~ the school district's policy is that all students will fulfill applicable state required assessments as well as satisfactorily complete all course requirements and, as determined by the district and as established by the school board, in order to receive a diploma.

III. Definitions

A. "Course credit" is equivalent to a student's successful completion of a semester of study or a student's mastery of the applicable subject matter, as determined by the school district and as identified annually in district course registration catalogs.

B. ~~"Section 504 Plan" means the defined appropriate accommodations or modifications that must be made in the school environment to support an individual student with an identified need.~~

C. "Individualized Education Program" or "IEP" means a written statement developed for a student eligible by law for special education and services.

D. "Academic standard" means: (1) a statewide adopted expectation for student learning in the content areas of language arts, mathematics, science, social studies, physical education, world language, or the arts, or (2) a locally adopted expectation for student learning in health, the arts, or career and technical education.

~~E. "English language learners" or "ELL" student means an individual whose first language is not English and whose test performance may be negatively impacted by lack of English language proficiency.~~

IV. Test Administrator

The Director of ~~Research and Evaluation~~ Teaching and Learning is the school district test administrator and in charge of all test procedures.

V. Graduation Requirements

Students must fulfill state graduation requirements and successfully complete, high school level courses, as determined by the school district, to graduate from Edina Public Schools. District requirements are articulated in Appendix I.

VI. Requirements to Participate in Graduation Ceremony

- A. The high school graduation ceremony is the commencement event provided to students, families, and community by the school district. A high school senior with the required course credits will be allowed to participate in the ceremony. The high school principal or designee will present a list of seniors to receive a diploma from Edina Public Schools to the school board for its approval prior to the ceremony.
- B. The district reserves the right to not allow a student to participate in or attend the graduation ceremony for inappropriate ~~and/or destructive~~ behavior. Inappropriate behavior This includes but is not limited to destroying or damaging property, disrupting the school day or activities, ~~injuring or harming people or animals~~, or engaging in disrespectful behavior toward fellow students or district ~~staff~~employee.
- C. ~~In accordance with state law, t~~The district will not charge fees for rental or purchase of caps, gowns, or diplomas.

VII. Early Graduation

~~In accordance with state law~~As provided for by Minn. Stat. § 120B.07, students may be considered for early graduation, ~~as provided for within Minn. Stat. § 120B.07~~ upon meeting the following conditions:

- A. All course or standards and credit requirements must be met;
- B. All test requirements or higher guidelines have been satisfied;
- C. ~~The principal or designee~~ will has ~~conducted~~ed an interview with the student and parent or guardian, familiarized d the parties with opportunities available in post-secondary education, and supports the early graduation request. ~~arrive at a timely decision; and~~

The principal's decision will be in writing and ~~is may be~~ subject to review approval by the superintendent and school board.

~~VIII. Notice~~

~~1.—~~

~~The school district will notify students and their parents of the district's graduation requirements within 30 working days of a student's entry into eighth grade.~~

Legal References:

Minn. Stat. § 120B.02 (Educational Expectations for Minnesota's Students)

Minn. Stat. § 120B.021 (Required Academic Standards)

Minn. Stat. § 120B.023 (Benchmarks)

Minn. Stat. § 120B.024 (Graduation Requirements; Course Credits)

Minn. Stat. § 120B.07 (Early Graduation)

Minn. Stat. § 120B.11 (School District Process)

~~Minn. Rules Parts 3501.0010-3501.0180 (Rules Relating to Graduation Standards—
—Mathematics and Reading)~~

~~Minn. Rules Parts 3501.0200-3501.0290 (Rules Relating to Graduation Standards—
—Written Composition)~~

~~Minn. Rules Parts 3501.0505-3501.0635 (K-12 Standards)~~

~~Minn. Rules Chapter 3501~~

20 U.S.C. § 6301, *et seq.* (~~No Child Left Behind Act~~Every Student Succeeds Act)

Cross References:

Policy 601 (Academic Standards and Instructional Curriculum)

Policy 614 (School District Testing Plan)

Policy 616 (School District System Accountability)

Policy

adopted: 10/26/09

Revised: 8/17/15

Revised: 2/27/17

Revised: 3/11/19

INDEPENDENT SCHOOL DISTRICT 273

Edina, Minnesota

Appendix I to Policy 613

EDINA PUBLIC SCHOOLS GRADUATION REQUIREMENTS

I. Graduation ~~Assessment~~ Requirements

- A. All ~~enrolled~~ students are subject to the following assessment requirements, unless the parents/guardians opt out in writing:
 - 1. Must participate in the ~~Minnesota Comprehensive Assessments~~ (“MCAs”) assessments in ~~r~~Reading, ~~m~~Math, and ~~s~~Science
 - 2. Must have had an opportunity to complete the ACT ~~Plus Writing~~ in Grade 11.
- B. All students must complete the ~~currently adopted~~ Minnesota Academic Standards, ~~in accordance with the standards as~~ developed by the Minnesota Department of Education:
 - 1. Minnesota Academic Standards, Language Arts K-12;
 - 2. Minnesota Academic Standards, Mathematics K-12;
 - 3. Minnesota Academic Standards, Science K-12;
 - 4. Minnesota Academic Standards, Social Studies K-12;
 - 5. Minnesota Academic Standards, Arts K-12; ~~and~~
 - 6. Minnesota Academic Standards, Physical Education K-12; ~~and~~
 - 7. Minnesota Career and College Success Domains and Competencies.
- C. All students must demonstrate their understanding of the following academic standards:
 - 1. School District Standards, Health K-12; ~~and~~
 - 2. School District Standards, Career and Technical Education K-12; ~~and~~
 - 3. School District Standards, World Languages K-12; ~~and~~
- D. All students must also successfully demonstrate mastery of one of the following required standards:
 - 1. Complete forty-three (43) semester credits, as recorded on the high school transcript.
 - 2. Have met the requirements of ~~the student's~~an IEP ~~or Section 504 Plan~~; or
 - 3. Have met the requirements of an accredited alternative learning center within the district.

II. Edina Public Schools Graduation Requirements

- A. Students must successfully complete, as determined by the school district, the following high school level course semester credits for graduation:
 - 1. Eight (8) semester credits of English Language Arts;

2. Six (6) semester credits of mathematics, encompassing at least algebra, geometry, statistics and probability sufficient to satisfy the academic standard. Students must satisfactorily complete two semester credits of Algebra II or its ~~equivalent~~equivalent;
3. Six (6) semester credits of science, including at least two semester credits in biology. Students must also satisfactorily complete two chemistry or two physics semester credits;
4. Seven (7) semester credits of social studies, encompassing at least United States history, geography, government and citizenship, world history, and economics;
5. Two (2) semester credits in the visual and/or performing arts;
6. One (1) semester credit in health and two (2) semester credits in physical education, of which at least one credit must be taken in grades 10-12;
7. As an option, oOne (1) semester credit for a Capstone experience, for implementation with the graduating class of 2022;
8. ~~For transfer students, an agriculture science course may fulfill a science semester credit requirement for the specified science semester credits in chemistry or physics found in Section V. A. 3. Further, a career and technical education semester credit may fulfill a mathematics or arts semester credit requirement or a science requirement other than the specified science semester credits in biology. The district may recognize appropriate credit equivalences under Minn. Stat. § 120B.024, subd. 2.~~

Revised: 12/10/12
Revised: 8/17/15
Revised: 2/27/17
Revised: 7/16/18
Revised: 3/11/19

Rescind when new 439 is adopted

Education Programs

Tutoring for Pay

~~I. Purpose~~

~~This policy provides guidance concerning paid tutoring of school district students.~~

~~II. General Statement of Policy~~

~~Every effort will be made by the principal and involved teachers to help a student with succeed his/her difficulties in school. The district will use established guidelines to prevent a conflict of interest between the family, district and teachers of the district.~~

~~III. Guidelines~~

~~A. Teachers may not arrange for a paid tutor or provide paid educational support services to students enrolled in the district without knowledge and written approval of their supervising administrator principal or director of special services.~~

~~B. A student's current teacher(s) may not provide paid tutoring for the student or the family during the student's school year.~~

~~C. Teachers who provide paid tutoring to students must also comply with the provisions in Policy 439 (Outside Employment and Conflict of Interest).~~

~~D. The district will maintains a tutor list but does will not endorse any particular tutor, perform background checks, or determine licensure status of the tutors listed. Annually, interested candidates or agencies may request to be on the master list.~~

~~E. A district family may request a tutor list from the district's Edina Resource Center, by contacting an elementary school building office or by contacting the secondary school counseling office. The parent/guardian must fill out and sign a tutor/instructor request form, which acknowledges the limitations of the list, prior to receiving the tutor list. As noted on the form, it is the district recommendeds that the family conduct inquiries prior to deciding on a tutor.~~

~~Cross Reference: Policy 439 (Outside Employment and Conflict of Interest)~~

~~Policy _____ INDEPENDENT SCHOOL DISTRICT 273~~
~~adopted: 6/22/09 _____ Edina, Minnesota~~
~~amended: 9/26/11~~
~~revised: 5/18/15~~
~~revised: 7/16/18~~



Board Meeting Date: 7/19/2021

TITLE: Independent School District #273 Long-Term Facility Maintenance Program Budget Application

TYPE: Action

BACKGROUND: The 2015 Legislative session established a Long-Term Facilities Maintenance Revenue Program for school districts, intermediate districts, etc. This program replaced the Health and Safety Revenue, Deferred Maintenance Revenue and Alternative Facilities Bonding and Levy programs beginning in FY 2017.

As a result of this legislative change, the ISD #273 school board is required to annually approve the Long-Term Facility Maintenance 10-year plan, which it did at its June 2021 meeting. All other required materials and attachments also need to be approved by the school board before being submitted to MDE.

PRESENTER: John Toop, Director of Business Services

RECOMMENDATION: Approve the Long-Term Facility Maintenance Program Budget Application.

ATTACHMENTS:

1. Long-Term Facilities Maintenance Ten-Year Expenditure Plan
2. Edina High School narrative for MDE Submittal
3. Long-Term Facilities Maintenance Ten-Year Revenue Projection
4. FY 2023 Long-Term Facilities Maintenance – Statement of Assurances
5. School Board Resolution/Minutes Adopting the Ten-Year Plan
6. Ten-Year Plan Detailed Project List

[illegible]

		Fiscal Year (FY) Ending June 30										
		2021 (Base yr)	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Health and Safety: this section excludes project costs in Category 2 of \$100,000 or more for which additional revenue is requested for Revenue Codes 358, 363 and 366.												
Revenue Code	Category(1)											
347	Physical Hazards	\$10,937	\$39,393	\$40,575	\$41,792	\$43,046	\$44,337	\$45,667	\$47,037	\$48,448	\$49,902	\$51,397
348	Other Hazardous Materials	\$14,368	\$36,016	\$37,097	\$38,210	\$39,356	\$40,533	\$41,733	\$43,005	\$44,295	\$45,624	\$46,995
352	Environmental Health and Safety Management	\$157,409	\$187,152	\$192,767	\$198,550	\$204,507	\$210,642	\$216,961	\$223,470	\$230,174	\$237,079	\$244,191
358	Asbestos Removal and Encapsulation	\$478,500	\$0	\$0	\$100,000	\$0	\$29,502	\$0	\$0	\$0	\$0	\$70,530
363	Fire Safety	\$98,102	\$195,921	\$201,798	\$207,852	\$225,965	\$232,744	\$239,726	\$246,918	\$252,788	\$261,442	\$265,931
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,724	\$0
	Total Health and Safety-Capital Projects	\$759,705.46	\$458,482	\$472,237	\$586,404	\$512,873	\$557,761	\$544,107	\$560,430	\$560,410	\$734,577	\$776,816
Health and Safety- Projects Costing \$100,000 or more per Project/216/216												
Revenue Code	Category(2)											
358	Asbestos Removal and Encapsulation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
363	Fire Safety	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
366	Indoor Air Quality	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Health and Safety-Capital Projects \$100,000 or More	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Remodeling for Approved Voluntary Pre-K under Minnesota Statutes, section 124D.151												
Revenue Code	Category(3)											
355	Remodeling for prekindergarten (Pre-K) instruction approved by the commissioner.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Remodeling for Approved Voluntary Pre-K Projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Assessability												
Revenue Code	Category(4)											
367	Assessability	\$0	\$0	\$0	\$143,440	\$103,626	\$740,626	\$318,070	\$444,423	\$178,880	\$615,867	\$341,040
	Total Assessability Projects	\$0	\$0	\$0	\$143,440	\$103,626	\$740,626	\$318,070	\$444,423	\$178,880	\$615,867	\$341,040
Deferred Capital Expenditures and Maintenance Projects												
Revenue Code	Category(5)											
368	Building Envelope	\$12,420	\$4,215,244	\$1,343,489	\$981,993	\$918,586	\$1,056,318	\$1,425,207	\$233,075	\$109,032	\$24,333	\$64,233
369	Building Hardware and Equipment	\$0	\$178,627	\$205,149	\$299,504	\$1,238,460	\$846,096	\$866,836	\$1,921,340	\$163,754	\$121,629	\$498,300
370	Electrical	\$1,688,251	\$1,466,834	\$1,974,313	\$2,035,494	\$1,713,582	\$1,279,913	\$92,177	\$121,298	\$871,045	\$0	\$0
379	Exterior Surfaces	\$418,065	\$659,767	\$4,072,166	\$2,176,995	\$2,158,871	\$2,225,444	\$1,767,196	\$1,055,093	\$1,026,383	\$4,229,382	\$1,222,831
380	Health Systems	\$19,062,323	\$3,888,547	\$5,477,621	\$6,001,545	\$2,313,846	\$319,606	\$190,842	\$132,742	\$186,035	\$634,769	\$3,776,213
381	Plumbing	\$0	\$230,313	\$769,783	\$149,178	\$186,942	\$73,755	\$5,344	\$6,584	\$144,070	\$860,324	\$440,181
382	Professional Services and Salary	\$258,750	\$267,806	\$277,179	\$172,128	\$198,153	\$184,388	\$190,842	\$197,521	\$204,435	\$211,590	\$0
383	Roof Systems	\$507,150	\$1,553,276	\$521,097	\$206,554	\$427,567	\$590,043	\$1,787,552	\$142,370	\$776,851	\$0	\$45,620
384	Site Projects	\$692,788	\$2,478,320	\$1,586,387	\$1,434,978	\$1,479,833	\$1,215,328	\$218,908	\$3,436,951	\$4,671,385	\$437,173	\$3,250,620
	Total Deferred Capital Expense and Maintenance	\$20,951,496	\$15,160,151	\$15,719,705	\$13,397,188	\$10,937,952	\$8,264,560	\$7,732,640	\$7,597,853	\$7,800,243	\$7,390,245	\$9,423,515
	Total Annual 10-Year Plan Expenditures	\$21,711,203	\$15,618,633	\$16,191,942	\$14,127,032	\$11,554,483	\$9,562,947	\$8,594,817	\$8,602,706	\$8,629,552	\$8,740,689	\$10,491,431
Fund Balance Section												
Fund 01												
	Beginning Fund Balance 01-467-X	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	UM Road Wear Revenue - All If Applicable	\$8,989,194	\$9,948,594	\$9,695,630	\$10,725,714	\$11,108,133	\$9,116,629	\$8,148,499	\$8,156,388	\$8,183,235	\$8,794,371	\$10,545,112
	UM Road Wear Revenue - Other If Applicable	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	UM Road Wear Revenue - Other If Applicable	\$0	\$0	\$0	\$444,581	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	UM Transfer IN from Fund 06 If Applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	UM Transfer OUT from Fund 06 If Applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	UM Transfer OUT from Fund 01 If Applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	UM Transfer OUT If Applicable - Special Legislation 9710 and 9713	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Other Transfer	\$8,989,194	\$9,948,594	\$9,695,630	\$11,170,295	\$11,108,133	\$9,116,629	\$8,148,499	\$8,156,388	\$8,183,235	\$8,794,371	\$10,545,112
	UM Estimated Road Wear Expenditures	\$12,722,007	\$5,670,039	\$6,496,112	\$2,956,737	\$466,138	\$500,000	\$500,000	\$500,000	\$500,000	\$444,893	\$0
	Ending Fiscal Year Fund Balance 01-467-X	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fund 06												
	Beginning Fund Balance 06-467-X	\$11,897,408	\$10,479,289	\$4,809,359	\$3,347,947	\$391,210	\$1,944,893	\$1,444,893	\$944,893	\$444,893	\$0	\$0
	UM Road Wear Revenue - All If Applicable	\$11,203,898	\$0	\$5,035,000	\$0	\$2,000,000	\$0	\$0	\$0	\$0	\$0	\$0
	UM Road Wear Revenue - Other If Applicable	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	UM Transfer IN from Fund 01 If Applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	UM Transfer OUT from Fund 06 If Applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	UM Transfer OUT from Fund 06 If Applicable (see transfer guidance tab)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Other Transfer	\$12,722,007	\$5,670,039	\$6,496,112	\$2,956,737	\$466,138	\$500,000	\$500,000	\$500,000	\$500,000	\$444,893	\$0
	Ending Fiscal Year Fund Balance 06-467-X	\$10,479,289	\$4,809,259	\$3,347,947	\$991,210	\$1,944,893	\$1,444,893	\$944,893	\$444,893	\$0	\$0	\$0



Project Description:

The 10 year LTFM plan includes replacement of the deteriorated mechanical and electrical systems at the Edina High School that are approaching the end of their useful life. The building was originally built in 1971 and much of the original mechanical systems infrastructure still remains. An addition and renovation project in 1992 expanded the building in 5 areas including the Performing Arts Center and modified the existing air handling systems to be predominately constant volume reheat serving the classroom areas. An addition and renovation project in 2016 further expanded the building and started the conversion of the building mechanical systems from steam to hot water heating. The attached drawings summarize the building expansion since the original construction.

The remaining ventilation systems installed prior to the 2005 addition and renovation project will be replaced with new systems to provide minimum code required ventilation and include new direct digital controls, dehumidification capability, and filtration systems to meet or exceed current ASHRAE standards. See attached existing systems drawing. Refer to the attached drawings.

The existing steam heating boiler plant and distribution system has deteriorated and is near the end of its useful life. The proposed work will replace the remaining steam systems and fully convert the building to hot water operation. Additional hot water plant capacity will be incorporated with the hot water plant installed in 2016 and hot water will be pumped throughout the building with a variable primary distribution system.

Mechanical ventilation systems renovated in the 2006 addition and renovation projects included de-humidification capabilities. De-humidification is accomplished by two separate air cooled chillers located on the roof. The system were not planned for expansion and are not adequate to serve additional areas of the building. The proposed work includes two new air cooled chiller plants located on the Northwest corner of the roof and South side where the existing air cooled chiller currently resides. The new system will interconnect to the chilled water distribution system constructed in the 2006 project.

Work is planned to start in Spring of 2023 and will be phased for year around construction to the extent possible with a planned completion in the Fall of 2024.

Project Work Scope:

The LTFM work scope includes the following:

- *Fire Protection: Fire protection modifications necessary for the installation of new systems.

- *Heating Distribution Piping: The existing steam boiler plant and distribution piping are beyond their useful life. The scope of this project fully converts the building from steam to hot water. New hot water boiler capacity and distribution piping are installed to provide heating to all areas of the building. The distribution system will be connected to the mechanical systems renovated in previous projects.

- *Dehumidification/Distribution: The existing chiller plant was installed in the 2016 addition and renovation project and has the capacity to serve the systems replaced in this project. The existing distribution system will be modified as necessary.

- *Air Handling/Ventilation System: The existing air handling units installed prior to 2005 are beyond their useful life. Refer to the attached proposed drawings for areas of the building that will be retrofit with new ventilation systems. The new systems will be designed to meet or exceed State code required minimum ventilation rates in accordance with the current adopted ASHRAE 62 guidelines. All new ventilation systems will have dehumidification capability with humidity sensors located to maintain a maximum space humidity level of 55% and a maximum humidity level of 60% at the coolest surface.



The systems are designed in accordance with the Minnesota Energy Code for the following conditions: Summer 88 degrees Fahrenheit dry bulb/72 degrees wet bulb, winter -15 degrees Fahrenheit dry bulb. Inside winter design temperature is 70 degrees, summer design temperature is 74 degrees

*Building Automation System: New direct digital controls will be provided for the new mechanical systems as an extension of the existing building automation system.

*Electrical Power/Systems: New power connections for new mechanical systems are included in the scope of this project. No energy savings or performance contracts will be included. Provide power connections to new mechanical equipment and replace deteriorated distribution panels as required. Relocate existing electrical systems including sound, clocks, etc... only as required to install new mechanical systems. These electrical systems are re-used to the greatest extent possible. Deteriorated lighting is replaced in areas receiving new ceilings and is configured to coordinate with new distribution ductwork. Modify the existing fire alarm system as necessary to include the addition of new duct smoke detectors located in new mechanical systems and to relocate devices necessary to accommodate new mechanical systems.

*Structural Reinforcement: Structural reinforcement as necessary for the installation of new mechanical systems.

*General Construction (Roof, Chases, Ceilings, Soffits): All ceilings, chases, and soffits are that are modified or replaced to accommodate the new mechanical systems.

*Testing Balancing and Commissioning: Testing, balancing and commissioning of new mechanical systems.

*Asbestos Abatement: Asbestos is abated as required for the installation of new building systems.

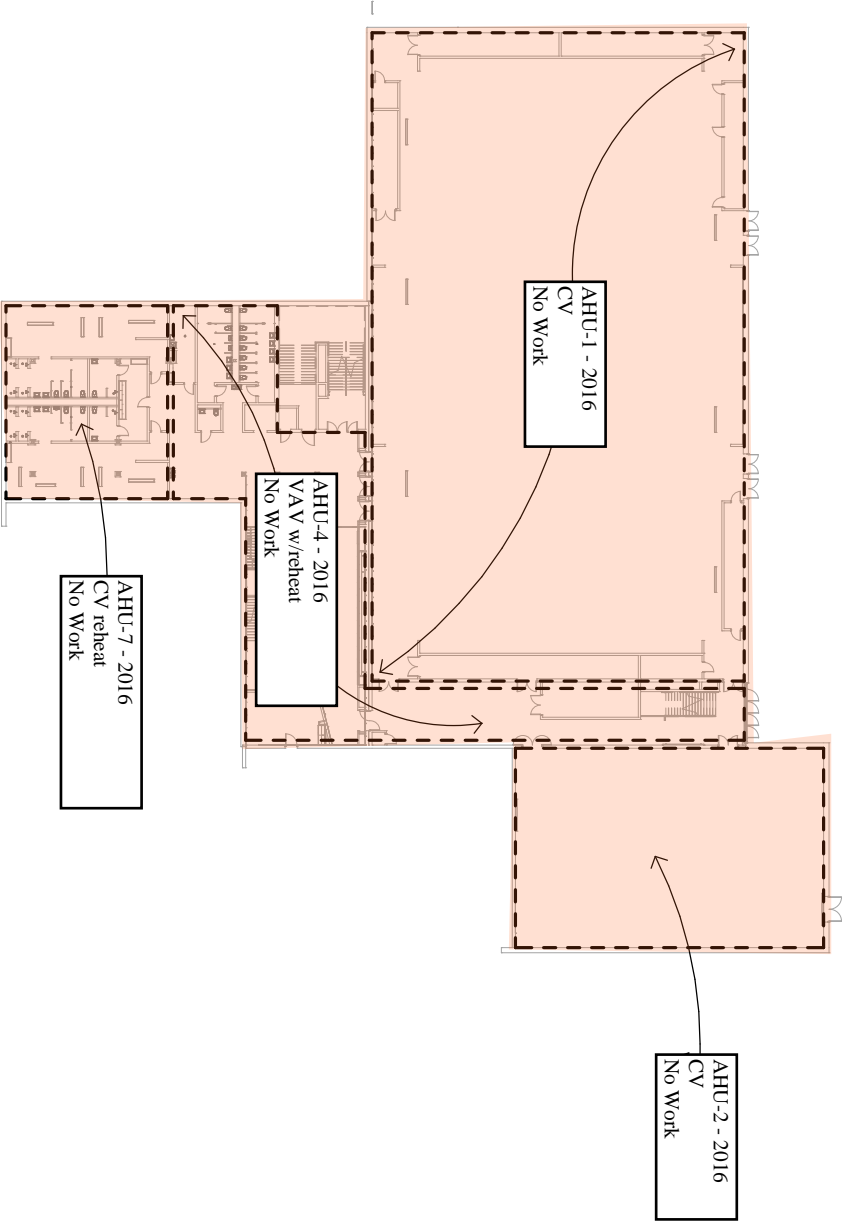
Refer to attached drawings for project work scope. The drawings show both the total project work scope.

Project Cost:

All of the work in this project will be funded through LTFM. The total funding related to LTFM to implement the work described here-in is \$20,641,657. FY23 = \$9,993,361, FY24 = \$10,648,296.

_368 Building Envelope	\$ 606,226
_379 Interior Surfaces	\$ 4,726,659
_369 Building Hardware	\$ 433,695
_367 Accessibility	\$ 143,440
_370 Electrical	\$ 2,590,760
_380 Mechanical	\$ 11,221,916
_381 Plumbing	\$ 918,961
Total: \$ 20,641,657	

- Building Age Key**
- 1971 Original Construction
 - 1992 Addition
 - 2016 Addition

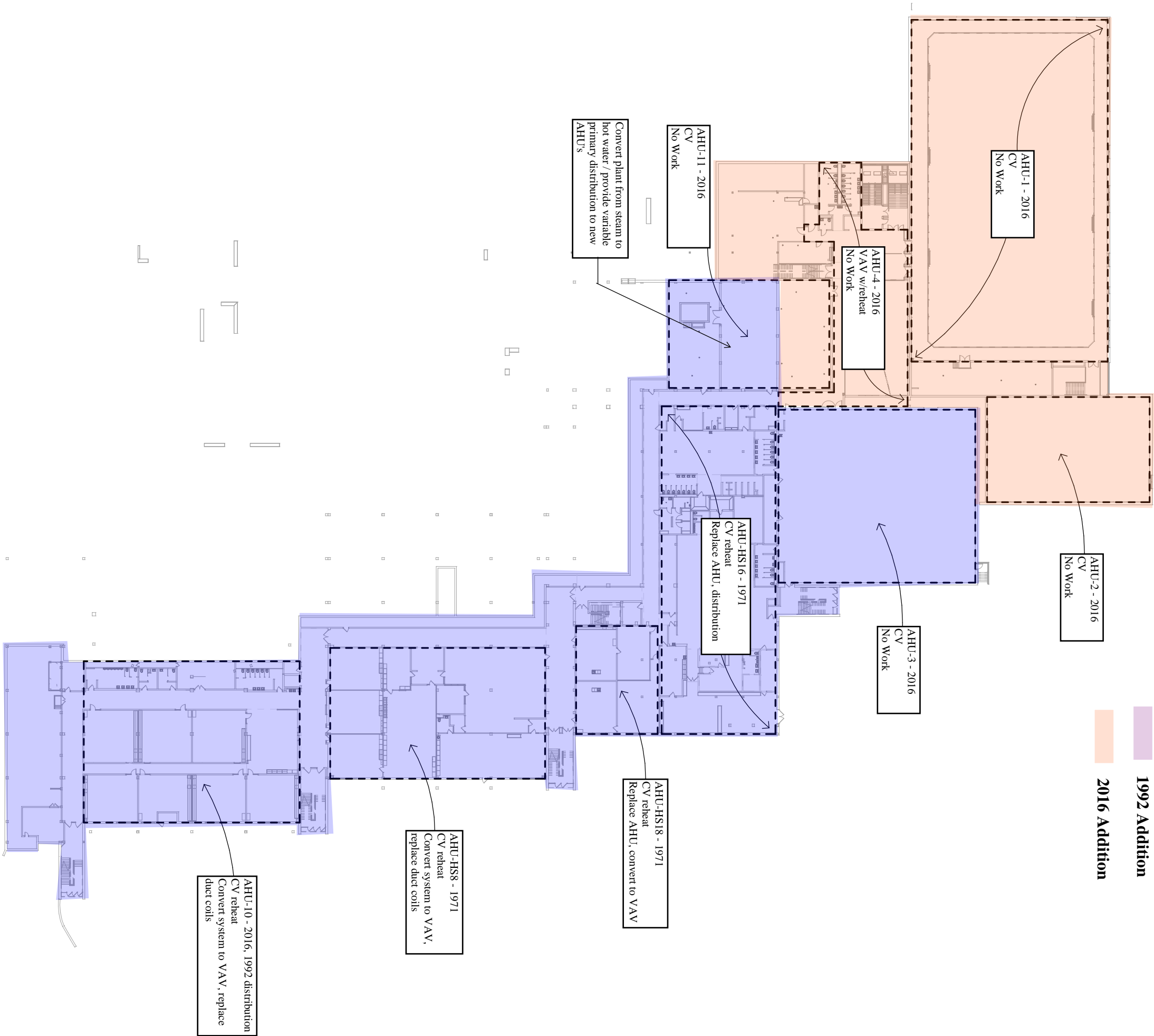


1 **ATHLETICS LEVEL FLOOR PLAN**
1" = 60'-0"



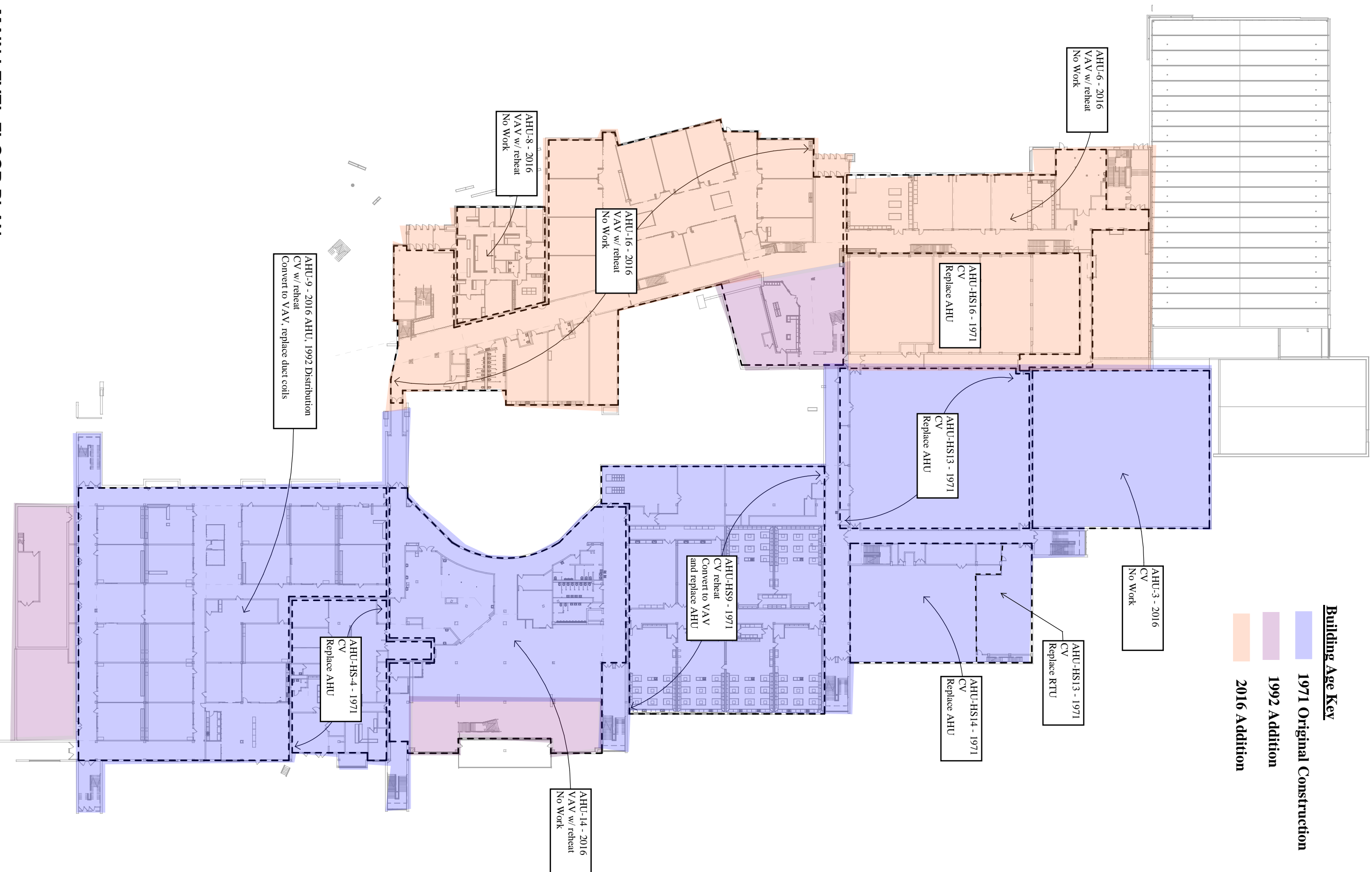
Building Age Key

- 1971 Original Construction
- 1992 Addition
- 2016 Addition



Building Age Key

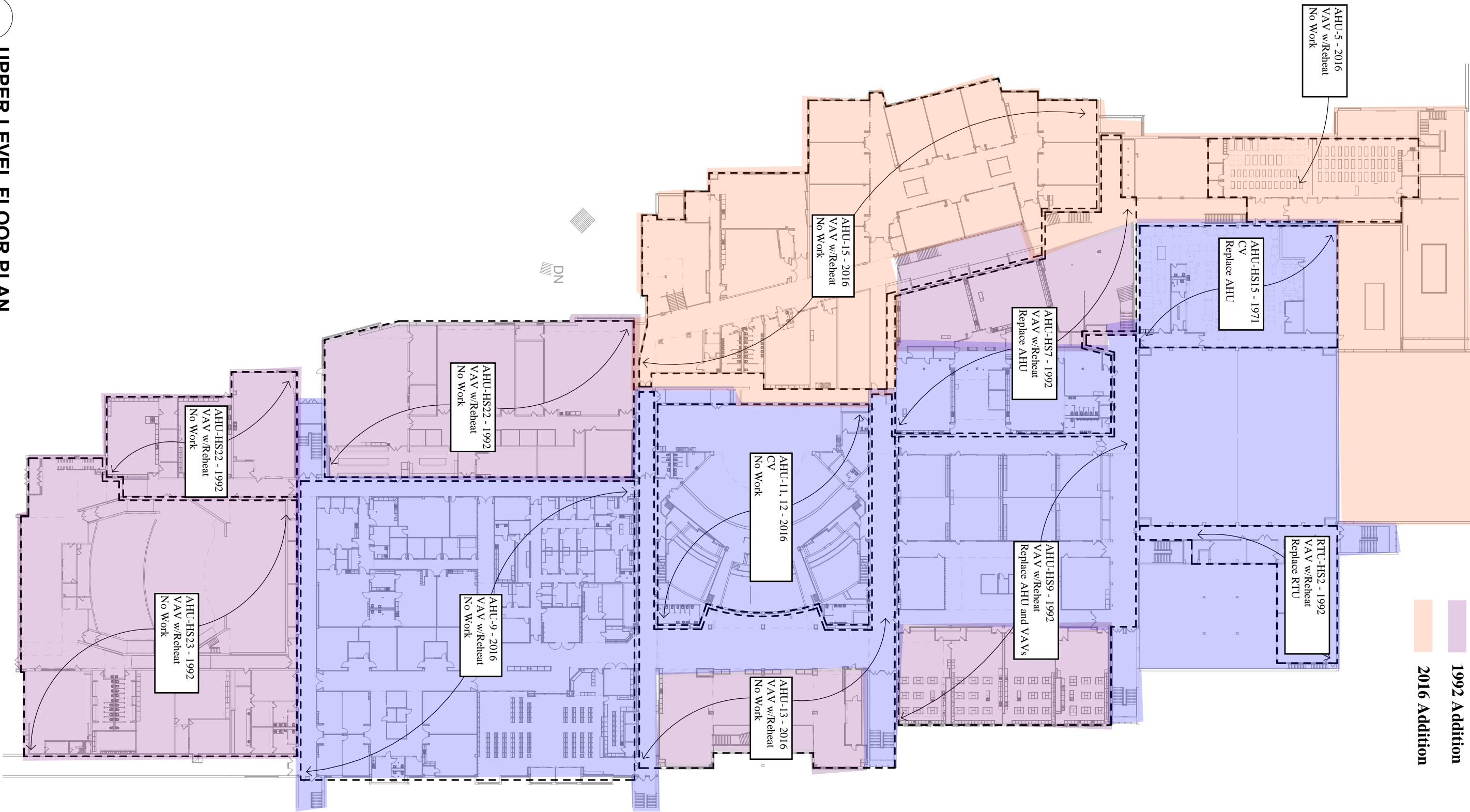
- 1971 Original Construction
- 1992 Addition
- 2016 Addition





Building Age Key

- 1971 Original Construction
- 1992 Addition
- 2016 Addition



FY 23 Long-Term Facilities Maintenance (LTFM) Ten-Year Revenue Projection					Revised 5/12/2021											
273	<= Type in School District Number															
	EDINA PUBLIC SCHOOL DISTRICT															
			Change only													
			if requiring levy adjustments	Payable 2021 LLC Certification	Current Estimate											
Calculations for Ten Year Projection				Pay 21 LLC #	FY 2021	FY 2022	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
1	Type your district number in cell A2 (Minneapolis = 1.2)															
2	Type APU, health and safety and alternative facilities project, and bond estimates in lines 6a, 14, 16b to 18, 20, 21, 26, 27 and 50b															
3	Type debt excess, intermediate/coop district, and revenue reduction data in lines 13, 15, 23, 31, and 33															
4	Look-up data from following tabs															
5	Initial Formula Revenue															
6	Current year APU			57		9,180.60	9,275.40	9,364.10	9,364.10	9,364.10	9,364.10	9,364.10	9,364.10	9,364.10	9,364.10	9,364.10
6a	Additional Pre-K Pupil Units (line 19 of Pre-K application)															
6b	Total Adjusted Pupil Units = (6) + (6a)						9,275.40	9,364.10	9,364.10	9,364.10	9,364.10	9,364.10	9,364.10	9,364.10	9,364.10	9,364.10
7	District average building age (uncapped)			451		46.66	46.66	47.66	48.66	49.66	50.66	51.66	52.66	53.66	54.66	55.66
8	Formula allowance					\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00	\$ 380.00
9	Building age ratio = (Lesser of 1 or (7) / 35)			452			1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000
10	Initial revenue = (6) * (8) * (9)			453		3,488,628	3,524,652	3,558,358	3,558,358	3,558,358	3,558,358	3,558,358	3,558,358	3,558,358	3,558,358	3,558,358
11	Added revenue for Eligible H&S Projects > \$100,000 / site															
12	Debt service for existing Alt facilities H&S bonds (1B) - gross before debt excess			702			-	-	-	-	-	-	-	-	-	-
13	Debt Excess related to Debt service for existing Alt facilities H&S bonds (1B)			756			-	-	-	-	-	-	-	-	-	-
14	Debt service for portion of existing Alt facilities bonds from line (22) attributable to eligible H&S Projects > \$100,000 per site (1A)			701			-	-	-	-	-	-	-	-	-	-
15	Debt Excess related to Debt service for portion of existing Alt facilities bonds attributable to eligible H&S Projects > \$100,000 per site (1A)			755			-	-	-	-	-	-	-	-	-	-
16a	Existing Net debt service for LTFM bonds for eligible new H&S projects > \$100,000 / site = (principal + interest)*1.05 - portion of bond paid by initial revenue from "IAQFAA Bonds" tab						-	-	-	-	-	-	-	-	-	-
16b	New debt service for LTFM bonds for eligible new H&S projects > \$100,000 / site = (principal + interest)*1.05 - portion of bond paid by initial revenue						-	-	-	-	-	-	-	-	-	-
17	Net debt service for LTFM bonds for eligible new H&S projects > \$100,000 / site = (principal + interest)*1.05 - portion of bond paid by initial revenue = (16a) + (16b)			767			-	-	-	-	-	-	-	-	-	-
18	Pay as you go revenue for eligible new H&S projects > \$100,000 / site			455		-	-	-	-	-	-	-	-	-	-	-
19	Total additional revenue for eligible H&S projects >\$100,000 / site (12) - (13) + (14) -(15) + (17) + (18)			456		-	-	-	-	-	-	-	-	-	-	-
	Added revenue for Pre-K remodeling (for VPK approvals only)															
20a	Net debt service for bonds approved for Pre-K remodeling			768			-	-	-	-	-	-	-	-	-	-
20b	Pay as you go for projects approved for Pre-K remodeling			457			-	-	-	-	-	-	-	-	-	-
20c	Total Pre-K revenue						-	-	-	-	-	-	-	-	-	-
20d	Total New Law Revenue (10) + (19) + (20c)			458			3,524,652	3,558,358	3,558,358	3,558,358	3,558,358	3,558,358	3,558,358	3,558,358	3,558,358	3,558,358
	Old Formula revenue															
21	Old formula Health & Safety revenue (these should match the pay as you go amounts entered into the Health & Safety Data Submission System through FY 2023)			459		391,530	458,482	472,237	586,404	512,873	557,761	544,107	560,430	650,430	734,577	726,818
22	Old formula alt facilities debt revenue (1A) - gross before debt excess			701			922,812	874,847	739,712	4,939,607	4,795,757	203,897	203,897	203,897	203,897	1,379,897
23	Debt Excess allocated to line 22						27,448	-	-	-	-	-	-	-	-	-
24	Old formula alt facilities debt revenue (1A) - debt excess			765			895,364	874,847	739,712	4,939,607	4,795,757	203,897	203,897	203,897	203,897	1,379,897
25	Old formula alt facilities net debt revenue (1B) = (12) - (13)			766			-	-	-	-	-	-	-	-	-	-
26	Old formula alt facilities pay as you go revenue (1A)			460		-	9,487,597	9,169,711	10,085,628	10,541,578	8,505,186	7,550,710	7,542,276	7,479,123	8,006,112	9,764,621
27	Old formula alt facilities pay as you go revenue (1B) > \$500,000 (these should match the pay as you go amounts entered into the Health & Safety Data Submission System through FY 2023)			463			-	-	-	-	-	-	-	-	-	-
27a	LTFM "H&S >100K per site" bonds			767			-	-	-	-	-	-	-	-	-	-
27b	LTFM "other" bonds for 1A hold harmless			769			1,300,382	1,608,941	1,608,941	2,942,441	5,501,186	7,215,128	7,527,083	8,167,845	8,121,120	6,815,130
28	Old formula deferred maintenance revenue = (if (22) + (26) = 0, (10) * (\$64 / formula allowance))			466			-	-	-	-	-	-	-	-	-	-
29	Total old formula revenue = (21)+(24)+(25)+(26)+(27)+(27a)+(27b)+(28)			467		12,074,874	12,141,826	12,125,736	13,020,685	18,936,499	19,359,890	15,513,841	15,833,685	16,501,295	17,065,706	18,686,466

	<p>Notes:</p> <ol style="list-style-type: none"> 1. Underlevy on general fund equalized levy results in proportionate reduction in associated aid. 2. Total Debt Service revenue on line 49 must not exceed total LTFM revenue for individual district projects (line 30) for any of the 10 years in the plan. 3. For 1A districts with old Alt Facilities bonding, the amount on line 22 will reduce initial revenue on line 10, less the H & S portion entered on line 14.
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Fiscal Year (FY) 2023 Application for Long-Term Facilities Maintenance Revenue Statement of Assurances

General Information: Minnesota school districts, intermediate school districts, cooperative districts, applying for Long-Term Facilities Maintenance revenue (LTFM) under Minnesota Statutes, section 123B.595 must annually complete the Application for Long-Term Facilities Maintenance Revenue – Statement of Assurances (ED-02477). The application must be submitted to the Minnesota Department of Education (MDE) by July 31, 2021. Submit to [Sarah C. Miller](mailto:Sarah.C.Miller@mde.state.mn.us) (MDE.Facilities@state.mn.us) along with other required LTFM documentation. **Do not mail a hard copy. Please email this form with other required documentation.**

Identification Information

Name of District or Cooperative:

Edina Public Schools

District Number and Type:

273-01

Date Submitted:

07/19/2021

Statement of Assurances

1. All estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Health and Safety and entered into the MDE Health and Safety data submission system are for allowed health and safety uses under Minnesota Statutes, section 123B.595, subdivision 10, paragraph (a), clause (3), Minnesota Statutes, section 123B.57, subdivision 6, and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section E, Health and Safety Qualifying Criteria, and Section F, Additional Requirements Regarding Health and Safety. None of the estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Health and Safety and entered into the MDE Health and Safety System are for uses prohibited under Minnesota Statutes, section 123B.595, subdivision 11.
2. All estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Accessibility and Deferred Maintenance are for allowed uses under Minnesota Statutes, section 123B.595, subdivision 10, paragraph (a), clauses (1) and (2), and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section C, Deferred Maintenance Qualifying Criteria or Section D, Disabled Access Qualifying Criteria. None of the estimated expenditures included in the attached Ten-Year Plan Expenditure spreadsheet under Accessibility and Deferred Maintenance are for uses prohibited under Minnesota Statutes, section 123B.595, subdivision 11.
3. All actual expenditures to be reported in Uniform Financial Accounting and Reporting Standards (UFARS) for FY 2023 under Finance Codes 347, 349, 352, 358, 363 and 366 will be for allowed health and safety uses under Minnesota Statutes, section 123B.595, subdivision 10, paragraph (a), clause (3), Minnesota Statutes, section 123B.57, subdivision 6, and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section E, Health and Safety Qualifying Criteria, and Section F, Additional Requirements Regarding Health and Safety. None of the actual expenditures reported in these finance codes will be for uses prohibited under Minnesota Statutes, section 123B.595, subdivision 11.
4. All actual expenditures to be reported in UFARS for FY 2023 under Finance Codes 367, 368, 369, 370, 379, 380, 381, 382, 383 and 384 for Accessibility and Deferred Maintenance will be for allowed uses under Minnesota Statutes, section 123B.595, subdivision 10, paragraph (a), clauses (1) and (2), and the MDE Long-Term Facilities Maintenance Guide for Allowable Expenditures, Section C, Deferred Maintenance Qualifying Criteria or Section D, Disabled Access Qualifying Criteria. None of the actual expenditures reported in these finance codes will be for uses prohibited under Minnesota Statutes, section 123B.595, subdivision 11.
5. The district will maintain a description of each project funded with long-term facilities maintenance revenue that will provide enough detail for an auditor to determine the cost of the project and if the work qualifies for revenue (Minn. Stat. § 127A.411, subd. 3).
6. The district's plan includes provisions for implementing a health and safety program that complies with health, safety and environmental regulations and best practices, including indoor air quality management and mandatory lead in water testing, remediation and reporting (Minn. Stat. § 121A.335). **The district's ten-year plan does not include a request for a second-time project cost for: (1) replacement of an existing mechanical ventilation system to the current Minnesota State Mechanical Code/American Society of Heating, Refrigerating, and Air-Conditioning Engineers (ASHRAE) guidelines; or, (2) to provide a level of approximately 15 Cubic Feet per Minute (CFM) per person.**

Certification of Statement of Assurances

Signature – **Must be signed** by Superintendent or Cooperative Director:

Name – Superintendent or Cooperative Director (Please print)

Date:



	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	Site Number	Type	Category	uilding Zone object Num		Item	Priority	Inflated Cost	Funding	Year	2020 Cost	FIN Code	Responsibility	Year Completed
2	532_Creek Valley	Elementary	Accessibility	1		Provide an ADA lift for access to the computer room on the stage		\$ 84,636	LTFM	2030	\$ 60,000	_367_Accessibility		
3	532_Creek Valley	Elementary	Accessibility	1, 2, 3		Replace all remaining classroom sinks with roll under to meet accessibility requirements (rooms 206, 401, 402, 403, 404)		\$ 49,380	LTFM	2028	\$ 37,500	_379_Interior_Surfaces		
4	532_Creek Valley	Elementary	Accessibility	3		Upgrade two sets of M and W's toilets adjacent to the cafeteria to be accessible		\$ 444,423	LTFM	2028	\$ 337,500	_367_Accessibility		
5	532_Creek Valley	Elementary	Accessibility	2, 3		Replace lower cabinets, counter and sinks at rooms 506, 507, 301, 302 and 303		\$ 70,530	LTFM	2030	\$ 50,000	_379_Interior_Surfaces		
6	532_Creek Valley	Elementary	Accessibility	3		Replace a portion of the countertop at classrooms 401, 402, and 403		\$ 4,584	LTFM	2030	\$ 3,250	_379_Interior_Surfaces		
7	532_Creek Valley	Elementary	Electrical Systems	1	CVES-001	Remove spotlights at gym		\$ 1,071	LTFM	2022	\$ 1,000	_370_Electrical	Wold	
8	532_Creek Valley	Elementary	Electrical Systems	1	CVES-001	Move gym light switches from the stage (room 211) to the gym		\$ 3,214	LTFM	2022	\$ 3,000	_370_Electrical	Wold	
9	532_Creek Valley	Elementary	Electrical Systems			Replace parking lot lighting with LED, connect to BAS	1	\$ 160,684	Bond	2022	\$ 150,000			
10	532_Creek Valley	Elementary	Electrical Systems	1	CVES-001	Replace all remaining fluorescent lights with LEDs and dimmer controls		\$ 111,407	LTFM	2022	\$ 104,000	_370_Electrical	Wold	
11	532_Creek Valley	Elementary	Electrical Systems	2	CVES-001	Replace all remaining fluorescent lights with LEDs and dimmer controls		\$ 57,846	LTFM	2022	\$ 54,000	_370_Electrical	Wold	
12	532_Creek Valley	Elementary	Electrical Systems	3	CVES-001	Replace all remaining fluorescent lights with LEDs and dimmer controls		\$ 111,407	LTFM	2022	\$ 104,000	_370_Electrical	Wold	
13	532_Creek Valley	Elementary	Electrical Systems	1,2,3		Provide additional classroom outlets	2	\$ 21,425	Bond	2022	\$ 20,000			
14	532_Creek Valley	Elementary	Electrical Systems	3	CVES-001	Add kitchen freezer to generator		\$ 6,427	LTFM	2022	\$ 6,000	_370_Electrical	Wold	
15	532_Creek Valley	Elementary	Exterior			Repaint exterior soffit		\$ 73,755	LTFM	2026	\$ 60,000	_368_Building_Envelope		
16	532_Creek Valley	Elementary	Exterior			Provide a solution to manage the water from the soffit downspouts - (arch portion to add downspouts or similar)		\$ 61,463	LTFM	2026	\$ 50,000	_368_Building_Envelope		
17	532_Creek Valley	Elementary	Exterior			Repair a downspout at one location that leaks - (replace roof drain and pipe?)		\$ 7,990	LTFM	2026	\$ 6,500	_368_Building_Envelope		
18	532_Creek Valley	Elementary	Exterior			Recaulk expansion joints and reseal sidewalk adjacent to the building (esp at Gym)		\$ 14,751	LTFM	2026	\$ 12,000	_368_Building_Envelope		
19	532_Creek Valley	Elementary	Exterior			Exterior envelope repairs recommended per Encompass report		\$ 100,307	LTFM	2026	\$ 81,600	_368_Building_Envelope		
20	532_Creek Valley	Elementary	Interior	1, 2, 3		Carpet replacement allowance phase 2		\$ 84,276	LTFM	2028	\$ 64,000	_379_Interior_Surfaces		
21	532_Creek Valley	Elementary	Interior	1, 2, 3		Painting allowance for interior classroom walls - phase 1		\$ 26,336	LTFM	2028	\$ 20,000	_379_Interior_Surfaces		
22	532_Creek Valley	Elementary	Interior	1, 2, 3		Painting allowance for interior classroom walls - phase 2		\$ 26,336	LTFM	2028	\$ 20,000	_379_Interior_Surfaces		
23	532_Creek Valley	Elementary	Interior	1		Replace interior P. Lam doors in areas adjacent to the gym with H.M. - 11 total		\$ 32,591	LTFM	2028	\$ 24,750	_369_Building_Hardware_and_Equipment		
24	532_Creek Valley	Elementary	Interior	1		Replace NE exterior doors at gym (door 2A)		\$ 9,218	LTFM	2028	\$ 7,000	_369_Building_Hardware_and_Equipment		
25	532_Creek Valley	Elementary	Interior	1		New gym divider curtain		\$ 32,920	LTFM	2028	\$ 25,000	_369_Building_Hardware_and_Equipment		
26	532_Creek Valley	Elementary	Interior	1, 2, 3		Electrostatic paint lockers with district standard colors (500)		\$ 45,265	LTFM	2028	\$ 34,375	_369_Building_Hardware_and_Equipment		
27	532_Creek Valley	Elementary	Interior	1, 2, 3		Repaint exposed sprinkler pipe throughout the building		\$ 46,088	LTFM	2028	\$ 35,000	_379_Interior_Surfaces		
28	532_Creek Valley	Elementary	Interior	1		Replace the rubber gymnasium floor (4200 SF)		\$ 200,484	LTFM	2028	\$ 152,250	_379_Interior_Surfaces		
29	532_Creek Valley	Elementary	Interior	1, 2, 3		Replace classroom door hardware with security classroom locks (50 doors) - assumes doors to remain		\$ 80,655	LTFM	2028	\$ 61,250	_369_Building_Hardware_and_Equipment		
30	532_Creek Valley	Elementary	Interior	2		Provide curtain and lights for three cot stations in nurses room		\$ 19,752	LTFM	2028	\$ 15,000	_369_Building_Hardware_and_Equipment		
31	532_Creek Valley	Elementary	Interior	1, 2, 3		Replace hardware on all exterior doors to remove the hold open feature (21 doors)		\$ 25,019	LTFM	2028	\$ 19,000	_369_Building_Hardware_and_Equipment		
32	532_Creek Valley	Elementary	Interior	1, 2, 3		Modify all vestibules to be larger except secured vestibule 527 (7 total)		\$ 115,221	LTFM	2028	\$ 87,500	_368_Building_Envelope		
33	532_Creek Valley	Elementary	Interior	1		Patch existing gym floor (4200 SF)		\$ 14,811	LTFM	2030	\$ 10,500	_379_Interior_Surfaces		
34	532_Creek Valley	Elementary	Interior	1, 2, 3		Electrostatic paint all fin tube		\$ 49,371	LTFM	2030	\$ 35,000	_379_Interior_Surfaces		
35	532_Creek Valley	Elementary	Interior	1		Renovate mens and womens bathrooms adjacent to the gym (rooms 122, 123, 217 and 218)		\$ 282,120	LTFM	2030	\$ 200,000	_379_Interior_Surfaces		
36	532_Creek Valley	Elementary	Interior	2		Provide power for countertop ice machine at nurse's room and modify upper cabinet as needed, Add receptacles	1	\$ 0	Capital		\$ 5,000			
37	532_Creek Valley	Elementary	Interior	1		Install roll under ADA panel at music classroom 201		\$ 2,257	LTFM	2030	\$ 1,600	_367_Accessibility		
38	532_Creek Valley	Elementary	Interior	1		Provide new countertop at music classroom 206		\$ 4,408	LTFM	2030	\$ 3,125	_379_Interior_Surfaces		
39	532_Creek Valley	Elementary	Interior	1, 2, 3		Provide roller shades on exterior classroom and office windows (1448 sf)		\$ 38,298	LTFM	2030	\$ 27,150	_379_Interior_Surfaces		
40	529_Highlands	Elementary	Electrical Systems	1, 2		Additional classroom outlets	2	\$ 14,997	Bond	2022	\$ 14,000			
41	532_Creek Valley	Elementary	Interior	1, 3		Provide corner guards at extended learning spaces (approx. 5)		\$ 7,053	LTFM	2030	\$ 5,000	_379_Interior_Surfaces		
42	532_Creek Valley	Elementary	Interior	3		Reconfigure bathrooms adjacent to cafeteria to be accessible (316 and 418)		\$ 141,060	LTFM	2030	\$ 100,000	_367_Accessibility		
43	532_Creek Valley	Elementary	Interior	3		Convert bathroom 412 and 413 into unisex, single bathrooms with indicator locks		\$ 70,530	LTFM	2030	\$ 50,000	_379_Interior_Surfaces		
44	532_Creek Valley	Elementary	Interior	2		Reconfigure kindergarten room 506 bathroom to be ADA and accessible from main circulation		\$ 70,530	LTFM	2030	\$ 50,000	_367_Accessibility		
45	532_Creek Valley	Elementary	Interior	1		Patch hose cabinet in corridor 130 and cover with stainless steel plate		\$ 3,174	LTFM	2030	\$ 2,250	_379_Interior_Surfaces		
46	532_Creek Valley	Elementary	Interior	3		Replace/ remove operable walls in classrooms 301/302/303		\$ 81,400	LTFM	2030	\$ 57,706	_379_Interior_Surfaces		
47	532_Creek Valley	Elementary	Interior	2		Reconfigure curtains in nurse's room		\$ 3,526	LTFM	2030	\$ 2,500	_369_Building_Hardware_and_Equipment		
48	532_Creek Valley	Elementary	Interior	3		Paint walls in stairway leading to the penthouse		\$ 2,116	LTFM	2030	\$ 1,500	_379_Interior_Surfaces		
49	532_Creek Valley	Elementary	Interior	1		Replace door from room 211 to 211A		\$ 1,975	LTFM	2030	\$ 1,400	_369_Building_Hardware_and_Equipment		
50	532_Creek Valley	Elementary	Interior	1		Remove fire extinguisher cabinet at two locations on south wall of gym and cover with stainless steel plate		\$ 6,348	LTFM	2030	\$ 4,500	_379_Interior_Surfaces		
51	532_Creek Valley	Elementary	Interior	3		Insulate pipes near stairs in penthouse		\$ 7,053	LTFM	2030	\$ 5,000	_381_Plumbing		
52	528_Countryside	Elementary	Electrical Systems	1,2,3		Provide additional classroom outlets	2	\$ 21,425	Bond	2022	\$ 20,000			
53	532_Creek Valley	Elementary	Interior	1		Remove fire extinguisher cabinet and cover with stainless steel plate near vestibules 125A, 220A, and 234A, corridor		\$ 12,695	LTFM	2030	\$ 9,000	_379_Interior_Surfaces		
54	532_Creek Valley	Elementary	Mechanical Systems	1		Replace the recessed drinking fountain in the gymnasium		\$ 6,584	LTFM	2028	\$ 5,000	_381_Plumbing		
55	532_Creek Valley	Elementary	Mechanical Systems	3		Replace fixtures in set of staff M and W's near kitchen to be accessible		\$ 49,380	LTFM	2028	\$ 37,500	_380_Mechanical_Systems		



	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	Site Number	Type	Category	uilding Zon	object Num	Item	Priority	Inflated Cost	Funding	Year	2020 Cost	FIN Code	Responsibility	Year Completed
56	532_Creek Valley	Elementary	Mechanical Systems	1		Replace plumbing fixtures in mens and womens bathrooms adjacent to the gym (rooms 122, 123, 217 and 218)		\$ 45,139	LTFM	2030	\$ 32,000	_381_Plumbing		
57	532_Creek Valley	Elementary	Mechanical Systems	1		Replace sink music classroom 201		\$ 3,526	LTFM	2030	\$ 2,500	_381_Plumbing		
58	532_Creek Valley	Elementary	Mechanical Systems	1		Remove sink closest to corridor and replace other sink in music classroom 206		\$ 4,232	LTFM	2030	\$ 3,000	_381_Plumbing		
59	532_Creek Valley	Elementary	Mechanical Systems	2, 3		Replace sinks at rooms 506, 507, 301, 302 and 303		\$ 21,159	LTFM	2030	\$ 15,000	_381_Plumbing		
60	532_Creek Valley	Elementary	Mechanical Systems	3		Replace sink at classrooms 401, 402, and 403		\$ 10,579	LTFM	2030	\$ 7,500	_381_Plumbing		
61	532_Creek Valley	Elementary	Mechanical Systems	3		Provide new plumbing fixtures for two renovated unisex restrooms 412 and 413 (2 wc, 2 lavs, 2 fd)		\$ 70,530	LTFM	2030	\$ 50,000	_381_Plumbing		
62	532_Creek Valley	Elementary	Mechanical Systems	2		Provide new plumbing fixtures for reconfigured kindergarten room 506 bathroom (1 lav, 1 wc, 1 fd)		\$ 42,318	LTFM	2030	\$ 30,000	_381_Plumbing		
63	532_Creek Valley	Elementary	Mechanical Systems	1		Replace classroom sink faucets in room 213		\$ 2,821	LTFM	2030	\$ 2,000	_381_Plumbing		
64	532_Creek Valley	Elementary	Mechanical Systems	1		Modify CFMs serving classroom on stage. Used to be a computer room.		\$ 7,053	LTFM	2030	\$ 5,000	_380_Mechanical_Systems		
65	532_Creek Valley	Elementary	Mechanical Systems	1		Replace drinking fountain in corridor 225		\$ 7,053	LTFM	2030	\$ 5,000	_381_Plumbing		
66	532_Creek Valley	Elementary	Mechanical Systems	2		Replace sink faucet in conference room 503		\$ 2,821	LTFM	2030	\$ 2,000	_381_Plumbing		
67	532_Creek Valley	Elementary	Mechanical Systems	2		Replace sink faucet in nurse room 505		\$ 2,821	LTFM	2030	\$ 2,000	_381_Plumbing		
68	532_Creek Valley	Elementary	Mechanical Systems	3		Replace drinking fountain in cafeteria		\$ 7,053	LTFM	2030	\$ 5,000	_381_Plumbing		
69	532_Creek Valley	Elementary	Mechanical Systems	3		Relocated eyewash station in kitchen storage room 326		\$ 50,782	LTFM	2030	\$ 36,000	_381_Plumbing		
70	532_Creek Valley	Elementary	Mechanical Systems	3		Replace Water Softener in Boiler room		\$ 42,318	LTFM	2030	\$ 30,000	_381_Plumbing		
71	532_Creek Valley	Elementary	Site			Fix CB too low		\$ 7,901	LTFM	2028	\$ 6,000	_384_Site_Projects	AIA	
72	532_Creek Valley	Elementary	Site			Monument sign (10,000 for elec funded by capitol)		\$ 0	Capital		\$ 40,000	_384_Site_Projects	AIA	
73	532_Creek Valley	Elementary	Site			Add pavement direction arrows		\$ 3,160	LTFM	2028	\$ 2,400	_384_Site_Projects	AIA	
74	532_Creek Valley	Elementary	Site			East parking lot crack seal every 2 years after 2022 funded project		\$ 1,721	LTFM	2024	\$ 1,500	_384_Site_Projects	AIA	
75	532_Creek Valley	Elementary	Site			East parking lot crack seal every 2 years after 2022 funded project		\$ 1,844	LTFM	2026	\$ 1,500	_384_Site_Projects	AIA	
76	532_Creek Valley	Elementary	Site			East parking lot crack seal/seal coat every 6 years after 2022 funded project		\$ 9,007	LTFM	2028	\$ 6,840	_384_Site_Projects	AIA	
77	532_Creek Valley	Elementary	Site			East parking lot reconstruct after 2022 funded project		\$ 290,737	LTFM	2037	\$ 162,000	_384_Site_Projects	AIA	
78	532_Creek Valley	Elementary	Site			North parking lot, drop off, main entry drive crack seal every 2 years after 2022 funded project		\$ 8,262	LTFM	2024	\$ 7,200	_384_Site_Projects	AIA	
79	532_Creek Valley	Elementary	Site			North parking lot, drop off, main entry drive crack seal every 2 years after 2022funded project		\$ 8,851	LTFM	2026	\$ 7,200	_384_Site_Projects	AIA	
80	532_Creek Valley	Elementary	Site			North parking lot, drop off, main entry drive crack seal/seal coat every 6 years after 2022 funded project		\$ 47,405	LTFM	2028	\$ 36,000	_384_Site_Projects	AIA	
81	532_Creek Valley	Elementary	Site			North parking lot, drop off, main entry drive reconstruct after 2022 funded project		\$ 1,130,646	LTFM	2037	\$ 630,000	_384_Site_Projects	AIA	
82	532_Creek Valley	Elementary	Site			South parking lot, loading dock, and turnaround crack seal every 2 years after 2022 funded project		\$ 1,928	LTFM	2024	\$ 1,680	_384_Site_Projects	AIA	
83	532_Creek Valley	Elementary	Site			South parking lot, loading dock, and turnaround crack seal every 2 years after 2022 funded project		\$ 2,065	LTFM	2026	\$ 1,680	_384_Site_Projects	AIA	
84	532_Creek Valley	Elementary	Site			South parking lot, loading dock, and turnaround crack seal/seal coat every 6 years after 2022 funded project		\$ 11,061	LTFM	2028	\$ 8,400	_384_Site_Projects	AIA	
85	532_Creek Valley	Elementary	Site			South parking lot, loading dock, parent drop-off, and turnaround reconstruct after 2022 funded project		\$ 409,186	LTFM	2037	\$ 228,000	_384_Site_Projects	AIA	
86	532_Creek Valley	Elementary	Site	3	CVES-003	Rebuild loading dock, expand for trash, add sidewalk from the staff parking - include with 2022 funded project		\$ 267,806	LTFM	2022	\$ 250,000	_384_Site_Projects	Wold	
87	532_Creek Valley	Elementary	Site	2	CVES-002	Replace concrete sidewalk and main entrance - combine with 2022 funded project		\$ 231,385	LTFM	2022	\$ 216,000	_384_Site_Projects	Wold	
88	532_Creek Valley	Elementary	Site	3		Regrading or alternate solution to control water flow at steeply sloped (SE) side of the building		\$ 316,034	LTFM	2028	\$ 240,000	_384_Site_Projects	AIA	
89	532_Creek Valley	Elementary	Site			Resurface tennis courts		\$ 70,805	LTFM	2026	\$ 57,600	_384_Site_Projects	AIA	
90	532_Creek Valley	Elementary	Site			Hard play crack seal 2023 and every 2 years		\$ 1,796	LTFM	2023	\$ 1,620	_384_Site_Projects	AIA	
91	532_Creek Valley	Elementary	Site			Hard play crack seal 2023 and every 2 years		\$ 1,924	LTFM	2025	\$ 1,620	_384_Site_Projects	AIA	
92	532_Creek Valley	Elementary	Site			Hard play crack seal/seal coat every 6 years		\$ 10,666	LTFM	2028	\$ 8,100	_384_Site_Projects	AIA	
93	532_Creek Valley	Elementary	Site			Hard play reconstruct		\$ 338,544	LTFM	2030	\$ 240,000	_384_Site_Projects	AIA	
94	527_Cornelia	527_Cornelia	Electrical Systems	1, 2		Additional classroom outlets	2	\$ 21,425	Bond	2022	\$ 20,000			
95	529_Highlands	Elementary	Accessibility	1, 2		Replace non-compliant classroom casework with ADA compliant roll under panels		\$ 81,774	LTFM	2029	\$ 60,000	_367_Accessibility		
96	529_Highlands	Elementary	Accessibility	2		Replace counter, sink and install a roll under ADA panel in room 34. Keep enough room for soap dispenser		\$ 4,380	LTFM	2031	\$ 3,000	_367_Accessibility		
97	529_Highlands	Elementary	Accessibility	2		Make bathrooms in kindergarten rooms 29 and 30 accessible		\$ 153,297	LTFM	2031	\$ 105,000	_367_Accessibility		
98	529_Highlands	Elementary	Accessibility	2		Upgrade bathroom 40 & 41 to be accessible		\$ 145,997	LTFM	2031	\$ 100,000	_367_Accessibility		
99	529_Highlands	Elementary	Electrical Systems	1	HES-001	Remove the abandoned light panel on the stage		\$ 5,356	LTFM	2022	\$ 5,000	_370_Electrical	Wold	
100	529_Highlands	Elementary	Electrical Systems	1	HES-001	Replace lighting and power in gang restrooms 16G and 16F		\$ 10,712	LTFM	2022	\$ 10,000	_370_Electrical	Wold	
101	529_Highlands	Elementary	Electrical Systems	2	HES-001	Fix media green wall lights to be on their own switch		\$ 1,071	LTFM	2022	\$ 1,000	_370_Electrical	Wold	
102	529_Highlands	Elementary	Electrical Systems	2	HES-001	Improve lighting at wall near desk in the media center		\$ 2,142	LTFM	2022	\$ 2,000	_370_Electrical	Wold	
103	529_Highlands	Elementary	Electrical Systems	2		Add power at display case outside media center		\$ 0	Capital		\$ 1,000			
104	529_Highlands	Elementary	Electrical Systems	1	HES-001	Replace all remaining flourescent lights with LEDs and dimmer controls		\$ 307,442	LTFM	2022	\$ 287,000	_370_Electrical	Wold	
105	529_Highlands	Elementary	Electrical Systems	2	HES-001	Replace all remaining flourescent lights with LEDs and dimmer controls		\$ 160,684	LTFM	2022	\$ 150,000	_370_Electrical	Wold	
106	529_Highlands	Elementary	Electrical Systems	1	HES-001	Add tunnel lighting pilot light		\$ 1,071	LTFM	2022	\$ 1,000	_370_Electrical	Wold	
107	020_Valley View	Middle School	Electrical Systems			Replace southwest building-mounted exterior lights with LED, tie into BAS	1	\$ 48,205	Bond	2022	\$ 45,000			
108	529_Highlands	Elementary	Electrical Systems	1	HES-001	Add kitchen freezer to generator		\$ 6,427	LTFM	2022	\$ 6,000	_370_Electrical	Wold	
109	529_Highlands	Elementary	Electrical Systems	3	HES-001	Replace lighting fixtures in bathrooms 40 & 41		\$ 2,142	LTFM	2022	\$ 2,000	_370_Electrical	Wold	



	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	Site Number	Type	Category	uilding Zone object Num		Item	Priority	Inflated Cost	Funding	Year	2020 Cost	FIN Code	Responsibility	Year Completed
110	529_Highlands	Elementary	Exterior	1		Provide door to roof from the penthouse between gym and cafeteria		\$ 28,504	LTFM	2025	\$ 24,000	_369_Building_Hardware_and_Equipment		
111	529_Highlands	Elementary	Exterior	2		Rebuild brick wall to the north of the main entrance - move downspout		\$ 51,961	LTFM	2025	\$ 43,750	_368_Building_Envelope		
112	529_Highlands	Elementary	Exterior	1		Replace glass block at cafeteria/gymnasium with Kalwall		\$ 74,230	LTFM	2025	\$ 62,500	_368_Building_Envelope	Wold	
113	529_Highlands	Elementary	Exterior	1		Remove and infill the exterior door at the former electrical vault room 38A in the north end of the building		\$ 12,619	LTFM	2025	\$ 10,625	_368_Building_Envelope		
114	529_Highlands	Elementary	Exterior	2		Repaint the exterior metal columns that support the colonnade		\$ 16,331	LTFM	2025	\$ 13,750	_368_Building_Envelope		
115	529_Highlands	Elementary	Exterior	1, 2		Exterior envelope repairs recommended per Encompass report		\$ 142,522	LTFM	2025	\$ 120,000	_368_Building_Envelope		
116	529_Highlands	Elementary	Exterior	1		Replace windows in Custodial Space - Room 13A		\$ 15,426	LTFM	2027	\$ 12,125	_368_Building_Envelope		
117	529_Highlands	Elementary	Exterior	2		Fix stucco at canopy above door 1		\$ 16,699	LTFM	2027	\$ 13,125	_368_Building_Envelope		
118	529_Highlands	Elementary	Interior	1, 2		Carpet replacement allowance phase 1- including rooms 9, 28, 29, 30, and 40		\$ 110,688	LTFM	2027	\$ 87,000	_379_Interior_Surfaces		
119	529_Highlands	Elementary	Interior	1, 2		Carpet replacement allowance phase 2		\$ 110,688	LTFM	2027	\$ 87,000	_379_Interior_Surfaces		
120	529_Highlands	Elementary	Interior	1, 2	HES-002	Painting allowance for interior walls - phase 1		\$ 42,849	LTFM	2022	\$ 40,000	_379_Interior_Surfaces	Wold	
121	529_Highlands	Elementary	Interior	1, 2		Painting allowance for interior walls - phase 2		\$ 50,891	LTFM	2027	\$ 40,000	_379_Interior_Surfaces		
122	529_Highlands	Elementary	Interior	1, 2		Ceiling tile replacement allowance - approximately 25% identified for immediate need		\$ 91,054	LTFM	2022	\$ 85,000	_379_Interior_Surfaces	District	
123	529_Highlands	Elementary	Interior	1, 2		Replace lockers - budgeted for 1 to 1 locker replacement (450) - coat hooks to be considered		\$ 250,194	LTFM	2028	\$ 190,000	_369_Building_Hardware_and_Equipment		
124	529_Highlands	Elementary	Interior	1, 2		Replace classroom door hardware with security classroom locks (70 doors)		\$ 100,192	LTFM	2027	\$ 78,750	_369_Building_Hardware_and_Equipment		
125	529_Highlands	Elementary	Interior	1, 2		Provide roller blinds on exterior windows		\$ 87,469	LTFM	2027	\$ 68,750	_369_Building_Hardware_and_Equipment		
126	529_Highlands	Elementary	Interior	1		Paint the exposed sprinkler pipe in the gym, cafeteria, classrooms and hallway		\$ 15,108	LTFM	2027	\$ 11,875	_379_Interior_Surfaces		
127	529_Highlands	Elementary	Interior	1		Provide wall hold, new ceiling, and new flooring in bathroom 16G and 16F		\$ 145,997	LTFM	2031	\$ 100,000	_379_Interior_Surfaces		
128	529_Highlands	Elementary	Interior	1		Remove interior wall and widen door opening for accessibility in bathroom 16G and 16F		\$ 72,998	LTFM	2031	\$ 50,000	_379_Interior_Surfaces		
129	529_Highlands	Elementary	Interior	1		16D/C - fix bathroom access & new ceiling, 16D - replace tile at plumbing wall & add floor drain 16C - new wall & floor		\$ 153,297	LTFM	2031	\$ 105,000	_379_Interior_Surfaces		
130	529_Highlands	Elementary	Interior	1		Replace wall pads behind basketball hoop in cafeteria and gym		\$ 2,372	LTFM	2031	\$ 1,625	_363_Fire_Safety		
131	529_Highlands	Elementary	Interior	2		Relocate media center book drop		\$ 0	Capital		\$ 3,438			
132	529_Highlands	Elementary	Interior	2		Replace double door from media center stacks and replace with one door with panic hardware		\$ 5,475	LTFM	2031	\$ 3,750	_369_Building_Hardware_and_Equipment		
133	020_Valley View	Middle School	Electrical Systems	3		Auditorium long term - Auerbach review	3	\$ -	Bond	2022				
134	529_Highlands	Elementary	Interior	1		Replace VCT with LVT in classrooms and staff spaces (Zone 1, 13 rooms)		\$ 116,798	LTFM	2031	\$ 80,000	_379_Interior_Surfaces		
135	529_Highlands	Elementary	Interior	2		Replace VCT with LVT in classrooms and staff spaces (Zone 2, 12 rooms)		\$ 109,498	LTFM	2031	\$ 75,000	_379_Interior_Surfaces		
136	529_Highlands	Elementary	Interior	2		Remove fire cabinet near door 7 and cover with stainless steel plate		\$ 2,628	LTFM	2031	\$ 1,800	_379_Interior_Surfaces		
137	529_Highlands	Elementary	Interior	1		Replace north wall casework in Art room 32		\$ 10,037	LTFM	2031	\$ 6,875	_379_Interior_Surfaces		
138	019_South View	Middle School	Electrical Systems	1, 2, 3, 4		Provide additional classroom outlets	2	\$ 42,849	Bond	2022	\$ 40,000			
139	529_Highlands	Elementary	Interior	1		Add tile wainscot at wall along corridor in extended learning room 3		\$ 7,026	LTFM	2031	\$ 4,813	_379_Interior_Surfaces		
140	529_Highlands	Elementary	Interior	2		Add durable wall surface (c.tile or abuse resistant gyp bd w/p.tile base) at Calm Room 40G		\$ 7,207	LTFM	2023	\$ 6,500	_379_Interior_Surfaces	Wold	
141	529_Highlands	Elementary	Interior	1		Provide new grille below casework in extended learning room 3 for finned tube radiation		\$ 2,099	LTFM	2031	\$ 1,438	_379_Interior_Surfaces		
142	529_Highlands	Elementary	Interior	1		Replace VCT at stage		\$ 14,782	LTFM	2031	\$ 10,125	_379_Interior_Surfaces		
143	529_Highlands	Elementary	Interior	2		Install gaskets at door 5		\$ 1,095	LTFM	2031	\$ 750	_369_Building_Hardware_and_Equipment		
144	529_Highlands	Elementary	Interior	1		Infill floor and replace stainless steel plate at penthouse		\$ 6,022	LTFM	2031	\$ 4,125	_347_Physical_Hazards		
145	529_Highlands	Elementary	Life Safety	1		Seal the tunnel entrance to be smoke tight at two locations in the boiler room and add floor grate (similar to Cornelia)		\$ 11,877	LTFM	2025	\$ 10,000	_363_Fire_Safety		
146	529_Highlands	Elementary	Mechanical Systems	1, 2		Replace non-compliant classroom sinks/ drinking fountains with ADA compliant arrangement		\$ 318,070	LTFM	2027	\$ 250,000	_367_Accessibility		
147	529_Highlands	Elementary	Mechanical Systems	2		Replace the water cooler at the main entrance with a new combo bottle filler		\$ 5,344	LTFM	2027	\$ 4,200	_381_Plumbing		
148	529_Highlands	Elementary	Mechanical Systems	1		Replace wall hydrant in courtyard (broken)		\$ 8,760	LTFM	2031	\$ 6,000	_381_Plumbing		
149	529_Highlands	Elementary	Mechanical Systems	2		Replace wall hydrant outside of Kindergarten Room 30		\$ 8,760	LTFM	2031	\$ 6,000	_381_Plumbing		
150	529_Highlands	Elementary	Mechanical Systems	1		Replace hose bib from south side of penthouse		\$ 8,760	LTFM	2031	\$ 6,000	_381_Plumbing		
151	529_Highlands	Elementary	Mechanical Systems	1		Replace plumbing fixtures and add floor drains in gang restrooms 16G and 16F		\$ 140,157	LTFM	2031	\$ 96,000	_381_Plumbing		
152	529_Highlands	Elementary	Mechanical Systems	1		Replace drinking fountain outside of gang restroom 16 and 4		\$ 14,600	LTFM	2031	\$ 10,000	_381_Plumbing		
153	529_Highlands	Elementary	Mechanical Systems	1		Provide floor drain in staff toilet 16D		\$ 7,300	LTFM	2031	\$ 5,000	_381_Plumbing		
154	529_Highlands	Elementary	Mechanical Systems	1		Relocate water shut off valves in kitchen for easier access, currently 12 ft high		\$ 5,840	LTFM	2031	\$ 4,000	_381_Plumbing		
155	529_Highlands	Elementary	Mechanical Systems	2		Remove fin tube in rooms 24E and 24F		\$ 5,840	LTFM	2031	\$ 4,000	_380_Mechanical_Systems		
156	529_Highlands	Elementary	Mechanical Systems	2		Replace sink in room 34 for ADA		\$ 3,650	LTFM	2031	\$ 2,500	_381_Plumbing		
157	529_Highlands	Elementary	Mechanical Systems	2		Replace plumbing fixtures in kindergarten room 29 and 20 for ADA		\$ 9,198	LTFM	2031	\$ 6,300	_381_Plumbing		
158	529_Highlands	Elementary	Mechanical Systems	1		Replace north sink in Art room 32		\$ 5,840	LTFM	2031	\$ 4,000	_381_Plumbing		
159	529_Highlands	Elementary	Mechanical Systems	2		Upgrade plumbing fixtures in bathrooms 40 & 41 to be accessible		\$ 72,998	LTFM	2031	\$ 50,000	_381_Plumbing		
160	529_Highlands	Elementary	Mechanical Systems	2		Replace faucet in work room 40D		\$ 2,920	LTFM	2031	\$ 2,000	_381_Plumbing		
161	529_Highlands	Elementary	Mechanical Systems	2		Replace faucet and toilet flushvalve in nurse restroom		\$ 4,380	LTFM	2031	\$ 3,000	_381_Plumbing		
162	529_Highlands	Elementary	Mechanical Systems	2		Replace faucet in nurse workroom 40L		\$ 2,920	LTFM	2031	\$ 2,000	_381_Plumbing		
163	529_Highlands	Elementary	Mechanical Systems	2		Provide chase around exposed vertical pipes in office room 40H		\$ 3,650	LTFM	2031	\$ 2,500	_380_Mechanical_Systems		



	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	Site Number	Type	Category	uilding Zone	Object Num	Item	Priority	Inflated Cost	Funding	Year	2020 Cost	FIN Code	Responsibility	Year Completed
164	529_Highlands	Elementary	Mechanical Systems	1		Replace dishwasher		\$ 72,998	LTFM	2031	\$ 50,000	_381_Plumbing		
165	529_Highlands	Elementary	Mechanical Systems	2		Replace sink faucet located across from 40F		\$ 2,920	LTFM	2031	\$ 2,000	_381_Plumbing		
166	529_Highlands	Elementary	Mechanical Systems	2		Replace sink faucet in classroom 25		\$ 2,920	LTFM	2031	\$ 2,000	_381_Plumbing		
167	529_Highlands	Elementary	Site			Monument sign (10,000 for elec funded by capital)		\$ 0	Capital		\$ 40,000			
168	529_Highlands	Elementary	Site			Replace the upper playground		\$ 286,881	LTFM	2024	\$ 250,000	_384_Site_Projects		
169	529_Highlands	Elementary	Site	HES-003		Provide gate at entrance to the South lot similar to Concord		\$ 32,137	LTFM	2022	\$ 30,000	_384_Site_Projects	AIA	
170	529_Highlands	Elementary	Site	HES-004		Replace concrete stoop at the north door #5		\$ 32,137	LTFM	2022	\$ 30,000	_384_Site_Projects	Wold	
171	529_Highlands	Elementary	Site			Improve washout by shed		\$ 35,039	LTFM	2031	\$ 24,000	_384_Site_Projects	AIA	
172	529_Highlands	Elementary	Site			Reslope edge of concrete basins		\$ 17,520	LTFM	2031	\$ 12,000	_384_Site_Projects	AIA	
173	529_Highlands	Elementary	Site			North parking lot crack seal 2021 and every 2 years after		\$ 1,242	LTFM	2021	\$ 1,200	_384_Site_Projects	AIA	
174	529_Highlands	Elementary	Site			North parking lot crack seal 2021 and every 2 years after		\$ 1,425	LTFM	2025	\$ 1,200	_384_Site_Projects	AIA	
175	529_Highlands	Elementary	Site			North parking lot crack seal 2021 and every 2 years after		\$ 1,527	LTFM	2027	\$ 1,200	_384_Site_Projects	AIA	
176	529_Highlands	Elementary	Site			North parking lot crack seal/seal coat 2023 and every 6 years after		\$ 6,652	LTFM	2023	\$ 6,000	_384_Site_Projects	AIA	
177	529_Highlands	Elementary	Site			North parking lot crack seal/seal coat 2023 and every 6 years after		\$ 8,177	LTFM	2029	\$ 6,000	_384_Site_Projects	AIA	
178	529_Highlands	Elementary	Site			North parking lot reconstruct/drainage solution (2036)		\$ 530,600	LTFM	2036	\$ 306,000	_384_Site_Projects	AIA	
179	529_Highlands	Elementary	Site			West parking lot crack seal 2024 and every 2 years after		\$ 4,406	LTFM	2024	\$ 3,840	_384_Site_Projects	AIA	
180	529_Highlands	Elementary	Site			West parking lot crack seal 2024 and every 2 years after		\$ 4,720	LTFM	2026	\$ 3,840	_384_Site_Projects	AIA	
181	529_Highlands	Elementary	Site	HES-005		West parking lot crack seal/seal coat 2022 and every 6 years after		\$ 20,568	LTFM	2022	\$ 19,200	_384_Site_Projects	Inspec	
182	529_Highlands	Elementary	Site			West parking lot crack seal/seal coat 2022 and every 6 years after		\$ 25,283	LTFM	2028	\$ 19,200	_384_Site_Projects	AIA	
183	529_Highlands	Elementary	Site			West parking lot reconstruct/drainage solution		\$ 1,147,536	LTFM	2031	\$ 786,000	_384_Site_Projects	AIA	
184	529_Highlands	Elementary	Site			South parking lot crack seal 2021 and every 2 years after		\$ 1,863	LTFM	2021	\$ 1,800	_384_Site_Projects	AIA	
185	529_Highlands	Elementary	Site			South parking lot crack seal 2021 and every 2 years after		\$ 2,138	LTFM	2025	\$ 1,800	_384_Site_Projects	AIA	
186	529_Highlands	Elementary	Site			South parking lot crack seal 2021 and every 2 years after		\$ 2,290	LTFM	2027	\$ 1,800	_384_Site_Projects	AIA	
187	529_Highlands	Elementary	Site			South parking lot crack seal/seal coat 2023 and every 6 years after		\$ 9,978	LTFM	2023	\$ 9,000	_384_Site_Projects	AIA	
188	529_Highlands	Elementary	Site			South parking lot crack seal/seal coat 2023 and every 6 years after		\$ 12,266	LTFM	2029	\$ 9,000	_384_Site_Projects	AIA	
189	529_Highlands	Elementary	Site			South parking lot reconstruct (2036)		\$ 374,541	LTFM	2036	\$ 216,000	_384_Site_Projects	AIA	
190	529_Highlands	Elementary	Site			Improve drainage east side (talked to Dave a Ray - slit drainage)		\$ 262,795	LTFM	2031	\$ 180,000	_384_Site_Projects	AIA	
191	528_Countryside	Elementary	Accessibility	1, 2, 3		Replace non-compliant classroom sinks with new ADA compliant roll under counter sinks (assumes 31 locations)		\$ 19,003	LTFM	2025	\$ 16,000	_367_Accessibility	Wold	
192	528_Countryside	Elementary	Electrical Systems	3		Remove can lighting above tall storage at IT desk		\$ 1,109	LTFM	2023	\$ 1,000	_370_Electrical	Wold	
193	528_Countryside	Elementary	Electrical Systems	1		Replace all remaining flourescent lights with LEDs and dimmer controls		\$ 226,178	LTFM	2023	\$ 204,000	_370_Electrical	Wold	
194	528_Countryside	Elementary	Electrical Systems	2		Replace all remaining flourescent lights with LEDs and dimmer controls		\$ 131,937	LTFM	2023	\$ 119,000	_370_Electrical	Wold	
195	528_Countryside	Elementary	Electrical Systems	3		Replace all remaining flourescent lights with LEDs and dimmer controls		\$ 137,481	LTFM	2023	\$ 124,000	_370_Electrical	Wold	
196	528_Countryside	Elementary	Electrical Systems	1		Add tunnel lighting switch		\$ 2,217	LTFM	2023	\$ 2,000	_370_Electrical	Wold	
197	008_ECC/ND	District Wide	Electrical Systems	2,3,4		Provide additional classroom outlets	2	\$ 42,849	Bond	2022	\$ 40,000			
198	528_Countryside	Elementary	Exterior	1, 2		Exterior envelope repairs recommended per Encompass report		\$ 256,540	LTFM	2025	\$ 216,000	_368_Building_Envelope		
199	528_Countryside	Elementary	Exterior	1		Replace exterior doors 2 & 3 and provide new with removable mullions and larger doors		\$ 57,698	LTFM	2027	\$ 45,350	_368_Building_Envelope		
200	528_Countryside	Elementary	Exterior	1		Install exterior window at Room 215 - Kid's Club		\$ 0	Capital		\$ 25,100			
201	528_Countryside	Elementary	Exterior	1		Repair stucco soffit outside door 2		\$ 15,267	LTFM	2027	\$ 12,000	_368_Building_Envelope		
202	528_Countryside	Elementary	Exterior			Add full size, one court gym - review equitability with other sites	3	\$ 1,626,923	Bond	2022	\$ 1,518,750			
203	528_Countryside	Elementary	Interior	3		Allowance for carpet replacement - lower and main level (carpet in good shape throughout)		\$ 201,907	LTFM	2025	\$ 170,000	_379_Interior_Surfaces	Wold	
204	528_Countryside	Elementary	Interior	1, 2, 3		Allowance for carpet replacement - upper level (carpet in good shape throughout)		\$ 109,032	LTFM	2029	\$ 80,000	_379_Interior_Surfaces		
205	528_Countryside	Elementary	Interior	1, 2		Painting allowance for painting interior classroom walls - main and upper level		\$ 107,640	LTFM	2021	\$ 104,000	_379_Interior_Surfaces	Wold	
206	528_Countryside	Elementary	Interior	3		Painting allowance for painting interior classroom walls - lower level		\$ 52,976	LTFM	2025	\$ 44,604	_379_Interior_Surfaces	Wold	
207	528_Countryside	Elementary	Interior	1, 2, 3		Ceiling tile replacement allowance - lower, main and upper level		\$ 35,631	LTFM	2025	\$ 30,000	_379_Interior_Surfaces	Wold	
208	528_Countryside	Elementary	Interior	1, 2, 3		Replace classroom door hardware with security classroom locks (50 doors)		\$ 71,261	LTFM	2025	\$ 60,000	_369_Building_Hardware_and_Equipment	Wold	
209	528_Countryside	Elementary	Interior	1, 2, 3		Recondition lockers - electrostatic paint with district color pallet and refurbish bases (682)		\$ 50,477	LTFM	2025	\$ 42,500	_379_Interior_Surfaces		
210	528_Countryside	Elementary	Interior	1, 2, 3		Provide roller blinds on exterior windows		\$ 39,045	LTFM	2025	\$ 32,875	_379_Interior_Surfaces		
211	528_Countryside	Elementary	Interior	1		Paint the exposed sprinkler pipe in the gym / cafeteria		\$ 11,164	LTFM	2025	\$ 9,400	_379_Interior_Surfaces	Wold	
212	528_Countryside	Elementary	Interior	1		Replace building separation doors near main entry - replace with 2 sets of double doors		\$ 86,909	LTFM	2028	\$ 66,000	_369_Building_Hardware_and_Equipment		
213	528_Countryside	Elementary	Interior	2		Replace blue tile and railings on the interior ramp wall in the link near the main entry and east and west stairs		\$ 65,840	LTFM	2028	\$ 50,000	_379_Interior_Surfaces		
214	528_Countryside	Elementary	Interior	2, 3		Replace floor tile at girls and boys toilets on the upper and lower levels - 4 total		\$ 63,865	LTFM	2028	\$ 48,500	_379_Interior_Surfaces		
215	528_Countryside	Elementary	Interior	1		Replace doors at the Northeast building entry #2 - move interior doors for functional vestibule		\$ 41,569	LTFM	2025	\$ 35,000	_369_Building_Hardware_and_Equipment	Wold	
216	528_Countryside	Elementary	Interior	1		Replace the rubber gymnasium floor (3600 SF)		\$ 160,418	LTFM	2026	\$ 130,500	_379_Interior_Surfaces		
217	528_Countryside	Elementary	Interior	1		Replace the cafeteria floor - include tile with lines		\$ 107,889	LTFM	2025	\$ 90,840	_379_Interior_Surfaces	Wold	



	A	B	C	D	E	F	G	H	I	J	K	L	M	N	
1	Site Number	Type	Category	uilding	Zone	Object Num	Item	Priority	Inflated Cost	Funding	Year	2020 Cost	FIN Code	Responsibility	Year Completed
218	528_Countryside	Elementary	Interior	1			Replace casework and counter sinks in 3 kindergarten rooms - rooms 209, 211, 213 (RM 214 is new)		\$ 66,392	LTFM	2025	\$ 55,900	_379_Interior_Surfaces	Wold	
219	528_Countryside	Elementary	Interior	1, 2, 3			Renovate staff toilet rooms at a total of three locations		\$ 71,261	LTFM	2025	\$ 60,000	_379_Interior_Surfaces	Wold	
220	528_Countryside	Elementary	Interior	1			New / Repair / reconditon gym divider curtain		\$ 21,378	LTFM	2025	\$ 18,000	_369_Building_Hardware_and_Equipment	Wold	
221	528_Countryside	Elementary	Interior	3			Replace doors on lower level east and west corridors to stairs with new double doors		\$ 7,223	LTFM	2029	\$ 5,300	_369_Building_Hardware_and_Equipment		
222	528_Countryside	Elementary	Interior	3			Replace counter in classroom 101		\$ 4,170	LTFM	2029	\$ 3,060	_379_Interior_Surfaces		
223	528_Countryside	Elementary	Interior	2, 3			Replace floor tile at lower level and upper level girls & boys wash stations		\$ 34,072	LTFM	2029	\$ 25,000	_379_Interior_Surfaces		
224	526_Concord	Elementary	Exterior	2			Expand admin office space and add a conference room	1	\$ 267,806	Bond	2022	\$ 250,000			
225	528_Countryside	Elementary	Interior	2, 3			Replace door and frame at lower level and upper level girls and boys bathroom custodial chase		\$ 4,498	LTFM	2029	\$ 3,300	_369_Building_Hardware_and_Equipment		
226	528_Countryside	Elementary	Interior	1			Replace cafeteria ceiling with higher NRC acoustic tiles (3158 SF)		\$ 80,411	LTFM	2029	\$ 59,000	_379_Interior_Surfaces		
227	528_Countryside	Elementary	Interior	1			Replace and move interior vesibule doors to make a larger vestibule at doors 2, 3 and 4. No center mullion needed		\$ 89,270	LTFM	2029	\$ 65,500	_368_Building_Envelope		
228	528_Countryside	Elementary	Interior	1, 2, 3			Provide door number signage on the inside		\$ 4,770	LTFM	2029	\$ 3,500	_379_Interior_Surfaces		
229	528_Countryside	Elementary	Interior	1			Paint gym structure		\$ 22,147	LTFM	2029	\$ 16,250	_379_Interior_Surfaces		
230	528_Countryside	Elementary	Interior	1			Replace tile flooring at kindergarten bathrooms - rooms 209, 211 & 213		\$ 3,407	LTFM	2029	\$ 2,500	_379_Interior_Surfaces		
231	528_Countryside	Elementary	Interior	2			Fix falling insulation in upper level custodial girls and boys bathroom chases		\$ 16,355	LTFM	2029	\$ 12,000	_363_Fire_Safety		
232	528_Countryside	Elementary	Interior	1			Replace doors and hardware at kindergarten rooms 209 & 211		\$ 7,223	LTFM	2029	\$ 5,300	_369_Building_Hardware_and_Equipment		
233	528_Countryside	Elementary	Interior	1			Repair rubber floor at gym (4258 SF)		\$ 14,992	LTFM	2029	\$ 11,000	_379_Interior_Surfaces		
234	528_Countryside	Elementary	Interior	2			Remove pipes, patch and repaint on east wall of room 306		\$ 4,770	LTFM	2029	\$ 3,500	_381_Plumbing		
235	528_Countryside	Elementary	Mechanical Systems	2,3			Replace drinking fountain in lower level and upper level circulation by girls bathroom		\$ 11,877	LTFM	2025	\$ 10,000	_381_Plumbing	Wold	
236	528_Countryside	Elementary	Mechanical Systems	1			Replace recessed drinking fountain in the gymnasium		\$ 5,938	LTFM	2025	\$ 5,000	_381_Plumbing	Wold	
237	528_Countryside	Elementary	Mechanical Systems	1,2,3			Upgrade a total of 3 custodial closets. Replace the faucets only. One on each floor excluding the canwash station.		\$ 12,471	LTFM	2025	\$ 10,500	_381_Plumbing	Wold	
238	528_Countryside	Elementary	Mechanical Systems	1			Replace toilet room fixtures at three Kindergarten locations 209, 211, 213		\$ 23,754	LTFM	2025	\$ 20,000	_381_Plumbing	Wold	
239	528_Countryside	Elementary	Mechanical Systems	1			Replace three remaining roof mounted exhaust fans with direct drive fans (EF-7 Dishwasher, EF-8 & EF-9 Oven)		\$ 13,455	LTFM	2021	\$ 13,000	_380_Mechanical_Systems	Wold	
240	528_Countryside	Elementary	Mechanical Systems	3			Replace sink in classroom 101		\$ 3,407	LTFM	2029	\$ 2,500	_381_Plumbing		
241	528_Countryside	Elementary	Mechanical Systems	2,3			Provide floor drain at upper and lower level girls and boys wash stations (4 total)		\$ 16,355	LTFM	2029	\$ 12,000	_381_Plumbing		
242	528_Countryside	Elementary	Mechanical Systems	2			Modify existing ductwork for new kiln room		\$ 5,452	LTFM	2029	\$ 4,000	_380_Mechanical_Systems		
243	528_Countryside	Elementary	Mechanical Systems	1			Replace classroom sink faucets in room 209 and 211 (4 total)		\$ 8,177	LTFM	2029	\$ 6,000	_381_Plumbing		
244	528_Countryside	Elementary	Mechanical Systems	1			Repair wall at can wash station		\$ 8,177	LTFM	2029	\$ 6,000	_381_Plumbing		
245	528_Countryside	Elementary	Mechanical Systems	3			Replace sprinkler in IT room 107 to concealed due low ceiling		\$ 3,407	LTFM	2029	\$ 2,500	_380_Mechanical_Systems		
246	528_Countryside	Elementary	Site				Monument sign (5,000 for elec funded by capital)		\$ 0	Capital		\$ 35,000			
247	528_Countryside	Elementary	Site		CSES-001		Playground improvements/drainage on west side of building/outdoor learning/basketball asphalt and hoops		\$ 831,538	LTFM	2023	\$ 750,000	_384_Site_Projects	AIA	
248	528_Countryside	Elementary	Site				East parking lot crack seal every 2 years after 2022 funded project		\$ 2,375	LTFM	2025	\$ 2,000	_384_Site_Projects	AIA	
249	528_Countryside	Elementary	Site				East parking lot crack seal every 2 years after 2022 funded project		\$ 2,545	LTFM	2027	\$ 2,000	_384_Site_Projects	AIA	
250	528_Countryside	Elementary	Site				East parking lot crack seal/seal coat (every 6 years after 2029)		\$ 13,574	LTFM	2029	\$ 9,960	_384_Site_Projects	AIA	
251	528_Countryside	Elementary	Site				East parking lot reconstruct after 2022 funded project		\$ 430,722	LTFM	2037	\$ 240,000	_384_Site_Projects	AIA	
252	528_Countryside	Elementary	Site				North parking lot crack seal 2021 and every 2 years after		\$ 1,863	LTFM	2021	\$ 1,800	_384_Site_Projects	AIA	
253	528_Countryside	Elementary	Site				North parking lot crack seal 2021 and every 2 years after		\$ 2,138	LTFM	2025	\$ 1,800	_384_Site_Projects	AIA	
254	528_Countryside	Elementary	Site				North parking lot crack seal 2021 and every 2 years after		\$ 2,290	LTFM	2027	\$ 1,800	_384_Site_Projects	AIA	
255	528_Countryside	Elementary	Site				North parking lot crack seal/seal coat 2023 and every 6 years after		\$ 9,978	LTFM	2023	\$ 9,000	_384_Site_Projects	AIA	
256	528_Countryside	Elementary	Site				North parking lot crack seal/seal coat 2023 and every 6 years after		\$ 12,266	LTFM	2029	\$ 9,000	_384_Site_Projects	AIA	
257	528_Countryside	Elementary	Site				North parking lot reconstruct (2036)		\$ 457,772	LTFM	2036	\$ 264,000	_384_Site_Projects	AIA	
258	528_Countryside	Elementary	Site	1			Insulate the exterior shed and provide heat		\$ 59,384	LTFM	2025	\$ 50,000	_368_Building_Envelope	Wold	
259	021_EHS	High School	Exterior	11			Extend door 4 vestibule to the west and relocate colling door in the scene shop to the west building façade	1	\$ 190,678	Bond	2022	\$ 178,000			
260	527_Cornelia	Elementary	Accessibility	1, 2			Replace non-compliant classroom sinks with new ADA compliant roll under counter sinks and new countertops (20)		\$ 49,170	LTFM	2026	\$ 40,000	_367_Accessibility		
261	527_Cornelia	Elementary	Accessibility	1			Renovate the gang toilet rooms at the south end of the building (4 total)		\$ 663,798	LTFM	2026	\$ 540,000	_379_Interior_Surfaces		
262	527_Cornelia	Elementary	Accessibility	1			Renovate the staff toilet rooms by Extended Learning room 31 to two unisex restrooms		\$ 73,755	LTFM	2026	\$ 60,000	_379_Interior_Surfaces		
263	527_Cornelia	Elementary	Electrical Systems	1			Renovate the gang toilet rooms at the south end of the building (4 total)		\$ 14,600	LTFM	2031	\$ 10,000	_370_Electrical		
264	527_Cornelia	Elementary	Electrical Systems	1			Renovate the staff toilet rooms by Extended Learning room 31 to two unisex restrooms		\$ 14,600	LTFM	2031	\$ 10,000	_370_Electrical		
265	527_Cornelia	Elementary	Electrical Systems				Replace parking lot lighting with LED, connect to BAS		\$ 91,452	LTFM	2025	\$ 77,000	_370_Electrical	Wold	
266	527_Cornelia	Elementary	Electrical Systems				Replace building-mounted lighting with LED, connect to BAS		\$ 27,317	LTFM	2025	\$ 23,000	_370_Electrical	Wold	
267	527_Cornelia	Elementary	Electrical Systems	1			Replace all remaining fluorescent lights with LEDs and dimmer controls		\$ 208,439	LTFM	2023	\$ 188,000	_370_Electrical	Wold	
268	527_Cornelia	Elementary	Electrical Systems	2			Replace all remaining fluorescent lights with LEDs and dimmer controls		\$ 140,807	LTFM	2023	\$ 127,000	_370_Electrical	Wold	
269	527_Cornelia	Elementary	Electrical Systems	1			Add tunnel lighting pilot light switch		\$ 2,217	LTFM	2023	\$ 2,000	_370_Electrical	Wold	
270	008_ECC/ND	District Wide	Exterior	2			Reconfigure door #10 entry to provide less steep stairs and safer ADA ramp. Move entry to west??	2	\$ 334,758	Bond	2022	\$ 312,500			



	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	Site Number	Type	Category	uilding Zone object Num		Item	Priority	Inflated Cost	Funding	Year	2020 Cost	FIN Code	Responsibility	Year Completed
271	527_Cornelia	Elementary	Exterior			Monument sign (5,000 for elec funded by capital)		\$ 0	Capital		\$ 35,000			
272	527_Cornelia	Elementary	Exterior	1, 2		Encompass exterior repairs - tuckpoint, replace spalled bricks, replace sealant, patch and repair stucco		\$ 105,467	LTFM	2025	\$ 88,800	_368_Building_Envelope		
273	527_Cornelia	Elementary	Exterior	2		Clean and paint canopy ceiling and columns		\$ 50,098	LTFM	2026	\$ 40,755	_368_Building_Envelope		
274	527_Cornelia	Elementary	Exterior	1		Paint exterior stucco above windows		\$ 97,111	LTFM	2026	\$ 79,000	_368_Building_Envelope		
275	527_Cornelia	Elementary	Exterior	1		Repurpose courtyard with maintenance free aesthetic solution		\$ 102,028	LTFM	2026	\$ 83,000	_384_Site_Projects		
276	527_Cornelia	Elementary	Exterior	1		Replace exterior storage doors on the west side of the building		\$ 4,071	LTFM	2027	\$ 3,200	_369_Building_Hardware_and_Equipment		
277	527_Cornelia	Elementary	Hazardous Materials	1		Remove asbestos tile under the carpet in the music room, adjacent offices and staff lounge		\$ 29,502	LTFM	2026	\$ 24,000	_358_Asbestos_Removal_and_Encapsulation		
278	527_Cornelia	Elementary	Interior	1, 2		Allowance for carpet replacement - carpet in good shape throughout.		\$ 295,021	LTFM	2026	\$ 240,000	_379_Interior_Surfaces		
279	527_Cornelia	Elementary	Interior	1, 3		Allowance for miscellaneous paint - paint in generally good condition throughout		\$ 79,902	LTFM	2026	\$ 65,000	_379_Interior_Surfaces		
280	527_Cornelia	Elementary	Interior	1, 4		Ceiling tile replacement allowance - Ceiling tile noted to be in good condition		\$ 184,388	LTFM	2026	\$ 150,000	_379_Interior_Surfaces		
281	527_Cornelia	Elementary	Interior	1, 5		Recondition lockers - paint with standard district color pallet and refurbish bases (525)		\$ 39,336	LTFM	2026	\$ 32,000	_379_Interior_Surfaces		
282	527_Cornelia	Elementary	Interior	1		Paint the exposed sprinkler pipe in the gym and cafeteria		\$ 9,219	LTFM	2026	\$ 7,500	_379_Interior_Surfaces		
283	527_Cornelia	Elementary	Interior	2		Replace interior double doors to the gym at two locations		\$ 20,651	LTFM	2026	\$ 16,800	_369_Building_Hardware_and_Equipment		
284	527_Cornelia	Elementary	Interior	1		Retile the wall between the mens and womens public toilet rooms - one location		\$ 9,219	LTFM	2026	\$ 7,500	_379_Interior_Surfaces		
285	527_Cornelia	Elementary	Interior	2		Remove the old mechanical shaft in the storage room off the gymnasium		\$ 12,293	LTFM	2026	\$ 10,000	_380_Mechanical_Systems		
286	527_Cornelia	Elementary	Interior	2		Repair / cover the wall in the storage room off the gymnasium		\$ 6,638	LTFM	2026	\$ 5,400	_379_Interior_Surfaces		
287	527_Cornelia	Elementary	Interior	1, 2		Patch laminate counter trim at rooms 54, 27, 29, 58, 60 and workroom 1D		\$ 10,222	LTFM	2029	\$ 7,500	_379_Interior_Surfaces		
288	532_Creek Valley	Elementary	Interior	1		Reconfigure storage spaces 113, 114, 115 and 117	3	\$ 85,698	Bond	2022	\$ 80,000			
289	527_Cornelia	Elementary	Interior	1		Reconfigure door location at west bathrooms to open to sink space rather than the hallway (similar to Highlands)		\$ 20,443	LTFM	2029	\$ 15,000	_379_Interior_Surfaces		
290	527_Cornelia	Elementary	Interior	1, 2		Replace classroom door hardware with indicator locks (approx 30 rooms)		\$ 36,798	LTFM	2029	\$ 27,000	_369_Building_Hardware_and_Equipment		
291	527_Cornelia	Elementary	Interior	2		Provide epoxy paint to 6' at the gym		\$ 6,575	LTFM	2029	\$ 4,824	_379_Interior_Surfaces		
292	527_Cornelia	Elementary	Interior	1		Replace cafeteria doors and mag holds (4 doors)		\$ 14,447	LTFM	2029	\$ 10,600	_369_Building_Hardware_and_Equipment		
293	527_Cornelia	Elementary	Interior	1, 2		Provide a solid surface sill in music room 41, sped room 11 and extended learning 31		\$ 13,902	LTFM	2029	\$ 10,200	_379_Interior_Surfaces		
294	527_Cornelia	Elementary	Interior	1		Provide a more durable wall surface at extended learning 31 west wall		\$ 5,724	LTFM	2029	\$ 4,200	_379_Interior_Surfaces		
295	527_Cornelia	Elementary	Interior	2		Provide a more durable wall surface at extended learning 17 west wall		\$ 5,724	LTFM	2029	\$ 4,200	_366_Indoor_Air_Quality		
296	527_Cornelia	Elementary	Interior	2		Provide occupancy indicators at 2 single use bathrooms in the south wing		\$ 2,453	LTFM	2029	\$ 1,800	_369_Building_Hardware_and_Equipment		
297	527_Cornelia	Elementary	Interior	1		Make single use bathroom 44A accessible (low priority)		\$ 54,516	LTFM	2029	\$ 40,000	_367_Accessibility		
298	527_Cornelia	Elementary	Interior	1		Provide a more durable surface at Art room east wall		\$ 5,452	LTFM	2029	\$ 4,000	_379_Interior_Surfaces		
299	527_Cornelia	Elementary	Interior	1		Provide more durable walls at reset room		\$ 6,542	LTFM	2029	\$ 4,800	_379_Interior_Surfaces		
300	527_Cornelia	Elementary	Interior	2		Replace/repair finned tube casework in room 13		\$ 5,315	LTFM	2029	\$ 3,900	_379_Interior_Surfaces		
301	527_Cornelia	Elementary	Interior	2		Replace ADA sink apron in SPED classroom 12		\$ 1,635	LTFM	2029	\$ 1,200	_379_Interior_Surfaces		
302	527_Cornelia	Elementary	Mechanical Systems	1, 2		Replace non-compliant classroom sinks with new ADA compliant roll under counter sinks and new countertops (20)		\$ 68,145	LTFM	2029	\$ 50,000	_381_Plumbing		
303	527_Cornelia	Elementary	Mechanical Systems	1		Renovate four gang toilet rooms at the south end of the building (10 wc, 6 ur, 4 fd)		\$ 261,676	LTFM	2029	\$ 192,000	_381_Plumbing		
304	527_Cornelia	Elementary	Mechanical Systems	1		Renovate the staff toilet rooms by Extended Learning room 31 to two unisex restrooms (2 wc, 2 lavs, 2 fd)		\$ 68,145	LTFM	2029	\$ 50,000	_381_Plumbing		
305	527_Cornelia	Elementary	Mechanical Systems	1		Provide new mop sink at scrubber dump location		\$ 5,315	LTFM	2029	\$ 3,900	_381_Plumbing		
306	527_Cornelia	Elementary	Mechanical Systems	1		Make single use bathroom 44A accessible (low priority)		\$ 8,586	LTFM	2029	\$ 6,300	_381_Plumbing		
307	527_Cornelia	Elementary	Mechanical Systems	1		Replace water heater in Boiler Room		\$ 45,000	LTFM	2020	\$ 45,000	_381_Plumbing		
308	527_Cornelia	Elementary	Mechanical Systems	1		Replace wall hydrant outside of boiler room		\$ 8,177	LTFM	2029	\$ 6,000	_381_Plumbing		
309	527_Cornelia	Elementary	Mechanical Systems	1		Replace finned tube cover in Extended Learning room 31		\$ 4,089	LTFM	2029	\$ 3,000	_380_Mechanical_Systems		
310	527_Cornelia	Elementary	Mechanical Systems	1		Replace sink faucet in Music room 41		\$ 2,726	LTFM	2029	\$ 2,000	_381_Plumbing		
311	527_Cornelia	Elementary	Mechanical Systems	1		Remove finned tube in storage room 6A between cafeteria and media		\$ 4,089	LTFM	2029	\$ 3,000	_380_Mechanical_Systems		
312	527_Cornelia	Elementary	Mechanical Systems	2		Replace sink faucet in Medication Room 3B in Nurse area		\$ 2,726	LTFM	2029	\$ 2,000	_381_Plumbing		
313	527_Cornelia	Elementary	Mechanical Systems	2		Replace sink faucet in Workroom 1D		\$ 2,726	LTFM	2029	\$ 2,000	_381_Plumbing		
314	527_Cornelia	Elementary	Site			West sidewalk removal		\$ 5,701	LTFM	2025	\$ 4,800	_384_Site_Projects	AIA	
315	527_Cornelia	Elementary	Site			South Parking/play area crack seal/seal coat (every 6 years after 2021)		\$ 16,631	LTFM	2023	\$ 15,000	_384_Site_Projects	AIA	
316	527_Cornelia	Elementary	Site			South Parking/play area reconstruct (2036)		\$ 509,792	LTFM	2036	\$ 294,000	_384_Site_Projects	AIA	
317	527_Cornelia	Elementary	Site			South Parking/play area crack seal (every 2 years after 2021)		\$ 3,105	LTFM	2021	\$ 3,000	_384_Site_Projects	AIA	
318	527_Cornelia	Elementary	Site			South Parking/play area crack seal (every 2 years after 2021)		\$ 4,089	LTFM	2029	\$ 3,000	_384_Site_Projects	AIA	
319	527_Cornelia	Elementary	Site			South Parking/play area crack seal (every 2 years after 2021)		\$ 3,817	LTFM	2027	\$ 3,000	_384_Site_Projects	AIA	
320	527_Cornelia	Elementary	Site	2		Repair curb at the main entry		\$ 7,126	LTFM	2025	\$ 6,000	_384_Site_Projects		
321	527_Cornelia	Elementary	Site	1		Parking lot and site improvements/vehicle flow redesign - AIA SD estimate with new exterior lighting		\$ 1,211,440	LTFM	2025	\$ 1,020,000	_384_Site_Projects	AIA	
322	526_Concord	Elementary	Electrical Systems	2	CONC-001	Ground outlets and add wire mold in room 111		\$ 2,142	LTFM	2022	\$ 2,000	_370_Electrical	Wold	
323	526_Concord	Elementary	Electrical Systems	2	CONC-001	Reprogram lights at the media center to be in controllable zones		\$ 2,142	LTFM	2022	\$ 2,000	_370_Electrical	Wold	
324	526_Concord	Elementary	Electrical Systems	2	CONC-001	Replace cove lights in media center with LEDs		\$ 5,356	LTFM	2022	\$ 5,000	_370_Electrical	Wold	



	A	B	C	D	E	F	G	H	I	J	K	L	M	N	
1	Site Number	Type	Category	uilding	Zon	object Num	Item	Priority	Inflated Cost	Funding	Year	2020 Cost	FIN Code	Responsibility	Year Completed
325	526_Concord	Elementary	Electrical Systems	2	CONC-001		Remove the motor control center in the boiler room and feed remaining system from distribution panels.		\$ 16,068	LTFM	2022	\$ 15,000	_381_Plumbing	Wold	
326	526_Concord	Elementary	Electrical Systems	1	CONC-001		Replace exposed electrical wires in room 111		\$ 1,071	LTFM	2022	\$ 1,000	_370_Electrical	Wold	
327	526_Concord	Elementary	Electrical Systems	2	CONC-001		Remove abandoned starter and disconnect switches in room 110A		\$ 1,071	LTFM	2022	\$ 1,000	_370_Electrical	Wold	
328	526_Concord	Elementary	Electrical Systems	1	CONC-001		Replace all remaining fluorescent lights with LEDs and dimmer controls		\$ 187,464	LTFM	2022	\$ 175,000	_370_Electrical	Wold	
329	526_Concord	Elementary	Electrical Systems	2	CONC-001		Replace all remaining fluorescent lights with LEDs and dimmer controls		\$ 203,533	LTFM	2022	\$ 190,000	_370_Electrical	Wold	
330	526_Concord	Elementary	Electrical Systems	3	CONC-001		Replace all remaining fluorescent lights with LEDs and dimmer controls		\$ 222,815	LTFM	2022	\$ 208,000	_370_Electrical	Wold	
331	526_Concord	Elementary	Electrical Systems	1,2,3	CONC-001		Divide corridor lighting into multiple BAS zones		\$ 16,068	LTFM	2022	\$ 15,000	_370_Electrical	Wold	
332	526_Concord	Elementary	Electrical Systems	2	CONC-001		Add tunnel lighting pilot light		\$ 1,071	LTFM	2022	\$ 1,000	_370_Electrical	Wold	
333	526_Concord	Elementary	Electrical Systems	1,2,3	CONC-001		Additional classroom outlets		\$ 21,425	LTFM	2022	\$ 20,000	_370_Electrical	Wold	
334	526_Concord	Elementary	Electrical Systems	1,2,3			Upgrade generator to 60KW, add data room cooling, kitchen freezer/cooler, BAS PC, clock and paging head ends		\$ 87,598	LTFM	2031	\$ 60,000	_370_Electrical		
335	526_Concord	Elementary	Exterior	1, 2, 3	CONC-002		5000 sq spot tuckpoint allowance, deteriorated mortar from - Encompass Report		\$ 169,254	LTFM	2022	\$ 158,000	_368_Building_Envelope	Inspec	
336	526_Concord	Elementary	Exterior	1, 2, 3	CONC-002		Replace spalled/cracked/missing brick from - Encompass Report		\$ 51,419	LTFM	2022	\$ 48,000	_368_Building_Envelope	Inspec	
337	526_Concord	Elementary	Exterior	1,2,3	CONC-002		Replace deteriorated/failed sealant, stone sills etc - Encompass Report		\$ 169,254	LTFM	2022	\$ 158,000	_368_Building_Envelope	Inspec	
338	526_Concord	Elementary	Exterior	1, 2	CONC-003		Replace a total of 6 exterior doors (4, 5 & 6) Possibly door 3 as well.		\$ 53,561	LTFM	2022	\$ 50,000	_368_Building_Envelope	Wold	
339	526_Concord	Elementary	Exterior	2	CONC-004		Replace area well grates at 4 locations north of the main entrance		\$ 10,712	LTFM	2022	\$ 10,000	_368_Building_Envelope	Wold	
340	526_Concord	Elementary	Exterior	1,2,3	CONC-004		Reconstruct area well drainage per original gravel base detail - 10 locations		\$ 32,137	LTFM	2022	\$ 30,000	_368_Building_Envelope	Wold	
341	526_Concord	Elementary	Exterior	3	CONC-003		Replace exterior windows on north face of the building		\$ 207,818	LTFM	2022	\$ 194,000	_368_Building_Envelope	Wold	
342	526_Concord	Elementary	Exterior	1,2,3	CONC-003		Replace all exterior windows (except 2002 addition) 8000 sf		\$ 925,538	LTFM	2022	\$ 864,000	_368_Building_Envelope	Wold	
343	526_Concord	Elementary	Exterior	1	CONC-003		Replace glass block windows in gymnasium/cafe/teria with new Kalwall		\$ 86,769	LTFM	2022	\$ 81,000	_368_Building_Envelope	Wold	
344	526_Concord	Elementary	Exterior	2, 3	CONC-003		Replace glass block windows in area wells at 9 locations including toilet rooms		\$ 52,062	LTFM	2022	\$ 48,600	_368_Building_Envelope	Wold	
345	526_Concord	Elementary	Exterior	3	CONC-002		Remove brick and replace on north wall		\$ 158,541	LTFM	2022	\$ 148,000	_368_Building_Envelope	Inspec	
346	526_Concord	Elementary	Exterior	1, 2, 3			Repaint exterior soffit around building		\$ 38,168	LTFM	2027	\$ 30,000	_368_Building_Envelope		
347	532_Creek Valley	Elementary	Interior	3			Provide acoustic separation between breakout/offices in 401 - modify mechanical systems	3	\$ 107,123	Bond	2022	\$ 100,000			
348	526_Concord	Elementary	Exterior	2			Replace leaking windows in room 206		\$ 59,797	LTFM	2027	\$ 47,000	_368_Building_Envelope		
349	526_Concord	Elementary	Interior	1, 2, 3			Carpet replacement allowance phase 1		\$ 254,784	LTFM	2021	\$ 246,168	_379_Interior_Surfaces	Wold	
350	526_Concord	Elementary	Interior	1, 2, 3			Carpet replacement allowance phase 2		\$ 162,273	LTFM	2023	\$ 146,361	_379_Interior_Surfaces	Wold	
351	526_Concord	Elementary	Interior	1, 2, 3			Painting allowance for interior walls - phase 1		\$ 69,849	LTFM	2023	\$ 63,000	_379_Interior_Surfaces	Wold	
352	526_Concord	Elementary	Interior	1, 2, 3			Painting allowance for interior walls - phase 2		\$ 72,294	LTFM	2024	\$ 63,000	_379_Interior_Surfaces		
353	526_Concord	Elementary	Interior	1, 2, 3			Repaint all corridor walls (5,600 sf)		\$ 12,172	LTFM	2021	\$ 11,760	_379_Interior_Surfaces	Wold	
354	526_Concord	Elementary	Interior	1, 2, 3			Ceiling tile replacement allowance - approximately 25% identified for immediate need		\$ 134,332	LTFM	2022	\$ 125,400	_379_Interior_Surfaces	District	
355	526_Concord	Elementary	Interior	1, 2, 3			Replace lockers on Lower Level (assume 725 lockers)		\$ 321,528	LTFM	2023	\$ 290,000	_379_Interior_Surfaces		
356	526_Concord	Elementary	Interior	1, 2, 3			Recondition all/replace few lockers on Upper Level - repaint and refurbish bases		\$ 83,154	LTFM	2023	\$ 75,000	_379_Interior_Surfaces		
357	526_Concord	Elementary	Interior	1, 2, 3			Replace all interior doors and security classroom hardware (105 doors)		\$ 153,668	LTFM	2023	\$ 138,600	_379_Interior_Surfaces	Wold	
358	526_Concord	Elementary	Interior	1, 2, 3			Replace VCT in lower level corridor		\$ 159,655	LTFM	2023	\$ 144,000	_379_Interior_Surfaces	Wold	
359	526_Concord	Elementary	Interior	1, 2, 3			Replace VCT in upper level corridor		\$ 55,613	LTFM	2023	\$ 50,160	_379_Interior_Surfaces	Wold	
360	526_Concord	Elementary	Interior	1			Repair handrail at north stair		\$ 5,544	LTFM	2023	\$ 5,000	_379_Interior_Surfaces	Wold	
361	526_Concord	Elementary	Interior	1, 2, 3			Replace remaining classroom blinds and media center south wall with roller shades		\$ 107,268	LTFM	2023	\$ 96,750	_379_Interior_Surfaces		
362	526_Concord	Elementary	Interior	1, 2, 3			Add floor transition strips 10 locations at material change locations		\$ 3,881	LTFM	2023	\$ 3,500	_379_Interior_Surfaces		
363	526_Concord	Elementary	Interior	1			Remove existing and replace (24x48) sound panels in multipurpose room		\$ 22,770	LTFM	2021	\$ 22,000	_379_Interior_Surfaces	Wold	
364	526_Concord	Elementary	Interior	1			Provide wall mounted basketball backboards at multipurpose room		\$ 9,978	LTFM	2023	\$ 9,000	_369_Building_Hardware_and_Equipment		
365	526_Concord	Elementary	Interior	1			Repaint the stage apron		\$ 1,497	LTFM	2023	\$ 1,350	_379_Interior_Surfaces	Wold	
366	526_Concord	Elementary	Interior	1			Paint all exposed sprinkler piping in the gym, cafeteria, and rest of school		\$ 8,870	LTFM	2023	\$ 8,000	_379_Interior_Surfaces	Wold	
367	526_Concord	Elementary	Interior	1			Replace the ceiling in the gymnasium (1000 sf)		\$ 22,174	LTFM	2023	\$ 20,000	_379_Interior_Surfaces	Wold	
368	526_Concord	Elementary	Interior	2			Trim the interior of skylights at 4 locations in the kindergarten rooms and media center		\$ 12,196	LTFM	2023	\$ 11,000	_379_Interior_Surfaces	Wold	
369	526_Concord	Elementary	Interior	3	CONC-003		Provide an interior door to create a vestibule at exterior doors 5 and 6		\$ 29,994	LTFM	2022	\$ 28,000	_369_Building_Hardware_and_Equipment	Wold	
370	526_Concord	Elementary	Interior	1, 2			Refinish the doors frames at the toilet rooms where the doors have been removed (6 loc)		\$ 1,663	LTFM	2023	\$ 1,500	_379_Interior_Surfaces	Wold	
371	526_Concord	Elementary	Interior	3			Repair gyp bd on west wall of multipurpose room and add wall pads		\$ 49,639	LTFM	2031	\$ 34,000	_379_Interior_Surfaces		
372	529_Highlands	Elementary	Interior	2			Replace Media wood doors with glass for increased visibility/openness	3	\$ 14,729	Bond	2022	\$ 13,750			
373	526_Concord	Elementary	Interior	1, 2			Create a vestibule at doors 4 & 5		\$ 40,879	LTFM	2031	\$ 28,000	_368_Building_Envelope		
374	526_Concord	Elementary	Interior	1, 2, 3			Replace all classroom doors (approx 105 doors)		\$ 264,255	LTFM	2031	\$ 181,000	_369_Building_Hardware_and_Equipment		
375	526_Concord	Elementary	Interior	1, 2, 3			Provide stainless steel cover plate at removed fire extinguisher cabinet (approx 6 locations)		\$ 8,760	LTFM	2031	\$ 6,000	_370_Electrical		
376	526_Concord	Elementary	Interior	1, 2, 3			Provide accent wall in classrooms		\$ 30,966	LTFM	2031	\$ 21,210	_379_Interior_Surfaces		
377	526_Concord	Elementary	Interior	1			Replace all wall pads at columns in the gym (8 total)		\$ 8,176	LTFM	2031	\$ 5,600	_363_Fire_Safety		
378	526_Concord	Elementary	Interior	1, 2			Replace countertops at rooms 100B, 201, 206, 217, 218		\$ 20,075	LTFM	2031	\$ 13,750	_379_Interior_Surfaces		



	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	Site Number	Type	Category	Building	Object Number	Item	Priority	Inflated Cost	Funding	Year	2020 Cost	FIN Code	Responsibility	Year Completed
379	526_Concord	Elementary	Interior	3		Repair insulation in south gang toilet chases on the upper and lower levels (580 sf of insulation)		\$ 26,279	LTFM	2031	\$ 18,000	_347_Physical_Hazards		
380	526_Concord	Elementary	Interior	3		Repair/ re-seal failing casework in rooms 213, 217, and 218		\$ 5,110	LTFM	2031	\$ 3,500	_379_Interior_Surfaces		
381	529_Highlands	Elementary	Interior	2		Reconfigure nurse room to fit cots with curtains	2	\$ 29,459	Bond	2022	\$ 27,500			
382	526_Concord	Elementary	Interior	1		Patch rubber gym floor (4245 SF)		\$ 21,900	LTFM	2031	\$ 15,000	_379_Interior_Surfaces		
383	526_Concord	Elementary	Interior	2		Seal wall on both sides between south conference room and media center		\$ 3,650	LTFM	2031	\$ 2,500	_379_Interior_Surfaces		
384	526_Concord	Elementary	Interior	2, 3		Replace sink and counter in rooms 106 and 160 to be ADA compliant		\$ 14,016	LTFM	2031	\$ 9,600	_367_Accessibility		
385	526_Concord	Elementary	Interior	1, 2		Provide wall protection at extended learning conference rooms 103, 203, 115 and 215 and music room 200 column		\$ 20,440	LTFM	2031	\$ 14,000	_379_Interior_Surfaces		
386	526_Concord	Elementary	Interior	3		Replace bottom half of exterior SF at door 6 and provide new interior vestibule doors		\$ 23,360	LTFM	2031	\$ 16,000	_368_Building_Envelope		
387	526_Concord	Elementary	Interior	1		Remove old curtain from stage storage room		\$ 5,110	LTFM	2031	\$ 3,500	_369_Building_Hardware_and_Equipment		
388	526_Concord	Elementary	Interior	1		Replace sinks and provide a roll under ADA panel at rooms 106, 150, 155 and 160		\$ 23,360	LTFM	2031	\$ 16,000	_367_Accessibility		
389	526_Concord	Elementary	Mechanical Systems	2		Replace Water Softener		\$ 34,426	LTFM	2024	\$ 30,000	_380_Mechanical_Systems	Wold	
390	526_Concord	Elementary	Mechanical Systems	1		Extend the downspout at one location to the north of the main entrance		\$ 5,544	LTFM	2023	\$ 5,000	_380_Mechanical_Systems	Wold	
391	526_Concord	Elementary	Mechanical Systems	2		Repair the boiler stack where it is noted to be leaking in the boiler room		\$ 8,870	LTFM	2023	\$ 8,000	_380_Mechanical_Systems	Wold	
392	526_Concord	Elementary	Mechanical Systems	1		Replace the wash fountain at the 2002 lower level toilet room addition		\$ 5,738	LTFM	2024	\$ 5,000	_380_Mechanical_Systems	Wold	
393	526_Concord	Elementary	Mechanical Systems	2		Add sink to room 104 (new teacher's lounge)		\$ 4,672	LTFM	2031	\$ 3,200	_381_Plumbing		
394	526_Concord	Elementary	Mechanical Systems	1, 2		Replace sink at rooms 100B		\$ 3,650	LTFM	2031	\$ 2,500	_381_Plumbing		
395	526_Concord	Elementary	Mechanical Systems	1		Replace sinks and provide a roll under ADA panel at rooms 106, 150, 155 and 160		\$ 14,600	LTFM	2031	\$ 10,000	_381_Plumbing		
396	526_Concord	Elementary	Mechanical Systems	1		Replace drinking fountain by front office and lower level cafeteria hallway		\$ 14,600	LTFM	2031	\$ 10,000	_381_Plumbing		
397	526_Concord	Elementary	Mechanical Systems	1		Replace galvanized pipe and gate valve on water main		\$ 11,680	LTFM	2031	\$ 8,000	_381_Plumbing		
398	526_Concord	Elementary	Mechanical Systems	1		Provide radon ventilation system for room 111		\$ 21,900	LTFM	2031	\$ 15,000	_380_Mechanical_Systems		
399	526_Concord	Elementary	Mechanical Systems	1,2,3		Provide tunnel exhaust		\$ 21,900	LTFM	2031	\$ 15,000	_380_Mechanical_Systems		
400	526_Concord	Elementary	Mechanical Systems	3		Replace dishwasher		\$ 72,998	LTFM	2031	\$ 50,000	_380_Mechanical_Systems		
401	526_Concord	Elementary	Mechanical Systems	3		Replace two faucets in kitchen		\$ 8,760	LTFM	2031	\$ 6,000	_381_Plumbing		
402	526_Concord	Elementary	Mechanical Systems	3		Replace drinking fountain in upper level gym		\$ 7,300	LTFM	2031	\$ 5,000	_381_Plumbing		
403	526_Concord	Elementary	Site			Replace the playground and provide one additional bike rack		\$ 625,968	LTFM	2021	\$ 604,800	_384_Site_Projects	AIA	
404	526_Concord	Elementary	Site			Monument sign (5,000 for elec funded by capital)		\$ 0	Capital		\$ 35,000			
405	526_Concord	Elementary	Site	CONC-005		Ball field drainage		\$ 83,556	LTFM	2022	\$ 78,000	_384_Site_Projects	AIA	
406	526_Concord	Elementary	Site			Dumpster drainage lower grade		\$ 350,393	LTFM	2031	\$ 240,000	_384_Site_Projects	AIA	
407	526_Concord	Elementary	Site			East Bituminous walk drainage or replacement		\$ 35,039	LTFM	2031	\$ 24,000	_384_Site_Projects	AIA	
408	526_Concord	Elementary	Site			East parking lot crack seal (every 2 years after 2021)		\$ 4,347	LTFM	2021	\$ 4,200	_384_Site_Projects	AIA	
409	526_Concord	Elementary	Site			East parking lot crack seal (every 2 years after 2021)		\$ 4,988	LTFM	2025	\$ 4,200	_384_Site_Projects	AIA	
410	526_Concord	Elementary	Site			East parking lot crack seal (every 2 years after 2021)		\$ 5,344	LTFM	2027	\$ 4,200	_384_Site_Projects	AIA	
411	526_Concord	Elementary	Site			East parking lot crack seal/seal coat 2023 and every 6 years after 2029		\$ 22,008	LTFM	2023	\$ 19,850	_384_Site_Projects	AIA	
412	526_Concord	Elementary	Site			East parking reconstruct		\$ 474,288	LTFM	2029	\$ 348,000	_384_Site_Projects	AIA	
413	526_Concord	Elementary	Site			West parking lot crack seal (every 2 years after 2021)		\$ 3,726	LTFM	2021	\$ 3,600	_384_Site_Projects	AIA	
414	526_Concord	Elementary	Site			West parking lot crack seal (every 2 years after 2021)		\$ 4,276	LTFM	2025	\$ 3,600	_384_Site_Projects	AIA	
415	526_Concord	Elementary	Site			West parking lot crack seal (every 2 years after 2021)		\$ 4,580	LTFM	2027	\$ 3,600	_384_Site_Projects	AIA	
416	526_Concord	Elementary	Site			West parking lot crack seal/seal coat 2023 and every 6 years after		\$ 24,532	LTFM	2029	\$ 18,000	_384_Site_Projects	AIA	
417	526_Concord	Elementary	Site			West parking lot reconstruct (2036)		\$ 520,196	LTFM	2036	\$ 300,000	_384_Site_Projects	AIA	
418	021_EHS	High School	Interior	4		Provide new accessible stairs in lower level mech room on the south side		\$ 15,000	LTFM	2020	\$ 15,000	_369_Building_Hardware_and_Equipment		
419	020_Valley View	Middle School	Electrical Systems	3		Replace the auditorium stage lighting with new LED lighting and controls		\$ 540,872	LTFM	2026	\$ 440,000	_370_Electrical		
420	020_Valley View	Middle School	Electrical Systems			Replace outside electrical outlets (refer to Corey's map)		\$ 2,821	LTFM	2030	\$ 2,000	_370_Electrical		
421	020_Valley View	Middle School	Electrical Systems	1		Fix tunnel lights in west half		\$ 84,636	LTFM	2030	\$ 60,000	_370_Electrical		
422	020_Valley View	Middle School	Electrical Systems	1		Replace electrical service in room 113 (conduit that comes into building that feeds the panel leaks)		\$ 169,272	LTFM	2030	\$ 120,000	_370_Electrical		
423	020_Valley View	Middle School	Electrical Systems	4		Replace manual flag pole with and electrically operated one		\$ 4,232	LTFM	2030	\$ 3,000	_370_Electrical		
424	020_Valley View	Middle School	Electrical Systems	1, 2, 3, 4		Replace original electrical panels		\$ 507,816	LTFM	2030	\$ 360,000	_370_Electrical		
425	528_Countryside	Elementary	Interior	2	COUN-003	Create new kiln room in art room storage and reconfigure existing casework	2	\$ 91,054	Bond	2022	\$ 85,000			
426	020_Valley View	Middle School	Electrical Systems	1		Replace all remaining fluorescent lights with LEDs and dimmer controls zone 1		\$ 89,736	LTFM	2026	\$ 73,000	_370_Electrical		
427	020_Valley View	Middle School	Electrical Systems	3		Replace all remaining fluorescent lights with LEDs and dimmer controls zone 3		\$ 507,682	LTFM	2026	\$ 413,000	_370_Electrical		
428	020_Valley View	Middle School	Electrical Systems	4		Replace all remaining fluorescent lights with LEDs and dimmer controls zone 4		\$ 181,930	LTFM	2026	\$ 148,000	_370_Electrical		
429	020_Valley View	Middle School	Electrical Systems	1, 2, 3, 4		Provide additional classroom outlets		\$ 56,424	LTFM	2030	\$ 40,000	_370_Electrical		
430	020_Valley View	Middle School	Electrical Systems	1		Install interior electrical receptacle by door 23		\$ 1,411	LTFM	2030	\$ 1,000	_370_Electrical		
431	020_Valley View	Middle School	Electrical Systems	1		Repair electrical receptacle by loading dock		\$ 1,411	LTFM	2030	\$ 1,000	_370_Electrical		
432	020_Valley View	Middle School	Electrical Systems			Remove old junction boxes from hallway speakers, camera mounts and any other junction boxes that are not being u		\$ 8,464	LTFM	2030	\$ 6,000	_370_Electrical		



	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	Site Number	Type	Category	Building Zon object Num		Item	Priority	Inflated Cost	Funding	Year	2020 Cost	FIN Code	Responsibility	Year Completed
433	020_Valley View	Middle School	Electrical Systems	3		Provide card readers to back doors of the locker rooms		\$ 12,695	LTFM	2030	\$ 9,000	_370_Electrical		
434	020_Valley View	Middle School	Electrical Systems	3		Remove old conduit from pool filter room		\$ 1,411	LTFM	2030	\$ 1,000	_370_Electrical		
435	020_Valley View	Middle School	Electrical Systems	4		Remove abandoned camera between doors 1 and 2		\$ 1,411	LTFM	2030	\$ 1,000	_370_Electrical		
436	020_Valley View	Middle School	Electrical Systems	1		Add recepticals by chiller for cleaning		\$ 2,821	LTFM	2030	\$ 2,000	_370_Electrical		
437	020_Valley View	Middle School	Electrical Systems	3		Remove and patch 2 scoreboards in north and south gym		\$ 7,053	LTFM	2030	\$ 5,000	_370_Electrical		
438	020_Valley View	Middle School	Electrical Systems	3		Remove old speaker in storage room off the cafeteria		\$ 1,411	LTFM	2030	\$ 1,000	_370_Electrical		
439	020_Valley View	Middle School	Electrical Systems	3		Replace auditorium sound system		\$ 393,362	LTFM	2026	\$ 320,000	_370_Electrical		
440	020_Valley View	Middle School	Electrical Systems	3		Remove abandoned sound box in Storage room 229A by cafeteria		\$ 1,411	LTFM	2030	\$ 1,000	_370_Electrical		
441	020_Valley View	Middle School	Electrical Systems	3		Remove abandoned cell tower outside of Choir 210		\$ 3,526	LTFM	2030	\$ 2,500	_370_Electrical		
442	021_EHS	High School	Exterior			Exterior envelope repairs recommended per Encompass report		\$ 185,279	LTFM	2025	\$ 156,000	_368_Building_Envelope		
443	019_South View	Middle School	Exterior	4		Replace roof section A per Inspec report		\$ 600,000	LTFM	2020	\$ 600,000	_383_Roofing_Systems		
444	008_ECC/ND	District Wide	Exterior			Replace roof sections C and F as recommended by the Inspec report		\$ 150,000	LTFM	2020	\$ 150,000	_383_Roofing_Systems		
445	021_EHS	High School	Exterior	3		Provide insulation in exterior soffit of classroom E130		\$ 107,580	LTFM	2024	\$ 93,750	_368_Building_Envelope	Wold	
446	021_EHS	High School	Exterior	3, 4		Replace exterior windows on the east face of the building on the lower level		\$ 102,053	LTFM	2028	\$ 77,500	_368_Building_Envelope		
447	021_EHS	High School	Exterior	4		Replace store front at door 15, 14, 13 and 12 and add an interior vestibule		\$ 117,524	LTFM	2023	\$ 106,000	_368_Building_Envelope	Wold	
448	527_Cornelia	Elementary	Interior	1	CORN-005	Investigate a new location for the scrubber dump	3	-	Bond	2022				
449	021_EHS	High School	Exterior	9,11		Fix gap in smoke hatch above stage at EPAC and HS Auditorium/ replace with new smoke hatches.		\$ 34,647	LTFM	2023	\$ 31,250	_368_Building_Envelope	Wold	
450	021_EHS	High School	Interior			Carpet replacement allowance phase 1 (Lower level, includes moisture mitigation)		\$ 208,439	LTFM	2023	\$ 188,000	_379_Interior_Surfaces	Wold	
451	021_EHS	High School	Interior			Carpet replacement allowance phase 2 (Main and upper level)		\$ 233,559	LTFM	2026	\$ 190,000	_379_Interior_Surfaces		
452	021_EHS	High School	Interior		EHS-002	Painting allowance for interior walls (Lower level)		\$ 48,205	LTFM	2022	\$ 45,000	_379_Interior_Surfaces	Wold	
453	021_EHS	High School	Interior			Painting allowance for interior walls (Main and upper level)		\$ 114,752	LTFM	2024	\$ 100,000	_379_Interior_Surfaces	Wold	
454	021_EHS	High School	Interior			Ceiling tile replacement allowance - extent to be determined		\$ 401,633	LTFM	2024	\$ 350,000	_379_Interior_Surfaces	Wold	
455	021_EHS	High School	Interior	2		Replace the field house floor (12,000 SF)		\$ 276,530	LTFM	2028	\$ 210,000	_379_Interior_Surfaces		
456	021_EHS	High School	Interior	2		Refinish the floor in the gymnastics gym (6,000 SF)		\$ 34,566	LTFM	2028	\$ 26,250	_379_Interior_Surfaces		
457	021_EHS	High School	Interior			Extend corridor tile wainscot to 5'-6".		\$ 343,703	LTFM	2023	\$ 310,000	_379_Interior_Surfaces	Wold	
458	021_EHS	High School	Interior	2, 3, 4		Replace stair tower windows/doors misc east elevation windows		\$ 346,474	LTFM	2023	\$ 312,500	_368_Building_Envelope	Wold	
459	021_EHS	High School	Interior			Replace interior doors - an allowance provided for 50 doors		\$ 75,737	LTFM	2024	\$ 66,000	_369_Building_Hardware_and_Equipment	Wold	
460	021_EHS	High School	Interior			Replace classroom door hardware with security hardware (100 doors)		\$ 103,277	LTFM	2024	\$ 90,000	_369_Building_Hardware_and_Equipment	Wold	
461	021_EHS	High School	Interior	10		Replace the curtain dividers in FICK		\$ 468,784	LTFM	2028	\$ 356,000	_369_Building_Hardware_and_Equipment		
462	021_EHS	High School	Interior	10		Replace the auditorium stage rigging system and stage curtains		\$ 474,051	LTFM	2028	\$ 360,000	_369_Building_Hardware_and_Equipment		
463	021_EHS	High School	Interior	10		Replace all auditorium seating		\$ 197,521	LTFM	2028	\$ 150,000	_369_Building_Hardware_and_Equipment		
464	021_EHS	High School	Interior	10		Replace carpet in the auditorium		\$ 103,699	LTFM	2028	\$ 78,750	_379_Interior_Surfaces		
465	021_EHS	High School	Interior	10		Replace the seat end panels with lights in EPAC		\$ 92,177	LTFM	2028	\$ 70,000	_370_Electrical		
466	021_EHS	High School	Interior	11		Reconfigure entry at door #3 - provide a new vestibule, security check in kiosk, and replace exterior doors.		\$ 130,409	LTFM	2027	\$ 102,500	_368_Building_Envelope		
467	526_Concord	Elementary	Interior	3		Reconfigure cafeteria location or add lift to cafeteria to allow for easier trash removal	3	\$ 214,245	Bond	2022	\$ 200,000			
468	021_EHS	High School	Interior	3		Remove and repurpose display cases near FACS room		\$ 16,460	LTFM	2028	\$ 12,500	_379_Interior_Surfaces		
469	021_EHS	High School	Interior			Add card swipe to elevator near door #14 at each floor		\$ 2,500	LTFM	2020	\$ 2,500	_370_Electrical		
470	021_EHS	High School	Interior	2		Remove the old hoops in the gymnastics gym		\$ 11,087	LTFM	2023	\$ 10,000	_369_Building_Hardware_and_Equipment	Wold	
471	021_EHS	High School	Interior	2		Remove the scoreboard in the field house		\$ 2,772	LTFM	2023	\$ 2,500	_369_Building_Hardware_and_Equipment	Wold	
472	021_EHS	High School	Interior	2		Repaint Field house structure and walls - includes exposed ductwork and sprinkler piping		\$ 52,664	LTFM	2023	\$ 47,500	_379_Interior_Surfaces	Wold	
473	021_EHS	High School	Interior	1		Recoat new gym wood floors		\$ 25,000	LTFM	2020	\$ 25,000	_379_Interior_Surfaces		
474	021_EHS	High School	Interior	1		Recoat new gym wood floors		\$ 20,700	LTFM	2021	\$ 20,000	_379_Interior_Surfaces	District	
475	021_EHS	High School	Interior	1		Recoat new gym wood floors		\$ 21,425	LTFM	2022	\$ 20,000	_379_Interior_Surfaces	District	
476	021_EHS	High School	Interior	1		Recoat new gym wood floors		\$ 22,174	LTFM	2023	\$ 20,000	_379_Interior_Surfaces	District	
477	021_EHS	High School	Interior	1		Recoat new gym wood floors		\$ 22,950	LTFM	2024	\$ 20,000	_379_Interior_Surfaces	District	
478	021_EHS	High School	Interior	1		Recoat new gym wood floors		\$ 23,754	LTFM	2025	\$ 20,000	_379_Interior_Surfaces		
479	021_EHS	High School	Interior	1		Recoat new gym wood floors		\$ 24,585	LTFM	2026	\$ 20,000	_379_Interior_Surfaces		
480	021_EHS	High School	Interior	1		Recoat new gym wood floors		\$ 25,446	LTFM	2027	\$ 20,000	_379_Interior_Surfaces		
481	021_EHS	High School	Interior	1		Recoat new gym wood floors		\$ 26,336	LTFM	2028	\$ 20,000	_379_Interior_Surfaces		
482	021_EHS	High School	Interior	3		Replace ceilings where AHUs: HS8, HS16, HS18 serves (28,000 SF)		\$ 261,061	LTFM	2024	\$ 227,500	_379_Interior_Surfaces	Wold	
483	021_EHS	High School	Interior	5		Replace ceilings where AHUs: HS8, HS9, HS13, HS14 and RTU-HS1 serves (35,000 SF)		\$ 326,327	LTFM	2024	\$ 284,375	_379_Interior_Surfaces	Wold	
484	021_EHS	High School	Interior	8		Replace ceilings where AHUs: HS7, HS13, HS15 and RTU-HS2 serves (52,000 SF)		\$ 279,709	LTFM	2024	\$ 243,750	_379_Interior_Surfaces	Wold	
485	021_EHS	High School	Interior	11		Replace ceilings where AHUs: HS22, HS23 serves (84,000 SF)		\$ 720,667	LTFM	2023	\$ 650,000	_379_Interior_Surfaces	Wold	
486	021_EHS	High School	Interior	2		Replace one smoke curtain glass pane with gyp bd soffit in gym atrium -at connection to school		\$ 1,524	LTFM	2023	\$ 1,375	_379_Interior_Surfaces	Wold	



	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	Site Number	Type	Category	Building	Object Num	Item	Priority	Inflated Cost	Funding	Year	2020 Cost	FIN Code	Responsibility	Year Completed
487	021_EHS	High School	Interior	2		Provide tile wainscot at the wall outside of concessions Room 101		\$ 4,691	LTFM	2023	\$ 4,231	_379_Interior_Surfaces	Wold	
488	526_Concord	Elementary	Interior	1		Remove storage wall, provide accessible lift - verify use and function	3	\$ -	Bond	2022				
489	021_EHS	High School	Interior	2		Update mens and womens bathrooms off the field house, providing block wall partitions		\$ 64,548	LTFM	2024	\$ 56,250	_379_Interior_Surfaces	Wold	
490	021_EHS	High School	Interior	3		Provide sloped panel top at men's locker room south lockers - assumes 50LF		\$ 5,738	LTFM	2024	\$ 5,000	_379_Interior_Surfaces	Wold	
491	021_EHS	High School	Interior	3		Replace benches in men and women's locker rooms		\$ 40,163	LTFM	2024	\$ 35,000	_369_Building_Hardware_and_Equipment	Wold	
492	021_EHS	High School	Interior	3		Lower men's locker room office to ground level for accessibility and update the attached bathroom		\$ 143,440	LTFM	2024	\$ 125,000	_367_Accessibility	Wold	
493	021_EHS	High School	Interior	2		Provide durable walls outside training room 105B and in classroom 106 - approx. 1755F of tile wainscot to 5' 6"		\$ 10,041	LTFM	2024	\$ 8,750	_379_Interior_Surfaces	Wold	
494	021_EHS	High School	Interior	11		Provide book drop at media center - reconfigure counters / height / site lines???	3	\$ 32,137	Bond	2022	\$ 30,000			
495	021_EHS	High School	Interior	2		Review function of old Field House gym	3	\$ -	Bond	2022				
496	021_EHS	High School	Interior	3		Replace stairwell and corridor doors adjacent to room N108		\$ 7,901	LTFM	2028	\$ 6,000	_369_Building_Hardware_and_Equipment		
497	021_EHS	High School	Interior	2, 3, 4		Replace interior corridor doors at door 12, 13, 14, and 15		\$ 30,945	LTFM	2028	\$ 23,500	_369_Building_Hardware_and_Equipment		
498	021_EHS	High School	Interior	3		Provide new doors at rooms E134, E135 and E136 with glass openings		\$ 5,267	LTFM	2028	\$ 4,000	_369_Building_Hardware_and_Equipment		
499	021_EHS	High School	Interior			Install elevator door lock monitoring overlay per 12-8-2020 Metro Elevator inspection report		\$ 15,004	LTFM	2023	\$ 13,533	_369_Building_Hardware_and_Equipment	Wold	
500	021_EHS	High School	Interior			Replace elevator to 'Widen south elevator door opening to 4' and install a card reader on all floors		\$ 66,523	LTFM	2023	\$ 60,000	_369_Building_Hardware_and_Equipment	Wold	
501	021_EHS	High School	Interior	4		Renovate men and women's bathroom in the south end of the lower level, including new fixtures, finishes, durable b		\$ 387,289	LTFM	2024	\$ 337,500	_379_Interior_Surfaces	Wold	
502	021_EHS	High School	Interior	3, 4		Replace lower level old lower and upper casework (approx 10 classrooms)		\$ 143,440	LTFM	2024	\$ 125,000	_379_Interior_Surfaces	Wold	
503	021_EHS	High School	Interior	3, 4		Provide roller shades on exterior windows in the lower level		\$ 11,325	LTFM	2028	\$ 8,600	_369_Building_Hardware_and_Equipment		
504	021_EHS	High School	Interior			Replace all conf room carpet with a hard surface and provide durable wall surfaces (12 rooms)		\$ 19,162	LTFM	2031	\$ 13,125	_379_Interior_Surfaces		
505	021_EHS	High School	Interior	5		Provide new H.M. doors with keyed removable mullions and wall holds at gym N205 (6 doors)		\$ 23,044	LTFM	2028	\$ 17,500	_369_Building_Hardware_and_Equipment		
506	021_EHS	High School	Interior	5		Provide new H.M. doors with keyed removable mullions and wall holds at gymnastics gym N207 (3 doors)		\$ 11,851	LTFM	2028	\$ 9,000	_369_Building_Hardware_and_Equipment		
507	021_EHS	High School	Interior	5		Provide new H.M. doors with keyed removable mullions and wall holds at wrestling room N206 door (1 door)		\$ 11,851	LTFM	2028	\$ 9,000	_369_Building_Hardware_and_Equipment		
508	021_EHS	High School	Interior	5		Repair casework in science and chem labs in rooms E230, E231, E232, E233, E235, E237, E346, E347, E348 and E349		\$ 74,230	LTFM	2025	\$ 62,500	_379_Interior_Surfaces	Wold	
509	021_EHS	High School	Interior	5		Remove coiling door from room E238		\$ 21,900	LTFM	2031	\$ 15,000	_369_Building_Hardware_and_Equipment		
510	021_EHS	High School	Interior	3		Investigate the use of room N107 and connection to N108	3	\$ 32,137	Bond	2022	\$ 30,000			
511	021_EHS	High School	Interior	5		Infill door behind desk in E238 - PLTW		\$ 6,570	LTFM	2031	\$ 4,500	_379_Interior_Surfaces		
512	021_EHS	High School	Interior	5		Provide new scrubber 'shed' in central mechanical room adjacent to room E230 - review use of space		\$ 45,624	LTFM	2031	\$ 31,250			
513	021_EHS	High School	Interior	6		Update finishes and provide block wall stalls at men and women's bathroom adjacent to the cafeteria, existing fixtur		\$ 374,192	LTFM	2023	\$ 337,500	_379_Interior_Surfaces	Wold	
514	021_EHS	High School	Interior	2, 3, 4	HS-011	Enclose space under stairs and provide understair storage at door 12, 13, 14, and 15	1	\$ 80,342	Bond	2022	\$ 75,000			
515	021_EHS	High School	Interior	6		Reconfigure mothers rooms in women's room 209 so they are not open to the bathrms		\$ 21,516	LTFM	2024	\$ 18,750	_379_Interior_Surfaces	Wold	
516	021_EHS	High School	Interior	6		Replace wall adjacent to room E239A to be curved and match the wall to the south		\$ 10,758	LTFM	2024	\$ 9,375	_379_Interior_Surfaces	Wold	
517	021_EHS	High School	Interior	6		Remove unused sink and modify stainless steel countertop (cap sink) in the servery E240		\$ 1,825	LTFM	2031	\$ 1,250	_379_Interior_Surfaces		
518	021_EHS	High School	Interior	5	HS-012	Investigate function of room E238 - PLTW (does it need 2 exits)	3	\$ 12,855	Bond	2022	\$ 12,000			
519	021_EHS	High School	Interior	6		Investigate usage of room E239, possibly re-purpose into cafeteria storage	3	\$ 1,071	Bond	2022	\$ 1,000			
520	021_EHS	High School	Interior	6		Provide 2 new storage rooms on the south end of the cafeteria for custodial storage	3	\$ 50,214	Bond	2022	\$ 46,875			
521	021_EHS	High School	Interior	7		Replace doors from the cafeteria to the loading dock and provide a new card reader		\$ 7,901	LTFM	2028	\$ 6,000	_369_Building_Hardware_and_Equipment		
522	021_EHS	High School	Interior	7		Widen opening for dry storage room and provide a new door/frame		\$ 4,609	LTFM	2028	\$ 3,500	_369_Building_Hardware_and_Equipment		
523	021_EHS	High School	Interior			Repair wall, repaint and install a wide chair rail on damaged gyp board walls in classrooms - approx 18		\$ 51,639	LTFM	2024	\$ 45,000	_379_Interior_Surfaces	Wold	
524	021_EHS	High School	Interior			Provide epoxy paint on damaged accent block walls in classrooms - approx 8 rooms		\$ 13,140	LTFM	2031	\$ 9,000	_379_Interior_Surfaces		
525	021_EHS	High School	Interior			Provide intentional pin up areas around the school		\$ -	Capital					
526	021_EHS	High School	Interior	9		Provide a durable wall solution on the south wall of fitness room N300		\$ 18,250	LTFM	2031	\$ 12,500	_379_Interior_Surfaces		
527	021_EHS	High School	Interior	9		Expose ceiling on the east side of fitness room N300 to match other parts of room		\$ 13,687	LTFM	2031	\$ 9,375	_379_Interior_Surfaces		
528	021_EHS	High School	Interior	9		Provide H.M. doors w/removable mullions at the doors leading to the main circulation adjacent to fitness room N300		\$ 3,950	LTFM	2028	\$ 3,000	_369_Building_Hardware_and_Equipment		
529	021_EHS	High School	Interior	9		Upgrade upper level men and womens bathroom with block partitions and add an access panel to the chase		\$ 374,192	LTFM	2023	\$ 337,500	_379_Interior_Surfaces	Wold	
530	021_EHS	High School	Interior	9, 13		Provide wall hold for doors in classrooms E222, E337, W313, W315, and W317		\$ 2,881	LTFM	2028	\$ 2,188	_369_Building_Hardware_and_Equipment		
531	021_EHS	High School	Interior	10		Create a new lockable staff conference room in the north east corner of the commons		\$ 36,955	LTFM	2031	\$ 25,313	_379_Interior_Surfaces		
532	021_EHS	High School	Interior	10		Raise the high of the honeycomb tile pattern on the south wall of the commons		\$ 3,299	LTFM	2024	\$ 2,875	_379_Interior_Surfaces	Wold	
533	021_EHS	High School	Interior	10		Add glass panels and seal to curtain wall at 2 corner locations in upper level commons space		\$ 9,125	LTFM	2031	\$ 6,250	_379_Interior_Surfaces		
534	021_EHS	High School	Interior	5		Review science classrooms for secondary school equity	3	\$ -	Bond	2022				
535	021_EHS	High School	Interior	9		Provide a durable wall solution to the circulation space outside rooms N306 and N307		\$ 9,382	LTFM	2028	\$ 7,125	_379_Interior_Surfaces		
536	021_EHS	High School	Interior			Replace old main level upper and lower casework (approx 26 classrooms)		\$ 371,152	LTFM	2022	\$ 312,500	_379_Interior_Surfaces	Wold	
537	021_EHS	High School	Interior	7	HS-009	Reconfigure the receiving area - create a separate break room for custodial/kitchen staff - relocate tool work	3	\$ 200,855	Bond	2022	\$ 187,500			
538	021_EHS	High School	Interior	9		Review function of rooms N303, N304, N305, N306, and N307	3	\$ -	Bond	2022				
539	021_EHS	High School	Interior	9		Provide new fixtures and wall tile at the staff bathrooms adjacent to FICK auditorium		\$ 332,615	LTFM	2023	\$ 300,000	_379_Interior_Surfaces	Wold	
540	021_EHS	High School	Interior	11		Provide durable wall solution in Media Center conference rooms B and C		\$ 10,288	LTFM	2028	\$ 7,813	_379_Interior_Surfaces		



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	Site Number	Type	Category	uilding Zon oject Numt	Item	Priority	Inflated Cost	Funding	Year	2020 Cost	FIN Code	Responsibility	Year Completed	
541	021_EHS	High School	Interior	12	Provide tile wainscot to the circulation wall on the upper level above the main entry - outside 300/301	\$	9,465	LTFM	2028	\$ 7,188	_379_Interior_Surfaces			
542	021_EHS	High School	Interior	12	Replace music suite doors S350, S354, and S356 (7 doors), provide keyed removable mullions	\$	24,361	LTFM	2028	\$ 18,500	_369_Building_Hardware_and_Equipment			
543	021_EHS	High School	Interior	10	Remove FICK mechanical wall partitions and projection screens - repair finishes	\$	173,371	LTFM	2031	\$ 118,750	_369_Building_Hardware_and_Equipment			
544	021_EHS	High School	Interior	12	Provide new tall storage lockers in room S353	\$	45,624	LTFM	2031	\$ 31,250	_379_Interior_Surfaces			
545	021_EHS	High School	Interior	12	Provide an acoustic solution to art rooms S391 and S392	\$	-	Capital						
546	021_EHS	High School	Interior	12	Replace countertops in bathrooms adjacent to EPAC (lighter color)	\$	7,300	LTFM	2031	\$ 5,000	_379_Interior_Surfaces			
547	021_EHS	High School	Interior	11	Provide mag holds on circulation doors adjacent to room S387	\$	4,115	LTFM	2028	\$ 3,125	_369_Building_Hardware_and_Equipment			
548	021_EHS	High School	Interior	11	Provide tile wainscot in nurse's suite entry	\$	5,761	LTFM	2028	\$ 4,375	_379_Interior_Surfaces			
549	021_EHS	High School	Interior	9	Provide epoxy flooring in staff locker room	\$	10,950	LTFM	2031	\$ 7,500	_379_Interior_Surfaces			
550	021_EHS	High School	Interior	9	Repair removable railing leading to tunnel behind the athletics atrium	\$	9,125	LTFM	2031	\$ 6,250	_369_Building_Hardware_and_Equipment			
551	021_EHS	High School	Interior	12	Cut in an expansion joint to the circulation alcove north of EPAC, repair tile in adjacent restrooms	\$	24,637	LTFM	2031	\$ 16,875	_379_Interior_Surfaces			
552	021_EHS	High School	Interior	12	Replace missing floor grille at EPAC sound box	\$	3,376	LTFM	2031	\$ 2,313	_369_Building_Hardware_and_Equipment			
553	021_EHS	High School	Interior		Allowance for locker replacement (\$35,000 per year)	\$	41,569	LTFM	2025	\$ 35,000	_369_Building_Hardware_and_Equipment			
554	021_EHS	High School	Interior		Allowance for locker replacement (\$35,000 per year)	\$	44,530	LTFM	2027	\$ 35,000	_369_Building_Hardware_and_Equipment			
555	021_EHS	High School	Interior		Allowance for locker replacement (\$35,000 per year)	\$	43,024	LTFM	2026	\$ 35,000	_369_Building_Hardware_and_Equipment			
556	021_EHS	High School	Interior		Allowance for locker replacement (\$35,000 per year)	\$	40,163	LTFM	2024	\$ 35,000	_369_Building_Hardware_and_Equipment	District		
557	021_EHS	High School	Interior		Allowance for locker replacement (\$35,000 per year)	\$	40,163	LTFM	2024	\$ 35,000	_369_Building_Hardware_and_Equipment	District		
558	021_EHS	High School	Interior		Allowance for locker replacement (\$35,000 per year)	\$	38,805	LTFM	2023	\$ 35,000	_369_Building_Hardware_and_Equipment	District		
559	021_EHS	High School	Interior		Allowance for locker replacement (\$35,000 per year)	\$	37,493	LTFM	2022	\$ 35,000	_369_Building_Hardware_and_Equipment	District		
560	021_EHS	High School	Interior	8	Provide project storage in maker lab	\$	0	Capital		\$ 12,500				
561	021_EHS	High School	Interior	5	Remove railing at east side of old gym, replace with glass intended for viewing, and door/gate for exiting from bleact	\$	225,383	LTFM	2031	\$ 154,375	_379_Interior_Surfaces			
562	021_EHS	High School	Interior	9	Change hinges on fitness room door to allow for 180 degree opening and provide wall stops	\$	2,370	LTFM	2028	\$ 1,800	_369_Building_Hardware_and_Equipment			
563	021_EHS	High School	Interior	3	Provide stainless steel cover plate at removed fire extinguisher cabinet in men's locker room 105	\$	3,285	LTFM	2031	\$ 2,250	_379_Interior_Surfaces			
564	021_EHS	High School	Interior	4	Replace 2x2 access panels into lower level gang restrooms to be 4x2	\$	14,600	LTFM	2031	\$ 10,000	_369_Building_Hardware_and_Equipment			
565	021_EHS	High School	Interior	8	Renovate gang restroom adjacent to Office 323	\$	187,096	LTFM	2023	\$ 168,750	_379_Interior_Surfaces	Wold		
566	021_EHS	High School	Mechanical Systems	11	Modify cabinet unit heater at door #3	\$	5,544	LTFM	2023	\$ 5,000	_380_Mechanical_Systems	Wold		
567	021_EHS	High School	Mechanical Systems	3	Mechanical Upgrades Project - AHUs: HS8, HS16, HS18 and AHU-10 VAVs (28,000 SF)	\$	1,767,185	LTFM	2024	\$ 1,540,000	_380_Mechanical_Systems	Wold		
568	021_EHS	High School	Mechanical Systems	5	Mechanical Upgrades Project - AHUs: HS8, HS9, HS13, HS14 and RTU-HS1 (35,000 SF)	\$	2,208,982	LTFM	2024	\$ 1,925,000	_380_Mechanical_Systems	Wold		
569	021_EHS	High School	Mechanical Systems	8	Mechanical Upgrades Project - AHUs: HS7, HS13, HS15 and RTU-HS2 (30,000 SF)	\$	1,893,413	LTFM	2024	\$ 1,650,000	_380_Mechanical_Systems	Wold		
570	021_EHS	High School	Mechanical Systems	11	Mechanical Upgrades Project - AHUs: HS22, HS23 and AHU-9 VAV Boxes (84,000 SF)	\$	5,122,277	LTFM	2023	\$ 4,620,000	_380_Mechanical_Systems	Wold		
571	021_EHS	High School	Mechanical Systems	2	Reconstruct boiler plant to convert from steam to hot water - install high efficiency boiler capacity	\$	3,649,924	LTFM	2031	\$ 2,500,000	_380_Mechanical_Systems			
572	021_EHS	High School	Mechanical Systems	4	Replace the steam to hot water convertor located mechanical room 140	\$	45,000	LTFM	2020	\$ 45,000	_380_Mechanical_Systems			
573	021_EHS	High School	Mechanical Systems	3	Reroute dryer vent in facs room E131 office to the east exterior wall	\$	8,870	LTFM	2023	\$ 8,000	_380_Mechanical_Systems	Wold		
574	021_EHS	High School	Mechanical Systems	4	Relocate hose bib at door 15 (freezes frequently)	\$	3,326	LTFM	2023	\$ 3,000	_380_Mechanical_Systems	Wold		
575	021_EHS	High School	Mechanical Systems	4	Provide additional heat to sprinkler room in room 142	\$	5,544	LTFM	2023	\$ 5,000	_380_Mechanical_Systems	Wold		
576	021_EHS	High School	Mechanical Systems	7	Replace and relocate Kitchen AHU-HS4 located in kitchen staff break room (2,500 SF)	\$	110,872	LTFM	2023	\$ 100,000	_380_Mechanical_Systems	Wold		
577	021_EHS	High School	Mechanical Systems	11	Replace computer room unit for data room north or EPAC	\$	49,892	LTFM	2023	\$ 45,000	_380_Mechanical_Systems	Wold		
578	021_EHS	High School	Mechanical Systems	2	Replace unit heater #3A near outside air duct with larger unit in Mechanical Room south of Concession 101	\$	8,870	LTFM	2023	\$ 8,000	_380_Mechanical_Systems	Wold		
579	021_EHS	High School	Mechanical Systems	2	Provide exhaust in Concession 101	\$	6,652	LTFM	2023	\$ 6,000	_380_Mechanical_Systems	Wold		
580	021_EHS	High School	Mechanical Systems	8	Provide door air curtains at garage door in Maker Lab 219 and Loading Dock doors	\$	13,305	LTFM	2023	\$ 12,000	_380_Mechanical_Systems	Wold		
581	021_EHS	High School	Mechanical Systems	5	Cap gas pipes in valve box located in Physics Room 236	\$	3,326	LTFM	2023	\$ 3,000	_380_Mechanical_Systems	Wold		
582	021_EHS	High School	Mechanical Systems	7	Provide new EF-26 serving Shawn's and kitchen toilet room.	\$	5,544	LTFM	2023	\$ 5,000	_380_Mechanical_Systems	Wold		
583	021_EHS	High School	Mechanical Systems	11	Investigate if dryer vent located in washer/dryer room on east of EPAC is properly vented	\$	2,772	LTFM	2023	\$ 2,500	_380_Mechanical_Systems	Wold		
584	021_EHS	High School	Mechanical Systems	10	Investigate FTR noisie in phone room in Classroom 360	\$	2,772	LTFM	2023	\$ 2,500	_380_Mechanical_Systems	Wold		
585	021_EHS	High School	Mechanical Systems	10	Investigate existing baffles restricting airflow in ductwork serving HS Auditorium	\$	2,772	LTFM	2023	\$ 2,500	_380_Mechanical_Systems	Wold		
586	021_EHS	High School	Mechanical Systems	5	Remove the drinking fountain in the wrestling room and cap branch line at main. Provide stainless steel cover plate	\$	4,657	LTFM	2023	\$ 4,200	_381_Plumbing	Wold		
587	021_EHS	High School	Mechanical Systems	7	Investigate and repair the lack of hot water to the kitchen staff toilet and Shawn's toilet room	\$	2,772	LTFM	2023	\$ 2,500	_381_Plumbing	Wold		
588	021_EHS	High School	Mechanical Systems	2	Replace plumbing fixtures in mens and womens bathrooms off the field house	\$	110,872	LTFM	2023	\$ 100,000	_381_Plumbing	Wold		
589	021_EHS	High School	Mechanical Systems	3	Replace showers and plumbing fixtures in women's and men's locker room	\$	149,178	LTFM	2024	\$ 130,000	_381_Plumbing	Wold		
590	021_EHS	High School	Mechanical Systems	3	Replace plumbing fixtures in lower men's locker room office	\$	55,436	LTFM	2023	\$ 50,000	_381_Plumbing	Wold		
591	021_EHS	High School	Mechanical Systems	3	Insulate piping in exterior soffit of classroom E130	\$	5,544	LTFM	2023	\$ 5,000	_381_Plumbing	Wold		
592	021_EHS	High School	Mechanical Systems	4	Replace plumbing fixtures in men and women's bathroom in the south end of the lower level	\$	110,872	LTFM	2023	\$ 100,000	_381_Plumbing	Wold		
593	021_EHS	High School	Mechanical Systems	6	Replace plumbing fixtures in mens and womens restroom adjacent to the cafeteria	\$	106,437	LTFM	2023	\$ 96,000	_381_Plumbing	Wold		
594	021_EHS	High School	Mechanical Systems	6	Remove unused sink, faucet, and cap pipes at mains in servery E240	\$	5,544	LTFM	2023	\$ 5,000	_381_Plumbing	Wold		



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1	Site Number	Type	Category	Building	Object Num	Item	Priority	Inflated Cost	Funding	Year	2020 Cost	FIN Code	Responsibility	Year Completed
595	021_EHS	High School	Mechanical Systems	9		Replace plumbing fixtures in staff bathrooms south of FICK auditorium		\$ 106,437	LTFM	2023	\$ 96,000	_381_Plumbing	Wold	
596	021_EHS	High School	Mechanical Systems	12		Repair/replace (3) clay traps in art room Art 378		\$ 3,326	LTFM	2023	\$ 3,000	_381_Plumbing	Wold	
597	021_EHS	High School	Mechanical Systems	3		Provide new wall hydrant along north exterior wall of men's locker room 105		\$ 8,870	LTFM	2023	\$ 8,000	_381_Plumbing	Wold	
598	021_EHS	High School	Mechanical Systems	3		Provide pipe insulation at water meter in Equipment Room 105A		\$ 8,870	LTFM	2023	\$ 8,000	_381_Plumbing	Wold	
599	021_EHS	High School	Mechanical Systems	2		Provide new restroom and shower room in Mechanical Room 1018 near cooling tower sump basin		\$ 49,892	LTFM	2023	\$ 45,000	_381_Plumbing	Wold	
600	021_EHS	High School	Mechanical Systems	4		Replace drinking fountain by south elevator on lower level		\$ 5,544	LTFM	2023	\$ 5,000	_381_Plumbing	Wold	
601	021_EHS	High School	Mechanical Systems	5		Replace drinking fountain in corridor south of Gym 225 to fully recessed DF		\$ 5,544	LTFM	2023	\$ 5,000	_381_Plumbing	Wold	
602	021_EHS	High School	Mechanical Systems	5		Replace floor drains covers serving eye wash/shower to have integrated funnel in Chemistry Rooms on main level (5		\$ 8,870	LTFM	2023	\$ 8,000	_381_Plumbing	Wold	
603	021_EHS	High School	Mechanical Systems	5		Provide clay traps at sinks in Chemistry Rooms on main level (12 total)		\$ 26,609	LTFM	2023	\$ 24,000	_381_Plumbing	Wold	
604	021_EHS	High School	Mechanical Systems	5		Replace sink mounted eyewash station in PLTW room on main level		\$ 3,991	LTFM	2023	\$ 3,600	_381_Plumbing	Wold	
605	021_EHS	High School	Mechanical Systems	6		Replace two drinking fountain outside of cafeteria gang restrooms		\$ 11,087	LTFM	2023	\$ 10,000	_381_Plumbing	Wold	
606	021_EHS	High School	Mechanical Systems	11		Replace bi-level drinking fountain at EPAC gang restroom		\$ 5,544	LTFM	2023	\$ 5,000	_381_Plumbing	Wold	
607	021_EHS	High School	Mechanical Systems	11		Replace classroom drinking fountain in Orchestra 397, Band 395 and Vocal 396		\$ 16,631	LTFM	2023	\$ 15,000	_381_Plumbing	Wold	
608	021_EHS	High School	Mechanical Systems	8		Replace plumbing fixtures in gang restroom adjacent to Office 323		\$ 106,437	LTFM	2023	\$ 96,000	_381_Plumbing	Wold	
609	020_Valley View	Middle School	Electrical Systems		VVMS-005	Provide new/modify LED lights for SW lot reconstruction include with 2022 funded project		\$ 235,670	LTFM	2022	\$ 220,000	_370_Electrical	Wold	
610	020_Valley View	Middle School	Electrical Systems	2		Investigate electrical panel in Workroom 263D. Abandoned?		\$ 2,821	LTFM	2030	\$ 2,000	_370_Electrical		
611	021_EHS	High School	Interior	10		FICK auditorium long term plan - Auerbach review	3	\$ -	Bond	2022				
612	020_Valley View	Middle School	Site			SW parking lot, drop off, VV road, drop off and stormwater crack seal in 2024 every 2 years after		\$ 10,689	LTFM	2025	\$ 9,000	_384_Site_Projects	AJA	
613	020_Valley View	Middle School	Site			SW parking lot, drop off, VV road, drop off and stormwater crack seal in 2024 every 2 years after		\$ 11,063	LTFM	2026	\$ 9,000	_384_Site_Projects	AJA	
614	020_Valley View	Middle School	Site			SW parking lot, drop off, VV road, drop off and stormwater crack seal in 2024 every 2 years after		\$ 12,695	LTFM	2030	\$ 9,000	_384_Site_Projects	AJA	
615	020_Valley View	Middle School	Site			SW parking lot, drop off, VV road, drop off and stormwater crack seal/seal coat in 2028 and every 6 years after		\$ 59,256	LTFM	2028	\$ 45,000	_384_Site_Projects	AJA	
616	021_EHS	High School	Interior	12		EPAC auditorium long term plan - Auerbach review	3	\$ -	Bond	2022				
617	020_Valley View	Middle School	Site	1	VVMS-005	Repair the edge of the loading dock and provide a ramp for adjustable height		\$ 21,425	LTFM	2022	\$ 20,000	_384_Site_Projects	Wold	
618	020_Valley View	Middle School	Site			Parking lot C crack seal in 2021 and every 2 years after		\$ 4,720	LTFM	2021	\$ 4,560	_384_Site_Projects	AJA	
619	020_Valley View	Middle School	Site			Parking lot C crack seal in 2021 and every 2 years after		\$ 5,416	LTFM	2025	\$ 4,560	_384_Site_Projects	AJA	
620	020_Valley View	Middle School	Site			Parking lot C crack seal in 2021 and every 2 years after		\$ 5,802	LTFM	2027	\$ 4,560	_384_Site_Projects	AJA	
621	020_Valley View	Middle School	Site			Parking lot C crack seal in 2021 and every 2 years after		\$ 6,215	LTFM	2029	\$ 4,560	_384_Site_Projects	AJA	
622	020_Valley View	Middle School	Site			Parking lot C crack seal/seal coat in 2023 and every 6 years after		\$ 25,279	LTFM	2023	\$ 22,800	_384_Site_Projects	AJA	
623	020_Valley View	Middle School	Site			Parking lot C reconstruct (2036)		\$ 624,235	LTFM	2036	\$ 360,000	_384_Site_Projects	AJA	
624	020_Valley View	Middle School	Site			Replace rocks with grass at exterior door 28		\$ 17,739	LTFM	2023	\$ 16,000	_384_Site_Projects		
625	020_Valley View	Middle School	Site	4	VVMS-005	Repair and regrade sidewalk at the front entry #1 - include with 2022 funded project to reconstruct parking lot		\$ 12,855	LTFM	2022	\$ 12,000	_384_Site_Projects	Wold	
626	020_Valley View	Middle School	Site	1		Repair sidewalk and improve drainage near door #26 - fix catch basin		\$ 83,154	LTFM	2023	\$ 75,000	_384_Site_Projects		
627	021_EHS	High School	Electrical Systems	3		New with LED fixtures and controls where AHUs: HS8, HS16, HS18 and AHU-10 serves (28,000 SF)		\$ 208,849	LTFM	2024	\$ 182,000	_370_Electrical	Wold	
628	020_Valley View	Middle School	Accessibility	3		Provide ADA access to the auditorium stage		\$ 176,325	LTFM	2030	\$ 125,000	_367_Accessibility		
629	020_Valley View	Middle School	Accessibility	3		Provide ADA access to the raised gymnasium floor		\$ 141,060	LTFM	2030	\$ 100,000	_367_Accessibility		
630	021_EHS	High School	Electrical Systems	5		New LED fixtures and controls where AHUs: HS8, HS9, HS13, HS14 and RTU-HS1 serves (35,000 SF)		\$ 261,061	LTFM	2024	\$ 227,500	_370_Electrical	Wold	
631	021_EHS	High School	Electrical Systems	8		New LED fixtures and controls where AHUs: HS7, HS13, HS15 and RTU-HS2 serves (30,000 SF)		\$ 223,767	LTFM	2024	\$ 195,000	_370_Electrical	Wold	
632	021_EHS	High School	Electrical Systems	11		New LED fixtures and controls where AHUs: HS22, HS23 serves (84,000 SF)		\$ 605,360	LTFM	2023	\$ 546,000	_370_Electrical	Wold	
633	021_EHS	High School	Electrical Systems			Replace existing electrical panels original to building		\$ 714,907	LTFM	2024	\$ 623,000	_370_Electrical	Wold	
634	021_EHS	High School	Electrical Systems	10		Fix Replace auditorium sound system		\$ 367,207	LTFM	2024	\$ 320,000	_370_Electrical	Wold	
635	021_EHS	High School	Electrical Systems	2		Replace the basket controls in the field house		\$ 22,950	LTFM	2024	\$ 20,000	_370_Electrical	Wold	
636	021_EHS	High School	Electrical Systems	2		Provide cages for strobe lights in Aux gym and main gym		\$ 2,295	LTFM	2024	\$ 2,000	_370_Electrical	Wold	
637	021_EHS	High School	Electrical Systems	2		Move light switches from locked panels in Aux gym and main gym to more accessible locations		\$ 6,885	LTFM	2024	\$ 6,000	_370_Electrical	Wold	
638	021_EHS	High School	Electrical Systems	2		Replace lights and power in mens and womens bathrooms off the field house		\$ 11,475	LTFM	2024	\$ 10,000	_370_Electrical	Wold	
639	021_EHS	High School	Electrical Systems	3		Replace lights and power in women's and men's locker room		\$ 11,475	LTFM	2024	\$ 10,000	_370_Electrical	Wold	
640	021_EHS	High School	Electrical Systems	3		Replace lights and power in lower men's locker room office		\$ 11,475	LTFM	2024	\$ 10,000	_370_Electrical	Wold	
641	021_EHS	High School	Electrical Systems	4		Replace lighting and power in men and women's bathroom in the south end of the lower level		\$ 11,087	LTFM	2023	\$ 10,000	_370_Electrical	Wold	
642	021_EHS	High School	Electrical Systems	4		Remove old, unused fire alarm system in lower level elec room on the south side		\$ 1,148	LTFM	2024	\$ 1,000	_370_Electrical	Wold	
643	021_EHS	High School	Electrical Systems			Remove remaining large circular hanging light fixtures and replace them (rooms S286C, SPED conf A, media center c		\$ 11,475	LTFM	2024	\$ 10,000	_370_Electrical	Wold	
644	021_EHS	High School	Electrical Systems	12		Replace makeup lighting with LED and raise ceiling		\$ 22,950	LTFM	2024	\$ 20,000	_370_Electrical	Wold	
645	021_EHS	High School	Electrical Systems	5		Improve sound system control panel at gym N205		\$ 22,950	LTFM	2024	\$ 20,000	_370_Electrical	Wold	
646	021_EHS	High School	Electrical Systems	6		Remove abandoned electrical comm box in servery		\$ 1,148	LTFM	2024	\$ 1,000	_370_Electrical	Wold	
647	021_EHS	High School	Electrical Systems	5		Replace the electrical outlets in the wrestling room		\$ 10,328	LTFM	2024	\$ 9,000	_370_Electrical	Wold	
648	021_EHS	High School	Electrical Systems	2		Reconfigure light switch controls to be out of wall enclosure in lower level Aux gym		\$ 3,443	LTFM	2024	\$ 3,000	_370_Electrical	Wold	



	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	Site Number	Type	Category	Building Zon object Numt		Item	Priority	Inflated Cost	Funding	Year	2020 Cost	FIN Code	Responsibility	Year Completed
649	021_EHS	High School	Electrical Systems	8		Provide more power drops in Maker Lab 219		\$ 9,180	LTFM	2024	\$ 8,000	_370_Electrical	Wold	
650	021_EHS	High School	Electrical Systems	5		Replace sound system for Gym 225		\$ 34,426	LTFM	2024	\$ 30,000	_370_Electrical	Wold	
651	021_EHS	High School	Electrical Systems	7		Replace battery power chair lift to hardwire located back of EPAC stage		\$ 3,443	LTFM	2024	\$ 3,000	_370_Electrical	Wold	
652	021_EHS	High School	Electrical Systems	8		Replace lighting and power in gang restroom adjacent to Office 323		\$ 11,475	LTFM	2024	\$ 10,000	_370_Electrical	Wold	
653	021_EHS	High School	Site			Lower field reconstruction- grass and cinder track		\$ 817,738	LTFM	2028	\$ 621,000	_384_Site_Projects	AIA	
654	021_EHS	High School	Site			Parking lot A crack seal 2021 and every 2 years after		\$ 10,805	LTFM	2021	\$ 10,440	_384_Site_Projects	AIA	
655	021_EHS	High School	Site			Parking lot A crack seal 2021 and every 2 years after		\$ 12,399	LTFM	2025	\$ 10,440	_384_Site_Projects	AIA	
656	021_EHS	High School	Site			Parking lot A crack seal 2021 and every 2 years after		\$ 13,283	LTFM	2027	\$ 10,440	_384_Site_Projects	AIA	
657	021_EHS	High School	Site			Parking lot A crack seal/seal coat in 2023 and every 6 years after		\$ 58,540	LTFM	2023	\$ 52,800	_384_Site_Projects	AIA	
658	020_Valley View	Middle School	Exterior	1, 2, 3, 4		Exterior envelope repairs recommended per Encompass report		\$ 244,278	LTFM	2027	\$ 192,000	_368_Building_Envelope		
659	021_EHS	High School	Exterior			Replace 1/2 roof area A as recommend by the Inspec report		\$ 507,150	LTFM	2021	\$ 490,000	_383_Roofing_Systems	Inspec	
660	020_Valley View	Middle School	Exterior	1		Tuck-pointing at loading dock		\$ 17,494	LTFM	2027	\$ 13,750	_368_Building_Envelope		
661	021_EHS	High School	Site			Parking lot A crack seal/seal coat in 2023 and every 6 years after		\$ 71,961	LTFM	2029	\$ 52,800	_384_Site_Projects	AIA	
662	020_Valley View	Middle School	Exterior	1		Remove exterior door from computer room 165		\$ 17,494	LTFM	2027	\$ 13,750	_368_Building_Envelope		
663	020_Valley View	Middle School	Exterior	4		Add gasketing to exterior door in orchestra room 217		\$ 795	LTFM	2027	\$ 625	_369_Building_Hardware_and_Equipment		
664	020_Valley View	Middle School	Exterior	3		Remove old door stops at exterior door 28		\$ 3,181	LTFM	2027	\$ 2,500	_369_Building_Hardware_and_Equipment		
665	020_Valley View	Middle School	Exterior	2		Replace windows in the 'donut'		\$ 636,140	LTFM	2027	\$ 500,000	_368_Building_Envelope		
666	020_Valley View	Middle School	Exterior			Find a space to relocate the 1964 cornerstone		\$ 2,036	LTFM	2027	\$ 1,600	_368_Building_Envelope		
667	020_Valley View	Middle School	Hazardous Materials	2		Remove asbestos floor tile in rooms 252 and 270		\$ 70,530	LTFM	2030	\$ 50,000	_349_Other_Hazardous_Materials		
668	020_Valley View	Middle School	Interior	1, 2, 3, 4		Paint interior walls - an allowance provided for areas to be determined		\$ 61,463	LTFM	2026	\$ 50,000	_379_Interior_Surfaces		
669	020_Valley View	Middle School	Interior	1, 2, 3, 4		Ceiling tile replacement allowance - extent to be determined		\$ 122,926	LTFM	2026	\$ 100,000	_379_Interior_Surfaces		
670	020_Valley View	Middle School	Interior	3		Replace the operable wall in the gymnasium		\$ 107,560	LTFM	2026	\$ 87,500	_369_Building_Hardware_and_Equipment		
671	020_Valley View	Middle School	Interior	3	VVMS-002	Replace the tile in the pool		\$ 267,806	LTFM	2022	\$ 250,000	_379_Interior_Surfaces	Wold	
672	020_Valley View	Middle School	Interior	3	VVMS-003	Replace the retractable bleachers in the pool with fixed seating sized for fewer spectators		\$ 46,866	LTFM	2022	\$ 43,750	_369_Building_Hardware_and_Equipment	Wold	
673	020_Valley View	Middle School	Interior	3		Reconstruct remaining locker rooms to replace fixtures, finishes, and ADA accessibility		\$ 691,456	LTFM	2026	\$ 562,500	_367_Accessibility		
674	020_Valley View	Middle School	Interior	3	VVMS-004	Replace the acoustic panels in the auditorium with fire retardant panels		\$ 66,952	LTFM	2022	\$ 62,500	_363_Fire_Safety	Wold	
675	020_Valley View	Middle School	Interior	3		Replace the auditorium stage rigging system and stage curtains		\$ 442,532	LTFM	2026	\$ 360,000	_369_Building_Hardware_and_Equipment		
676	020_Valley View	Middle School	Interior	2		Retile around the stair at each of the four exterior entries in the "donut"		\$ 107,560	LTFM	2026	\$ 87,500	_379_Interior_Surfaces		
677	020_Valley View	Middle School	Interior	1	VVMS-006	Replace the storefront and provide new interior doors to create a vestibule at door #23		\$ 66,952	LTFM	2022	\$ 62,500	_368_Building_Envelope	Wold	
678	020_Valley View	Middle School	Interior	1, 2, 3, 4		Replace classroom door hardware with security classroom locks (71 doors)		\$ 103,257	LTFM	2026	\$ 84,000	_369_Building_Hardware_and_Equipment		
679	020_Valley View	Middle School	Interior	1, 2, 3, 4		Provide an allowance for replacement of student lockers - a total of 1200 are needed		\$ 37,493	LTFM	2022	\$ 35,000	_369_Building_Hardware_and_Equipment	District	
680	020_Valley View	Middle School	Interior	1, 2, 3, 4		Provide an allowance for replacement of student lockers - a total of 1200 are needed		\$ 38,805	LTFM	2023	\$ 35,000	_369_Building_Hardware_and_Equipment		
681	020_Valley View	Middle School	Interior	1, 2, 3, 4		Provide an allowance for replacement of student lockers - a total of 1200 are needed		\$ 43,024	LTFM	2026	\$ 35,000	_369_Building_Hardware_and_Equipment		
682	020_Valley View	Middle School	Interior	1, 2, 3, 4		Provide an allowance for replacement of student lockers - a total of 1200 are needed		\$ 43,024	LTFM	2026	\$ 35,000	_369_Building_Hardware_and_Equipment		
683	020_Valley View	Middle School	Interior	1, 2, 3, 4		Provide an allowance for replacement of student lockers - a total of 1200 are needed		\$ 43,024	LTFM	2026	\$ 35,000	_369_Building_Hardware_and_Equipment		
684	020_Valley View	Middle School	Interior	1, 2, 3, 4		Provide an allowance for replacement of student lockers - a total of 1200 are needed		\$ 44,530	LTFM	2027	\$ 35,000	_369_Building_Hardware_and_Equipment		
685	020_Valley View	Middle School	Interior	1		Repave exterior doors and create space for a new vestibule at door #24 - very difficult - addition???	3	\$ 334,758	Bond	2022	\$ 312,500			
686	020_Valley View	Middle School	Interior	1		Repave exterior doors and create space for a new vestibule at door #25 - very difficult - addition???	3	\$ 334,758	Bond	2022	\$ 312,500			
687	020_Valley View	Middle School	Interior	1		Repave exterior doors and create space for a new vestibule at door #26 - very difficult - addition???	3	\$ 334,758	Bond	2022	\$ 312,500			
688	020_Valley View	Middle School	Interior	1, 2, 3, 4		Provide an allowance for replacement of student lockers - a total of 1200 are needed		\$ 46,088	LTFM	2028	\$ 35,000	_369_Building_Hardware_and_Equipment		
689	020_Valley View	Middle School	Interior	1, 2, 3, 4		Provide an allowance for replacement of student lockers - a total of 1200 are needed		\$ 47,701	LTFM	2029	\$ 35,000	_369_Building_Hardware_and_Equipment		
690	020_Valley View	Middle School	Interior	1, 2, 3, 4		Replace all remaining carpet in the area renovated in 2005 (includes offices and moisture mitigation on LL)		\$ 153,657	LTFM	2026	\$ 125,000	_379_Interior_Surfaces		
691	020_Valley View	Middle School	Interior	2		Refurbish display case in the west corridor of the "donut"		\$ 13,390	LTFM	2022	\$ 12,500	_379_Interior_Surfaces	Wold	
692	020_Valley View	Middle School	Interior	1		Replace the ceiling in the stair near the receiving area		\$ 6,171	LTFM	2030	\$ 4,375	_379_Interior_Surfaces		
693	020_Valley View	Middle School	Interior	2		Replace the windows in the "donut"		\$ 676,090	LTFM	2026	\$ 550,000	_368_Building_Envelope		
694	020_Valley View	Middle School	Interior	1		Add mag holds to lower level link doors		\$ 3,526	LTFM	2030	\$ 2,500	_369_Building_Hardware_and_Equipment		
695	020_Valley View	Middle School	Interior	1		Replace fixtures, re-tile wet wall and add privacy indicator to custodial toilet 177		\$ 35,265	LTFM	2030	\$ 25,000	_379_Interior_Surfaces		
696	020_Valley View	Middle School	Interior	3		Add mag holds and modify door swing at cafeteria doors		\$ 6,348	LTFM	2030	\$ 4,500	_369_Building_Hardware_and_Equipment		
697	020_Valley View	Middle School	Interior	1		Fix leaking walls on the east wall of the tunnel (leaking from courtyard) - Allowance pending investigation		\$ 28,212	LTFM	2030	\$ 20,000	_384_Site_Projects		
698	020_Valley View	Middle School	Interior	1		Replace exterior boiler room door by the chiller		\$ 7,406	LTFM	2030	\$ 5,250	_368_Building_Envelope		
699	020_Valley View	Middle School	Interior	3		Replace folding wall door in the middle gym		\$ 49,371	LTFM	2030	\$ 35,000	_369_Building_Hardware_and_Equipment		
700	020_Valley View	Middle School	Interior	1		Replace doors to courtyard in rooms 136 and 150		\$ 11,461	LTFM	2030	\$ 8,125	_369_Building_Hardware_and_Equipment		
701	020_Valley View	Middle School	Interior	1, 2, 3, 4		Replace wainscot in all circulation (26,000 SF)		\$ 1,306,567	LTFM	2030	\$ 926,250	_379_Interior_Surfaces		
702	020_Valley View	Middle School	Interior	3		Replace skid proof floor in locker rooms with tile (4,500 SF)		\$ 95,215	LTFM	2030	\$ 67,500	_379_Interior_Surfaces		



	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	Site Number	Type	Category	Building Object Num	Item	Priority	Inflated Cost	Funding	Year	2020 Cost	FIN Code	Responsibility	Year Completed	
703	020_Valley View	Middle School	Interior	3	Replace peg board in the south gym with acoustic panels		\$ 26,449	LTFM	2030	\$ 18,750	_379_Interior_Surfaces			
704	020_Valley View	Middle School	Interior	1	Repair ceiling in custodial break room, paint duct work and add an accent wall		\$ 8,111	LTFM	2030	\$ 5,750	_379_Interior_Surfaces			
705	020_Valley View	Middle School	Interior	1, 2	Replace door frames in rooms 230, 143, 202, 206A and 206B		\$ 30,857	LTFM	2030	\$ 21,875	_369_Building_Hardware_and_Equipment			
706	020_Valley View	Middle School	Interior	1, 2, 3, 4	Replace all remaining blinds with roller shades on exterior windows		\$ 96,979	LTFM	2030	\$ 68,750	_379_Interior_Surfaces			
707	020_Valley View	Middle School	Interior	1	Remove cement forms for old hot water tank in boiler room		\$ 4,937	LTFM	2030	\$ 3,500	_379_Interior_Surfaces			
708	020_Valley View	Middle School	Interior	1, 2	Replace countertop and upper shelves in approx 25 classrooms, paint and patch wall		\$ 435,522	LTFM	2030	\$ 308,750	_379_Interior_Surfaces			
709	020_Valley View	Middle School	Interior	1	Install flooring in chemical storage room 154		\$ 3,350	LTFM	2030	\$ 2,375	_379_Interior_Surfaces			
710	020_Valley View	Middle School	Interior	3	Replace acoustic panels in the band room - approx 900SF		\$ 19,043	LTFM	2030	\$ 13,500	_379_Interior_Surfaces			
711	020_Valley View	Middle School	Interior	3	Replace stage floor (2,300 SF)		\$ 81,109	LTFM	2030	\$ 57,500	_379_Interior_Surfaces			
712	020_Valley View	Middle School	Interior	4	Replace hardware and provide gasketing and center mullion to door 30		\$ 2,539	LTFM	2030	\$ 1,800	_369_Building_Hardware_and_Equipment			
713	020_Valley View	Middle School	Interior	3	Replace acoustic panels in practice rooms 215B and 215A		\$ 5,572	LTFM	2030	\$ 3,950	_379_Interior_Surfaces			
714	020_Valley View	Middle School	Interior	3	Remodel girls and boys locker rooms and reconfigure pool filter, equip stor, laundry and chlorine room (9000	3	\$ 1,807,692	Bond	2022	\$ 1,687,500				
715	020_Valley View	Middle School	Interior	3	Provide new music storage casework at choir rooms 210 and 208		\$ 16,927	LTFM	2030	\$ 12,000	_379_Interior_Surfaces			
716	020_Valley View	Middle School	Interior	3	Provide new music storage casework at 209 and remove wood panel wall covering		\$ 21,159	LTFM	2030	\$ 15,000	_379_Interior_Surfaces			
717	020_Valley View	Middle School	Interior	1, 2, 3, 4	Re-key building - underway? Phased?		\$ -	Capital						
718	020_Valley View	Middle School	Interior	3	Demo and infill recessed floor box in the circulation to the west of the auditorium		\$ 3,181	LTFM	2027	\$ 2,500	_379_Interior_Surfaces			
719	020_Valley View	Middle School	Interior	1, 2	Replace single use bathroom indicator locks (approx 6 doors)		\$ 7,617	LTFM	2030	\$ 5,400	_369_Building_Hardware_and_Equipment			
720	020_Valley View	Middle School	Interior	3	Remodel girls and boys bathrooms 221K, 221J, 239 and 245 including new doors with holds		\$ 987,419	LTFM	2030	\$ 700,000	_379_Interior_Surfaces			
721	020_Valley View	Middle School	Interior	3	Remove toilet partitions and create single, unisex bathrooms at 2 staff bathrooms adjacent to staff lounge (review f		\$ 14,988	LTFM	2030	\$ 10,625	_379_Interior_Surfaces			
722	020_Valley View	Middle School	Interior	2	Replace boys bathroom door 238 and provide a door hold		\$ 3,526	LTFM	2030	\$ 2,500	_369_Building_Hardware_and_Equipment			
723	020_Valley View	Middle School	Interior	3	Update elevator interior finishes, repair floor transition and damaged outside corner of carrier		\$ 20,788	LTFM	2023	\$ 18,750	_379_Interior_Surfaces		Wold	
724	020_Valley View	Middle School	Interior	3	Repair elevator door entry near cafeteria - allowance pending investigation		\$ 22,174	LTFM	2023	\$ 20,000	_369_Building_Hardware_and_Equipment		Wold	
725	020_Valley View	Middle School	Interior	3	Provide new tile on cafeteria south walls where currently exposed gyp bd (near servery)		\$ 9,850	LTFM	2030	\$ 6,983	_379_Interior_Surfaces			
726	020_Valley View	Middle School	Interior	3	Install door lock monitoring overlay at ELV-0667 per Metro Elevator report 12-8-2020		\$ 15,004	LTFM	2023	\$ 13,533	_379_Interior_Surfaces			
727	020_Valley View	Middle School	Interior	3	Remove wood paneling in the staff lounge, west wall, replace with gyp bd wall		\$ 26,449	LTFM	2030	\$ 18,750	_379_Interior_Surfaces			
728	020_Valley View	Middle School	Interior	3	Investigate staff lounge and school store reconfiguration	3	\$ 294,587	Bond	2022	\$ 275,000				
729	020_Valley View	Middle School	Interior	2	Provide a new transition strip at media commons 259		\$ 21,159	LTFM	2030	\$ 15,000	_379_Interior_Surfaces			
730	020_Valley View	Middle School	Interior	3	Add armor plate to food production room 229F door		\$ 882	LTFM	2030	\$ 625	_369_Building_Hardware_and_Equipment			
731	020_Valley View	Middle School	Interior	2	Replace display cases in north and south hallway of the 'donut'		\$ 14,106	LTFM	2030	\$ 10,000	_379_Interior_Surfaces			
732	020_Valley View	Middle School	Interior	1	Replace casework in rooms 135, 137 and 139 (higher priority)		\$ 44,081	LTFM	2030	\$ 31,250	_379_Interior_Surfaces			
733	020_Valley View	Middle School	Interior	1,2,3	Provide solid surface panels below hand dryers		\$ 19,396	LTFM	2030	\$ 13,750	_379_Interior_Surfaces			
734	020_Valley View	Middle School	Mechanical Systems		Mechanical Upgrades Project - planned for construction 2020 thru 2021		\$ 4,364,794	LTFM	2020	\$ 5,250,000	_380_Mechanical_Systems			
735	020_Valley View	Middle School	Mechanical Systems		Mechanical Upgrades Project - planned for construction 2020 thru 2021		\$ 3,804,794	LTFM	2021	\$ 5,806,500	_380_Mechanical_Systems		Wold	
736	020_Valley View	Middle School	Mechanical Systems	2	Replace the plumbing fixtures in each of 2 science classrooms - 12 faucets, 1 eyewash, 1 ss sink each		\$ 73,755	LTFM	2026	\$ 60,000	_381_Plumbing			
737	020_Valley View	Middle School	Mechanical Systems	1	Replace plumbing fixtures in custodial toilet 177		\$ 13,119	LTFM	2030	\$ 9,300	_381_Plumbing			
738	020_Valley View	Middle School	Interior	1	Reconfigure/modernize science rooms 147 and 149 and replace casework	3	\$ 421,795	Bond	2022	\$ 393,750				
739	020_Valley View	Middle School	Mechanical Systems	3	Replace floor drains by showers in both locker rooms		\$ 16,927	LTFM	2030	\$ 12,000	_381_Plumbing			
740	020_Valley View	Middle School	Mechanical Systems	1	Install mixing valves for eyewash stations in boiler rooms, laundry room and science rooms 147 and 149		\$ 7,053	LTFM	2030	\$ 5,000	_381_Plumbing			
741	020_Valley View	Middle School	Mechanical Systems	1	Remove exhaust fan in room 113 that feeds paint room		\$ 4,232	LTFM	2030	\$ 3,000	_380_Mechanical_Systems			
742	020_Valley View	Middle School	Mechanical Systems	1	Replace can wash in room 179 with a floor mounted wash and retile floor		\$ 16,927	LTFM	2030	\$ 12,000	_381_Plumbing			
743	020_Valley View	Middle School	Interior	1, 2, 3, 4	Replace shelves in staff bathrooms		\$ -	Capital						
744	020_Valley View	Middle School	Mechanical Systems	3	Replace plumbing fixtures in girls and boys bathrooms 221K, 221J, 239 and 245 (18 WC, 8 UR, 6 WF, 2 MS, 2 Bi-DF)		\$ 270,835	LTFM	2030	\$ 192,000	_381_Plumbing			
745	020_Valley View	Middle School	Mechanical Systems	3	Replace plumbing fixtures for future unisex bathrooms at 2 staff bathrooms adjacent to staff lounge		\$ 70,530	LTFM	2030	\$ 50,000	_381_Plumbing			
746	020_Valley View	Middle School	Mechanical Systems	1	Provide additional dust collector drops in maker space to owner furnished equipment		\$ 3,526	LTFM	2030	\$ 2,500	_380_Mechanical_Systems			
747	020_Valley View	Middle School	Mechanical Systems	1,2	Remove abandoned sinks and associated water supply piping back to main and cap in rooms 143, 144, 146, 148, 170		\$ 16,927	LTFM	2030	\$ 12,000	_381_Plumbing			
748	020_Valley View	Middle School	Mechanical Systems	1	Replace acid neutralizing basin in Science storage room 106A. Add floor drain for emergency shower		\$ 14,106	LTFM	2030	\$ 10,000	_381_Plumbing			
749	020_Valley View	Middle School	Mechanical Systems	1	Remove science exhaust fan panel and BAS panel in storage room adjacent to Boys 104		\$ 8,464	LTFM	2030	\$ 6,000	_380_Mechanical_Systems			
750	020_Valley View	Middle School	Mechanical Systems	3,4	Replace FTR covers in corridor link to high school. East wall of link and north wall of VVMS corridor to link.		\$ 8,464	LTFM	2030	\$ 6,000	_380_Mechanical_Systems			
751	020_Valley View	Middle School	Mechanical Systems	3,4	Add FTR in 221Ba, 227a, FTR in large storage room south of stage, and unit heater at door NW vestibule to BAS. Pro		\$ 12,695	LTFM	2030	\$ 9,000	_380_Mechanical_Systems			
752	020_Valley View	Middle School	Mechanical Systems	3	Add Liebert thermostat in Tech room 227C to BAS.		\$ 5,642	LTFM	2030	\$ 4,000	_380_Mechanical_Systems			
753	020_Valley View	Middle School	Mechanical Systems	3	Remove FTR in Laundry Room 227D and FTR in adjacent Custodial Closet		\$ 5,642	LTFM	2030	\$ 4,000	_380_Mechanical_Systems			
754	020_Valley View	Middle School	Mechanical Systems	3	Remove abandoned hose bib in corridor north of Boys Locker room 227 and others on Korey's map		\$ 7,053	LTFM	2030	\$ 5,000	_381_Plumbing			
755	020_Valley View	Middle School	Mechanical Systems	3	Remove abandoned FTR in west stairs by Cafeteria 229		\$ 5,642	LTFM	2030	\$ 4,000	_380_Mechanical_Systems			
756	020_Valley View	Middle School	Mechanical Systems	3	Replace eyewash station and add floor drain in Dishroom 229H		\$ 9,310	LTFM	2030	\$ 6,600	_381_Plumbing			



	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	Site Number	Type	Category	Building/Zone Object Num		Item	Priority	Inflated Cost	Funding	Year	2020 Cost	FIN Code	Responsibility	Year Completed
757	020_Valley View	Middle School	Mechanical Systems	3		Replace dishwasher in Dishroom 229H		\$ 70,530	LTFM	2030	\$ 50,000	_381_Plumbing		
758	020_Valley View	Middle School	Mechanical Systems	1		Replace fuel oil lines - noted that the containment wall appears to be cracked and water enters the boiler room		\$ 8,464	LTFM	2030	\$ 6,000	_380_Mechanical_Systems		
759	020_Valley View	Middle School	Mechanical Systems	1	VVMS-001	Reconstruct the existing steam boiler plant with new high efficiency hot water boilers		\$ 1,799,658	LTFM	2022	\$ 1,680,000	_380_Mechanical_Systems	Wold	
760	020_Valley View	Middle School	Mechanical Systems	1		Replace the existing domestic water heater with a new high efficiency system		\$ 253,908	LTFM	2030	\$ 180,000	_380_Mechanical_Systems		
761	020_Valley View	Middle School	Mechanical Systems	3		Replace drinking fountain in Cafeteria 229 with single unit		\$ 7,053	LTFM	2030	\$ 5,000	_381_Plumbing		
762	020_Valley View	Middle School	Mechanical Systems	3		Provide ADA counter sink in Faculty Lunchroom 235. Modify casework.		\$ 7,053	LTFM	2030	\$ 5,000	_381_Plumbing		
763	020_Valley View	Middle School	Mechanical Systems	3		Replace drinking fountain in Band 215 with new drinking fountain with bottle filler		\$ 7,053	LTFM	2030	\$ 5,000	_381_Plumbing		
764	020_Valley View	Middle School	Mechanical Systems	4		Provide thermostat and connect to BAS in small storage room south of Stage 213		\$ 5,642	LTFM	2030	\$ 4,000	_380_Mechanical_Systems		
765	020_Valley View	Middle School	Mechanical Systems	1		Relocate fire sprinkler system drain pipe more to the east along south wall in Mech room 113		\$ 4,232	LTFM	2030	\$ 3,000	_380_Mechanical_Systems		
766	020_Valley View	Middle School	Mechanical Systems	2		Investigate loud FTR in Boys 206A		\$ 2,116	LTFM	2030	\$ 1,500	_380_Mechanical_Systems		
767	020_Valley View	Middle School	Mechanical Systems	2		Remove drinking fountain and cap pipes at main in Classroom 211		\$ 5,642	LTFM	2030	\$ 4,000	_381_Plumbing		
768	020_Valley View	Middle School	Mechanical Systems	2		Replace motorized damper serving kiln hood located in Storage 200B		\$ 11,285	LTFM	2030	\$ 8,000	_380_Mechanical_Systems		
769	020_Valley View	Middle School	Mechanical Systems	2		Remove two pump motor starters in Mech room 264		\$ 5,642	LTFM	2030	\$ 4,000	_380_Mechanical_Systems		
770	021_EHS	High School	Site			Parking lot A reconstruct (2036)		\$ 1,456,548	LTFM	2036	\$ 840,000	_384_Site_Projects	AIA	
771	021_EHS	High School	Site			Parking lot D crack seal 2021 and every 2 years after		\$ 1,987	LTFM	2021	\$ 1,920	_384_Site_Projects	AIA	
772	021_EHS	High School	Site			Parking lot D crack seal 2021 and every 2 years after		\$ 2,280	LTFM	2025	\$ 1,920	_384_Site_Projects	AIA	
773	021_EHS	High School	Site			Parking lot D crack seal 2021 and every 2 years after		\$ 2,443	LTFM	2027	\$ 1,920	_384_Site_Projects	AIA	
774	021_EHS	High School	Site			Parking lot D crack seal/seal coat in 2023 and every 6 years after		\$ 10,378	LTFM	2023	\$ 9,360	_384_Site_Projects	AIA	
775	021_EHS	High School	Site			Parking lot D crack seal/seal coat in 2023 and every 6 years after		\$ 12,757	LTFM	2029	\$ 9,360	_384_Site_Projects	AIA	
776	021_EHS	High School	Site			Parking lot D reconstruct (2036)		\$ 468,176	LTFM	2036	\$ 270,000	_384_Site_Projects	AIA	
777	021_EHS	High School	Site			Bus lot crack seal in 2021 and every 2 years after		\$ 3,353	LTFM	2021	\$ 3,240	_384_Site_Projects	AIA	
778	021_EHS	High School	Site			Bus lot crack seal in 2021 and every 2 years after		\$ 3,848	LTFM	2025	\$ 3,240	_384_Site_Projects	AIA	
779	021_EHS	High School	Site			Bus lot crack seal in 2021 and every 2 years after		\$ 4,122	LTFM	2027	\$ 3,240	_384_Site_Projects	AIA	
780	021_EHS	High School	Site			Bus lot crack seal/seal coat in 2023 and every 6 years after		\$ 17,961	LTFM	2023	\$ 16,200	_384_Site_Projects	AIA	
781	021_EHS	High School	Site			Bus lot crack seal/seal coat in 2023 and every 6 years after		\$ 22,079	LTFM	2029	\$ 16,200	_384_Site_Projects	AIA	
782	021_EHS	High School	Site			Bus lot reconstruct (2036)		\$ 582,619	LTFM	2036	\$ 336,000	_384_Site_Projects	AIA	
783	019_South View	Middle School	Interior	4		Review auditorium - include Auerbach	3	\$ -	Bond	2022				
784	021_EHS	High School	Site			Replace lower turf field 178,00 sq ft		\$ 1,668,186	LTFM	2029	\$ 1,224,000	_384_Site_Projects		
785	021_EHS	High School	Site			Replace upper turf field 83,600 sq ft		\$ 894,231	LTFM	2031	\$ 612,500	_384_Site_Projects		
786	021_EHS	High School	Site			Replace upper turf field 83,600 sq ft		\$ 1,000,000	LTFM	2020	\$ 1,000,000	_384_Site_Projects		
787	019_South View	Middle School	Accessibility	4		Provide ADA access to the stage in the auditorium		\$ 42,591	LTFM	2029	\$ 31,250	_367_Accessibility		
788	019_South View	Middle School	Electrical Systems	4		Replace the auditorium stage lighting with new LED lighting and controls		\$ 522,582	LTFM	2025	\$ 440,000	_370_Electrical	Wold	
789	019_South View	Middle School	Electrical Systems	4		Replace auditorium sound system		\$ 380,060	LTFM	2025	\$ 320,000	_370_Electrical	Wold	
790	019_South View	Middle School	Electrical Systems	4		Replace all corridor and classroom lighting west of the dount with new LED lighting and controls		\$ 548,711	LTFM	2025	\$ 462,000	_370_Electrical	Wold	
791	019_South View	Middle School	Electrical Systems	2		Replace fluorescent lighting from 2012 addition / cafeteria remodel		\$ 117,581	LTFM	2025	\$ 99,000	_370_Electrical	Wold	
792	019_South View	Middle School	Electrical Systems	4		Replace the lighting in the game gymnasium		\$ 128,270	LTFM	2025	\$ 108,000	_370_Electrical	Wold	
793	019_South View	Middle School	Electrical Systems	4		Replace the lighting in the pool - repaced in 2013		\$ 119,956	LTFM	2025	\$ 101,000	_370_Electrical	Wold	
794	019_South View	Middle School	Electrical Systems	4		Replace a total of 6 can lights in the auditorium that are not easily accessible with LED lights		\$ 14,252	LTFM	2025	\$ 12,000	_370_Electrical	Wold	
795	019_South View	Middle School	Electrical Systems	4		Replace the remaining house lights in the auditorium with LED		\$ 85,513	LTFM	2025	\$ 72,000	_370_Electrical	Wold	
796	019_South View	Middle School	Electrical Systems			Replace exterior pathway poles with LED		\$ 65,419	LTFM	2029	\$ 48,000	_370_Electrical		
797	019_South View	Middle School	Electrical Systems	1		Replace all remaining fluorescent lights with LEDs and dimmer controls zone 1		\$ 114,505	LTFM	2027	\$ 90,000	_370_Electrical		
798	019_South View	Middle School	Electrical Systems	2		Replace all remaining fluorescent lights with LEDs and dimmer controls zone 2		\$ 25,446	LTFM	2027	\$ 20,000	_370_Electrical		
799	019_South View	Middle School	Electrical Systems	4		Replace all remaining fluorescent lights with LEDs and dimmer controls zone 4		\$ 928,764	LTFM	2027	\$ 730,000	_370_Electrical		
800	019_South View	Middle School	Electrical Systems	1		Transition remaining tunnel lighting to LED, add pilot light switch		\$ 40,887	LTFM	2029	\$ 30,000	_370_Electrical		
801	019_South View	Middle School	Interior	4		Add 60 lockers to both the girls and boys locker rooms	2	\$ 64,274	Bond	2022	\$ 60,000			
802	019_South View	Middle School	Electrical Systems	4		Replace transformer in custodial room 270C		\$ 9,540	LTFM	2029	\$ 7,000	_370_Electrical		
803	019_South View	Middle School	Electrical Systems	4		Provide additional outlets on the south wall of art room 257 for pottery wheels		\$ 4,089	LTFM	2029	\$ 3,000	_370_Electrical		
804	019_South View	Middle School	Electrical Systems	1		Investigate lighting controls in Office 125C. Light doesn't turn off.		\$ 1,363	LTFM	2029	\$ 1,000	_370_Electrical		
805	019_South View	Middle School	Exterior	1, 2, 3, 4	SVMS-001	Exterior envelope repairs recommended per Encompass report		\$ 398,496	LTFM	2022	\$ 372,000	_368_Building_Envelope	Inspec	
806	021_EHS	High School	Exterior		EHS-001	Replace the remaining 1/2 of roof of area A as recommended by the Inspec report		\$ 524,900	LTFM	2022	\$ 490,000	_383_Roofing_Systems	Inspec	
807	019_South View	Middle School	Exterior	2		Repurpose courtyard with maintenance-free aesthetic solution		\$ 253,534	LTFM	2026	\$ 206,250	_384_Site_Projects		
808	019_South View	Middle School	Exterior	4		Provide concrete apron for snow plowing at door 9		\$ 6,361	LTFM	2027	\$ 5,000	_384_Site_Projects		
809	020_Valley View	Middle School	Exterior	2, 3	VVMS-007	Replace areas A and B as recommended by the Inspec report		\$ 524,900	LTFM	2022	\$ 490,000	_383_Roofing_Systems	Inspec	
810	019_South View	Middle School	Interior			Replace all remaining carpet in the area renovated in 2005 (includes moisture mitigation on LL)		\$ 74,230	LTFM	2025	\$ 62,500	_379_Interior_Surfaces	Wold	



	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	Site Number	Type	Category	uilding Zone	Object Num	Item	Priority	Inflated Cost	Funding	Year	2020 Cost	FIN Code	Responsibility	Year Completed
811	019_South View	Middle School	Interior	1, 2		Repaint corridors on lower, main, and upper level of the donut - patch/repair as necessary (last painted 2018)		\$ 61,330	LTFM	2029	\$ 45,000	_379_Interior_Surfaces		
812	019_South View	Middle School	Interior	1, 2, 3, 4		Painting allowance for interior walls - phase 1		\$ 59,384	LTFM	2025	\$ 50,000	_379_Interior_Surfaces	Wold	
813	019_South View	Middle School	Interior	1, 2, 3, 4		Painting allowance for interior walls - phase 2		\$ 63,614	LTFM	2027	\$ 50,000	_379_Interior_Surfaces		
814	019_South View	Middle School	Interior	4		Replace the ceilings that were not replaced in the 2005 renovation west of the donut		\$ 190,030	LTFM	2025	\$ 160,000	_379_Interior_Surfaces	Wold	
815	019_South View	Middle School	Interior	4		Replace the ceiling in the pool above the spectator area (3300 SF)		\$ 38,116	LTFM	2025	\$ 32,093	_379_Interior_Surfaces	Wold	
816	019_South View	Middle School	Interior	1		Redo VCT floors in Lower Level Science rooms - includes moisture mitigation		\$ 89,076	LTFM	2025	\$ 75,000	_379_Interior_Surfaces	Wold	
817	019_South View	Middle School	Interior	2		Replace floors in FACS area		\$ 26,129	LTFM	2025	\$ 22,000	_379_Interior_Surfaces	Wold	
818	019_South View	Middle School	Interior	4		Replace the interior door to the testing center		\$ 2,969	LTFM	2025	\$ 2,500	_369_Building_Hardware_and_Equipment	Wold	
819	019_South View	Middle School	Interior	1, 2, 3, 4		Replace remaining interior doors that are in poor condition - an allowance provided for 20 doors		\$ 40,084	LTFM	2025	\$ 33,750	_369_Building_Hardware_and_Equipment	Wold	
820	019_South View	Middle School	Interior	4		Replace the former exterior windows adjacent to circulation area A214 a both upper and lower level with interior wi		\$ 44,538	LTFM	2025	\$ 37,500	_379_Interior_Surfaces	Wold	
821	019_South View	Middle School	Interior	4		Provide a platform to service the mechanical unit above the ceiling of vestibule H202 near the pool		\$ 23,754	LTFM	2025	\$ 20,000	_380_Mechanical_Systems	Wold	
822	019_South View	Middle School	Interior	4		Resurface the pool deck for non-slip surface (5,000 SF)		\$ 40,084	LTFM	2025	\$ 33,750	_379_Interior_Surfaces	Wold	
823	019_South View	Middle School	Interior	4		Replace the tunnel access cover in corridor G201		\$ 10,392	LTFM	2025	\$ 8,750	_369_Building_Hardware_and_Equipment	Wold	
824	019_South View	Middle School	Interior	4		Replace the auditorium stage rigging system and stage curtains		\$ 534,459	LTFM	2025	\$ 450,000	_369_Building_Hardware_and_Equipment	Wold	
825	019_South View	Middle School	Interior	1, 2, 3, 4		Replace classroom door hardware with security classroom locks (90 doors)		\$ 120,253	LTFM	2025	\$ 101,250	_369_Building_Hardware_and_Equipment	Wold	
826	019_South View	Middle School	Interior			Replace the lockers in corridor A200A - really bad - 170 assumed		\$ 88,483	LTFM	2025	\$ 74,500	_369_Building_Hardware_and_Equipment		
827	019_South View	Middle School	Interior	1, 2, 3, 4		Replace a % of all remaining lockers - count required to be determined - 500 assumed		\$ 237,537	LTFM	2025	\$ 200,000	_369_Building_Hardware_and_Equipment		
828	019_South View	Middle School	Interior	3		Replace all casework on the 3rd floor of the donut		\$ 89,076	LTFM	2025	\$ 75,000	_379_Interior_Surfaces	Wold	
829	019_South View	Middle School	Interior	1, 2		Replace all remaining typical classroom casework in the donut on the lower and main levels		\$ 141,038	LTFM	2025	\$ 118,750	_379_Interior_Surfaces	Wold	
830	019_South View	Middle School	Interior	4		Replace the tile in the pool *Start May 1st/End 7-15/Open 8-15		\$ 261,291	LTFM	2025	\$ 220,000	_379_Interior_Surfaces	Wold	
831	019_South View	Middle School	Interior	4		Replace the plumbing fixtures in the Mens and womens locker room. Provide block partitions		\$ 102,217	LTFM	2029	\$ 75,000	_379_Interior_Surfaces		
832	019_South View	Middle School	Interior	4		Refinish gymnasium floor (10,250 SF)		\$ 52,386	LTFM	2029	\$ 38,438	_379_Interior_Surfaces		
833	019_South View	Middle School	Interior	4		Re-sand gymnasium floor (10,250 SF)		\$ 52,386	LTFM	2029	\$ 38,438	_379_Interior_Surfaces		
834	019_South View	Middle School	Interior	4		Repair water damaged wall in the fitness room		\$ 12,948	LTFM	2029	\$ 9,500	_379_Interior_Surfaces		
835	019_South View	Middle School	Interior	2		Repair bus entry stairs, railings, ramp pavement and damaged brick wall at door 4		\$ 64,738	LTFM	2029	\$ 47,500	_384_Site_Projects		
836	019_South View	Middle School	Interior	1, 2, 3		Move door to elevator lobby to align with elevator at all 3 floors		\$ 84,623	LTFM	2025	\$ 71,250	_367_Accessibility	Wold	
837	019_South View	Middle School	Interior	1, 2, 3		Paint exposed sprinkler pipe - stairwells		\$ 9,370	LTFM	2029	\$ 6,875	_379_Interior_Surfaces		
838	019_South View	Middle School	Interior	1		Expand dirty lab into adjacent classroom 115 (approx 850 SF) - or into custodial maintenance area	2	\$ 193,490	Bond	2022	\$ 180,625			
839	019_South View	Middle School	Interior	4		Provide wall tile at north wall of auditorium lobby		\$ 8,518	LTFM	2029	\$ 6,250	_379_Interior_Surfaces		
840	019_South View	Middle School	Interior	4		Replace tectum ceiling panels in gym and auditorium lobby (4800 SF)		\$ 62,148	LTFM	2029	\$ 45,600	_379_Interior_Surfaces		
841	019_South View	Middle School	Interior	4		Provide epoxy paint to 6' at the west gym		\$ 13,629	LTFM	2029	\$ 10,000	_379_Interior_Surfaces		
842	019_South View	Middle School	Interior	1, 4	SVMS-002	Modernize 7th grade science labs - renovate entire spaces Rooms 124 & 126 - 3300 SF	3	\$ 441,880	Bond	2022	\$ 412,500			
843	019_South View	Middle School	Interior	2		Replace VCT in art rooms 224 and 226		\$ 43,102	LTFM	2029	\$ 31,625	_379_Interior_Surfaces		
844	019_South View	Middle School	Interior	4		Repair water damage on west wall along circulation 200k		\$ 34,072	LTFM	2029	\$ 25,000	_379_Interior_Surfaces		
845	019_South View	Middle School	Interior	4		Provide epoxy paint to 6' and paint structure at middle gym 250		\$ 34,072	LTFM	2029	\$ 25,000	_379_Interior_Surfaces		
846	019_South View	Middle School	Interior	4		Replace wall pads on the west wall of gym 250		\$ 8,518	LTFM	2029	\$ 6,250	_363_Fire_Safety		
847	019_South View	Middle School	Interior	4		Replace display case on the west wall of circ 200E (just north of gym 250)		\$ 17,265	LTFM	2029	\$ 12,668	_379_Interior_Surfaces		
848	019_South View	Middle School	Interior	2		Replace doors on girls and boys bathrooms 222A and 222B and at the custodial closet between them (3 doors)		\$ 6,814	LTFM	2029	\$ 5,000	_369_Building_Hardware_and_Equipment		
849	019_South View	Middle School	Interior	2		Update tile and casework in south east corner of room 208		\$ 15,333	LTFM	2029	\$ 11,250	_379_Interior_Surfaces		
850	019_South View	Middle School	Interior	3		Replace wall tile in both of the 3rd floor stair tower vestibules		\$ 22,147	LTFM	2029	\$ 16,250	_379_Interior_Surfaces		
851	019_South View	Middle School	Interior	1, 2, 3		Provide stainless steel cover plate at removed fire extinguisher cabinet (3 lower level, 2 main level, 1 upper level)		\$ 14,719	LTFM	2029	\$ 10,800	_379_Interior_Surfaces		
852	019_South View	Middle School	Interior	2		Remove glass window in small group room 203		\$ 4,259	LTFM	2029	\$ 3,125	_379_Interior_Surfaces		
853	019_South View	Middle School	Interior	2		Provide chair rail on south wall of extended learning space 306		\$ 2,044	LTFM	2029	\$ 1,500	_379_Interior_Surfaces		
854	019_South View	Middle School	Interior	1, 2, 3, 4		Provide rollershades on all exterior windows		\$ 21,295	LTFM	2029	\$ 15,625	_379_Interior_Surfaces		
855	019_South View	Middle School	Interior	4		Provide epoxy paint to 6' at the city gym		\$ 10,222	LTFM	2029	\$ 7,500	_379_Interior_Surfaces		
856	019_South View	Middle School	Interior	1, 2, 3		Provide solid surface panels below hand dryers (approx 12 locations)		\$ 10,222	LTFM	2029	\$ 7,500	_379_Interior_Surfaces		
857	019_South View	Middle School	Interior	1		Replace doors at girls and boys bathrooms 109B, 109A and the custodial closed between them (3 doors)		\$ 6,814	LTFM	2029	\$ 5,000	_369_Building_Hardware_and_Equipment		
858	019_South View	Middle School	Interior	1		Paint 2 sets of double H.M. cross corridor doors near circ 100BC		\$ 1,363	LTFM	2029	\$ 1,000	_369_Building_Hardware_and_Equipment		
859	019_South View	Middle School	Interior	1		Paint walls above wainscot and columns in the cafeteria		\$ 9,370	LTFM	2029	\$ 6,875	_379_Interior_Surfaces		
860	019_South View	Middle School	Interior	1		Provide polished concrete floors at clean design, makerspace and computer room (110, 112, and 114)		\$ 63,238	LTFM	2029	\$ 46,400	_379_Interior_Surfaces		
861	019_South View	Middle School	Interior	4		Reconfigure resource room 253A to be a flex open space	3	\$ 36,823	Bond	2022	\$ 34,375			
862	019_South View	Middle School	Interior	1		Replace door and frame to boys bathroom 123		\$ 19,082	LTFM	2029	\$ 14,001	_369_Building_Hardware_and_Equipment		
863	019_South View	Middle School	Interior	1		Reconfigure room 102 off the cafeteria to be a future quiet room investigate intercom	3	\$ 20,085	Bond	2022	\$ 18,750			
864	532_Creek Valley	Elementary	Site	3		Reconstruct parking lot and provide bus loop	1	\$ 2,378,120	Bond	2022	\$ 2,220,000		AJA	



	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	Site Number	Type	Category	uilding Zone	object Num	Item	Priority	Inflated Cost	Funding	Year	2020 Cost	FIN Code	Responsibility	Year Completed
865	019_South View	Middle School	Interior	2		Repair homogeneous tile outside classroom 209		\$ 1,278	LTFM	2029	\$ 938	_379_Interior_Surfaces		
866	019_South View	Middle School	Interior	1		Add armor plate to storage room 105 door		\$ 1,158	LTFM	2029	\$ 850	_369_Building_Hardware_and_Equipment		
867	019_South View	Middle School	Interior	1		Provide corner guards at reception space 125 (approx 3)		\$ 1,363	LTFM	2029	\$ 1,000	_369_Building_Hardware_and_Equipment		
868	019_South View	Middle School	Interior	1		Replace old SF doors in loading dock room 106		\$ 6,814	LTFM	2029	\$ 5,000	_369_Building_Hardware_and_Equipment		
869	019_South View	Middle School	Interior	1		Patch block wall on the east side of the custodial office		\$ 3,407	LTFM	2029	\$ 2,500	_368_Building_Envelope		
870	528_Countryside	Elementary	Site	1		Expand parking - provide required water retention system - includes LED light modifications	1	\$ 1,446,154	Bond	2022	\$ 1,350,000			
871	019_South View	Middle School	Life Safety	1		Repair walls in boiler room to be smoke tight		\$ 42,591	LTFM	2029	\$ 31,250	_363_Fire_Safety		
872	019_South View	Middle School	Mechanical Systems	1,4		Replace wall hydrants along exterior at Main Custodial Office, small room adjacent from the loading dock, and Classr		\$ 0	LTFM	2029	\$ 9,000	_381_Plumbing		
873	019_South View	Middle School	Mechanical Systems	4		Add de-stratification fans in the gymnasium - 6 total		\$ 12,827	LTFM	2025	\$ 10,800	_380_Mechanical_Systems	Wold	
874	019_South View	Middle School	Mechanical Systems	4		Add de-stratification fans in the game gym - approximately 12 total		\$ 25,654	LTFM	2025	\$ 21,600	_380_Mechanical_Systems	Wold	
875	019_South View	Middle School	Mechanical Systems	4		Add de-stratification fans in the pool deck area - approximately 12 total		\$ 25,654	LTFM	2025	\$ 21,600	_380_Mechanical_Systems	Wold	
876	019_South View	Middle School	Mechanical Systems	4		Replace the plumbing fixtures in the Mens and womens locker room - 8 lavs, 7 wc, 3 urinals		\$ 66,392	LTFM	2025	\$ 55,900	_381_Plumbing	Wold	
877	019_South View	Middle School	Mechanical Systems	4		Replace shower fixtures 1 for 1 - 16 total provide local vandal resistant timed control		\$ 66,510	LTFM	2025	\$ 56,000	_381_Plumbing	Wold	
878	019_South View	Middle School	Mechanical Systems	2		Remove abandoned fuel oil tank in the courtyard - to be verified - the IEA report indicates removed		\$ 61,463	LTFM	2026	\$ 50,000	_380_Mechanical_Systems		
879	019_South View	Middle School	Mechanical Systems	2		Replace the sprinkler head in the outdoor storage area with a dry type sidewall head		\$ 1,782	LTFM	2025	\$ 1,500	_380_Mechanical_Systems	Wold	
880	019_South View	Middle School	Mechanical Systems	4		Replace 2005 RTU's - AHU-3, AHU-4, AHU-5, AHU-SV9, RTU-11.		\$ 1,543,992	LTFM	2025	\$ 1,300,000	_380_Mechanical_Systems	Wold	
881	019_South View	Middle School	Mechanical Systems	4		Replace 2012 RTU's - RTU-1 thru 3 above "donut" roof area		\$ 403,813	LTFM	2025	\$ 340,000	_380_Mechanical_Systems	Wold	
882	019_South View	Middle School	Mechanical Systems	4		Replace the 2013 RTU serving the west area of 3rd floor - add to chiller plant		\$ 118,769	LTFM	2025	\$ 100,000	_380_Mechanical_Systems	Wold	
883	019_South View	Middle School	Mechanical Systems	3		Remove abandoned sprinkler pipe in the boiler room and tunnel to the auditorium.		\$ 7,601	LTFM	2025	\$ 6,400	_380_Mechanical_Systems	Wold	
884	019_South View	Middle School	Mechanical Systems	1		Add exhaust fan for Dirty Lab 113		\$ 6,814	LTFM	2029	\$ 5,000	_380_Mechanical_Systems		
885	019_South View	Middle School	Mechanical Systems	2		Add additional faucets to current art room large sinks and repair clay traps in Art rooms 224 & 226 (4 sinks)		\$ 14,719	LTFM	2029	\$ 10,800	_381_Plumbing		
886	019_South View	Middle School	Mechanical Systems	4		Replace sinks in art room 257 and provide a stainless steel backsplash		\$ 5,452	LTFM	2029	\$ 4,000	_381_Plumbing		
887	019_South View	Middle School	Mechanical Systems	4		Provide proper ventilation and a heat resistant floor pad for the kiln in art storage 257C		\$ 13,629	LTFM	2029	\$ 10,000	_380_Mechanical_Systems		
888	019_South View	Middle School	Mechanical Systems	1		Remove abandoned expansion tank in lower level mech room		\$ 4,089	LTFM	2029	\$ 3,000	_380_Mechanical_Systems		
889	019_South View	Middle School	Mechanical Systems	1		Provide pipe insulation on cold water pipe in Custodial Office		\$ 4,089	LTFM	2029	\$ 3,000	_381_Plumbing		
890	019_South View	Middle School	Mechanical Systems	1		Replace grille in corridor outside of Boys Restroom 109A to heavy duty		\$ 8,177	LTFM	2029	\$ 6,000	_380_Mechanical_Systems		
891	019_South View	Middle School	Mechanical Systems	1,4		Replace drinking fountain in Special Ed 143, Circulation 200E & 200F, and Lobby 277 to include bottle filler		\$ 27,258	LTFM	2029	\$ 20,000	_381_Plumbing		
892	019_South View	Middle School	Mechanical Systems	4		Remove abandoned fountain and waste pipe at wall and patch in Choir 252, Fitness 297, and outside of Classroom 247		\$ 12,266	LTFM	2029	\$ 9,000	_381_Plumbing		
893	019_South View	Middle School	Mechanical Systems	4		Remove abandoned drinking fountain supply and waste pipe in Boys 291 and Girls 289		\$ 8,177	LTFM	2029	\$ 6,000	_381_Plumbing		
894	019_South View	Middle School	Site	1		Re-configure the loading dock for easier truck access		\$ 178,153	LTFM	2025	\$ 150,000	_384_Site_Projects		
895	019_South View	Middle School	Site			Storm maintenance		\$ 163,548	LTFM	2029	\$ 120,000	_384_Site_Projects	AIA	
896	019_South View	Middle School	Site		SVMS-002	North bus lot crack seal in 2022 and every 2 years after		\$ 2,057	LTFM	2022	\$ 1,920	_384_Site_Projects	Inspe	
897	019_South View	Middle School	Site			North bus lot crack seal in 2022 and every 2 years after		\$ 2,360	LTFM	2026	\$ 1,920	_384_Site_Projects	AIA	
898	019_South View	Middle School	Site			North bus lot crack seal in 2022 and every 2 years after		\$ 2,528	LTFM	2028	\$ 1,920	_384_Site_Projects	AIA	
899	019_South View	Middle School	Site			North bus lot crack seal/seal coat in 2024 and every 6 years after		\$ 11,016	LTFM	2024	\$ 9,600	_384_Site_Projects	AIA	
900	019_South View	Middle School	Site			North bus lot crack seal/seal coat in 2024 and every 6 years after		\$ 13,084	LTFM	2029	\$ 9,600	_384_Site_Projects	AIA	
901	019_South View	Middle School	Site			North bus lot reconstruct (2038)		\$ 455,085	LTFM	2038	\$ 245,000	_384_Site_Projects	AIA	
902	019_South View	Middle School	Site			East parking lot crack seal in 2024 and every 2 years after		\$ 6,610	LTFM	2024	\$ 5,760	_384_Site_Projects	AIA	
903	019_South View	Middle School	Site			East parking lot crack seal in 2024 and every 2 years after		\$ 7,081	LTFM	2026	\$ 5,760	_384_Site_Projects	AIA	
904	019_South View	Middle School	Site			East parking lot crack seal in 2024 and every 2 years after		\$ 7,850	LTFM	2029	\$ 5,760	_384_Site_Projects	AIA	
905	019_South View	Middle School	Site		SVMS-002	East parking lot crack seal/seal coat in 2022 and every 6 years after		\$ 30,851	LTFM	2022	\$ 28,800	_384_Site_Projects	Inspe	
906	019_South View	Middle School	Site			East parking lot reconstruct		\$ 671,573	LTFM	2028	\$ 510,000	_384_Site_Projects	AIA	
907	009_Transportation	District Wide	Site			Parking lot crack seal (every 2 years after 2021)		\$ 12,420	LTFM	2021	\$ 12,000	_384_Site_Projects	AIA	
908	009_Transportation	District Wide	Site			Crack seal in 2021 and every 2 years after		\$ 14,904	LTFM	2021	\$ 14,400	_384_Site_Projects	AIA	
909	009_Transportation	District Wide	Site			Crack seal in 2021 and every 2 years after		\$ 17,103	LTFM	2025	\$ 14,400	_384_Site_Projects	AIA	
910	009_Transportation	District Wide	Site			Crack seal in 2021 and every 2 years after		\$ 18,321	LTFM	2027	\$ 14,400	_384_Site_Projects	AIA	
911	009_Transportation	District Wide	Site			Crack seal in 2021 and every 2 years after		\$ 19,626	LTFM	2029	\$ 14,400	_384_Site_Projects	AIA	
912	009_Transportation	District Wide	Site			Crack seal/seal coat in 2023 and every 6 years after		\$ 79,828	LTFM	2023	\$ 72,000	_384_Site_Projects	AIA	
913	009_Transportation	District Wide	Site			Parking lot reconstruct (2036)		\$ 1,595,267	LTFM	2036	\$ 920,000	_384_Site_Projects	AIA	
914	020_Valley View	Middle School	Site			SW parking lot, drop off, VV road, drop off and stormwater reconstruct	1	\$ 1,303,700	LTFM	2022	\$ 1,303,700	_384_Site_Projects		
915	020_Valley View	Middle School	Site			SW parking lot, drop off, VV road, drop off and stormwater reconstruct	1	\$ 296,300	Bond	2022	\$ 296,300			
916	021_EHS	High School	Site			Create second loading dock area near North gyms/field house for events "for trash and recycle"	2	\$ 856,980	Bond	2022	\$ 800,000			
917	008_ECC/ND	District Wide	Exterior		ECC-005	Remaining Exterior envelope repairs recommended per Encompass report		\$ 912,684	LTFM	2022	\$ 852,000	_368_Building_Envelope	Wold	
918	008_ECC/ND	District Wide	Exterior		ECC-004	Replace 1/2 of roof area B as recommended by the Inspe		\$ 503,476	LTFM	2022	\$ 470,000	_383_Roofing_Systems	Inspe	



	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	Site Number	Type	Category	Building Zon object Num		Item	Priority	Inflated Cost	Funding	Year	2020 Cost	FIN Code	Responsibility	Year Completed
919	008_ECC/ND	District Wide	Exterior			Replace remaining 1/2 of roof section B as recommended by the Inspec report		\$ 521,097	LTFM	2023	\$ 470,000	_383_Roofing_Systems		
920	526_Concord	Elementary	Exterior			Replace roof area D as recommended by the Inspec report		\$ 206,554	LTFM	2024	\$ 180,000	_383_Roofing_Systems		
921	020_Valley View	Middle School	Exterior			Replace roof areas C and F as recommended by the Inspec report		\$ 427,567	LTFM	2025	\$ 360,000	_383_Roofing_Systems		
922	526_Concord	Elementary	Exterior			Replace roof area E as recommended by the Inspec report		\$ 215,120	LTFM	2026	\$ 175,000	_383_Roofing_Systems		
923	528_Countryside	Elementary	Exterior			Replace roof area C as recommended by the Inspec report		\$ 98,340	LTFM	2026	\$ 80,000	_383_Roofing_Systems		
924	021_EHS	High School	Exterior			Replace 1/4 roof area B as recommended by the Inspec report		\$ 276,582	LTFM	2026	\$ 225,000	_383_Roofing_Systems		
925	021_EHS	High School	Exterior			Replace 3/4 roof area B as recommended by the Inspec report		\$ 826,982	LTFM	2027	\$ 650,000	_383_Roofing_Systems		
926	008_ECC/ND	District Wide	Exterior			Replace roof area D as recommended by the Inspec report		\$ 237,026	LTFM	2028	\$ 180,000	_383_Roofing_Systems		
927	529_Highlands	Elementary	Exterior			Replace roof area C as recommended by the Inspec report		\$ 105,345	LTFM	2028	\$ 80,000	_383_Roofing_Systems		
928	019_South View	Middle School	Exterior			Replace 1/2 roof area C as recommended by the Inspec report		\$ 776,851	LTFM	2029	\$ 570,000	_383_Roofing_Systems		
929	019_South View	Middle School	Exterior			Replace 1/2 roof area C as recommended by the Inspec report		\$ 725,199	LTFM	2027	\$ 570,000	_383_Roofing_Systems		
930	019_South View	Middle School	Exterior	4		Repair leak at high low condition at gym, install metal panel over brick		\$ 235,372	LTFM	2027	\$ 185,000	_383_Roofing_Systems		
931	008_ECC/ND	District Wide	Exterior	2	ECC-007	Provide a fix for poor drainage at the over hangs for door #2, #5 and #4 - water dumps on grade		\$ 76,325	LTFM	2022	\$ 71,250	_384_Site_Projects	Wold	
932	008_ECC/ND	District Wide	Exterior		ECC-002	Replace windows - Single Pane		\$ 843,590	LTFM	2022	\$ 787,500	_368_Building_Envelope	Wold	
933	008_ECC/ND	District Wide	Exterior			Replace windows - Older Double Pane (include roller shades)		\$ 831,538	LTFM	2023	\$ 750,000	_368_Building_Envelope	Wold	
934	008_ECC/ND	District Wide	Exterior			Replace windows - Older Double Pane (include roller shades)		\$ 860,642	LTFM	2024	\$ 750,000	_368_Building_Envelope		
935	008_ECC/ND	District Wide	Exterior	2	ECC-007	At door #6 - regrade and pour new stoop to eliminate tripping hazard		\$ 26,781	LTFM	2022	\$ 25,000	_384_Site_Projects	Wold	
936	008_ECC/ND	District Wide	Exterior	2	ECC-007	Provide interior vestibule at door #6		\$ 33,476	LTFM	2022	\$ 31,250	_368_Building_Envelope	Wold	
937	008_ECC/ND	District Wide	Exterior	1		Repair water infiltration issue in the Northwest corner of the Basement level		\$ 194,026	LTFM	2023	\$ 175,000	_384_Site_Projects	Wold	
938	008_ECC/ND	District Wide	Exterior	2	ECC-006	Repair water infiltration issue on the west side of the building near door #1 - stairwell and soil nails		\$ 107,123	LTFM	2022	\$ 100,000	_384_Site_Projects	Wold	
939	008_ECC/ND	District Wide	Exterior	2	ECC-006	Repair/upgrade entry at door #1 to include concrete repair, and new flagpole with light and replace lighting		\$ 107,123	LTFM	2022	\$ 100,000	_384_Site_Projects	Wold	
940	008_ECC/ND	District Wide	Exterior	2		Correct the water infiltration issue at door #8 - regrade to reduce slip hazard from the parking lot		\$ 143,131	LTFM	2027	\$ 112,500	_384_Site_Projects		
941	009_Transportation	District Wide	Site			Building expansion to the extent that site allows	1	\$ 1,885,356	Bond	2022	\$ 1,760,000			



Board Meeting Date: 7/19/2021

TITLE: Supplementary Student Transportation Services

TYPE: Action

PRESENTER: John Toop, Director of Business Services

BACKGROUND: District administration engaged Catalyst, our district sourcing agent, to do a request for proposal, followed by direct negotiation with selected contractors that submitted a qualifying proposal. Seven vendors submitted proposals. After review of all options, direct negotiation was opened with Metropolitan Transportation Network and Twin City Transportation. Site visits were conducted with the vendors to familiarize district personnel with vendor operations. These services will cover transportation of Special Education students and Out-of-District students open enrolling into the district. There is an annual increase of 2% per year, with the option, with district approval, to increase annually up to an additional 2%. There is also a fuel clause once diesel prices reach \$4.55 per gallon. MTN is a minority-owned organization, founded and owned by Tashitaa Tufaa, who started the organization with the goal of improving transportation for special education students following his own experiences as the parent of a special education student. Twin City Transportation will be the Secondary Contractor. With the multiple service level options provided by Metropolitan Transportation Network and Twin City Transportation, the district's transportation costs for these students should be similar to the 2020-2021 school year.

RECOMMENDATION: District administration is recommending entering into a contract for 2 years, plus two 1-year options with Metropolitan Transportation Network as the Primary Contractor and Twin City Transportation as the Secondary Contractor. Further, the district retains the right to terminate the agreement after the first year, should the contractor performance not meet district expectations.

ATTACHMENTS:

1. RFP Summary
2. Contract with Metropolitan Transportation Network (MTN)
3. Contract with Twin City Transportation (TCT)

Sourcing Process Summary

General Information

District:	ISD #273 – Edina Public Schools	Date:	7/2021
Department:	Transportation	Category:	Supplementary Student Transportation Services

Process Notes

Component	Note
Process used:	<ul style="list-style-type: none"> Request for Proposal (RFP) followed by direct negotiation with selected contractor(s) of which submitted a qualifying proposal (pursuant to M.S.123.37 subd.1b.) to select contractors to provide transportation to students, including those requiring Special Education and Out-of-District services, that can NOT be met within the capacity of the district's current fleet.
Participating Vendors:	<ul style="list-style-type: none"> ALC Schools Beacon (no quote) CSTMN Durham (no quote) Halo (no quote) Metropolitan Transportation Network MTI (no quote) Northline Park Adam (no quote) Safe Tree Transportation Schmitt & Sons (no quote) Student Transportation of America (no quote) TLC (no quote) Twin City Transportation (TCT) Wide Area Transportation Services Inc
Selection Criteria:	<ul style="list-style-type: none"> District's experience with the vendor and/or business model Contractor's experience and reputation Contractor's service capabilities (vehicle types, drivers, CDL drivers, total fleet) Rider experience and safety Best overall value

Review Notes

- The district's longtime incumbent for Type-A Special Education routes and Minneapolis Out-of-District Type-C routes, Park Adam Transportation, has chosen to discontinue servicing these routes to focus on other (closer) opportunities.
- For Type III routes, District has historically utilized multiple contractors, TCT being used most often.
- The district transportation department's experience with "Broker" business model has presented challenges with consistent performance and communications during daily routing.
- The transportation's departments preference is to work with the direct service provider.
- Following the review of all options – direct negotiations were opened with Metropolitan Transportation Network and TCT.

Participating Vendor Matrix

Contractor	Business Model	Reference 1	Reference 2	Type A Vehicles	Type C Vehicles	Type III Vehicles	CDL Drivers	Total Drivers
ALC Schools	Broker	Oshkosh (WI)	Waukesha (WI)	0	0	36	0	62
CSTMN	Broker	Minneapolis	Osseo Area	50	50	50	100	150
Northline	Full Service	Edina	CSTMN (Broker)	0	0	44	0	31
Metropolitan	Full Service	Minneapolis	Athlos Leadership Academy	90	280	84	200	315
Safe Tree	Full Service	Mounds View	Robbinsdale	0	0	75	0	72
TCT	Full Service	Edina	Richfield	0	0	170	0	120-170
WATSI	Full Service	ISD #196	SSD #006	0	0	60	0	70

Proposed Daily Minneapolis Routed Services Pricing

Description	CSTMN	Metropolitan
Single Tier AM/PM route taking up to 4 hours total a day	\$360.00	\$339.00
Two Tier AM/PM route taking up to 6 hours total a day	\$405.00	\$379.00
Single Tier AM/PM route paired with a 1 Tier AM or PM route up to 5 hours a day	\$405.00	\$379.00
Single Tier AM/PM route taking up to 4 hours a day with special situation (early PM staging)	\$360.00	\$339.00
Single Tier AM or PM route taking up to 2 hours a day	\$220.00	\$272.00
Second Run EHS Late Start or Second Run EHS Early Release per additional bus run	\$220.00	\$49.00 per hour (min 2 hours)
Each 6 PM Sports Activity bus a day	\$85.00 per hour	\$49.00 per hour (min 2 hours)
Regular Van Rate - Single Tier AM/PM Van route taking up to 4 hours a day	\$280.00	\$156.00
Regular Van Rate - Single Tier AM or PM Van route taking up to 2 hours a day	\$180.00	\$78.00

Proposed Daily Routed Services Pricing

	ALC	CSTMN	Northline	Metropolitan	Safetree	TCT	WATSI
Type III	<ul style="list-style-type: none"> \$35.00 + \$2.50 per mile \$65.00 minimum 	<ul style="list-style-type: none"> \$70.00 per live hour \$180.00 minimum 	<ul style="list-style-type: none"> \$70.00 per live hour \$280.00 minimum 	<ul style="list-style-type: none"> \$272.00 per day 	<ul style="list-style-type: none"> \$50.00 per live hour \$185.00 minimum 	<ul style="list-style-type: none"> \$1.71 per live minute \$76.95 minimum 	<ul style="list-style-type: none"> \$72.00 per hour \$72.00 minimum
Type III w/ Wheelchair Lift	<ul style="list-style-type: none"> \$60.00 + \$2.50 per mile \$90.00 minimum 	<ul style="list-style-type: none"> \$70.00 per live hour \$180.00 minimum 	N/A	<ul style="list-style-type: none"> \$272.00 per day 	N/A	<ul style="list-style-type: none"> \$1.71 per live minute plus \$10.00 fee \$86.95 minimum 	<ul style="list-style-type: none"> \$82.00 per hour \$82.00 minimum
Type A Bus	N/A	<ul style="list-style-type: none"> \$70.00 per live hour \$70.00 minimum 	N/A	<ul style="list-style-type: none"> \$309.00 per day 	N/A	N/A	N/A
Type A Bus w/ Wheelchair Lift	N/A	<ul style="list-style-type: none"> \$70.00 per live hour \$70.00 minimum 	N/A	<ul style="list-style-type: none"> \$309.00 per day 	N/A	N/A	N/A
Type C	N/A	<ul style="list-style-type: none"> \$85.00 per live hour \$85.00 minimum 	N/A	<ul style="list-style-type: none"> \$339.00 per 4-hour live time block \$379.00 per 6-hour live time block \$49.00 per hour for 6 PM activity \$98.00 minimum 	N/A	N/A	N/A
Aide	<ul style="list-style-type: none"> \$25.00 per hour \$50.00 minimum 	<ul style="list-style-type: none"> \$28.00 per hour \$56.00 minimum 	<ul style="list-style-type: none"> \$25.00 per hour \$100.00 minimum 	<ul style="list-style-type: none"> \$27.00 per hour \$54.00 minimum 	<ul style="list-style-type: none"> \$22.50 per hour \$90.00 minimum 	<ul style="list-style-type: none"> \$24.50 per hour \$49.00 minimum 	<ul style="list-style-type: none"> \$25.00 per hour \$50.00 minimum
Other Fees	<ul style="list-style-type: none"> Car Seat fee of \$5.00 per seat Wait time of \$15.00 per ¼ hour 	<ul style="list-style-type: none"> Wheelchair lift fee of \$33.00 	N/A	N/A	<ul style="list-style-type: none"> Admin fee of 5% 	<ul style="list-style-type: none"> Admin fee of 3% 	N/A
Maximum Annual Rate Increases	TBD	3%	2%	2%	<ul style="list-style-type: none"> 2% in year 2 2.5% in years 3, 4 	2%	2% or CPI (greater of)

Recommended Award

Following further review of select contractors, including reference checks, interviews, and direct negotiations of expectations and requirements, the district recommends the award of the supplementary student transportation services contract negotiated with Metropolitan Transportation Network (Primary) and Twin City Transportation (Secondary).

The award was decided on the following rationale:

- Metropolitan Transportation Network [PRIMARY CONTRACTOR]
 - MTN is the only full-service contractor capable of meeting the needs for all services required (Type A, Type C, Type III, Aides)
 - MTN's proposed service model allows for the district to utilize MTN vehicles and staffing as an extension of internal operations
 - This allows the district to potentially reduce the per-student cost for Special Education Transportation (assuming routing similar to prior years)
 - MTN's proposed daily Minneapolis routing was lowest pricing submitted.
 - With the multiple service level options provided the district's transportation costs for these students should be similar to the 2020-2021 school year.
 - MTN's is a minority-owned organization, founded and owned by Tashitaa Tufaa, who started the organization with the goal of improving transportation for special education students following his own experiences as the parent of a special education student.
- Twin City Transportation [SECONDARY CONTRACTOR]
 - TCT's strong past service performance to the district.
 - TCT's offers competitive routing costs for short, direct routes often requiring outsourcing to contractors.
 - TCT maintains the largest Type III fleet of any full-service contractor

With this award, the district hopes to have established contractor partnerships to assure safe, efficient services to students who the district's internal fleet can NOT serve for the next four (4) years.

Student Transportation Agreement

This agreement made and entered this day, August 1st, 2021, by and between ISD #273 Edina Public Schools, of Hennepin County, Minnesota, hereinafter referred to as "DISTRICT" and Metropolitan Transportation Network Incorporated, of Anoka County, hereinafter referred to as "CONTRACTOR".

The agreement is for Supplementary Student Transportation Services

I. The following is agreed upon by CONTRACTOR and DISTRICT:

The CONTRACTOR shall provide transportation to and from school for DISTRICT-specified students including assigned Special Education, Displaced Student, and Out-of-DISTRICT routes. This shall include but not be limited to, transportation to and from schools, facilities, and other supplemental transportation.

II. Agreement Terms

- a. The initial term of the is agreement will be from August 10th, 2021 – August 9th, 2023.
- b. DISTRICT holds the option to extend this agreement up to two (2) additional one-year extension options for school years (defined as regular school year and summer school sessions):
 - i. August 10th, 2023 – August 9th, 2024
 - ii. August 10th, 2024 – August 9th, 2025
- c. DISTRICT retains right to terminate agreement after first year should CONTRACTOR performance not meet DISTRICT expectations.

III. Compensation

a. Service rates

Vehicle Type	Service Type	Rate	Minimum
Type III Vehicle	Daily Rate	\$272.00	N/A
Type III Vehicle equipped with wheelchair lift	Daily Rate	\$272.00	N/A
Type A Vehicle	Daily Rate	\$315.00	N/A
Type A Vehicle equipped with wheelchair lift	Daily Rate	\$315.00	N/A
Type III Vehicle	3-Hour Live Time Block Rate	\$152.00	N/A
Type III Vehicle equipped with wheelchair lift	3-Hour Live Time Block Rate	\$152.00	N/A
Aide	Per Hour Rate	\$27.00	Two (2) hours per shift
Type C	4-Hour Live Time Block Rate	\$339.00	N/A
Type C	6-Hour Live Time Block Rate	\$379.00	N/A
Type C	6:00 PM Activity Bus Route Live Time Hourly Rate	\$49.00	Two (2) hours per route
Type III Vehicle	Mid-Day (9:30 AM – 2:30 PM) Live Time Hourly Rate	\$77.00	Two (2) hours per route

b. Fuel Clause

- i. There will be no fuel surcharge added to the route rates described above. In the event of extreme changes (USEIA average diesel fuel price for Midwest increases to greater than \$4.55 per gallon), the CONTRACTOR and DISTRICT will come to a mutually negotiated surcharge.

c. Annual Rate Changes

- CONTRACTOR can apply a rate increase of each year of the agreement starting September 1st of contract and option years 2, 3, 4 (2022, 2023, and 2024).
- CONTRACTOR can automatically increase rate up to two percent (2%) each year.
 - CONTRACTOR can increase rate up to four percent (4%) total with DISTRICT approval.

d. Compensation Definitions

- i. Daily Rate
 - Daily rate defined as per-day dedicated use of compliantly-staffed vehicle for use of DISTRICT-approved assigned routes.
- ii. Live Time Block
 - Set block of time when vehicle is assigned to carry DISTRICT passengers/routes.
- iii. Live Time Hourly
 - Hourly amount charged when vehicle is carrying DISTRICT passenger.
- iv. Hour Rate
 - Amount charged per staffed hour.

e. Other additional fees

- i. Any fee not noted in this agreement can NOT be billed to DISTRICT without written approval from DISTRICT Director of Business Services.

IV. Agreed Upon Specifications

a. **Vehicles**

- i. Condition, Maintenance, and Compliance
 - Vehicles must meet or exceed the current "National Standards for School Buses and Operations" as adopted by the National Conference on School Transportation
 - Vehicles will comply with all Federal and State of Minnesota regulations, laws, and rules for school bus operations
 - DISTRICT reserves the right to review maintenance and/or inspection records at any time during the agreement term
 - The CONTRACTOR shall notify the Transportation Office of all scheduled inspections of vehicles by the Minnesota State Patrol. Upon inspection of vehicles, the CONTRACTOR shall forward a copy of each "Driver/vehicle examination report" for any vehicle that fails inspection to the Transportation Office by the second (2) working day
 - Any vehicle failing to pass a State of Minnesota Motor Vehicle inspection shall not be used by the CONTRACTOR until such time said vehicle has been repaired or replaced and re-inspected for approved service
 - Seven days prior to the first day of each school year under this contract, the CONTRACTOR shall provide DISTRICT with the following information on all vehicles used to transport DISTRICT students:
 - Make, model year and VIN number of each vehicle
 - State license number and safety inspection sticker number
 - Capacity of vehicle
 - Specialized equipment on vehicle
 - Ownership of vehicle
 - Current odometer reading
- ii. Vehicle maintenance history and past safety inspection shall be provided upon request of DISTRICT
- iii. All vehicles must be subject to a pre-trip review for safe operation prior to any route
- iv. CONTRACTOR must provide an adequate number of vehicles for the exclusive use of DISTRICT during the regular morning pick-up time before school and the regular afternoon drop-off time after school for dedicated routes.
 - In addition, standby vehicles and trained drivers knowledgeable of routes and location of student's homes must be available for students who are both ambulatory and use wheelchairs at any time of the day to any metro area location.
 - CONTRACTOR agrees that sufficient extra buses shall be provided and available in order to meet normal and emergency breakdowns, accommodate shuttles, field and athletic trips, mechanical failures, emergency situations and any supplementary services that may be required by DISTRICT.
 - i. All spare/activity buses shall be equipped and maintained in the same manner as regular route buses.
- v. Fleet Appearance/Sanitization
 - Vehicles shall be kept clean and sanitized
 - Type C buses used for daily routes will feature signage as required by DISTRICT
- vi. Vehicle Age
 - Average fleet age shall not exceed nine (9) years old
 - No vehicle shall be more than twelve (12) years old
- vii. Seatbelts and Restraints
 - CONTRACTOR will provide booster seats and other necessary student securement/restraint systems (safety vests and cam straps) that are needed under the terms of the Agreement and the laws pertaining to special education.
 - CONTRACTOR shall maintain any/all DISTRICT-owned safety seats, booster seats, and necessary securement/restraint systems as needed. CONTRACTOR will be required to inventory, clean, and maintain all DISTRICT securement systems on behalf of DISTRICT, annually.
 - CONTRACTOR shall use wheelchair securement systems (ratchet type tie-downs) as approved by School DISTRICT and the driver will follow School DISTRICT prescribed tie-down procedure.
- viii. Wheelchair Lift Equipment
 - When required to meet School DISTRICT's routing needs, CONTRACTOR will provide vehicle equipped with wheelchair lift equipment that meets or exceeds rules, laws, and requirements set by:
 - ADA
 - Federal
 - State of Minnesota
- ix. GPS
 - Each vehicle in the company fleet shall be equipped with a GPS system that conforms to the needs and specifications of DISTRICT.
 - Access to GPS data and any required software tools shall be provided to DISTRICT

- x. Two-way radio
 - All vehicles shall feature a two-way radio in working condition
- xi. Audio/Video Recording Systems
 - School DISTRICT requires that all vehicles be equipped with digital video & audio recording systems.
 - If the School DISTRICT requests a copy of a video from a camera, CONTRACTOR must upload it to a secure FTP site or electronic means of transferring video that the DISTRICT can access or deliver the requested video before 11:00 AM the following day. Company shall ensure that the video camera systems are properly installed and operational in all buses. The Company shall ensure that each video system is a "locked system" that may be accessed only by authorized personnel (staff designated by the School DISTRICT and manager and supervisor level Personnel of Company). Company is responsible, at its expense, for maintenance, repair and replacement of such video systems. Company shall inspect video systems during regularly scheduled maintenance and inspections to ensure that the system is functioning as intended, including during times of extreme weather conditions. Company will ensure that all recorded video and audio will be archived for a minimum of fifteen (15) school days.
- xii. Child Check Electronic Alarm System
 - All Type C or larger buses must be equipped with a child check electronic alarm system in the rear of the bus
- xiii. Changes in Laws or Requirements
 - If the School DISTRICT or any governmental agency imposes additional equipment requirements other than those set forth in this Agreement, which are specific requirements for the operation of this Agreement or immediate installation is required for continuing operation of the Vehicles, Company and the School DISTRICT shall negotiate in good faith concerning price increases applicable to such equipment installation and any associated increase in Vehicle maintenance costs.

b. CONTRACTOR Personnel

- i. Licensing and Regulatory
 - All drivers must meet pertinent state and federal qualifications for transporting students and the vehicle type they will be driving.
 - The DISTRICT may request evidence of such qualifications at any time.
- ii. Fitness for Duty
 - CONTRACTOR shall screen all personnel carefully as to ability, reliability, integrity, general fitness, compassion, and understanding for students.
 - Driver's accident record will also be considered.
 - All personnel must have been subject to a complete background check prior to service and no less than once every 24-months moving forward.
- iii. Training
 - It is required that all drivers employed by the successful CONTRACTOR either have taken a recognized defensive driving course or be enrolled in the next available course.
 - Drivers must be trained in basic first aid, cardiopulmonary resuscitation techniques and be knowledgeable of Hennepin County Child Protection Guidelines.
 - Aides and drivers shall be trained in the proper use of seatbelts and car seats utilized for safe transportation.
- iv. Special Education
 - Drivers and Aides must be capable to assist a student requiring to be physically lifted on to or out of the vehicle.
 - In-service training should be provided by the CONTRACTOR relating to the needs of the students with disabilities being transported including transfer methods such as Eye-to-Eye (E2E), Hand-to-Hand (H2H), and/or independent transfer.
 - CONTRACTOR will be responsible to assure assigned Aides are trained to understand student behavioral plans
- v. Appearance and Behavior
 - Personnel shall conduct themselves in a professional manner, maintaining a good physical appearance, and demonstrating both character and conduct which are exemplary for the students.
 - Should personnel fail to maintain these standards, the DISTRICT shall have the right to request replacement of the driver or such additional training as is necessary to elevate the driver's performance to an acceptable standard.

c. **Operating/Service**

- i. Route Development
 - CONTRACTOR is responsible to develop the routes based on data provided or made available by the DISTRICT
 - Routes shall be developed in a manner designed to afford the most efficient but expeditious service to the students of the DISTRICT
 - It is understood that the pick-up and drop-off locations of each student are designated only by the Director of Special Education
 - Any route changes must be approved by the DISTRICT Transportation Supervisor
 - i. Special Education route changes also require approval for Director of Special Education
 - The DISTRICT will have the final decision on any route modification
- ii. Routing Rules
 - Pick-up or drop-off time shall not vary more than 10 minutes from the schedule given to the parent
 - Routes can be combined with Students of other DISTRICTs with approval from DISTRICT Transportation Supervisor
 - Special Education routes also require approval for Director of Special Education
 - No student with a disability should face a bus ride that exceeds 45 minutes one-way.
 - No early childhood student with a disability should face a bus ride that exceeds 35 minutes one way.
 - Students shall not be scheduled to transfer from one vehicle to another, except with the specific approval of the DISTRICT.
- iii. Temporary Route Changes
 - It shall not be the responsibility of the CONTRACTOR to transport students who, for one reason or another, are excused early or are not able to abide by their regular schedule.
- iv. Driver Assignments
 - Whenever possible, the CONTRACTOR shall use the same driver for the same specific routes
 - Any changes of a permanent nature must be reported to the Director of Special Education
 - Substitute drivers shall be trained in advance of being needed to drive a specific route to assure students arrive at their destination on time
 - Training must include familiarity with all the CONTRACTOR's routes in the DISTRICT
- v. Assignment of Aides
 - When it is the judgment of the Director of Special Education or the CONTRACTOR's manager that the general discipline of the students on the bus/van is not satisfactory, the CONTRACTOR shall be obligated to add an aide to assist the driver
- vi. Rider Boarding
 - CONTRACTOR personnel shall assist physically lifting a student in or out of the vehicle when required.
 - CONTRACTOR personnel is required to properly buckle the students into the car seats and physically confirm security of each student's seat belt.
- vii. Rider Management
 - Drivers shall be responsible for the maintenance of discipline on buses
 - CONTRACTOR will follow DISTRICT guidelines regarding disciplinary procedures
 - Serious and/or continuous disciplinary problems shall be reported to the principal of the school in which the student is enrolled.
 - DISTRICT may discontinue the right of service for any student for any period of time.
 - Under no circumstances shall transportation be denied to any passenger if such transportation is requested by the DISTRICT
 - Aides shall learn and support student behavioral plans and/or transportation modifications of specific students
- viii. Tobacco Use
 - Tobacco use of any kind is strictly forbidden during the execution of DISTRICT routes
- ix. Unauthorized Stops
 - No personal stops or deviations in the route are permitted unless for emergency purposes
- x. Unauthorized Riders
 - Unauthorized persons shall not be allowed to ride with students who are being transported unless approved by DISTRICT.
 - Unauthorized persons are defined as siblings, parents, teachers, and students of other DISTRICTs

- xi. Communications
 - CONTRACTOR shall notify parents of time of pick-up and drop-off at least five days in advance of the beginning of school year
 - When a new or substitute driver is to be assigned to a route for more than five (5) school days in succession, CONTRACTOR shall notify parents by telephone or written or electronic note regarding the driver change.
 - CONTRACTOR must notify families/parents/assigned contacts if the vehicle will be more than 10 minutes late
 - If a vehicle is late to school three days consecutively, the Director of Special Education must be notified by the CONTRACTOR
- xii. Accident Reporting
 - The CONTRACTOR shall submit an immediate verbal report of any accident to the DISTRICT Transportation Office and the school the route is servicing.
 - A detailed written report of any accident involving the transportation of DISTRICT students under this contract shall be submitted within twenty-four (24) hours of the accident.
 - A copy of the police report shall be submitted within seventy-two (72) hours after the accident.
 - The CONTRACTOR shall also submit to DISTRICT Transportation Office a report on any accident involving a school vehicle, with the absence of children in transport while in the performance of this contract within 24 hours of the accident.
- xiii. Customer Service
 - CONTRACTOR is responsible to have a dispatcher available every school day 6:30 a.m. and more than one telephone line shall be able to be accessed by parents.
 - The Dispatcher should be knowledgeable of when all vehicles have departed from the garage.
 - CONTRACTOR shall provide DISTRICT phone support during operating times
 - DISTRICT requests shall be handled in a timely, expedited fashion.
 - DISTRICT staff calls will be returned within 15 minutes of initial call
 - DISTRICT staff shall NOT be put on hold for longer than 15 minutes
 - Failure on the part of the CONTRACTOR to fully comply with any of the above specifications in this section will be noted by the Director of Special Education and an adjustment to the monthly billing could result.

d. Insurance

- i. CONTRACTOR shall procure and keep in force during the entire term of this agreement, public liability and property damage liability insurance protecting DISTRICT, its board, officers, employees and agents, and CONTRACTOR, its drivers, and other personnel, at the CONTRACTORS expense.

Required MINIMUM insurance levels

Coverage Description	Minimum Coverage
Worker's Compensation - State Statutory Employer's Liability	\$500,000
Bodily Injury and Liability	\$1,000,000 per individual
Property Damage Liability	\$1,000,000 per accident
Medical Payments	\$5,000 per person
Uninsured Motorist Coverage	\$10,000/\$20,000
Excess Liability Coverage	\$5,000,000
Sexual Abuse/Molestation	\$1,000,000 per occurrence

e. **Financial**

i. Billing

- CONTRACTOR is responsible to provide invoice data in the format required for DISTRICT reporting – this can include mileage, route-specific, and rider-specific data.

ii. Pricing and Fees

- No additional fees can be charged written approval from DISTRICT

iii. Terms of Payment

- Payments will be according to Minnesota Statute 471.425, currently providing for payment within 35 days after receipt of the merchandise or the invoice, whichever comes latest.

iv. Sales Tax

- Minnesota Clauses: Instrumentalities of the State of Minnesota are not subject to the State of Minnesota Sales Tax pursuant to Minnesota Laws of 1967, Extra Session, Chapter 32, Article XIII, Section 25, Sub 1, Para. Default

v. Route cancellation compensation

- Cancellation due to weather (short term)
 - DISTRICT agrees to pay CONTRACTOR 75% of fees for any schedule route cancelled due to weather should CONTRACTOR agree to compensate its employees for cancellation.
- Long-term cancellations
 - DISTRICT agrees to pay CONTRACTOR 75% of fees for any scheduled route for the first ten (10) days of a long-term cancellation should CONTRACTOR agree to compensate its employees for cancellation.
 - i. Compensation for additional days will be negotiated between DISTRICT and CONTRACTOR.

vi. Damages for performance failure

- DISTRICT reserves the right to assess damages to assure compliance with specifications.
 - Liquidated damages will be paid by CONTRACTOR to DISTRICT within thirty (30) days of receipt.

Description	Liquidated Damage	U/M
11-19 minutes late arrival <u>within</u> CONTRACTOR control	\$50.00	per deficiency
20 minutes late arrival <u>within</u> CONTRACTOR control	\$150.00	per deficiency
DISTRICT personnel placed on hold for more than 15 minutes when contacting customer support	\$50.00	per deficiency
Illegal use of equipment (un-inspected equipment, unlicensed driver, uninsured equipment)	\$5,000.00	per deficiency
Unattended child left on bus	\$5,000.00	per deficiency
Missed route - Route not run or combined ("doubled-up) with another route	\$1,000.00	per deficiency
Unreported accident with students on bus	\$1,000.00	per deficiency
Staffing not at 95% of contracted levels OR monthly staffing reports not provided to school DISTRICT	\$1,000.00	per month
Running out of fuel while on route	\$500.00	per deficiency
Inability to provide video within 1 business day of each request	\$500.00	per deficiency
Driver operating without the use of a seat belt	\$500.00	per deficiency
Inoperable radio on bus (Damaged prior to dispatch or turned off by driver)	\$500.00	per deficiency
Intentional operation of an overloaded bus (overload calculated by DISTRICT measures above)	\$500.00	per deficiency
Unauthorized deviations from route	\$500.00	per deficiency
Unauthorized stop	\$500.00	per deficiency
Inoperable video recording system on the bus	\$500.00	per deficiency
Timely data exchange (routes, stops)	\$250.00	per deficiency

V. General Terms and Conditions

a. **Legal**

- i. Governing Law
 - Contract or purchase order shall be governed by the Laws of the State of Minnesota
- ii. Compliance
 - CONTRACTOR must maintain eligibility and compliance with Federal and State laws, regulations, and rule always
- iii. Business practices
 - CONTRACTOR agrees to not engage in any discriminatory employment practices
- iv. Indemnification
 - CONTRACTOR will agree to hold DISTRICT harmless from any claim arising out of his/her conduct in the performance of the contract.

b. **Records and Reporting**

- i. State Audit
 - The books, records, documents, and accounting procedures of the CONTRACTOR relevant to this Agreement shall be subject to examination by the contraction department and either the legislative auditor or state auditor.
- ii. The CONTRACTOR shall make and furnish such reports as may be required or requested by DISTRICT or by the Minnesota Department of Education.

c. **Obligations**

- i. DISTRICT makes no guarantee or any assurance to the CONTRACTOR of the number of students or routes requiring services provided by the CONTRACTOR.

d. **Performance Bond**

- i. CONTRACTOR agrees to secure an annual performance bond upon DISTRICT request

e. **Early Termination**

- i. If through any cause, the CONTRACTOR shall fail to fulfill in a timely and proper manner its obligation under this Agreement, or if the CONTRACTOR violates any of the covenants, agreements, or stipulations of this Agreement, DISTRICT shall thereupon have the right to immediate termination of this Agreement for cause by giving written notice of the cause to the CONTRACTOR at least thirty (30) days prior to the effective termination date.
 - In that event, the CONTRACTOR shall be entitled to receive just and equitable compensation for any services satisfactorily completed prior to termination. Notwithstanding the above, the CONTRACTOR shall not be relieved of liability to DISTRICT for damages sustained by DISTRICT by virtue of any breach of this Agreement by the CONTRACTOR, and DISTRICT may withhold any payments to the CONTRACTOR until such time as the exact amount of damage due to DISTRICT from the CONTRACTOR is determined.

VI. Authorized Signatures

DISTRICT, DISTRICT #273 – Edina Public Schools
John Toop, Director of Business Services

Date

CONTRACTOR, Metropolitan Transportation Network Inc.
Tashitaa Tufaa, President and CEO

Date

Agreement for Student Transportation

This Agreement is made and entered into this day July 15, 2021, by and between Edina Public Schools ISD 273, (hereinafter referred to as “District”), and Twin City Transportation, Inc., (hereinafter referred to as “Twin City”).

WITNESSETH

WHEREAS, District has school children that need to reach certain approved destinations during the school day in Minnesota;

WHEREAS, Twin City has skill and experience in providing transportation services under contract for children attending school in Minnesota; and

WHEREAS, District seeks to procure school transportation services for the transportation of school children that need to reach certain approved destinations during the school day in Minnesota from Twin City.

1. **PURPOSE.** The purpose and intent of this Agreement is to define and clarify the relationship by and between the parties for the provision of transportation services pursuant to Minnesota Statutes Section 123b.52(3) and the conditions agreed to in Twin City's response to the District's 2021 Request for Proposal.

2. **DURATION.** This Agreement shall become effective on August 1, 2021 (“Effective Date”) and, unless terminated in accordance with the provisions of this Agreement, shall remain in effect on a continual basis from the Effective Date for up to four (4) consecutive years. The initial agreement term will be for one (1) year, then can be automatically renewed for three (3) additional year periods, unless either party terminates this Agreement within one hundred twenty (120) days prior to the commencement of the immediately subsequent renewal period.

3. **SERVICES.** The District hereby retains the services of Twin City, for the compensation set forth in Section 4 hereof, to provide transportation services to identified school children from District locations to destinations approved by the District together with all necessary return trips. Twin City agrees to provide drivers and requisite aides, if any, that are employees of Twin City, together with Type III vehicles and school buses that comply with the applicable requirements of the State of Minnesota, the federal government, rules and local ordinances and that are operated by licensed drivers who meet the rules and regulations of the Minnesota Department of Public Safety.

4. **COMPENSATION.** The District agrees to pay Twin City for the services set forth in Section 3 above in accordance with the terms and conditions as set forth in Schedule 1 hereto. The district agrees to a 2% annual increase during the length of the contract to cover additional costs. Schedule 1 which may be amended by the parties hereto by agreement from time to time by written agreement. Twin City shall invoice the District at least monthly. All invoices are due within 35 days of such invoice. Twin City shall utilize dispatching software that shall permit the District, upon request, to obtain information sufficient to determine whether a student was transported on a specific day.

5. **FUEL PRICE ADJUSTMENT PROVISION.** The District understands that the prices for fuel used in providing student transportation services have been changing and have become a significant operating cost in recent years. Parties to negotiate additional fuel adjustments should fuel prices rise significantly.

6. **INSURANCE.** Twin City shall maintain insurance in an amount satisfactory to the District, but in excess of \$3,000,000.00 per occurrence and shall add the District as an additional insured on any such insurance. While this Agreement is in force and effect, upon the request of the District, Twin City shall furnish proof of the existence and maintenance of the required insurance coverage.

7. **TERMINATION.** Unless otherwise agreed, in addition to the expiration hereof, this Agreement shall terminate, if either party shall provide the other party with one hundred twenty (120) days written notice of intent to terminate this Agreement.

8. **RELATIONSHIP OF PARTIES.** District and Twin City agree that Twin City is retained to provide transportation services to identified students from District locations to destinations approved by the District together with all necessary return trips. District and Twin City agree that Twin City may be furnished with general instructions in a format approved by Twin City concerning delivery times, routes and contacts, and such general instructions are not determinative of the method or mode for completing the requested service. Twin City agrees and understands that the relationship created by this Agreement between Twin City and District is solely one wherein Twin City is an independent contractor. District and Twin City agree that each party will be responsible for its own acts and results

therefrom to the extent authorized by law and other party shall not be responsible for the acts or omissions of the other and/or the results thereof.

9. SUCCESSORS AND ASSIGNS. This Agreement shall be binding upon the parties, their assigns, legal representatives, heirs or successors. Twin City shall not assign any right or obligation hereunder in whole or in part, without prior written consent of District thereto, and any attempt to do so shall be null and void.

10. AMENDMENT, MODIFICATION OR WAIVER. No amendment, modification or waiver of any condition, provision or term of this Agreement shall be valid or of any effect unless made in writing, signed by the party or parties bound or such party's duly authorized representative and specifying with particularity the nature and extent of such amendment, modification or waiver.

11. ENTIRE AGREEMENT. This Agreement contains the entire understanding of the parties hereto in respect of the transactions contemplated hereby and supersedes all prior agreements, negotiations, discussions and understandings between the parties hereto with respect to this subject matter.

IN WITNESS WHEREOF, the parties place their signatures with the intent to be bound hereby, and have caused this Agreement to be executed effective the day and year first set forth above.

TWIN CITY TRANSPORTATION, INC:

DISTRICT:



Thomas Reis, its President

Name

07/15/2021

Date

Title

Date

Schedule 1

Transportation Service Rates for :

Edina School District 273

\$1.71 per minute

45 minute minimum per route AM/MD/PM

Route start at first student scheduled on the route and end of destination

Wheelchair lift equipped vehicle - \$10/route additional

Aide - \$24.50/hr 2hr minimum charge/route

3% management fee (routing, dispatch, billing, reports)



Board Meeting Date: 7/19/2021

TITLE: Policy Review

TYPE: Action

PRESENTER(S): Board Policy Committee

BACKGROUND: The following policies have been reviewed with an eye toward clarity, District practice, and alignment with State and Federal statutes, and were discussed at a prior regular meeting of the Board.

- 409 – Employee Publications, Instructional Materials, Inventions, and Creations
- 429 – Shared Contract
- 431 – Compensatory Practices
- 432 – Assignment and Transfer of Teachers
- 516 – Student Medication
- 633 – Research Requests
- 904 – Distribution of Materials

RECOMMENDATION: Accept the revised policies as presented.

ATTACHMENTS:

1. 409 – Employee Publications, Instructional Materials, Inventions, and Creations
2. 429 – Shared Contract
3. 431 – Compensatory Practices
4. 432 – Assignment and Transfer of Teachers
5. 516 – Student Medication
6. 633 – Research Requests
7. 904 – Distribution of Materials

Personnel

Employee Publications, Instructional Materials, Inventions and Creations

I. Purpose

This policy sets forth the rights and responsibilities of ~~both~~ the school district and district employees with respect to employee publications, instructional materials, inventions and creations.

II. General Statement of Policy

The school district reserves the proprietary rights to ~~certain~~ publications, instructional materials, instruction for pay, inventions and creations that employees develop or create, or assist in developing or creating, while employed by the district. Nothing in this policy limits in any manner or degree any right granted to the district by law that is not specifically described herein.

III. Guidelines

- A. The school district will not retain proprietary rights when the employee develops, creates or assists in developing or creating a publication, instructional material, computer program, invention or creation entirely on the (1) employee's own time and (2) without the use of any district facilities, resources, or equipment.
- B. An employee will immediately disclose and, on demand of the district, assign to the district any rights to publications, instructional materials, computer programs, materials posted on websites, inventions or creations that the employee develops or creates or assists in developing or creating during the term of the employee's employment and for 12 months after employment with Edina Public Schools.
- C. An employee must sign ~~necessary~~ documents and perform ~~necessary~~ acts to secure the district's rights relating to such publications, instructional materials, computer programs, materials posted on websites, inventions or creations, including domestic and foreign patents and copyrights.
- D. The district reserves the right to all or a portion of an employee's financial gains ~~by an employee~~ as a result of the above-mentioned employee activities. Further, the district reserves the right to all or a portion of an employee's financial gains ~~by an employee~~ who shares expertise gained through district-financed training by means of instruction or presentation at a college/university course, conference or workshop. -The district will determine its financial rights based on discussion with the employee.

~~E. In its discretion, t~~The district may establish a ~~panel~~~~task force~~ to review situations ~~in which~~~~where~~ proprietary rights ~~appear to be~~ a blend of district rights and an employee's rights. The ~~panel task force~~ would ~~make a recommendation to the superintendent determine a percentage regarding the apportionment~~~~breakdown on the portions~~. This determination ~~may~~~~would~~ result in an individual agreement between the district and employee.

~~IV. Notice of Policy~~

~~The school district will provide employees with notice of this policy on an annual basis.~~

Legal Reference:

17 U.S.C. § 101 *et seq.* (Copyrights)

Minn. Stat. § 181.78 (Agreements; Terms Relating to Inventions)

Policy

adopted: 1/26/09

Revised: 6/24/13

Revised: 8/17/15

Revised: 7/19/16

INDEPENDENT SCHOOL DISTRICT 273

Edina, Minnesota

Personnel

Compensatory Practices

I. Purpose

This policy defines the district's compensatory practices for employees related to time spent beyond the scope of their regular duties and job responsibilities.

II. General Statement of Policy

- A. The district will develop compensatory practices for time spent by employees beyond the scope of their regular duties and job responsibilities. The compensatory practices will align with work agreements and district policies.
- B. The administration will routinely review the practices and share the compensatory practices with employees.

III. General Procedures

- A. The superintendent ~~will~~ directs administration to develop compensatory procedures that ~~will include~~ s guidelines, definitions of approved and unapproved compensatory time, and appropriate forms.
- B. The following employee groups may access compensatory time: administrators, ~~teachers~~, and support staff (i.e. g. clerical, custodial, confidential, specific non-exempt community education positions).
- C. An employee must submit a written request, using Appendix I, for compensatory time to the employee's ~~his or her~~ supervisor or the building principal for work beyond regular duties and responsibilities, prior to completing the work. The principal or supervisor may seek additional input from site leadership teams or district administration before approving or denying compensatory time.
- D. The following criteria must be met before a request for compensatory time is approved:
 - 1. The work cannot be completed during regular duty hours;
 - 2. The work cannot be completed during release time or by a substitute employee ~~staff member~~;
 - 3. The work cannot be completed with the assistance of other employees, volunteers and/or students; and

- 4. All other creative solutions have been explored.
- E. Compensatory time will be allocated in accordance with any applicable employee contract or guidebook language.
- F. The principal or supervisor is responsible for all procedures being followed, including the required financial coding for compensatory time.

Policy
adopted: 5/19/09
amended: 7/23/12
revised: 08/19/13
revised: 09/26/16

INDEPENDENT SCHOOL DISTRICT 273
Edina, Minnesota

Appendix I

REQUEST FOR OVERTIME OR USE OF COMPENSATORY TIME

Employee name _____ Date _____

I request to work overtime on the following date(s):

of hours Date

of hours Date

Reason this work cannot be completed during regular work hours:

Your request is: _____approved _____denied

Supervisor's signature

I request to use compensatory time on the following date(s):

of hours Date

of hours Date

Your request is: _____approved _____denied

Supervisor's signature

Personnel

Assignment and Transfer of Teachers

I. Purpose

This policy defines the process for assigning teachers to internal vacancies, new placements, and/or work assignments.

II. General Statement of Policy

- A. The authority and responsibility for the placement of teachers, so as to secure and maintain the most effective instructional situation, is delegated to the superintendent and the administration. This responsibility and authority includes the following:
 - 1. Assignment to a building, grade level, activity, subject and groups of students;
 - 2. Reassignment or transfer;
 - 3. Recommendation for resignation, leave of absence, promotion, dismissal, continuing contract and retirement; and
 - 4. Assignment of positions in adherence to applicable work agreements and licensure requirements.
- B. Teachers will be assigned on the basis of their qualifications, the students' needs, the school district's needs, and when possible the teachers' expressed desires of the teachers. ~~Transfers and assignments will be processed and accomplished in accordance with administrative rules and regulations attendant to this policy.~~

III. Definitions

- A. Vacancy: A vacancy exists when there are more positions than teachers to whom Edina Public Schools has a contractual obligation. Vacancies will generally result from a nonrenewal, termination, resignation or the creation of a new position.
- B. Temporary Assignment: A temporary assignment exists when a teacher is granted a leave of absence for a minimum of one, full school year. A medical leave vacancy is not a temporary assignment for the purpose of this policy.

- C. Transfer: A transfer is a change in assignment.
- D. Voluntary Transfer: A voluntary transfer is a change in assignment ~~as which has been~~ requested or implemented with the teacher's ~~affected person's~~ consent
- E. Involuntary Transfer: An involuntary transfer is a change in assignment made without the teacher's consent ~~of the affected staff member~~.
- F. Qualified Candidates: Qualified candidates are determined by application of the criteria posted for a position.
- G. Teacher: A salaried classroom teacher, early childhood family education teacher, hourly teacher or teacher on special assignment. For purposes of this policy, the definition does not include substitute teachers, long-term substitute teachers, or community education teachers.
- H. Job Posting: An announcement of a vacancy or a temporary assignment.
- I. Assignment Criteria: District-determined criteria used in assigning teachers to positions.

IV. Job Postings

Job postings will be announced internally and/or externally, and will be displayed on the district website for a minimum of five calendar days.

V. Placement Procedures

~~A. When a vacancy occurs, the human resources department will internally post the vacancy in accordance with Policy 411 (Employment Procedures).~~

AB. All interested teachers must for vacant positions.

VI. Job Transfer

- A. The district encourages teacher transfers to strengthen work team settings and to bring new perspectives and opportunities to individual ~~teachers~~ staff members.
- B. Each spring, as work assignments for the upcoming year are being developed, building principals may give an opportunity to teachers to transfer within the building. Building principals will share the current open positions within the building. The teacher must be licensed and qualified to complete a position's duties. Submission of a transfer request does not guarantee an opportunity will

exist for transfer. ~~Any~~ remaining positions will be posted on the district employment website.

VII. Assignment of Teaching Positions

A. The following considerations may be used to assign teaching positions:

1. Licensure;
2. Recent experience;
3. Seniority in the district; or
4. Needs of students (e.g. demographics, age), unit team, department, grade level, school or district.

B. Filling a Vacancy

The district will follow Policy 411 (Hiring Procedures)-this policy for staffing vacant positions. Teachers desiring a transfer to posted vacancies must apply to the posting within the posting period. No request will be carried over from one job posting to another.

C. Involuntary Transfer

1. The district will follow the work agreement for the involuntary transfer of senior teachers.
2. Involuntary transferees may request written rationale for the transfer or a meeting with the appropriate administrator to petition for reconsideration and to seek or provide additional information.- Requests for petition for reconsideration must be made in writing to the appropriate administrator within three working days of receipt of written notice of involuntary transfer.

D. Filling a Temporary Assignment

1. Procedure: In filling a temporary assignment, the district may follow the steps outlined for filling a vacancy.
2. Duration: A temporary assignment may cease upon return of the incumbent to the school district. A teacher returning from an approved leave of absence may be re-employed in the position held prior to taking the leave or to another available position for which the teacher is qualified, provided that the district has a contractual obligation to provide continued employment.

The teacher holding the temporary assignment may be voluntarily or involuntarily transferred to a vacancy, provided that the district has a contractual obligation to provide continued employment.

E. Exceptions

The district ~~is will~~ not be required to follow provisions of this policy under the following circumstances:

1. When transfers result from formal evaluations of teachers whose performance is less than satisfactory. Formal evaluations must have commenced no less than six months prior to transfers invoked under this clause.
2. When there is a change of assignment within a department.
3. When part-time vacancies occur and a qualified part-time teacher is available.
4. When the transfer is a component of disciplinary action taken against a teacher.

VIII. Assignment of Duties

Each year, the school district will appoint a staffing committee of principals and district level administrators responsible for the assignment of staff to positions for the upcoming year. Composition of this committee may vary from year to year.

IX. Assignment of Teacher on Special Assignment (“TOSA”)

- A. The school district may assign a teacher to a position of “teacher on special assignment” when a position has been identified by administration and posted internally. An interview process will be completed, and if no qualified candidate can be selected, an external posting will occur. These positions will be noted as a “TOSA” on the job posting.
- B. A teacher who is employed by the district at the time of assignment and who accepts a ~~special assignment~~TOSA position will:
 1. Be compensated in accordance with the work agreement between Edina Public Schools and Education Minnesota/Edina, and will continue to advance on the salary schedule as allowed by the agreement.
 2. Not lose ~~his/her~~the teacher’s seniority rights, and will continue to accrue seniority while on special assignment.
 3. Make a yearly commitment to the assignment by notifying the human resources department prior to February 1 if the TOSA does not want to

continue within the term of the TOSA position. The district will provide notification to the TOSA by April 1 if the TOSA will no longer be in TOSA assignment for the following year., ~~and will identify his/her assignment intent for the upcoming year by March 1.~~

Legal References:

Minn. Stat. § 122A.40 (Employment; Contracts; Termination)
Minn. Stat. § 123B.02 (General Powers of Independent School Districts)
Minn. Stat. § 123B.09 (Boards of Independent School Districts)

~~Cross Reference:
Policy 411 (Hiring Procedures)~~

Policy
adopted: 6/22/09
amended: 8/17/09
revised: 11/18/13
revised: 11/14/16

INDEPENDENT SCHOOL DISTRICT 273
Edina, Minnesota

Students

Student Medication

I. Purpose

This policy sets forth the provisions that must be followed when administering prescription and nonprescription medication to students ~~at school~~.

II. General Statement of Policy

The school district acknowledges that some students may require prescription and nonprescription medication during the school day. In such cases, medication may be administered only by the licensed school nurse ~~;~~ registered nurse, trained health services employee, or other employee to whom the licensed school nurse registered nurse designates this responsibility. The licensed school nurse registered nurse is responsible for educating the designee about the reason the medication is needed, the usual dose of the medication, and the possible side effects of the medication(s). The district strongly discourages students from possessing and self-administering nonprescription medication without written authorization from the student's parent or guardian ("parent"), filed in the health office.

III. Administration Procedures and Exclusions

~~A.~~ A. Medications administered at school must be FDA-approved and listed in the *Physicians' Desk Reference* ("PDR"). Rare exceptions will be considered individually by the district medical advisor and the health services coordinator.

1. Drugs and medications ("medications") used by students not governed by this policy include the following:
 - a. Medications used off district property, unless as part of district-sponsored field trip;
 - b. Medications used in connection with athletics or extracurricular activities; and
 - c. Medications used in connection with activities that occur before or after the regular school day.

~~2.~~

2. Prescription medication as used in this policy does not include any form of medical cannabis as defined by and in accordance with state law.

3. If the administration of medication(s) requires a district to store the medication, the parent must inform the district if the medication is a controlled substance.

a. If the medication is a controlled substance, the parent must retrieve

- the medicine upon district request.
- b. If the medication is not a controlled substance, the parent must designate the district as an authorized entity to transport the medication for destruction purposes.

B. Request Procedure

The administration of prescription and nonprescription medication requires a completed signed Medication Administration Authorization form from the student's parent and a physician before the medication will be administered. An oral request must be reduced to writing within two school days, provided that the school district may rely on an oral request until the Medication Administration Authorization form is received. When medication administration is necessary, the Medication Authorization Form must be completed not less than once per school year and when a change in the prescription or requirements for administration occurs.

The licensed school nurse/registered nurse, or designee, may request to receive further information about the prescription from the prescriber, if needed, prior to administration of the medication.

C. Storage

Prescription medication must come to school in the original container labeled for the student by a pharmacist in accordance with law, and must be administered in a manner consistent with the instructions on the label.

Medication will be kept under the secured care of school-district employees. Exceptions to this requirement are refrigerated medication, prescription asthma medications self-administered with an inhaler, and medications administered as noted in a written agreement between the district and the parent or as specified in an Individualized Education Plan ("IEP"), Section 504 Plan, or Individual Health Plan ("IHP").

D. Administration

Procedures for administration of medicine at school and school activities are developed in consultation with a licensed school nurse/registered nurse. For medicine used by students with a disability, administration may be as provided in the IEP, Section 504 Plan or IHP.

1. General Exceptions

- a. Emergency health procedures, including emergency administration of drugs and medicine, are not subject to this policy.
- b. Medicine provided or administered by a public health agency to prevent or control an illness or a disease outbreak are not governed by this

policy.

- c. Specific health treatment and health functions (e.g. catheterization, tracheostomy suctioning, and gastrostomy feedings) do not constitute administration of medicine.

2. Self-Administered Inhalers Exception

Medicines that are prescription asthma or reactive airway disease medications can be self-administered by a student with an asthma inhaler if:

- a. The district has received a Medication Administration Authorization from the student's parent permitting the student to self-administer the medication and a written physician order for the current school year.
- b. The inhaler is properly labeled for that student.
- c. The parent has not requested a district school employee to administer the medication to the student.

The parent must submit written authorization for the student to self-administer the medication each school year. The licensed school nurse or registered nurse or other appropriate party must assess the student's knowledge and skills to safely possess and use an asthma inhaler in a school setting and enter into the student's school health record a plan to implement safe possession and use of asthma inhalers.

3. Epinephrine Auto-Injectors Exception

At the start of each school year or at the time a student enrolls in school, whichever is first, a student's parent, school staff district employees, including those responsible for student health care, and the prescribing medical professional must develop and implement an IHP for a student who is prescribed epinephrine autoinjectors that enables the student to:

- a. possess epinephrine autoinjectors; or
- b. if the parent and prescribing medical professional determine the student is unable to possess the epinephrine, have immediate access to epinephrine autoinjectors in close proximity to the student at all times during the instructional day. For the purposes of this exception, the instructional day is defined as the start time and ending time of the school/program as defined by the district.

The IHP must designate the district school employees responsible for implementing the student's IHP, including recognizing anaphylaxis and administering epinephrine autoinjectors when required, consistent with state law. This health plan may be included in a student's Section 504 Plan.

4. ~~Teachers~~ Staff Employees

- a. ~~Teachers~~ Trained staff employees may administer medication to students in special cases when the licensed school nurse, registered nurse, ~~staff employees~~ f teachers involved and parents agree in writing to this plan and doing so is not inconsistent with any applicable medical orders or standards. In these cases, the medication must be kept locked in a cabinet and the ~~teacher~~ staff employees must keep a record of the date, time, name and amount of medication(s) given to students.
- b. Trained employees ~~staff~~ Teachers may ~~also~~ administer medication to students when necessary on field trips. ~~In such cases, written consent will be required from a parent, and the teacher will notify the licensed school nurse.~~ The licensed school nurse, registered nurse will ~~consult~~ instruct with the trained employees ~~staff~~ teacher about the proper method of administration, storage and any side effects of the medication to be administered. The same labeling and documentation requirements listed above will apply.

E. Recordkeeping

All medication administered at school will be documented. This documentation includes the name and dose of medication, time of administration, and the name of the individual who administered the medication.

The licensed school nurse/registered nurse, or other designated person, is responsible for the filing of the signed Medication Authorization documents in the student's health record. ~~Medical Administration Authorization form in the health records section of the student file.~~ The licensed school nurse/registered nurse, or designee, is responsible for providing a copy of such form to the principal and to other employees designated to administer the medication.

F. Discontinuing a Medication

Medication will be discontinued when a parent gives verbal permission to discontinue the medication. This request must be followed in writing by the parent.

G. Unclaimed Medications

1. The district will contact parents to collect unclaimed medications.
2. Transportation for destruction of unclaimed medications that are non-controlled substances will occur at least annually, but more frequently in the district's discretion. The district will transport the medication to a designated drop-off box or collection site or may request law enforcement assistance in transportation.

3. The district will not transport medications that are controlled substances.

H. Medications that are Controlled Substances

Medications that are considered to be controlled substances for purposes of state and federal law are subject to the following security provisions:

1. Controlled substances will be counted when they arrive at school and before they leave school. This count will be recorded.
2. If a controlled substance is dropped on the floor, it will be disposed of in a health office hazardous waste container, witnessed and recorded by two adults.

3. The district is prohibited from transporting medicines that are controlled substances. The parent must retrieve unused medicines that are controlled substances at the request of the district. If the controlled substance is still unclaimed, the district must request that a law enforcement agency transport the controlled substance to a collection bin that complies with Drug Enforcement Agency regulations, or if a site is not available, under the law enforcement agency's procedures for transporting such controlled substance.

Legal References:

20 U.S.C. § 1400 *et seq.* (Individuals with Disabilities Education Improvement Act of 2004)

29 U.S.C. § 794 *et seq.* (Rehabilitation Act of 1973, § 504)

Minn. Stat. § 13.32 (Student Health Data)

Minn. Stat. § 121A.21 (Hiring of Health Personnel)

Minn. Stat. § 121A.22 (Administration of Drugs and Medicine)

Minn. Stat. § 121A.221 (Possession and Use of Asthma Inhalers by Asthmatic Students)

Minn. Stat. § 121A.222 (Possession and Use of Nonprescription Pain Relievers by Secondary Students)

Minn. Stat. § 121A.2205 (Possession and Use Epinephrine Autoinjectors; Model Policy)

Minn. Stat. § 121A.2207 (Life-Threatening Allergies in Schools)

Minn. Stat. § 147.081, subd. 2 (Practicing Without License; Penalty)

Minn. Stat. § 151.212 (Label of Prescription Drug Containers)

[Minn. Stat. § 152.22 \(Medical Cannabis, Definitions\)](#)

[Minn. Stat. § 152.23 \(Medical Cannabis, Limitations\)](#)

Minn. Rules, Chapter 7045 (Hazardous Waste)

Policy
adopted: 6/16/08
amended: 3/12/12
Revised: 6/16/14

INDEPENDENT SCHOOL DISTRICT 273
Edina, Minnesota



Appendix I

Edina Public Schools – Medication Administration Authorization

Do not use this form for students who require medication for asthma, severe allergies, seizures, or diabetes. Please have your medical provider complete action plans for these health conditions.

Student: _____ Date of Birth: _____ Grade: _____

PHYSICIAN AND PARENT SIGNATURE REQUIRED BELOW.

Parents/guardians asking ~~school staff~~ district employees to give medication to their child must provide written permission each school year that has been signed by the child's licensed health care provider and the parent/guardian. The medication must be provided in the original, labeled container.

PHYSICIAN/LICENSED PRESCRIBER'S ORDER FOR ADMINISTRATION OF MEDICATION BY SCHOOL PERSONNEL – To be completed by physician/licensed prescriber.				
Medication	Dose in mg	Frequency	Route	Medical Condition
Physician/licensed prescriber signature (required):				Date:
Print Name of Prescriber			Clinic Name	
Phone:			Fax:	

All authorizations expire at the end of the school year or following the summer school session.

Parent/ Guardian Authorization

1. I request that the above medication/s be given during school hours as ordered by my child's physician/licensed prescriber.
2. I request that the medications be given on field trips as prescribed. _____ Yes _ No
3. I will notify the school if medication is stopped.
4. I give permission for the medication/s to be given by school personnel as delegated, trained, and supervised by the school nurse.
5. Legally, I may refuse to sign the authorization to administer medication form. If I refuse to sign, we will not be able to administer the medication.
6. This consent may be revoked at any time by sending a written notice to the licensed school nurse.
7. If this medication(s) is a controlled substance, I am obligated to retrieve the controlled substance when requested by the district.
8. If this medication(s) are not a controlled substance, I hereby designate the district as an authorized entity to transport the medication for the purposes of destruction if any unused medication(s) remain.

Parent/Guardian Signature

Date

Permission for Release of Information

- ~~1.~~ I give permission for the school nurse to communicate, as needed, with school staff about my child's medical condition/s and the action of the medication/s in order to provide for my child's health and safety needs at school.
- ~~2.~~1. I give permission for the school nurse to contact my child's physician/licensed prescriber with questions about the above listed medication/s or medical condition/s being treated by medication/s.
- ~~3.~~2. I give permission for the physician/licensed prescriber to release information related to the above medication/s and medical condition/s to the licensed school nurse.

Parent/Guardian Signature

Date

Education Programs

Research Requests

I. Purpose

This policy defines the parameters for completing research studies in the district.

II. General Statement of Policy

A. The school district supports opportunities to collaborate, conduct and implement ongoing research that will benefit the lives of district students and staff. Further, the district recognizes that the employees and students will not be subjected to requests that do not have a direct or lasting benefit to the district, and reserves the right to review each research proposal and to consider:

1. The rights and welfare of the students and employees staff involved.
2. The appropriateness of the methods used to secure informed consent.
3. The balance of risks and potential benefits of the research study.

III. Research Request

The superintendentdirector of research and evaluationg, or designee, will develop and implement the process for reviewing, determining, and implementing research studies in the district (see Appendix I). Any entity seeking to conduct research must apply through the director of research and evaluation and comply with all proceduresdistrict administration. The district's decision whether of the director of research and evaluation to proceed with implementation of the research is final.

IV. Student Generated Research Requests

The director of research and evaluationsuperintendent, or designee, will develop and implement the process for reviewing, determining and implementing district student generated research studies in the district (see Appendix II). Any district student seeking to conduct research must receive the classroom teacher's approval and school principal's approval prior to applying for the request at the district level. The student must follow all research procedures. The director of research and evaluationdistrict's decision whether to proceed with implementation of the research is final.

Cross Reference:

~~Policy 633 Electronic Acceptable Use~~

~~Policy 520 Student Surveys~~

Policy 515 Protection and Privacy of Student Records

Policy 520 Student Surveys

Policy 633 Electronic Acceptable Use

Policy

adopted: 2/22/10

Revised: 9/21/15

Revised: 8/15/16

INDEPENDENT SCHOOL DISTRICT 273

Edina, Minnesota

Appendix I to Policy 633
EXTERNAL RESEARCH REQUEST PROCESS

A. Persons or organizations wishing to conduct research in the district must:

1. Complete a research request form (Appendix III).
2. Submit it to the district's ~~research and evaluation department~~superintendent.
3. Be recommended for approval by the principal(s) and teacher(s) of any school(s) and/or classroom(s) to be involved.
4. Notify parents/guardians of any students to be involved upon approval by the district.

B. The ~~research and evaluation department~~superintendent, or designee, ‡ will ~~act as the designee for approving review~~ all proposed research studies, surveys and evaluations within the district. The superintendent or designee will either approve or deny the external research request.

C. All research proposals are subject to a review process. An initial screening is completed ~~within the research and evaluation department~~ to determine whether there is potential risk to students, staff or the district. Criteria used to determine whether or not a research investigation is of potential risk are listed below.

1. District-wide in scope (i.e. includes numerous schools or areas)
2. Documentary via film, television or general periodical (non-peer reviewed)
3. Highly sensitive in nature (i.e. controversial or topic area of concern)
4. Creates a risk or cost to students, staff or district that goes beyond its mission to teach and protect
5. Cost benefit not directly tied to the district's strategic plan

These criteria are only examples and are not intended to be an exhaustive list of issues related to determining the level of research risk.

D. All research proposals that are classified as highly sensitive in nature or create a potential risk ~~will be~~are reviewed in a district administrators' meeting. If the research request does not meet the criteria for highly sensitive in nature or create a potential risk, it will be reviewed by the superintendent, or designee and approved by the director of research and evaluation. After a research proposal is reviewed, a written response will be sent to the principal investigator.

E. For persons conducting research in the district, the following conditions must be met:

1. Guarantees the anonymity of individual students, schools ~~and school personnel~~ and district employees in reporting the results, unless written approval is obtained from the parents of participating students, from the school principal, ~~and/or the district employees~~ school personnel involved. Data privacy policies must be ~~followed~~ adhered to.
 2. Publications emanating from studies in the schools should acknowledge the contribution of the district unless requests to the contrary are made or unless the identification of the system would jeopardize future research efforts or ~~school-district~~ programs.
 3. Final approval of any study will not be made until all measurement instruments have been reviewed and approved.
 4. A progress summary should be provided to the ~~research and evaluation department~~ district at six-month intervals.
 5. ~~One copy of the~~ The final report must also be sent to the ~~research and evaluation department~~ district upon completion of the study. Failure to comply with this stipulation places the researcher at risk for approval of future projects.
- F. Requests to conduct research by persons external to the ~~school system~~ district may be cosponsored by a district administrator who must:
1. Vouch that the research will contribute to the district.
 2. Assist with any necessary coordination during the conduct of the study.
 3. Ensure that the results of the study are shared with the appropriate school or district ~~personnel~~ employees.

Revised: _____

Appendix II to Policy 633

Internal (Student) Research Request Process

1. Definitions

~~The following definitions are provided to ensure understanding.~~

Classroom Research: In district classroom(s), there are many interactions, but these are not necessarily research interactions. ~~Classroom Research~~ interactions may provide personal information or observations that could reasonably be considered private information/observations, but not rise to the level of classroom research.

~~Classroom r~~Research is a formalized process of collecting data for the purposes of conducting research. ~~and Classroom research usually starts with the researcher creating a research plan that includes the purpose of the research and data collection. This research~~ can occur by asking questions, observing, and comparing various data. ~~Research interactions run the risk of disturbing or threatening the individuals being researched. This research may usually~~ involves surveys, interviews, collecting data and focus groups.

~~There are legal protections and remedies to protect a person's private data and/or protect a person's exposure to risky situations even if under some agreement of confidentiality the person agrees to research interactions.~~

2. Purpose

The purpose of the following procedures are to ensure students have a high quality learning experience that is personalized and rewarding while at the same time ~~ensuring we are complying with the law~~ comply with the law and protecting other students. Namely these procedures aim to:

- a. Protect the rights and welfare of the student researcher;
- b. Protect the rights of the welfare of the human participant;
- c. Protect the rights of the families;
- d. Protect the rights of the district; and
- e. Ensure ~~adherence to federal regulations~~ legal compliance.

3. Review Process

- a. Projects must be reviewed to determine potential risk to students, ~~employees~~ staff or the district. Potential risks might include:
 - i. District-wide surveys
 - ii. Documentary via film
 - iii. Topic deemed highly sensitive or that could violate student's, community member's, or employee's personal information ~~HIPAA (Health Insurance Portability and Accountability Act)~~
 - iv. Projects where personally identifiable information is intentionally or unintentionally collected.

~~b. Students wishing to conduct survey~~ researchs must have the questions reviewed by district administration and have prior approval prior to administration. ~~As part of our current Policy 520, no student will be required, without the prior written consent of the parent, to submit to a survey that reveals information concerning:~~

- ~~c. Political affiliations or beliefs of the student or the student's parent;~~
- ~~d. Mental and psychological problems of the student or the student's family;~~
- ~~e. Sex behavior or attitudes;~~

- ~~f. Illegal, antisocial, self-incriminating, or demeaning behavior;~~
- ~~g. Critical appraisals of other individuals with whom respondents have close family relationships;~~
- ~~h. Legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers;~~
- ~~i. Religious practices, affiliations, or beliefs of the student or the student's parent;~~
- ~~j. Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).~~
- ~~k.~~

4. Research Application, ~~and~~ Approval, ~~and~~ Revocation

- a. Principals or teachers who provide opportunities for students to conduct ~~any~~ formalized research invoking participation by other students must:
 - i. Provide an opportunity for students to detail their research for approval via an electronic form process: ~~which must include the sample, types of questions, method of collection and sponsor of the activity to ensure compliance with district, state, and federal rules.~~
 - ii. Maintain a list of current ongoing research projects ~~and implement protocol for communication between classroom(s) and school(s) within the district.~~
 - iii. Students must receive written documented approval by the Principal and/or building administration and teacher ~~of any school(s) and/or classroom(s) prior~~ to conducting the research.
 - iv. Principals and ~~for t~~ Teacher(s) are obligated to terminate research activities ~~that are found to be out of compliance with the district, state and federal rules out of legal compliance.~~

Legal References:

Minn. Stat. Ch. 13 (M~~innesota~~ N Government Data Practices Act)
 Family Educational Rights and Privacy Act, FERPA
 Protection of Pupil Rights Act, PPRA
 Human Research Protection, OHR
~~Health Insurance Portability and Accountability Act, HIPAA~~

Revised: _____

Appendix III to Policy 633

EDINA PUBLIC SCHOOLS

EXTERNAL RESEARCH REQUEST APPLICATION

Name _____

Organization _____

Department _____

Address _____
Street City/State Zip

Phone Number(s) _____

Is this study part of your work toward a degree? Yes _____ No _____

If yes, check the following:

Ph. D _____ Ed. D. _____ M.A./M.S. _____ Undergraduate _____ Other _____

University or College _____

Advisor's Name _____

PLEASE COMPLETE the RESEARCH REQUEST BACKGROUND SUMMARY
(following page)

Your Signature _____ Date _____

Co-sponsor/Advisor's Signature _____ Date _____
(Required for non-district employee)

☐ Approved

☐ Disapproved _____

Principal's Signature _____ Date _____
(Required for all buildings that participate)

Appendix IV to Policy 633
RESEARCH REQUEST BACKGROUND SUMMARY

Please submit a concise, yet thorough, response to the following questions.

1. Title and purpose of study.
2. How will this study benefit Edina Public Schools?
3. What is the intended use and distribution of, and/or publication of results?
3. Research Design Summary. Give specific information on the methods to be used during the course of the study. Please include your research questions, instruments, proposed sampling, and data collection and analysis procedures. Finally, describe any tasks our [employees/staff](#) will be asked to complete.
4. Describe procedures you will use to secure and acknowledge informed consent of all participants. Please attach copies of any letters and forms. Outline how subjects will be identified and criteria used for recruitment, who will make the initial contact with subjects, and whether or not inducements will be used to secure participation.
5. What request are you making of Edina Public Schools? Specify number of students and staff to be involved, length of time, data collection setting, and timeline for completion of your investigation.
6. List all funding sources and budget for your study.
7. Date and copy of research proposal-approval letter from your advisor(s) if your research is part of your work toward a degree.
8. Copy of [Institutional Review Board \("IRB"\)](#) approval ~~and~~ (indicate if prior approval from Edina Public Schools is required by your ~~institution's~~ IRB).
9. All approved external research projects will be assessed a \$20.00 processing and administration fee. Additional charges may be incurred [that comport with the district's costs associated with data requests. if approved projects require additional district personnel time to provide data. These costs will be billed to projects and will not exceed \\$500.](#)

Please attach additional documentation, if needed, to elaborate or clarify your study.

Send research request form along with all required information to:

[Superintendent Director of Research and Evaluation](#)
Edina Public Schools
5701 Normandale Road, ~~Suite 200~~
Edina, MN 55424
~~952-848-4941 (office)~~ Superintendent@edinaschools.org

Community Relations

Distribution or Display of Materials on School District Property ~~by Nondistrict Persons or Organizations~~

I. Purpose

This policy provides guidelines for the distribution of ~~non-district~~ materials appropriate to the school setting ~~by nondistrict persons and organizations~~ on school district property ~~in a reasonable time, place and manner~~ that does not disrupt educational programming nor interfere with the educational or other district objectives ~~of the school district~~.

II. General Statement of Policy

The school district ~~intends to provide a method for nondistrict persons and organizations to distribute materials appropriate to the school setting, within limitations and provisions of this policy~~ recognizes that non-school community organizations may provide valuable information to students and their families. Access to students and their families must be balanced with the district's need to protect the best interests of the students and to use public resources to provide educational services.

~~III. Definitions~~

~~A. "Distribution" means circulation or dissemination of materials by means of displaying, handing out or offering materials or copies of materials ("materials"), selling or offering materials for sale, accepting donations for materials, posting or displaying materials, or placing materials in internal employee or student mailboxes or on vehicles.~~

~~B. "Nondistrict person" means any person who is not currently enrolled as a student in or employed by the school district.~~

~~C. "Nondistrict organization" means an organization that is not sponsored by the school district.~~

~~D. "Materials" includes all materials and objects intended by nondistrict persons or nonschool organizations for distribution. Examples of nondistrict sponsored materials include, but are not limited to: leaflets; brochures; buttons; badges; flyers; petitions; posters; underground newspapers whether written by students, employees or others; and other tangible objects.~~

~~E. "Obscene to minors" means:~~

- ~~1. The average person, applying contemporary community standards, would find that the material, taken as a whole, is designed to appeal to the prurient interest of minors of the age to whom distribution is requested;~~

~~2. The material depicts or describes, in a manner that is patently offensive to prevailing standards in the adult community concerning how such conduct should be presented to minors of the age to whom distribution is requested, sexual conduct such as intimate sexual acts (normal or perverted), masturbation, excretory functions, and lewd exhibition of the genitals; and~~

~~3. The material, taken as a whole, lacks serious literary, artistic, political or scientific value for minors.~~

~~F. "Minor" means any person under the age of eighteen.~~

~~G. "Material and substantial disruption" of a normal school activity means:~~

~~1. Where the normal school activity is an educational program of the school district for which student attendance is compulsory, "material and substantial disruption" is defined as any disruption which interferes with or impedes the implementation of that program.~~

~~2. Where the normal school activity is voluntary in nature (including school athletic events, school plays and concerts, and lunch periods) "material and substantial disruption" is defined as student rioting, unlawful seizures of property, conduct inappropriate to the event, participation in a school boycott, demonstration, sit-in, stand-in, walk-out or other related forms of activity.~~

~~In order for expression to be considered disruptive, there must exist specific facts upon which the likelihood of disruption can be forecast, including past experience in the school, current events influencing student activities and behavior, and instances of actual or threatened disruption relating to the written material in question.~~

~~H. "School activities" means any activity sponsored by the school, including but not limited to, classroom work, library activities, physical education classes, official assemblies and other similar gatherings, school athletic contests, fine arts presentations and productions, and in-school lunch periods.~~

~~I. "Libelous" is a false and unprivileged statement about a specific individual that tends to harm the individual's reputation or to lower him or her in the esteem of the community.~~

III.V. Guidelines for Distribution of Materials

A. The school district reserves the right to deny permission for the posting or distribution of materials that are not consistent with the best interest of students. ~~The school district may permit, within the provisions of this policy, non-school community organizations nondistrict persons and organizations to distribute at its discretion, at reasonable times and places as set forth in this policy and in a reasonable manner, materials and objects appropriate to the school setting.~~

B. Requests for distribution of materials will be reviewed by the district administration on a case-by-case basis; however, distribution of the following materials is always prohibited:

1. Materials obscene to minors;
2. Libelous materials;
3. Materials pervasively indecent or vulgar or containing any indecent or vulgar language or representations, with a determination made as to the appropriateness of the material for the age level of students to whom the materials are intended;
4. Materials advertising any product or service not permitted to minors by law;
5. Materials advocating violence or other illegal conduct;
6. Materials constituting insulting or fighting words, the very expression of which injures or harasses other people (e.g. threats of violence, defamation of character or of a person's race, religious or ethnic origin); and
7. Materials that present a clear and present likelihood that, either because of its content or the manner of distribution, it will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities, or will cause the commission of unlawful acts or the violation of lawful district policies or school rules.

C. Permission for non-school community organizations ~~nondistrict persons or organizations~~ to distribute materials on ~~school~~ district property is a privilege and not a right. In making decisions regarding permission for distribution, the administration will consider factors including, but not limited to the following:

1. Whether the material relates to the educational mission of the district;
2. Whether the non-school community organization is a non-profit organization;
32. The extent to which the distribution is likely to cause disruption of or interference with the ~~school~~ district's educational objectives, discipline or school activities;
43. Whether the materials can be distributed from the office or other location so as to minimize disruption ~~of traffic flow in hallways;~~
54. The quantity or size of materials to be distributed;
65. Whether distribution would require assignment of ~~school~~ district employees, use of ~~school~~ district equipment or other resources;
76. Whether distribution would require that nondistrict persons be present on

the school grounds; or

~~87.~~ Whether the materials are a solicitation for goods or services not requested by potential recipients.

IV. Time, Place and Manner of Distribution

If permission is granted pursuant to this policy for the distribution of any materials, the time, place and manner of distribution will be solely within the discretion of the administration, consistent with the provisions of this policy.

VI. Procedures ~~for Requesting Distribution~~

A. ~~Any non-school community organizations~~~~nondistrict person or organization~~ ~~wanting~~ to distribute materials must first submit for approval a copy of the materials to the building administration at least ~~five days~~two weeks in advance of desired distribution time, together with the following information:

1. Name and phone number of the person submitting the request;
2. Date(s) and time(s) of the requested distribution;
3. If material is intended for students, the grade(s) of students to whom the distribution is intended; and
4. The proposed method of distribution.

B. The superintendent or designee will review the request and render a decision. If approved, the building administration will assign a location and method of distribution and will inform the persons submitting the request whether non-school organizations ~~nondistrict persons or organizations~~ may be present to distribute the materials. ~~In the event that permission to distribute the materials is denied or limited, the person submitting the request should be informed of the reasons for the denial or limitation.~~

C. Permission or denial of permission to distribute material does not imply approval or disapproval of its contents by either the school, the administration of the school, the school board, or the individual reviewing the material submitted.

VII. Violation of Policy

Any party violating this policy or distributing materials without permission will be directed to leave the district property immediately and, if necessary, the police ~~may~~will be called.

Legal References:

U. S. Const., amend. I

Hazelwood School District v. Kuhlmeier, 484 U.S. 260 (1988)

Cornelius v. NAACP Legal Defense and Educational Fund, Inc., 473 U.S. 788, ~~105~~

~~S.Ct. 3439, 87 L.Ed.2d 567~~ (1985)

Perry Education Ass'n v. Perry Local Educators' Ass'n, 460 U.S. 37, ~~103 S.Ct. 948, 74~~

~~L.Ed.2d 794~~ (1983)

Victory Through Jesus Sports Ministry Foundation v. Lee's Summit R-7 School Dist.,

640 F.3d 329 (8th Cir. 2011)

Doe v. South Iron R-1 School District, 498 F.3d 878 (8th Cir. 2007)

Bystrom v. Fridley High School, 822 F.2d 747 (8th Cir. 1987)

Cross References:

~~Policy 505 (Distribution of Nonschool Sponsored Materials on School Premises by
Students and Employees)~~

Policy 512 (School-Sponsored Student Publications and Activities)

Policy

adopted: 7/19/10

Revised: 4/24/14

INDEPENDENT SCHOOL DISTRICT 273

Edina, Minnesota

Appendix I

DISTRIBUTION OF MATERIALS BY CANDIDATES FOR ELECTIVE OFFICE

The district has adopted these guidelines regarding campaigning at or around district/school events and audiences. Please follow these guidelines and ensure your volunteers do the same.

The district may permit, within the provisions of Policy 904, candidates for elective office to distribute, at a reasonable time, place, and manner, materials and objects appropriate to the district setting. Requests must be made in accordance with Policy 904, which can be found on the district's website.

Kuhlman Field

- When requests are approved, candidates may set up tables outside of Kuhlman Field at a location approved by the district.
- Literature can be handed out from these tables to people demonstrating an interest in the campaign, as shown by their approach to a table.
- Campaigning or handing out literature inside the stadium is not ~~welcomed by the district and spectators who have come to see the game/event~~ permitted.
- Signs may be set out on the tables. No signs or other materials may be attached to fences or other district property.
- While campaigning, candidates and their volunteers should remain in their designated area.
- Placing leaflets on vehicles is prohibited.
- Please pick up all literature when leaving so the district will not incur the cost of cleanup.

School Events

- When requests are approved, candidates may distribute literature outside district buildings as approved by the district.
- Placing leaflets on vehicles is prohibited.
- The district requests that literature distribution and political contact are clearly perceived as optional and not disruptive of walking/automobile traffic.

On-site Group Presentations

- The district does not arrange candidate presentations.
- Candidates may contact independent parent organizations or other organizations directly to arrange presentations.
- Each organization has its own guidelines regarding these presentations.

The district appreciates your cooperation in abiding by these guidelines. Please feel free to contact the superintendent with any specific questions or concerns. Thank you for your interest in serving the community.



Board Meeting Date: 7/19/2021

TITLE: July 2021 District Enrollment Report for FYE June 30, 2021

TYPE: Information

PRESENTER(S): John Toop, Director of Business Services

ATTACHMENTS:

1. Enrollment Report

Student Enrollment Count by Month																				
District Name			(Data Entry is in Yellow Cells Only)																	
Edina					#		273					2020-21 School Year								
Number of Days in Period			19.4444		19.444		19.44444		19.44444		19.44444		19.4444		175		175			
Days Remaining in School Year			175		155.5556		136.1111		116.6667		97.22222		77.77778		58.33333		38.8889		19.4444	
% of School Yr. @ Beginning of Mo.			100.00%		88.89%		77.78%		66.67%		55.56%		44.44%		33.33%		22.22%		11.11%	
Cumulative Days in School Year			19.4444		38.889		58.33333		77.77778		97.22222		116.667		136.111		155.556		175	
Percent of School Yr. Completed			11.11%		22.22%		33.33%		44.44%		55.56%		66.67%		77.78%		88.89%		100.00%	
Grade Level			EOY ADM Original Budget	EOY ADM Revised Budget	Fall Seat Count Budget	October	November	December	January	February	March	April	May	June	EOY ADM 07 06 21	Diff. vs. Revised	% Actual to Revised			
ECSE			-	53.87	0	-	0	0	0	0	0	0	0	0	51.77	-2.10	96.10%			
HK			-	61.77											72.60	10.83	117.53%			
K			585.00	529	585	591	593	593	592	591	590	592	590	592	518.29	-10.94	111.65%			
1			610.43	591	611	591	589	587	586	581	580	578	579	578	582.67	-8.33	98.59%			
2			605.41	587	605	587	591	589	590	589	588	589	590	588	588.60	1.60	100.27%			
3			624.53	590	625	590	590	589	588	586	587	588	588	588	588.48	-1.52	99.74%			
4			649.18	618	649	618	622	624	626	622	622	622	623	622	621.43	3.43	100.56%			
5			628.09	603	628	603	604	602	598	597	598	598	598	598	597.49	-5.51	99.09%			
6			677.37	667	688	667	663	660	657	650	648	650	650	652	655.68	-11.32	98.30%			
7			669.27	682	660	682	683	681	681	682	683	684	682	682	680.83	-1.17	99.83%			
8			647.06	631	656	631	630	631	632	632	633	632	631	631	629.31	-1.69	99.73%			
9			660.28	666	680	666	663	666	666	668	666	666	664	665	659.73	-6.27	99.06%			
10			697.95	692	693	692	692	692	691	689	689	689	688	687	681.74	-10.26	98.52%			
11			652.71	666	648	666	662	662	662	656	656	654	654	653	644.41	-21.59	96.76%			
12			680.71	654	661	654	658	657	658	656	656	657	656	655	634.69	-19.31	97.05%			
TUITION			-	29.18		-	-	-	-	-	-	-	-	-	34.79	5.61	119.23%			
Enrollment EC-12 including ALC			8,387.99	8,321.05	8,389	8,238	8,240	8,233	8,227	8,199	8,196	8,199	8,193	8,191	8,242.51	-78.54	99.06%			
Weighted ADM - WADM in Current Year			9,189.59	9,125.09	9,188.60	9,036.20	9,037.60	9,030.80	9,025.00	8,995.60	8,992.60	8,995.40	8,988.00	8,985.60	9,033.86	-91.22	99.00%			
Estimated APU			9,189.59	9,125.09	9,188.60	9,036.20	9,037.60	9,030.80	9,025.00	8,995.60	8,992.60	8,995.40	8,988.00	8,985.60	9,033.86					
Estimated EOY APU's			9,189.59	9,125.09	9,188.60	9,036.20	9,037.44	9,032.28	9,027.43	9,009.74	9,002.12	8,999.88	8,997.24	8,995.95	8,995.95					



Board Meeting Date: 7/19/2021

TITLE: Recognition of Staff

TYPE: Information

Commendation of Jen Gross (*grade 3 teacher, Countryside Elementary*), Alyssa Barnes (*grade K teacher, Countryside Elementary*) and Karen Bergman (*principal, Countryside Elementary*), in an email from a parent to Principal Bergman: "We, like many parents, have a sincere love and admiration for teachers. This past year has taken that to a new level. The countless hours of hard work and care your teachers have put in both seen and unseen, has to be off the charts. There is no way they could have done what they did as well as they did without a great deal of personal sacrifice.

Jen Gross went above and beyond to make a personal connection with our child that started day one and never stopped. She took the time to really see who he is, identify his strengths and offer him the support and encouragement to let those strengths grow and shine. He was happy, confident, proud, and learning every day. He developed friendships with teachers and peers that he has been looking for. The school year, in spite of its difficulties, was his best yet. I cannot express enough how much this gift meant to us. Jen is honest, caring, insightful, compassionate, generous and an absolutely phenomenal teacher.

Alyssa Barnes' greatness I am lucky enough to say was not new to us. The minute I knew our child was in her class, any hesitation I felt about them going to kindergarten was gone. She is someone who is exactly where she should be - she was meant to be a teacher. Our child learned so much this year; he was happy, kind, confident, and curious. Alyssa fostered a true love for learning for our child - what a priceless gift. I still am in awe of all Alyssa accomplished this year. It felt to me that kindergarten didn't skip a beat. Once everyone went back at the end of January, I missed hearing Alyssa's good morning song in my kitchen! She exudes happiness, kindness, silliness, creativity and curiosity; she is the perfect kindergarten teacher, and a truly special person to everyone in our family.

I have no doubt these teachers are able to shine because they are in a school where they feel supported and connected, and for that, we thank YOU."



Board Meeting Date: 7/19/2021

TITLE: Edina Community Ed – Summer Excellence in Action!

TYPE: Information

PRESENTER(S): Valerie Burke, Community Ed Director & Cheryl Gunness, Community Involvement Coordinator

BACKGROUND: 2021 summer program planning began in October 2020. Our goals were to offer the safest possible environment (building on summer 2020 learnings); to offer students opportunities to belong, reconnect, and rediscover a love of experiential learning; and to meet family needs for flexible child care and engagement. Beginning in early 2021, staff began meeting with both Teaching and Learning staff and Special Services staff to add new, innovative options to include more learners. These new, internal staff partnerships have been successful and will continue moving forward. The commitment to early planning, intentional internal and external partnerships and mission-driven implementation has resulted in a Summer of Excellence in Action!

RECOMMENDATION: Inform

PRIMARY ISSUE(S) TO CONSIDER: Edina's commitment to year-round learning, care and enrichment opportunities provide a variety of ways for families to see and experience the excellent program options they will find at the Edina Public Schools.

ATTACHMENTS:

1. Report (next page)

Edina Community Education – Summer Excellence in Action

As community educators we are committed to the health and vitality of our community. Our programs are responsive to community needs and are designed to foster growth and love of learning in our students and community.

We align our work to the larger strategic work of Edina Public Schools - ***Defining Excellence...Each and Every Student Discovering their Possibilities & Thriving***

Our presentation tonight is intended to highlight the standout experiences of our Summer 2021 school age care program, camps and classes, leadership opportunities, partnerships and facility use opportunities.

Our pictures are intended to tell a story – a story of a community eager and ready to reengage together. Below is a high level summary of important summer takeaways.

School Age Care (KIDS Club/WISE Guys)

- Utilized best practices from last summer's SAC program to create a place of belonging for all students, increased emphasis on building relationships between both staff and students
- Added incoming kindergarteners and outgoing 5th graders to our summer programming, increasing options for families.
- Divided sites by age groups to improve and increase developmentally appropriate programming
 - 3-6 graders @ Cornelia, K-2 @ Creek Valley and Highlands

Pre-K – 12 Camps & Classes Summary

- Emphasized connections and sense of belonging for all students
- Strategically added pre-school programs to engage more early learners and their families
- Developed intentional internal partnerships with both Teaching and Learning and Special Services to better serve all our student needs. This included increased learning opportunities and increased inclusion opportunities
- Summer programs continue to use best practice prevention measures. COVID-19 data collected during summer programming will help guide decision making for the fall.
- Meeting Community needs – Best Summer Ever!
 - Enrollments: 43% increase over biggest summer ever (2019)
 - Sections Offered: 33% increase over biggest summer ever (2019)

Youth Leaders

- Emphasized hiring Edina High School youth and recent Edina grads.
- Provided increased training and youth leadership opportunities for this cohort
- Youth leaders are writing curriculum, helping with classroom management, posting on social media, and providing overall program support

Edina Community Education – Summer Excellence in Action

We are committed to partnering with colleagues and community to create a rich array of options for our community. Both for our students and in our spaces.

Partnerships:

- Partnered Edina Community Education scholarship dollars with Edina Give and Go to provide opportunities for more students
- Alliance with Special Services included shared staffing and funding to create our Unified Camp opportunities
- Intentional recruitment of Edina School staff to teach our summer camps and classes
- On-going partnership with Edina Rotary and Edina Chamber that provides additional learning options for students

Facilities

- Welcomed back the community into newly renovated spaces, including our most loyal users and many first-time users
- Updated our five auditoriums to make ready for community usage
- Worked collaboratively with Buildings & Grounds to ensure that we are maximizing the use of spaces that are available during construction-filled summer months

We are pleased to showcase our summer programs. Thank you for the opportunity.

SUMMER EXCELLENCE IN ACTION

Edina Community Ed
JULY 19, 2021



VISION

A learning community where all participate and all belong.

MISSION

We build learning, growth and connection opportunities that are OF our community, BY our community, and FOR our community.

VALUES

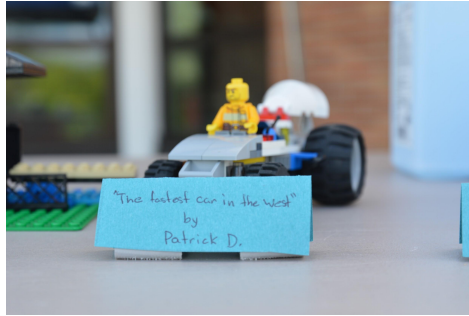
Equity
Teamwork
Customer Service
Leverage Data
Maximize Resources
Partnerships



SCHOOL AGE CARE

KIDS Club/WISE Guys

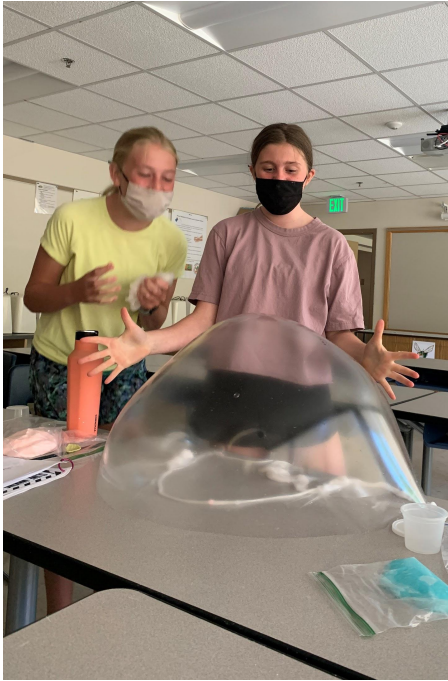
Developmentally Appropriate
Connections & Belonging
Choice & Fun!



PRE-K - 12

CAMPS & CLASSES

Connections & Belonging
Curiosity & Love of Learning



YOUTH LEADERS

Youth Development
Youth Leadership
Teamwork



PARTNERSHIPS

Opportunities for all
Inclusion for all
Connections to Community



FACILITIES USE

New Partnerships
Community Building
Maximizing Resources



ANY QUESTIONS?