

School Board Regular Meeting
Monday, June 8, 2020 7:00 PM

Virtual Meeting
Virtual Meeting
Edina, MN 55424

Agenda

I. Determination of Quorum and Call to Order

As the leadership of the Edina school community, we have a responsibility to speak candidly and clearly about the tragic murder of George Floyd, the subsequent turmoil that has devastated many communities, including our own neighbor of Minneapolis and what this means for our own school district.

To our black students and families, black educators and staff, and black community members, we want to acknowledge your pain. We want to acknowledge how weary you must be. We want to make clear that black lives do matter each and every day.

To our broader Edina community, we are a public education system. The very foundation of our country's public education system is centered on the belief that we can overcome gaps and create a more equal society for our country's children. It is not only our legal obligation, but our moral duty to educate every student that walks through the door of an Edina school to their fullest potential. And where this system has failed many of our children, we cannot use our past failures as an excuse for inaction. We also need to acknowledge that it should not take a tragedy such as this to elevate the sense of urgency to meet those needs.

As a school board elected to represent the entire community, we recognize the best way to lead is to listen to and partner with our communities of color and let the voice of others show us the way. We believe meaningful change requires careful thought, consideration, and input from various groups, including our students, parents, faculty, staff, and community members of color. Let us be clear though, this work is on all of our shoulders. Led by voices of color, but on all of our shoulders.

Our strategic plan that we are approving tonight lays out some foundational steps to start this work. As a board we will be working over the summer to have conversations on the important issues of race and equity and how we can elevate voices of color to help guide us in the creation of tangible steps to affect the real, systemic educational issues that are surrounding us. Additionally, Superintendent Schultz will be conducting a comprehensive review of all district policies for potential biases or unintended disparate outcomes. There will be periodic reviews through our policy committee and quarterly updates at board work sessions. We appreciate the support and understanding you will extend in recognizing the time we will take to thoughtfully, carefully, and inclusively create an actionable plan with measurable outcomes.

As we stated earlier, this work is on all of us. And as a school community, we can either embrace each other and this effort and become a better school district for everyone, or we can let discomfort divide us. We challenge everyone to walk through our discomfort and emerge better than ever. It is through our combined efforts and support of one another that we may realize our mission in supporting the needs of our community and maintaining the excellence we expect from the Edina School District.

II. Approve Minutes

- A. May 18, 2020 Regular Meeting
- B. May 18, 2020 Work Session
- C. May 28, 2020 Special Meeting

INDEPENDENT SCHOOL DISTRICT 273
OFFICIAL MINUTES OF THE VIRTUAL SPECIAL MEETING OF MAY 28, 2020

VIRTUAL SPECIAL MEETING
5:00 PM

Edina Community Center
5701 Normandale Road
Room 170 and Remote Locations

SCHOOL BOARD MEMBERS PRESENT:

ABSENT:

Ms. Erica Allenburg
Mr. Matthew Fox (attended remotely)
Ms. Julie Greene (attended remotely)
Ms. Ellen Jones (attended remotely)
Mr. Owen Michaelson (attended remotely)
Ms. Janie Shaw (attended remotely)
Mr. Leny Wallen-Friedman (attended remotely)

PRESIDING OFFICER: Chair Erica Allenburg

5:03 PM – 7:45 PM

ADMINISTRATIVE STAFF PRESENT:

Dr. John W. Schultz, Superintendent
Andrew Beaton, Principal Edina High School
Michael Pretasky, Assistant Principal, Edina High School

CERTIFIED CORRECT:

CERTIFIED CORRECT:

Ms. Erica Allenburg, Chair

Ms. Ellen Jones, Clerk

(Official Publication)
MINUTES OF THE VIRTUAL SPECIAL MEETING OF THE SCHOOL BOARD
DISTRICT 273 EDINA, MINNESOTA
MAY 28, 2020

5:03 PM Chair Allenburg called to order the virtual special meeting of the School Board. All Members, staff and guests participated remotely. Members present: Allenburg, Fox, Greene, Jones, Michaelson, Shaw, Wallen-Friedman. Staff present: Schultz, Beaton, Pretasky. Guests present: Trevor Helmers, Esq., District legal counsel; Sarah Schandle, Executive Assistant to the Superintendent and School Board.

CLOSED SESSION

- A. Mediation Results

ACTION ITEMS

- A. Settlement Agreement
- B. Graduates Lists

DISCUSSION ITEMS

- A. BoardBook Training
- B. Superintendent Goals
- C. Committee Process

The meeting adjourned at 7:45 PM. The minutes and resolutions are open to public inspection on the district website, and on file at the district office, 5701 Normandale Road.

Ms. Erica Allenburg, Chair

Ms. Ellen Jones, Clerk

OFFICIAL MINUTES OF SCHOOL BOARD'S
MAY 28, 2020 VIRTUAL SPECIAL MEETING

5:03 PM Chair Allenburg called to order the virtual special meeting of the School Board. All Members, staff and guests participated remotely. Members present: Allenburg, Fox, Greene, Jones, Michaelson, Shaw, Wallen-Friedman. Staff present: Schultz, Beaton, Pretasky. Guests present: Trevor Helmers, Esq., District legal counsel; Sarah Schandle, Executive Assistant to the Superintendent and School Board.

CLOSED SESSION

At 5:03 PM Member Wallen-Friedman moved and Member Michaelson seconded to close the meeting pursuant to Minnesota Statutes Section 13D.05, subdivision 3(b), to engage in discussions with the School Board's legal counsel related to settlement of the case of Benson v. ISD 273, Court File No. 27-CV-19-14679. All Members voted Aye by roll call vote.

At 5:13 PM the closed session was adjourned.

At 5:20 PM the meeting was restarted.

ACTION ITEMS APPROVED BY UNANIMOUS ROLL CALL VOTE

- A. Settlement Agreement: Member Shaw moved and Member Wallen-Friedman seconded to approve the settlement agreement as described by legal counsel during closed session. All Members voted Aye by roll call vote.
- B. Graduates Lists: Member Wallen-Friedman moved and Member Michaelson seconded to accept the Edina High School graduates lists as presented. All Members voted Aye by roll call vote.

DISCUSSION ITEMS

- A. BoardBook Training: Superintendent Schultz and Ms. Schandle provided an overview of upgrades to the District's board meeting software, which become effective in June.
- B. Superintendent Goals: Board Members discussed the proposed Superintendent goals for 2020-21.
- C. Committee Process: Board Members discussed the recommendations of the Board Governance Committee on Board committees and processes.

At 7:45 PM, there being no objection, Chair Allenburg adjourned the meeting.

III. Excellence in Action: Dear Edina - A Pen Pal Program

IV. Consent

A. Personnel Recommendations



Board Meeting Date: 6/8/2020

TITLE: Personnel Recommendations

TYPE: Consent

PRESENTER(S): Bryan Bass

BACKGROUND: Personnel recommendations are made monthly. Conditional offers of employment are subject to successful completion of a criminal background check.

RECOMMENDATION: Approve the attached personnel recommendations.

PRIMARY ISSUE(S) TO CONSIDER: Personnel recommendations.

ATTACHMENTS:

1. Report, next page

LICENSED STAFF

A. RECOMMENDATIONS FOR EMPLOYMENT

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Date</u>
ALM, ROBERT	Special Education Valley View	\$58,482	8/17/2020
ANDERSON, KELLI	Occupational Therapists Creek Valley/Highlands	\$76,153	8/17/2020
BERGERON, MAKENA	PE/DAPE Cornelia/Concord/Creek Valley	\$41,172	8/17/2020
CARRANZA, ANTHONY	Grade 5 Normandale	\$44,523	8/17/2020
FRUCI, ERIN	Math Edina High School	\$51,404	8/17/2020
GOLBERG, NATALIE	Counselor Edina High School	\$87,358	8/10/2020
HARMON, GRACE	Science South View	\$42,670	8/17/2020
MAGSTADT, ALYSON	Occupational Therapist District-Wide	\$58,345	8/17/2020
OSTLUND, ERIK	Math Edina High School	\$49,246	8/17/2020
POTTS, JASON	Physical Education/Health Edina High School/Valley View	\$62,896	8/17/2020
SACKETT, ALEXANDRA	Science South View	\$56,070	8/17/2020
SLETTEN, ELIZABETH	MS Math South View	\$79,434	8/17/2020
WATKINS, STEVEN	Special Education Edina High School	\$46,253	8/17/2020
WOFSE, ABE	Multi-Language Teacher Cornelia	\$62,896	8/17/2020
YAKESH, ANNA	School Psychologist Edina High School	\$64,285	8/17/2020
ZETTERLUND, DANA	Kindergarten Normandale	\$63,530	8/17/2020

These conditional offers of employment are subject to successful completion of a criminal background check.

B. REQUESTS TO RESCIND LEAVE OF ABSENCE

<u>Name</u>	<u>Current Status</u>	<u>Type</u>	<u>Date</u>
GALLENBERGER, MEGAN .5	Countryside	Job Share	2020-21 SY

C. RESIGNATIONS

<u>Name</u>	<u>Current Status</u>	<u>Reason</u>	<u>Date</u>
HOFFMAN, LISA	ECFE ELC	Retirement	June 3, 2020

NON-LICENSED STAFF

A. CHANGE IN ASSIGNMENT

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Date</u>
YANG, LEE	FROM: Building Repair, EHS TO: Custodial Supervisor, Cornelia	Step 2, \$4,768/month	05/18/20
HORTON, CHRISTIAN	FROM: Custodial Float, Districtwide TO: Building Repair, EHS	Step 3, \$3,821/month	05/18/20
EVANS, VALERIE	FROM: Accounts Payable Specialist TO: District Accountant	Step 2, \$5,667/month	05/29/20

B. RESIGNATIONS

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>	<u>Date</u>
FREEBURG, LISA	Paraprofessional Highlands	Personal	05/29/20
RODGERS, MADISON	Paraprofessional Concord	Personal	05/29/20
JUNDT, ELIZABETH	Paraprofessional Creek Valley	Personal	05/29/20
JOHNSON, DAREN	Paraprofessional Highlands	Personal	05/29/20
THUNSELLE, ZACH	Paraprofessional Creek Valley	Personal	05/29/20
DALKI, CHRISTINA	Paraprofessional South View	Personal	05/29/20
YOST, LUKE	Paraprofessional Countryside	Personal	05/29/20

KINNEY, GABRIEL	Paraprofessional Creek Valley	Personal	05/29/20
FLOM, HANNAH	Paraprofessional Concord	Personal	05/29/20
SHEIKH-HUSSEIN, SAHRA	Paraprofessional Cornelia	Personal	05/29/20
TODD, DEBORAH	Paraprofessional Valley View	Personal	05/29/20
READER, CATHERINE	Paraprofessional Cornelia	Retirement	05/29/20

C. TERMINATION

<u>Name</u>	<u>Assignment</u>	<u>Date</u>
HENRY, DAYNA	Hourly Custodian Edina High School	05/18/20

COMMUNITY EDUCATION SERVICES STAFF

A. RECOMMENDATIONS FOR EMPLOYMENT

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Date</u>
MCVAY, SANDRA	Recreation Leader Concord	\$19.60/Hr	06/01/20
PROCTOR, CAROLYN	Recreation Leader Concord	\$19.60/Hr	06/01/20

These conditional offers of employment are subject to successful completion of a criminal background check.

B. Expenditures Payable, May, 2020



Board Meeting Date: 6/8/2020

TITLE: Expenditures Payable 5-31-20

TYPE: Consent

PRESENTER(S): John Toop, Director of Business Services

BACKGROUND:

01	General Fund	\$ 1,629,826.94
02	Food Service Fund	76,637.86
04	Community Service Fund	51,695.51
06	Construction- Long Term Facility Maintenance Technology	1,792,491.19
07	Debt Redemption Fund	0.00
12	Construction- 2015 Building Bond	40,981.10
20	Internal Service – Dental Self Insurance	0.00
50	Student Activities	<u>0.00</u>
	Total Expenditures	<u>\$ 3,591,632.60</u>

RECOMMENDATION: It is recommended that the Board approve the payment of expenditures as appended.

PRIMARY ISSUE(S) TO CONSIDER: None

ATTACHMENTS:

1. May Check Register

SOURCEWELL TECHNOLOGY
DATE: 06/03/2020
TIME: 09:27:21

EDINA - LIVE
CHECK REGISTER - BY FUND

PAGE NUMBER: 1
ACCTPA21

SELECTION CRITERIA: transact.yr='20' and transact.period='11'
ACCOUNTING PERIOD: 12/20

FUND - 01 - GENERAL

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCTNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	376430	05/06/20	14659	ALLEGRA	01533050000000	401	PRINTING PER ESTIMA	0.00	173.00
A101.00	376430	05/06/20	14659	ALLEGRA	01533050000000	401	ORDER PER ESTIMATE	0.00	33.00
A101.00	376430	05/06/20	14659	ALLEGRA	01533050000000	401	ORDER PER ESTIMATE	0.00	824.00
TOTAL CHECK								0.00	1,030.00
A101.00	376431	05/06/20	31943	AMANDA R YENNI	01019420740000	305	SV PSYCH EVALUATION	0.00	500.00
A101.00	376432	05/06/20	24904	A-Z RENTAL CENTER	01528810000810	401	GAS	0.00	17.00
A101.00	376433	05/06/20	24971	BATTERIES R US	01005865363000	305	5 BATT-FIRE PANEL	0.00	364.95
A101.00	376434	05/06/20	28129	BRAUN INTERTEC CORP	01008865384000	305	SPECIAL INSP/TESTIN	0.00	1,949.50
A101.00	376436	05/06/20	01012	BSN SPORTS, LLC	01021296000673	430	6 LAX SUPPLIES	0.00	1,167.68
A101.00	376436	05/06/20	01012	BSN SPORTS, LLC	01021292000000	430	SYNCHRO WARM-UPS	0.00	3,850.00
TOTAL CHECK								0.00	5,017.68
A101.00	376437	05/06/20	27717	CATALYST SOURCING S	01005110000000	305	SUPPL TRACK MON SUB	0.00	209.99
A101.00	376437	05/06/20	27717	CATALYST SOURCING S	01005110000000	305	ON DEMAND/MNGD PRT	0.00	2,856.67
TOTAL CHECK								0.00	3,066.66
A101.00	376438	05/06/20	15056	CENTERPOINT ENERGY	01021810000000	440	EDINA HS	0.00	9,025.79
A101.00	376438	05/06/20	15056	CENTERPOINT ENERGY	01528810000000	440	COUNTRYSIDE	0.00	1,350.98
A101.00	376438	05/06/20	15056	CENTERPOINT ENERGY	01020810000000	440	VALLEY VIEW	0.00	187.78
A101.00	376438	05/06/20	15056	CENTERPOINT ENERGY	01021810000000	440	EDINA HS	0.00	531.94
A101.00	376438	05/06/20	15056	CENTERPOINT ENERGY	01009760720000	440	BUS GARAGE	0.00	725.49
A101.00	376438	05/06/20	15056	CENTERPOINT ENERGY	01527810000000	440	CORNELIA	0.00	1,156.35
A101.00	376438	05/06/20	15056	CENTERPOINT ENERGY	01532810000000	440	CREEK VALLEY	0.00	970.20
A101.00	376438	05/06/20	15056	CENTERPOINT ENERGY	01529810000000	440	HIGHLANDS	0.00	1,276.30
TOTAL CHECK								0.00	15,224.83
A101.00	376439	05/06/20	32109	CENTRAL WISCONSIN C	01021292000000	R099	PITCHING MOUND REFU	0.00	4,000.00
A101.00	376441	05/06/20	30187	AUTO RENTAL LLC	01021292000672	360	SPRING RENTAL CAR	0.00	1,653.82
A101.00	376442	05/06/20	01321	CITY OF EDINA	01019810000000	331	SOUTH VIEW	0.00	8,004.33
A101.00	376443	05/06/20	26773	COMBINED INSURANCE	01	L215.25	EMPLOYEE WITHHOLDIN	0.00	3,230.76
A101.00	376443	05/06/20	26773	COMBINED INSURANCE	01	L215.25	EMPLOYEE WITHHOLDIN	0.00	3,353.54
A101.00	376443	05/06/20	26773	COMBINED INSURANCE	01	L215.25	EMPLOYEE WITHHOLDIN	0.00	3,413.78
TOTAL CHECK								0.00	9,998.08
A101.00	376446	05/06/20	19645	COREMARK METALS	01529810000810	401	SUPPLIES	0.00	49.12
A101.00	376447	05/06/20	12261	CUSHMAN MOTOR COMPA	01528810000820	401	BALL BEARING-CS GRN	0.00	99.96
A101.00	376447	05/06/20	12261	CUSHMAN MOTOR COMPA	01005810000820	401	OIL FILTERS-DW GRND	0.00	23.26
A101.00	376447	05/06/20	12261	CUSHMAN MOTOR COMPA	01021810000820	401	OIL FILTERS-EHS GRN	0.00	23.26
TOTAL CHECK								0.00	146.48
A101.00	376448	05/06/20	30587	D.S. ERICKSON & ASS	01	L215.13	IW-C S	0.00	325.22
A101.00	376450	05/06/20	01740	SCHOOL SPECIALTY IN	01532212000000	430	SUPPLIES	0.00	164.80

SOURCEWELL TECHNOLOGY
DATE: 06/03/2020
TIME: 09:27:21

EDINA - LIVE
CHECK REGISTER - BY FUND

PAGE NUMBER: 2
ACCTPA21

SELECTION CRITERIA: transact.yr='20' and transact.period='11'
ACCOUNTING PERIOD: 12/20

FUND - 01 - GENERAL

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
A101.00	376452	05/06/20	31367	EDINA WRESTLING BOO	01021294000670	430	MSHSL MAT SET UP	0.00	750.00
A101.00	376453	05/06/20	24575	EDUCATORS BENEFIT C	01005110000000	305	403(B) ADMIN & COMP	0.00	577.04
A101.00	376455	05/06/20	16197	GEMINI ATHLETIC WEA	01021296000657	430	G HOCKEY SUPPLIES	0.00	417.00
A101.00	376455	05/06/20	16197	GEMINI ATHLETIC WEA	01021292000000	430	B HOCKEY UNIFORMS H	0.00	3,148.00
A101.00	376455	05/06/20	16197	GEMINI ATHLETIC WEA	01021292000000	430	B HOCKEY UNIFORMS A	0.00	3,148.00
TOTAL CHECK								0.00	6,713.00
A101.00	376456	05/06/20	31773	GENERAL SPORTS	01021296000657	430	G HOCKEY HELMETS	0.00	110.00
A101.00	376457	05/06/20	27788	GREATAMERICA FINANC	01019211000000	305	PSTGE METER-MAY20 S	0.00	149.95
A101.00	376458	05/06/20	00296	GROTH MUSIC COMPANY	01019258000251	430	WIRELESS TRANSMITTE	0.00	149.95
A101.00	376459	05/06/20	00915	HEINEMANN	01527203000000	430	ISBN: 978-0-325-078	0.00	130.00
A101.00	376459	05/06/20	00915	HEINEMANN	01527203000000	430	ISBN: 978-0-3225-01	0.00	118.00
A101.00	376459	05/06/20	00915	HEINEMANN	01527203000000	430	ESTIMATED SHIPPING/	0.00	24.80
TOTAL CHECK								0.00	272.80
A101.00	376461	05/06/20	21315	HORIZON COMMERCIAL	01019810000815	401	POOL SUPPLIES	0.00	220.95
A101.00	376462	05/06/20	20605	INNOVATIVE OFFICE S	01009760720000	401	SAN-44001 MAGNUM PE	0.00	24.78
A101.00	376462	05/06/20	20605	INNOVATIVE OFFICE S	01009760720000	401	UNV-35694 CABINET P	0.00	13.98
TOTAL CHECK								0.00	38.76
A101.00	376463	05/06/20	22560	INTELLIGERE INC	01005219317000	358	INTERPRETER-GEN ED	0.00	131.25
A101.00	376463	05/06/20	22560	INTELLIGERE INC	01005420419000	358	INTERPRETER-SP ED	0.00	40.00
TOTAL CHECK								0.00	171.25
A101.00	376465	05/06/20	09728	JW PEPPER & SON INC	01021291000251	430	CHOIR MUSIC	0.00	86.00
A101.00	376465	05/06/20	09728	JW PEPPER & SON INC	01021291000251	430	CHOIR MUSIC	0.00	40.00
A101.00	376465	05/06/20	09728	JW PEPPER & SON INC	01020291000252	430	FILE FINDER BOXES-O	0.00	369.99
TOTAL CHECK								0.00	495.99
A101.00	376470	05/06/20	14980	MASBO	01005110000000	820	MASBO CERT COURSE	0.00	60.00
A101.00	376471	05/06/20	30915	MELTWATER NEWS US I	01005109000000	305	1YR LIMITED LICENSE	0.00	4,900.00
A101.00	376472	05/06/20	09167	MENARDS - GOLDEN VA	01005865363000	350	PIPING-FIRE SYS DRA	0.00	87.28
A101.00	376473	05/06/20	24523	MESSERLI & KRAMER P	01	L215.13	IW-K W	0.00	403.84
A101.00	376473	05/06/20	24523	MESSERLI & KRAMER P	01	L215.13	IW-K W	0.00	331.49
A101.00	376473	05/06/20	24523	MESSERLI & KRAMER P	01	L215.13	IW-K W	0.00	365.55
A101.00	376473	05/06/20	24523	MESSERLI & KRAMER P	01	L215.13	IW-K W	0.00	370.19
A101.00	376473	05/06/20	24523	MESSERLI & KRAMER P	01	L215.13	IW-K W	0.00	262.66
A101.00	376473	05/06/20	24523	MESSERLI & KRAMER P	01	L215.13	IW-K W	0.00	274.14
A101.00	376473	05/06/20	24523	MESSERLI & KRAMER P	01	L215.13	IW-K W	0.00	297.07
TOTAL CHECK								0.00	2,304.94
A101.00	376474	05/06/20	20037	METRO ELEVATOR INC	01005810000000	305	ECC MAY ELEV SERVIC	0.00	1,097.00

SOURCEWELL TECHNOLOGY
DATE: 06/03/2020
TIME: 09:27:21

EDINA - LIVE
CHECK REGISTER - BY FUND

PAGE NUMBER: 3
ACCTPA21

SELECTION CRITERIA: transact.yr='20' and transact.period='11'
ACCOUNTING PERIOD: 12/20

FUND - 01 - GENERAL

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	376475	05/06/20	30725	MSA MUSIC INC	01020258000250	350	INSTRUMENT REPAIR	0.00	360.25
A101.00	376475	05/06/20	30725	MSA MUSIC INC	01020258000250	430	BASSOON CASE	0.00	430.00
A101.00	376475	05/06/20	30725	MSA MUSIC INC	01020258000250	350	BASSOON REPAIR	0.00	683.45
TOTAL CHECK								0.00	1,473.70
A101.00	376478	05/06/20	25610	MOTG-MINNESOTA OFFI	01528203000000	430	USAGE 3/3-4/2 CS	0.00	374.11
A101.00	376478	05/06/20	25610	MOTG-MINNESOTA OFFI	01005105000000	401	USAGE 3/3-4/2 HR	0.00	235.44
A101.00	376478	05/06/20	25610	MOTG-MINNESOTA OFFI	01527050000000	401	USAGE 3/3-4/2 CN	0.00	258.13
A101.00	376478	05/06/20	25610	MOTG-MINNESOTA OFFI	01005810000000	401	USAGE 3/3-4/2 B&G	0.00	56.98
A101.00	376478	05/06/20	25610	MOTG-MINNESOTA OFFI	01005105000000	401	USAGE 3/3-4/2 BUS S	0.00	32.62
A101.00	376478	05/06/20	25610	MOTG-MINNESOTA OFFI	01005420419000	401	USAGE 3/3-4/2 SS	0.00	142.54
A101.00	376478	05/06/20	25610	MOTG-MINNESOTA OFFI	01005640316000	401	USAGE 3/3-4/2 T&L	0.00	157.17
A101.00	376478	05/06/20	25610	MOTG-MINNESOTA OFFI	01005412419000	401	USAGE 3/3-4/2 ECSS	0.00	161.34
A101.00	376478	05/06/20	25610	MOTG-MINNESOTA OFFI	01021294000654	430	USAGE 3/3-4/2 TEAM	0.00	0.01
A101.00	376478	05/06/20	25610	MOTG-MINNESOTA OFFI	01005107000000	401	USAGE 3/3-4/2 CULT	0.00	1.02
A101.00	376478	05/06/20	25610	MOTG-MINNESOTA OFFI	01005810000000	401	USAGE 3/3-4/2 CUST	0.00	1.06
A101.00	376478	05/06/20	25610	MOTG-MINNESOTA OFFI	01005020000000	401	USAGE 3/3-4/2 COMM	0.00	1.22
TOTAL CHECK								0.00	1,421.64
A101.00	376479	05/06/20	28038	MINNESOTA PETROLEUM	01019810000000	440	SUCKED WATER FRM TA	0.00	322.00
A101.00	376479	05/06/20	28038	MINNESOTA PETROLEUM	01019810000000	440	SUCKED WATER FRM TA	0.00	328.75
TOTAL CHECK								0.00	650.75
A101.00	376480	05/06/20	21406	MINNESOTA SCHOOL EM	01	L215.08	UNION DUES W/H	0.00	1,734.12
A101.00	376481	05/06/20	18615	NAC	01528810000000	350	WORK ON COMPASS SYS	0.00	581.00
A101.00	376482	05/06/20	25176	NICKLASSON ATHLETIC	01021294000657	430	B HOCKEY SUPPLIES	0.00	2,049.00
A101.00	376482	05/06/20	25176	NICKLASSON ATHLETIC	01021296000657	430	G HOCKEY SUPPLIES	0.00	1,560.00
TOTAL CHECK								0.00	3,609.00
A101.00	376483	05/06/20	31021	NORTHEAST METRO-ISD	01005211000000	390	EDUC FEE-EDINA RES	0.00	6,128.55
A101.00	376484	05/06/20	13475	PARK ADAM TRANSPORT	01009760723000	360	STUD TRANS-APR 2020	0.00	45,998.22
A101.00	376484	05/06/20	13475	PARK ADAM TRANSPORT	01009760723000	360	STUD TRANS-AIDES	0.00	3,111.00
TOTAL CHECK								0.00	49,109.22
A101.00	376486	05/06/20	31129	RELATE COUNSELING C	01005400000000	394	APRIL BILLING	0.00	2,880.00
A101.00	376488	05/06/20	06922	SCHOOL SERVICE EMPL	01	L215.08	UNION DUES W/H	0.00	3,132.23
A101.00	376490	05/06/20	21747	SPECIAL OLYMPICS MI	01019291000263	430	PEER INSGHTS TRANS	0.00	4,500.00
A101.00	376491	05/06/20	31431	SPECIALIZED EDUCATI	01005420740000	305	CONSULT CRISIS INTE	0.00	2,000.00
A101.00	376492	05/06/20	06875	STATE SUPPLY COMPAN	01020810000810	401	CUSTODIAL SUPPLIES	0.00	229.00
A101.00	376493	05/06/20	32106	TERESE DEFOR	01021294000653	430	FAMILY MAX REIMB	0.00	170.00
A101.00	376494	05/06/20	12777	THE MORRIS LEATHERM	01005010000000	305	400 RANDOM SURVEY	0.00	13,000.00
A101.00	376494	05/06/20	12777	THE MORRIS LEATHERM	01005010000000	305	240 RANDOM SURVEY	0.00	6,000.00

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TOTAL CHECK								0.00	19,000.00
A101.00	376496	05/06/20	27819	T-MOBILE	01009760720000	320	TRANSPORTATION	0.00	32.85
A101.00	376496	05/06/20	27819	T-MOBILE	01529050000000	320	HIGHLANDS	0.00	35.67
A101.00	376496	05/06/20	27819	T-MOBILE	01527810000000	320	CORNELIA MAINT	0.00	35.67
A101.00	376496	05/06/20	27819	T-MOBILE	01532810000000	320	CREEK VALLEY MAINT	0.00	35.67
A101.00	376496	05/06/20	27819	T-MOBILE	01528810000000	320	COUNTRYSIDE MAINT	0.00	35.67
A101.00	376496	05/06/20	27819	T-MOBILE	01021050000000	320	HIGH SCHOOL	0.00	35.67
A101.00	376496	05/06/20	27819	T-MOBILE	01021810000000	320	HIGH SCHOOL MAINT	0.00	36.69
A101.00	376496	05/06/20	27819	T-MOBILE	01005420419000	320	SPECIAL SERVICES	0.00	36.69
A101.00	376496	05/06/20	27819	T-MOBILE	01019810000000	320	SOUTH VIEW MAINT	0.00	52.83
A101.00	376496	05/06/20	27819	T-MOBILE	01526810000000	320	CONCORD MAINT	0.00	52.83
A101.00	376496	05/06/20	27819	T-MOBILE	01005420419000	320	ECSE	0.00	63.61
A101.00	376496	05/06/20	27819	T-MOBILE	01005810000000	320	BUILDING AND GROUND	0.00	82.29
A101.00	376496	05/06/20	27819	T-MOBILE	01005810000000	320	ECC MAINT	0.00	111.75
A101.00	376496	05/06/20	27819	T-MOBILE	01005630000000	320	DMTS	0.00	123.10
A101.00	376496	05/06/20	27819	T-MOBILE	01020810000000	320	VALLEY VIEW MAINT	0.00	19.53
A101.00	376496	05/06/20	27819	T-MOBILE	01020050000000	320	VALLEY VIEW	0.00	23.37
A101.00	376496	05/06/20	27819	T-MOBILE	01529810000000	320	HIGHLANDS MAINT	0.00	23.37
A101.00	376496	05/06/20	27819	T-MOBILE	01533050000000	320	NORMANDALE	0.00	23.37
A101.00	376496	05/06/20	27819	T-MOBILE	01019050000000	320	SOUTH VIEW	0.00	23.37
A101.00	376496	05/06/20	27819	T-MOBILE	01526050000000	320	CONCORD	0.00	23.37
A101.00	376496	05/06/20	27819	T-MOBILE	01527050000000	320	CORNELIA	0.00	23.37
A101.00	376496	05/06/20	27819	T-MOBILE	01528050000000	320	COUNTRYSIDE	0.00	23.37
A101.00	376496	05/06/20	27819	T-MOBILE	01532050000000	320	CREEK VALLEY	0.00	24.39
TOTAL CHECK								0.00	978.50
A101.00	376497	05/06/20	25899	TOSHIBA BUSINESS SO	01005605302000	370	POS051320 5/1-5/31/	0.00	632.93
A101.00	376497	05/06/20	25899	TOSHIBA BUSINESS SO	01005605302000	370	ACCT SCH 7966212-02	0.00	674.74
A101.00	376497	05/06/20	25899	TOSHIBA BUSINESS SO	01005605302000	370	POS051590 5/1-5/31/	0.00	20.15
A101.00	376497	05/06/20	25899	TOSHIBA BUSINESS SO	01005605302000	370	POS051304 5/1-5/31/	0.00	1,536.02
TOTAL CHECK								0.00	2,863.84
A101.00	376498	05/06/20	22731	TRUGREEN PROCESSING	01005810000000	305	DW SPRING SERVICE	0.00	6,044.84
A101.00	376499	05/06/20	23013	UNIVERSITY LANGUAGE	01005420740000	358	INTERPRETER-SP ED	0.00	192.18
A101.00	376501	05/06/20	32103	UPPER MIDWEST ATHLE	01008865384000	520	ECC TRACK REPAIR	0.00	3,000.00
A101.00	376502	05/06/20	32107	WUFEI ZHANG	01005218388000	366	REFUND-MATH TOURNAM	0.00	25.00
A101.00	376503	05/06/20	05410	XCEL ENERGY	01008810000000	330	ECC	0.00	3,593.85
A101.00	376503	05/06/20	05410	XCEL ENERGY	01533810000000	330	NORMANDALE	0.00	1,013.65
TOTAL CHECK								0.00	4,607.50
A101.00	376505	05/07/20	05410	XCEL ENERGY	01009760720000	330	BUS GARAGE	0.00	4,834.45
A101.00	376506	05/13/20	30778	ADVANCED POWER SERV	01005865363000	305	BIANNUAL GEN INSPEC	0.00	3,765.00
A101.00	376507	05/13/20	32114	AMI SHAPIRO	01021294000666	R050	B TENNIS REFUND	0.00	215.00
A101.00	376510	05/13/20	31864	ANDERSON RACE MANAG	01021211000096	430	EHS TREK -SMAKA	0.00	1,000.00

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A101.00	376512	05/13/20	32158	AUGSBURG UNIVERSITY	01021640316000	366	AP	0.00	650.00
A101.00	376512	05/13/20	32158	AUGSBURG UNIVERSITY	01021640316000	366	AP	0.00	650.00
A101.00	376512	05/13/20	32158	AUGSBURG UNIVERSITY	01021640316000	366	AP	0.00	650.00
TOTAL CHECK								0.00	1,950.00
A101.00	376513	05/13/20	24881	AVID CENTER	01005204414000	366	MEMBER FEES-BLDGS/D	0.00	4,000.00
A101.00	376513	05/13/20	24881	AVID CENTER	01005204414000	366	MEMBER FEES-BLDGS/D	0.00	4,679.00
A101.00	376513	05/13/20	24881	AVID CENTER	01005204414000	366	MEMBER FEES-BLDGS/D	0.00	4,679.00
A101.00	376513	05/13/20	24881	AVID CENTER	01005204414000	366	MEMBER FEES-BLDGS/D	0.00	4,679.00
TOTAL CHECK								0.00	18,037.00
A101.00	376515	05/13/20	20697	BAYCOM INC	01021810000810	401	RADIO REPAIR	0.00	237.00
A101.00	376517	05/13/20	10270	BOYER TRUCKS	01009760720000	402	CLAMP,PIPE,ACCUSEAL	0.00	177.34
A101.00	376519	05/13/20	01012	BSN SPORTS, LLC	01021291000280	R619	BASEBALL SCH STR GE	0.00	200.00
A101.00	376519	05/13/20	01012	BSN SPORTS, LLC	01021292000000	430	B LAX HELMETS	0.00	2,059.92
A101.00	376519	05/13/20	01012	BSN SPORTS, LLC	01021291000280	R619	SCH STORE YOUTH GEA	0.00	2,176.00
A101.00	376519	05/13/20	01012	BSN SPORTS, LLC	01021296000662	430	SOFTBALL SUPPLIES	0.00	1,404.41
A101.00	376519	05/13/20	01012	BSN SPORTS, LLC	01021296000662	430	SOFTBALL PANTS	0.00	523.24
A101.00	376519	05/13/20	01012	BSN SPORTS, LLC	01021294000673	430	B LAX SUPPLIES	0.00	1,069.45
A101.00	376519	05/13/20	01012	BSN SPORTS, LLC	01021291000280	R619	SCH STORE WINTER OR	0.00	606.38
TOTAL CHECK								0.00	8,039.40
A101.00	376520	05/13/20	32111	BURNSVILLE HIGH SCH	01021296000645	R099	BADMINTON INVITE RE	0.00	100.00
A101.00	376522	05/13/20	32110	CAROL SANDERSON	01526401740000	305	SPEECH/LANG CONSULT	0.00	5,850.00
A101.00	376523	05/13/20	24945	CENTURYLINK	01005620000000	320	DISTRICT OFFICE	0.00	540.00
A101.00	376523	05/13/20	24945	CENTURYLINK	01005620000000	320	DISTRICT OFFICE	0.00	89.00
A101.00	376523	05/13/20	24945	CENTURYLINK	01005620000000	320	DISTRICT OFFICE	0.00	91.89
A101.00	376523	05/13/20	24945	CENTURYLINK	01020810000000	320	VALLEY VIEW	0.00	114.66
A101.00	376523	05/13/20	24945	CENTURYLINK	01005620000000	320	DISTRICT OFFICE	0.00	260.00
A101.00	376523	05/13/20	24945	CENTURYLINK	01019810000000	320	SOUTH VIEW	0.00	268.10
A101.00	376523	05/13/20	24945	CENTURYLINK	01526810000000	320	CONCORD	0.00	153.20
A101.00	376523	05/13/20	24945	CENTURYLINK	01527810000000	320	CORNELIA	0.00	153.20
A101.00	376523	05/13/20	24945	CENTURYLINK	01528810000000	320	COUNTRYSIDE	0.00	153.20
TOTAL CHECK								0.00	1,823.25
A101.00	376525	05/13/20	31398	CORPORATE MECHANICA	01021810000000	350	BOILER FEED WTR SYS	0.00	1,173.25
A101.00	376529	05/13/20	31026	DENNIS COMPANIES IN	01019865349000	305	SVMS WINDOW CAULK R	0.00	17,575.00
A101.00	376530	05/13/20	30038	DIANA BURGESS	01021294000667	R050	B TRACK REFUND	0.00	245.00
A101.00	376531	05/13/20	28286	DUNN & SEMINGTON LL	01019211000000	430	GRADE LEVEL POSTERS	0.00	156.60
A101.00	376532	05/13/20	12171	ECKROTH MUSIC	01021258000250	350	TUBA REPAIR	0.00	50.00
A101.00	376533	05/13/20	21360	EDEN PRAIRIE HIGH S	01021296000645	R099	BADMINTON INVITE RE	0.00	100.00

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A101.00	376534	05/13/20	32156	EDINA SENIOR PARTY	01021291000280	401	SCH STORE WK AGREEM	0.00	3,244.75
A101.00	376535	05/13/20	20505	EDUCATION LOGISTICS	01009760720000	320	GPS & GOOGLE SOFTWA	0.00	1,378.62
A101.00	376536	05/13/20	32113	ELEYAS SHAIK	01009760000000	R050	HOPKINS BUS FEE REF	0.00	116.00
A101.00	376538	05/13/20	30242	FRASER CHILD AND FA	01005400000000	393	CONSULT-PSYTHPY	0.00	12,320.00
A101.00	376538	05/13/20	30242	FRASER CHILD AND FA	01005400000000	393	CONSULT PSYTHPY	0.00	462.00
A101.00	376538	05/13/20	30242	FRASER CHILD AND FA	01005400000000	393	CONSULT-PSYTHPY	0.00	308.00
A101.00	376538	05/13/20	30242	FRASER CHILD AND FA	01005400000000	393	CONSULT PSYTHPY	0.00	308.00
TOTAL CHECK								0.00	13,398.00
A101.00	376539	05/13/20	16197	GEMINI ATHLETIC WEA	01021294000657	430	B HOCKEY SUPPLIES	0.00	54.00
A101.00	376540	05/13/20	09346	GRAINGER	01009760720000	402	PAINT PREP SYS KIT	0.00	147.00
A101.00	376540	05/13/20	09346	GRAINGER	01009760720000	402	AIR HAMMER	0.00	180.40
A101.00	376540	05/13/20	09346	GRAINGER	01009760720000	402	INSP LIGHT,BATT SWI	0.00	251.55
A101.00	376540	05/13/20	09346	GRAINGER	01009760720000	402	SANDING BELTS,CLEAN	0.00	255.18
A101.00	376540	05/13/20	09346	GRAINGER	01009760720000	441	PNEUMATIC SHEAR	0.00	5,546.68
A101.00	376540	05/13/20	09346	GRAINGER	01009760720000	402	BACKPACK SPRAYER KI	0.00	539.58
A101.00	376540	05/13/20	09346	GRAINGER	01009760720000	402	BUTTON BATTERY	0.00	7.68
A101.00	376540	05/13/20	09346	GRAINGER	01009760720000	402	BLIND RIVET BUTTON	0.00	21.60
A101.00	376540	05/13/20	09346	GRAINGER	01009760720000	402	QUICK CHANGE RETAIN	0.00	29.34
A101.00	376540	05/13/20	09346	GRAINGER	01009760720000	402	TEST LEADS	0.00	35.42
TOTAL CHECK								0.00	7,014.43
A101.00	376541	05/13/20	27788	GREATAMERICA FINANC	01021211000000	329	PSTGE METER-MAY20 E	0.00	97.95
A101.00	376543	05/13/20	03263	HOGLUND BUS AND TRU	01009760720000	402	TRIM	0.00	892.62
A101.00	376544	05/13/20	21315	HORIZON COMMERCIAL	01019810000815	401	POOL SUPPLIES	0.00	949.20
A101.00	376545	05/13/20	19509	IND SCHOOL DIST #83	01021294000667	R099	B TRACK INVITE REFU	0.00	175.00
A101.00	376545	05/13/20	19509	IND SCHOOL DIST #83	01021296000667	R099	G TRACK INVITE REFU	0.00	175.00
TOTAL CHECK								0.00	350.00
A101.00	376546	05/13/20	26941	INNOVATIONAL WATER	01021810000000	350	WATER TEST KIT	0.00	50.62
A101.00	376547	05/13/20	25433	ISD 271-BLOOMINGTON	01021294000667	R099	B TRACK INVITE REFU	0.00	175.00
A101.00	376547	05/13/20	25433	ISD 271-BLOOMINGTON	01021296000667	R099	G TRACK INVITE REFU	0.00	175.00
TOTAL CHECK								0.00	350.00
A101.00	376548	05/13/20	32115	JASON DOESCHER	01021296000667	R050	G TRACK REFUND	0.00	245.00
A101.00	376554	05/13/20	03720	JERRY'S HARDWARE	01021810000000	350	REPAIR SUPPLIES	0.00	66.62
A101.00	376557	05/13/20	32116	KEVIN MERRIGAN	01021294000650	R050	BASEBALL REFUND	0.00	245.00
A101.00	376564	05/13/20	32117	MAGGIE WARREN	01021296000673	R050	G LAX REFUND	0.00	245.00
A101.00	376567	05/13/20	31088	MATSON HOLDING,INC	01009760720000	402	TOOLS	0.00	81.05

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A101.00	376568	05/13/20	19655	MED COMPASS INC	01005865352000	305	DW ANNUAL HEARING T	0.00	969.50
A101.00	376570	05/13/20	30024	MENARDS - EDEN PRAI	01021810000000	350	WOOD PLANKS	0.00	47.56
A101.00	376571	05/13/20	30025	MENARDS - RICHFIELD	01019810000810	401	SUPPLIES	0.00	64.31
A101.00	376572	05/13/20	22660	MIDWEST BUS PARTS I	01009760720000	402	AMTRAN/IC BACK 39"	0.00	339.00
A101.00	376573	05/13/20	25610	MOTG-MINNESOTA OFFI	01021211000000	305	USAGE 3/3-4/2 EHS	0.00	746.44
A101.00	376573	05/13/20	25610	MOTG-MINNESOTA OFFI	01021211000000	305	USAGE 2/3-3/2 EHS	0.00	905.48
TOTAL CHECK								0.00	1,651.92
A101.00	376574	05/13/20	26125	MN PEIP	01	L215.20	CURRENT TEACHERS	0.00	654,321.86
A101.00	376574	05/13/20	26125	MN PEIP	01005203797000	291	RETIREES/COBRA	0.00	40,626.96
TOTAL CHECK								0.00	694,948.82
A101.00	376576	05/13/20	18615	NAC	01005810000000	305	BIANNUAL MAINT CC	0.00	1,225.00
A101.00	376576	05/13/20	18615	NAC	01005810000000	305	BIANNUAL MAINT HL	0.00	1,225.00
TOTAL CHECK								0.00	2,450.00
A101.00	376577	05/13/20	32118	NANCY PHINNEY	01021294000667	R050	B TRACK REFUND	0.00	245.00
A101.00	376577	05/13/20	32118	NANCY PHINNEY	01021296000673	R050	G LAX REFUND	0.00	245.00
TOTAL CHECK								0.00	490.00
A101.00	376578	05/13/20	15623	NORMANDALE COMMUNIT	01021211000000	394	PSEO SPRING 2020	0.00	149,625.00
A101.00	376579	05/13/20	17215	OCCUPATIONAL MEDICI	01009760720000	305	DOT J C	0.00	70.00
A101.00	376585	05/13/20	06953	PREMIUM WATERS INC	01008105000000	401	WTR CLR MAY20-DO	0.00	10.00
A101.00	376586	05/13/20	32098	PRO-VISION VIDEO SY	01009760720000	402	HD BASE KIT	0.00	1,428.19
A101.00	376591	05/13/20	09066	SCHOOL SPECIALTY IN	01528203000096	433	PAPER HOLDER-HALLWA	0.00	446.96
A101.00	376594	05/13/20	14570	SOURCEWELL TECHNOLO	01005110000000	305	P/R SUPORT JAN 2020	0.00	11,250.00
A101.00	376595	05/13/20	32112	SPRING LAKE PARK HI	01021294000655	R099	B GOLF INVITE REFUN	0.00	350.00
A101.00	376596	05/13/20	20115	TELIN TRANSPORTATIO	01009760720000	350	COVER LH	0.00	5.82
A101.00	376597	05/13/20	32119	TIMOTHY WEBB	01021294000667	R050	B TRACK REFUND	0.00	245.00
A101.00	376598	05/13/20	27819	T-MOBILE	01005630000000	320	EPS HOT SPOTS-EMPOW	0.00	1,572.00
A101.00	376599	05/13/20	22468	TRI-STATE BOBCAT IN	01021810000820	401	CABLE FOR TRACTOR	0.00	43.18
A101.00	376600	05/13/20	32120	VENKATA VAJHALA	01021296000645	R050	BADMINTON REFUND	0.00	215.00
A101.00	376601	05/13/20	14932	WASTE MANAGEMENT OF	01526810000000	332	WASTE REMOV-CC MAY	0.00	737.02
A101.00	376601	05/13/20	14932	WASTE MANAGEMENT OF	01009760720000	332	WASTE REMOV-BG MAY	0.00	73.40
A101.00	376601	05/13/20	14932	WASTE MANAGEMENT OF	01019810000000	332	WASTE REMOV-SVMS MA	0.00	337.02
TOTAL CHECK								0.00	1,147.44

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
A101.00	376602	05/13/20	25308	WOLD ARCHITECTS & E	01527865384000	305	CN WATER HEATER	0.00	286.89
A101.00	376602	05/13/20	25308	WOLD ARCHITECTS & E	01020865384000	305	VV OUTDOOR STORAGE	0.00	936.85
A101.00	376602	05/13/20	25308	WOLD ARCHITECTS & E	01008865384000	305	ECC 2020 CONST ADMI	0.00	20,262.50
A101.00	376602	05/13/20	25308	WOLD ARCHITECTS & E	01005865382000	305	DW FACILITY ANAYSIS	0.00	1,928.00
A101.00	376602	05/13/20	25308	WOLD ARCHITECTS & E	01020865384000	305	VV 2020 CONST ADMIN	0.00	8,221.93
TOTAL CHECK									31,636.17
A101.00	376603	05/13/20	05410	XCEL ENERGY	01009760720000	330	BUS GARAGE	0.00	4,970.88
A101.00	376605	05/20/20	32071	93 SKIP LLC	01009760720000	330	APR SOLAR PRODUCTIO	0.00	272.92
A101.00	376607	05/20/20	30892	ANDERSON-JOHNSON AS	01532865384000	305	CV PLAYGROUND IMPRO	0.00	150.00
A101.00	376607	05/20/20	30892	ANDERSON-JOHNSON AS	01021865384000	305	EHS TURF AIA DOCS	0.00	184.99
A101.00	376607	05/20/20	30892	ANDERSON-JOHNSON AS	01526865384000	305	CC PLAYGROUND MILEA	0.00	38.25
TOTAL CHECK									373.24
A101.00	376609	05/20/20	01321	CITY OF EDINA	01529810000000	331	HIGHLANDS	0.00	2,146.69
A101.00	376609	05/20/20	01321	CITY OF EDINA	01528810000000	331	COUNTRYSIDE	0.00	2,308.30
TOTAL CHECK									4,454.99
A101.00	376610	05/20/20	12261	CUSHMAN MOTOR COMPA	015278100000820	401	CN GROUNDS-PULLEY	0.00	9.07
A101.00	376610	05/20/20	12261	CUSHMAN MOTOR COMPA	015288100000820	401	CS GROUNDS-PULLEY	0.00	9.08
A101.00	376610	05/20/20	12261	CUSHMAN MOTOR COMPA	015298100000820	401	HL GROUNDS-PULLEY	0.00	9.08
A101.00	376610	05/20/20	12261	CUSHMAN MOTOR COMPA	010218100000820	401	EHS GROUNDS-PULLEY	0.00	9.08
TOTAL CHECK									36.31
A101.00	376611	05/20/20	30587	D.S. ERICKSON & ASS	01	L215.13	IW-C S	0.00	332.49
A101.00	376614	05/20/20	24575	EDUCATORS BENEFIT C	01005110000000	305	ACT BASE FEE	0.00	102.00
A101.00	376614	05/20/20	24575	EDUCATORS BENEFIT C	01005110000000	305	ACT PARTICIPANT FEE	0.00	412.28
TOTAL CHECK									514.28
A101.00	376615	05/20/20	18200	GENERAL SECURITY SE	01005810000000	305	TRANS PATROL RESPON	0.00	70.00
A101.00	376615	05/20/20	18200	GENERAL SECURITY SE	01005810000000	305	EHS PATROL RESPONSE	0.00	80.00
A101.00	376615	05/20/20	18200	GENERAL SECURITY SE	01005810000000	305	DW INTRUSN MONIT-MA	0.00	662.59
A101.00	376615	05/20/20	18200	GENERAL SECURITY SE	01005810000000	305	VV PATROL RESPONSE	0.00	45.00
A101.00	376615	05/20/20	18200	GENERAL SECURITY SE	01005810000000	305	CC PATROL RESPONSE	0.00	35.00
TOTAL CHECK									892.59
A101.00	376616	05/20/20	32160	GOLIATH HYDRO-VAC I	01021865384000	305	VISUAL INSPECTION-E	0.00	865.00
A101.00	376618	05/20/20	30209	GRAINGER	01005865347000	305	DW EAR MUFF	0.00	124.76
A101.00	376619	05/20/20	27788	GREATAMERICA FINANC	01021211000000	329	PSTGE METER-JUN20 E	0.00	149.95
A101.00	376619	05/20/20	27788	GREATAMERICA FINANC	01008105000000	329	PSTGE METER-JUN20 E	0.00	159.00
TOTAL CHECK									308.95
A101.00	376620	05/20/20	00296	GROTH MUSIC COMPANY	01021258000250	430	BAND SUPPLIES	0.00	44.00
A101.00	376621	05/20/20	21315	HORIZON COMMERCIAL	010198100000815	401	SV POOL SUPPLIES	0.00	1,752.60

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
A101.00	376622	05/20/20	26941	INNOVATIONAL WATER	01005810000000	305	WATER MGMT PROGRAM	0.00	2,717.42
A101.00	376623	05/20/20	16513	INSTITUTE FOR ENVIR	01008865358000	305	ECC ASBESTOS REMO M	0.00	13,950.66
A101.00	376623	05/20/20	16513	INSTITUTE FOR ENVIR	01020865352000	305	VV SITE INVESTIGATI	0.00	1,557.34
A101.00	376623	05/20/20	16513	INSTITUTE FOR ENVIR	01019865352000	305	SV WINDOW REMOVAL	0.00	395.50
TOTAL CHECK								0.00	15,903.50
A101.00	376624	05/20/20	03720	JERRY'S HARDWARE	01008810000000	350	BLDG SUPPLIES	0.00	128.19
A101.00	376624	05/20/20	03720	JERRY'S HARDWARE	01008810000000	350	BLDG SUPPLIES	0.00	99.39
A101.00	376624	05/20/20	03720	JERRY'S HARDWARE	01019810000810	401	CUSTODIAL SUPPLIES	0.00	8.39
A101.00	376624	05/20/20	03720	JERRY'S HARDWARE	01527810000820	401	CN GROUNDS SUPPLIES	0.00	6.79
A101.00	376624	05/20/20	03720	JERRY'S HARDWARE	01008810000820	401	ND GROUNDS SUPPLIES	0.00	8.99
A101.00	376624	05/20/20	03720	JERRY'S HARDWARE	01008810000000	350	BLDG SUPPLIES	0.00	55.17
A101.00	376624	05/20/20	03720	JERRY'S HARDWARE	01008810000820	401	ECC GROUNDS SUPPLIE	0.00	9.99
A101.00	376624	05/20/20	03720	JERRY'S HARDWARE	01021810000820	401	EHS GROUNDS SUPPLIE	0.00	11.42
A101.00	376624	05/20/20	03720	JERRY'S HARDWARE	01008810000000	350	BLDG SUPPLIES	0.00	14.36
A101.00	376624	05/20/20	03720	JERRY'S HARDWARE	01020810000810	401	CUSTODIAL SUPPLIES	0.00	20.49
A101.00	376624	05/20/20	03720	JERRY'S HARDWARE	01008810000000	350	BLDG SUPPLIES	0.00	21.52
A101.00	376624	05/20/20	03720	JERRY'S HARDWARE	01005810000820	401	DW GROUNDS SUPPLIES	0.00	21.88
A101.00	376624	05/20/20	03720	JERRY'S HARDWARE	01008810000000	350	BLDG SUPPLIES	0.00	24.04
A101.00	376624	05/20/20	03720	JERRY'S HARDWARE	01021810000820	401	EHS GROUNDS SUPPLIE	0.00	24.24
A101.00	376624	05/20/20	03720	JERRY'S HARDWARE	01005810000820	401	DW GROUNDS SUPPLIES	0.00	3.98
A101.00	376624	05/20/20	03720	JERRY'S HARDWARE	01005810000820	401	DW GROUNDS SUPPLIES	0.00	4.51
A101.00	376624	05/20/20	03720	JERRY'S HARDWARE	01526810000820	401	CC GROUNDS SUPPLIES	0.00	4.51
A101.00	376624	05/20/20	03720	JERRY'S HARDWARE	01008810000000	350	BLDG SUPPLIES	0.00	5.03
A101.00	376624	05/20/20	03720	JERRY'S HARDWARE	01008810000000	350	BLDG SUPPLIES	0.00	5.59
TOTAL CHECK								0.00	478.48
A101.00	376625	05/20/20	06616	JOHNSON CONTROLS FI	01005865363000	305	SERVICE CALL	0.00	384.00
A101.00	376626	05/20/20	09728	JW PEPPER & SON INC	01020258000250	430	BAND MUSIC	0.00	7.96
A101.00	376627	05/20/20	32157	KELLY'S CONCRETE IN	01529850302000	520	CAPITAL/CONCRETE	0.00	5,536.00
A101.00	376628	05/20/20	16156	LANO EQUIPMENT INC	01532810000810	401	DOOR GLASS-TRACTOR	0.00	531.32
A101.00	376629	05/20/20	32159	LAVONNE WAGENER MUS	01019258000250	350	BASS GIG BAG	0.00	65.19
A101.00	376630	05/20/20	09167	MENARDS - GOLDEN VA	01005810000000	401	2 FROTH-PAKS,SPRYHO	0.00	1,479.77
A101.00	376630	05/20/20	09167	MENARDS - GOLDEN VA	01529810000820	401	HL GROUNDS-PULSATOR	0.00	40.60
TOTAL CHECK								0.00	1,520.37
A101.00	376631	05/20/20	30024	MENARDS - EDEN PRAI	01529810000820	401	HL GROUNDS-HOSE	0.00	304.27
A101.00	376631	05/20/20	30024	MENARDS - EDEN PRAI	01020810000810	401	CUSTODIAL SUPPLIES	0.00	111.68
TOTAL CHECK								0.00	415.95
A101.00	376632	05/20/20	30147	MENARDS- BURNSVILLE	01529810000820	401	HL GROUNDS-PULSATOR	0.00	15.92
A101.00	376633	05/20/20	24523	MESSERLI & KRAMER P 01		L215.13	IW-K W	0.00	235.57
A101.00	376635	05/20/20	25610	MOTG-MINNESOTA OFFI	01532203000000	430	USAGE 4/3-5/2 CV	0.00	9.69
A101.00	376635	05/20/20	25610	MOTG-MINNESOTA OFFI	01020211000000	305	USAGE 4/3-5/2 VVMS	0.00	18.16

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TOTAL CHECK								0.00	27.85
A101.00	376636	05/20/20	14390	MINNESOTA POLLUTION	01005865349000	305	DW HAZARDOUS WASTE	0.00	276.49
A101.00	376637	05/20/20	21406	MINNESOTA SCHOOL EM	01	L215.08	UNION DUES W/H	0.00	1,794.03
A101.00	376641	05/20/20	11526	RICOH USA INC	01005850302000	370	MONTHLY 5/26-6/25	0.00	2,387.06
A101.00	376641	05/20/20	11526	RICOH USA INC	01005850302000	370	MAINTENANCE IMAGES	0.00	80.44
TOTAL CHECK								0.00	2,467.50
A101.00	376642	05/20/20	15238	ROTARY CLUB OF EDIN	01005020000000	820	4TH QTR DUES-SCHULT	0.00	94.00
A101.00	376644	05/20/20	06922	SCHOOL SERVICE EMPL	01	L215.08	UNION DUES W/H	0.00	3,058.79
A101.00	376645	05/20/20	14570	SOURCEWELL TECHNOLO	01005110000000	305	P/R SUPPORT MAR 202	0.00	500.00
A101.00	376648	05/20/20	30096	SUMMIT COMPANIES	01005865363000	305	SEMI-ANNUAL SUPP IN	0.00	1,352.75
A101.00	376648	05/20/20	30096	SUMMIT COMPANIES	01005865363000	305	ANNUAL FIRE EXT INS	0.00	170.53
A101.00	376648	05/20/20	30096	SUMMIT COMPANIES	01005865363000	305	ANNUAL FIRE EXT INS	0.00	195.39
A101.00	376648	05/20/20	30096	SUMMIT COMPANIES	01005865363000	305	FIRE EXT INSPECTION	0.00	229.38
A101.00	376648	05/20/20	30096	SUMMIT COMPANIES	01005865363000	305	ANNUAL FIRE EXT INS	0.00	307.18
A101.00	376648	05/20/20	30096	SUMMIT COMPANIES	01005865363000	305	ANNUAL FIRE EXT INS	0.00	339.52
A101.00	376648	05/20/20	30096	SUMMIT COMPANIES	01005865363000	305	ANNUAL SPRINKLER IN	0.00	350.00
A101.00	376648	05/20/20	30096	SUMMIT COMPANIES	01005865363000	305	ANNUAL SPRINKLER IN	0.00	350.00
A101.00	376648	05/20/20	30096	SUMMIT COMPANIES	01005865363000	305	ANNUAL SPRINKLER IN	0.00	350.00
A101.00	376648	05/20/20	30096	SUMMIT COMPANIES	01005865363000	305	ANNUAL SPRINKLER IN	0.00	350.00
A101.00	376648	05/20/20	30096	SUMMIT COMPANIES	01005865363000	305	ANNUAL FIRE EXT INS	0.00	441.45
A101.00	376648	05/20/20	30096	SUMMIT COMPANIES	01005865363000	305	ANNUAL SPRINKLER IN	0.00	525.00
A101.00	376648	05/20/20	30096	SUMMIT COMPANIES	01005865363000	305	ANNUAL SPRINKLER IN	0.00	525.00
A101.00	376648	05/20/20	30096	SUMMIT COMPANIES	01005865363000	305	ANNUAL FIRE EXT INS	0.00	627.28
A101.00	376648	05/20/20	30096	SUMMIT COMPANIES	01005865363000	305	ANNUAL SPRINKLER IN	0.00	795.00
A101.00	376648	05/20/20	30096	SUMMIT COMPANIES	01005865363000	305	ANNUAL SPRINKLER IN	0.00	825.00
TOTAL CHECK								0.00	7,733.48
A101.00	376649	05/20/20	20444	TEAMWORKS INTERNATI	01005010000000	366	MILEAGE	0.00	71.88
A101.00	376649	05/20/20	20444	TEAMWORKS INTERNATI	01005010000000	305	STUD COHORT GOAL AP	0.00	3,750.00
TOTAL CHECK								0.00	3,821.88
A101.00	376650	05/20/20	28897	TONENWORKS MUSIC THE	01005420740000	394	MUSIC THERAPY-APR	0.00	5,086.54
A101.00	376651	05/20/20	31371	TOSHIBA FINANCIAL S	01005850302000	530	COPIER LEASE 5/1-6/	0.00	365.99
A101.00	376652	05/20/20	28790	TRAVELERS CL REMITT	01005865382000	305	DW COMMERCIAL INS	0.00	32,758.00
A101.00	376653	05/20/20	31688	TWIN CITY ROTARY LL	01005810000000	350	SV INSTALL EPOXY	0.00	3,164.80
A101.00	376654	05/20/20	22607	UNIVERSITY OF MINNE	01021230000271	394	LATIN SPRING 2020	0.00	1,160.00
A101.00	376655	05/20/20	27009	VIKING BLINDS	01020810000000	350	BLDG REPAIR	0.00	467.58
A101.00	376656	05/20/20	24818	WAYZATA RESULTS	01021294000667	305	EDINA INVITE TIMING	0.00	225.00
A101.00	376656	05/20/20	24818	WAYZATA RESULTS	01021296000667	305	EDINA INVITE TIMING	0.00	225.00

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
TOTAL CHECK								0.00	450.00
A101.00	376657	05/20/20	25308	WOLD ARCHITECTS & E	01008865384000	305	ECC RENOV CONST ADM	0.00	643.78
A101.00	376658	05/20/20	05410	XCEL ENERGY	01533810000000	330	NORMANDALE	0.00	1,229.16
A101.00	376658	05/20/20	05410	XCEL ENERGY	01020810000000	330	VALLEY VIEW	0.00	7,012.03
A101.00	376658	05/20/20	05410	XCEL ENERGY	01021810000000	330	EDINA HS	0.00	8,906.33
A101.00	376658	05/20/20	05410	XCEL ENERGY	01019810000000	330	SOUTH VIEW	0.00	9,068.91
A101.00	376658	05/20/20	05410	XCEL ENERGY	01008810000000	330	ECC	0.00	4,357.95
A101.00	376658	05/20/20	05410	XCEL ENERGY	01527810000000	330	CORNELIA	0.00	1,865.20
A101.00	376658	05/20/20	05410	XCEL ENERGY	01528810000000	330	COUNTRYSIDE	0.00	1,890.12
A101.00	376658	05/20/20	05410	XCEL ENERGY	01532810000000	330	CREEK VALLEY	0.00	2,401.14
A101.00	376658	05/20/20	05410	XCEL ENERGY	01529810000000	330	HIGHLANDS	0.00	2,439.28
A101.00	376658	05/20/20	05410	XCEL ENERGY	01526810000000	330	CONCORD	0.00	2,798.44
TOTAL CHECK								0.00	41,968.56
A101.00	376659	05/27/20	31687	AABACA, INC	01019291000251	430	DIGIDOLLY - PIANO M	0.00	399.00
A101.00	376659	05/27/20	31687	AABACA, INC	01019291000251	430	YAMAHA P515B - DIGI	0.00	1,399.00
TOTAL CHECK								0.00	1,798.00
A101.00	376662	05/27/20	00500	ASTLEFORD INTERNATI	01009760720000	402	PULLEY	0.00	312.28
A101.00	376662	05/27/20	00500	ASTLEFORD INTERNATI	01009760720000	402	KIT	0.00	369.74
TOTAL CHECK								0.00	682.02
A101.00	376663	05/27/20	32177	AVANTI MEHROTRA	01021211000096	430	NEC ECON REFUND	0.00	623.50
A101.00	376665	05/27/20	16445	BENILDE ST MARGARET	01009760720000	360	19-20 BENILDE NON P	0.00	38,863.64
A101.00	376666	05/27/20	11462	BLAKE SCHOOL	01009760720000	360	19-20 BLAKE NON PUB	0.00	37,972.67
A101.00	376667	05/27/20	29045	BLOOMINGTON LIVING	01009760720000	360	NON PUBL REIMBURSEM	0.00	621.18
A101.00	376668	05/27/20	32170	BREEZIN' THRU INC	01019291000251	430	JR PERFORM PKG-C	0.00	1,050.00
A101.00	376671	05/27/20	27874	CENTER FOR THE COLL	01532203000000	430	MAKING MEANING STUD	0.00	300.00
A101.00	376671	05/27/20	27874	CENTER FOR THE COLL	01532203000000	430	BEING A READER WORD	0.00	320.00
A101.00	376671	05/27/20	27874	CENTER FOR THE COLL	01532203000000	430	MAKING MEANING STUD	0.00	100.00
A101.00	376671	05/27/20	27874	CENTER FOR THE COLL	01532203000000	430	MAKING MEANING STUD	0.00	420.00
A101.00	376671	05/27/20	27874	CENTER FOR THE COLL	01532203000000	430	BEING A WRITER WRIT	0.00	380.00
A101.00	376671	05/27/20	27874	CENTER FOR THE COLL	01532203000000	430	BEING A WRITER SKIL	0.00	360.00
A101.00	376671	05/27/20	27874	CENTER FOR THE COLL	01532203000000	430	ESTIMATED SHIPPING/	0.00	150.40
TOTAL CHECK								0.00	2,030.40
A101.00	376672	05/27/20	15056	CENTERPOINT ENERGY	01526810000000	440	CONCORD	0.00	1,021.84
A101.00	376672	05/27/20	15056	CENTERPOINT ENERGY	01008810000000	440	ECC	0.00	1,558.39
A101.00	376672	05/27/20	15056	CENTERPOINT ENERGY	01019810000000	440	SOUTH VIEW	0.00	2,529.48
A101.00	376672	05/27/20	15056	CENTERPOINT ENERGY	01020810000000	440	VALLEY VIEW	0.00	2,775.69
A101.00	376672	05/27/20	15056	CENTERPOINT ENERGY	01021810000000	440	EDINA HS	0.00	4,484.30
A101.00	376672	05/27/20	15056	CENTERPOINT ENERGY	01008810000000	440	ECC	0.00	267.18
A101.00	376672	05/27/20	15056	CENTERPOINT ENERGY	01533810000000	440	NORMANDALE	0.00	439.55
A101.00	376672	05/27/20	15056	CENTERPOINT ENERGY	01009760720000	440	BUS GARAGE	0.00	440.72
A101.00	376672	05/27/20	15056	CENTERPOINT ENERGY	01021810000000	440	EDINA HS	0.00	504.36

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A101.00	376672	05/27/20	15056	CENTERPOINT ENERGY	01527810000000	440	CORNELIA	0.00	612.43
A101.00	376672	05/27/20	15056	CENTERPOINT ENERGY	01019810000000	440	SOUTH VIEW	0.00	353.20
A101.00	376672	05/27/20	15056	CENTERPOINT ENERGY	01528810000000	440	COUNTRYSIDE	0.00	684.64
A101.00	376672	05/27/20	15056	CENTERPOINT ENERGY	01533810000000	440	NORMANDALE	0.00	75.36
A101.00	376672	05/27/20	15056	CENTERPOINT ENERGY	01020810000000	440	VALLEY VIEW	0.00	131.23
A101.00	376672	05/27/20	15056	CENTERPOINT ENERGY	01532810000000	440	CREEK VALLEY	0.00	616.09
A101.00	376672	05/27/20	15056	CENTERPOINT ENERGY	01529810000000	440	HIGHLANDS	0.00	772.99
TOTAL CHECK								0.00	17,267.45
A101.00	376673	05/27/20	24945	CENTURYLINK	01009760720000	320	TRANSPORTATION	0.00	126.52
A101.00	376673	05/27/20	24945	CENTURYLINK	01532810000000	320	CREEK VALLEY	0.00	133.93
A101.00	376673	05/27/20	24945	CENTURYLINK	01020810000000	320	VALLEY VIEW	0.00	301.40
A101.00	376673	05/27/20	24945	CENTURYLINK	01021810000000	320	EDINA HS	0.00	387.52
TOTAL CHECK								0.00	949.37
A101.00	376675	05/27/20	01321	CITY OF EDINA	01009760720000	331	BUS GARAGE	0.00	1,381.70
A101.00	376675	05/27/20	01321	CITY OF EDINA	01527810000000	331	CORNELIA	0.00	3,032.62
TOTAL CHECK								0.00	4,414.32
A101.00	376676	05/27/20	31769	COLLABORATIVE STUDE	01009760723000	360	APR TRANSPORTATION	0.00	14,968.80
A101.00	376677	05/27/20	01510	CURRICULUM ASSOCIAT	01532203000000	430	QUICK-WORD	0.00	166.88
A101.00	376678	05/27/20	31725	DAKOTA SWEEPING & M	01005810000000	350	SV EAST LOT SWEEPIN	0.00	605.00
A101.00	376678	05/27/20	31725	DAKOTA SWEEPING & M	01005810000000	350	CV LOT SWEEPING	0.00	330.00
A101.00	376678	05/27/20	31725	DAKOTA SWEEPING & M	01005810000000	350	CS LOT SWEEPING	0.00	330.00
A101.00	376678	05/27/20	31725	DAKOTA SWEEPING & M	01005810000000	350	ECC UPPER LOT SWEEP	0.00	330.00
A101.00	376678	05/27/20	31725	DAKOTA SWEEPING & M	01005810000000	350	SV MIDDLE LOT SWEEP	0.00	412.00
A101.00	376678	05/27/20	31725	DAKOTA SWEEPING & M	01005810000000	350	CC LOT SWEEPING	0.00	495.00
A101.00	376678	05/27/20	31725	DAKOTA SWEEPING & M	01005810000000	350	VV & EHS LOT SWEEPI	0.00	1,485.00
TOTAL CHECK								0.00	3,987.00
A101.00	376679	05/27/20	17950	DELEGARD TOOL COMPA	01009760720000	402	OIL PUMP SEAL INSTA	0.00	253.13
A101.00	376681	05/27/20	01740	SCHOOL SPECIALTY IN	01532203000000	430	WORDS I USE WHEN I	0.00	241.40
A101.00	376681	05/27/20	01740	SCHOOL SPECIALTY IN	01532203000000	430	ESTIMATED SHIPPING/	0.00	28.97
TOTAL CHECK								0.00	270.37
A101.00	376683	05/27/20	12444	BLICK ART MATERIALS	01527212000000	430	ART SUPPLIES WITH A	0.00	177.80
A101.00	376684	05/27/20	32169	EDINA ATHLETIC BOOS	01021292000000	430	DANCE TEAM COST 19-	0.00	2,000.00
A101.00	376685	05/27/20	17977	EDINA KIDS CLUB	01021000000830	R094	FACIL RENT REF-HS N	0.00	160.00
A101.00	376685	05/27/20	17977	EDINA KIDS CLUB	01008000000830	R094	FACIL RENT REF-GEN	0.00	249.75
TOTAL CHECK								0.00	409.75
A101.00	376687	05/27/20	02825	GOPHER/PLAY WITH A	01533240000000	430	PE EQUIPMENT PER QU	0.00	523.62
A101.00	376688	05/27/20	09346	GRAINGER	01009760720000	402	HANGER,SHIELD,BOOM	0.00	74.74
A101.00	376688	05/27/20	09346	GRAINGER	01009760720000	402	JIGSAW BLADE	0.00	67.28
A101.00	376688	05/27/20	09346	GRAINGER	01009760720000	350	WATER HEATER ELEMEN	0.00	17.46
A101.00	376688	05/27/20	09346	GRAINGER	01009760720000	402	PIPE STRAP	0.00	33.31

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A101.00	376688	05/27/20	09346	GRAINGER	01009760720000	402	LOCK NUT	0.00	44.20
A101.00	376688	05/27/20	09346	GRAINGER	01009760720000	350	SPRAYER	0.00	60.34
TOTAL CHECK								0.00	297.33
A101.00	376689	05/27/20	25991	HIGHLANDS PTO	01529203000240	369	REIMB FROM STAGE TH	0.00	870.00
A101.00	376690	05/27/20	28122	IMAGINE LEARNING, I	01005205417000	505	EL LICENSES FOR COR	0.00	300.00
A101.00	376691	05/27/20	20605	INNOVATIVE OFFICE S	01009760720000	401	31/3 X 4 LABELS AVE	0.00	70.97
A101.00	376691	05/27/20	20605	INNOVATIVE OFFICE S	01009760720000	401	SURE START PACKING	0.00	62.74
TOTAL CHECK								0.00	133.71
A101.00	376692	05/27/20	16513	INSTITUTE FOR ENVIR	01005865352000	305	DW H&S MGMT SERVICE	0.00	17,391.80
A101.00	376693	05/27/20	32176	JENNIFER WOOD	01021211000096	430	NEC ECON REFUND	0.00	623.50
A101.00	376694	05/27/20	03720	JERRY'S HARDWARE	01021291000256	430	THEATER SUPPLIES	0.00	6.69
A101.00	376694	05/27/20	03720	JERRY'S HARDWARE	01021291000256	430	THEATER SUPPLIES	0.00	7.59
A101.00	376694	05/27/20	03720	JERRY'S HARDWARE	01021291000256	430	THEATER SUPPLIES	0.00	8.24
A101.00	376694	05/27/20	03720	JERRY'S HARDWARE	01021291000256	430	THEATER SUPPLIES	0.00	10.21
TOTAL CHECK								0.00	32.73
A101.00	376696	05/27/20	30548	JULIE GREENE	01021211000096	430	NEC ECON REFUND	0.00	623.50
A101.00	376698	05/27/20	32094	KRISTIN LINDBERG	01021211000096	430	NEC ECON REFUND	0.00	623.50
A101.00	376699	05/27/20	32178	KRISTINE ROHLF	01021211000096	430	NEC ECON REFUND	0.00	623.50
A101.00	376700	05/27/20	16127	KULLY SUPPLY INC	01527810000000	350	SENSOR FOR FAUCET	0.00	364.16
A101.00	376702	05/27/20	16463	MASSP-MN ASSOC OF S	01021050000000	820	A BEATON MBSHP 20-2	0.00	865.00
A101.00	376703	05/27/20	30024	MENARDS - EDEN PRAI	01532810000000	350	PREP FOR FLOORS	0.00	185.02
A101.00	376703	05/27/20	30024	MENARDS - EDEN PRAI	01009760720000	402	PARTS	0.00	409.75
A101.00	376703	05/27/20	30024	MENARDS - EDEN PRAI	01532810000000	350	FLOORS AND PAINT	0.00	99.75
A101.00	376703	05/27/20	30024	MENARDS - EDEN PRAI	01021291000256	430	THEATER SUPPLIES	0.00	20.32
A101.00	376703	05/27/20	30024	MENARDS - EDEN PRAI	01021291000256	430	THEATER SUPPLIES	0.00	23.48
A101.00	376703	05/27/20	30024	MENARDS - EDEN PRAI	01021291000256	430	THEATER SUPPLIES	0.00	75.84
TOTAL CHECK								0.00	814.16
A101.00	376704	05/27/20	19884	MIDWEST BAND INSTRU	01005258000250	350	INSTRUMENT REPAIR	0.00	270.00
A101.00	376705	05/27/20	22660	MIDWEST BUS PARTS I	01009760720000	402	REFLECTIVE TAPE	0.00	155.80
A101.00	376705	05/27/20	22660	MIDWEST BUS PARTS I	01009760720000	402	BACK FOAM	0.00	279.90
A101.00	376705	05/27/20	22660	MIDWEST BUS PARTS I	01009760720000	402	BACK 39"	0.00	320.62
TOTAL CHECK								0.00	756.32
A101.00	376706	05/27/20	32173	MINGXIAO JIANG	01021211000096	430	NEC ECON REFUND	0.00	623.50
A101.00	376707	05/27/20	25610	MOTG-MINNESOTA OFFI	01526203000000	401	USAGE 4/3-5/2 CC	0.00	123.01
A101.00	376707	05/27/20	25610	MOTG-MINNESOTA OFFI	01527050000000	401	USAGE 4/3-5/2 CN	0.00	3.57
A101.00	376707	05/27/20	25610	MOTG-MINNESOTA OFFI	01005105000000	401	USAGE 4/3-5/2 BUS S	0.00	5.49

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A101.00	376707	05/27/20	25610	MOTG-MINNESOTA OFFI	01005420419000	401	USAGE 4/3-5/2 SS	0.00	5.61
A101.00	376707	05/27/20	25610	MOTG-MINNESOTA OFFI	01529050000000	401	USAGE 4/3-5/2 HL	0.00	7.44
A101.00	376707	05/27/20	25610	MOTG-MINNESOTA OFFI	01528203000000	430	USAGE 4/3-5/2 CS	0.00	9.93
A101.00	376707	05/27/20	25610	MOTG-MINNESOTA OFFI	01005105000000	401	USAGE 4/3-5/2 HR	0.00	70.20
A101.00	376707	05/27/20	25610	MOTG-MINNESOTA OFFI	01005640316000	401	USAGE 4/3-5/2 T&L	0.00	0.12
A101.00	376707	05/27/20	25610	MOTG-MINNESOTA OFFI	01005020000000	401	USAGE 4/3-5/2 COMM	0.00	1.07
A101.00	376707	05/27/20	25610	MOTG-MINNESOTA OFFI	01005810000000	401	USAGE 4/3-5/2 B&G	0.00	23.59
TOTAL CHECK								0.00	250.03
A101.00	376708	05/27/20	14390	MINNESOTA POLLUTION	01020865349000	305	VV HAZARDOUS WSTE F	0.00	276.49
A101.00	376709	05/27/20	18615	NAC	01527865380000	530	WATER HEATER REPLAC	0.00	30,000.00
A101.00	376710	05/27/20	18489	NCPERS GROUP LIFE I	01	L215.40	EMP W/H 6/1-6/30	0.00	32.00
A101.00	376711	05/27/20	30649	NORTH HENNEPIN COMM	01005211320000	898	GCST1490 TUT&FEES-M	0.00	900.00
A101.00	376712	05/27/20	28451	ORKIN, 546-ST. PAUL	01005810000000	305	ECC SERVICE-APR 20	0.00	55.00
A101.00	376712	05/27/20	28451	ORKIN, 546-ST. PAUL	01005810000000	305	EHS BUNKER-APR 20	0.00	60.00
A101.00	376712	05/27/20	28451	ORKIN, 546-ST. PAUL	01005810000000	305	HL SERVICE-APR 20	0.00	65.00
A101.00	376712	05/27/20	28451	ORKIN, 546-ST. PAUL	01005810000000	305	ND SERVICE-APR 20	0.00	65.00
A101.00	376712	05/27/20	28451	ORKIN, 546-ST. PAUL	01005810000000	305	CC SERVICE-APR 20	0.00	65.00
A101.00	376712	05/27/20	28451	ORKIN, 546-ST. PAUL	01005810000000	305	CN SERVICE-APR 20	0.00	65.00
A101.00	376712	05/27/20	28451	ORKIN, 546-ST. PAUL	01005810000000	305	CS SERVICE-APR 20	0.00	65.00
A101.00	376712	05/27/20	28451	ORKIN, 546-ST. PAUL	01005810000000	305	CV SERVICE-APR 20	0.00	65.00
A101.00	376712	05/27/20	28451	ORKIN, 546-ST. PAUL	01005810000000	305	SV SERVICE-APR 20	0.00	80.00
A101.00	376712	05/27/20	28451	ORKIN, 546-ST. PAUL	01005810000000	305	VV SERVICE-APR 20	0.00	80.00
A101.00	376712	05/27/20	28451	ORKIN, 546-ST. PAUL	01005810000000	305	EHS SERVICE-APR 20	0.00	95.00
A101.00	376712	05/27/20	28451	ORKIN, 546-ST. PAUL	01005810000000	305	TRANS SERVICE-APR 2	0.00	120.00
TOTAL CHECK								0.00	880.00
A101.00	376713	05/27/20	13475	PARK ADAM TRANSPORT	01009760714000	360	MINNEAPOLIS ROUTES	0.00	57,682.80
A101.00	376714	05/27/20	28994	PETER HODNE	01005203797000	291	MEDI REIMB JAN-APR	0.00	858.40
A101.00	376714	05/27/20	28994	PETER HODNE	01005203797000	291	MEDI REIMB SP-JAN-A	0.00	858.40
A101.00	376714	05/27/20	28994	PETER HODNE	01005203797000	291	SUPP REIMB SP-JAN-A	0.00	1,196.00
A101.00	376714	05/27/20	28994	PETER HODNE	01005203797000	291	SUPP REIMB JAN-APR	0.00	1,196.00
TOTAL CHECK								0.00	4,108.80
A101.00	376715	05/27/20	31430	READING & MATH, INC	01532203000000	430	MATH CORPS SITE FEE	0.00	1,000.00
A101.00	376716	05/27/20	15873	REALLY GOOD STUFF I	01532203000000	430	MY JOURNAL	0.00	327.48
A101.00	376716	05/27/20	15873	REALLY GOOD STUFF I	01532203000000	430	ESTIMATED SHIPPING/	0.00	39.30
A101.00	376716	05/27/20	15873	REALLY GOOD STUFF I	01527203000052	430	GRADE 2 CLOCKS SHIP	0.00	214.97
TOTAL CHECK								0.00	581.75
A101.00	376717	05/27/20	31716	RIVERSIDE INSIGHTS	01005420419000	433	#1588341 - WOODCOCK	0.00	907.45
A101.00	376717	05/27/20	31716	RIVERSIDE INSIGHTS	01005420419000	433	ESTIMATED SHIPPING/	0.00	90.75
TOTAL CHECK								0.00	998.20
A101.00	376718	05/27/20	22996	RJ MECHANICAL INC	01008810000820	401	ECC GROUNDS-3"RPZ I	0.00	110.00

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A101.00	376719	05/27/20	15238	ROTARY CLUB OF EDIN	01005630000000	820	SMAKA- NEW MEM&MEAL	0.00	255.00
A101.00	376721	05/27/20	09066	SCHOOL SPECIALTY IN	01527212000000	430	ONLINE ORDER PLEASE	0.00	875.40
A101.00	376723	05/27/20	06875	STATE SUPPLY COMPAN	01009760720000	402	PT 1088K AMTEK	0.00	64.75
A101.00	376724	05/27/20	30096	SUMMIT COMPANIES	01005865363000	305	ANNUAL FIRE ALARM C	0.00	517.00
A101.00	376724	05/27/20	30096	SUMMIT COMPANIES	01005865363000	305	ANNUAL FIRE ALARM C	0.00	448.00
A101.00	376724	05/27/20	30096	SUMMIT COMPANIES	01005865363000	305	ANNUAL FIRE ALARM B	0.00	361.00
A101.00	376724	05/27/20	30096	SUMMIT COMPANIES	01005865363000	305	ANNUAL FIRE INSP EH	0.00	1,506.00
A101.00	376724	05/27/20	30096	SUMMIT COMPANIES	01005865363000	305	ANNUAL FIRE/SPRKL	0.00	780.00
A101.00	376724	05/27/20	30096	SUMMIT COMPANIES	01005865363000	305	ANNUAL FIRE INSP SV	0.00	2,062.00
A101.00	376724	05/27/20	30096	SUMMIT COMPANIES	01005865363000	305	ANNUAL FIRE INSP VV	0.00	2,239.00
A101.00	376724	05/27/20	30096	SUMMIT COMPANIES	01005865363000	305	ANNUAL FIRE INSP HL	0.00	1,135.00
TOTAL CHECK								0.00	9,048.00
A101.00	376725	05/27/20	31301	TEACHERS PAY TEACHE	01532411740000	433	#2580165 - READING,	0.00	6.50
A101.00	376725	05/27/20	31301	TEACHERS PAY TEACHE	01532411740000	433	#3012356 - SEQUENCE	0.00	5.00
A101.00	376725	05/27/20	31301	TEACHERS PAY TEACHE	01532411740000	433	#3529217 - SOCIAL S	0.00	4.00
A101.00	376725	05/27/20	31301	TEACHERS PAY TEACHE	01532411740000	433	#3427977 - SOCIAL S	0.00	4.99
A101.00	376725	05/27/20	31301	TEACHERS PAY TEACHE	01532411740000	433	#1889017 - CONVERSA	0.00	4.00
A101.00	376725	05/27/20	31301	TEACHERS PAY TEACHE	01532411740000	433	PROCESSING FEE	0.00	2.99
TOTAL CHECK								0.00	27.48
A101.00	376726	05/27/20	32188	TOTINO GRACE HIGH S	01009760720000	360	NON PUBL REIMBURSEM	0.00	204.14
A101.00	376727	05/27/20	23055	TRANSPORTATION PLUS	01009760714000	360	JANUARY ROUTES	0.00	72.00
A101.00	376727	05/27/20	23055	TRANSPORTATION PLUS	01009760714000	360	ROUTE 15773279	0.00	15.00
A101.00	376727	05/27/20	23055	TRANSPORTATION PLUS	01009760714000	360	FEBRUARY ROUTES	0.00	303.00
TOTAL CHECK								0.00	390.00
A101.00	376729	05/27/20	32022	VER-TECH LABORATORI	01009760720000	350	VISION	0.00	163.46
A101.00	376730	05/27/20	32174	VINAY JAIN	01021211000096	430	NEC ECON REFUND	0.00	623.50
A101.00	376732	05/27/20	15967	WEST MUSIC COMPANY	01533258000000	430	AMERICAN DRUM P12 -	0.00	56.00
A101.00	376732	05/27/20	15967	WEST MUSIC COMPANY	01533258000000	430	AMERICAN DRUM P35 -	0.00	30.00
A101.00	376732	05/27/20	15967	WEST MUSIC COMPANY	01533258000000	430	WESTCO WMH08 - #203	0.00	13.90
A101.00	376732	05/27/20	15967	WEST MUSIC COMPANY	01533258000000	430	BASIC BEAT BBT08 -	0.00	21.90
A101.00	376732	05/27/20	15967	WEST MUSIC COMPANY	01533258000000	430	BASIC BEAT BB201 -	0.00	54.00
A101.00	376732	05/27/20	15967	WEST MUSIC COMPANY	01533258000000	430	LATIN PERCUSSION LP	0.00	26.99
A101.00	376732	05/27/20	15967	WEST MUSIC COMPANY	01533258000000	430	WEST MUSIC WM275 -	0.00	29.95
A101.00	376732	05/27/20	15967	WEST MUSIC COMPANY	01533258000000	430	BEAR PAW CREEK BPC2	0.00	25.95
A101.00	376732	05/27/20	15967	WEST MUSIC COMPANY	01533258000000	430	REMO HD-8502-03 - #	0.00	60.08
A101.00	376732	05/27/20	15967	WEST MUSIC COMPANY	01533258000000	430	REMO HD-8500-06	0.00	153.80
A101.00	376732	05/27/20	15967	WEST MUSIC COMPANY	01533258000000	430	ESTIMATED SHIPPING/	0.00	23.63
TOTAL CHECK								0.00	496.20
A101.00	376733	05/27/20	24966	WEX BANK	01009760720000	441	FUEL	0.00	649.94
A101.00	376735	05/27/20	24336	WINSOR LEARNING INC	01515410740000	433	#230-7115 - SONDAY	0.00	34.50
A101.00	376735	05/27/20	24336	WINSOR LEARNING INC	01533410740000	433	#230-7115 - SONDAY	0.00	34.50

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A101.00	376735	05/27/20	24336	WINSOR LEARNING INC	01515410740000	433	#230-7110 - SUNDAY	0.00	34.50
A101.00	376735	05/27/20	24336	WINSOR LEARNING INC	01533410740000	433	#230-7110 - SUNDAY	0.00	34.50
A101.00	376735	05/27/20	24336	WINSOR LEARNING INC	01515410740000	433	#230-7100 - SUNDAY	0.00	34.50
A101.00	376735	05/27/20	24336	WINSOR LEARNING INC	01533410740000	433	#230-7100 - SUNDAY	0.00	34.50
A101.00	376735	05/27/20	24336	WINSOR LEARNING INC	01515410740000	433	ESTIMATED SHIPPING/	0.00	10.35
A101.00	376735	05/27/20	24336	WINSOR LEARNING INC	01533410740000	433	ESTIMATED SHIPPING/	0.00	10.35
TOTAL CHECK								0.00	227.70
A101.00	376736	05/27/20	05410	XCEL ENERGY	01019810000000	330	SOUTH VIEW	0.00	1,153.96
A101.00	376736	05/27/20	05410	XCEL ENERGY	01021810000000	330	EDINA HS	0.00	9,506.66
A101.00	376736	05/27/20	05410	XCEL ENERGY	01009760720000	330	BUS GARAGE	0.00	16,962.79
A101.00	376736	05/27/20	05410	XCEL ENERGY	01533810000000	330	NORMANDALE	0.00	282.69
A101.00	376736	05/27/20	05410	XCEL ENERGY	01008810000000	330	ECC	0.00	1,002.25
TOTAL CHECK								0.00	28,908.35
A101.00	376738	05/27/20	32175	ZHIRONG ZHAO	01021211000096	430	NEC ECON REFUND	0.00	623.50
A101.00	V15521	05/06/20	E13409	KOURTNEE A. BAUKOL	01005211320000	366	MILEAGE FEB-MAR	0.00	62.10
A101.00	V15522	05/06/20	E13822	COURTNEY K BOROWICZ	01527203000051	430	GR 1 TEACHING MATER	0.00	26.75
A101.00	V15523	05/06/20	E14056	GARY D BRIDGES	01005630000000	320	CELL PHNE-DEC,JAN,M	0.00	195.00
A101.00	V15524	05/06/20	E9407	BRETT COPE	01005810000000	320	CELL PHONE APR	0.00	52.81
A101.00	V15525	05/06/20	E12774	CHRISTOPHER P DUNN	01005605335000	366	MILEAGE DEC19-MAR20	0.00	100.41
A101.00	V15526	05/06/20	E14062	KERRY M EISENBARTH	01005205417000	366	MILEAGE JAN	0.00	28.75
A101.00	V15526	05/06/20	E14062	KERRY M EISENBARTH	01005205417000	366	MILEAGE FEB	0.00	35.70
TOTAL CHECK								0.00	64.45
A101.00	V15527	05/06/20	E14239	CURT E JOHANSON	01005810000000	320	CELL PHONE MAR	0.00	65.00
A101.00	V15529	05/06/20	E10691	DEBORAH KRENGEL	01005605335000	366	MILEAGE MAR	0.00	30.07
A101.00	V15530	05/06/20	E12757	MOLLY B KRENZ	01005420419000	366	MILEAGE MAR	0.00	36.80
A101.00	V15530	05/06/20	E12757	MOLLY B KRENZ	01005420419000	366	MILEAGE JAN	0.00	46.58
A101.00	V15530	05/06/20	E12757	MOLLY B KRENZ	01005420419000	366	MILEAGE FEB	0.00	36.23
TOTAL CHECK								0.00	119.61
A101.00	V15531	05/06/20	E13348	NATHANIEL M LINDLEY	01005630000000	366	MILEAGE JAN-MAR	0.00	171.06
A101.00	V15531	05/06/20	E13348	NATHANIEL M LINDLEY	01005630000000	320	CELL PHONE JAN-MAR	0.00	195.00
TOTAL CHECK								0.00	366.06
A101.00	V15532	05/06/20	E20907	ALLISON FAY MAGNUS	01005105000000	401	PRINTER INK-HOME	0.00	53.88
A101.00	V15533	05/06/20	E5777	MARY B MANDERFELD	01005203313000	320	CELL PHONE APR	0.00	65.00
A101.00	V15534	05/06/20	E11856	JULIE K MICKSCHL	01529240000000	430	VIDEO&SUPPLIES-PE	0.00	538.97
A101.00	V15535	05/06/20	E15502	JILL S MOES	01005420419000	366	MILEAGE MAR20	0.00	11.39
A101.00	V15535	05/06/20	E15502	JILL S MOES	01005420419000	366	MILEAGE FEB20	0.00	12.59

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A101.00	V15535	05/06/20	E15502	JILL S MOES	01005420419000	366	MILEAGE JAN20	0.00	15.87	
A101.00	V15535	05/06/20	E15502	JILL S MOES	01005420419000	366	MILEAGE DEC19	0.00	4.23	
A101.00	V15535	05/06/20	E15502	JILL S MOES	01005420419000	366	MILEAGE NOV19	0.00	9.92	
TOTAL CHECK									0.00	54.00
A101.00	V15536	05/06/20	E10341	KYLEE L MUEHLBERG	01527203000051	430	CLASSROOM SUPPLIES	0.00	36.46	
A101.00	V15537	05/06/20	E10206	CARMEN B NESHEIM	01527203000051	430	SUPPLIES	0.00	68.53	
A101.00	V15538	05/06/20	E14838	DANA E NIKLAUS	01527640316000	366	ONLINE CONFERENCE	0.00	200.00	
A101.00	V15539	05/06/20	E20404	ULISES RODRIGUEZ	01005205417000	366	IMAGINE LEARN SUMMI	0.00	639.14	
A101.00	V15540	05/06/20	E11259	ELIZABETH A SANDVIC	01005605335000	366	MILEAGE JAN-MAR	0.00	58.08	
A101.00	V15541	05/06/20	E12167	AMANDA N SCHUTZ	01005605335000	366	MILEAGE JAN-MAR	0.00	69.40	
A101.00	V15542	05/06/20	E14349	AMANDA K SOCZYNSKI	01021291000254	305	DEBATE ENTRY FEE	0.00	1,475.00	
A101.00	V15543	05/06/20	E20837	JENNY YANG	01005205417000	366	MILEAGE NOV19	0.00	10.15	
A101.00	V15544	05/13/20	E11615	NINA EHRMENTRAUT CA	01527203000052	430	GR 2 BOOKS	0.00	526.50	
A101.00	V15545	05/13/20	E10192	JENNIFER M CARTER	01021050000000	320	CELL PHONE JAN-MAR	0.00	195.00	
A101.00	V15546	05/13/20	E7011	MARK A DEYOUNG	01526050000000	320	CELL PHONE APR	0.00	65.00	
A101.00	V15547	05/13/20	E13053	KARI J DISCHER	01005605000000	305	ACT STUDY	0.00	500.00	
A101.00	V15547	05/13/20	E13053	KARI J DISCHER	01005605000000	366	ACT STUDY MILEAGE	0.00	32.48	
TOTAL CHECK									0.00	532.48
A101.00	V15548	05/13/20	E11637	ADAM P DUFFY	01005630000000	320	CELL PHONE MAR-APR	0.00	130.00	
A101.00	V15549	05/13/20	E10415	TAMARA K FORBY	01005630000000	320	CELL PHONE JAN-MAR	0.00	195.00	
A101.00	V15549	05/13/20	E10415	TAMARA K FORBY	01005630000000	366	MILEAGE JAN-MAR	0.00	54.16	
TOTAL CHECK									0.00	249.16
A101.00	V15550	05/13/20	E12503	GWENDOLYN P JACKSON	01005203797000	291	MED INS APR-MAY	0.00	1,141.40	
A101.00	V15551	05/13/20	E14116	THOMAS J JOHNSTON	01005630000000	320	CELL PHONE APR	0.00	65.00	
A101.00	V15552	05/13/20	E5185	RONALD G MICHALETZ	01532810000000	320	CELL PHONE MAY	0.00	65.00	
A101.00	V15553	05/13/20	E10206	CARMEN B NESHEIM	01527203000051	430	GR 1 BOOKS	0.00	660.00	
A101.00	V15554	05/13/20	E5184	NORMAN F VANDERLIND	01005810000000	320	CELL PHONE FEB-MAR	0.00	105.24	
A101.00	V15555	05/13/20	E14422	KEITH M WOLFE	01527810000000	320	CELL PHONE APR	0.00	65.00	
A101.00	V15556	05/20/20	E20392	AMY L ANDERSON	01526203000054	430	CLASSROOM SUPPLIES	0.00	131.99	
A101.00	V15557	05/20/20	E15504	JULIE A BLOCK	01021710000000	401	ASCA PROF DUES	0.00	129.00	

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A101.00	V15558	05/20/20	E13186	STEVEN T BUETTNER	01005630000000	320	CELL PHONE FEB-APR	0.00	195.00
A101.00	V15559	05/20/20	E12787	BRUCE W COLES	01005630000000	366	MILEAGE MAR-APR	0.00	8.57
A101.00	V15559	05/20/20	E12787	BRUCE W COLES	01005630000000	320	CELL PHONE MAR-MAY	0.00	195.00
TOTAL CHECK								0.00	203.57
A101.00	V15560	05/20/20	E7256	CHRISTOPHER I HOLDE	01533050000000	320	CELL PHONE DEC-MAR2	0.00	260.00
A101.00	V15562	05/20/20	E10520	MATTHEW K MOSBY	01529810000000	320	CELL PHONE APR	0.00	65.00
A101.00	V15563	05/20/20	E10296	NDEYE KANY SECK	01533203000054	430	BOOK PURCHASE	0.00	32.91
A101.00	V15565	05/27/20	E15009	ALISON J AUERBACH	01528050000000	401	TEACHING SUPPLIES	0.00	73.97
A101.00	V15566	05/27/20	E15078	RA CHHOTH	01005110000000	320	CELL PHONE MAY	0.00	65.00
A101.00	V15567	05/27/20	E13763	JULIE M GABRIELSON	01005850000830	320	CELL PHONE MAY	0.00	65.00
A101.00	V15568	05/27/20	E11368	KARI E HAGEN	01532212000000	430	TEACHING SUPPLIES	0.00	84.49
A101.00	V15569	05/27/20	E14117	ERIC D HAMILTON	01005810000000	366	MILEAGE JAN-MAY	0.00	232.36
A101.00	V15569	05/27/20	E14117	ERIC D HAMILTON	01005810000000	320	CELL PHONE MAY	0.00	40.00
TOTAL CHECK								0.00	272.36
A101.00	V15570	05/27/20	E10270	SUE M JOHNSON	01528203000096	433	SCREENCASTIFY SUBSC	0.00	49.00
A101.00	V15571	05/27/20	E5674	PETER J LINDER	01008810000000	320	CELL PHONE MAY	0.00	65.00
A101.00	V15573	05/27/20	E5755	TIMOTHY J RODEN	01020810000000	320	CELL PHONE MAY	0.00	65.00
A101.00	V15575	05/27/20	E8056	KORY M SMITH	01020810000000	320	CELL PHONE MAY	0.00	65.00
A101.00	V15576	05/27/20	E14680	ANNA SONDAY	01535640316000	366	ALA 2 DAY WEBINAR	0.00	275.00
A101.00	V15577	05/27/20	E13041	MARY F ZIELUND	01021640316000	366	WORKSHOP	0.00	279.00
A101.00	V15577	05/27/20	E13041	MARY F ZIELUND	01021640316000	401	ED PUZZLE MEMBERSHI	0.00	9.50
TOTAL CHECK								0.00	288.50
A101.00	V15578	05/27/20	E14984	ANN C ZIMPRICH	01005640316000	430	WEBINARS-EPASS PR D	0.00	20.97
TOTAL CASH ACCOUNT								0.00	1,629,826.94
TOTAL FUND								0.00	1,629,826.94

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	376508	05/13/20	32121	AMY JOHNSON	02005770701000	R601	LUNCH ACCT REFUND	0.00	93.84
A101.00	376509	05/13/20	30858	ANASTASIE GREGOIRE	02005770701000	R601	LUNCH ACCT REFUND	0.00	160.00
A101.00	376511	05/13/20	32122	ANN RUSCHY	02005770701000	R601	LUNCH ACCT REFUND	0.00	85.50
A101.00	376514	05/13/20	32137	BARB GUSTAFSON	02005770701000	R601	LUNCH ACCT REFUND	0.00	29.10
A101.00	376516	05/13/20	32138	BILL BOUDEWYNS	02005770701000	R601	LUNCH ACCT REFUND	0.00	32.60
A101.00	376518	05/13/20	32139	BRIAN BROWN	02005770701000	R601	LUNCH ACCT REFUND	0.00	198.80
A101.00	376521	05/13/20	32140	CAMILLE ANDERSON	02005770701000	R601	LUNCH ACCT REFUND	0.00	69.30
A101.00	376524	05/13/20	27269	CHARTWELLS DINING S	02005770701000	305	MGMT LABOR-APR20 LU	0.00	10,829.77
A101.00	376524	05/13/20	27269	CHARTWELLS DINING S	02005770705000	305	MGMT LABOR-APR20 BK	0.00	5,334.07
A101.00	376524	05/13/20	27269	CHARTWELLS DINING S	02005770701000	305	MGMT LBR-MAR16-31 L	0.00	5,414.89
A101.00	376524	05/13/20	27269	CHARTWELLS DINING S	02005770701000	299	MGMT FRINGE-APR20 L	0.00	4,515.87
A101.00	376524	05/13/20	27269	CHARTWELLS DINING S	02005770705000	299	MGMT FRINGE-APR20 B	0.00	2,224.24
A101.00	376524	05/13/20	27269	CHARTWELLS DINING S	02005770701000	299	MGMT FRNG-MAR16-31	0.00	2,256.63
A101.00	376524	05/13/20	27269	CHARTWELLS DINING S	02005770705000	305	MGMT LBR-MAR16-31 B	0.00	2,667.03
A101.00	376524	05/13/20	27269	CHARTWELLS DINING S	02005770705000	299	MGMT FRNG-MAR16-31	0.00	1,111.47
TOTAL CHECK								0.00	34,353.97
A101.00	376526	05/13/20	32123	COSETTE DECESARE	02005770701000	R601	LUNCH ACCT REFUND	0.00	53.00
A101.00	376528	05/13/20	32141	DAVID TRIDGELL	02005770701000	R601	LUNCH ACCT REFUND	0.00	38.55
A101.00	376537	05/13/20	32124	EVA FORSYTHE	02005770701000	R601	LUNCH ACCT REFUND	0.00	28.80
A101.00	376549	05/13/20	32125	JENNA ABERSON	02005770701000	R601	LUNCH ACCT REFUND	0.00	39.30
A101.00	376550	05/13/20	32126	JENNA FRAZEE	02005770701000	R601	LUNCH ACCT REFUND	0.00	27.65
A101.00	376551	05/13/20	32142	JENNIFER HAENEL	02005770701000	R601	LUNCH ACCT REFUND	0.00	51.95
A101.00	376552	05/13/20	32143	JENNIFER SCHAIDLER	02005770701000	R601	LUNCH ACCT REFUND	0.00	396.75
A101.00	376553	05/13/20	32144	JERI DENTZ	02005770701000	R601	LUNCH ACCT REFUND	0.00	111.05
A101.00	376555	05/13/20	32127	JOLI HELM	02005770701000	R601	LUNCH ACCT REFUND	0.00	35.20
A101.00	376556	05/13/20	32145	KARI NORMAN	02005770701000	R601	LUNCH ACCT REFUND	0.00	209.40
A101.00	376558	05/13/20	32146	KRISTIN CELMS	02005770701000	R601	LUNCH ACCT REFUND	0.00	62.60
A101.00	376559	05/13/20	32147	KYLE JORGENSEN	02005770701000	R601	LUNCH ACCT REFUND	0.00	100.00
A101.00	376560	05/13/20	32148	LAURA BRYAN	02005770701000	R601	LUNCH ACCT REFUND	0.00	56.65
A101.00	376561	05/13/20	32128	LILLIAN KERRIGAN	02005770701000	R601	LUNCH ACCT REFUND	0.00	145.20

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A101.00	376562	05/13/20	32129	LISA PORISCH	02005770701000	R601	LUNCH ACCT REFUND	0.00	77.95
A101.00	376563	05/13/20	32130	LISA UNGERMAN	02005770701000	R601	LUNCH ACCT REFUND	0.00	89.70
A101.00	376565	05/13/20	32149	MARTI FLORES	02005770701000	R601	LUNCH ACCT REFUND	0.00	71.80
A101.00	376566	05/13/20	32150	MARY GARCIA	02005770701000	R601	LUNCH ACCT REFUND	0.00	452.30
A101.00	376569	05/13/20	32131	MELISSA ATKINSON	02005770701000	R601	LUNCH ACCT REFUND	0.00	154.80
A101.00	376575	05/13/20	32151	MONIQUE WERRY	02005770701000	R601	LUNCH ACCT REFUND	0.00	56.30
A101.00	376582	05/13/20	32132	PATRICIA DECKAS	02005770701000	R601	LUNCH ACCT REFUND	0.00	92.80
A101.00	376583	05/13/20	32152	PAUL RONDESTVEDT	02005770701000	R601	LUNCH ACCT REFUND	0.00	69.65
A101.00	376584	05/13/20	32133	PETER LAGERLOF	02005770701000	R601	LUNCH ACCT REFUND	0.00	172.45
A101.00	376587	05/13/20	32134	REBECCA NICKLAY	02005770701000	R601	LUNCH ACCT REFUND	0.00	39.95
A101.00	376588	05/13/20	32153	RENEE BROWN	02005770701000	R601	LUNCH ACCT REFUND	0.00	791.20
A101.00	376589	05/13/20	22996	RJ MECHANICAL INC	02005770701000	350	WALKIN FREEZER REPA	0.00	452.00
A101.00	376590	05/13/20	32154	SARI WITZKE	02005770701000	R601	LUNCH ACCT REFUND	0.00	39.54
A101.00	376592	05/13/20	32155	SONIA SUMAN	02005770701000	R601	LUNCH ACCT REFUND	0.00	229.30
A101.00	376593	05/13/20	32135	SOPHIE DESOMBRE	02005770701000	R601	LUNCH ACCT REFUND	0.00	6.40
A101.00	376604	05/13/20	32136	YDANE MASSE	02005770701000	R601	LUNCH ACCT REFUND	0.00	266.35
A101.00	376647	05/20/20	32167	SUE CUCCHIARELLA	02005770701000	R601	LUNCH ACCT REFUND	0.00	45.40
A101.00	376664	05/27/20	30954	BARB BLOOM	02005770701000	R601	LUNCH ACCT REFUND	0.00	95.78
A101.00	376669	05/27/20	32162	CASSIE STAEHELI	02005770701000	R601	LUNCH ACCT REFUND	0.00	31.70
A101.00	376674	05/27/20	27269	CHARTWELLS DINING S	02005770701000	305	BROWN BOX CREDIT	0.00	-3,952.38
A101.00	376674	05/27/20	27269	CHARTWELLS DINING S	02005770707000	305	DOD CREDIT	0.00	-1,321.90
A101.00	376674	05/27/20	27269	CHARTWELLS DINING S	02005770701000	305	APRIL LUNCH	0.00	28,177.79
A101.00	376674	05/27/20	27269	CHARTWELLS DINING S	02005770705000	305	APRIL BREAKFAST	0.00	13,652.37
TOTAL CHECK								0.00	36,555.88
A101.00	376682	05/27/20	32163	DHANA PANNEERSELVAM	02005770701000	R601	LUNCH ACCT REFUND	0.00	102.40
A101.00	376695	05/27/20	32164	JILLIAN HEATH	02005770701000	R601	LUNCH ACCT REFUND	0.00	121.40
A101.00	376720	05/27/20	32165	RUOQI CHEN	02005770701000	R601	LUNCH ACCT REFUND	0.00	172.10
A101.00	376722	05/27/20	32166	SCOTT HAUSER	02005770701000	R601	LUNCH ACCT REFUND	0.00	71.50

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TOTAL CASH ACCOUNT						0.00	76,637.86
TOTAL FUND						0.00	76,637.86

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	376440	05/06/20	30448	CHESS WITH RUSS FOU	04005585332000	305	CH-CN1/CS5	0.00	2,890.00
A101.00	376454	05/06/20	30811	FITNESS BOOMERS	04005585332000	305	WINTER/SPRING	0.00	8,080.00
A101.00	376460	05/06/20	26627	SUMMER HILLS-BONCZY	04008505321503	305	YOGA - MARCH	0.00	210.00
A101.00	376462	05/06/20	20605	INNOVATIVE OFFICE S	04005505321000	401	BANKER BOXES LARGE	0.00	73.42
A101.00	376464	05/06/20	32105	JACKIE ANN MART	04005585332000	305	ONAP-43/46/47/48	0.00	192.50
A101.00	376467	05/06/20	24592	KIDCREATE STUDIO	04005585332000	305	PAINT YOUR PUPPY	0.00	54.00
A101.00	376476	05/06/20	30174	MIKKONEN MUSIC LLC	04005585332000	305	APR MUSIC LESSONS	0.00	8,662.50
A101.00	376478	05/06/20	25610	MOTG-MINNESOTA OFFI	04533570321000	401	USAGE 3/3-4/2 K CLU	0.00	6.30
A101.00	376478	05/06/20	25610	MOTG-MINNESOTA OFFI	04005590321000	401	USAGE 3/3-4/2 ELC	0.00	8.24
A101.00	376478	05/06/20	25610	MOTG-MINNESOTA OFFI	04005505321000	401	USAGE 3/3-4/2 ECC	0.00	9.26
TOTAL CHECK								0.00	23.80
A101.00	376487	05/06/20	32108	ROBERT SWANSON	04005585332000	305	ONAP-27/30/42/50	0.00	1,295.00
A101.00	376496	05/06/20	27819	T-MOBILE	04005585362502	320	COMMUNITY ED	0.00	7.23
A101.00	376496	05/06/20	27819	T-MOBILE	04005570321000	320	KIDS CLUB	0.00	109.17
A101.00	376496	05/06/20	27819	T-MOBILE	04005582344000	401	FAMILY CENTER 2	0.00	41.55
TOTAL CHECK								0.00	157.95
A101.00	376500	05/06/20	20097	UPPER LAKES FOODS I	04526570321000	490	KC SNACKS	0.00	794.77
A101.00	376504	05/06/20	22647	YOUTH ENRICHMENT LE	04005585332000	305	WINTER CHESS	0.00	7,109.25
A101.00	376612	05/20/20	16676	EARLEY CATHERINE	04008505321503	305	BODY SHAPE MAR-APR	0.00	996.18
A101.00	376613	05/20/20	10829	CITY OF EDINA	04008505321502	305	WASH AT VALLEY FORG	0.00	35.63
A101.00	376640	05/20/20	24673	PITNEY BOWES EASYPE	04005585362503	305	SUMMER CATALOG POST	0.00	2,541.83
A101.00	376643	05/20/20	93174	SAFEWAY DRIVING SCH	04005585332000	305	DE-504	0.00	11,050.00
A101.00	376646	05/20/20	28358	SPOTTED MOON DESIGN	04005590321502	305	ERC WEBSITE	0.00	162.50
A101.00	376685	05/27/20	17977	EDINA KIDS CLUB	04008505321502	R040	ADULT CLS REF-HOBBI	0.00	900.34
A101.00	376685	05/27/20	17977	EDINA KIDS CLUB	04005585332000	R040	YOUTH REF-SCH YR CL	0.00	1,600.40
A101.00	376685	05/27/20	17977	EDINA KIDS CLUB	04008505321503	R040	ADULT CLS REF-FITNE	0.00	1,244.00
A101.00	376685	05/27/20	17977	EDINA KIDS CLUB	04005585362503	R040	YOUTH REF-SUMMER CL	0.00	1,330.95
A101.00	376685	05/27/20	17977	EDINA KIDS CLUB	04005590321000	R040	ELC REF-NON ECFE	0.00	766.22
A101.00	376685	05/27/20	17977	EDINA KIDS CLUB	04005570321000	R040	KIDS CLUB REFUND	0.00	264.20
TOTAL CHECK								0.00	6,106.11
A101.00	376707	05/27/20	25610	MOTG-MINNESOTA OFFI	04005505321000	401	USAGE 4/3-5/2 ECC	0.00	2.06
A101.00	376707	05/27/20	25610	MOTG-MINNESOTA OFFI	04005590321000	401	USAGE 4/3-5/2 ELC	0.00	3.99
TOTAL CHECK								0.00	6.05

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FUND - 04 - COMMUNITY SERVICE FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	376737	05/27/20	07975	ZANER-BLOSER	04001590351000	460	978-1-4531-1930-3	0.00	299.75
A101.00	376737	05/27/20	07975	ZANER-BLOSER	04001590351000	460	978-1-4531-1932-7	0.00	215.82
A101.00	376737	05/27/20	07975	ZANER-BLOSER	04001590351000	460	978-1-4531-1931-0	0.00	251.79
A101.00	376737	05/27/20	07975	ZANER-BLOSER	04001590351000	460	ESTIMATED SHIPPING/	0.00	69.06
TOTAL CHECK								0.00	836.42
A101.00	V15528	05/06/20	E10694	ERICA M KOLLER	04005570321000	320	CELL PHONE APR	0.00	65.00
A101.00	V15561	05/20/20	E9595	REBECCA MARCHAND	04532570321000	366	MILEAGE FEB-MAR	0.00	27.60
A101.00	V15561	05/20/20	E9595	REBECCA MARCHAND	04005570321000	320	CELL PHONE FEB-MAR	0.00	130.00
TOTAL CHECK								0.00	157.60
A101.00	V15572	05/27/20	E6248	CAROLYN PROCTOR	04005570321000	320	CELL PHONE MAR-APR	0.00	130.00
A101.00	V15574	05/27/20	E14631	CARYNN R ROEHRICK	04005590321501	320	CELL PHONE APR	0.00	65.00
TOTAL CASH ACCOUNT								0.00	51,695.51
TOTAL FUND								0.00	51,695.51

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FUND - 06 - CONSTRUCTION FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	376428	05/06/20	31989	ADMIRAL COATINGS, I	06008867380000	520	ECC RENOV WS 09K	0.00	12,350.00
A101.00	376429	05/06/20	30387	AK TECHNOLOGIES	06005870795754	555	ADD HDMI TO 26 ROOM	0.00	9,169.42
A101.00	376435	05/06/20	28803	BREAKOUT INC.	06005870795742	556	QUOTE 323N- 2 BREAK	0.00	300.00
A101.00	376437	05/06/20	27717	CATALYST SOURCING S	06005870795000	305	ON DEMAND/CHROMBK R	0.00	1,780.00
A101.00	376444	05/06/20	32077	COMMERCIAL DRYWALL	06008867380000	520	ECC RENOV 2020 WS 0	0.00	66,405.00
A101.00	376445	05/06/20	29089	CONSTRUCTION SYSTEM	06008867380000	520	ECC RENOV 2020 WS 0	0.00	237,560.04
A101.00	376449	05/06/20	32076	DELL MARKETING LP	06005870795712	556	DELL DEVICES FOR RE	0.00	1,500.00
A101.00	376451	05/06/20	22552	EBERT CONSTRUCTION	06008867380000	520	ECC RENOV 2020 WS 0	0.00	11,435.62
A101.00	376466	05/06/20	32078	KELLINGTON CONSTRUC	06008867380000	520	ECC RENOV 2020 WS 0	0.00	83,394.57
A101.00	376468	05/06/20	28383	LUCID SOFTWARE INC	06005870795000	405	LUCID EDUCATION SUI	0.00	710.00
A101.00	376469	05/06/20	31991	MANOR ELECTRIC INC.	06008867380000	520	ECC RENOV 2020 WS 2	0.00	255,852.57
A101.00	376477	05/06/20	26228	MINNESOTA MEMORY IN	06005870795731	556	CHROMEBOOK ADAPTERS	0.00	49.98
A101.00	376478	05/06/20	25610	MOTG-MINNESOTA OFFI	06005870795734	556	USAGE 3/3-4/2 DMTS	0.00	36.01
A101.00	376481	05/06/20	18615	NAC	06008867380000	520	ECC RENOV 2020 WS 2	0.00	804,650.00
A101.00	376485	05/06/20	06953	PREMIUM WATERS INC	06005870795000	556	WTR COOLER RNT MAR-	0.00	29.95
A101.00	376489	05/06/20	32099	SONUS INTERIORS INC	06008867380000	520	ECC RENOV 2020 WS 0	0.00	4,912.45
A101.00	376527	05/13/20	30917	DARK KNIGHT Solutio	06005870795000	305	MAY SEC ADV SERV	0.00	350.00
A101.00	376542	05/13/20	30662	HIGH POINT NETWORKS	06005870795000	305	SUPPORT-VMWARE UPGR	0.00	87.50
A101.00	376580	05/13/20	31228	OPENTEXT INC	06005870795000	305	FEES FOR APR 2020	0.00	142.56
A101.00	376581	05/13/20	26050	OVERDRIVE INC	06005870795000	406	CONTENT EHS	0.00	638.95
A101.00	376581	05/13/20	26050	OVERDRIVE INC	06005870795000	406	VV PURCHASE	0.00	167.47
TOTAL CHECK									806.42
A101.00	376585	05/13/20	06953	PREMIUM WATERS INC	06005870795000	556	WTR CLR MAY20-DMTS	0.00	10.00
A101.00	376606	05/20/20	25783	AGL CONSULTING LTD	06005870795000	305	CONSULT JAN19-DEC19	0.00	2,250.00
A101.00	376608	05/20/20	27918	ARVIG	06005870795754	555	INTERNET 4/28-5/27	0.00	2,664.85
A101.00	376617	05/20/20	28037	GOPHER STATE ONE-CA	06005870795754	555	97 BILLABLE TIX @1.	0.00	130.95
A101.00	376634	05/20/20	26228	MINNESOTA MEMORY IN	06005870795731	556	500E MOTHERBD REP 3	0.00	371.97

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FUND - 06 - CONSTRUCTION FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	376638	05/20/20	22439	OFFICE OF MN IT SER	06005870795754	556	WAN SERVICE-APR 20	0.00	1,740.58
A101.00	376639	05/20/20	26050	OVERDRIVE INC	06005870795000	406	CONTENT OVERAGE-EHS	0.00	19.99
A101.00	376639	05/20/20	26050	OVERDRIVE INC	06005870795000	406	CONTENT OVERAGE-VVM	0.00	34.98
TOTAL CHECK								0.00	54.97
A101.00	376660	05/27/20	27197	AERCOR WIRELESS INC	06005870795000	405	QUOTE DRH2004310	0.00	13,963.13
A101.00	376661	05/27/20	27728	AMPLIFIED IT	06005870795000	405	QUOTE 00117373	0.00	7,966.67
A101.00	376670	05/27/20	18771	CDW GOVERNMENT	06005870795712	556	QUOTE LKJL532	0.00	11,502.92
A101.00	376670	05/27/20	18771	CDW GOVERNMENT	06005870795000	305	CONSULT FEES-UPGRAD	0.00	1,575.00
TOTAL CHECK								0.00	13,077.92
A101.00	376680	05/27/20	32076	DELL MARKETING LP	06005870795742	556	PEN/STYLUS FOR DELL	0.00	12.89
A101.00	376686	05/27/20	32096	FINDAWAY WORLD LLC	06005870795000	406	ED FUND GRANT FOR C	0.00	2,018.36
A101.00	376697	05/27/20	22320	KRAUS-ANDERSON CONS	06020870380000	520	GEN CONDIT-VV RENOV	0.00	1,730.56
A101.00	376697	05/27/20	22320	KRAUS-ANDERSON CONS	06020870380000	305	CONST MGMT SER-VV R	0.00	5,500.00
A101.00	376697	05/27/20	22320	KRAUS-ANDERSON CONS	06008867380000	305	CONST MGMT SER-ECC	0.00	20,100.00
A101.00	376697	05/27/20	22320	KRAUS-ANDERSON CONS	06008867380000	520	GEN CONDIT-ECC RENO	0.00	41,389.79
A101.00	376697	05/27/20	22320	KRAUS-ANDERSON CONS	06020870380000	520	BLDG PERMITS-VV REN	0.00	53,436.60
A101.00	376697	05/27/20	22320	KRAUS-ANDERSON CONS	06008867380000	305	ECC SITE SER-ECC RE	0.00	55,400.00
A101.00	376697	05/27/20	22320	KRAUS-ANDERSON CONS	06020870380000	305	SITE SERVICES-VV RE	0.00	62,656.00
TOTAL CHECK								0.00	240,212.95
A101.00	376701	05/27/20	10090	MACKIN EDUCATIONAL	06005870795000	406	BOOKS FOR CORNELIA	0.00	1,607.58
A101.00	376701	05/27/20	10090	MACKIN EDUCATIONAL	06005870795000	406	BOOKS FOR COUNTRYSI	0.00	405.65
A101.00	376701	05/27/20	10090	MACKIN EDUCATIONAL	06005870795000	406	BOOKS FOR VALLEY VI	0.00	310.72
TOTAL CHECK								0.00	2,323.95
A101.00	376707	05/27/20	25610	MOTG-MINNESOTA OFFI	06005870795734	556	USAGE 4/3-5/2 DMTS	0.00	22.32
A101.00	376728	05/27/20	10787	UNIQUE SOFTWARE COR	06005870795000	406	SALES ORDER NUMBER	0.00	3,879.00
A101.00	376731	05/27/20	32102	VINCO INC	06005870795734	555	EDINA WATER TOWER W	0.00	10,071.00
A101.00	376734	05/27/20	15501	WILD RUMPUS BOOK ST	06005870795000	406	BOOKS-SUMMER DISTRI	0.00	128.41
A101.00	V15564	05/20/20	E13275	KRISTA G WINKEL	06005870795742	556	BAGS-BOOK DISTRIBUT	0.00	69.18
TOTAL CASH ACCOUNT								0.00	1,792,491.19
TOTAL FUND								0.00	1,792,491.19

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FUND - 12 - BUILDING FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	BUDGET CODE	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
A101.00	123951	05/15/20	30804	B&D ASSOCIATES, INC	12020870000000	520	VV RENOV WS 04-A	0.00	7,833.15
A101.00	123952	05/15/20	29089	CONSTRUCTION SYSTEM	12020870000000	520	VV RENOV WS 05-A	0.00	3,886.16
A101.00	123953	05/15/20	31047	KMH ERECTOR, INC.	12020870000000	520	VV RENOV WS 05-B	0.00	3,536.83
A101.00	123954	05/15/20	31396	SYSTEM MANAGEMENT&B	12020870000000	520	VV RENOV WS 23-B	0.00	5,105.00
A101.00	123955	05/15/20	13853	SWANSON & YOUNGDALE	12020870000000	520	VV RENOV WS 09-K	0.00	20,619.96
TOTAL CASH ACCOUNT								0.00	40,981.10
TOTAL FUND								0.00	40,981.10
TOTAL REPORT								0.00	3,591,632.60

C. ABE Consortium Agreement



Board Meeting Date: 6/8/2020

TITLE: Metro South Adult Basic Education Consortium Agreement

TYPE: Consent

PRESENTER(S): Valerie Burke – Director of Community Education Services

BACKGROUND: The Metro South Adult Basic Education Consortium <http://www.metrosoouth.org/> provides adult education and literacy education. Consortium members – Bloomington Independent School District 271, Eden Prairie Independent School District 272, Edina Independent School District 273, and Richfield Independent School District 280 – have extended the agreement that was adopted at the November 19, 2018 School Board meeting. All components of the agreement remain the same except in paragraph three where Adult Basic Education (ABE) services for residents is now 17 years of age and older instead of 16 years of age and older. The agreement addresses compliance with Federal and State laws; liability insurance; notice for leaving the consortium; and the responsibilities of Bloomington (ISD 271) serving as the fiscal agent for the consortium.

RECOMMENDATION: Approve the recommendation to extend the contract through June 30, 2022

PRIMARY ISSUE(S) TO CONSIDER: Continuation of the Metro South Adult Basic Education Consortium Agreement through June, 30, 2022

ATTACHMENTS:

1. Metro South Adult Basic Education Agreement

JOINT POWERS AGREEMENT FOR THE METRO SOUTH ADULT BASIC EDUCATION CONSORTIUM

PREAMBLE

THIS AGREEMENT IS MADE and entered by and between the school districts named herein, hereafter collectively referred to as “members,” and individually as “member,” which are signatories to this Agreement.

This Agreement is made pursuant to Minnesota Statutes Section 471.59, which provides that two or more governmental units may by agreement jointly exercise any power common to the contracting members, and Minnesota Statutes Section 124D.521, which sets forth the requirements for adult basic education consortia. Each of the members to this Agreement has been duly authorized to enter into the Agreement by its respective School Board.

It is the intention of the members to jointly cooperate to provide Adult Basic Education (“ABE”) services for its residents 17 years of age and older who are not currently enrolled in public school regular day classes.

In consideration of the mutual promises and agreements contained herein and subject to the provisions of Minnesota Statutes Section 471.59 and all other applicable statutes, rules, and regulations, the following members:

Independent School District No. 271, Bloomington (ISD 271)
Independent School District No. 272, Eden Prairie (ISD 272)
Independent School District No. 273, Edina (ISD 273)
Independent School District No. 280, Richfield (ISD 280)

hereto agree as follows:

RECITALS

WHEREAS, the members agree to maintain a joint powers entity entitled Metro South Adult Basic Education Consortium (“Consortium”) to provide adult education and literacy education. Base funding for the Consortium will be provided by the State of Minnesota to the duly assigned fiscal agent on behalf of the operation of the program; and

WHEREAS, the members seek to provide Adult Basic Education (“ABE”) opportunities to its residents 17 years of age and older who are not currently enrolled in public school regular day classes; and

WHEREAS, the members understand that programs funded through the WorkForce Investment Act and Minnesota Statutes Section 124D.51, Education Program for Adults, need to be part of a cooperative ABE delivery system established by written agreement among two or more school districts; and

WHEREAS, the members certify that the Consortium will carry out tasks and responsibilities in compliance with all applicable State and Federal laws and regulations, as well as the promises and agreements contained herein; and

WHEREAS, the purposes of the laws are to enable all adults to acquire basic skills necessary to function in society and also enable adults who so desire to continue their education to at least the level of completion of secondary school.

NOW THEREFORE, in consideration of the mutual promises and agreements set forth, the members agree as follows:

AGREEMENT

1. JOINT POWERS.

The members are jointly empowered to act on behalf of the several members and to take such actions as may be necessary from time to time to fulfill the purpose of this Agreement. The name of the entity formed by this Joint Powers Agreement shall be the Metro South Adult Basic Education Consortium. The Consortium shall have all the powers, duties, authorities, and responsibilities pertaining to the provision of ABE Services of the School Boards of each individual member that are herein designated and assigned to the Consortium.

2. PURPOSE.

The purpose of the Consortium is to enable the members to provide cooperative and collaborative efforts for ABE services, which include: Adult Basic Education, General Education Development, English as a Second Language, Family Literacy Programming, and Workforce Education.

3. ORGANIZATION AND GOVERNANCE.

The activities contemplated by this Agreement shall be overseen by the Consortium Board. The Consortium Board, hereinafter termed "the Board," shall be in existence for the duration of this Agreement.

A. Voting Representation.

The Board shall consist of one voting member from each member District to this Agreement.

Members of the Board shall not be deemed to be employees of the Consortium and will not be compensated by the Consortium for serving on the Board. For all purposes, including workers' compensation, each member of the Board shall be considered to be an employee of the member District that made their appointment.

B. Officers.

The Board shall select from among its members a Chair, a Vice-Chair, and a Secretary, who shall serve in their respective capacities for one-year terms. Officers may serve successive terms. No voting representative of the Board shall forfeit the right to vote by virtue of appointment as an officer of the Board. Any vacancy in any of the offices shall be filled by election at the next Board meeting.

The duties of the officers are as follows:

1. Chair. The Chair shall preside at all Board meetings. The Chair's signature shall appear on all contracts, consortium agreements, and all other official documents. The Chair shall be responsible for voicing official positions and statements which the Board may formulate. The Chair shall generally perform all duties the Board may designate.
2. Vice-Chair. The Vice-Chair shall assume the powers and duties of the Chair during periods of absence or incapacity and shall perform such additional duties and functions as the Board may direct.
3. Secretary. The Secretary shall keep or designate a person to assist in keeping a record of all proceedings of the Board.

C. Voting and Quorum.

Each Board member shall be entitled to one vote on Board matters.

A quorum shall consist of a simple majority of Board members. Board action shall be determined by a majority of the votes cast at a meeting of the Board. All votes of the Board shall be recorded and become matter of public record.

D. Meetings.

The Board shall meet at least quarterly (four times annually) at the call of the Chair. The Board or the Chair shall fix the times and places of regular and special meetings.

All meetings of the Board shall be conducted in a manner consistent with the Minnesota Open Meeting Law.

Two or more members may request a special meeting of the Board by submitting a written notice to all Board members. Except in the case of an emergency, more than three days' notice must be given so that notice of the special meeting can be posted in accordance with the Open Meeting Law.

4. BOARD DUTIES AND RESPONSIBILITIES.

The Board shall have and exercise all powers that may be necessary and convenient to enable it to perform and carry out the responsibilities conferred on it or contemplated by this Agreement, or which may hereafter be imposed on it by law or contract.

Such powers shall include the power to accept and disburse funds and to apply for state and federal funds necessary for the purposes set forth herein. The Board shall not have the authority to levy taxes.

The Board, on behalf of each individual member, shall assume the following responsibilities:

- A. The Board, with the input and assistance of the fiscal agent, shall consider and approve all budgets and evaluate the programs and services provided by the Consortium.
- B. The Board shall review this Agreement on an annual basis and, if necessary, amend this Agreement in accordance with paragraph 11.
- C. The Board shall review all contracts and/or leases that are needed to help fulfill the purpose of this Agreement. Board approval is required for all contracts and/or leases for a term exceeding the current fiscal year.

5. FINANCIAL PARTICIPATION.

The members agree that the Board shall have the authority to utilize funds received in the name of the Consortium for the purposes outlined herein. The members

further agree that they shall share in any Consortium deficit as approved by a majority vote of the Board. Each member shall share in any deficit in proportion to the respective contributions made by that member.

6. MEMBER OBLIGATIONS.

Each member shall be obligated to:

- A. Submit appropriate financial data required by the State to qualify for program approval.
- B. Contribute to the ABE efforts of the Consortium. For example, member Districts may provide the following:
 - 1) Administrative leadership and support;
 - 2) Outreach and marketing through Community Education catalogs;
 - 3) Referral of students to the program; and
 - 4) Liaison support of local schools, social service agencies and employers.
- C. Agree to abide by any requirements set forth in the annual adult basic education program application, including the state adult basic education assurances which are hereby incorporated into this Agreement by reference.
- D. Direct all revenue intended for ABE Services, whether it be State, Federal, or local funding, to the fiscal agent on behalf of the Consortium.

7. FISCAL AGENT.

ISD 271 shall serve as the fiscal agent for the Consortium. The Board, by a majority vote, may designate any other member to act as fiscal agent for the Consortium, provided the designated fiscal agent accepts the responsibilities. The fiscal agent shall perform the following duties and responsibilities:

- A. The fiscal agent is responsible for fiscal management of the Consortium. The fiscal agent shall develop a program budget and submit the same to the Board for approval. The fiscal agent shall monitor the program budget and ensure proper recordkeeping of all receipts and expenditures of the Consortium.
- B. The fiscal agent shall develop formulas, pertaining to both revenues and expenditures, for the distribution of Consortium funds. Such formulas shall be submitted to the Board for approval.

- C. The fiscal agent is responsible for the organizational structure and staffing and supervision in order to implement programs. The fiscal agent shall employ Consortium-wide ABE staff working on behalf of the Consortium.
- D. The fiscal agent shall develop operational guidelines and procedures. Such guidelines and procedures shall be presented to the Board.
- E. The fiscal agent shall collect data from members as necessary to perform the purposes of this Agreement.
- F. The fiscal agent shall submit application materials on behalf of the Consortium for State, Federal, and other grants.
- G. The fiscal agent shall submit all required State and Federal performance reports and fiscal reports.
- H. The fiscal agent shall file this Agreement with the Minnesota Department of Education as required by Minnesota Statutes Section 124D.521.
- I. The fiscal agent shall provide necessary assurances to State and Federal authorities.
- J. The fiscal agent shall keep all records on behalf of the Consortium.
- K. The fiscal agent is responsible for program planning and development. The fiscal agent will report to the Board on program planning and development at each Board meeting.
- L. The fiscal agent shall perform all obligations and duties as set forth in Minnesota Statutes Section 124D.521, as amended.

8. INSURANCE.

The members agree that they will at all times, during the term of this Agreement or any extension thereof, at their own expense, maintain and keep in force comprehensive general public liability insurance against claims for personal injury, death, or property damage arising in connection with this Agreement in the limits set forth in Minnesota Statutes Section 466.04, as amended. The members further agree that they will name the Consortium as an additional insured on said insurance policies and submit certificates of said insurance to the fiscal agent.

The members agree that they will carry workers' compensation insurance as required by law, and that they will submit certificates of said insurance to the fiscal agent.

In the event that procured liability coverage does not cover a particular act or omission, each individual member shall not be individually liable unless required by law, in which case any such liability shall be apportioned equally amongst the members.

Under no circumstances, however, shall a party be required to pay, on behalf of itself or other parties, any amounts in excess of the limits on liability established in Minnesota Statutes Chapter 466 applicable to any one party. The limits of liability for some or all of the parties may not be added together to determine the maximum amount of liability for any party. Nothing in this Agreement shall constitute a waiver of the rights, benefits, immunities, and privileges that each party is entitled to under federal law or state law.

9. TERM OF AGREEMENT AND TERMINATION.

This term of this Agreement shall run from the date of authorization of the School Boards of each respective member to June 30, 2022, unless it is terminated prior to June 30, 2022 as a result of the Consortium being:

- A. Terminated by the mutual consent of the members;
- B. Suspended or superseded by a subsequent agreement between the members;
or
- C. Terminated by operation of law.

If the Agreement is terminated, all assets acquired as a result of the joint exercise of powers pursuant to this Agreement remaining after the date of termination and after payment of any outstanding debts or expenses, shall be returned to those members in good standing on the date of termination in proportion to the respective contributions made by the member.

10. WITHDRAWAL

Upon adoption of a resolution of its School Board, an individual member may withdraw from participation in the Consortium by providing eleven (11) months written notice. Written notice must also be submitted to Commissioner of the Minnesota Department of Education.

A withdrawing member shall not be entitled to the return of any contributions previously paid, and shall remain jointly liable for all indebtedness made on behalf of the Consortium during the period in which the withdrawing member was a member of the Consortium. The members shall engage in negotiations over the terms of such indebtedness, including the possibility of a settlement and release of liability for withdrawing members.

11. AMENDMENTS.

Proposed amendments must be submitted to the Board for review and approval. Prior to a meeting of the Board at which an amendment of this Agreement will be considered, each Board member shall be given ten (10) days prior written notice of the meeting and the proposed amendment. In order to be approved, amendments must receive a majority vote of those Board members present at a duly qualified meeting at which the vote is taken.

Should an amendment receive the requisite approval from the Board as provided in this section, the amendment shall be submitted to each member School Board represented on the Board. The amendment shall not be enacted unless adopted by the School Board of each member represented on the Board.

12. EFFECTIVE DATE.

The members agree that this Agreement shall become effective upon authorization of the School Boards of each respective member, and shall be enforced from and after that date until terminated in accordance with paragraph 9.

13. AUTHORIZATION.

IN WITNESS WHEREOF, the undersigned member, pursuant to an authorizing resolution of its respective School Board, has caused this Agreement to be signed on the date indicated below.

_____ Chair, Bloomington ISD 271	_____ Clerk, Bloomington ISD 271	_____ Date
_____ Chair, Eden Prairie ISD 272	_____ Clerk, Eden Prairie ISD 272	_____ Date
_____ Chair, Edina ISD 273	_____ Clerk, Edina ISD 273	_____ Date
_____ Chair, Richfield ISD 280	_____ Clerk, Richfield ISD 280	_____ Date

D. Copy Paper, 2020-21



Board Meeting Date: 6/8/2020

TITLE: Copy Paper Quote

TYPE: Consent

BACKGROUND: Proposals were sent to four vendors with four responding. Attached is a summary of the process and the quote received.

RECOMMENDATION: The administration and the Board Finance & Facilities Committee recommend the paper contract for 2020-21 be awarded to Lindenmeyr Munroe.

Following two straight years of rising paper costs, the 2020 quote process shows a trend of a near 6% reduction in unit pricing. It should be also noted that due to the reserves from the modified operations during Covid-19, paper cases requested were reduced by approximately 18%.

ATTACHMENTS:

1. Supplier Selection Summary
2. RFP Summary

Proposal Summary Comparison

General Information

Organization:	ISD #273 – Edina Public Schools	Date:	5/15/2020
Department:	Administration	Category:	Cut Paper

Process Notes

Component	Note
Process used	<ul style="list-style-type: none"> Request for Quote (RFQ)
Vendors participating	<ul style="list-style-type: none"> Contract Paper Johnson Paper Company Lindenmeyr Munroe Paper101

Non-Financial Data

Company Name	Company Contact	Accepts P-Card (at no fee)	Order Turnaround
Contract Paper	Pina Serpico	No	3-10 days
Johnson Paper	Bob Hanson	Yes	5-7 days
Lindenmeyr Munroe	Kristi Hudby	No	2 days
Paper101	Richard Johnson	No	3-5 days

Paper Proposed

Current	Est Cases	Contract Paper	Johnson Paper	Lindenmeyr Munroe	Paper101
White - 8.5"x11" X-cell 30% Recycled	1,219	Boise 30% Recycled	Cellmark 30% ND9000	X-cell 30% Recycled	Laser Sharp 30% PCW Recycled 92 Bright
Colors (Pastels) 8.5"x11" X-Cell Pastels	624	Premium Color Copy	Cellmark Colors	X-Cell	E-Copy Pastels
White - 8.5"x14" Boise 90 Bright	5	Boise Aspen	Domtar ND0240	Boise	E-Copy 92 Bright
White - 11"x17" (20 lbs.) Boise 90 Bright	15	Boise Aspen	Domtar ND7117	Boise	E-Copy 92 Bright
Colors - 8.5"x11" (Cardstock = 60-65 lbs.) Astrobrights	13	Astrobrights	No quote	Astrobrights	Astrobrights/Mohawk
Colors - 11"x17" (Cardstock = 110 lbs.) Astrobrights	1	Astrobrights	No quote	Astrobrights	Domtar
White - 8.5"x11" (Cardstock = 110 lbs.) Rolland HT-30	5	Neenah Exact	No quote	Rolland HT-30	Domtar

Proposed Pricing - Prepaid

Paper Description	Qty	Contract Paper		Johnson Paper		Lindenmeyr Munroe		Paper101	
		Price Per	Net	Price Per	Net	Price Per	Net	Price Per	Net
White - 8.5"x11" (20 lbs.)	1,219	\$31.50	\$38,398.50	\$37.80	\$46,078.20	\$28.00	\$34,132.00	\$26.75	\$32,608.25
Colors (Pastels) - 8.5"x11" (20 lbs.)	624	\$38.77	\$24,192.48	\$41.31	\$25,777.44	\$36.05	\$22,495.20	\$40.17	\$25,067.70
White - 8.5"x14" (20 lbs.)	5	\$54.63	\$273.15	\$42.58	\$212.90	\$41.95	\$209.75	\$31.80	\$159.00
White - 11"x17" (20 lbs.)	15	\$44.00	\$660.00	\$33.48	\$502.20	\$32.35	\$485.25	\$24.95	\$374.25
Colors - 8.5"x11" (Cardstock = 60-65 lbs.)	13	\$60.30	\$783.90	No quote	n/a	\$55.40	\$720.20	\$54.70	\$711.10
Colors - 11"x17" (Cardstock = 110 lbs.)	1	\$62.27	\$62.27	No quote	n/a	\$44.50	\$44.50	\$58.92	\$58.92
White - 8.5"x11" (Cardstock = 110 lbs.)	5	\$58.52	\$292.60	No quote	n/a	\$46.40	\$232.00	\$40.98	\$204.90
Total		\$64,662.90		Partial Quote		\$58,318.90		\$59,184.12	

Proposed Pricing - Invoiced as Delivered

Paper Description	Qty	Contract Paper		Johnson Paper		Lindenmeyr Munroe		Paper101	
		Price Per	Net	Price Per	Net	Price Per	Net	Price Per	Net
White - 8.5"x11" (20 lbs.)	1,219	\$31.50	\$38,398.50	\$38.50	\$46,931.50	No quote	n/a	\$27.25	\$33,217.75
Colors (Pastels) - 8.5"x11" (20 lbs.)	624	\$38.77	\$24,192.48	\$42.08	\$26,257.92	No quote	n/a	\$40.67	\$25,379.70
White - 8.5"x14" (20 lbs.)	5	\$54.63	\$273.15	\$43.37	\$216.85	No quote	n/a	\$32.43	\$162.15
White - 11"x17" (20 lbs.)	15	\$44.00	\$660.00	\$34.10	\$511.50	No quote	n/a	\$25.95	\$389.25
Colors - 8.5"x11" (Cardstock = 60-65 lbs.)	13	\$60.30	\$783.90	No quote	n/a	No quote	n/a	\$54.70	\$711.10
Colors - 11"x17" (Cardstock = 110 lbs.)	1	\$62.27	\$62.27	No quote	n/a	No quote	n/a	\$58.92	\$58.92
White - 8.5"x11" (Cardstock = 110 lbs.)	5	\$58.52	\$292.60	No quote	n/a	No quote	n/a	\$41.98	\$209.90
Total		\$64,662.90		Partial Quote		No Quote		\$60,128.77	

Quote Worksheet

Your Company Information

Company Name	Contract Paper Group	Contact Name	Pina Serpico
Address	1013 Portage Trail Unit 2	City	Cuyahoga Falls
State	Ohio	Zip	44221

Reference

District/Organization	Contact Name	Contact Phone	Contact Email
Griffin RESA	Ted Manolis	(770)229-3315	tmanolis@griffinresa.net

Questions

Question	Your Response
Have you reviewed, agree, and can meet the terms, conditions, specifications, and requirements as described in this document? (Y/N)	Yes
Do your proposed products meet the specifications defined in this document? (Y/N)	Yes
Do you accept Credit Card Payment at NO additional fee? (Y/N)	No (please add 3% if paying with credit card)
Have you included an example of your monthly inventory report? (Y/N)	No - items will be ordered direct from the mill into our warehouse(s) if awarded. Report available if awarded.
What is your proposed turnaround time from order-to-delivery? (DAYS)	3-10 Business Days
Are there any other fees/charges or exceptions to the prices quoted below?	Minimum order requirement of 40 cases per order/site.
Are there any other items you would like to share about your organization?	<p>All bid pricing includes liftgate-to-ground delivery (carrier will drop pallets outside of receiving area, receiving will be responsible for moving paper inside the building) to the locations listed in this bid. Minimum order requirement of 40 cases per order. Full case quantities only, can't mix colors/sizes within a case.</p> <p>We have a website available for online ordering of office supplies: www.cpgbid.com.</p>

Quote Worksheet

Quoted Price – PREPAID and Delivered as Requested

Paper Description	QTY	U/M	U/M Desc.	Proposed Paper	U/M Desc.	Price Per Case	Total Quote
White - 8.5"x11" (20 lbs.)	1,219	CS	5000/CS	Boise Essential 30% Recycled	Case	\$31.50	\$38,398.50
Colors - 8.5"x11" (20 lbs.)	624	CS	5000/CS	Premium Color Copy	Case	\$38.77	\$24,192.48
White - 8.5"x14" (20 lbs.)	5	CS	5000/CS	Boise Aspen	Case	\$54.63	\$273.15
White - 11"x17" (20 lbs.)	15	CS	2500/CS	Boise Aspen	Case	\$44.00	\$660.00
Colors - 8.5"x11" (Cardstock = 60-65 lbs.)	13	CS	2000/CS	Neenah Astrobrights (65#)	Case	\$60.30	\$783.90
Colors - 11"x17" (Cardstock = 110 lbs.)	1	CS	2000/CS	Neenah Astrobrights (65#)	Case	\$62.27	\$62.27
White - 8.5"x11" (Cardstock = 110 lbs.)	5	CS	2000/CS	Neenah Exact	Case	\$58.52	\$292.60

Quoted Price – Invoiced/Paid as Delivered

Paper Description	QTY	U/M	U/M Desc.	Proposed Paper	U/M Desc.	Price Per Case	Total Quote
White - 8.5"x11" (20 lbs.)	1,219	CS	5000/CS	Boise Essential 30% Recycled	Case	\$31.50	\$38,398.50
Colors - 8.5"x11" (20 lbs.)	624	CS	5000/CS	Premium Color Copy	Case	\$38.77	\$24,192.48
White - 8.5"x14" (20 lbs.)	5	CS	5000/CS	Boise Aspen	Case	\$54.63	\$273.15
White - 11"x17" (20 lbs.)	15	CS	2500/CS	Boise Aspen	Case	\$44.00	\$660.00
Colors - 8.5"x11" (Cardstock = 60-65 lbs.)	13	CS	2000/CS	Neenah Astrobrights (65#)	Case	\$60.30	\$783.90
Colors - 11"x17" (Cardstock = 110 lbs.)	1	CS	2000/CS	Neenah Astrobrights (65#)	Case	\$62.27	\$62.27
White - 8.5"x11" (Cardstock = 110 lbs.)	5	CS	2000/CS	Neenah Exact	Case	\$58.52	\$292.60

Quote Worksheet

Your Company Information

Company Name	Johnson Paper Company	Contact Name	Bob Hanson
Address	806 14th Ave NE	City	Minneapolis
State	MN	Zip	55413

Reference

District/Organization	Contact Name	Contact Phone	Contact Email
Stratasys Inc. Eden Prairie, MN	Hannah Groh	651-237-4366	HannahG@MVPship.com

Questions

Question	Your Response
Have you reviewed, agree, and can meet the terms, conditions, specifications, and requirements as described in this document? (Y/N)	Y
Do your proposed products meet the specifications defined in this document? (Y/N)	Y
Do you accept Credit Card Payment at NO additional fee? (Y/N)	Y
Have you included an example of your monthly inventory report? (Y/N)	N
What is your proposed turnaround time from order-to-delivery? (DAYS)	5-7 days
Are there any other fees/charges or exceptions to the prices quoted below?	No
Are there any other items you would like to share about your organization?	

Quote Worksheet

Quoted Price – PREPAID and Delivered as Requested

Paper Description	QTY	U/M	U/M Desc.	Proposed Paper	U/M Desc.	Price Per Case	Total Quote
White - 8.5"x11" (20 lbs.)	1,219	CS	5000/CS	Cellmark 30% ND9000	5M	37.80	46,078.20
Colors - 8.5"x11" (20 lbs.)	624	CS	5000/CS	Cellmark Colors	5M	41.31	25,777.44
White - 8.5"x14" (20 lbs.)	5	CS	5000/CS	Domtar ND0240	5M	42.58	212.90
White - 11"x17" (20 lbs.)	15	CS	2500/CS	Domtar ND7117	2.5M	33.48	502.22
Colors - 8.5"x11" (Cardstock = 60-65 lbs.)	13	CS	2000/CS				No Bid
Colors - 11"x17" (Cardstock = 110 lbs.)	1	CS	2000/CS				No Bid
White - 8.5"x11" (Cardstock = 110 lbs.)	5	CS	2000/CS				No Bid

Quoted Price – Invoiced/Paid as Delivered

Paper Description	QTY	U/M	U/M Desc.	Proposed Paper	U/M Desc.	Price Per Case	Total Quote
White - 8.5"x11" (20 lbs.)	1,219	CS	5000/CS	Cellmark 30% ND9000	5M	38.50	46,931.50
Colors - 8.5"x11" (20 lbs.)	624	CS	5000/CS	Cellmark Colors	5M	42.08	26,257.92
White - 8.5"x14" (20 lbs.)	5	CS	5000/CS	Domtar ND0240	5M	43.37	216.85
White - 11"x17" (20 lbs.)	15	CS	2500/CS	Domtar ND7117	2.5M	34.10	511.50
Colors - 8.5"x11" (Cardstock = 60-65 lbs.)	13	CS	2000/CS				
Colors - 11"x17" (Cardstock = 110 lbs.)	1	CS	2000/CS				
White - 8.5"x11" (Cardstock = 110 lbs.)	5	CS	2000/CS				

Quote Worksheet

Your Company Information			
Company Name	Lindenmeyr Munroe	Contact Name	Kristi Hudy
Address	41 Northern Stacks Drive Suite 300	City	Fridley
State	Minnesota	Zip	55421

Reference			
District/Organization	Contact Name	Contact Phone	Contact Email
CMERDC	Pete Eigen	320-02-0992	PEigen@erdc.k12.mn.us

Questions	
Question	Your Response
Have you reviewed, agree, and can meet the terms, conditions, specifications, and requirements as described in this document? (Y/N)	y
Do your proposed products meet the specifications defined in this document? (Y/N)	y
Do you accept Credit Card Payment at NO additional fee? (Y/N)	n
Have you included an example of your monthly inventory report? (Y/N)	y
What is your proposed turnaround time from order-to-delivery? (DAYS)	2 days
Are there any other fees/charges or exceptions to the prices quoted below?	n
Are there any other items you would like to share about your organization?	n

Quote Worksheet

Quoted Price – PREPAID and Delivered as Requested

Paper Description	QTY	U/M	U/M Desc.	Proposed Paper	U/M Desc.	Price Per Case	Total Quote
White - 8.5"x11" (20 lbs.)	1,219	CS	5000/CS	X-Cell 30% recycled	case	28.00	34,132.00
Colors - 8.5"x11" (20 lbs.)	624	CS	5000/CS	X-Cell	case	36.05	22,495.20
White - 8.5"x14" (20 lbs.)	5	CS	5000/CS	Boise	case	41.95	209.75
White - 11"x17" (20 lbs.)	15	CS	2500/CS	Boise	case	32.35	485.25
Colors - 8.5"x11" (Cardstock = 60-65 lbs.)	13	CS	2000/CS	Astrobrights 65#	case	55.40	720.20
Colors - 11"x17" (Cardstock = 110 lbs.)	1	CS	2000/CS	Astrobrights 65#	case	44.50	44.50
White - 8.5"x11" (Cardstock = 110 lbs.)	5	CS	2000/CS	Rolland HT30 65#	case	46.40	232.00

Quoted Price – Invoiced/Paid as Delivered

Paper Description	QTY	U/M	U/M Desc.	Proposed Paper	U/M Desc.	Price Per Case	Total Quote
White - 8.5"x11" (20 lbs.)	1,219	CS	5000/CS				
Colors - 8.5"x11" (20 lbs.)	624	CS	5000/CS				
White - 8.5"x14" (20 lbs.)	5	CS	5000/CS				
White - 11"x17" (20 lbs.)	15	CS	2500/CS				
Colors - 8.5"x11" (Cardstock = 60-65 lbs.)	13	CS	2000/CS				
Colors - 11"x17" (Cardstock = 110 lbs.)	1	CS	2000/CS				
White - 8.5"x11" (Cardstock = 110 lbs.)	5	CS	2000/CS				

Quote Worksheet

Your Company Information

Company Name	PAPER101	Contact Name	RICHARD JOHNSON
Address	P.O. BOX 248	City	ANKENY
State	IOWA	Zip	50021

Reference

District/Organization	Contact Name	Contact Phone	Contact Email

Questions

Question	Your Response
Have you reviewed, agree, and can meet the terms, conditions, specifications, and requirements as described in this document? (Y/N)	Y
Do your proposed products meet the specifications defined in this document? (Y/N)	Y
Do you accept Credit Card Payment at NO additional fee? (Y/N)	N
Have you included an example of your monthly inventory report? (Y/N)	N
What is your proposed turnaround time from order-to-delivery? (DAYS)	3 – 5 DAYS
Are there any other fees/charges or exceptions to the prices quoted below?	NO
Are there any other items you would like to share about your organization?	MINIMUM OF 1 PALLET (40 CARTONS) PER ORDER

Quote Worksheet

Quoted Price – PREPAID and Delivered as Requested

Paper Description	QTY	U/M	U/M Desc.	Proposed Paper	U/M Desc.	Price Per Case	Total Quote
White - 8.5"x11" (20 lbs.)	1,219	CS	5000/CS	LASER SHARP 30% PCW RECYCLED 92+	CTN	26.75	32,608.25
Colors - 8.5"x11" (20 lbs.)	624	CS	5000/CS	PASTELS - \$34.95/CTN (Green, Pink, Blue, Canary, Salmon, Goldenrod) AND BRIGHTS @ \$56.25/CTN (MEADOW GREEN, FIESTA PINK, STARLIGHT BLUE)	CTN	34.95	21,808.80
White - 8.5"x14" (20 lbs.)	5	CS	5000/CS	E-COPY	CTN	31.80	159.00
White - 11"x17" (20 lbs.)	15	CS	2500/CS	E-COPY	CTN	24.95	374.25
Colors - 8.5"x11" (Cardstock = 60-65 lbs.)	13	CS	2000/CS	65# MOHAWK OR ASTROBRIGHTS	CTN	54.70	711.10
Colors - 11"x17" (Cardstock = 110 lbs.)	1	CS	2000/CS	DOMTAR	CTN	58.92	58.92
White - 8.5"x11" (Cardstock = 110 lbs.)	5	CS	2000/CS	DOMTAR	CTN	40.98	204.96

Quoted Price – Invoiced/Paid as Delivered

Paper Description	QTY	U/M	U/M Desc.	Proposed Paper	U/M Desc.	Price Per Case	Total Quote
White - 8.5"x11" (20 lbs.)	1,219	CS	5000/CS	LASER SHARP 30% PCW RECYCLED 92+	CTN	27.25	33,217.75
Colors - 8.5"x11" (20 lbs.)	624	CS	5000/CS	PASTELS - \$34.95/CTN (Green, Pink, Blue, Canary, Salmon, Goldenrod) AND BRIGHTS @ \$56.25/CTN (MEADOW GREEN, FIESTA PINK, STARLIGHT BLUE)	CTN	35.45	22,120.80
White - 8.5"x14" (20 lbs.)	5	CS	5000/CS	E-COPY	CTN	32.43	162.15
White - 11"x17" (20 lbs.)	15	CS	2500/CS	E-COPY	CTN	25.95	389.25
Colors - 8.5"x11" (Cardstock = 60-65 lbs.)	13	CS	2000/CS	65# MOHAWK OR ASTROBRIGHTS	CTN	54.70	711.10
Colors - 11"x17" (Cardstock = 110 lbs.)	1	CS	2000/CS	DOMTAR	CTN	58.92	58.92
White - 8.5"x11" (Cardstock = 110 lbs.)	5	CS	2000/CS	DOMTAR	CTN	41.98	209.90

General Information

Category:	Cut (Copy/Printer) Paper	Date:	5/27/2020
Department:	Administration	Est. Annual Spend:	\$60,000.00

Process Notes

Component	Note
Process used	<ul style="list-style-type: none"> Request for Quote (RFQ)
Vendors participating	<ul style="list-style-type: none"> Contract Paper Johnson Paper Company Lindenmeyr Munroe Paper101

Non-Financial Data

Company Name	Company Contact	Accepts P-Card (at no fee)	Order Turnaround
Contract Paper	Pina Serpico	No	3-10 days
Johnson Paper	Bob Hanson	Yes	5-7 days
Lindenmeyr Munroe	Kristi Hudry	No	2 days
Paper101	Richard Johnson	No	3-5 days

Paper Proposed

Current	Est Cases	Contract Paper	Johnson Paper	Lindenmeyr Munroe	Paper101
White - 8.5"x11" X-cell 30% Recycled	1,219	Boise 30% Recycled	Cellmark 30% ND9000	X-cell 30% Recycled	Laser Sharp 30% PCW Recycled 92 Bright
Colors (Pastels) 8.5"x11" X-Cell Pastels	624	Premium Color Copy	Cellmark Colors	X-Cell	E-Copy Pastels
White - 8.5"x14" Boise 90 Bright	5	Boise Aspen	Domtar ND0240	Boise	E-Copy 92 Bright
White - 11"x17" (20 lbs.) Boise 90 Bright	15	Boise Aspen	Domtar ND7117	Boise	E-Copy 92 Bright
Colors - 8.5"x11" (Cardstock = 60-65 lbs.) Astrobrights	13	Astrobrights	No quote	Astrobrights	Astrobrights/Mohawk
Colors - 11"x17" (Cardstock = 110 lbs.) Astrobrights	1	Astrobrights	No quote	Astrobrights	Domtar
White - 8.5"x11" (Cardstock = 110 lbs.) Rolland HT-30	5	Neenah Exact	No quote	Rolland HT-30	Domtar

Proposed Pricing - Prepaid

Paper Description	Qty	Contract Paper		Johnson Paper		Lindenmeyr Munroe		Paper101	
		Price Per	Net	Price Per	Net	Price Per	Net	Price Per	Net
White - 8.5"x11" (20 lbs.)	1,219	\$31.50	\$38,398.50	\$37.80	\$46,078.20	\$28.00	\$34,132.00	\$26.75	\$32,608.25
Colors (Pastels) - 8.5"x11" (20 lbs.)	624	\$38.77	\$24,192.48	\$41.31	\$25,777.44	\$36.05	\$22,495.20	\$40.17	\$25,067.70
White - 8.5"x14" (20 lbs.)	5	\$54.63	\$273.15	\$42.58	\$212.90	\$41.95	\$209.75	\$31.80	\$159.00
White - 11"x17" (20 lbs.)	15	\$44.00	\$660.00	\$33.48	\$502.20	\$32.35	\$485.25	\$24.95	\$374.25
Colors - 8.5"x11" (Cardstock = 60-65 lbs.)	13	\$60.30	\$783.90	No quote	n/a	\$55.40	\$720.20	\$54.70	\$711.10
Colors - 11"x17" (Cardstock = 110 lbs.)	1	\$62.27	\$62.27	No quote	n/a	\$44.50	\$44.50	\$58.92	\$58.92
White - 8.5"x11" (Cardstock = 110 lbs.)	5	\$58.52	\$292.60	No quote	n/a	\$46.40	\$232.00	\$40.98	\$204.90
Total		\$64,662.90		Partial Quote		\$58,318.90		\$59,184.12	

Proposed Pricing - Invoiced as Delivered

Paper Description	Qty	Contract Paper		Johnson Paper		Lindenmeyr Munroe		Paper101	
		Price Per	Net	Price Per	Net	Price Per	Net	Price Per	Net
White - 8.5"x11" (20 lbs.)	1,219	\$31.50	\$38,398.50	\$38.50	\$46,931.50	No quote	n/a	\$27.25	\$33,217.75
Colors (Pastels) - 8.5"x11" (20 lbs.)	624	\$38.77	\$24,192.48	\$42.08	\$26,257.92	No quote	n/a	\$40.67	\$25,379.70
White - 8.5"x14" (20 lbs.)	5	\$54.63	\$273.15	\$43.37	\$216.85	No quote	n/a	\$32.43	\$162.15
White - 11"x17" (20 lbs.)	15	\$44.00	\$660.00	\$34.10	\$511.50	No quote	n/a	\$25.95	\$389.25
Colors - 8.5"x11" (Cardstock = 60-65 lbs.)	13	\$60.30	\$783.90	No quote	n/a	No quote	n/a	\$54.70	\$711.10
Colors - 11"x17" (Cardstock = 110 lbs.)	1	\$62.27	\$62.27	No quote	n/a	No quote	n/a	\$58.92	\$58.92
White - 8.5"x11" (Cardstock = 110 lbs.)	5	\$58.52	\$292.60	No quote	n/a	No quote	n/a	\$41.98	\$209.90
Total		\$64,662.90		Partial Quote		No Quote		\$60,128.77	

Recommendation

Following the review of all quotes, the district is recommending moving forward with the proposal for the prepaid option quote with Lindenmeyr Munroe.

The selected proposal features the lowest total net and offers the easiest implementation as Lindenmeyr Munroe acquired the district's incumbent provider, Wilcox Paper.

E. MSHSL Membership 2020-2021



Board Meeting Date: 6/8/2020

TITLE: Membership in the Minnesota State High School League (MSHSL), 2020-21

TYPE: Consent

BACKGROUND: The fee for the 2020-21 school year is based on a \$160 fee for each registered activity (43), and \$1 for each EHS student (per the MSHSL enrollment count, which is 2,628). Minnesota Statutes 2001 §128C.01, requires individual school boards to authorize membership in the Minnesota State High School League each year if they elect to delegate the regulation of their interscholastic athletic events and other extracurricular activities to the League.

RECOMMENDATION: Approve the 2020-21 Resolution to Renew Membership in the Minnesota State High School League, with fees totaling \$9,508.

PRIMARY ISSUE(S) TO CONSIDER: Approval of membership in the Minnesota State High School League for 2020-21.

ATTACHMENTS:

1. 2020-21 Resolution for Membership in the Minnesota State High School League (next page)



2020-2021 RESOLUTION FOR MEMBERSHIP IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE

RESOLVED, that the Governing Board of School District Number 273, County of Hennepin, State of Minnesota delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that the high school(s) listed below (name all high schools in the district):

Edina High School

Click or tap here to enter text.

Click or tap here to enter text.

Click or tap here to enter text.

(If more than four high schools, attach an additional list)

is/are authorized by this, the Governing Board of said school district or school to:

1. ☒ Renew its membership in the Minnesota State High School League; and,
OR;
☐ Make new application for membership in the Minnesota State High School League.
School Enrollment (9-12): **Click or tap here to enter text.**
2. Participate in the approved interschool activities sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board hereby adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the school district or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representatives identified by this Governing Board.

Signing the Resolution for Membership affirms that this Governing Board has viewed the WHY WE PLAY training video which defines the purpose and value of education-based athletic and activity programs and assists school communities in communicating a shared common language.

Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Code of Student Conduct violations for students participating in activity programs by member schools.

The above Resolution was adopted by the Governing Board of this school district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

Signed: **Click or tap here to enter text.**

(Clerk/Secretary - Local Governing Board)

Signed: **Troy Stein / Andy Beaton**

(Superintendent or Head of School)

Date: **Click or tap to enter a date.**

Date: 6/1/2020

District Office address, City, Zip: **5701 Normandale Road, Edina MN 55424**

School Superintendent's Phone: **952=848-4000**

School Superintendent's Email: **Superintendent@edinaschools.org**

2020-2021 RESOLUTION FOR MEMBERSHIP

The following is taken from the MSHSL Constitution:

208.00 LOCAL CONTROL

208.01 Designated School Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall designate two (2) representatives who are authorized to vote for the member school at all district, region and section meetings and on mail ballots where member schools are called upon to vote, such as district meetings, region meetings, and mail ballots.

One of the designated representatives shall be a member of the school's governing board and the other shall be an administrator or full-time faculty member of the member school.

In school districts with multiple schools, the designated representative from the school district's governing body may represent more than one school and is entitled to one vote for each school they represent.

208.02 Designated Activity Representatives

At the beginning of the League's fiscal year, the governing board of each member school shall select individuals to represent its school in the following areas: (a) boys sports; (b) girls sports; (c) speech; and (d) music.

208.03 Local Advisory Committee

Each school is urged to form an advisory committee for League activities. Committee membership is not limited to but shall include a school board member, a student, a parent, and a faculty member, to advise the designated school representatives on all matters relating to the school's membership in the MSHSL.

Name of School: **Edina High School**

208.01 VOTE ON BEHALF OF THE HIGH SCHOOL

Designated School Board Member: **Janie Shaw**

Email Address: **Janie.Shaw@edinaschools.org**

Designated School Representative: **Troy Stein**

Email Address: **Troy.Stein@edinaschools.org**

208.02 ACTIVITY REPRESENTATIVES

Boys Sports: **Troy Stein**

Girls Sports: **Troy Stein**

Speech: **Hayden Uihlein**

Music: **Paul Kile**

*Mailing Representative: **Troy Stein**

*The Mailing Representative is the person to whom all mailings from the League office will be sent. Schools usually name the activity director as the primary recipient of the mailings and email messages.

208.03 LOCAL ADVISORY COMMITTEE MEMBERS

Board Member: **Janie Shaw**

Student: **TBD**

Parent: **TBD**

Faculty Member: **Paul Kile, Joe Burger, Katie Aafedt**

Please complete and submit this form with your school's 2020-2022 Resolution for Membership to mshsl_info@mshsl.org If the school board is responsible for more than one (1) high school, please complete a form for EACH high school.

Submit this form to mshsl_info@mshsl.org

2100 Freeway Boulevard, Brooklyn Center, Minnesota 55430-1735 | (763) 560-2262 | www.mshsl.org

F. Designation of MDE's IOwA's



Board Meeting Date: 6/8/2020

TITLE: Designation of Identified Official with Authority for the MDE External User Access Recertification System

TYPE: Consent

BACKGROUND: The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with the MNIT Enterprise Identity and Access Management Standard which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency (LEA). The Board recommends to authorize Superintendent John Schultz to act as the Identified Official with Authority (IOwA) and Executive Assistant Sarah Schandle to act as the IOwA to add and remove names only for Edina Public School District 0273-01.

RECOMMENDATION: Approve re-designation of the District Superintendent as the Minnesota Department of Education's Identified Official with Authority, and the District Superintendent's Executive Assistant as an MDE secondary IOwA.

PRIMARY ISSUE(S) TO CONSIDER: Annual designation of MDE IOwA's.

ATTACHMENT: MDE's auditor requested form.

TO: useraccess.mde@state.mn.us

School Board Meeting Date: June 8, 2020

**Designation of Identified Official with Authority for the MDE External User Access
Recertification System**

The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with the MNIT Enterprise Identity and Access Management Standard which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency (LEA). The Board recommends to authorize Superintendent John Schultz to act as the Identified Official with Authority (IOwA) and Executive Assistant Sarah Schandle to act as the IOwA to add and remove names only for **Edina Public School District 0273-01**.

SCHOOL BOARD CHAIR

DATE

G. Name Recognition - Paulsen Courts



Board Meeting Date: 06/08/20

TITLE: Naming of Facilities - Naming Recognition Request

TYPE: Consent

PRESENTER(S): Troy Stein, Edina High School Assistant Principal & Activities Director

BACKGROUND: Recently-retired EHS Head Girls' Tennis Coach Steve Paulsen has guided our Tennis program for the past 28 years. During that time, he amassed a record of 611–17, along with 23 MSHSL State Championships. While those statistics are remarkable, the aspect most deserving of recognition is Steve's genuine enthusiasm, care and dedication to all people. Those qualities have not gone unnoticed over the years. Here is a list of Steve's accomplishments:

- 2000 National High School Coach of the Year
- 2000 St. Olaf Athletic Hall of Fame
- 2012 Edina HS Athletic Hall of Fame
- 2016 MN Tennis Coaches Association Hall of Fame

Edina Public Schools has been honored to have had the opportunity to collaborate with Steve Paulsen. His passion for tennis is infectious. His circle of influence has been incredible in Edina and the tennis community at large.

The Finance and Facilities Committee has reviewed this request and approves the name recognition of the Creek Valley Tennis Courts. The Policy Committee agrees that the spirit of Policy 808 was followed in this naming recognition request.

Steve Paulsen has approved the name recognition and is honored by the recognition.

RECOMMENDATION: Approve the requested name recognition for the Creek Valley Elementary tennis courts to Paulsen Courts at Creek Valley Elementary.

PRIMARY ISSUE(S) TO CONSIDER: Naming the Creek Valley tennis courts "Paulsen Courts at Creek Valley Elementary."

ATTACHMENTS: None

V. Reading of Community Input Regarding Agenda Items

VI. Report

A. Alt Comp Annual Report

Presenter: Randy Smasal, Libby Sandvick, Chris Dunn, Wyndemere Coffey



Board Meeting Date: June 8, 2020

TITLE: Q Comp Annual Report 19-20

TYPE: Report

PRESENTER(S): Dr. Randy Smasal, Libby Sandvick, Chris Dunn, Wyndemere Coffey

BACKGROUND: Per Minnesota Statutes §122A.414, Subd. 3(a), the Q Comp Annual Report must be submitted to the school board by June 15 of each year and include findings and recommendations for the program.

RECOMMENDATION: The Teaching and Learning department is presenting the report to the school board for information only. No decision is required on part of the school board.

PRIMARY ISSUE(S) TO CONSIDER: The purpose of the report is to meet a statutory requirement.

ATTACHMENTS:

1. Report (next page)

Alternative Compensation Annual Report 2019-20

Background: Quality Compensation law (Q Comp) was created by Tim Pawlenty and “enacted through a bipartisan agreement in the Minnesota Legislature in July 2005. It is a voluntary program that allows local districts and exclusive representatives of the teachers to design a plan that meets the four components of the law. The four components under Q Comp include Career Ladder/Advancement Options, Job-embedded Professional Development, Teacher Evaluation, and Performance Pay and Alternative Salary Schedule.” (<https://education.mn.gov/MDE/dse/qc>)

Edina is completing its 12th year as a Q Comp district. In Edina, we call our Q Comp program Alternative Compensation (Alt Comp). All salaried, Title 1, and ECFE teachers (defined as a teacher in Minn. Stat. §179A.03, Subd. 18, of PELRA and the Master Agreement between the District and EM/E) are required to participate in the Alt Comp program, unless specifically noted otherwise. We currently have seven Peer Coaches who work with the district’s non-probationary teachers to fulfill program requirements. Administrators (both district- and site-level) work with probationary teachers.

As a Q Comp district, we receive \$260/student (\$169 per student in state air and \$91 per student in board-approved levy) for the program. (This year, the state funded the program at 98.2%.) The program budget is responsible for coach and facilitator salaries and benefits, performance incentives, and other costs associated with program implementation. Teachers are eligible for a \$1,810 incentive based upon successful completion of observations, students learning goal creation and implementation, and site goals based on standardized assessments.

Per Minnesota Statutes §122A.414, Subd. 3(a), the Q Comp Annual Report must be submitted to the school board by June 15 of each year and include findings and recommendations for the program.

General Program Impact and Recommendations

What overall impact on instruction has the district or charter school seen as a result of implementing the Q Comp program? Q Comp continues to provide opportunities for professional development through teacher/coach interactions. Our Q Comp plan continues to drive alignment between district, site and individual teacher goals. As a result of Q Comp, teachers are less isolated in individual classrooms. Teachers welcome others into their classroom to see their instruction and share their successes and struggles. District priorities such as Culturally and Linguistically Responsive Teaching, Professional Learning Communities (PLCs), and Personalized Learning are also supported by the program and peer coach interactions with teachers. This year, in an end-of-year survey, teachers identified engagement strategies, personalized learning, Culturally Responsive Teaching, and question/discussion strategies as areas in which they have grown as a teacher this year due to their participating in the program. In addition, on our end-of-year survey, 95.7 percent of respondents (n= 209) either agreed or strongly agreed with the statement “My participation in the program helped me grow as a teacher.”

It is our belief that meaningful change and deep learning comes from purposeful reflection with a trained coach. All of our coaches are trained in Cognitive Coaching and use this model when

conferencing with teachers. The coaches use the planning map during pre-observation conferences and the reflecting map during post-observation conferences. Reflection is the backbone of our program. In the post-observation conference, the teacher will offer a specific reflection and self-analysis of the lesson, as well as engage in a dialogue with the peer coach about the effectiveness of specific elements of the lesson. Teachers also have an opportunity to add comments to their student learning goal progress checks, demonstrating their reflecting thinking focused on their goal. The summative conference allows for an in-depth conversation between the teacher and the coach/administrator to reflect on the work done during the previous year and to think ahead to the next year's goals. In our end-of-year survey, 96.2 percent of respondents (n= 212) either agreed or strongly agreed with the statement "The specific data my peer coach/principal collected at my observation positively impacted by teaching/professional practice." One teacher provided additional information stating "[My Peer Coach] helps me reflect on my teaching in a purposeful way. [They] push me to try new things and offers valuable feedback and conversation to help me grow as a teacher."

What overall impact on student achievement has the district or charter school seen as a result of implementing the Q Comp program? We continue to develop a culture of collaboration with increased dialogue focused on the impact of high-quality instruction on student achievement. The Q Comp program has been a catalyst for this change, helping teachers focus on the impact of their instruction on student achievement. Moving forward we will provide additional district staff development opportunities with our teacher evaluation rubric descriptors.

Our Q Comp program requires alignment between district, site and individual teacher goals. The alignment is further strengthened by the PLC work in the district. Many teachers chose to align their student learning goal with their PLC goal. The coaches monitor the progress of the student learning goal during the year. In an end-of-year survey (n = 209), 93.8 percent of teachers agreed or strongly agreed with the statement: "My participation in the Teacher Evaluation Program has had a positive effect on student achievement this year." When asked to elaborate, teachers provided the following information:

- "When I am more intentional as a teacher with my instruction (as a result of peer observation), then students' achievement will be positively affected."
- "My peer coach and I discussed a plan to implement writing conferring in a new way which positively impacted the growth of my students in the area of writing."
- "My reflections with my coach have pushed me to focus on students who need a different approach."

What changes were made this spring during Distance Learning? Working off of guidance from MDE, the Peer Coach team, Dr. Randy Smasal and Tom Connell determined a solution for completing program requirements for the 19-20 school year. It was important to the team that we hold teachers harmless for the events outside of their control and allow them to meet the program requirements in a meaningful way, maintaining the reflective foundation of the program and emphasis on student achievement. To that end, and since MDE declared that observations were not allowed, teachers with remaining observations as of March 18, 2020 completed the program requirements with peer coaches and principals through artifact review and distance learning reflective conversations. Data collected up until March 12, 2020 is being used for Student Learning Goals, since many assessments are unable to be implemented, as planned, this spring. Site Goal incentives are based on the results of standardized assessments, none of which are being administered this spring. MDE gave districts flexibility in determining how to

grant the incentives. In Edina, we determined that 50% of the incentive will return to sites for site-based Professional Developing during the 20-21 school year, and the remaining 50% will be used district-wide for Professional Development needs.

How will the district use the review findings to improve the overall effectiveness of the program? We continue to refine our practice. This year, we saw growth on our two benchmark questions. On the end-of-year survey, there was a 1.4% increase in the number of teachers responding agree/strongly agree with the statement “My participation in the Teacher Evaluation Program has had a positive effect on student achievement (93.8 % in 19-20 (n= 209) and 92.4% in 18-19 (n=388)). Similarly, the question “My participation in the Teacher Evaluation program helped me grow as a teacher this year” saw an increase of 1.5% from 18-19 (n=388). This year, 95.7 percent of teachers agreed or strongly agreed with that statement.

This year, a committee of district and EM/E representatives, worked on the reauthorization of the Teacher Evaluation Memorandum of Understanding. We reviewed the program surveys from 17-18 and 18-19 to begin this work - identifying growth areas for the program. Administrators, Peer Coaches and other metro districts were consulted during the eighth month MOU reauthorization process. The result is an MOU further aligned with best practice, the EPS Learning Framework, Professional development goals and the draft EPS Strategic Plan. Two significant changes to the program include:

- Administrators will conduct an observation or have a reflective conversation in year three of the PGP cycle for one of the three observations. (Past practice: Administrators were encouraged to conduct an observation or have a reflective conversation, but it was not required.)
- Non probationary teachers will have new observation pathway options available to them for observations two and three. (Past practice: non probationary teachers had two formal observations with a Peer Coach and one observation by a peer.)

Moving into fall, the coach team will share changes to the program expectations with teachers and continue to refine their coaching skills through training including book studies, collaborating with metro area coaches, and attending out-of-district training when available and appropriate.

The Teacher Evaluation Committee will continue to provide program oversight. Peer Coaches will continue to refine a resource bank of quality coaching questions associated with each descriptor and the student learning goal component. Next year, we have two new Peer Coaches joining the Peer Coach team. They, along with the other Peer Coaches will join Principals and Administrators professional learning focused on inter-rater reliability training during the 2020-21 school year.

VII. Discussion

A. Superintendent Goals, 2020-2021

Presenter: Superintendent Schultz, Board HR Committee



Board Meeting Date: June 8, 2020

TITLE: Proposed 2020-2021 Superintendent Goals

TYPE: Discussion

PRESENTER(S): John W. Schultz, Superintendent

BACKGROUND: Attached to this agenda item are the proposed 2020-2021 Superintendent Goals. These goals will be the work of the Superintendent and District administration, and are offered in collaboration with the School Board.

RECOMMENDATION: That the Board approve the 2020-2021 Superintendent Goals

PRIMARY ISSUE(S) TO CONSIDER: Proposed 2020-2021 Superintendent Goals

ATTACHMENTS:

1. Proposed 2020-2021 Superintendent Goals

Proposed 2020-2021 Superintendent Goals

Below are proposed goals for the Superintendent's and District administration's work. These goals are presented in collaboration with the School Board, and can inform the goals of the School Board.

Distance Learning

As the State of Minnesota is currently telling districts to plan for curriculum to be delivered in a distance learning environment, the Superintendent will lead the planning that will ensure learning is engaging for all Edina Public Schools students for the 2020-2021 school year (June 2021).

Proposed Action Steps:

- Implement safety and educational protocols as directed by the Minnesota Departments of Education and Health
- Plan for improvements in current distance learning, including consistent delivery, student growth and engagement, and parent communication
- Manage programs and expenditures based on revenue realities established by the State of Minnesota
- Create plans for safe entry into, and establish social distance and cleaning protocols of, all school buildings
- Communicate effectively with parents and community on planning for the 2020-2021 school year
- Monitor and adjust programming and communications throughout the 2020-2021 school year to ensure all students are engaged
- Evaluate all fiscal and human resources in light of the needs of the teachers and students in a distance learning environment to ensure teachers and students meet standards and goals

Capital Projects Levy (Tech) Planning

Since the Capital Projects Levy (CPL) expires in FY2021, the Superintendent will prepare a plan for Board approval to initiate a referendum in 2021 to approve the capital projects levy (November 2021).

Proposed Action Steps:

- Review expenditures in current CPL and identify future needs from curriculum, media, and technology planning
- Review Winter, 2020 community survey perceptions and community's threshold for monthly increase in property tax, and further survey under current economic conditions to ascertain level of support for referendum
- Provide programmatic and legal information to School Board to call for the referendum
- Develop materials to inform the public about referendum

Strategic Plan

The Superintendent will begin the planning in those areas of priority for the 2020-2025 Strategic Plan. Strategic planning and implementation will be continually assessed with a lens on distance learning's impact to the school environment and available resources. *Text in italics references Strategic Plan Language.*

- **Begin the investigation of magnet programs (March 2021).**
Under A.1, Design and deliver curriculum, instruction and assessment focused on content rigor, critical thinking, student engagement and continuous improvement to assure academic achievement and student growth
- **Monitor, improve and build upon current intervention (December 2020).**
Under A.3, Provide expanded, timely and effective interventions for students based on data and individual needs, through all school phases, Pre-K-12 and throughout the school year, continue to monitor, improve and build upon the current intervention systems (June 2021).
- **Launch a Literacy Study for the purpose of developing a literacy plan (February 2021).**
Under A.4, Review, develop, and implement an improved literacy program at EPS PK-12, begin a literacy study that will provide recommendations to Superintendent January 2021).
- **Assess the needs for social emotional support by administering surveys of staff and students (February 2021).**
Under C.1, Ensure students acquire and apply the social emotional competencies of self-awareness, self-management, social awareness, relationship skills, and responsible decision-making to promote student wellness, administer surveys to understand the Social Emotional Learning Needs of students and staff (March 2021).
- **Continue to refine key performance indicators developed and approved by the School Board (June 2021) (June 2021).**
Under E.6, Create assessment data dashboard
- **Launch a new district website (September 2021).**
Under E3, Ensure all students and their families are engaged and well-served by the communications and all other interactions with EPS, launch a new Edina Public Schools website by June 2021 (June 2021).

B. Policy Review, Rapid - 505, 806

Presenter: Board Policy Committee

Students

Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees

I. Purpose

This policy protects the exercise of students' and employees' free speech rights, taking into consideration the educational objectives and responsibilities of the school district.

II. General Statement of Policy

- A. The school district recognizes that students and employees have the right to express themselves on school property. This protection includes the right to distribute, at a reasonable time and place and in a reasonable manner, nonschool-sponsored material.
- B. To protect First Amendment rights, while at the same time preserving the integrity of the educational objectives and responsibilities of the district, the school board adopts the following regulations and procedures regarding distribution of nonschool-sponsored material on school property and at school activities.

III. Definitions

- A. "Distribute" or "distribution" means circulation or dissemination of material by means of handing out free copies, selling or offering copies for sale, accepting donations for copies, posting or displaying material, placing material in internal staff or student mailboxes, or posting or sharing materials through electronic means on district hardware and using the district computer network and Internet services.
- B. "Nonschool-sponsored material" or "unofficial material" includes all materials or objects intended for distribution, except school newspapers, employee newsletters, literary magazines, yearbooks and other publications funded and/or sponsored or authorized by the school. Examples of nonschool-sponsored materials include but are not limited to leaflets, brochures, buttons, badges, flyers, petitions, posters, and underground newspapers - whether written by students or employees or others - tangible objects, websites, blogs, wikis, podcasts or school-sponsored online resources.
- C. "Obscene to minors" means:
 - 1. The average person, applying contemporary community standards, would

find that the material, taken as a whole, appeals to the prurient interest of minors of the age to whom distribution is requested;

2. The material depicts or describes, in a manner that is patently offensive to prevailing standards in the adult community concerning how such conduct should be presented to minors of the age to whom distribution is requested, sexual conduct such as intimate sexual acts (normal or perverted), masturbation, excretory functions, or lewd exhibition of the genitals; and
3. The material, taken as a whole, lacks serious literary, artistic, political, or scientific value for minors.

D. "Minor" means any person under the age of 18.

E. "Material and substantial disruption" of a normal school activity means:

1. Where the normal school activity is an educational program of the district for which student attendance is compulsory, "material and substantial disruption" is defined as any disruption which interferes with or impedes the implementation of that program.
2. Where the normal school activity is voluntary in nature (including, without limitation, school athletic events, school plays and concerts, and lunch periods), "material and substantial disruption" is defined as student rioting, unlawful seizures of property, conduct inappropriate to the event, participation in a school boycott, demonstration, sit-in, stand-in, walk-out, or other related forms of activity.
3. Where the normal school activity uses the district's electronic technologies, "material and substantial disruption" is defined as deliberately attempting to disrupt the computer network and/or destroying data by spreading computer viruses.

In order for expression to be considered disruptive, there must exist specific facts upon which the likelihood of disruption can be forecast, including past experience in the school, current events influencing student activities and behavior, and instances of actual or threatened disruption relating to the written material in question.

F. "School activities" means any activity sponsored by the school including, but not limited to, classroom work, library activities, physical education classes, official assemblies and other similar gatherings, school athletic contests, band concerts, school plays and other theatrical productions, in-school lunch periods, school and teacher websites, blogs, wikis, podcasts or school-sponsored online resources.

G. "Libelous" is a false and unprivileged statement about a specific individual that

tends to harm the individual's reputation or to lower that individual in the esteem of the community.

IV. Guidelines

- A. Students and employees of the school district have the right to distribute nonschool-sponsored material at reasonable times and places as set forth in this policy, and in a reasonable manner.
- B. Requests for distribution of nonschool-sponsored material will be reviewed by the administration on a case-by-case basis. However, distribution of the materials listed below is always prohibited. Material is prohibited that:
 - 1. Is obscene to minors.
 - 2. Is libelous or slanderous.
 - 3. Is pervasively indecent or vulgar or contains any indecent or vulgar language or representations, with a determination made as to the appropriateness of the material for the age level of students to which it is intended.
 - 4. Advertises or promotes any product or service not permitted to minors by law.
 - 5. Advocates violence or other illegal conduct.
 - 6. Constitutes insulting or fighting words, the very expression of which injures or harasses other people (e.g., threats of violence, defamation of character or of a person's race, religious or ethnic origin).
 - 7. Presents a clear and present likelihood that, either because of its content or the manner of distribution, it will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities, or will cause the commission of unlawful acts or the violation of lawful school regulations.
- C. Distribution by students and employees of nonschool-sponsored materials on district property is subject to reasonable time, place, and manner restrictions set forth below. In making decisions regarding the time, place, and manner of distribution, the administration will consider factors including, but not limited to:
 - 1. Whether the material is educationally related.
 - 2. The extent to which distribution is likely to cause disruption of or interference with the district's educational objectives, discipline, or school activities.

3. Whether the materials can be distributed from the office or other isolated location so as to minimize disruption of traffic flow in hallways.
4. The quantity or size of materials to be distributed.
5. Whether distribution would require assignment of district staff, use of district equipment, or other resources.
6. Whether distribution would require that nonschool persons be present on the school grounds.
7. Whether the materials are a solicitation for goods or services not requested by the recipients.
8. Whether or not the distribution of the materials takes advantage of the district's communication system for personal gain.

V. Time, Place and Manner of Distribution

- A. No nonschool-sponsored material will be distributed during and at the place of a normal school activity if it is reasonably likely to cause a material and substantial disruption of that activity.
- B. Distribution of nonschool-sponsored material is prohibited when it blocks the safe flow of traffic within corridors and entrance ways of the site and site parking lots. Distribution will not impede entrance to or exit from district premises in any way.
- C. No one is to coerce a student or staff member to accept any publication.
- D. The time, place, and manner of distribution will be solely within the discretion of the administration, consistent with the provisions of this policy.
- E. Distribution that results in a "spamming" or disruption of staff, student or parent email services is prohibited.

VI. Procedures

- A. Any student or employee wishing to distribute (as defined in this policy) nonschool-sponsored material must first submit for approval a copy of the material to the building principal or administrator in charge of the event, at least 24 hours in advance of the desired distribution time, together with the following information:
 1. Name and phone number of the person submitting the request and, if a student, the room number of their ~~his or her~~ first-period class.

2. Date(s) and time(s) of day intended for distribution.
 3. Location and method where material will be distributed.
 4. If intended for students, the grade(s) of students to whom the distribution is intended.
- B. Within one school day, the building principal or administrator in charge of the event will review the request and render a decision. In the event that permission to distribute the material is denied or limited, the person submitting the request should be informed in writing of the reasons for the denial or limitation.
 - C. If the person submitting the request does not receive a response within one school day, the person may contact the office to verify that the lack of response was not due to an inability to locate the person.
 - D. If the person is dissatisfied with the decision of the building principal or administrator in charge of the event, the person may submit a written request for appeal to the superintendent. If the person does not receive a response within three (3) school days of submitting the appeal, the person may contact the office of the superintendent to verify that the lack of response is not due to an inability to locate the person.
 - E. Permission or denial of permission to distribute material does not imply approval or disapproval of its contents by either the school, the administration of the school, the school board, or the individual reviewing the material submitted.

VII. Disciplinary Action

- A. Distribution by any student of nonschool-sponsored material prohibited herein or in violation of the provisions of time, place and manner of distribution as described above will be halted, and disciplinary action will be taken in accordance with the school district's student discipline policy.
- B. Distribution by any employee of nonschool-sponsored material prohibited herein or in violation of the provisions of time, place and manner of distribution as described above will be halted, and appropriate disciplinary action will be taken in accordance with any individual contract, collective bargaining agreement, district policies and procedures, and/or governing statute.

VIII. Notice of Policy to Students and Employees

A copy of this policy will be published in the student handbook, *Students' Rights and Responsibilities Handbook*.

Legal References:

U. S. Const., amend. I

Hazelwood School District v. Kuhlmeier, 484 U.S. 260, 108 S.Ct. 562, 98 L.Ed.2d 592 (1988)

Bethel Sch. Dist. No. 403 v. Fraser, 478 U.S. 675, 106 S.Ct. 3159, 92 L.Ed.2d 549 (1986)

Tinker V. Des Moines Indep. Sch. Dist., 393 U.S. 503, 89 S.Ct. 733, 21 L.Ed.2d 731 (1969)

Bystrom v. Fridley High School, 822 F.2d 747 (8th Cir. 1987)

Roark v. South Iron R-1 School Dist., 573 F.3d 556 (8th Cir. 2009)

Victory Through Jesus Sports Ministry Foundation v. Lee's Summit R-7 School Dist., 640 F.3d 329 (8th Cir. 2011), cert. denied ____ U.S. ____, 132 S.Ct. 592 (2011)

Cross References:

Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)

Policy 506 (Student Discipline)

Policy 512 (School-Sponsored Student Publications and Activities)

Policy 606 (Selection and Objection of Instructional Text, Materials and Content)

Policy 904 (Distribution of Materials on School District Property by Nondistrict Persons or Organizations)

Policy

adopted: 2/25/08

amended: 2/21/12

revised: 10/20/14

INDEPENDENT SCHOOL DISTRICT 273

Edina, Minnesota

Buildings and Sites

Emergency Management

I. Purpose

This policy serves as a guide for the school district, building administrators, employees, and students regarding potential crisis situations. Each school building maintains, at the site, emergency management plans to coordinate protective actions prior to, during, and after any type of emergency or potential crisis situation in the district.

II. General Statement of Policy

The school district's emergency management policy has been created in consultation with local community response agencies and other appropriate individuals and groups likely to be involved in assisting with a school emergency. It is designed so that each building administrator can tailor an emergency management plan to meet that building's specific situation and needs.

The building principal will review, update, and, submit the site's emergency management plan to the superintendent at the beginning of each school year.

III. General Emergency Procedures

The school's emergency procedures include general emergency plans for securing the building, classroom evacuation, building evacuation, campus evacuation, and sheltering. These districtwide procedures may be modified by a building principal when creating the building-specific emergency management plans. The plans should designate the individual(s) who will determine when these actions will be taken and must include assigned duties for employees.

IV. Emergency Management Elements

- A. In the event of an emergency, the principal or administration will immediately contact the superintendent or designee with the status of the emergency situation and begin implementation of the emergency plan as determined by the assessment of the situation.
- B. The superintendent or designee will implement a command team if the emergency necessitates such action. The team will take action as required.
- C. The school's emergency procedures will be kept on file with the director of buildings and grounds and the superintendent, and be readily available in the school buildings to address the following emergencies:

- Fire
- Hazardous Materials
- Severe Weather: Tornado/Severe Thunderstorm/Flooding
- Medical Emergency
- Fight/Disturbance
- Assault
- Intruder
- Weapons
- Shooting
- Hostage
- Bomb Threat
- Chemical or Biological Threat
- Demonstration
- Suicide
- Highly Contagious Serious Illness or Pandemic Flu
- Other (as determined to be necessary by the building administration)

D. In addition, the school's emergency procedures will address the following plans and documents:

- Lock-down Procedures
- Shelter-In-Place Procedures
- Evacuation/Relocation
- Media Procedures
- Post-Crisis Procedures
- Staff Training
- Facility Diagrams
- Off-site Locations
- Emergency Contacts

V. Training and Preparation for Emergencies

- A. The district administration will ensure that proper training and response preparation for emergencies occurs on an ongoing basis. The building principal is responsible for training school employees and students on emergency response procedures at each site.
- B. Required school safety drills will be coordinated at each site by the building principal, in cooperation with local emergency management agencies.
- C. Each school site will have at least five employees certified in cardiopulmonary resuscitation (CPR) who will serve as the emergency care team that will respond to a medical emergency. The team training and medical emergency procedures will be coordinated by the health services coordinator.

VI. Communications

District administration will develop and implement the following communication procedures:

- Uniform warning system
- School closure due to emergency
- Notification to school families, community and media
- Student victims of criminal offenses at or on school property

Legal References:

Minn. Stat. Ch. 12 (Emergency Management)
Minn. Stat. Ch. 12A (Natural Disaster; State Assistance)
Minn. Stat. § 121A.035 (Crisis Management Policy)
Minn. Stat. § 121A.06 (Reports of Dangerous Weapon Incidents in School Zones)
Minn. Stat. § 299F.30 (Fire Drill in School)
Minn. Stat. § 326B.02, Subd. 6 (Powers)
Minn. Stat. § 326B.106 (General Powers of Commissioner of Labor and Industry)
Minn. Stat. § 609.605, Subd. 4 (Trespasses on School Property)
Minn. Rules Part 7511 (Fire Safety)
20 U.S.C. § 1681 et seq. (Title IX)
20 U.S.C. § 6301 et seq. (No Child Left Behind)
20 U.S.C. § 7912 (Unsafe School Choice Option)
42 U.S.C. § 5121 et seq. (Disaster Relief and Emergency Assistance)

Cross References:

Policy 407 (Employee Right to Know – Exposure to Hazardous Substances)
Policy 413 (Harassment and Violence)
Policy 501 (School Weapons Policy)
Policy 506 (Student Discipline)
Policy 532 (Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds)
Policy 903 (Visitors to School District Buildings and Property)

Policy

adopted: 6/21/10

Revised: 12/12/16

INDEPENDENT SCHOOL DISTRICT 273

Edina, Minnesota



Board Meeting Date: 6/8/2020

TITLE: Policy Review (Rapid)

TYPE: Discussion

PRESENTER(S): Board Policy Committee

BACKGROUND: The following policies have been reviewed for clarity and alignment with district practice and State statutes, and have only minimal or no changes:

- 505 – Distribution of Nonschool-Sponsored Materials on School Premises by Students & Employees
- 806 – Emergency Management

RECOMMENDATION: Review the policies with an eye toward accepting at the next regular School Board meeting.

ATTACHMENTS:

1. 505 – Distribution of Nonschool-Sponsored Materials on School Premises by Students & Employees
2. 806 – Emergency Management

C. Policy Review - 203, 209

Presenter: Board Policy Committee

School Board

Operation of the School Board

I. Purpose

This policy provides rules of order for conducting meetings of the school board, to advance the mission of the school district, to ensure consistency in the order of business at regular school board meetings, to provide procedures for the preparation of the school board agenda, to allow the use of a consent agenda, and to establish procedures relating to the maintenance of records and publication of school board meetings.

II. General Statement of Policy

An orderly school board meeting allows board members to participate in discussion and to make decisions regarding school district issues. Rules of order allow board members the opportunity to review school-related topics, discuss school business items, and bring matters to conclusion in a timely and consistent manner.

To ensure that board meetings are conducted in an orderly fashion, the board will follow rules of order that will allow the board:

- A. To establish guidelines by which the business of the board can be conducted in a regular and internally consistent manner;
- B. To organize the meetings so all necessary matters can be brought to the board and decisions of the board can be made in an orderly and reasonable manner;
- C. To ensure that members of the board have the necessary information to make decisions on substantive issues and to insure adequate discussion of decisions to be made; and
- D. To ensure that meetings and actions of the board are conducted so as to be informative to the staff and the public, and to produce a clear record of actions taken and decisions made.

III. Rules of Order for Meetings

- A. Rules of order for school board meetings are (1) Minnesota Statutes where specified; (2) specific rules of order as provided by the board consistent with Minnesota Statutes; and (3) Robert's Rules of Order, Revised (latest edition) where not inconsistent with (1) or (2) above.
- B. Board members need not rise to gain the recognition of the chair.

- C. A motion will be adopted or carried if it receives the affirmative votes of a majority of those actually voting on the matter. Abstentions are considered to be acquiescence to the vote of the majority. It should be noted that some motions by statute or Robert's Rules of Order require larger numbers of affirmative votes.
- D. All motions that require a second must receive a second prior to opening the issue for discussion of the board. If a motion that requires a second does not receive a second, the chair may declare that the motion fails for lack of a second or may provide the second. The names of the members making and seconding a motion are recorded in the minutes.
- E. The chair decides the order in which board members will be recognized to address an issue. An attempt should be made to alternate between pro and con positions if appropriate to the discussion. A member will only speak to an issue after the member is recognized by the chair.
- F. The chair will rule on all questions relating to motions and points of order brought before the board.
- G. A ruling by the chair is subject to appeal to the full board pursuant to Robert's Rules of Order.
- H. The board has authority to recognize any member of the audience regarding a request to be heard at the board meeting. Members of the public who wish to be heard must follow board procedures.
- I. The chair has the authority to declare a recess at any time for the purpose of restoring decorum to the meeting or for any other necessary purpose.
- J. The chair will repeat a motion or the substance of a motion prior to the vote. The chair will call for an affirmative and a negative vote on all motions.
- K. A board member may request a roll call vote. Roll call votes will be called in alphabetical order.
- L. The chair has the same right and responsibility as each board member to vote on all issues.
- M. The chair announces the result of each vote. The vote of each member, including abstentions, is recorded in the minutes. If the vote is unanimous, it may be reflected as unanimous in the minutes if the minutes also reflect the members present.
- N. A majority of the voting members of the board constitute a quorum. The absence of a quorum may be raised by the chair or any member. Generally any action taken in the absence of a quorum is null and void. The only legal actions the board may take in the absence of a quorum are to fix the time at

which to adjourn, to adjourn, to recess or to take measures to obtain a quorum.

- O. In the absence of the chairperson at any meeting, the presiding officer will be an officer of the elected Board in the following order of precedence: (a) vice-chairperson, (b) clerk, (c) treasurer. If the chairperson does arrive, the acting presiding officer surrenders the chair to him/her/them.
- P. In the absence of the clerk at any meeting, the presiding officer designates an assistant clerk to act.

IV. Order of Meeting

- A. The school board will conduct an orderly board meeting. The board chair and superintendent will develop the agenda as discussed further in section V below. The board will, at all regular board meetings, follow an agenda order similar to:
 - 1. Call to order
 - 2. Approval of agendaprior meeting minutes
 - 3. Excellence in Action
 - 4. Hearing from members of the public~~Recognition of visitors and invited guests~~
 - 5. Presentations by invited staff or guests
 - 6. Consent Agenda, including approval of prior meeting minutes
 - 7. Discussion ~~and Report~~ Items
 - 8. Action ~~Items~~
 - 9. Leadership and Committee updates
 - 10. Superintendent updates
 - 11. Information ~~Items~~
 - 12. ~~Leadership and Committee Updates~~Adjournment
- B. The board may depart from the order of business with the consent of the majority of members present.
- C. The board will receive monthly student enrollment updates and financial reports from the school administration.
- D. No regular meeting will continue beyond 10:00 PM, unless scheduled by the board chair and superintendent for a longer time, or without the approval of the majority of board members who are present and eligible to vote. A new time limit must be established before taking a board vote to extend the meeting. In the event a meeting has not been adjourned or continued by board vote prior to adjournment time, the items not acted on will be deferred to the next regular board meeting.

V. School Board Agenda

- A. The school board chair and superintendent are responsible to develop, prepare and arrange the order of items for the tentative board meeting agenda for each

board meeting.

- B. The board chair and superintendent will coordinate and share a monthly board agenda, for the school year, in August of each year. The year-long agenda will assist the board in its planning efforts.
- C. Annually, the board will act on the following organizational items:
- Election of officers
 - School board compensation
 - District legal counsel
 - District auditor
 - District physician
 - Designation of depositories
 - Designation of official newspaper
 - Educational memberships
 - Student and facility fees
- D. Persons wishing to place an item on the agenda must make a request to the board chair or superintendent in a timely manner. The person making the request is encouraged to provide their name, address, purpose of the item, action desired and pertinent background information. The chair and superintendent determine whether to place the matter on the tentative agenda.
- E. The tentative agenda and supporting documents are provided to the board members prior to the scheduled board meeting. While every board member has the right to request adding an agenda item or changing an agenda at a board meeting, as best practice in preparing agendas and materials for board meetings, the board will strive to:
1. Make a request to the board chair or superintendent seven (7) days prior to the meeting for an item, presentation or material they wish to be considered added to the meeting agenda.
 2. Make a request to the board chair or superintendent 96 hours in advance of the meeting for any changes to the posted agenda. If materials are not made available seven days in advance of a meeting, then any requests should be made within 48 hours of receipt of materials.
 3. Contact the superintendent and responsible administrator, or the board chair directly, at least 24 hours prior to the meeting with any questions pertaining to a board agenda item that requires time and preparation to answer.
 4. Inform the superintendent or board chair prior to the meeting if an error is identified in a presentation or minutes, so that a correction can be made.
- F. The superintendent will strive to provide the board with the tentative agenda and supporting documents seven days prior to the scheduled meeting or work session. The superintendent and board chair may change the agenda up until the start of the regular meeting. The superintendent or their designee will notify

the board if the tentative agenda or agenda packet is updated prior to the meeting.

GF.

Items may only be added to the agenda by a motion adopted at the meeting. If an added item is acted upon, the minutes of the board meeting will include a description of the matter.

HG. At least one copy of any printed materials related to the meeting's agenda items prepared by, or distributed to, or at the direction of, the board must be made available for inspection in the meeting room while the board considers its subject matter if the printed materials were also (i) distributed at the meeting to all board members; (ii) distributed before the meeting to all board members; (iii) available in the meeting room to all board members; or (iv) posted on the district website or using other district technologies in advance of the meeting. This does not apply to materials classified by law as other than public or to materials relating to the agenda items of a closed meeting.

VI. Consent Agenda

- A. The superintendent, in consultation with the school board chair, may place items on the consent agenda. By using a consent agenda, the board has consented to the consideration of certain items as a group under one motion.
- B. Consent items are those items that (1) usually do not require discussion or explanation prior to board action, (2) are noncontroversial and/or similar in content, or (3) have already been discussed and/or explained at a board committee or full board level and do not require further discussion or explanation. These agenda items may include ministerial tasks such as, but not limited to, the approval of the agenda, approval of previous minutes, approval of bills, and approval of reports. These items may also include similar groups of decisions such as, but not limited to, approval of employee contracts, approval of maintenance details for the school district buildings and grounds, approval of various schedules, and approval of routine agreements or contracts with vendors.
- C. Items will be removed from the consent agenda by a timely request by an individual board member for independent consideration. A request is timely if made prior to the vote on the consent agenda. The request does not require a second or a vote by the board. An item removed from the consent agenda will then be discussed and acted on separately immediately following the consideration of the consent agenda.
- D. Consent agenda items are approved en masse by one vote of the board. The consent agenda items are separately recorded in the minutes.

VII. Maintenance of School Board Meeting Minutes and Records

A school district representative will keep and maintain permanent records of the school board, including records of the minutes of board meetings and other required records of the board. All votes taken at meetings required to be open to the public pursuant to the Minnesota Open Meeting Law will be recorded in a journal kept for that purpose.

Public records maintained by the district are available for inspection by members of the public during the regular business hours of the district. Minutes of meetings are available for inspection at the administrative offices of the district after they have been prepared and are also available on the district's website. Minutes of a board meeting are approved or modified by the board at a subsequent meeting, which action is reflected in the official proceedings of that subsequent meeting.

VIII. Publication of Official Proceedings, Minutes

- A. The school board will ensure that its official proceedings are published once in the official newspaper of the school district within 30 days of the meeting at which the proceedings occurred; however, if the board conducts regular meetings not more than once every 30 days, the board need not publish the minutes until 10 days after they have been approved by the board.
- B. The proceedings to be published will be sufficiently detailed to fairly set forth the proceedings. The publication must include the substance of all official actions taken by the board at any regular or special meeting, and at minimum must include (i) the subject matter of a motion, (ii) the persons making and seconding the motion, (iii) a listing of how each member present voted on the motion, (iv) the character of resolutions offered including a brief description of their subject matter and (v) whether the motion was adopted or defeated. The minutes and permanent records of the board may include more detail than is required to be published with the official proceedings. If the proceedings have not yet been approved by the board, the proceedings to be published may reflect that fact.
- C. The proceedings to be published may be a summary of the essential elements of the proceedings, and/or of resolutions and other official actions of the board. The summary will be written in a clear and coherent manner and to the extent possible, avoid the use of technical or legal terms not generally familiar to the public. When a summary is published, the publication will clearly indicate (i) the published material is only a summary; (ii) the full text is posted on the district website and is also available for public inspection at the administrative offices of the district; and (iii) a copy of the proceedings, other than attachments to the minutes, is available, without cost, at the offices of the district or by means of standard mail.

Legal References:

Minn. Stat. Ch. 13D (Open Meeting Law)

Minn. Stat. § 123B.09 (School Board Powers)

Minn. Stat. § 123B.14 (Record of Meetings; Officers)
Minn. Stat. § 126C.53 (Enabling Resolution; Form of Certificates of Indebtedness)
Minn. Stat. § 122A.40 (Employment Contracts, Termination)
Minn. Stat. § 331A.01, Subd. 6 (Newspapers; Definitions)
Minn. Stat. § 331A.04, Subd. 6 (Newspapers; Exception to Designation Priority)
Minn. Stat. § 331A.05, Subd. 8 (Notice Regarding Published Summaries)
Minn. Stat. § 331A.08, Subd. 3 (Publication of Proceedings)
Minn. Stat. § 471.88 (Exceptions)
Op. Atty. Gen. 161-a-20, December 17, 1970
Ketterer v. Independent School District No. 1, 248 Minn. 212, 79 N.W.2d 428 (1956)

Cross References:

Policy 205 (Open Meetings and Closed Meetings)

Policy 206 (Public Hearings and Public Participation in School Board Meetings, Data
Privacy Considerations)

[See also, Edina Public School Board Operating Norms](#)

Policy

adopted: 04/16/07

amended: 10/22/12

revised: 12/15/15

revised: 8/12/19

INDEPENDENT SCHOOL DISTRICT 273

Edina, Minnesota

School Board

Code of Ethics

I. Purpose

This policy assists the individual school board member in understanding ~~his or her~~ their role as part of a board and the contribution that each member must make to develop an effective and responsible board.

II. General Statement of Policy

Each school board member will follow the code of ethics stated in this policy.

A. As a member of the board, I will:

1. Attend board meetings.
2. Come to the meetings prepared for discussion of the agenda items.
3. Listen to other's opinions (e.g., board members, administration, employees, community members, students).
4. Vote my conscience after informed discussion, unless I abstain because a conflict of interest exists.
5. Support the decision of the board, even when my position concerning the issue was different.
6. Recognize the integrity of my predecessors and associates and appreciate their work.
7. Make my decisions based on the available information and in the best interest of all students. This obligation supersedes any conflicting loyalty (a) to advocacy or interest groups; (b) based upon membership on other boards; and (c) based upon my personal interests or the interests of any member of my family.
8. Be primarily motivated by a desire to provide the best possible education for students enrolled in my school district.
9. Educate myself about the proper duties and functions of a board member.

B. In performing the proper functions of a board member, I will:

1. Focus on education policy as much as possible.
 2. Remember that the board's responsibility is to promulgate policy – not to implement policy.
 3. Consider myself a trustee of public education and do my best to protect, conserve, and advance its progress.
 4. Recognize that my responsibility, exercised through the actions of the board as a whole, is to see that the schools are properly run – not to run them myself.
 5. Work through the superintendent – not over or around the superintendent.
 6. Delegate the implementation of board decisions to the superintendent.
- C. To maintain relations with other members of the board, I will:
1. Respect the rights of others to have and express opinions.
 2. Recognize that authority rests with the board in legal session – not with the individual members of the board except as authorized by law.
 3. Make no disparaging remarks, in or out of board meetings, about other members of the board or their opinions.
 4. Maintain an open mind about how I will vote on any proposition until the board has met and fully discussed the issue.
 5. Make decisions by voting at board meetings after all sides of debatable questions have been presented.
 6. Insist that committees be appointed to serve only in an advisory capacity to the board.
- D. In meeting my responsibilities to my community, I will:
1. Attempt to appraise and plan for both the present and future educational needs of the district and its community.
 2. Attempt to obtain adequate financial support for the district's programs.
 3. Insist that the district's business transactions be ethical and open.
 4. Strive to uphold my responsibilities and accountability to the taxpayers in my district.

E. In working with the superintendent of schools and staff, I will:

1. Hold the superintendent responsible for the administration of the district.
2. Give the superintendent authority commensurate with his or her responsibilities.
3. Give the superintendent and staff adequate time to respond to board member questions, especially when preparing for a board meeting.
4. Ensure that the district will be administered by the best professional personnel available.
5. Consider the recommendation of the superintendent when hiring all employees.
6. Participate in board action after considering the recommendation of the superintendent and only after the superintendent has furnished adequate information supporting the recommendation.
7. Insist that the superintendent keep the board adequately informed at all times.
8. Offer the superintendent counsel and advice.
9. Recognize the status of the superintendent as the chief executive officer and a nonvoting, ex officio member of the board.
10. Refer all complaints to the proper administrative officer or insist that they be presented in writing to the whole board for processing in accordance with district policy.
11. Present any personal criticisms of employees to the superintendent.
12. Provide support for the superintendent and employees of the district so they may perform their proper functions on a professional level.

F. In fulfilling my legal obligations as a board member, I will:

1. Comply with all laws relating to my work as a board member.
2. Comply with all district policies as adopted by the board.
3. Abide by all rules and regulations as promulgated by state and federal agencies with jurisdiction over districts.

4. Recognize that district business may be legally transacted only in an open meeting of the board.
5. Avoid conflicts of interest and refrain from using my board position for personal gain.
6. Take no private action that will compromise the board or administration.
7. Guard the confidentiality of information that is protected under applicable law.

III. School Board Member Discipline

The school board will follow Minnesota law when addressing inappropriate behavior by a board member. The processes below are only for board violations of district policies that are not dictated by Minnesota law and which follow a different district and legal process.

The board and each of its members are committed to faithful compliance with the provisions of the board's policies. The board recognizes that its failure to deal with deliberate or continuing violations of its policies risks the loss of confidence in the board's ability to govern effectively. The purpose of these parameters and steps is to attempt to resolve any perceived violations at the lowest possible level and involving the fewest number of individuals. In the event of such a violation, the board will seek remedy by applying any of the following measures, or any other measures provided by law or determined appropriate by the board (see Appendix 2):

- a conversation with a fellow board member;
- referring the concern to the board chair;
- referring the concern to the full board;
- potential removal from committees or leadership positions on the board;
- a statement from the board regarding non-compliance with board policies;
- censure from the board and removal of the board member from the board.

Legal References:

Minn. Stat. § 123B.02, Subd. 1 (School District Powers)

Minn. Stat. § 123B.09 (School Board Powers)

Minn. Stat. § 123B.143, Subd. 1 (Superintendent)

Cross Reference:

Policy 403 - Discipline of School District Employees

Policy
adopted: 04/16/07
amended: 12/10/12
revised: 11/19/18

INDEPENDENT SCHOOL DISTRICT 273
Edina, Minnesota

Appendix I to Policy 209

COMMUNICATIONS GUIDELINES

The school board may communicate outside an open meeting for scheduling and maintenance types of communications. School board social gatherings and educational training sessions without any discussion of school district business do not violate the open meeting law or Minnesota Government Data Practices Act.

The use of electronic communications, including email, by school board members, will conform to the same standards of judgment, propriety and ethics as other forms of school board-related communication. Board members will comply with the following guidelines when using electronic communications in the conduct of board responsibilities:

1. The school board will not use electronic communication as a substitute for deliberations at board meetings or for other communications or business properly confined to board meetings.
2. Board members will be aware that electronic communications and electronic attachments received or prepared for use in board business or containing information relating to board business are likely to be regarded as public records, which may be inspected by any person upon request, unless made confidential by the law.
3. Board members should avoid references to confidential information about employees, students and other matters in electronic communications because of the risk of improper disclosure. Board members should comply with the same standards as school employees with respect to confidential information.

Appendix II to Policy 209

PROCESS FOR ADDRESSING POLICY VIOLATIONS BY BOARD MEMBERS

The school board and each of its members are committed to faithful compliance with the provisions of the board's policies. The board recognizes that its failure to deal with deliberate or continuing violations of its policies risks the loss of confidence in the board's ability to govern effectively. The purpose of these parameters and steps is to attempt to resolve any perceived violations at the lowest possible level, involving the fewest number of individuals. In the event of such a violation, the board will seek remedy by applying any of the following measures, or any other measures provided by law:

- A. Private Conversation: If a board member perceives that a fellow member has violated the policies or commitments of the board, that member may address their concerns with the member who is perceived to be in violation.
- B. Referral to Board Chair: The member may also refer their concern to the board chair for resolution. The purpose of this step is to attempt to resolve any perceived violations at the lowest possible level, and involving the fewest number of individuals. If the chair believes there is a potential violation, then the chair will arrange a conversation in a private setting between the member in question and two members of the governance committee, as necessary.
- C. Discussion between the Member in question and the full Board:

In the event of a perceived serious or continuing violation by a member, any member of the board may request that the chair schedule a full board discussion with the charged member. The charged member will receive advance written notice of the discussion, including a statement of the alleged violation. The charged member will be given an opportunity to respond to any concerns, and will be removed only after discussion and only on majority vote of the members present.

- D. Possible Removal from any Leadership or Committee Positions to which the Member in question has been Appointed or Elected:

A member with repeated violations may be removed from any leadership or committee positions. To remove the charged member from a committee leadership or committee membership position, any member may request that the board chair notify the charged member in writing of the scheduled full board discussion of removal. The charged member will be given an opportunity to respond to any concerns, and will be removed only after discussion and only on majority vote of the board members present.

E. Statement regarding Compliance with Board Norms or Policies: The board reserves the right to issue statements regarding the board's interpretation of its norms and policies, and any instances of individual member's noncompliance, after notice to the individual and discussion by and majority vote of the full board.

F. Censure of Board Member: The board reserves the right to censure a member. A member may request that the board censure a member only after attempting to address an issue at lower levels. To censure a member, any member may request the chair notify the charged member in writing of the scheduled full board discussion of censure. The charged member will be censured only after being provided an opportunity to respond to the concerns and after discussion by and majority vote of the full board. The motion to censure must describe the board member's actions that are the subject of the censure.

G. Removal of a Board Member: Minnesota state law allows school boards to remove, for proper cause, any member or officer of the board and fill the vacancy, but such removal must be by a concurrent vote of at least four members at a meeting of whose time, place, and object the charged member has been duly notified, with the reasons for such proposed removal, and after an opportunity to be heard in defense against the removal.

In all cases, disciplinary actions should include the board chair, unless the chair feels they must recuse themselves. If the board chair is suspected of the violation, the concern would be referred to the vice chair.



Board Meeting Date: 6/8/2020

TITLE: Policy Review

TYPE: Discussion

PRESENTER(S): Board Policy Committee

BACKGROUND: The Board Governance Committee, in conjunction with District legal counsel, has made suggested edits to the following policies:

- 203 - Operation of the School Board
- 209 - Code of Ethics

RECOMMENDATION: Discuss the suggested policy changes.

ATTACHMENTS:

1. 203 - Operation of the School Board
2. 209 - Code of Ethics

VIII. Action

A. Strategic Plan, 2020-2025

Presenter: John Schultz

Edina Public Schools

2020-2025 Strategic Plan

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Overview

The 2020-2025 Edina Public Schools Strategic Plan has been developed through the following participative planning process: *See p.8 for process details*

Step I: Assess District STATUS

August 2018 – December 2018

- **Stakeholder Input:** Meetings and surveys were conducted to seek views and advice about the current status and future needs of the district from parents, students, teachers, staff and district community members.
- **Data collection:** Key information from various sources was gathered to inform future directions including a District Overview, Peer District Comparisons, and National Trends and Issues.

Step II: Develop District DIRECTIONS

January 2019 – January 2020

- **Draft Directions Development:** Based on the findings and conclusions of the stakeholder input and data collection, the School Board worked with staff input to draft the 2020 – 2025 Edina Public Schools directions, including the mission, vision, values and beliefs, and priority strategies.
- **Stakeholder Review:** District parents, students, teachers, staff and community members were invited to review and evaluate the draft directions and provide feedback in online and on-site forums.
- **Directions Refinement:** The School Board examined the stakeholder input and revised the draft strategic directions based on the feedback and advice to develop the January 2020 draft directions document for discussion.
- **Approval of Strategic Directions:** The Edina Public Schools Draft Strategic Directions were approved at the February School Board meeting including the mission, vision, core values and beliefs, priority strategies and expected outcomes.

Step III: Initiate the 2020-2025 STRATEGIC PLAN

January – Spring 2020

- **Implementation Plan Development:** Staff leaders worked with the School Board to develop an action roadmap for achieving the strategic directions including:
 - Actions: Specific short and long-term initiatives and action steps.
 - Resources: Projection of time, human, physical and/or financial resources to support action
 - Process metrics: Benchmarks for measuring implementation progress and success.
- **Approval and launch of the Strategic Plan:** The 2020-2025 EPS Strategic plan will be reviewed and discussed at the May School Board Meeting and approved at the June School Board Meeting to guide EPS district development 2020 – 2025 with procedures for coordinating, steering and monitoring strategic implementation.

Mission Statement

Edina Public Schools is a dynamic learning community delivering educational excellence and preparing all students to realize their full potential.

Through academics, activities and opportunities, we encourage creativity, foster curiosity, and develop critical thinking skills. We support every student's educational journey by creating a caring and inclusive school culture that supports the whole student.

Core Values and Beliefs

We are guided by our **ICCCAR** values of **Integrity, Compassion, Courage, Commitment, Appreciation** and **Responsibility** and commit to the following core beliefs:

Academic Excellence

We believe each student deserves access to academic excellence which includes challenging and rich curricula, high expectations, and inspiring instruction that meets their individual needs.

Equity

We believe it is critical to eliminate barriers to success and provide the supports, opportunities and environment so all students can reach their full potential.

Family, School and Community Collaboration

We believe students learn best when students, families, educators and the community partner to provide dynamic support and share responsibility for learning.

Healthy Learning Environment

We believe students thrive in a balanced, healthy environment that promotes the free exchange of ideas and supports students' physical, social-emotional and intellectual needs.

Inclusion

We believe in the inherent dignity of all people, we celebrate individuality, and we value and appreciate diversity.

Life Skills

We believe that inspiring students to grow as critically-thinking collaborative learners will prepare them to be productive, accountable, self-motivated and responsible citizens.

Operational Excellence

We believe in high performance of governance, administration and partnerships, and effective and efficient use of time, human, financial and physical resources in support of the mission.

Professional Excellence

We believe our educators and staff are essential to student success. We value and support them in advancing strategic and innovative initiatives grounded in best practices.

Vision

For each and every student to discover their possibilities and thrive

Priority Strategies

In 2020-2025, the Mission and Vision will be achieved by taking action on the following priority strategies:

Strategy A: Advance Academic Excellence, Growth and Readiness

Edina Public Schools provides our students with access to a comprehensive curriculum that develops critical thinking skills and dispositions, and assures students are ready for their next level and the challenges and opportunities in the next phase of life.

See Expected Outcomes, Action Steps, Resource Needs and Action Success metrics p.5

Strategy B: Ensure an Equitable and Inclusive School Culture

EPS welcomes, respects, supports and values everyone so students can learn effectively, develop a deeper understanding of complex issues and become empowered to contribute to the school community.

See Expected Outcomes, Action Steps, Resource Needs and Action Success metrics p.5

Strategy C: Foster Positive Learning Environments and Whole Student Support

EPS fosters a caring school environment where students feel safe physically and emotionally, in order to be fully engaged in their academic, personal and social growth.

See Expected Outcomes, Action Steps, Resource Needs and Action Success metrics p.5

Strategy D: Develop Leadership Throughout the District

Edina Public School Schools continuously develops innovative, committed, and exemplary leadership at all levels and from all constituencies, student and adult.

See Expected Outcomes, Action Steps, Resource Needs and Action Success metrics p.5

Strategy E: Engage Parents, Schools and Community

Edina Public Schools works in partnership with parents, students, staff, alumni and community to serve as a reflection of Edina's strong commitment to education.

See Expected Outcomes, Action Steps, Resource Needs and Action Success metrics p.5

Strategic Implementation Plan

Strategy A: *Advance Academic Excellence, Growth and Readiness*

Edina Public Schools provides our students with access to a comprehensive curriculum that develops critical thinking skills and dispositions, and assures students are ready for their next level and the challenges and opportunities in the next phase of life.

OUTCOMES / IMPLEMENTATION What are <u>expected outcomes</u> and <u>key action steps</u> for implementing the strategy?	RESOURCE NEEDS What <u>added staff, funds, etc.</u> are required?	Action SUCCESS: Process Metrics How do we evaluate success in <u>action implementation</u> ?
A.1 Design and deliver curriculum, instruction and assessment focused on content rigor, critical thinking, student engagement and continuous improvement to assure academic achievement and student growth.		
1. To prepare all learners for college, career and civic life, curricula and instruction will be aligned to future ready competencies, and periodically audited as part of a continuous improvement process.	<ul style="list-style-type: none"> Funds (\$\$) to update the Profile of an Edina Graduate with Future Ready competencies and to unpack them into developmentally appropriate competencies Funds (\$\$) to review the scope and sequence of standards alignment, survey design and data collection needed to monitor and evaluate key grade level transitions Funds (\$\$) to adapt the curriculum review process to embed Future Ready competencies and implementation metrics Funds (\$\$) to ensure a robust continuous improvement process focused on improving academic achievement 	Future Ready competencies embedded in curriculum as indicated by curriculum implementation metrics and learner experience data collected from learners and teachers including key transition points (Future Ready competencies include: <ul style="list-style-type: none"> academic content knowledge and skills in core content areas interpersonal skills like communication, collaboration, creative problem solving and critical thinking)
2. Explore and create additional PreK-12 programming (e.g. STEAM, STEM, Immersion, Biomedical) that promotes authentic and engaging learning experiences to meet the needs of future ready learners and provide attractive educational options for families.	<ul style="list-style-type: none"> A district design team to review programs, develop recommendations and set timelines for implementation Funds allocated for site visits, curriculum development, staff training and implementation 	Parent satisfaction survey in programming choices and retention of resident students to be monitored
A.2 Provide a coherent and differentiated educational experience that effectively engages, appropriately challenges every student academically.		
1. Articulate a system of flexible pathways, that maximizes learner engagement to grow students' strengths and talents.	<ul style="list-style-type: none"> Board approved policy 601 incorporating Talent Development Framework Flexibility in course pathways to meet Graduation Credits where possible Funds to train teachers on pathways for lesson, course design and delivery to include face to face, online and hybrid options. 	<ul style="list-style-type: none"> Audit of implementation of the Talent Development Framework in lessons, unit, grade levels/courses.

Strategy A: Advance Academic Excellence, Growth and Readiness Continued

OUTCOMES / IMPLEMENTATION		RESOURCE NEEDS	Action SUCCESS: Process Metrics
What are <u>expected outcomes</u> and <u>key action steps</u> for implementing the strategy?		What <u>added staff, funds, etc.</u> are required?	How do we evaluate success in <u>action implementation</u> ?
A.3 Provide expanded, timely and effective interventions for students based on data and individual needs, through all school phases, Pre-K- 12 and throughout the school year.			
	1. Audit, advance and then monitor for effectiveness PreK-12 intervention programming to continuously improve the ability to meet the learning needs of all.	<ul style="list-style-type: none">Funds needed for language support, literacy, numeracy, family engagement, mental health, executive function, assistive technology.Funds for training teachers in classroom-based intervention and support for capturing and organization of monitoring dataFunds to review and advance the use before/after school, summer and distance learning interventionsProvide regular, ongoing flexible time for students at all levels	<ul style="list-style-type: none">Monitor implementation progress of programming changes: i.e. BAS, FAST, Sonday, Hillrap, Pearson, Read Naturally, Grade checks (D's and F's lists)Survey students and staff on intervention effectivenessMonitor gap closing metrics, by race, poverty, academics, behavior, attendance including reasonable timelines;; participation in fine arts, sports, clubs and academic teams
A.4 Review, develop, and implement an improved literacy program at EPS PK-12.			
	1. Review and develop a preK-12 comprehensive literacy plan that is supported by current research to ensure that all students are College, Career, and Civic ready.	<ul style="list-style-type: none">Literacy TOSA to provide development, coordination and oversight of Comprehensive Literacy PlanFunds to clarify map of comprehensive literacy interventions	<ul style="list-style-type: none">Implementation metrics for development and monitoring of comprehensive literacy plan including literacy interventions
	2. Embed targeted reading instruction and support it across content areas, so that learners are maximizing opportunities to strengthen their skills.	<ul style="list-style-type: none">Funds for Literacy training for teachers so they are best prepared to know and recognize reading deficits as they appear.Funds for training teachers to support reading instruction across content areas.	<ul style="list-style-type: none">% of staff trained in district identified literacy strategies% of staff trained in support for reading instruction across content areas.
A.5 Provide robust early childhood education.			
	1. Increase participation in district Early Learning programming to ensure alignment with Kindergarten readiness skills.	<ul style="list-style-type: none">Space needed in Elementary schools to support increased accessAffordable classes and scholarship dollars needed to support increased accessFunds for targeted outreach to Edina early learners can contribute to a decrease in the opportunity gapAttract and retain quality ELC teachers and support staff.	<ul style="list-style-type: none">Early Childhood programming grows enrollment.

Strategy B: Ensure an Equitable and Inclusive School Culture

EPS welcomes, respects, supports and values everyone so students can learn effectively, develop a deeper understanding of complex issues and become empowered to contribute to the school community.

OUTCOMES / IMPLEMENTATION

What are expected outcomes and key action steps for implementing the strategy?

RESOURCE NEEDS:

What added staff, funds, etc. are required?

Action SUCCESS: Process Metrics

How do we evaluate success in action implementation?

B.1 Create learning environments and curricula that enable staff and students to learn from and reflect on their own and others' experiences; explore multiple perspectives; practice civil discourse; encourage empathy; create interpersonal connections and embrace diverse identities.

<ol style="list-style-type: none"> 1. Students will be instructed using critical thinking models so that they can engage in civil discourse appropriate to their developmental level. Staff will use resources that reflect the diversity of our world. <ol style="list-style-type: none"> a. Provide a district roadmap/framework to guide teaching and dialogue that is always age-appropriate and equity-based, with a willingness to experience discomfort at times to help students navigate within a community of diverse backgrounds, perspectives and beliefs. b. Develop a critical thinking/civil discourse goal and implement district-wide guidance for teaching tolerance curricula. 	<p>Professional development time, funds and resources</p> <p>Invest time and money in curriculum development. materials and teacher training</p> <p>Resources for developing district selected critical thinking framework with resource selections that involve rigorous selection rubrics aligned with our goals for diverse resources</p>	<p>District-level framework and curriculum guidance developed and implemented with teacher and staff training and support materials</p>
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B.2 Create a school culture that enhances learning and fosters a sense of belonging for all students through our values of Integrity, Compassion, Courage, Commitment, Appreciation and Responsibility.

<ol style="list-style-type: none"> 1. Conduct root cause analysis to identify what factors are preventing the participation of all families in all school events, activities, services and operations and develop a plan for expanding participation that addresses the gaps related to influence and engagement of all families. <ol style="list-style-type: none"> a. Conduct an audit of how existing site/district-level practices are working and not working for all families. Currently the participation is not representative of the student population b. Analyze the issues, causes and needs for expanding family participation and develop effective strategies for sites and the district c. Assess, analyze and adopt communication methods that work best for sharing information, collecting input, reaching out to communities, inviting participation and conducting site and district conversations that are meaningful and productive for all. 	<p>Funding and staff/consultant time to conduct the analysis and identification of strategies for family participation at the district and site level</p>	<p>Audit of existing site/district-level practices conducted to identify what needs to continue and change in fostering a sense of belonging for all students and families.</p> <p>Root causes of family participation inequities conducted and recommendations used to develop effective strategies</p> <p>Meaningful and productive communication methods identified and recommendations made and adopted to substantively increase effective outreach and expanded family engagement</p>
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2. Survey students to understand belonging, create a plan to address disparities with a commitment to respond with strategies and resources based on what we learn from the survey	Time to develop and conduct a survey that can be used both as a baselining instrument and a progress monitoring tool. Time and resources for creating and responding to the belonging disparities	Proactive strategies identified and implemented to increase a sense of belonging for all students
3. Expand Peer Insights/inclusion programs across schools and grades. This should not be limited to expansion of programs to only Peer Insights. a. Develop programs to support all groups: b. Expand and encourage student participation in interest-based activities and leadership opportunities such as Student Council (This could be added to or included in Strategy E)	Funding needed to expand gifted programming at all levels	Peer Insight and other gifted programs added to all grade levels Increased participation of un- and underrepresented student groups in advanced academics. Teachers, counselors and staff trained and equipped to proactively and equitably encourage all students to gifted opportunities Increased participation of students in under and unrepresented groups in school activities and leadership opportunities
B.3 Support equity by identifying and eliminating structural barriers to success.		
1. Critically review and refine all policies, procedures and practices in the district and each site using an equity lens to assure that all students' needs are met:	Time and resources to develop a "tool" that critically reviews policies and practices at each site through an "equity perspective" Time and resources needed to administer the tool to a diverse panel of parents, teachers and community members Time and resources to analyze the findings and submit a report	All district and site policies reviewed and refined using the equity lens
2. Identify and develop community partnerships based on the results of reviews/audits/analyses in B.3.1 and B2.1.	Staff position/time to develop and sustain partnership operations	Partnerships with community organizations and providers develop to address structural gaps in serving all students equitably

B.4 Support and retain quality, culturally competent staff with increasingly diverse backgrounds, experiences and perspectives.

<p>1. Set retention goals, strategies and supports for retaining staff of color</p> <ul style="list-style-type: none"> a. Assess the present support for staff of color currently in place and develop support strategies based on the data. b. Embed deeper, ongoing training in cultural competency embedded as part of professional development with staff. IDI could be a tool for this. c. Implement ways to recognize and reward staff who speak a second language fluently and are able to assist with translation and other language-needs at sites (consider hourly compensation paid to official interpreters). 	<p>Minimal needs. Requires development of survey to adequately assess teacher beliefs and attitudes</p> <p>Time to develop recommendations, gain stakeholder reactions and make final recommendations to the board</p> <p>Cost of training more administrators and paying for inventories. Money for existing bi-lingual and hiring new bi-lingual staff</p>	<p>Proactive plan developed and steady progress made to increase the number of culturally diverse staff/ bi-lingual staff in the next 5 years at EPS</p> <p>Training, evaluation and support in place to build the cultural competency and IDI scoring for all staff</p>
<p>2. Each site reviews with HR diversity of staff in each bargaining unit in relation to student population and given a 5-year goal for creating a staff that is more reflective of the students they serve.</p>	<p>More resources to advertise positions for culturally diverse positions, review of application processes; hiring criteria: e.g. bi-lingual or multi-lingual requirement</p>	<p>Diversity hiring goals and 5-year plans created in each bargaining unit</p>
<p>3. Formalize partnership with St Thomas to “Grow Your Own” diverse workforce</p>	<p>Apply for funding for teacher prep programs</p>	<p>“Grow Your Own” strategy developed and implemented as a key part of diversifying the EPS staffing</p>
<p>4. Expand the number of cultural liaisons to serve essential student and family needs while EPS builds a more diverse and culturally competent staff</p>	<p>Add access to and/or number of cultural liaisons to serve essential student and family needs while EPS builds a more diverse and culturally competent staff.</p>	<p>Cultural liaison service capacity increased to fulfill the family and student needs as identified in all Strategy B audits, surveys and evaluations</p>

Strategy C: Foster Positive Learning Environments and Whole Student Support

EPS fosters a caring school environment where students feel safe physically and emotionally, in order to be fully engaged in their academic, personal and social growth.

OUTCOMES / IMPLEMENTATION What are <u>expected outcomes</u> and <u>key action steps</u> for implementing the strategy?		RESOURCE NEEDS What <u>added staff, funds, etc.</u> are required?	Action SUCCESS: Process Metrics How do we evaluate success in <u>action implementation</u> ?
C.1 Ensure students acquire and apply the social emotional competencies of self-awareness, self-management, social awareness, relationship skills, and responsible decision-making to promote student wellness.			
1. Survey staff to determine teacher's understanding and beliefs around social emotional learning (SEL) to move forward with tier needs assessment process		Minimal needs. Requires development of survey to adequately assess teacher beliefs and attitudes	Survey completed to clarify teachers' current understanding of SEL
2. Conduct focus groups with secondary students as stakeholders in the development of tier 1 SEL services		Time and space with 90 Secondary students.	Student perspectives incorporate to develop Tier 1 SEL services
3. Identify universal screening and progress monitoring tools to baseline and monitor student growth in response to training		Time to research and \$\$ to purchase a baseline and monitoring tool.	Screening and progress monitoring to monitor student growth is set up and operating
C.2 Assure students have the opportunity to participate in robust extracurricular and co-curricular opportunities.			
1. Action steps TBD			
C.3 Provide students with skills for healthy lifestyles including living effectively with technology and ensure access to participate in K -12 wellness programs.			
1. An identified wellness team will develop a common definition of wellness to include: medical, mental health, physical and chemical health.		Identification of appropriate stakeholders and facilitator time.	Common definition of wellness developed to include medical, mental, physical and chemical health
2. An identified wellness team, in collaboration with DMTS, will complete a review of research to determine healthy habits around technology use and recommend standards of practice for E-12.		Review time and writing time for the wellness team.	Research-based healthy standards and practices for technology use developed
3. The identified wellness team will create a skill assessment to identify specialists to deliver topical trainings on: healthy lifestyles, nutrition, the effects of technology, etc...		Development time for wellness team.	Specialists identified to deliver training on healthy lifestyles, nutrition, effects of technology etc. based on skills assessment

4. An identified wellness team will study current wellness practices, research and current programming within EPS in order to develop a comprehensive E-12 wellness program	Time and instructional materials once identified by the wellness team.	Comprehensive E-12 wellness training developed after a study of current practices, research and EPS programming.
5. Programming and scheduling will be designed to consider and minimize student stress. a. Collect stakeholder input to identify concerns around the current scheduling practices b. Identify and pilot different models of scheduling to reduce system and student stress c. Recommend modifications to the school calendar to decrease staff burnout and student self-reports of stress.	Time to design and pilot scheduling models. May require supplemental staffing.	School programming and scheduling studied and improved to minimize student stress

C.4 Create environments that are conducive to learning and facilitate constructive student interaction.

1. Survey staff and students to assess current educational environments and how they support learning and constructive student interactions.	Time to develop survey that can be used both as a baselining instrument and a progress monitoring tool	Educational environments assessed to identify how they currently support/don't support learning and constructive interactions
2. Considering results from the C4.1 survey, the SEL taskforce will recommend reallocation, renovation, or building of space to meet identified needs.	Reallocation would be cost neutral. Renovation and building will require substantial funds.	Learning spaces reallocated, renovated or built based on educational environment assessment
3. Identify, train and implement restorative practices to improve student and staff ratings of positive school climate.	Trainer costs and professional development time which will either be scheduled into existing building time or paid out in staff development funds.	Training to implement restorative practices completed and monitored by assessing student and staff ratings of school climate

C.5 Increase the mental health support provided by caring adults

1. Decrease the current high school counselor ratio of 350 students to 1 counselor to 250:1, going from 8 to 11, to 12 counselors.	Average cost of staff \$91,000 per FTE; Total projected cost \$364,000.	Counselor to student ration reduced from 350/1 to 250/1
2. Every student is assigned a staff member (i.e. advisor, teacher or case manager) as an advocate to create a Learner Profile and ensure consistent contact and communication.	Cost neutral other than planning and training time with	Each student is partnered with an EPS staff to create a Learner Profile and ensure consistent contact and communication

C.6 Review and develop a technology plan for students and staff.

1. Partner with DMTS to inventory of technology currently in use by students and staff.	Time and personnel to collect and organize data.	Inventory of staff and student technology use completed
2. Identify the benefits and drawbacks of each category of technology utilized.	Time to convene wellness team and DMTS leadership to analyze, review and rate collected information.	Benefits and drawbacks identified for each technology-use category
3. Make recommendations around continued use of each category of technology used.	Time to develop recommendations, gain stakeholder reactions and make final recommendations to the board.	Recommendations made for each category of technology use

Strategy D: *Develop Leadership Throughout the District*

Edina Public School Schools continuously develops innovative, committed, and exemplary leadership at all levels and from all constituencies, student and adult.

OUTCOMES / IMPLEMENTATION

What are expected outcomes and key action steps for implementing the strategy?

RESOURCE NEEDS

What added staff, funds, etc. are required?

Action SUCCESS: **Process Metrics**

How do we evaluate success in action implementation?

D.1 Identify, develop and recognize adult leaders throughout the district.

<ol style="list-style-type: none"> 1. Identify the collaborative team as a foundational structure for innovative leadership <ol style="list-style-type: none"> a. Site Leadership Teams b. Professional Learning Communities c. Intervention Teams d. Social & Emotional Learning (SEL) Teams e. Talent Development Teams 	<ul style="list-style-type: none"> • Future-Ready Learner Profile • Professional Development Plan (deliberately scaffolding to all levels) • Norms for Collaboration (district-wide) • Survey Instrument to assess preparedness • Collaborative for Academic Social & Emotional Learning (CASEL) Curriculum & Survey Tool (Second-Step) • Consultant Services (field experts) 	<ul style="list-style-type: none"> • Data from a Collaborative Teams Diagnostic (measuring fidelity) • Board approved Future-Ready Learner Profile • Board approved Future-Ready Leadership Framework • CASEL Assessment & Engagement Survey to Establish a baseline to compare longitudinally (allows for monitoring impact of strategies)
<ol style="list-style-type: none"> 2. Identify & design targeted professional development to ensure each member of the EPS community has the capacity to perform the leadership skills necessary for academic excellence <ol style="list-style-type: none"> a. Engage the Future-Ready Learner Profile to create & implement an EPS Leadership Framework b. Identify the essential skills necessary to meet the Future-Ready Learner Profile c. Assess the capacity of our district's preparedness to lead and deliver on the Future-Ready Learner Profile d. Celebrate and actively recognize leadership in action (lift up the future ready leadership work throughout each school's community) 		

<p>3. Normalize the space for human connection (relational--home to school) to fuel our professional collaboration and impact on whole child development recognizing that students' social-emotional learning work requires adults to adopt/learn first and that the district needs strong skills in this area</p> <ol style="list-style-type: none"> Each person has intrinsic value Every child feels seen, nurtured, and valued Every EPS family feels a sense of connection and belonging 		<p><u>To be developed:</u></p> <ul style="list-style-type: none"> Add specific data points for participation in professional development & ongoing implementation stages
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D.2 Provide robust and balanced professional development

<p>1. Refine, prioritize, and expand pathways for successful professional development so that relevance can be maximized for all staff.</p>	<ul style="list-style-type: none"> Funds to develop partnerships with other districts and/or universities to offer adult learning pathways Funds to develop and implement robust learning pathways for staff 	<ul style="list-style-type: none"> # of partnerships created Adult pathway participation and satisfaction ratings
<p>2. Audit current personalized learning practices for effectiveness & provide training for the 3Ps (Profiles, Pathways, and Proficiency) of the Edina Learning Framework to ensure continuity of the student experience across sites and levels.</p>	<ul style="list-style-type: none"> Funds to advance systemic training of the Edina Learning Framework Funds to create, administer and analyze data from staff, student and family surveys to monitor the learner experience. 	<ul style="list-style-type: none"> % of staff trained in the 3P's. Artifacts of implementation of the 3Ps demonstrated through the teacher evaluation process Student learning experience outcomes assessed through learner, teacher and parent surveys.
<p>3. Provide professional learning on the science of how the brain learns in order to deepen staff' understanding of effective lesson designs.</p>	<ul style="list-style-type: none"> Funds for professional training on the science of how the brain learns 	<ul style="list-style-type: none"> % of staff trained in the neuroscience of learning. Teacher Evaluation and Staff Development survey on teacher application of training.
<p>4. Continue professional learning on cultural competence so that staff are best positioned to make school relevant for all learners.</p>	<ul style="list-style-type: none"> Funds to train staff in Culturally Responsive Teaching practices 	<ul style="list-style-type: none"> Track participation in professional learning offerings for culturally responsive teaching including required and optional sessions. Teacher Evaluation and Staff Development survey on teacher application of training.
<p>5. Identify and clarify literacy training for staff (dyslexia, phonics, reading, intervention) to deepen skills of educators to meet the needs of learners.</p>	<ul style="list-style-type: none"> Timeline to facilitate the process Funds for literacy training including dyslexia, reading, intervention 	<ul style="list-style-type: none"> Track participation in literacy training Teacher Evaluation and Staff Development survey on teacher application of training.
<p>6. Ensure staff has a deep understanding in the instruction of social emotional skills and characteristics and embeds the development of those skills throughout the school environment to address the whole child.</p>	<ul style="list-style-type: none"> Funds for professional learning in social emotional development 	<ul style="list-style-type: none"> Track participation in Social Emotional training Teacher Evaluation and Staff Development survey on teacher application of training.

7. Provide professional learning on parent communication strategies in order to elevate clarity in meeting the needs of families.	<ul style="list-style-type: none"> Funds for professional learning in parent communication strategies 	<ul style="list-style-type: none"> Track participation in parent communication strategies training Teacher Evaluation and Staff Development survey on teacher application of training.
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D.3 Develop students as leaders, encourage student voice, and promote civic engagement.

1. Use the Future-Ready Learner Profile to design or inform the appropriate selection of a student leadership curriculum	<ul style="list-style-type: none"> Future-Ready Learner Profile Create Task Force to determine what success looks like (must include students) Research & Identify a model for Student Leadership Curriculum Establish conditions for creating a master schedule School board discussion & action around student inclusivity 	<ul style="list-style-type: none"> School board policy approved that outlines commitment to student inclusivity Decision-making at the site or district level is informed by student input Increased participation in student leadership experiences in and outside of the school
2. Implement multiple pathways for students to access and engage in student leadership learning experiences <ul style="list-style-type: none"> a. Explore implications for master scheduling and modify to include universal access to student leadership experiences b. Ensure that a student's academic readiness does not prevent access from student leadership experiences 		
3. Implement student advisory boards (elementary, middle, and high school) <ul style="list-style-type: none"> a. Center their efforts around civic engagement b. Frame communication as reciprocal--cascading up and down c. Representative of the entire population 		
4. Include student representation on the school board <ul style="list-style-type: none"> a. Create a formal student liaison seat on the board b. Ensure deliberate inclusion of EPS student voice and representation at board meetings (celebrate successes and intentionally include student perspectives in decision-making) 		

D.4 Develop and maintain a culture of continuous improvement based on evidence,

1. Continue to advance the development of collaborative teams (PLCs) that use data to inform instruction (including pathways) <ul style="list-style-type: none"> a. Create an EPS collaborative teams playbook b. Implement ongoing professional development for principals, site-leadership teams, and learning specialists on the use of data to inform instruction and respond to student evidence of learning c. Cultivate a core belief in the power and influence of collaborative teams at all levels of the organization 	<ul style="list-style-type: none"> Professional Development Framework for <i>Data Literacy and Collaborative Analysis of Student Learning</i> EPS Collaborative Teams Playbook & Aligned Professional Development Designation of GO Team Members Data Days, Early Release Days 	<ul style="list-style-type: none"> Established framework for data literacy and collaborative analysis of student learning Refined data dashboard to support educator's use of data Professional Development Calendar for tiered learning Each site has a robust Multi-Tiered System of
2. Deepen the use of data & assessment literacy to drive continuous improvement through an inquiry-based cycle <ul style="list-style-type: none"> a. Generate SMART Goals for academic, socio-emotional, and behavioral expectations for student performance 		

<ul style="list-style-type: none"> b. Develop and use quality assessments/continuums to measure and monitor student performance c. Promote celebration as a core value within EPS 		Support (MTSS) established and is aligned with the district MTSS plan.
3. Actively interrupt systems and practices that perpetuate the marginalization of underserved student populations within EPS <ul style="list-style-type: none"> a. Provide professional development for EPS leaders to facilitate data discussions and equip staff to leverage Multi-Tiered Systems of Support to ensure each learner's unique needs are met b. Conduct quarterly Growth & Opportunity (GO) meetings to monitor the impact of adult actions on student performance (academic, socio-emotional, and behavioral) 		

D.5 Provide strategy and direction for predicted enrollment and demographic trends while retaining current students,

1. Complete an enrollment analysis of Edina School District which includes housing, demographic, market share, and geographical variables.	Consultant to conduct study of variables acting on enrollment	Completion of Study and recommendations developed
2. Survey parents on the variables that enroll their students in Edina Public Schools	Survey of Out bound Families	Presentation of Survey Results
3. Develop a long-range enrollment model based on variables acting on student enrollment	Staff Time to build model	Enrollment Model Presented and Used
4. Collect information through focus groups and surveys on neighborhoods that show low or declining enrollment to understand perceptions of parents and students.	Consultant and/or Staff Time	Focus Group Results Presented
5. Review and if necessary reform the enrollment reporting process for School Board and Community.	Staff Time to design Enrollment Reporting	Enrollment Report presented to Board

Strategy E: Engage Parents, Schools and Community

Edina Public Schools works in partnership with parents, students, staff, alumni and community to serve as a reflection of Edina's strong commitment to education.

OUTCOMES / IMPLEMENTATION What are <u>expected outcomes and key action steps</u> for implementing the strategy?	RESOURCE NEEDS What <u>added staff, funds, etc.</u> are required?	Action SUCCESS: Process Metrics How do we evaluate success in <u>action implementation</u> ?
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E.1 Provide engagement opportunities and information about Edina Public Schools to the community so that all community members feel connected and know how to contribute to our collective success.

1. Develop and communicate framework for role of community in decision making	Staff time	Framework completed, published and communicated to clarify the community role in district decision-making clarified and communicated in a framework
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2. Develop marketing materials to promote the value of an Edina education	Staff time/materials cost	Marketing materials and products developed to promote the value of an Edina education
3. Create alumni/community opportunities to connect to the district	N/R Staffing	Program established between multiple partners

E.2 Build upon the robust community education opportunities and offerings for all learners (Pre-K-Adult).

1. Reinvigorate marketing, communications and engagement strategies to reintroduce our programs to new and evolving audiences and create programs that respond to evolving community needs	\$ for consulting assistance	Marketing and communications materials created
2. Deepen partnerships with internal partners to enhance learning beyond the school day and student leadership opportunities (see also D5)	Staffing	Internal partnerships audited in order to improve/increase ways to expand student leadership opportunities and learning beyond the school day
3. Integrate transition programs and materials with communications (Birth, entering K, MS, EHS)	Staffing collaboration between schools and district for unified message	Products created and survey of families in these transition areas. Communication about transition programs integrated into ongoing communication and marketing efforts

E.3 Ensure all students and their families are engaged and well-served by the communications and all other interactions with EPS.

1. Audit current communications and systems to better understand the needs of parents, students, affinity groups, and to ensure equitable access, effective organizations and valuable/right sharing of information. a. Develop new website b. Every district communication is published with the top three most commonly spoken languages at EPS	\$\$ for staff time to create/sustain partnership with vendors	Audit of current communications and community outreach systems completed and data gathered for improving equitable access and value of information New website developed and published based on audit findings Decision-making framework/protocol established for classifying district communication translation
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E.4 Leverage partnerships with community groups, businesses, local and state government agencies and individuals to strengthen and foster relationships with EPS.

1. Ensure community members experience a welcoming environment through customer service	\$\$ for training time for staff; signage and space enhancements	Ongoing, real-time process improvements made based on regular customer service surveys
2. Develop a network of influencers to promote and support EPS	Staffing	Program developed: Network of influencers developed and actively building relationships between EPS and community members/organizations

3. Build upon our community partnership/volunteering program to develop a framework that allows for multiple contact/entry points and creates a deeper relationship between partners and the school system.
 - a. Evaluate current volunteer program to determine opportunities for growth and opportunities to better meet student/staff/community needs
 - b. Framework developed and implemented

Staffing, collaboration time

Phase 1 and Phase 2 of partnership framework is created providing more real-world opportunities for students, staff and community.

E.5 Ensure strong financial stewardship and provide information that is accessible to all members of our community and demonstrates and promotes the value of an Edina education.

1. Publish annual financial reports and provide plain language

Staffing

Narrative created for reports
FAQ is created to provide clarity of school finance
Audit is published with a link to state dashboard to do comparisons

E.6 Create assessment data dashboard.

1. Create and systematize all the processes required to operate and use the dashboard to track strategic progress

\$\$\$ for staffing and expertise needed to establish surveys, and all other progress tracking processes

External dashboard metrics created as a part of the strategic plan
Dashboard operational and transparent

Appendix A: Plan Development Steps

Step I: Assess District STATUS

August 2018 – December 2018

A. STAKEHOLDER Input

September – November 2018

Meetings and surveys were conducted to seek views and advice about the current status and future needs of the district from parents, students, teachers, staff and district community members through the following:

- ❖ 4 Community Meetings
- ❖ 4 Parent Focus Groups at the Elementary, Middle and High Schools
- ❖ On-line Survey with 2000 responses
- ❖ 1 Student Meeting with High School Students
- ❖ 3 Staff Forums involving teachers, administrators and all other staff
- ❖ 40 Stakeholder Interviews

B. DATA Collection

September – December 2018

Key information from various sources was gathered to inform future directions:

- ❖ District Overview Community/District Profiles | Governance | Student Achievement statistics
- ❖ Peer District Comparisons Eden Prairie, Mahtomedi, Orono, Minnetonka, Wayzata
- ❖ National Trends and Issues Career and Technical education | Focus on all grades equally
Focus on all students' needs | Educational technologies | Meeting special needs

Step II: Develop District DIRECTIONS

January 2019 – Spring 2020

A. DRAFT PLAN Development

January 2019 – Spring 2020

Based on the findings and conclusions of the stakeholder input and data collections, the School Board worked with staff input to draft the Edina Public Schools directions, including the mission, vision, core values, priority strategies and goals.

- ❖ Draft the MISSION, VISION and CORE VALUES
- ❖ Identify PRIORITY STRATEGIES
- ❖ Seek STAFF REVIEW and input and refine priority strategies
- ❖ Develop DRAFT STRATEGIC DIRECTIONS and Expected OUTCOMES

B. STAKEHOLDER Review

September – October 2019

District parents, students, teachers, staff and community were invited to review and evaluate the strategic directions and provide feedback to assure that they addressed the district needs and provided a useful guide for EPS development

C. REFINEMENT of Directions

December 2019 – February 2020

The School Board examined the stakeholder input, revised the draft strategic directions based on the feedback and advice and developed a draft directions document for School Board discussion and approval at the January and February meetings including the mission, vision, core values and beliefs, priority strategies and expected outcomes.

Step III: Initiate the 2020-2025 STRATEGIC PLAN

January 2019 – Spring 2020

A. IMPLEMENTATION PLAN DEVELOPMENT

January – Spring 2020

Staff leaders worked with the School Board to develop an action roadmap for achieving the strategic directions including:

- ❖ Actions: Specific short and long-term initiatives and action steps.
- ❖ Resources: Projection of time, human, physical and/or financial resources to support action
- ❖ Process metrics: Benchmarks for measuring implementation progress and success

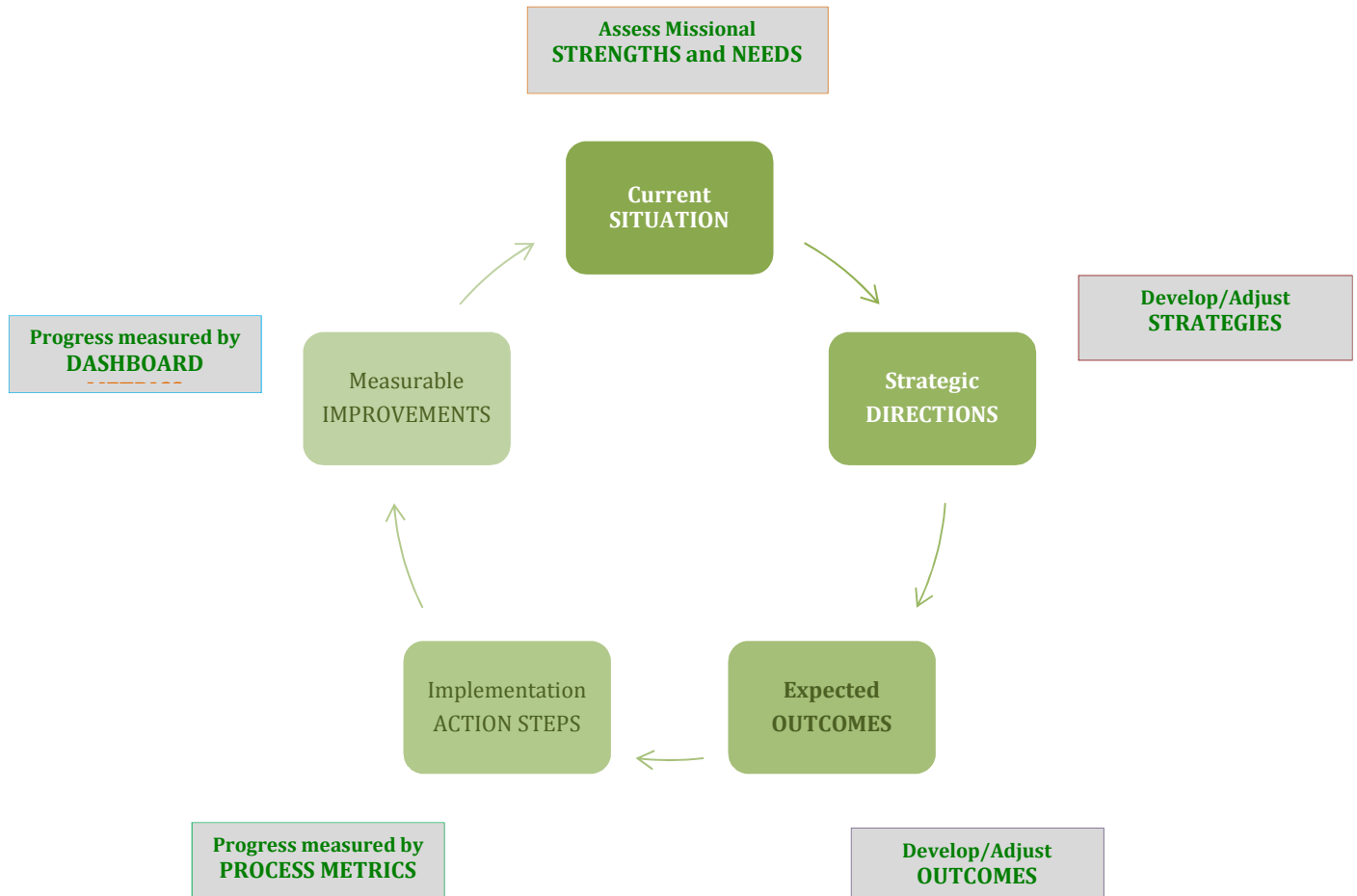
B. APPROVAL of the Strategic Plan

Spring 2020

The 2020-2025 EPS Strategic plan will be reviewed and discussed at the May School Board Meeting and approved at the June School Board Meeting to guide EPS district development 2020 – 2025 with procedures for coordinating, steering and monitoring strategic implementation.

Appendix B: “Living” Strategic Plan Process

Engaging with a “Living” Strategic Plan to Guide EPS Development



Edina Public Schools Strategic Plan Gantt Chart

○ = Planning Phase ◎ = Development Phase ● = Implementation Phase

Strategy A: Advance Academic Excellence, Growth and Readiness

Edina Public Schools provides our students with access to a comprehensive curriculum that develops critical thinking skills and dispositions, and assures students are ready for their next level and the challenges and opportunities in the next phase of life.

Expected Outcomes	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
A.1 Design and deliver curriculum, instruction and assessment focused on content rigor, critical thinking, student engagement and continuous improvement to assure academic achievement and student growth.	○	◎	●	●	
A.2 Provide a coherent and differentiated educational experience that effectively engages, appropriately challenges every student academically.		○	◎	●	●
A.3 Provide expanded, timely and effective interventions for students based on data and individual needs, through all school phases, Pre-K- 12 and throughout the school year.	○ / ◎	●	●		
A.4 Review, develop, and implement an improved literacy program at EPS PK-12.	○	◎	●	●	
A.5 Provide robust early childhood education.			○	◎	●

○ = Planning Phase ◎ = Development Phase ● = Implementation Phase

Strategy B: Ensure an Equitable and Inclusive School Culture

EPS welcomes, respects, supports and values everyone so students can learn effectively, develop a deeper understanding of complex issues and become empowered to contribute to the school community.

Expected Outcomes	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
B.1 Create learning environments and curricula that enable staff and students to learn from and reflect on their own and others' experiences; explore multiple perspectives; practice civil discourse; encourage empathy; create interpersonal connections and embrace diverse identities.				○	◎
B.2 Create a school culture that enhances learning and fosters a sense of belonging for all students through our values of Integrity, Compassion, Courage, Commitment, Appreciation and Responsibility.	○	◎	●	●	
B.3 Support equity by identifying and eliminating structural barriers to success.			○	◎	●
B.4 Support and retain quality, culturally competent staff with increasingly diverse backgrounds, experiences and perspectives.			○	◎	●

○ = Planning Phase ◎ = Development Phase ● = Implementation Phase

Strategy C: Foster Positive Learning Environments and Whole Student Support

EPS fosters a caring school environment where students feel safe physically and emotionally, in order to be fully engaged in their academic, personal and social growth.

Expected Outcomes	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
C.1 Ensure students acquire and apply the social emotional competencies of self-awareness, self-management, social awareness, relationship skills, and responsible decision-making to promote student wellness.	◎	●			
C.2 Assure students have the opportunity to participate in robust extracurricular and co-curricular opportunities.			○	◎	●
C.3 Provide students with skills for healthy lifestyles including living effectively with technology and ensure access to participate in K -12 wellness programs.			○	◎	●
C.4 Create environments that are conducive to learning and facilitate constructive student interaction.				○	◎
C.5 Increase the mental health support provided by caring adults.			○	◎	●
C.6 Review and develop a technology plan for students and staff.		○	◎	●	●

○ = Planning Phase ◎ = Development Phase ● = Implementation Phase

Strategy D: Develop Leadership Throughout the District

Edina Public School Schools continuously develops innovative, committed, and exemplary leadership at all levels and from all constituencies, student and adult.

Expected Outcomes	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
D.1 Identify, develop and recognize adult leaders throughout the district.	○	◎	●		
D.2 Provide robust and balanced professional development.		○	◎	●	
D.3 Develop students as leaders, encourage student voice, and promote civic engagement.		○	◎	●	
D.4 Develop and maintain a culture of continuous improvement based on evidence.		○	◎	●	
D.5 Provide strategy and direction for predicted enrollment and demographic trends while retaining current students.		○	◎	●	

○ = Planning Phase ◎ = Development Phase ● = Implementation Phase

Strategy E: Engage Parents, Schools and Community

Edina Public Schools works in partnership with parents, students, staff, alumni and community to serve as a reflection of Edina's strong commitment to education.

Expected Outcomes	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
E.1 Provide engagement opportunities and information about Edina Public Schools to the community so that all community members feel connected and know how to contribute to our collective success.	○	◎ / ●	●		
E.2 Build upon the robust community education opportunities and offerings for all learners (Pre-K-Adult).			○	◎	●
E.3 Ensure all students and their families are engaged and well-served by the communications and all other interactions with EPS.		○ / ◎	●	●	
E.4 Leverage partnerships with community groups, businesses, local and state government agencies and individuals to strengthen and foster relationships with EPS.			○ / ◎	●	
E.5 Ensure strong financial stewardship and provide information that is accessible to all members of our community and demonstrates and promotes the value of an Edina education.		○ / ◎	●		
E.6 Create assessment data dashboard.	◎ / ●				

○ = Planning Phase ◎ = Development Phase ● = Implementation Phase

B. Arts and Music Curriculum

Presenter: Randy Smasal



Board Meeting Date: June 8, 2020

TITLE: Music and Visual Arts Curriculum

TYPE: Action

PRESENTER(S): Dr. Randy Smasal, Caroline Linden, Deb Richards

BACKGROUND: This report includes information about the new Arts standards the Minnesota Department of Education has passed into statute. It also includes a summary of the statutory changes to Arts programming required by all MN school districts by the 2021-2022 school year. An overview of the Music and Visual Arts curriculum review process will be provided. Recommended materials to purchase to support the music program in Edina are also included.

RECOMMENDATION: Accept the new Music and Visual Arts curriculum and recommended materials purchases.

ATTACHMENTS:

1. Report (next page)

Arts Standards Information and Summary



Resources:

MDE Arts page (<https://education.mn.gov/MDE/dse/stds/Arts/>) (including timeline)

Information and Summary:

Full implementation of the Arts Standards are required by the 2021-2022 school year. That means changes to courses must be ready for registration in January 2021.

There are five arts areas: dance, media arts, music, theater, visual arts. The new standards are no longer “banded”, but are laid out by grade level, which creates unique grade level experiences in each arts area.

There is not one license that allows teachers to deliver all areas of the arts standards. The licensure options are as follows:

- Dance
 - The arts dance course can be taught by an educator with a dance license OR an elementary generalist license for grades K-6 up to 0.33 of the school day.
 - The dance standards in Physical Education do not meet the arts requirements and cannot be taught in an interdisciplinary way.
- Dance and Theater Arts
- Theater Arts
- Music: Instrumental and Classroom or Vocal and Classroom Music
- Visual Arts (Media Arts can be taught by a visual arts licensed teacher)

In high school, a CTE (Career and Technical Education) course may fulfill an arts credit if all the following are true:

- Students must meet all of the arts standards for the relevant arts area in the course.
- The teacher of record must have a CTE endorsement.
- The teacher of record must also have passed the MTLE (MN Teacher Licensure Exam) assessment for the relevant arts area. Since there is not a MTLE for media arts, districts should use the visual arts MTLE.

Kindergarten to Grade 8

- Instruction in arts education in grades K-8 must include all the required 2018 arts standards and grade-level benchmarks in at least two arts areas.
 - The amount of instructional time needed can be locally determined as long as there is sufficient time for teachers to teach and assess all standards in an area
- Students in grades K-8 must be offered opportunities in three arts areas.
 - Students in grades 6-8 must meet the standards in two arts areas each year
 - In grades 6-8 students can choose any two arts areas annually

- A full year of performance music (orchestra, band, choir) will no longer be sufficient to meet arts requirements in grades 6-8 (must meet two areas annually per MDE).
 - Students will need half year options in visual arts, media arts or music in grades 6-8 (e.g. World of Music, Music Exploration)
- MDE will require districts to offer 3 areas starting with the 2021-2022 school year.

High School

- Instruction at the high school level must include all the required 2018 arts standards and benchmarks for grades 9-12 in at least one arts area.
- Students must be offered courses in at least three arts areas.
- For courses that count for arts credits, the teacher must hold a CTE endorsement.

Table 1: Impact of New Arts Standards on Program Requirements

	6th grade	7th grade	8th grade
Required by MDE	Math	Math	Math
	Science	Science	Science
	Social Studies	Social Studies	Social Studies
	Language Arts	Language Arts	Language Arts
	Physical Education	Physical Education	Physical Education
	Two of Three Arts areas (New 21-22) Currently one Music and one Visual Art required	Two of Three Arts areas (New 21-22) Currently Visual Art required	Two of Three Arts areas (New 21-22) Currently no required arts courses
		Health	
Required by Edina but not by MDE	Advisory	Advisory	Advisory
	Middle School Skills	FACS	21 Century Literacy
	Reading	Design Robotics	Flight and Space
	World Language	World Language	World Language
Electives	Art and Words	Art Exploration	Avid
	Engineering	Art in the Digital World	Band
	2nd Music Option	Band	Choir
		Choir (gender segregated)	Orchestra
		Graphic Design and Marketing	Art in the Digital Age
		Music Exploration	Drawing, Painting, and Printmaking
			Pottery and Sculpture
			Fitness Fun
			Unified PE
			Food and Fabrics
			Regional Foods
			Introduction to Drama
			Life Skills
			Graphic Design and Marketing
			Intro to Coding
			Research, Design, and Fabrication
			Science of Technology, Green Architecture
			Culinary Technology, Fashion, and Fabrication

Middle School Course Requirements per statute 120B.021; Required Academic Standards are:

- Language arts
- Mathematics
- Science
- Social studies
- Physical education
- Health
- Arts (two areas per year in grades 6-8)

Part of Phase II will be analyzing what is required by MDE and what is required by Edina to identify similarities and differences. In order to be in compliance with the new arts standards, some shifts in programming may be necessary.

At the elementary level, Edina currently offers two arts areas for students (music and visual arts). The new standards require offering three areas for elementary students and they will be required to meet all standards in two arts areas annually.

Depending on the grade level, Edina offers two or three arts areas at the middle school level. The new standards will require offering three arts areas at each grade level, with students mastering the standards in two areas annually.

An elementary and a middle school program design team will convene in the summer of 2020 to align program changes to this new statutory requirement. The program adjustments will be presented to the board in the fall of 2020.

Music and Visual Arts Curriculum Review Process Update

Teacher representatives from the arts areas have been meeting over the last two school years to complete a curriculum review process. The teacher teams completed a review and analysis of the new standards. Changes were identified in order to guide curriculum review, materials inventory and programming.

Changes to Arts Standards

- Benchmarks are by grade level rather than grade bands (e.g. grades K-2, etc.)
- Students in grades K-8 must be offered opportunities in three arts areas
- Students in grades K-8 must meet the standards in two arts areas each year
- Instruction at the high school level must include all the required arts standards and benchmarks in at least one arts area
- In high school the teacher of record must have a CTE endorsement and must also have passed the MTLE assessment for the relevant arts area (not new, but clarified)

Phase I: Music and Visual Arts (2018-2020)

- Review and analysis of new standards
- Gap analysis for current courses
- Adjustments made to curriculum documents to align to new standards
- Identification of replacement and new materials and resources
- Orders for music will be placed summer 2020 for fall implementation

Phase II: All Arts Areas (2020-2021)

- Ensure K-12 programming is in compliance with new MDE
- Support teachers in acquiring any necessary licensure changes
- Recommend any necessary programming changes
- Ensure changes are clearly articulated for registration in January 2021
- Resource orders for other arts areas will be placed summer 2021
- Full implementation by 2021-2022 as required by statute

Music Curriculum Review Update and Purchase Recommendations

The music department has been involved in the curriculum review process for the past two years. As mentioned above, teacher teams reviewed the new arts standards, analyzed them to identify any gaps in curriculum, made adjustments to planning guides to align with new standards and identify replacement and new materials needed to help students reach the new standards in the area of music.

Music is one of the five arts areas and Edina has a long history of offering rich musical experiences to students. In order to ensure all facets of the music program were adequately addressed, the department was broken into four subgroups (see below), for the purpose of the curriculum review process.

Subgroup	Teacher Representatives	School	Role
Orchestra	Nicholas Gaudette* Kristine Wiese	EHS EHS	Orchestra Orchestra
Band	Geneva Fitzsimonds* Charles Weise Nicholas Ellison	EHS SV Elem (HL/CC/CN)	Band Band Band
6-12 Vocal Music and World of Music	Christine Dold Liz Skoglund* Scott Lehrke	VV SV EHS	Vocal and Classroom Music Vocal and Classroom Music Vocal Music
Elementary Classroom Music	Shandra Prowell* Elizabeth Werness Katie Widen Andrew Atwood	CS ND HL CN	Elementary Music Elementary Music Elementary Music Elementary Music

*Point person for subgroup

Each subgroup met multiple times through the past two years during early release/late starts, district professional development days and during the contract day with substitute teachers. Along with each subgroup meeting separately, each subgroup connected with other job-alike teachers for updates and feedback. In addition, all teachers of music (approx. 33 teachers) met together on the February district professional development day in both 2019 and 2020. This allowed for all teachers in the department to be involved in the curriculum review process.

A department mission statement was collaboratively created along with each subgroup developing their own vision statement. By developing these statements, the department as a whole and each subgroup created cohesion and a common direction for each of their musical components. The statements are clearly visible on some of the subgroup's brochures (see Appendix I). Creating a brochure was an optional component of the review process.

Lastly, after a thorough analysis of the new arts standards, each subgroup created a tiered list of materials and resources needed to support the revised curriculum that aligns to the new standards. Appendix II shows the total music budget requests. Budget requests were consolidated into several categories--instruments, instrument repair, equipment, musical repertoire, and resources. The budget requests included in this report include only the top priority items for each subgroup.

Appendix I
Music Department Brochures

[Edina Elementary Music Brochure](https://tinyurl.com/y6u8hpaw)

(<https://tinyurl.com/y6u8hpaw>)

[Choral Music Brochure](https://tinyurl.com/yd3brgga)

(<https://tinyurl.com/yd3brgga>)

[Orchestra Brochure](https://tinyurl.com/y7jdahdh)

(<https://tinyurl.com/y7jdahdh>)

Appendix II
Total Music Budget Requests*

Music Subgroup	Instruments	Instrument Repair	Equipment	Musical Repertoire	Resources	Resource Notes	Total
Band	\$4,892.00	\$0.00	\$1,440.00	\$8,960.00	\$0.00	N/A	\$15,292.00
Elementary Music	\$19,791.00	\$0.00	\$800.00	\$0.00	\$10,309.58	This request does not include FTE for grade 5 orchestra	\$30,900.58
Orchestra	\$7,129.00	\$2,000.00	\$4,000.00	\$0.00	\$6,000.00	Bass lockers	\$19,129.00
Vocal/World of Music	N/A	N/A	N/A	\$3,375.00	\$17,521.75	Accompanist costs and digital music composition software.	\$20,896.75
						Grand Total	\$86,218.33

**This budget is based on vendor quotes and may need to be adjusted accordingly.*

C. Ten Year Long Term Facility Maintenance Program Budget

Presenter: John Toop



Board Meeting Date: 6/8/2020

TITLE: Independent School District #273 Long-Term Facility Maintenance Program Budget

TYPE: Action

BACKGROUND: The 2015 Legislative session established a Long-Term Facilities Maintenance Revenue Program for school districts, intermediate districts, etc. This program replaced the Health and Safety Revenue, Deferred Maintenance Revenue and Alternative Facilities Bonding and Levy programs beginning in FY 2017.

As a result of this legislative change, the ISD #273 school board is required to approve the Long-Term Facility Maintenance 10-year plan. Attached is a summary of the 10-year plan, along with a detailed project list.

RECOMMENDATION: Approve the Long-Term Facility Maintenance 10-year plan and authorize the inclusion of those projects in the district's application for long term facility maintenance revenue.

ATTACHMENTS:

1. LTFM 10-year plan Summary and Graph
2. LTFM Detailed Project List

Site Number	Type	Category	Building Zone	Project Number	Item	Priority	Inflated Cost	Funding	Year	2020 Cost	FIN Code
532_Creek Valley	Elementary	Accessibility	1, 2, 3		Provide an ADA lift for access to the computer room on the stage	\$	84,436	LTFM	2020	\$	60,000 367 Accessibility
532_Creek Valley	Elementary	Accessibility	3		Replace all remaining classroom sinks with roll under to meet accessibility requirements (rooms 206, 401, 402, 403, 303, 302, 301, 302 and 303)	\$	49,380	LTFM	2020	\$	37,500 379 Interior Surfaces
532_Creek Valley	Elementary	Accessibility	3		Upgrade two sets of M and W's toilets adjacent to the cafeteria to be accessible	\$	444,423	LTFM	2028	\$	337,500 367 Accessibility
532_Creek Valley	Elementary	Accessibility	2, 3	CVES-003	Replace lower cabinets, counter and sinks at rooms 506, 507, 301, 302 and 303	\$	70,530	LTFM	2020	\$	50,000 379 Interior Surfaces
532_Creek Valley	Elementary	Accessibility	3	CVES-004	Replace a portion of the countertop at classrooms 401, 402, and 403	\$	4,403	LTFM	2020	\$	3,250 379 Interior Surfaces
532_Creek Valley	Elementary	Electrical Systems	1		Remove spotlight at gym	\$	2,071	LTFM	2002	\$	1,000 370 Electrical
532_Creek Valley	Elementary	Electrical Systems	1		Move gym light switches from the stage (room 211) to the gym	\$	3,214	LTFM	2002	\$	3,000 370 Electrical
532_Creek Valley	Elementary	Electrical Systems	1		Replace all remaining fluorescent lights with LEDs and dimmer controls	\$	111,407	LTFM	2022	\$	104,000 370 Electrical
532_Creek Valley	Elementary	Electrical Systems	1		Replace all remaining fluorescent lights with LEDs and dimmer controls	\$	57,846	LTFM	2022	\$	54,000 370 Electrical
532_Creek Valley	Elementary	Electrical Systems	3		Replace all remaining fluorescent lights with LEDs and dimmer controls	\$	111,407	LTFM	2022	\$	104,000 370 Electrical
532_Creek Valley	Elementary	Electrical Systems	3		Add kitchen freezer to generator	\$	6,427	LTFM	2002	\$	6,000 370 Electrical
532_Creek Valley	Elementary	Exterior			Repaint exterior soffits	\$	73,755	LTFM	2026	\$	60,000 368 Building Envelope
532_Creek Valley	Elementary	Exterior		CVES-008	Provide a solution to manage the water from the soffits downspouts - (arch portion to add downspouts or similar)	\$	2,463	LTFM	2026	\$	50,000 368 Building Envelope
532_Creek Valley	Elementary	Exterior			Repair a downspout at one location that leaks - (replace roof drain and pipe?)	\$	7,990	LTFM	2026	\$	6,500 368 Building Envelope
532_Creek Valley	Elementary	Exterior			Recaulk expansion joints and resal sidewalk adjacent to the building (exp at Gym)	\$	14,751	LTFM	2026	\$	12,000 368 Building Envelope
532_Creek Valley	Elementary	Exterior			Exterior envelope repairs recommended per Encompass report	\$	100,307	LTFM	2026	\$	81,600 368 Building Envelope
532_Creek Valley	Elementary	Interior	1, 2, 3		Carpet replacement allowance phase 2	\$	84,276	LTFM	2028	\$	64,000 379 Interior Surfaces
532_Creek Valley	Elementary	Interior	1, 2, 3		Painting allowance for interior classroom walls - phase 1	\$	26,336	LTFM	2028	\$	20,000 379 Interior Surfaces
532_Creek Valley	Elementary	Interior	1, 2, 3		Painting allowance for interior classroom walls - phase 2	\$	26,336	LTFM	2028	\$	20,000 379 Interior Surfaces
532_Creek Valley	Elementary	Interior	1, 2, 3		Ceiling tile replacement allowance - Ceiling tile note to be in good condition	\$	22,496	LTFM	2022	\$	21,000 379 Interior Surfaces
532_Creek Valley	Elementary	Interior			Replace interior P-Lum doors in areas adjacent to the gym with H.M. - 11 total	\$	32,953	LTFM	2028	\$	24,750 369 Building Hardware and Equipment
532_Creek Valley	Elementary	Interior	1		Replace NE exterior doors at gym (door 2A)	\$	9,218	LTFM	2028	\$	7,000 369 Building Hardware and Equipment
532_Creek Valley	Elementary	Interior	1		New gym divider curtain	\$	32,920	LTFM	2028	\$	25,000 369 Building Hardware and Equipment
532_Creek Valley	Elementary	Interior	1, 2, 3		Electrostatic paint locks with distinct standard colors (500)	\$	45,265	LTFM	2028	\$	34,750 369 Building Hardware and Equipment
532_Creek Valley	Elementary	Interior	1, 2, 3		Repaint exposed sprinkler pipe throughout the building	\$	46,088	LTFM	2028	\$	35,000 379 Interior Surfaces
532_Creek Valley	Elementary	Interior	1		Replace the rubber gymnasium floor (4200 SF)	\$	200,484	LTFM	2028	\$	152,250 379 Interior Surfaces
532_Creek Valley	Elementary	Interior	1, 2, 3		Replace classroom door hardware with security classroom locks (50 doors) - assumes doors to remain	\$	80,655	LTFM	2028	\$	61,250 369 Building Hardware and Equipment
532_Creek Valley	Elementary	Interior	2		Provide curtain and lights for three coat stations in nurses room	\$	19,175	LTFM	2028	\$	15,000 369 Building Hardware and Equipment
532_Creek Valley	Elementary	Mechanical Systems	2, 3	CVES-004	Replace hardware on all exterior doors to remove the hold open feature (21 doors)	\$	25,019	LTFM	2028	\$	19,000 369 Building Hardware and Equipment
532_Creek Valley	Elementary	Interior	1, 2, 3		Modify all vestibules to be larger except secured vestibule 527 (2 total)	\$	115,221	LTFM	2028	\$	87,500 368 Building Envelope
532_Creek Valley	Elementary	Interior	1		Patch existing gym floor (4200 SF)	\$	14,811	LTFM	2030	\$	10,500 379 Interior Surfaces
532_Creek Valley	Elementary	Interior	1, 2, 3		Electrostatic paint all fin tube	\$	49,271	LTFM	2030	\$	35,000 379 Interior Surfaces
532_Creek Valley	Elementary	Mechanical Systems	1	CVES-007	Renovate mens and womens bathrooms adjacent to the gym (rooms 122, 123, 217 and 218)	\$	282,120	LTFM	2030	\$	200,000 379 Interior Surfaces
532_Creek Valley	Elementary	Interior	1	CVES-002	Install roll under ADA panel at music classroom 201	\$	2,257	LTFM	2030	\$	1,600 367 Accessibility
532_Creek Valley	Elementary	Interior	1	CVES-002	Provide new countertop at music classroom 206	\$	4,408	LTFM	2030	\$	3,125 379 Interior Surfaces
532_Creek Valley	Elementary	Interior	1, 2, 3		Provide roller shades on exterior classroom and office windows (1448 sf)	\$	38,298	LTFM	2030	\$	27,150 379 Interior Surfaces
532_Creek Valley	Elementary	Mechanical Systems	1, 3		Provide corner guards at extended learning spaces (approx. 5)	\$	7,053	LTFM	2030	\$	5,000 379 Interior Surfaces
532_Creek Valley	Elementary	Interior	3		Reconfigure bathrooms adjacent to cafeteria to be accessible (316 and 418)	\$	141,060	LTFM	2030	\$	100,000 367 Accessibility
532_Creek Valley	Elementary	Interior	3	CVES-005	Convert bathroom 412 and 413 into unisex, single bathrooms with indicator locks	\$	70,530	LTFM	2030	\$	50,000 379 Interior Surfaces
532_Creek Valley	Elementary	Interior	3	CVES-006	Reconfigure kindergarten room 506 bathroom to be ADA and accessible from main circulation	\$	70,530	LTFM	2030	\$	50,000 367 Accessibility
532_Creek Valley	Elementary	Interior	1		Patch hose cabinet in corridor 130 and cover with stainless steel plate	\$	3,174	LTFM	2030	\$	2,250 379 Interior Surfaces
532_Creek Valley	Elementary	Interior	3		Replace/remove operable walls in classrooms 301/302/303	\$	81,400	LTFM	2030	\$	57,706 379 Interior Surfaces
532_Creek Valley	Elementary	Interior	2		Replace curtains in nurse's room	\$	3,526	LTFM	2030	\$	2,500 369 Building Hardware and Equipment
532_Creek Valley	Elementary	Interior	3		Paint walls in stairway leading to the penthouse	\$	3,116	LTFM	2030	\$	1,500 379 Interior Surfaces
532_Creek Valley	Elementary	Interior	1		Replace door from room 211 to 211A	\$	1,975	LTFM	2030	\$	1,400 369 Building Hardware and Equipment
532_Creek Valley	Elementary	Interior	1		Remove fire extinguisher cabinet at two locations on south wall of gym and cover with stainless steel plate	\$	6,348	LTFM	2030	\$	4,500 379 Interior Surfaces
532_Creek Valley	Elementary	Interior	3		Remove fire extinguisher cabinet in penthouse	\$	7,053	LTFM	2030	\$	5,000 381 Plumbing
532_Creek Valley	Elementary	Interior	1		Remove fire extinguisher cabinet and cover with stainless steel plate near vestibules 125A, 220A, and 234A, corridor 420	\$	12,095	LTFM	2030	\$	9,000 379 Interior Surfaces
532_Creek Valley	Elementary	Mechanical Systems	1		Replace the recessed drinking fountain in the gymnasium	\$	6,584	LTFM	2028	\$	5,000 381 Plumbing
532_Creek Valley	Elementary	Mechanical Systems	3		Replace fixtures in set of staff M and W's near kitchen to be accessible	\$	49,380	LTFM	2028	\$	37,500 380 Mechanical Systems
532_Creek Valley	Elementary	Mechanical Systems	1	CVES-007	Replace plumbing fixtures in mens and womens bathrooms adjacent to the gym (rooms 122, 123, 217 and 218)	\$	45,139	LTFM	2030	\$	32,000 381 Plumbing
532_Creek Valley	Elementary	Mechanical Systems	1	CVES-002	Replace sink in music classroom 201	\$	3,126	LTFM	2030	\$	2,500 381 Plumbing
532_Creek Valley	Elementary	Mechanical Systems	1	CVES-002	Remove sink closest to corridor and replace other sink in music classroom 206	\$	4,232	LTFM	2030	\$	3,000 381 Plumbing
532_Creek Valley	Elementary	Mechanical Systems	2, 3	CVES-003	Replace sinks at rooms 506, 507, 301, 302, and 303	\$	21,159	LTFM	2030	\$	15,000 381 Plumbing
532_Creek Valley	Elementary	Mechanical Systems	3	CVES-004	Replace sink at classrooms 401, 402, and 403	\$	10,579	LTFM	2030	\$	7,500 381 Plumbing
532_Creek Valley	Elementary	Mechanical Systems	3	CVES-005	Provide new plumbing fixtures for two renovated unisex restrooms 412 and 413 (2 wc, 2 lavs, 2 fti)	\$	70,530	LTFM	2030	\$	50,000 381 Plumbing
532_Creek Valley	Elementary	Mechanical Systems	2	CVES-006	Provide new plumbing fixtures for reconfigured kindergarten room 506 bathroom (1 lav, 1 wc, 1 fti)	\$	42,318	LTFM	2030	\$	30,000 381 Plumbing
532_Creek Valley	Elementary	Mechanical Systems	1		Replace classroom sink faucets in room 213	\$	2,821	LTFM	2030	\$	2,000 381 Plumbing
532_Creek Valley	Elementary	Mechanical Systems	1		Modify CMUs serving classroom on stage. Used to be a computer room.	\$	7,053	LTFM	2030	\$	5,000 380 Mechanical Systems
532_Creek Valley	Elementary	Mechanical Systems	1		Replace drinking fountain in corridor 225	\$	7,053	LTFM	2030	\$	5,000 381 Plumbing
532_Creek Valley	Elementary	Mechanical Systems	2		Replace sink faucet in conference room 503	\$	2,821	LTFM	2030	\$	2,000 381 Plumbing
532_Creek Valley	Elementary	Mechanical Systems	2		Replace sink faucet in nurse room 505	\$	2,821	LTFM	2030	\$	2,000 381 Plumbing
532_Creek Valley	Elementary	Mechanical Systems	3		Replace drinking fountain in cafeteria	\$	7,053	LTFM	2030	\$	5,000 381 Plumbing
532_Creek Valley	Elementary	Mechanical Systems	3		Relocated eyewash station in kitchen storage room 326	\$	50,782	LTFM	2030	\$	36,000 381 Plumbing
532_Creek Valley	Elementary	Mechanical Systems	3		Replace Water Softener in Boiler room	\$	42,318	LTFM	2030	\$	30,000 381 Plumbing
532_Creek Valley	Elementary	Site			Fix CB too low	\$	7,901	LTFM	2028	\$	6,000 384 Site Projects
532_Creek Valley	Elementary	Site			Add pavement direction arrows	\$	3,160	LTFM	2028	\$	2,400 384 Site Projects
532_Creek Valley	Elementary	Site			East parking lot crack seal every 2 years after 2022 funded project	\$	1,721	LTFM	2024	\$	1,500 384 Site Projects
532_Creek Valley	Elementary	Site			East parking lot crack seal every 2 years after 2022 funded project	\$	1,844	LTFM	2026	\$	1,500 384 Site Projects
532_Creek Valley	Elementary	Site			East parking lot crack seal every 6 years after 2022 funded project	\$	9,007	LTFM	2028	\$	6,840 384 Site Projects
532_Creek Valley	Elementary	Site			East parking lot reconstruct after 2022 funded project	\$	290,727	LTFM	2037	\$	162,000 384 Site Projects
532_Creek Valley	Elementary	Site			North parking lot, drop off, main entry drive crack seal every 2 years after 2022 funded project	\$	8,262	LTFM	2024	\$	7,200 384 Site Projects
532_Creek Valley	Elementary	Site			North parking lot, drop off, main entry drive crack seal every 2 years after 2022 funded project	\$	8,851	LTFM	2026	\$	7,200 384 Site Projects
532_Creek Valley	Elementary	Site			North parking lot, drop off, main entry drive crack seal every 6 years after 2022 funded project	\$	47,405	LTFM	2028	\$	36,000 384 Site Projects
532_Creek Valley	Elementary	Site			North parking lot, drop off, main entry drive reconstruct after 2022 funded project	\$	130,646	LTFM	2037	\$	68,000 384 Site Projects
532_Creek Valley	Elementary	Site			South parking lot, loading dock, and turnaround crack seal every 2 years after 2022 funded project	\$	1,928	LTFM	2024	\$	1,680 384 Site Projects
532_Creek Valley	Elementary	Site			South parking lot, loading dock, and turnaround crack seal every 2 years after 2022 funded project	\$	2,065	LTFM	2026	\$	1,680 384 Site Projects
532_Creek Valley	Elementary	Site			South parking lot, loading dock, and turnaround crack seal every 6 years after 2022 funded project	\$	11,061	LTFM	2028	\$	8,400 384 Site Projects
532_Creek Valley	Elementary	Site			South parking lot, loading dock, and turnaround crack seal every 6 years after 2022 funded project	\$	409,386	LTFM	2037	\$	228,000 384 Site Projects
532_Creek Valley	Elementary	Site	3		Rebuilt deteriorated loading dock, expand for trash, add sidewalk from the staff parking lot 2022 funded project	\$	267,806	LTFM	2028	\$	250,000 384 Site Projects
532_Creek Valley	Elementary	Site	2		Replace concrete sidewalk and main entrance	\$	231,385	LTFM	2022	\$	216,000 384 Site Projects
532_Creek Valley	Elementary	Site	3	CVES-008	Regrading or alternate solution to control water flow at steeply sloped (SE) side of the building	\$	316,024	LTFM	2028	\$	240,000 384 Site Projects
532_Creek Valley	Elementary	Site			Resurface tennis courts	\$	70,805	LTFM	2026	\$	57,600 384 Site Projects
532_Creek Valley	Elementary	Site			Hard play crack seal 2023 and every 2 years	\$	1,796	LTFM	2023	\$	1,620 384 Site Projects
532_Creek Valley	Elementary	Site			Hard play crack seal 2023 and every 2 years	\$	1,924	LTFM	2025	\$	1,620 384 Site Projects
532_Creek Valley	Elementary	Site			Hard play crack seal every 6 years	\$	10,666	LTFM	2028	\$	8,100 384 Site Projects
532_Creek Valley	Elementary	Site			Hard play reconstruct	\$	138,544	LTFM	2030	\$	240,000 384 Site Projects
529_Highlands	Elementary	Accessibility	1, 2	HES-006	Replace non-compliant classroom casework with ADA compliant roll under panels	\$	81,774	LTFM	2029	\$	60,000 367 Accessibility
529_Highlands	Elementary	Accessibility	2	HES-003	Replace counter, sink and install a roll under ADA panel in room 34. Keep enough room for soap dispenser	\$	4,232	LTFM	2030	\$	3,000 367 Accessibility
529_Highlands	Elementary	Accessibility	2	HES-004	Make bathroom 20 and 30 accessible	\$	148,113	LTFM	2030	\$	105,000 367 Accessibility
529_Highlands	Elementary	Accessibility	2	HES-007	Upgrade bathroom 40 & 41 to be accessible	\$	141,060	LTFM	2030	\$	100,000 367 Accessibility
529_Highlands	Elementary	Electrical Systems	1		Remove the abandoned light panel on the stage	\$	5,356	LTFM	2022	\$	5,000 370 Electrical
529_Highlands	Elementary	Electrical Systems	1	HES-001	Replace lighting and power in gang restrooms 166 and 16F	\$	10,712	LTFM	2022	\$	10,000 370 Electrical
529_Highlands	Elementary	Electrical Systems	2		Fix media green wall lights to be on their own switch	\$	3,176	LTFM	2022	\$	1,000 370 Electrical
529_Highlands	Elementary	Electrical Systems	2		Improve lighting at wall near desk in the media center	\$	2,142	LTFM	2022	\$	2,000 370 Electrical
529_Highlands	Elementary	Electrical Systems	1		Replace all remaining fluorescent lights with LEDs and dimmer controls	\$	307,442	LTFM	2022	\$	287,000 370 Electrical
529_Highlands	Elementary	Electrical Systems	2		Replace all remaining fluorescent lights with LEDs and dimmer controls	\$	160,884	LTFM	2022	\$	150,000 370 Electrical
529_Highlands	Elementary	Electrical Systems	1		Elect tunnel lighting pilot light	\$	1,071	LTFM	2022	\$	1,000 370 Electrical
529_Highlands	Elementary	Electrical Systems	1		Add kitchen freezer to generator	\$	6,427	LTFM	2002	\$	6,000 370 Electrical
529_Highlands	Elementary	Electrical Systems	3	HES-007	Replace lighting fixtures in bathrooms 40 & 41	\$	2,142	LTFM	2022	\$	2,000 370 Electrical
529_Highlands	Elementary	Exterior	1		Provide door to roof from the penthouse between gym and cafeteria	\$	28,504	LTFM	2025	\$	24,000 369 Building Hardware and Equipment
529_Highlands	Elementary	Exterior	2		Rebuild back wall to the north of the main entrance - now downspout	\$	3,961	LTFM	2025	\$	4,250 368 Building Envelope
529_Highlands	Elementary	Exterior	1		Replace glass block at cafeteria/gymnasium with kalwall	\$	74,230	LTFM	2025	\$	62,500 368 Building Envelope
529_Highlands	Elementary	Exterior	1		Remove and infill the exterior door at the former electrical vault room 38A in the north end of the building	\$	12,619	LTFM	2025	\$	10,625 368 Building Envelope
529_Highlands	Elementary	Exterior	2		Replace the exterior metal columns that support the colonnade	\$	16,381	LTFM	2025	\$	13,750 368 Building Envelope
529_Highlands	Elementary	Exterior	1, 2		Exterior envelope repairs recommended per Encompass report	\$	142,523	LTFM	2025	\$	119,000 368 Building Envelope
529_Highlands	Elementary	Exterior	1		Replace windows in Custodial Space - Room 13A	\$	15,426	LTFM	2027	\$	12,125 368 Building Envelope

Site Number	Building	Type	Category	Building Zone	Project Number	Item	Priority	Inflated Cost	Funding	Year	2020 Cost	File Code
529	Highlands	Elementary	Site			North parking lot crack seal 2021 and every 2 years after	\$	1,527	LTfM	2027	\$	1,200 384 Site Projects
529	Highlands	Elementary	Site			North parking lot crack seal/leaf coat 2023 and every 6 years after	\$	1,652	LTfM	2029	\$	6,000 384 Site Projects
529	Highlands	Elementary	Site			North parking lot crack seal/leaf coat 2023 and every 6 years after	\$	8,177	LTfM	2029	\$	6,000 384 Site Projects
529	Highlands	Elementary	Site			North parking lot reconstruct/drainage solution (2036)	\$	530,600	LTfM	2036	\$	306,000 384 Site Projects
529	Highlands	Elementary	Site			West parking lot crack seal 2024 and every 2 years after	\$	4,406	LTfM	2024	\$	3,840 384 Site Projects
529	Highlands	Elementary	Site			West parking lot crack seal 2024 and every 2 years after	\$	4,720	LTfM	2024	\$	3,840 384 Site Projects
529	Highlands	Elementary	Site			West parking lot crack seal/leaf coat 2022 and every 6 years after	\$	20,568	LTfM	2022	\$	19,200 384 Site Projects
529	Highlands	Elementary	Site			West parking lot crack seal/leaf coat 2022 and every 6 years after	\$	25,283	LTfM	2028	\$	19,200 384 Site Projects
529	Highlands	Elementary	Site			West parking lot reconstruct/drainage solution	\$	1,108,731	LTfM	2030	\$	786,000 384 Site Projects
529	Highlands	Elementary	Site			South parking lot crack seal 2021 and every 2 years after	\$	1,863	LTfM	2021	\$	1,800 384 Site Projects
529	Highlands	Elementary	Site			South parking lot crack seal 2021 and every 2 years after	\$	2,138	LTfM	2025	\$	1,800 384 Site Projects
529	Highlands	Elementary	Site			South parking lot crack seal 2021 and every 2 years after	\$	2,290	LTfM	2027	\$	1,800 384 Site Projects
529	Highlands	Elementary	Site			South parking lot crack seal/leaf coat 2023 and every 6 years after	\$	9,978	LTfM	2023	\$	9,000 384 Site Projects
529	Highlands	Elementary	Site			South parking lot crack seal/leaf coat 2023 and every 6 years after	\$	12,266	LTfM	2029	\$	9,000 384 Site Projects
529	Highlands	Elementary	Site			South parking lot reconstruct (2036)	\$	374,541	LTfM	2036	\$	216,000 384 Site Projects
529	Highlands	Elementary	Site			Improve drainage east side (talked to Dave a Ray - silt drainage)	\$	253,908	LTfM	2020	\$	180,000 384 Site Projects
528	Countyside	Elementary	Accessibility	1, 2, 3		Replace non-compliant classroom sinks with new ADA compliant roll under counter sinks (assumes 31 locations)	\$	19,031	LTfM	2025	\$	16,000 367 Accessibility
528	Countyside	Elementary	Electrical Systems	3		Remove can lighting above tall storage at IT desk	\$	1,109	LTfM	2023	\$	1,000 370 Electrical
528	Countyside	Elementary	Electrical Systems	1		Replace all remaining fluorescent lights with LEDs and dimmer controls	\$	226,178	LTfM	2023	\$	204,000 370 Electrical
528	Countyside	Elementary	Electrical Systems	2		Replace all remaining fluorescent lights with LEDs and dimmer controls	\$	131,597	LTfM	2023	\$	119,000 370 Electrical
528	Countyside	Elementary	Electrical Systems	3		Replace all remaining fluorescent lights with LEDs and dimmer controls	\$	137,481	LTfM	2023	\$	124,000 370 Electrical
528	Countyside	Elementary	Electrical Systems	1		Add tunnel lighting switch	\$	2,217	LTfM	2023	\$	2,000 370 Electrical
528	Countyside	Elementary	Exterior	1, 2		Exterior envelope repairs recommended per Encompass report	\$	256,540	LTfM	2025	\$	216,000 368 Building, Envelope
528	Countyside	Elementary	Exterior	1		Replace exterior doors 2 & 3 and provide new with removable mulch and larger doors	\$	57,698	LTfM	2027	\$	45,250 368 Building, Envelope
528	Countyside	Elementary	Exterior	1		Repair stucco soffits outside door 2	\$	15,367	LTfM	2027	\$	12,000 368 Building, Envelope
528	Countyside	Elementary	Interior	3		Allowance for carpet replacement - lower and main level (carpet in good shape throughout)	\$	201,907	LTfM	2025	\$	170,000 379 Interior, Surfaces
528	Countyside	Elementary	Interior	1, 2, 3		Allowance for carpet replacement - upper level (carpet in good shape throughout)	\$	109,032	LTfM	2029	\$	80,000 379 Interior, Surfaces
528	Countyside	Elementary	Interior	1, 2		Painting allowance for painting interior classroom walls - main and upper level	\$	107,640	LTfM	2021	\$	104,000 379 Interior, Surfaces
528	Countyside	Elementary	Interior	3		Painting allowance for painting interior classroom walls - lower level	\$	92,976	LTfM	2025	\$	44,604 379 Interior, Surfaces
528	Countyside	Elementary	Interior	1, 2, 3		Ceiling tile replacement allowance - lower, main and upper level	\$	55,631	LTfM	2025	\$	30,000 379 Interior, Surfaces
528	Countyside	Elementary	Interior	1, 2, 3		Replace classroom door hardware with security classroom locks (50 doors)	\$	71,261	LTfM	2025	\$	60,000 369 Building, Hardware and Equipment
528	Countyside	Elementary	Interior	1, 2, 3		Condition lockers - electrostatic paint with distinct color pallet and refurbish bases (882)	\$	503,477	LTfM	2025	\$	425,500 379 Interior, Surfaces
528	Countyside	Elementary	Interior	1, 2, 3		Provide roller blinds on exterior windows	\$	39,045	LTfM	2025	\$	32,875 379 Interior, Surfaces
528	Countyside	Elementary	Interior	1		Paint the exposed sprinkler pipe in the gym / cafeteria	\$	11,164	LTfM	2025	\$	9,400 379 Interior, Surfaces
528	Countyside	Elementary	Interior	1		Replace building separation doors near main entry - replace with 2 sets of double doors	\$	86,909	LTfM	2028	\$	60,000 369 Building, Hardware and Equipment
528	Countyside	Elementary	Interior	2		Replace blue tile and railings on the interior ramp walk in the link near the main entry and east and west stairs	\$	65,840	LTfM	2028	\$	55,000 379 Interior, Surfaces
528	Countyside	Elementary	Interior	2, 3		Replace floor tile at girls and boys toilets on the upper and lower levels - 4 total	\$	63,851	LTfM	2029	\$	3,000 379 Interior, Surfaces
528	Countyside	Elementary	Interior	1		Replace doors at the Northeast building entry #2 - move interior doors for functional vestibule	\$	41,569	LTfM	2025	\$	35,000 369 Building, Hardware and Equipment
528	Countyside	Elementary	Interior	1		Replace the rubber gymnasium floor (3600 SF)	\$	160,418	LTfM	2026	\$	130,500 379 Interior, Surfaces
528	Countyside	Elementary	Interior	1, 2, 3		Replace the cafeteria floor - insulate tile with new	\$	107,889	LTfM	2025	\$	90,840 379 Interior, Surfaces
528	Countyside	Elementary	Interior	1		Replace casework and counter sinks in 3 kindergarten rooms - rooms 209, 211, 213 (RM 214 is new)	\$	66,992	LTfM	2025	\$	55,900 379 Interior, Surfaces
528	Countyside	Elementary	Interior	1, 2, 3		Renovate staff toilet rooms at a total of three locations	\$	71,261	LTfM	2025	\$	60,000 379 Interior, Surfaces
528	Countyside	Elementary	Interior	1		New / Repair / recondition gym divider curtain	\$	21,378	LTfM	2025	\$	18,000 369 Building, Hardware and Equipment
528	Countyside	Elementary	Interior	3		Replace counter on lower level east and west corridors to stairs with new double doors	\$	7,223	LTfM	2029	\$	5,300 369 Building, Hardware and Equipment
528	Countyside	Elementary	Interior	3	COUN-001	Replace counter in classroom 101	\$	4,170	LTfM	2029	\$	3,000 379 Interior, Surfaces
528	Countyside	Elementary	Interior	2, 3	COUN-002	Replace floor tile at lower level and upper level girls & boys wash stations	\$	34,072	LTfM	2029	\$	25,000 379 Interior, Surfaces
528	Countyside	Elementary	Interior	2, 3		Replace door and frame at lower level and upper level girls and boys bathroom custodial chase	\$	4,498	LTfM	2029	\$	3,300 369 Building, Hardware and Equipment
528	Countyside	Elementary	Interior	1		Replace cafeteria ceiling with higher NRC acoustic tiles (3158 SF)	\$	80,411	LTfM	2029	\$	59,000 379 Interior, Surfaces
528	Countyside	Elementary	Interior	1	COUN-004	Replace and move interior vestibule doors to make a larger vestibule at doors 2, 3 and 4. No center mulch needed	\$	89,270	LTfM	2029	\$	65,500 368 Building, Envelope
528	Countyside	Elementary	Interior	1, 2, 3	COUN-004	Provide door number signage on the inside	\$	4,770	LTfM	2028	\$	4,000 379 Interior, Surfaces
528	Countyside	Elementary	Interior	1		Paint gym structure	\$	22,147	LTfM	2029	\$	16,250 379 Interior, Surfaces
528	Countyside	Elementary	Interior	1		Replace tile flooring at kindergarten bathrooms - rooms 209, 211 & 213	\$	3,407	LTfM	2029	\$	2,500 379 Interior, Surfaces
528	Countyside	Elementary	Interior	2		Fix falling insulation in upper level custodial girls and boys bathroom chases	\$	16,355	LTfM	2029	\$	12,000 363 Fire Safety
528	Countyside	Elementary	Interior	1		Replace doors and hardware at kindergarten rooms 208 & 211	\$	7,223	LTfM	2028	\$	6,000 369 Building, Hardware and Equipment
528	Countyside	Elementary	Interior	1		Replace rubber floor at gym (4258 SF)	\$	14,992	LTfM	2029	\$	11,000 379 Interior, Surfaces
528	Countyside	Elementary	Interior	2		Remove pipes, patch and repaint on east wall of room 306	\$	7,770	LTfM	2029	\$	3,500 381 Plumbing
528	Countyside	Elementary	Mechanical Systems	2, 3		Replace drinking fountain in lower level and upper level circulation by girls bathroom	\$	11,477	LTfM	2025	\$	10,000 381 Plumbing
528	Countyside	Elementary	Mechanical Systems	1		Replace recessed drinking fountain in the gymnasium	\$	5,938	LTfM	2025	\$	5,000 381 Plumbing
528	Countyside	Elementary	Mechanical Systems	1, 2, 3		Upgrade a total of 3 custodial closets. Replace the faucets only. One on each floor excluding the carwash station.	\$	12,471	LTfM	2025	\$	10,500 381 Plumbing
528	Countyside	Elementary	Mechanical Systems	1		Replace toilet room fixtures at three kindergarten bathrooms 209, 211, 213	\$	23,754	LTfM	2025	\$	20,000 381 Plumbing
528	Countyside	Elementary	Mechanical Systems	1		Replace three remaining roll mounted exhaust fans with direct drive fans (EF-7 Dishwasher, EF-8 & EF-9 Oven)	\$	13,174	LTfM	2021	\$	13,000 380 Mechanical, Systems
528	Countyside	Elementary	Mechanical Systems	3	COUN-001	Replace sink in classroom 101	\$	3,407	LTfM	2029	\$	2,500 381 Plumbing
528	Countyside	Elementary	Mechanical Systems	2, 3	COUN-002	Provide floor drain at upper and lower level girls and boys wash stations (4 total)	\$	16,355	LTfM	2029	\$	12,000 381 Plumbing
528	Countyside	Elementary	Mechanical Systems	2	COUN-003	Modify existing ductwork for new kitchen room	\$	5,452	LTfM	2029	\$	4,000 380 Mechanical, Systems
528	Countyside	Elementary	Mechanical Systems	1		Replace classroom sink faucets in room 209 and 211 (4 total)	\$	8,177	LTfM	2029	\$	6,000 381 Plumbing
528	Countyside	Elementary	Mechanical Systems	1		Repair wall at can wash station	\$	8,177	LTfM	2029	\$	6,000 381 Plumbing
528	Countyside	Elementary	Mechanical Systems	3		Replace sprinkler in IT room 107 to concealed due low ceiling	\$	3,407	LTfM	2029	\$	2,500 380 Mechanical, Systems
528	Countyside	Elementary	Site			Playground improvements/drainage on west side of building/outdoor learning/basketball asphalt and hoops	\$	803,419	LTfM	2022	\$	750,000 384 Site Projects
528	Countyside	Elementary	Site			East parking lot crack seal every 2 years after 2023 funded project	\$	2,175	LTfM	2025	\$	2,000 384 Site Projects
528	Countyside	Elementary	Site			East parking lot crack seal every 2 years after 2022 funded project	\$	2,545	LTfM	2027	\$	2,000 384 Site Projects
528	Countyside	Elementary	Site			East parking lot crack seal/leaf coat (every 6 years after 2029)	\$	13,574	LTfM	2029	\$	9,960 384 Site Projects
528	Countyside	Elementary	Site			East parking lot reconstruct after 2022 funded project	\$	430,722	LTfM	2027	\$	240,000 384 Site Projects
528	Countyside	Elementary	Site			North parking lot crack seal 2021 and every 2 years after	\$	1,863	LTfM	2021	\$	1,800 384 Site Projects
528	Countyside	Elementary	Site			North parking lot crack seal 2021 and every 2 years after	\$	2,138	LTfM	2025	\$	1,800 384 Site Projects
528	Countyside	Elementary	Site			North parking lot crack seal 2021 and every 2 years after	\$	2,290	LTfM	2027	\$	1,800 384 Site Projects
528	Countyside	Elementary	Site			North parking lot crack seal/leaf coat 2023 and every 6 years after	\$	9,978	LTfM	2023	\$	9,000 384 Site Projects
528	Countyside	Elementary	Site			North parking lot crack seal/leaf coat 2023 and every 6 years after	\$	12,266	LTfM	2029	\$	9,000 384 Site Projects
528	Countyside	Elementary	Site			North parking lot reconstruct (2036)	\$	457,772	LTfM	2036	\$	264,000 384 Site Projects
527	Cornelia	Elementary	Accessibility	1, 2	CORN-001	Insulate the exterior shed and provide heat	\$	59,384	LTfM	2025	\$	50,000 368 Building, Envelope
527	Cornelia	Elementary	Accessibility	1	CORN-002	Replace non-compliant classroom sinks with new ADA compliant roll under counter sinks and new countertops (20)	\$	49,170	LTfM	2026	\$	40,000 367 Accessibility
527	Cornelia	Elementary	Accessibility	1	CORN-004	Renovate the staff toilet rooms by Extended Learning room 31 to two unisex restrooms	\$	63,798	LTfM	2026	\$	54,000 379 Interior, Surfaces
527	Cornelia	Elementary	Electrical Systems	1	CORN-002	Renovate the gang toilet rooms at the south end of the building (4 total)	\$	73,755	LTfM	2026	\$	60,000 379 Interior, Surfaces
527	Cornelia	Elementary	Electrical Systems	1	CORN-004	Renovate the staff toilet rooms by Extended Learning room 31 to two unisex restrooms	\$	14,106	LTfM	2030	\$	10,000 370 Electrical
527	Cornelia	Elementary	Electrical Systems	1		Replace parking lot lighting with LED, connect to BAS	\$	14,006	LTfM	2030	\$	10,000 370 Electrical
527	Cornelia	Elementary	Electrical Systems	1		Replace building mounting lighting with LED, connect to BAS	\$	91,455	LTfM	2025	\$	77,000 370 Interior, Surfaces
527	Cornelia	Elementary	Electrical Systems	1		Replace all remaining fluorescent lights with LEDs and dimmer controls	\$	27,317	LTfM	2025	\$	23,000 370 Electrical
527	Cornelia	Elementary	Electrical Systems	1		Replace all remaining fluorescent lights with LEDs and dimmer controls	\$	208,439	LTfM	2023	\$	188,000 370 Electrical
527	Cornelia	Elementary	Electrical Systems	2		Replace all remaining fluorescent lights with LEDs and dimmer controls	\$	140,807	LTfM	2023	\$	127,000 370 Electrical
527	Cornelia	Elementary	Electrical Systems	1		Add tunnel lighting pilot light switch	\$	2,217	LTfM	2023	\$	2,000 370 Electrical
526	Concord	Elementary	Exterior	2		Replace area well grates at 4 locations north of the main entrance	\$	10,712	LTfM	2022	\$	10,000 384 Site Projects
527	Cornelia	Elementary	Exterior	1, 2		Encompass exterior repairs - tuckpoint, replace spalled bricks, replace sealant, patch and repair stucco	\$	105,467	LTfM	2025	\$	88,800 368 Building, Envelope
527	Cornelia	Elementary	Exterior	2		Chase and paint coping ceiling and columns	\$	50,086	LTfM	2026	\$	40,750 368 Building, Envelope
527	Cornelia	Elementary	Exterior	1		Paint exterior stucco above windows	\$	97,111	LTfM	2026	\$	79,000 368 Building, Envelope
527	Cornelia	Elementary	Exterior	1		Repurpose courtyard with maintenance free athletic solution	\$	102,028	LTfM	2026	\$	83,000 384 Site Projects
527	Cornelia	Elementary	Exterior	1		Replace exterior storage doors on the west side of the building	\$	4,071	LTfM	2027	\$	3,200 369 Building, Hardware and Equipment
527	Cornelia	Elementary	Hazardous Materials	1		Remove asbestos tile under the carpet in the music room, adjacent offices and staff lounge	\$	29,502	LTfM	2026	\$	24,000 367 Accessibility, Remedial and Encapsulation
527	Cornelia	Elementary	Interior	1, 2		Allowance for carpet replacement - carpet in good shape throughout	\$	295,021	LTfM	2026	\$	240,000 379 Interior, Surfaces
527	Cornelia	Elementary	Interior	1, 3		Allowance for miscellaneous paint - paint in generally good condition throughout	\$	79,902	LTfM	2026	\$	65,000 379 Interior, Surfaces
527	Cornelia	Elementary	Interior	1, 4		Ceiling tile replacement allowance - Ceiling the noted to be in good condition	\$	184,888	LTfM	2026	\$	150,000 379 Interior, Surfaces
527	Cornelia	Elementary	Interior	1, 2, 3		Condition lockers - paint with standard distinct color pallet and refurbish bases (525)	\$	32,000	LTfM	2026	\$	32,000 379 Interior, Surfaces
527	Cornelia	Elementary	Interior	1								

Site Number	Type	Category	Building Zone	Project Number	Item	Priority	Inflated Cost	Funding	Year	2020 Cost	FIN Code
526, Concord	Elementary	Exterior	2, 3		Replace glass block windows in area wells at 9 locations including toilet rooms	S	52,062	LTfM	2022	\$	48,600 368 Building, Envelope
526, Concord	Elementary	Exterior	1, 2, 3		Remove brick and replace on north wall	S	158,541	LTfM	2022	\$	148,000 368 Building, Envelope
526, Concord	Elementary	Exterior	1, 2, 3		Repair exterior soffit around building	S	38,168	LTfM	2027	\$	30,000 368 Building, Envelope
526, Concord	Elementary	Exterior	2	CONC-003	Replace leaking windows in room 206	S	59,797	LTfM	2027	\$	47,000 368 Building, Envelope
526, Concord	Elementary	Interior	1, 2, 3		Carpet replacement allowance phase 1	S	254,784	LTfM	2021	\$	246,168 370 Interior, Surfaces
526, Concord	Elementary	Interior	1, 2, 3		Carpet replacement allowance phase 2	S	162,273	LTfM	2023	\$	146,361 370 Interior, Surfaces
526, Concord	Elementary	Interior	1, 2, 3		Painting allowance for interior walls - phase 1	S	69,849	LTfM	2023	\$	63,000 370 Interior, Surfaces
526, Concord	Elementary	Interior	1, 2, 3		Painting allowance for interior walls - phase 2	S	72,294	LTfM	2024	\$	63,000 370 Interior, Surfaces
526, Concord	Elementary	Interior	1, 2, 3		Repair all corridor walls (5,000 sf)	S	12,172	LTfM	2021	\$	11,750 370 Interior, Surfaces
526, Concord	Elementary	Interior	1, 2, 3		Ceiling replacement allowance - approximately 25% identified for immediate need	S	134,333	LTfM	2022	\$	126,000 370 Interior, Surfaces
526, Concord	Elementary	Interior	1, 2, 3		Replace lockers on lower level (assume 725 lockers)	S	321,528	LTfM	2023	\$	290,000 370 Interior, Surfaces
526, Concord	Elementary	Interior	1, 2, 3		Recondition all/replace fire lockers on upper level - repair and refurbish bases	S	83,154	LTfM	2023	\$	75,000 370 Interior, Surfaces
526, Concord	Elementary	Interior	1, 2, 3		Replace all interior doors and security classroom hardware (105 doors)	S	153,668	LTfM	2023	\$	138,000 370 Interior, Surfaces
526, Concord	Elementary	Interior	1, 2, 3		Replace VCT in lower level corridor	S	159,655	LTfM	2023	\$	144,000 370 Interior, Surfaces
526, Concord	Elementary	Interior	1, 2, 3		Replace VCT in upper level corridor	S	55,613	LTfM	2023	\$	50,160 370 Interior, Surfaces
526, Concord	Elementary	Interior	1		Repair handrail at north stair	S	5,544	LTfM	2023	\$	5,000 370 Interior, Surfaces
526, Concord	Elementary	Interior	1, 2, 3		Replace remaining classroom blinds and media center wall with roller shades	S	107,268	LTfM	2023	\$	96,750 370 Interior, Surfaces
526, Concord	Elementary	Interior	1, 2, 3		Add floor transition strips 10 locations at material change locations	S	3,881	LTfM	2023	\$	3,500 370 Interior, Surfaces
526, Concord	Elementary	Interior	1		Remove existing and replace (24x48) sound panels in multipurpose room	S	22,770	LTfM	2021	\$	22,000 370 Interior, Surfaces
526, Concord	Elementary	Interior	1		Provide wall mounted basketball backboards at multipurpose room	S	9,978	LTfM	2023	\$	9,000 369 Building, Hardware and Equipment
526, Concord	Elementary	Interior	1		Repair the stage apron	S	1,497	LTfM	2023	\$	1,250 370 Interior, Surfaces
526, Concord	Elementary	Interior	1		Paint all exposed sprinkler piping in the gym, cafeteria, and rest of school	S	8,870	LTfM	2023	\$	8,000 370 Interior, Surfaces
526, Concord	Elementary	Interior	1		Replace the ceiling in the gymnasium (1000 sf)	S	22,174	LTfM	2023	\$	20,000 370 Interior, Surfaces
526, Concord	Elementary	Interior	2		Trim the interior of skylights at 4 locations in the kindergarten rooms and media center	S	12,196	LTfM	2023	\$	11,000 370 Interior, Surfaces
526, Concord	Elementary	Interior	3		Provide an interior door to create a vestibule at exterior doors 5 and 6	S	29,994	LTfM	2022	\$	28,000 369 Building, Hardware and Equipment
526, Concord	Elementary	Interior	1, 2		Refinish the doors frames at the toilet rooms where the doors have been removed (6 loc)	S	1,663	LTfM	2023	\$	1,500 370 Interior, Surfaces
526, Concord	Elementary	Interior	3		Repair gyp on west wall of multipurpose room and add wall pads	S	47,960	LTfM	2030	\$	34,000 370 Interior, Surfaces
526, Concord	Elementary	Interior	1, 2		Create a vestibule at doors 4 & 5	S	39,497	LTfM	2030	\$	28,000 368 Building, Envelope
526, Concord	Elementary	Interior	1, 2, 3		Replace all classroom doors (approx 105 doors)	S	255,118	LTfM	2030	\$	181,000 369 Building, Hardware and Equipment
526, Concord	Elementary	Interior	1, 2, 3		Provide stainless steel cover plate at removed fire extinguisher cabinet (approx 6 locations)	S	8,464	LTfM	2030	\$	6,000 370 Electrical
526, Concord	Elementary	Interior	1, 2, 3		Provide access mat in classrooms	S	29,919	LTfM	2030	\$	21,210 370 Interior, Surfaces
526, Concord	Elementary	Interior	1		Replace all wall pads at columns in the gym (8 total)	S	7,899	LTfM	2030	\$	5,000 368 Fire, Safety
526, Concord	Elementary	Interior	1, 2	CONC-001	Replace counter tops at rooms 100B, 201, 206, 217, 218	S	19,936	LTfM	2030	\$	17,500 370 Interior, Surfaces
526, Concord	Elementary	Interior	3		Repair insulation in south gang toilet chases on the upper and lower levels (580 sf of insulation)	S	25,391	LTfM	2030	\$	18,000 347 Physical, Hazards
526, Concord	Elementary	Interior	3		Repair/re-seal falling casework in rooms 213, 217, and 218	S	4,937	LTfM	2030	\$	3,500 370 Interior, Surfaces
526, Concord	Elementary	Interior	1		Patch rubber gym floor (4245 SF)	S	21,159	LTfM	2030	\$	15,000 370 Interior, Surfaces
526, Concord	Elementary	Interior	2		Seal wall on both sides between south conference room and media center	S	3,520	LTfM	2030	\$	2,500 370 Interior, Surfaces
526, Concord	Elementary	Interior	2, 3		Replace sink and counter in rooms 106 and 160 to be ADA compliant	S	13,542	LTfM	2030	\$	9,600 367 Accessibility
526, Concord	Elementary	Interior	1, 2		Replace wall protection at extended learning conference rooms 103, 115 and 215 and music room 200 column	S	19,748	LTfM	2030	\$	14,000 370 Interior, Surfaces
526, Concord	Elementary	Interior	3		Replace bottom half of wall at door 6 and provide new interior vestibule doors	S	22,570	LTfM	2030	\$	16,000 368 Building, Envelope
526, Concord	Elementary	Interior	1		Remove old curtain from stage storage room	S	4,937	LTfM	2030	\$	3,500 369 Building, Hardware and Equipment
526, Concord	Elementary	Interior	1	CONC-002	Replace sinks and provide a roll under ADA panel at rooms 106, 150, 155 and 160	S	22,570	LTfM	2030	\$	16,000 367 Accessibility
526, Concord	Elementary	Mechanical Systems	2		Replace Water Softener	S	34,426	LTfM	2024	\$	30,000 380 Mechanical, Systems
526, Concord	Elementary	Mechanical Systems	1		Extend the downspout at one location to the north of the main entrance	S	5,544	LTfM	2023	\$	5,000 380 Mechanical, Systems
526, Concord	Elementary	Mechanical Systems	2		Repair the boiler stack where it is noted to be leaking in the boiler room	S	8,870	LTfM	2023	\$	8,000 380 Mechanical, Systems
526, Concord	Elementary	Mechanical Systems	1		Replace the wash fountain at the 2002 lower level toilet room addition	S	5,738	LTfM	2024	\$	5,000 380 Mechanical, Systems
526, Concord	Elementary	Mechanical Systems	2		Add sink to room 104 (new teacher's lounge)	S	4,514	LTfM	2030	\$	3,200 381 Plumbing
526, Concord	Elementary	Mechanical Systems	1, 2, 3	CONC-001	Replace sink at room 100B	S	3,526	LTfM	2030	\$	2,500 381 Plumbing
526, Concord	Elementary	Mechanical Systems	1	CONC-002	Replace sinks and provide a roll under ADA panel at rooms 106, 150, 155 and 160	S	14,106	LTfM	2030	\$	10,000 381 Plumbing
526, Concord	Elementary	Mechanical Systems	1		Replace drinking fountain by front office and lower level cafeteria hallway	S	14,106	LTfM	2030	\$	10,000 381 Plumbing
526, Concord	Elementary	Mechanical Systems	1		Replace galvanized pipe and gate valve on water main	S	11,285	LTfM	2030	\$	8,000 381 Plumbing
526, Concord	Elementary	Mechanical Systems	1		Replace radon ventilation system at room 111	S	21,159	LTfM	2030	\$	15,000 380 Mechanical, Systems
526, Concord	Elementary	Mechanical Systems	1, 2, 3		Provide tunnel exhaust	S	21,159	LTfM	2030	\$	15,000 380 Mechanical, Systems
526, Concord	Elementary	Mechanical Systems	3		Replace dishwasher	S	70,530	LTfM	2030	\$	50,000 380 Mechanical, Systems
526, Concord	Elementary	Mechanical Systems	3		Replace two faucets in kitchen	S	8,464	LTfM	2030	\$	6,000 381 Plumbing
526, Concord	Elementary	Mechanical Systems	3		Replace drinking fountain in upper level gym	S	7,053	LTfM	2030	\$	5,000 381 Plumbing
526, Concord	Elementary	Site			Replace the playground and provide one additional bike rack	S	625,968	LTfM	2021	\$	604,800 384 Site, Projects
526, Concord	Elementary	Site			Ball field drainage	S	83,556	LTfM	2022	\$	78,000 384 Site, Projects
526, Concord	Elementary	Site			Composter drainage lower grade	S	338,544	LTfM	2020	\$	240,000 384 Site, Projects
526, Concord	Elementary	Site			East Blumhouse walk drainage or replacement	S	33,854	LTfM	2030	\$	24,000 384 Site, Projects
526, Concord	Elementary	Site			East parking lot crack seal (every 2 years after 2021)	S	4,347	LTfM	2021	\$	4,200 384 Site, Projects
526, Concord	Elementary	Site			East parking lot crack seal (every 2 years after 2021)	S	4,988	LTfM	2025	\$	4,200 384 Site, Projects
526, Concord	Elementary	Site			East parking lot crack seal (every 2 years after 2021)	S	5,844	LTfM	2027	\$	4,200 384 Site, Projects
526, Concord	Elementary	Site			East parking lot crack seal/seat coat 2023 and every 6 years after 2029	S	22,008	LTfM	2023	\$	19,850 384 Site, Projects
526, Concord	Elementary	Site			East parking reconstruct	S	474,288	LTfM	2029	\$	348,000 384 Site, Projects
526, Concord	Elementary	Site			West parking lot crack seal (every 2 years after 2021)	S	3,726	LTfM	2021	\$	3,600 384 Site, Projects
526, Concord	Elementary	Site			West parking lot crack seal (every 2 years after 2021)	S	4,576	LTfM	2025	\$	3,600 384 Site, Projects
526, Concord	Elementary	Site			West parking lot crack seal (every 2 years after 2021)	S	4,580	LTfM	2027	\$	3,600 384 Site, Projects
526, Concord	Elementary	Site			West parking lot crack seal/seat coat 2023 and every 6 years after	S	24,532	LTfM	2029	\$	18,000 384 Site, Projects
526, Concord	Elementary	Site			West parking lot reconstruct (2036)	S	520,196	LTfM	2036	\$	300,000 384 Site, Projects
021, DHS	High School	Interior	4		Provide new accessible stairs in lower level mech room on the south side	S	15,000	LTfM	2020	\$	13,500 369 Building, Hardware and Equipment
020, Valley View	Middle School	Electrical Systems	3		Replace the auditorium stage lighting with new LED lighting and controls	S	504,872	LTfM	2026	\$	440,000 370 Electrical
020, Valley View	Middle School	Electrical Systems	3		Replace electrical outlets (refer to Corey's map)	S	2,821	LTfM	2030	\$	2,000 370 Electrical
020, Valley View	Middle School	Electrical Systems	1		Fix tunnel lights in west hall	S	84,636	LTfM	2030	\$	60,000 370 Electrical
020, Valley View	Middle School	Electrical Systems	1		Replace electrical service in room 113 (conduit that comes into building that feeds the panel leaks)	S	1,699,273	LTfM	2030	\$	1,200,000 370 Electrical
020, Valley View	Middle School	Electrical Systems	4		Replace manual flag pole with electrically operated one	S	4,232	LTfM	2030	\$	3,000 370 Electrical
020, Valley View	Middle School	Electrical Systems	1, 2, 3, 4		Replace original electrical panels	S	507,816	LTfM	2030	\$	360,000 370 Electrical
020, Valley View	Middle School	Electrical Systems	1		Replace all remaining fluorescent lights with LEDs and dimmer controls zone 1	S	89,736	LTfM	2026	\$	73,000 370 Electrical
020, Valley View	Middle School	Electrical Systems	3		Replace all remaining fluorescent lights with LEDs and dimmer controls zone 2	S	507,489	LTfM	2026	\$	413,000 370 Electrical
020, Valley View	Middle School	Electrical Systems	4		Replace all remaining fluorescent lights with LEDs and dimmer controls zone 4	S	181,930	LTfM	2026	\$	148,000 370 Electrical
020, Valley View	Middle School	Electrical Systems	1, 2, 3, 4		Provide additional classroom outlets	S	56,424	LTfM	2030	\$	40,000 370 Electrical
020, Valley View	Middle School	Electrical Systems	1		Install interior electrical receptacle by door 23	S	1,000	LTfM	2030	\$	1,000 370 Electrical
020, Valley View	Middle School	Electrical Systems	1		Repair electrical receptacle by loading dock	S	1,411	LTfM	2030	\$	1,000 370 Electrical
020, Valley View	Middle School	Electrical Systems	3		Remove old junction boxes from hallway speakers, camera mounts and any other junction boxes that are not being used any more	S	8,464	LTfM	2030	\$	6,000 370 Electrical
020, Valley View	Middle School	Electrical Systems	3		Provide card readers to back doors of the locker rooms	S	12,695	LTfM	2030	\$	9,000 370 Electrical
020, Valley View	Middle School	Electrical Systems	3		Remove old conduit from post filler room	S	1,411	LTfM	2030	\$	1,000 370 Electrical
020, Valley View	Middle School	Electrical Systems	4		Remove abandoned camera between doors 1 and 2	S	1,411	LTfM	2030	\$	1,000 370 Electrical
020, Valley View	Middle School	Electrical Systems	3		Add receptacles by chiller for cleaning	S	2,821	LTfM	2030	\$	2,000 370 Electrical
020, Valley View	Middle School	Electrical Systems	3		Remove and patch 2 scoreboards in north and south gym	S	7,053	LTfM	2030	\$	5,000 370 Electrical
020, Valley View	Middle School	Electrical Systems	3		Remove old speaker in storage room off the cafeteria	S	1,411	LTfM	2030	\$	1,000 370 Electrical
020, Valley View	Middle School	Electrical Systems	3		Replace auditorium sound system	S	393,362	LTfM	2026	\$	320,000 370 Electrical
020, Valley View	Middle School	Electrical Systems	3		Remove abandoned sound box in Storage room 229A by cafeteria	S	1,411	LTfM	2030	\$	1,000 370 Electrical
020, Valley View	Middle School	Electrical Systems	3		Remove abandoned cell tower outside of Choir 210	S	3,526	LTfM	2030	\$	2,500 370 Electrical
021, DHS	High School	Exterior	2		Exterior envelope repairs recommended by Encampus report	S	185,278	LTfM	2025	\$	156,000 368 Building, Envelope
019, South View	Middle School	Exterior	4		Replace roof section A per inspect report	S	600,000	LTfM	2020	\$	600,000 383 Roofing, Systems
008, ECC/ND	District Wide	Exterior	2		Replace roof sections C and F as recommended by the inspect report	S	150,000	LTfM	2020	\$	150,000 383 Roofing, Systems
021, DHS	High School	Exterior	3	HS-005	Provide insulation in exterior soffit of classroom E130	S	107,580	LTfM	2024	\$	93,750 368 Building, Envelope
021, DHS	High School	Exterior	3, 4		Replace exterior windows on the east face of the building on the lower level	S	77,500	LTfM	2028	\$	68,000 368 Building, Envelope
021, DHS	High School	Exterior	4	HS-011	Replace store front at door 15, 14, 13 and 12 and add an interior vestibule	S	117,524	LTfM	2023	\$	106,000 368 Building, Envelope
021, DHS	High School	Exterior	9,11		Fix gap in smoke hatch above stage at EPAC and HS Auditorium/ replace with new smoke hatches.	S	34,647	LTfM	2023	\$	31,250 368 Building, Envelope
021, DHS	High School	Interior	1		Carpet replacement allowance phase 1 (Lower level, includes moisture mitigation)	S	208,439	LTfM	2023	\$	188,000 370 Interior, Surfaces
021, DHS	High School	Interior	1		Carpet replacement allowance phase 2 (Main and upper level)	S	238,598	LTfM	2026	\$	190,000 370 Interior, Surfaces
021, DHS	High School	Interior	1		Painting allowance for interior walls (Lower level)	S	48,205	LTfM	2022	\$	45,000 370 Interior, Surfaces
021, DHS	High School	Interior	1		Painting allowance for interior walls (Main and upper level)	S	114,752	LTfM	2024	\$	100,000 370 Interior, Surfaces
021, DHS	High School	Interior	3		Ceiling tile replacement allowance - extent to be determined	S	401,633	LTfM	2024	\$	350,000 370 Interior, Surfaces
021, DHS	High School	Interior	2		Replace the field house floor (22,000 SF)	S	276,530	LTfM	2028	\$	

Site Number	Type	Category	Building Zone	Project Number	Item	Priority	Inflated Cost	Funding	Year	2020 Cost	FIN Code
021_EHS	High School	Interior	7		Replace doors from the cafeteria to the loading dock and provide a new card reader	\$	7,901	LTfM	2028	\$	6,000 369 Building, Hardware, and Equipment
021_EHS	High School	Interior	7		Widen opening for dry storage room and provide a new door/frame	\$	4,609	LTfM	2028	\$	1,500 369 Building, Hardware, and Equipment
021_EHS	High School	Interior			Repair wall, repaint and install a wide chair rail on damaged gyp board walls in classrooms - approx 18	\$	51,639	LTfM	2024	\$	45,000 379 Interior Surfaces
021_EHS	High School	Interior			Provide epoxy paint on damaged accent block walls in classrooms - approx 8 rooms	\$	12,695	LTfM	2030	\$	9,000 379 Interior Surfaces
021_EHS	High School	Interior			Provide a durable wall solution on the south wall of fitness room N300	\$	17,682	LTfM	2030	\$	12,500 379 Interior Surfaces
021_EHS	High School	Interior			Expose ceiling on the east side of fitness room N300 to match other parts of room	\$	13,224	LTfM	2030	\$	9,375 379 Interior Surfaces
021_EHS	High School	Interior	9		Provide H.M. doors w/removable mullocks at the doors leading to the main circulation adjacent to fitness room N300	\$	3,950	LTfM	2028	\$	3,000 369 Building, Hardware, and Equipment
021_EHS	High School	Interior	9		Upgrade upper level men and women's bathroom with block partitions and add an access panel to the chase	\$	374,192	LTfM	2023	\$	337,500 379 Interior Surfaces
021_EHS	High School	Interior	9, 13		Provide wall hooks for doors in classrooms E222, E237, W313, W315, and W317	\$	2,881	LTfM	2028	\$	2,188 369 Building, Hardware, and Equipment
021_EHS	High School	Interior	10		Create a new lockable staff conference room in the north east corner of the commons	\$	35,706	LTfM	2030	\$	25,313 379 Interior Surfaces
021_EHS	High School	Interior	10		Raise the height of the honeycomb tile pattern on the south wall of the commons	\$	3,299	LTfM	2024	\$	2,875 379 Interior Surfaces
021_EHS	High School	Interior	10		Add glass panels and seal to curtain wall at 2 corner locations in upper level commons space	\$	8,816	LTfM	2030	\$	6,250 379 Interior Surfaces
021_EHS	High School	Interior	9		Provide a durable wall solution to the circulation space outside rooms N300 and N307	\$	9,382	LTfM	2028	\$	7,125 379 Interior Surfaces
021_EHS	High School	Interior			Replace old main level upper and lower casework (approx 26 classrooms)	\$	371,152	LTfM	2025	\$	312,500 379 Interior Surfaces
021_EHS	High School	Interior	9 HS-008		Provide new fixtures and wall tile at the staff bathrooms adjacent to FICK auditorium	\$	332,615	LTfM	2023	\$	300,000 379 Interior Surfaces
021_EHS	High School	Interior	11		Provide durable wall solution in Media Center conference rooms 8 and c	\$	10,288	LTfM	2028	\$	7,813 379 Interior Surfaces
021_EHS	High School	Interior	12		Provide the wallcoat to the circulation wall on the upper level above the main entrance - outside 300/301	\$	21,882	LTfM	2028	\$	2,188 379 Interior Surfaces
021_EHS	High School	Interior	12		Replace music suite doors S350, S354, and S356 (7 doors), provide keyed removable mullocks	\$	24,361	LTfM	2028	\$	18,500 369 Building, Hardware, and Equipment
021_EHS	High School	Interior	10		Remove FICK mechanical wall partitions and partition systems - repair finishes	\$	167,509	LTfM	2030	\$	118,750 369 Building, Hardware, and Equipment
021_EHS	High School	Interior	12		Provide new tall storage lockers in room S353	\$	44,081	LTfM	2030	\$	31,250 379 Interior Surfaces
021_EHS	High School	Interior	12		Replace countertops in bathrooms adjacent to EPAC (lighter color)	\$	24,023	LTfM	2030	\$	5,000 379 Interior Surfaces
021_EHS	High School	Interior	11		Provide mag holds on circulation doors adjacent to room S387	\$	4,115	LTfM	2028	\$	3,125 369 Building, Hardware, and Equipment
021_EHS	High School	Interior	11		Provide tile wainscot in nurse's suite entry	\$	5,761	LTfM	2028	\$	4,375 379 Interior Surfaces
021_EHS	High School	Interior	9		Provide epoxy flooring in staff locker room	\$	10,579	LTfM	2030	\$	7,500 379 Interior Surfaces
021_EHS	High School	Interior	9		Repair removable railing leading to tunnel behind the athletics atrium	\$	8,816	LTfM	2030	\$	6,250 369 Building, Hardware, and Equipment
021_EHS	High School	Interior	12		Cut in an expansion joint to the circulation alcove north of EPAC, repair tile in adjacent restrooms	\$	23,804	LTfM	2030	\$	16,875 379 Interior Surfaces
021_EHS	High School	Interior	12		Replace missing floor grille at EPAC sound box	\$	3,262	LTfM	2030	\$	2,313 369 Building, Hardware, and Equipment
021_EHS	High School	Interior			Allowance for locker replacement (\$35,000 per year)	\$	41,669	LTfM	2025	\$	35,000 369 Building, Hardware, and Equipment
021_EHS	High School	Interior			Allowance for locker replacement (\$35,000 per year)	\$	41,530	LTfM	2027	\$	35,000 369 Building, Hardware, and Equipment
021_EHS	High School	Interior			Allowance for locker replacement (\$35,000 per year)	\$	41,024	LTfM	2026	\$	35,000 369 Building, Hardware, and Equipment
021_EHS	High School	Interior			Allowance for locker replacement (\$35,000 per year)	\$	40,163	LTfM	2024	\$	35,000 369 Building, Hardware, and Equipment
021_EHS	High School	Interior			Allowance for locker replacement (\$35,000 per year)	\$	40,163	LTfM	2024	\$	35,000 369 Building, Hardware, and Equipment
021_EHS	High School	Interior			Allowance for locker replacement (\$35,000 per year)	\$	38,805	LTfM	2023	\$	35,000 369 Building, Hardware, and Equipment
021_EHS	High School	Interior			Allowance for locker replacement (\$35,000 per year)	\$	37,493	LTfM	2022	\$	35,000 369 Building, Hardware, and Equipment
021_EHS	High School	Interior	5		Remove railing at east end of old gym, replace with glass intended for viewing, and door/gate for exiting from bleachers	\$	217,761	LTfM	2030	\$	154,375 379 Interior Surfaces
021_EHS	High School	Interior	9		Change hinges on fitness room door to allow for 180 degree opening and provide wall stops	\$	2,270	LTfM	2028	\$	1,800 369 Building, Hardware, and Equipment
021_EHS	High School	Interior			Provide stainless steel cover plate at removed fire extinguisher cabinet in men's locker room 105	\$	3,174	LTfM	2030	\$	2,250 379 Interior Surfaces
021_EHS	High School	Interior	4 HS-006		Replace 2x2 access panels into lower level gang restrooms to be 4x2	\$	14,106	LTfM	2030	\$	10,000 369 Building, Hardware, and Equipment
021_EHS	High School	Interior	8 HS-010		Renovate gang restroom adjacent to Office 323	\$	187,096	LTfM	2023	\$	168,750 379 Interior Surfaces
021_EHS	High School	Mechanical Systems	11 HS-001		Modesty cabinet unit heater at door #1	\$	4,544	LTfM	2023	\$	5,000 380 Mechanical Systems
021_EHS	High School	Mechanical Systems	3		Mechanical Upgrades Project - AHUs: HSB, HS16, HS18 and AHU-10 VAVs (28,000 SF)	\$	1,767,185	LTfM	2024	\$	1,540,000 380 Mechanical Systems
021_EHS	High School	Mechanical Systems	5		Mechanical Upgrades Project - AHUs: HSB, HS9, HS13, HS14 and RTU-HS1 (35,000 SF)	\$	2,208,982	LTfM	2024	\$	1,925,000 380 Mechanical Systems
021_EHS	High School	Mechanical Systems	8		Mechanical Upgrades Project - AHUs: HSB, HS13, HS15 and RTU-HS2 (30,000 SF)	\$	1,899,413	LTfM	2024	\$	1,650,000 380 Mechanical Systems
021_EHS	High School	Mechanical Systems	11		Mechanical Upgrades Project - AHUs: HS2, HS23 and AHU-9 VAVs (84,000 SF)	\$	1,820,000	LTfM	2024	\$	1,620,000 380 Mechanical Systems
021_EHS	High School	Mechanical Systems	2		Reconstruct boiler plant to convert from steam to hot water - install high efficiency boiler capacity	\$	3,526,497	LTfM	2030	\$	2,500,000 380 Mechanical Systems
021_EHS	High School	Mechanical Systems	4		Replace the steam to hot water converter located mechanical room 140	\$	45,000	LTfM	2020	\$	45,000 380 Mechanical Systems
021_EHS	High School	Mechanical Systems	3		Reroute dryer vent in fact room E131 office to the east exterior wall	\$	8,800	LTfM	2023	\$	8,000 380 Mechanical Systems
021_EHS	High School	Mechanical Systems	4		Relocate hose bib at door 15 (restroom frequently)	\$	4,236	LTfM	2023	\$	3,000 380 Mechanical Systems
021_EHS	High School	Mechanical Systems	4		Provide additional heat to sprinkler room in room 142	\$	5,544	LTfM	2023	\$	5,000 380 Mechanical Systems
021_EHS	High School	Mechanical Systems	7 HS-009		Replace and relocate Kitchen AHU-HS4 located in kitchen staff break room (2,500 SF)	\$	110,872	LTfM	2023	\$	100,000 380 Mechanical Systems
021_EHS	High School	Mechanical Systems	11		Replace computer room unit for data room north of EPAC	\$	49,892	LTfM	2023	\$	45,000 380 Mechanical Systems
021_EHS	High School	Mechanical Systems	2		Replace unit heater E24 near outside air duct with larger unit in Mechanical Room south of Concession 101	\$	8,000	LTfM	2023	\$	8,000 380 Mechanical Systems
021_EHS	High School	Mechanical Systems	2		Provide exhaust in Concession 101	\$	6,652	LTfM	2023	\$	6,000 380 Mechanical Systems
021_EHS	High School	Mechanical Systems	8		Provide door air curtains at garage door in Maker Lab 219 and Loading Dock doors	\$	13,305	LTfM	2023	\$	12,000 380 Mechanical Systems
021_EHS	High School	Mechanical Systems	5		Provide gas pipes in valve box located in Physics Room 236	\$	3,326	LTfM	2023	\$	3,000 380 Mechanical Systems
021_EHS	High School	Mechanical Systems	7		Provide new EE-26 service shafts and kitchen toilet room	\$	4,544	LTfM	2023	\$	5,000 380 Mechanical Systems
021_EHS	High School	Mechanical Systems	11		Investigate if dryer vent located in washer/dryer room on east of EPAC is properly vented	\$	2,772	LTfM	2023	\$	2,500 380 Mechanical Systems
021_EHS	High School	Mechanical Systems	10		Investigate FTR noise in phone room in Classroom 360	\$	2,772	LTfM	2023	\$	2,500 380 Mechanical Systems
021_EHS	High School	Mechanical Systems	10		Investigate existing baffles restricting airflow in ductwork serving HS Auditorium	\$	2,772	LTfM	2023	\$	2,500 380 Mechanical Systems
021_EHS	High School	Mechanical Systems	5		Remove the drinking fountain in the wrestling room and cap branch line in main. Provide stainless steel cover plate	\$	2,457	LTfM	2023	\$	4,200 381 Plumbing
021_EHS	High School	Mechanical Systems	7		Investigate and repair the lack of hot water to the kitchen staff toilet and Shawn's toilet room	\$	2,772	LTfM	2023	\$	2,500 381 Plumbing
021_EHS	High School	Mechanical Systems	2 HS-003		Replace plumbing fixtures in men's and women's bathrooms off the field house	\$	110,872	LTfM	2023	\$	100,000 381 Plumbing
021_EHS	High School	Mechanical Systems	3 HS-004		Replace showers and plumbing fixtures in men's and women's locker room	\$	149,178	LTfM	2023	\$	120,000 381 Plumbing
021_EHS	High School	Mechanical Systems	3 HS-004		Replace plumbing fixtures in lower men's locker room office	\$	55,436	LTfM	2023	\$	50,000 381 Plumbing
021_EHS	High School	Mechanical Systems	3 HS-005		Insulate piping in exterior soffitt of classroom E130	\$	5,544	LTfM	2023	\$	5,000 381 Plumbing
021_EHS	High School	Mechanical Systems	4 HS-006		Replace plumbing fixtures in men and women's bathroom in the south end of the lower level	\$	110,872	LTfM	2023	\$	100,000 381 Plumbing
021_EHS	High School	Mechanical Systems	6 HS-007		Replace plumbing fixtures in men's and women's restroom adjacent to the cafeteria	\$	96,637	LTfM	2023	\$	96,000 381 Plumbing
021_EHS	High School	Mechanical Systems	6 HS-007		Remove unused sink, faucet, and cap pipes at mains in server E240	\$	5,544	LTfM	2023	\$	5,000 381 Plumbing
021_EHS	High School	Mechanical Systems	9 HS-008		Replace plumbing fixtures in staff bathrooms of FICK auditorium	\$	106,437	LTfM	2023	\$	96,000 381 Plumbing
021_EHS	High School	Mechanical Systems	12		Repair/replace (1) clay traps in art room AT 378	\$	3,326	LTfM	2023	\$	3,000 381 Plumbing
021_EHS	High School	Mechanical Systems	3		Provide new wall hydrant along exterior wall of men's locker room 105	\$	8,800	LTfM	2023	\$	8,000 381 Plumbing
021_EHS	High School	Mechanical Systems	3		Provide pipe insulation at water meter in Equipment Room 105A	\$	8,800	LTfM	2023	\$	8,000 381 Plumbing
021_EHS	High School	Mechanical Systems	2		Provide new restroom and shower room in Mechanical Room 1018 near cooling tower sump basin	\$	49,892	LTfM	2023	\$	45,000 381 Plumbing
021_EHS	High School	Mechanical Systems	4		Replace drinking fountain by stairs elevator on lower level	\$	5,444	LTfM	2023	\$	5,000 381 Plumbing
021_EHS	High School	Mechanical Systems	5		Replace drinking fountain in corridor south of Gym 225 to fully recessed DF	\$	5,444	LTfM	2023	\$	5,000 381 Plumbing
021_EHS	High School	Mechanical Systems	5		Replace floor drains covers serving eye wash/shower to have integrated funnel in Chemistry Rooms on main level (5 total)	\$	8,800	LTfM	2023	\$	8,000 381 Plumbing
021_EHS	High School	Mechanical Systems	5		Provide clay traps at sinks in Chemistry Rooms on main level (12 total)	\$	26,609	LTfM	2023	\$	24,000 381 Plumbing
021_EHS	High School	Mechanical Systems	5		Replace sink mounted eyewash station in PLTW room on main level	\$	3,991	LTfM	2023	\$	3,600 381 Plumbing
021_EHS	High School	Mechanical Systems	6		Replace two drinking fountains outside of cafeteria gang restrooms	\$	11,087	LTfM	2023	\$	10,000 381 Plumbing
021_EHS	High School	Mechanical Systems	11		Replace bi-level drinking fountain at EPAC gang restroom	\$	5,544	LTfM	2023	\$	5,000 381 Plumbing
021_EHS	High School	Mechanical Systems	11		Replace classroom drinking fountain in Orchestra 397, Band 395 and Vocal 396	\$	16,631	LTfM	2023	\$	15,000 381 Plumbing
021_EHS	High School	Mechanical Systems	8 HS-010		Replace plumbing fixtures in gang restroom adjacent to Office 323	\$	106,437	LTfM	2023	\$	96,000 381 Plumbing
020_Valley View	Middle School	Electrical Systems	2		Provide new/modify LED lights for SW lot reconstruction	\$	235,670	LTfM	2022	\$	220,000 370 Electrical
020_Valley View	Middle School	Electrical Systems	2		Investigate electrical panel in Workroom 263D. Abandoned?	\$	2,821	LTfM	2030	\$	2,000 370 Electrical
020_Valley View	Middle School	Site			SW parking lot, drop off, VV road, drop off and stormwater creek seal in 2024 every 2 years after	\$	10,689	LTfM	2025	\$	9,000 384 Site Projects
020_Valley View	Middle School	Site			SW parking lot, drop off, VV road, drop off and stormwater creek seal in 2024 every 2 years after	\$	11,161	LTfM	2026	\$	9,000 384 Site Projects
020_Valley View	Middle School	Site			SW parking lot, drop off, VV road, drop off and stormwater creek seal in 2024 every 2 years after	\$	12,695	LTfM	2027	\$	9,000 384 Site Projects
020_Valley View	Middle School	Site			SW parking lot, drop off, VV road, drop off and stormwater creek seal/leak cost in 2028 and every 6 years after	\$	59,256	LTfM	2028	\$	45,000 384 Site Projects
020_Valley View	Middle School	Site	1		Repair the edge of the loading dock and provide a ramp for adjustable height	\$	21,425	LTfM	2022	\$	20,000 384 Site Projects
020_Valley View	Middle School	Site			Parking lot C crack seal in 2021 and every 2 years after	\$	4,720	LTfM	2021	\$	4,560 384 Site Projects
020_Valley View	Middle School	Site			Parking lot C crack seal in 2021 and every 2 years after	\$	5,416	LTfM	2022	\$	4,560 384 Site Projects
020_Valley View	Middle School	Site			Parking lot C crack seal in 2021 and every 2 years after	\$	5,802	LTfM	2023	\$	4,560 384 Site Projects
020_Valley View	Middle School	Site			Parking lot C crack seal in 2021 and every 2 years after	\$	6,215	LTfM	2024	\$	4,560 384 Site Projects
020_Valley View	Middle School	Site			Parking lot C crack seal/leak cost in 2023 and every 6 years after	\$	25,279	LTfM	2023	\$	22,800 384 Site Projects
020_Valley View	Middle School	Site			Parking lot C reconstruction (2036)	\$	624,235	LTfM	2036	\$	360,000 384 Site Projects
020_Valley View	Middle School	Site			Replace rocks with grass at exterior door 28	\$	17,739	LTfM	2023	\$	16,000 384 Site Projects
020_Valley View	Middle School	Site	4		Repair and upgrade sidewalk at the front entry #1 - include with parking lot reconstruction	\$	12,855	LTfM	2022	\$	12,000 384 Site Projects
020_Valley View	Middle School	Site			Repair sidewalk and improve drainage near door #16 - fix catch basin	\$	89,154	LTfM	2023	\$	75,000 384 Site Projects
021_EHS	High School	Electrical Systems	3		New with LED fixtures and controls where AHUs: HSB, HS16, HS18 and AHU-10 servers (28,000 SF)	\$	208,849	LTfM	2024	\$	182,000 370 Electrical
020_Valley View	Middle School	Accessibility	3		Provide ADA access to the auditorium stage	\$	176,325	LTfM	2030	\$	125,000 367 Accessibility
020_Valley View	Middle School	Accessibility	3		Provide ADA access to the raised gymnasium floor	\$	141,060	LTfM	2030	\$	100,000 367 Accessibility
021_EHS	High School	Electrical Systems	5		New LED fixtures and controls where AHUs: HSB, HS9, HS13, HS14 and RTU-HS1 servers (35,000 SF)	\$	227,500	LTfM	2024	\$	200,000 370 Electrical
021_EHS	High School	Electrical Systems	8		New LED fixtures and controls where AHUs: HS7, HS13, HS15 and RTU-HS2 servers (30,000 SF)	\$	223,767	LTfM	2024	\$	195,000 370 Electrical
021_EHS											

Site Number	Type	Category	Building Zone	Project Number	Item	Priority	Inflated Cost	Funding	Year	2020 Cost	FIN Code
020_Vallley View	Middle School	Interior	2		Replace the windows in the "donut"	S	6,760.00	LTfM	2026	\$	550,000 368 Building, Envelope
020_Vallley View	Middle School	Interior	1		Add mag holds to lower level link doors	S	3,526	LTfM	2030	\$	2,500 369 Building, Hardware and Equipment
020_Vallley View	Middle School	Interior	1	VVMS-001	Replace fixtures, re-tile wet wall and add privacy divider to custodial toilet 177	S	35,265	LTfM	2030	\$	25,000 379 Interior, Surfaces
020_Vallley View	Middle School	Interior	3		Add mag holds and modify door swing at cafeteria doors	S	6,348	LTfM	2030	\$	4,500 369 Building, Hardware and Equipment
020_Vallley View	Middle School	Interior	1		Fix leaking walls on the east wall of the tunnel (leaking from courtyard) - Allowance pending investigation	S	28,212	LTfM	2030	\$	20,000 384 Site, Projects
020_Vallley View	Middle School	Interior	1		Replace exterior boiler room door by the boiler	S	7,406	LTfM	2030	\$	5,500 368 Building, Hardware and Equipment
020_Vallley View	Middle School	Interior	3		Replace folding wall door in the middle gym	S	49,371	LTfM	2030	\$	35,000 369 Building, Hardware and Equipment
020_Vallley View	Middle School	Interior	1		Replace doors to courtyard in rooms 136 and 150	S	11,461	LTfM	2030	\$	8,125 369 Building, Hardware and Equipment
020_Vallley View	Middle School	Interior	1, 2, 3, 4		Replace wainscot in all circulation (26,000 SF)	S	1,306,567	LTfM	2030	\$	926,250 379 Interior, Surfaces
020_Vallley View	Middle School	Interior	3		Replace skid proof floor in locker rooms with tile (4,500 SF)	S	95,215	LTfM	2030	\$	67,500 379 Interior, Surfaces
020_Vallley View	Middle School	Interior	3		Replace peg board in the south gym with acoustic panels	S	26,449	LTfM	2030	\$	18,750 379 Interior, Surfaces
020_Vallley View	Middle School	Interior	1		Repair ceiling in custodial break room, paint duct work and add an accent wall	S	8,111	LTfM	2030	\$	5,750 379 Interior, Surfaces
020_Vallley View	Middle School	Interior	1, 2, 3		Replace door frames in rooms 230, 142, 202, 206A and 206B	S	30,857	LTfM	2030	\$	21,875 369 Building, Hardware and Equipment
020_Vallley View	Middle School	Interior	1, 2, 3, 4		Replace all remaining blinds with roller shades on exterior windows	S	96,979	LTfM	2030	\$	68,750 379 Interior, Surfaces
020_Vallley View	Middle School	Interior	1		Remove cement forms for old hot water tank in boiler room	S	4,937	LTfM	2030	\$	3,500 379 Interior, Surfaces
020_Vallley View	Middle School	Interior	1, 2		Replace countertop and upper shelves in approx 25 classrooms, paint and patch wall	S	435,522	LTfM	2030	\$	308,750 379 Interior, Surfaces
020_Vallley View	Middle School	Interior	1		Install flooring in chemical storage room 154	S	1,150	LTfM	2030	\$	2,375 379 Interior, Surfaces
020_Vallley View	Middle School	Interior	3		Replace acoustic panels in the band room - approx 900SF	S	19,043	LTfM	2030	\$	13,500 379 Interior, Surfaces
020_Vallley View	Middle School	Interior	3		Replace stage floor (2,300 SF)	S	81,109	LTfM	2030	\$	57,500 379 Interior, Surfaces
020_Vallley View	Middle School	Interior	4		Replace hardware and provide gasketing and center mullion to door 30	S	2,539	LTfM	2030	\$	1,800 369 Building, Hardware and Equipment
020_Vallley View	Middle School	Interior	3		Replace acoustic panels in practice rooms 210B and 215A	S	5,973	LTfM	2030	\$	4,400 369 Building, Hardware and Equipment
020_Vallley View	Middle School	Interior	3		Provide new music storage casework at choir rooms 210 and 208	S	16,927	LTfM	2030	\$	12,000 379 Interior, Surfaces
020_Vallley View	Middle School	Interior	3		Provide new music storage casework at 209 and remove wood panel wall covering	S	21,159	LTfM	2030	\$	15,000 379 Interior, Surfaces
020_Vallley View	Middle School	Interior	3		Demo and install recessed floor box in the circulation to the west of the auditorium	S	3,181	LTfM	2027	\$	2,500 379 Interior, Surfaces
020_Vallley View	Middle School	Interior	1, 2, 3		Replace single use bathroom indicator locks (approx 6 doors)	S	7,617	LTfM	2030	\$	5,400 369 Building, Hardware and Equipment
020_Vallley View	Middle School	Interior	3	VVMS-003	Remodel girls and boys bathrooms 221K, 221L, 239 and 245 including new doors with holds	S	987,419	LTfM	2030	\$	700,000 379 Interior, Surfaces
020_Vallley View	Middle School	Interior	3	VVMS-002	Remove toilet partitions and create single, unisex bathrooms at 2 staff bathrooms adjacent to staff lounge (review for access)	S	14,988	LTfM	2030	\$	10,625 379 Interior, Surfaces
020_Vallley View	Middle School	Interior	2		Repair boys bathroom door 238 and provide a door hold	S	3,526	LTfM	2030	\$	2,500 369 Building, Hardware and Equipment
020_Vallley View	Middle School	Interior	3		Update elevator interior finishes, repair floor transition and damaged outside corner of carrier	S	26,449	LTfM	2030	\$	18,750 379 Interior, Surfaces
020_Vallley View	Middle School	Interior	3		Repair elevator door entry near cafeteria - allowance pending investigation	S	28,212	LTfM	2030	\$	20,000 369 Building, Hardware and Equipment
020_Vallley View	Middle School	Interior	3		Provide new tile on cafeteria south wall where currently exposed gyp bd (near servier)	S	9,810	LTfM	2030	\$	6,983 379 Interior, Surfaces
020_Vallley View	Middle School	Interior	3		Remove wood paneling in the staff lounge, west wall, replace with gyp bd wall	S	26,449	LTfM	2030	\$	18,750 379 Interior, Surfaces
020_Vallley View	Middle School	Interior	2		Provide a new transition strip at media commons 259	S	21,159	LTfM	2030	\$	15,000 379 Interior, Surfaces
020_Vallley View	Middle School	Interior	3		Add armor plate to food production room 229F door	S	882	LTfM	2030	\$	625 369 Building, Hardware and Equipment
020_Vallley View	Middle School	Interior	2		Replace display cases in north and south hallway of the "donut"	S	14,106	LTfM	2030	\$	10,000 379 Interior, Surfaces
020_Vallley View	Middle School	Interior	1		Replace casework in rooms 135, 147 and 149 (higher priority)	S	44,081	LTfM	2030	\$	31,250 379 Interior, Surfaces
020_Vallley View	Middle School	Interior	1, 2, 3		Provide solid surface panels below hand dryers	S	19,396	LTfM	2030	\$	13,750 379 Interior, Surfaces
020_Vallley View	Middle School	Mechanical Systems			Mechanical Upgrades Project - planned for construction 2020 thru 2021	S	4,364,794	LTfM	2020	\$	5,250,000 380 Mechanical, Systems
020_Vallley View	Middle School	Mechanical Systems			Mechanical Upgrades Project - planned for construction 2020 thru 2021	S	3,804,794	LTfM	2021	\$	5,806,500 380 Mechanical, Systems
020_Vallley View	Middle School	Mechanical Systems	2		Replace the plumbing fixtures in each of 2 science classrooms - 12 faucets, 1 eyewash, 1 ss sink each	S	71,255	LTfM	2026	\$	60,000 381 Plumbing
020_Vallley View	Middle School	Mechanical Systems	1	VVMS-001	Replace plumbing fixtures in custodial toilet 177	S	13,119	LTfM	2030	\$	9,300 381 Plumbing
020_Vallley View	Middle School	Mechanical Systems	3		Replace floor drains by showers in both locker rooms	S	16,927	LTfM	2030	\$	12,000 381 Plumbing
020_Vallley View	Middle School	Mechanical Systems	1		Install mixing valves for eyewash stations in boiler rooms, laundry room and science rooms 147 and 149	S	7,053	LTfM	2030	\$	5,000 381 Plumbing
020_Vallley View	Middle School	Mechanical Systems	1		Remove exhaust fan in room 133 that feeds 2nd floor	S	4,232	LTfM	2030	\$	3,000 380 Mechanical, Systems
020_Vallley View	Middle School	Mechanical Systems	1		Install wash in room 179 with a floor mounted water and reset floor	S	16,927	LTfM	2030	\$	12,000 381 Plumbing
020_Vallley View	Middle School	Mechanical Systems	3	VVMS-002	Replace plumbing fixtures in girls and boys bathrooms 221K, 221L, 239 and 245 (18 WC, 8 UR, 6 WF, 2 MS, 2 Bi-Of)	S	270,835	LTfM	2030	\$	192,000 381 Plumbing
020_Vallley View	Middle School	Mechanical Systems	3		Replace plumbing fixtures for future unisex bathrooms at 2 staff bathrooms adjacent to staff lounge	S	70,530	LTfM	2030	\$	50,000 381 Plumbing
020_Vallley View	Middle School	Mechanical Systems	1		Provide additional dust collector doors in make space to owner furnished equipment	S	3,526	LTfM	2030	\$	2,500 380 Mechanical, Systems
020_Vallley View	Middle School	Mechanical Systems	1, 2		Remove abandoned sinks and associated water supply piping back to main and cap in rooms 143, 144, 146, 148, 170, and 200S	S	16,927	LTfM	2030	\$	12,000 381 Plumbing
020_Vallley View	Middle School	Mechanical Systems	1		Remove acid neutralizing basin in Science storage room 106A. Add floor drain for emergency shower	S	14,106	LTfM	2030	\$	10,000 381 Plumbing
020_Vallley View	Middle School	Mechanical Systems	1		Remove exhaust exhaust fan panel and BAS panel in storage room adjacent to Boys 10A	S	8,454	LTfM	2030	\$	6,000 380 Mechanical, Systems
020_Vallley View	Middle School	Mechanical Systems	3, 4		Replace FTR covers in corridor link to high school. East wall of link and north wall of VVMS corridor to link.	S	8,454	LTfM	2030	\$	6,000 380 Mechanical, Systems
020_Vallley View	Middle School	Mechanical Systems	3, 4		Add FTR in 221BA, 227A, FTR in large storage room south of stage, and unit heater at door NW vestibule to BAS. Provide new s	S	12,695	LTfM	2030	\$	9,000 380 Mechanical, Systems
020_Vallley View	Middle School	Mechanical Systems	3		Add Liebert transformer in Tech room 227C to BAS.	S	5,642	LTfM	2030	\$	4,000 380 Mechanical, Systems
020_Vallley View	Middle School	Mechanical Systems	3		Remove FTR in Laundry Room 220 and FTR in adjacent Custodial Closet	S	5,642	LTfM	2030	\$	4,000 380 Mechanical, Systems
020_Vallley View	Middle School	Mechanical Systems	3		Remove abandoned hose bibs in corridor north of Boys Locker room 227 and others on Korey's map	S	5,642	LTfM	2030	\$	4,000 381 Plumbing
020_Vallley View	Middle School	Mechanical Systems	3		Remove abandoned FTR in west stairs by Cafeteria 229	S	5,642	LTfM	2030	\$	4,000 380 Mechanical, Systems
020_Vallley View	Middle School	Mechanical Systems	3		Replace eyewash station and add floor drain in Dishroom 229H	S	9,310	LTfM	2030	\$	6,600 381 Plumbing
020_Vallley View	Middle School	Mechanical Systems	3		Replace dishwasher in Dishroom 229H	S	70,530	LTfM	2030	\$	50,000 381 Plumbing
020_Vallley View	Middle School	Mechanical Systems	1		Replace fuel oil lines - noted that the containment wall appears to be cracked and water enters the boiler room	S	8,464	LTfM	2030	\$	6,000 380 Mechanical, Systems
020_Vallley View	Middle School	Mechanical Systems	1		Reconstruct the existing steam boiler plant with new high efficiency hot water boilers	S	1,799,658	LTfM	2022	\$	1,680,000 380 Mechanical, Systems
020_Vallley View	Middle School	Mechanical Systems	1		Replace the existing domestic water heater with a new high efficiency system	S	253,908	LTfM	2030	\$	180,000 380 Mechanical, Systems
020_Vallley View	Middle School	Mechanical Systems	3		Replace drinking fountain in Cafeteria 229B single unit	S	7,053	LTfM	2030	\$	5,000 381 Plumbing
020_Vallley View	Middle School	Mechanical Systems	3		Replace ADA counter sink in Faculty Lunchroom 235. Modify casework.	S	7,053	LTfM	2030	\$	5,000 381 Plumbing
020_Vallley View	Middle School	Mechanical Systems	3		Replace drinking fountain in Band 215 with new drinking fountain with bottle filler	S	7,053	LTfM	2030	\$	5,000 381 Plumbing
020_Vallley View	Middle School	Mechanical Systems	3		Replace thermostat and connect to BAS in small storage room south of Stage 213	S	5,642	LTfM	2030	\$	4,000 380 Mechanical, Systems
020_Vallley View	Middle School	Mechanical Systems	1		Relocate fire sprinkler system drain pipe more to the east along south wall in Mech room 113	S	4,232	LTfM	2030	\$	3,000 380 Mechanical, Systems
020_Vallley View	Middle School	Mechanical Systems	2		Investigate loud FTR in Boys 206A	S	2,116	LTfM	2030	\$	1,500 380 Mechanical, Systems
020_Vallley View	Middle School	Mechanical Systems	2		Remove drinking fountain and cap pipes at main in Classroom 211	S	5,642	LTfM	2030	\$	4,000 381 Plumbing
020_Vallley View	Middle School	Mechanical Systems	2		Replace motorized damper serving sink hood located in Storage 200B	S	11,285	LTfM	2030	\$	8,000 380 Mechanical, Systems
020_Vallley View	Middle School	Mechanical Systems	2		Remove two pump motor starters in Mech room 264	S	5,642	LTfM	2030	\$	4,000 380 Mechanical, Systems
021_EHS	High School	Site			Parking lot A reconstruction (2036)	S	1,456,548	LTfM	2036	\$	840,000 384 Site, Projects
021_EHS	High School	Site			Parking lot D crack seal 2021 and every 2 years after	S	1,987	LTfM	2021	\$	1,920 384 Site, Projects
021_EHS	High School	Site			Parking lot D crack seal 2021 and every 2 years after	S	2,280	LTfM	2021	\$	1,920 384 Site, Projects
021_EHS	High School	Site			Parking lot D crack seal 2021 and every 2 years after	S	2,443	LTfM	2021	\$	1,920 384 Site, Projects
021_EHS	High School	Site			Parking lot D crack seal/leaf coat in 2023 and every 6 years after	S	10,378	LTfM	2023	\$	9,360 384 Site, Projects
021_EHS	High School	Site			Parking lot D crack seal/leaf coat in 2023 and every 6 years after	S	12,757	LTfM	2023	\$	9,360 384 Site, Projects
021_EHS	High School	Site			Parking lot D reconstruction (2036)	S	488,176	LTfM	2036	\$	270,000 384 Site, Projects
021_EHS	High School	Site			Bus lot crack seal in 2021 and every 2 years after	S	3,253	LTfM	2021	\$	3,240 384 Site, Projects
021_EHS	High School	Site			Bus lot crack seal in 2021 and every 2 years after	S	3,848	LTfM	2025	\$	3,240 384 Site, Projects
021_EHS	High School	Site			Bus lot crack seal in 2021 and every 2 years after	S	4,122	LTfM	2027	\$	3,240 384 Site, Projects
021_EHS	High School	Site			Bus lot crack seal/leaf coat in 2023 and every 6 years after	S	17,863	LTfM	2023	\$	16,200 384 Site, Projects
021_EHS	High School	Site			Bus lot crack seal/leaf coat in 2023 and every 6 years after	S	22,075	LTfM	2023	\$	16,200 384 Site, Projects
021_EHS	High School	Site			Bus lot reconstruction (2036)	S	582,619	LTfM	2036	\$	336,000 384 Site, Projects
021_EHS	High School	Site			Replace upper turf field 178.00 sq ft	S	1,668,186	LTfM	2029	\$	1,224,000 384 Site, Projects
021_EHS	High School	Site			Replace upper turf field 83.600 sq ft	S	883,992	LTfM	2030	\$	612,500 384 Site, Projects
021_EHS	High School	Site			Replace upper turf field 83.600 sq ft	S	1,000,000	LTfM	2030	\$	1,000,000 384 Site, Projects
019_South View	Middle School	Accessibility	4		Provide ADA access to the stage in the auditorium	S	42,591	LTfM	2029	\$	31,250 367 Accessibility
019_South View	Middle School	Electrical Systems	4		Replace the auditorium stage lighting with new LED lighting and controls	S	522,582	LTfM	2025	\$	440,000 370 Electrical
019_South View	Middle School	Electrical Systems	4		Replace auditorium sound system	S	380,060	LTfM	2025	\$	320,000 370 Electrical
019_South View	Middle School	Electrical Systems	4		Replace all corridor and classroom lighting west of the donut with new LED lighting and controls	S	548,711	LTfM	2025	\$	462,000 370 Electrical
019_South View	Middle School	Electrical Systems	2		Replace fluorescent lighting from 2012 addition / cafeteria remodel	S	117,581	LTfM	2025	\$	99,000 370 Electrical
019_South View	Middle School	Electrical Systems	4		Replace the lighting in the gymnasium	S	128,270	LTfM	2025	\$	108,000 370 Electrical
019_South View	Middle School	Electrical Systems	4		Replace the lighting in the pool - repaired in 2013	S	139,956	LTfM	2025	\$	105,000 370 Electrical
019_South View	Middle School	Electrical Systems	4		Replace a total of 6 can lights in the auditorium that are not easily accessible with LED lights	S	14,252	LTfM	2025	\$	12,000 370 Electrical
019_South View	Middle School	Electrical Systems	4		Replace the remaining house lights in the auditorium with LED	S	85,513	LTfM	2025	\$	72,000 370 Electrical
019_South View	Middle School	Electrical Systems	1		Replace exterior pathway poles with LED	S	65,419	LTfM	2029	\$	48,000 370 Electrical
019_South View	Middle School	Electrical Systems	1		Replace all remaining fluorescent lights with LEDs and dimmer controls zone 1	S	144,595	LTfM	2027	\$	90,000 370 Electrical
019_South View	Middle School	Electrical Systems	2		Replace all remaining fluorescent lights with LEDs and dimmer controls zone 2	S	25,446	LTfM	2027	\$	20,000 370 Electrical
019_South View	Middle School	Electrical Systems	4		Replace all remaining fluorescent lights with LEDs and dimmer controls zone 4	S	928,764	LTfM	2027	\$	730,000 370 Electrical
019_South View	Middle School	Electrical Systems	1		Transition remaining tunnel lighting to LED, add pilot light switch	S	48,767	LTfM	2029	\$	30,000 370 Electrical
019_South View	Middle School	Electrical Systems	4		Replace transformer in custodial room 210	S	9,440	LTfM	2029	\$	7,000 370 Electrical
019_South View	Middle School	Electrical Systems	4		Provide additional outlets on the south wall of art room 257 for pottery wheels	S	4,089	LTfM	2029	\$	3,000 370 Electrical

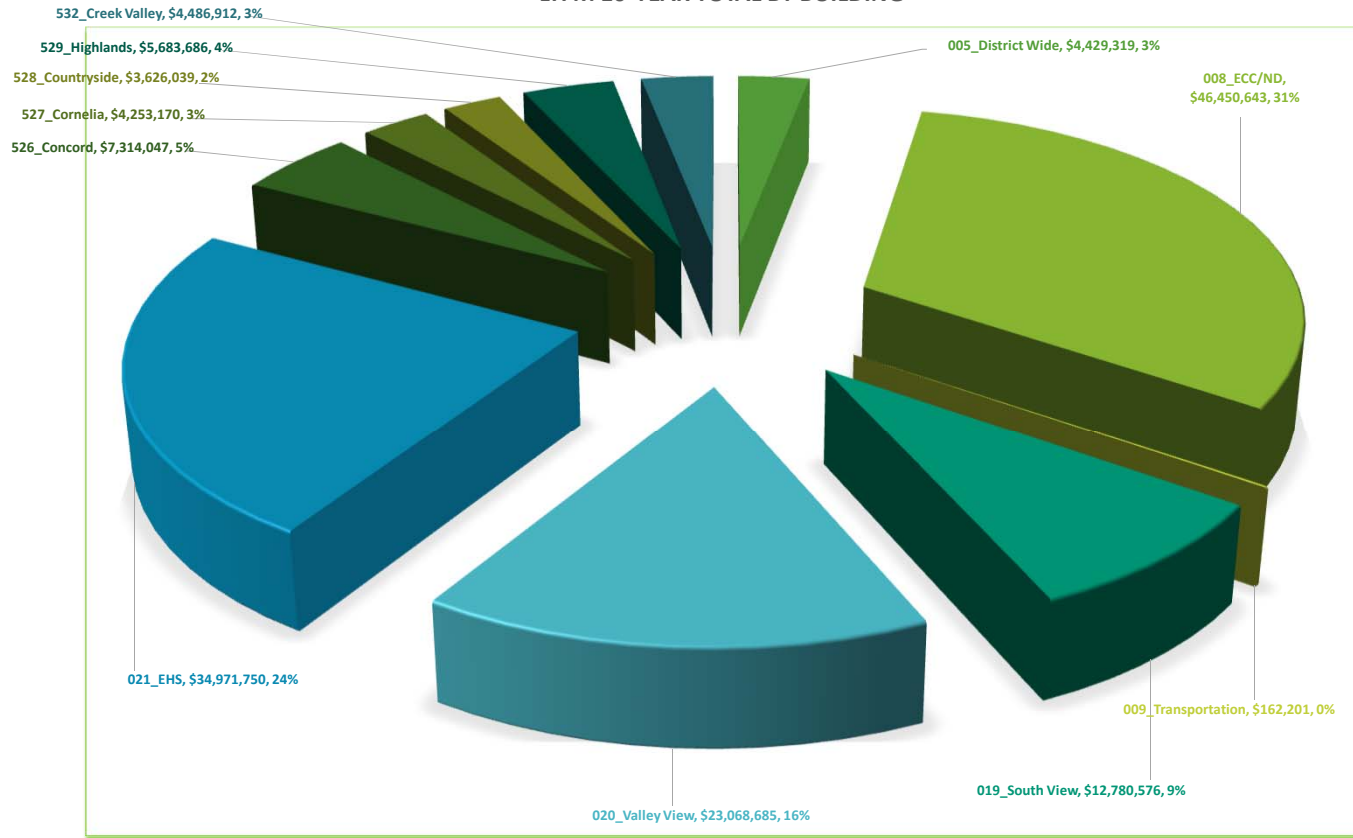
Site Number	Type	Category	Building Zone	Project Number	Item	Priority	Inflated Cost	Funding	Year	2020 Cost	FIN Code
019 South View	Middle School	Interior	1		Provide corner guards at reception stage 125 (approx 3)	\$	1,863	LTfM	2029	\$	1,000 369 Building, Hardware, and Equipment
019 South View	Middle School	Interior	1		Replace old SF doors in loading dock room 106	\$	6,814	LTfM	2029	\$	5,000 369 Building, Hardware, and Equipment
019 South View	Middle School	Life Safety	1		Patch wall on the east side of the custodial office	\$	3,407	LTfM	2029	\$	2,500 368 Building, Envelope
019 South View	Middle School	Life Safety	1		Repair walls in boiler room to be smoke tight	\$	42,591	LTfM	2029	\$	31,250 363 Fire Safety
019 South View	Middle School	Mechanical Systems	1,4		Replace wall hydrants along exterior at Main Custodial Office, small room adjacent from the loading dock, and Classroom 261	\$	1,782	LTfM	2029	\$	9,000 381 Plumbing
019 South View	Middle School	Mechanical Systems	4		Add de-stratification fans in the gymnasium - 6 total	\$	12,827	LTfM	2025	\$	10,800 380 Mechanical, Systems
019 South View	Middle School	Mechanical Systems	4		Add de-stratification fans in the game gym - approximately 12 total	\$	25,654	LTfM	2025	\$	21,600 380 Mechanical, Systems
019 South View	Middle School	Mechanical Systems	4		Add de-stratification fans in the pool deck area - approximately 12 total	\$	25,654	LTfM	2025	\$	21,600 380 Mechanical, Systems
019 South View	Middle School	Mechanical Systems	4	SVMS-001	Replace the plumbing fixtures in the Mens and womens locker room - 8 lavs, 2 wc, 3 urinals	\$	66,902	LTfM	2025	\$	55,900 381 Plumbing
019 South View	Middle School	Mechanical Systems	4	SVMS-001	Replace shower fixtures 1 for 1 - 16 total provide local and/or resistant lined conduit	\$	66,510	LTfM	2025	\$	56,000 381 Plumbing
019 South View	Middle School	Mechanical Systems	2		Remove abandoned fuel oil tank in the courtyard - to be verified - the IEA report indicates removed	\$	61,463	LTfM	2026	\$	50,000 380 Mechanical, Systems
019 South View	Middle School	Mechanical Systems	2		Replace the sprinkler head in the outdoor storage area with a dry type sidewall head	\$	1,782	LTfM	2025	\$	1,500 380 Mechanical, Systems
019 South View	Middle School	Mechanical Systems	4		Replace 2005 RTUs - AHU-3, AHU-4, AHU-5, AHU-6, RTU-11	\$	1,543,992	LTfM	2025	\$	1,300,000 380 Mechanical, Systems
019 South View	Middle School	Mechanical Systems	4		Replace 2013 RTU - RTU-1 thru 3 above "donut" roof area	\$	403,813	LTfM	2025	\$	340,000 380 Mechanical, Systems
019 South View	Middle School	Mechanical Systems	4		Replace the 2013 RTU serving the west area of 3rd floor - add to chiller plant	\$	118,769	LTfM	2025	\$	100,000 380 Mechanical, Systems
019 South View	Middle School	Mechanical Systems	3		Remove abandoned sprinkler pipe in the boiler room and tunnel to the auditorium.	\$	7,601	LTfM	2025	\$	6,400 380 Mechanical, Systems
019 South View	Middle School	Mechanical Systems	1		Add exhaust fan for Dirty Lab 113	\$	6,814	LTfM	2029	\$	5,000 380 Mechanical, Systems
019 South View	Middle School	Mechanical Systems	2		Add additional faucets to current art room large sinks and repair clay traps in Art rooms 224 & 226 (4 sinks)	\$	14,719	LTfM	2029	\$	10,800 381 Plumbing
019 South View	Middle School	Mechanical Systems	4		Replace sinks in art room 257 and provide a stainless steel backplash	\$	5,452	LTfM	2029	\$	4,000 381 Plumbing
019 South View	Middle School	Mechanical Systems	4		Provide proper ventilation and a heat resistant floor pad for the kiln in art storage 257C	\$	13,629	LTfM	2029	\$	10,000 380 Mechanical, Systems
019 South View	Middle School	Mechanical Systems	1		Remove abandoned expansion tank in lower level mech room	\$	12,266	LTfM	2029	\$	9,000 381 Plumbing
019 South View	Middle School	Mechanical Systems	1		Provide pipe insulation on cold water pipe in Custodial Office	\$	4,089	LTfM	2029	\$	3,000 381 Plumbing
019 South View	Middle School	Mechanical Systems	1		Replace grille in corridor outside of Boys Restroom 109A to heavy duty	\$	8,177	LTfM	2029	\$	6,000 380 Mechanical, Systems
019 South View	Middle School	Mechanical Systems	1,4		Replace drinking fountain in Special Ed 143, Circulation 200K & 200F, and Lobby 277 to include bottle filler	\$	27,258	LTfM	2029	\$	20,000 381 Plumbing
019 South View	Middle School	Mechanical Systems	4		Remove abandoned water and waste pipe at wall and patch in Choir 252, Fitness 297, and outside of Classroom 247	\$	12,266	LTfM	2029	\$	9,000 381 Plumbing
019 South View	Middle School	Mechanical Systems	4		Remove abandoned drinking fountain supply and waste pipe in Boys 291 and Girls 289	\$	8,177	LTfM	2029	\$	6,000 381 Plumbing
019 South View	Middle School	Site	1		Re-configure the loading dock for easier truck access	\$	178,153	LTfM	2025	\$	150,000 384 Site, Projects
019 South View	Middle School	Site			Storm maintenance	\$	163,548	LTfM	2029	\$	120,000 384 Site, Projects
019 South View	Middle School	Site			North bus lot crack seal in 2022 and every 2 years after	\$	2,057	LTfM	2022	\$	1,900 384 Site, Projects
019 South View	Middle School	Site			North bus lot crack seal in 2022 and every 2 years after	\$	2,360	LTfM	2026	\$	1,920 384 Site, Projects
019 South View	Middle School	Site			North bus lot crack seal in 2022 and every 2 years after	\$	2,528	LTfM	2028	\$	1,920 384 Site, Projects
019 South View	Middle School	Site			North bus lot crack seal/coat in 2024 and every 6 years after	\$	11,015	LTfM	2024	\$	9,600 384 Site, Projects
019 South View	Middle School	Site			North bus lot crack seal/coat in 2024 and every 6 years after	\$	13,084	LTfM	2025	\$	9,600 384 Site, Projects
019 South View	Middle School	Site			North bus lot crack seal/coat in 2024 and every 6 years after	\$	13,084	LTfM	2025	\$	9,600 384 Site, Projects
019 South View	Middle School	Site			North bus lot reconstruct (2038)	\$	455,085	LTfM	2038	\$	245,000 384 Site, Projects
019 South View	Middle School	Site			East parking lot crack seal in 2024 and every 2 years after	\$	6,610	LTfM	2024	\$	5,760 384 Site, Projects
019 South View	Middle School	Site			East parking lot crack seal in 2024 and every 2 years after	\$	7,081	LTfM	2026	\$	5,760 384 Site, Projects
019 South View	Middle School	Site			East parking lot crack seal in 2024 and every 2 years after	\$	7,850	LTfM	2028	\$	5,760 384 Site, Projects
019 South View	Middle School	Site			East parking lot crack seal/coat in 2022 and every 6 years after	\$	30,851	LTfM	2022	\$	28,800 384 Site, Projects
019 South View	Middle School	Site			East parking lot reconstruct	\$	671,573	LTfM	2028	\$	510,000 384 Site, Projects
009 Transportation	District Wide	Site			Parking lot crack seal (every 2 years after 2021)	\$	12,420	LTfM	2021	\$	12,000 384 Site, Projects
009 Transportation	District Wide	Site			Crack seal in 2021 and every 2 years after	\$	14,904	LTfM	2021	\$	14,400 384 Site, Projects
009 Transportation	District Wide	Site			Crack seal in 2021 and every 2 years after	\$	17,103	LTfM	2025	\$	14,400 384 Site, Projects
009 Transportation	District Wide	Site			Crack seal in 2021 and every 2 years after	\$	18,321	LTfM	2027	\$	14,400 384 Site, Projects
009 Transportation	District Wide	Site			Crack seal in 2021 and every 2 years after	\$	19,626	LTfM	2029	\$	14,400 384 Site, Projects
009 Transportation	District Wide	Site			Crack seal/coat in 2023 and every 6 years after	\$	79,828	LTfM	2023	\$	72,000 384 Site, Projects
009 Transportation	District Wide	Site			Parking lot reconstruct (2036)	\$	1,595,267	LTfM	2036	\$	920,000 384 Site, Projects
008 ECCND	District Wide	Exterior			Remaining exterior envelope repairs recommended per Encompass report	\$	912,684	LTfM	2022	\$	852,000 368 Building, Envelope
008 ECCND	District Wide	Exterior			Replace 1/2 of roof area B as recommended by the Inspect report	\$	509,476	LTfM	2022	\$	470,000 383 Roofing, Systems
008 ECCND	District Wide	Exterior			Replace remaining 1/2 of roof section B as recommended by the Inspect report	\$	521,097	LTfM	2023	\$	470,000 383 Roofing, Systems
526_Concord	Elementary	Exterior			Replace roof area D as recommended by the Inspect report	\$	206,554	LTfM	2024	\$	180,000 383 Roofing, Systems
526_Concord	Elementary	Exterior			Replace roof area C and F as recommended by the Inspect report	\$	427,267	LTfM	2025	\$	380,000 383 Roofing, Systems
526_Concord	Elementary	Exterior			Replace roof area E as recommended by the Inspect report	\$	235,120	LTfM	2026	\$	175,000 383 Roofing, Systems
528_Valley View	Elementary	Exterior			Replace roof area C as recommended by the Inspect report	\$	98,340	LTfM	2026	\$	80,000 383 Roofing, Systems
021_EHS	High School	Exterior			Replace 1/4 of roof area B as recommended by the Inspect report	\$	276,582	LTfM	2026	\$	225,000 383 Roofing, Systems
021_EHS	High School	Exterior			Replace 3/4 of roof area B as recommended by the Inspect report	\$	826,802	LTfM	2027	\$	650,000 383 Roofing, Systems
019 South View	Middle School	Exterior			Replace roof area D as recommended by the Inspect report	\$	237,026	LTfM	2028	\$	180,000 383 Roofing, Systems
529_Highlands	Elementary	Exterior			Replace roof area C as recommended by the Inspect report	\$	105,345	LTfM	2028	\$	80,000 383 Roofing, Systems
019 South View	Middle School	Exterior			Replace 1/2 of roof area C as recommended by the Inspect report	\$	776,851	LTfM	2029	\$	570,000 383 Roofing, Systems
019 South View	Middle School	Exterior			Replace 1/2 of roof area C as recommended by the Inspect report	\$	725,199	LTfM	2027	\$	570,000 383 Roofing, Systems
019 South View	Middle School	Exterior			Repair leak at high low condition at gym, install metal panel over brick	\$	235,373	LTfM	2027	\$	185,000 383 Roofing, Systems
008 ECCND	District Wide	Exterior			Provide a fix for poor drainage at the over hangs for door #2, #5 and #4 - water dumps on grade	\$	76,325	LTfM	2022	\$	71,250 384 Site, Projects
008 ECCND	District Wide	Exterior			Replace windows - Single Pane	\$	843,590	LTfM	2022	\$	787,500 368 Building, Envelope
008 ECCND	District Wide	Exterior			Replace windows - Older Double Pane (include roller shades)	\$	831,023	LTfM	2023	\$	750,000 368 Building, Envelope
008 ECCND	District Wide	Exterior			Replace windows - Older Double Pane (include roller shades)	\$	860,642	LTfM	2024	\$	750,000 368 Building, Envelope
008 ECCND	District Wide	Exterior			At door #6 - regrade and pour new step to eliminate tripping hazard	\$	26,781	LTfM	2022	\$	25,000 384 Site, Projects
008 ECCND	District Wide	Exterior			Provide interior vestibule at door #6	\$	33,476	LTfM	2022	\$	31,250 368 Building, Envelope
008 ECCND	District Wide	Exterior		ECC-003	Repair water infiltration issue in the Northwest corner of the Basement level	\$	194,026	LTfM	2022	\$	175,000 368 Building, Envelope
008 ECCND	District Wide	Exterior		ECC-002	Repair water infiltration issue on the west side of the building near door #1 - stairwell and soil nails	\$	107,123	LTfM	2022	\$	100,000 384 Site, Projects
008 ECCND	District Wide	Exterior		ECC-002	Repair/upgrade entry at door #1 to include concrete repair, and new flagpole with light and replace lighting	\$	107,123	LTfM	2022	\$	100,000 384 Site, Projects
008 ECCND	District Wide	Exterior			Correct the water infiltration issue at door #8 - regrade to reduce slip hazard from the parking lot	\$	143,131	LTfM	2027	\$	112,500 384 Site, Projects
008 ECCND	District Wide	Exterior			Exterior wall repair (remove abandoned door #3) southside of playground	\$	30,128	LTfM	2023	\$	26,125 368 Building, Envelope
008 ECCND	District Wide	Interior		1,2	Carpet replacement allowance phase 1	\$	144,113	LTfM	2027	\$	130,000 379 Interior, Surfaces
008 ECCND	District Wide	Interior		3,4	Carpet replacement allowance phase 2	\$	241,733	LTfM	2027	\$	190,000 379 Interior, Surfaces
008 ECCND	District Wide	Interior		1,2	Painting allowance for interior walls - phase 1	\$	94,241	LTfM	2023	\$	85,000 379 Interior, Surfaces
008 ECCND	District Wide	Interior		3,4	Painting allowance for interior walls - phase 2	\$	159,674	LTfM	2027	\$	120,000 379 Interior, Surfaces
008 ECCND	District Wide	Interior		3	Ceiling tile replacement allowance - 2nd level	\$	229,010	LTfM	2027	\$	180,000 379 Interior, Surfaces
008 ECCND	District Wide	Interior		2	Provide vestibule doors for entry door #6	\$	31,807	LTfM	2027	\$	25,000 368 Building, Envelope
008 ECCND	District Wide	Interior		2	Refresh elevator near doors #2 and #4 to include lights and interior finishes	\$	28,626	LTfM	2027	\$	22,500 369 Building, Hardware, and Equipment
008 ECCND	District Wide	Interior		1,2,3,4	Allowance for replacement of interior doors installed prior to 2005 (100 doors) add security hardware	\$	143,131	LTfM	2027	\$	125,000 369 Building, Hardware, and Equipment
008 ECCND	District Wide	Interior		2,3,4	Provide a minimum of 540 use appropriate new lockers. Old lockers to be removed or abandoned in place	\$	410,310	LTfM	2027	\$	322,500 369 Building, Hardware, and Equipment
008 ECCND	District Wide	Interior		2	Add a set of exterior doors to the south courtyard near door #5 and rework site to resolve ramp issues	\$	41,510	LTfM	2022	\$	38,750 384 Site, Projects
008 ECCND	District Wide	Interior		2	Upgrade interior finishes at stairwell near door #4 after water infiltration issue is corrected	\$	19,478	LTfM	2027	\$	15,625 379 Interior, Surfaces
008 ECCND	District Wide	Interior		2	Provide interior vestibules - two total at door #7	\$	127,228	LTfM	2022	\$	100,000 368 Building, Envelope
008 ECCND	District Wide	Interior		2	Replace wall pads in both gyms 146, 148 and 149	\$	29,459	LTfM	2022	\$	27,500 379 Interior, Surfaces
008 ECCND	District Wide	Interior		1	Paint the exposed sprinkler piping in both gyms 148 and 146	\$	11,248	LTfM	2022	\$	10,500 379 Interior, Surfaces
008 ECCND	District Wide	Interior		1	Pour concrete floors in existing tunnels	\$	282,120	LTfM	2020	\$	200,000 379 Interior, Surfaces
008 ECCND	District Wide	Interior		2,3,4	Patch tile wainscot in interior stairwells	\$	31,807	LTfM	2027	\$	25,000 379 Interior, Surfaces
008 ECCND	District Wide	Interior		2,3,4	Replace all floor tile in the corridors (includes moisture mitigation on lower level)	\$	566,814	LTfM	2027	\$	516,250 379 Interior, Surfaces
008 ECCND	District Wide	Interior		3	Replace the floor in the theater with a material that works with the bleachers (4700 SF)	\$	55,662	LTfM	2027	\$	43,750 379 Interior, Surfaces
008 ECCND	District Wide	Interior		2	Replace entry doors at door #1A	\$	26,781	LTfM	2022	\$	25,000 369 Building, Hardware, and Equipment
008 ECCND	District Wide	Mechanical Systems			Mechanical upgrade project - planned for 2020	\$	15,037,074	LTfM	2020	\$	12,410,822 380 Mechanical, Systems
008 ECCND	District Wide	Mechanical Systems			Mechanical upgrade project - planned for 2021	\$	15,037,074	LTfM	2021	\$	12,410,822 380 Mechanical, Systems
008 ECCND	District Wide	Mechanical Systems		1	Reconstruct boiler plant to convert from steam - provide high efficiency boilers	\$	2,442,450	LTfM	2022	\$	2,000,000 380 Mechanical, Systems
008 ECCND	District Wide	Site			Fix snow melt issue/NE drainage	\$	263,262	LTfM	2028	\$	200,000 384 Site, Projects
008 ECCND	District Wide	Site			Concrete slab NE corner of building	\$	35,265	LTfM	2030	\$	25,000 384 Site, Projects
008 ECCND	District Wide	Site			East parking lot crack seal in 2024 and every 2 years after	\$	6,885	LTfM	2024	\$	6,000 384 Site, Projects
008 ECCND	District Wide	Site			East parking lot crack seal in 2024 and every 2 years after	\$	7,376	LTfM	2026	\$	6,000 384 Site, Projects
008 ECCND	District Wide	Site			East parking lot crack seal in 2024 and every 2 years after	\$	8,464	LTfM	2030	\$	6,000 384 Site, Projects
008 ECCND	District Wide	Site			East parking lot crack seal/coat in 2022 and every 6 years after	\$	45,332	LTfM	2032	\$	30,000 384 Site, Projects
008 ECCND	District Wide	Site			East parking lot reconstruct East parking curb islands/concrete infill	\$	711,077	LTfM	2028	\$	540,000 384 Site, Projects
008 ECCND	District Wide	Site			Red lot crack seal in 2021 and every 2 years after	\$	1,242	LTfM	2021	\$	1,200 384 Site, Projects
008 ECCND	District Wide	Site			Red lot crack seal in 2021 and every 2 years after	\$	1,310	LTfM	2023	\$	1,200 384 Site, Projects
008 ECCND	District Wide	Site			North lot crack seal in 2021 and every 2 years after	\$	1,242	LTfM	2021	\$	1,200 384 Site, Projects
008 ECCND	District Wide	Site			North lot crack seal in 2021 and every 2 years after						



Site Number	Type	Category	Building Zone	Project Number	Item	Priority	Inflated Cost	Funding	Year	2020 Cost	FIN Code
005_District Wide	District Wide	Staffing			Allowance for district staff time	\$	150,000	LTFM	2020	\$ 150,000	382_Professional_Services_and_Salary
005_District Wide	District Wide	Staffing			Allowance for district staff time	\$	155,250	LTFM	2021	\$ 150,000	382_Professional_Services_and_Salary
005_District Wide	District Wide	Staffing			Allowance for district staff time	\$	160,684	LTFM	2022	\$ 150,000	382_Professional_Services_and_Salary
005_District Wide	District Wide	Staffing			Allowance for district staff time	\$	166,308	LTFM	2023	\$ 150,000	382_Professional_Services_and_Salary
005_District Wide	District Wide	Staffing			Allowance for district staff time	\$	172,128	LTFM	2024	\$ 150,000	382_Professional_Services_and_Salary
005_District Wide	District Wide	Staffing			Allowance for district staff time	\$	178,153	LTFM	2025	\$ 150,000	382_Professional_Services_and_Salary
005_District Wide	District Wide	Staffing			Allowance for district staff time	\$	184,388	LTFM	2026	\$ 150,000	382_Professional_Services_and_Salary
005_District Wide	District Wide	Staffing			Allowance for district staff time	\$	190,842	LTFM	2027	\$ 150,000	382_Professional_Services_and_Salary
005_District Wide	District Wide	Staffing			Allowance for district staff time	\$	197,521	LTFM	2028	\$ 150,000	382_Professional_Services_and_Salary
005_District Wide	District Wide	Staffing			Allowance for district staff time	\$	204,435	LTFM	2029	\$ 150,000	382_Professional_Services_and_Salary
005_District Wide	District Wide	Staffing			Allowance for district staff time	\$	211,590	LTFM	2030	\$ 150,000	382_Professional_Services_and_Salary

Sum of Inflated Cost	Column Labels											
Row Labels	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	Grand Total
005_District Wide	\$302,000	\$478,170	\$441,345	\$401,356	\$277,701	\$342,405	\$444,990	\$396,951	\$476,685	\$357,079	\$510,637	\$4,429,319
008_ECC/ND	\$15,187,074	\$15,039,558	\$4,964,137	\$1,985,935	\$1,791,192	\$6,414	\$750,977	\$2,486,065	\$1,639,691	\$2,072,149	\$527,451	\$46,450,643
009_Transportation		\$27,324		\$79,828		\$17,103		\$18,321		\$19,626		\$162,201
019_South View	\$600,000		\$431,404		\$17,626	\$6,563,621	\$324,437	\$2,099,261	\$674,101	\$2,070,127		\$12,780,576
020_Valley View	\$4,364,794	\$3,809,514	\$3,093,966	\$164,977		\$443,672	\$4,393,973	\$974,929	\$105,345	\$53,916	\$5,663,600	\$23,068,685
021_EHS	\$1,087,500	\$543,996	\$632,023	\$9,998,713	\$10,648,296	\$714,512	\$577,750	\$1,047,213	\$2,876,191	\$1,774,983	\$5,070,574	\$34,971,750
526_Concord		\$923,766	\$2,845,174	\$1,215,234	\$319,011	\$9,264	\$215,120	\$107,889		\$498,820	\$1,179,768	\$7,314,047
527_Cornelia	\$45,000	\$3,105	\$368,094			\$1,448,502	\$1,722,131	\$7,888		\$630,236	\$28,212	\$4,253,170
528_Countryside		\$122,958	\$803,419	\$508,902		\$1,164,430	\$258,758	\$77,800	\$216,615	\$473,157		\$3,626,039
529_Highlands		\$3,105	\$1,005,023	\$301,017	\$4,406	\$341,608	\$4,720	\$834,393	\$380,821	\$102,217	\$2,706,375	\$5,683,686
532_Creek Valley			\$813,060	\$1,796	\$11,911	\$1,924	\$341,831		\$1,699,164		\$1,617,225	\$4,486,912
Grand Total	\$21,586,368	\$20,951,496	\$15,029,549	\$15,025,852	\$13,070,144	\$11,053,455	\$9,034,689	\$8,050,710	\$8,068,612	\$8,052,311	\$17,303,841	\$147,227,027

EDINA PUBLIC SCHOOLS #273
LTFM 10-YEAR TOTAL BY BUILDING



D. Policy Review - 510, 713

Presenter: Board Policy Committee

Students

Open Enrollment

I. Purpose

The school district desires to maintain a diverse student population and will participate in the enrollment options program established by state law, and the provisions and requirements of the Minneapolis Transportation Students program. The district may also accept nonresident students through tuition payment. This policy sets forth the application and exclusion procedures used by the district in determining whether to accept nonresident students.

II. General Statement of Policy

A. Eligibility

Applications for enrollment under this policy will be approved, provided that acceptance of the application will not exceed the capacity of a program, excluding special education services; class; grade level; or school site as established by school board resolution and provided that:

1. Space is available for the applicant under class size guidelines established by school board action or other directive; and
2. In considering the enrollment capacity of a grade level and/or school building, the school district may only limit the enrollment of nonresident students to a number not less than the lesser of: (a) one percent of the total enrollment at each grade level in the district; or (b) the number of district resident students at that grade level enrolled in a nonresident district in accordance with state law.
3. The applicant is not otherwise excluded by action of the district because of previous conduct in another district.

B. Standards That May Be Used for Rejection of Application

In addition to the provisions of section II.A, the district may refuse to allow a student who is expelled under state law to enroll during the term of the expulsion if the student was expelled for:

1. Possessing a dangerous weapon, including a weapon, device, instruments, material, or substance, animate or inanimate, that is used for, or is readily capable of, causing death or serious bodily injury, with the exception of a pocket knife with a blade less than two and one-half inches in length, at school or a school function;

2. Possessing or using an illegal drug at school or a school function;
3. Selling or soliciting the sale of a controlled substance while at school or a school function; or
4. Committing an act classified as third-degree assault or greater involving assaulting another and inflicting substantial bodily harm.

C. Standards That May Not Be Used for Rejection of Application

The district may not use the following standards in determining whether to accept or reject an application for nonresident enrollment:

1. Previous academic achievement of a student;
2. Athletic or extracurricular ability of a student;
3. Disabling conditions of a student;
4. A student's proficiency in the English language;
5. The student's district of residence, except where the district of residence is directly included in an enrollment option strategy included in an approved achievement and integration program; or
6. Previous disciplinary proceedings involving the student. This will not preclude the district from proceeding with exclusion as set out in Section II.F of this policy.

D. Application for Enrollment Options Program

1. The student and parent/guardian must complete and submit the School District Enrollment Options Program application developed by the Minnesota Department of Education.
2. The application deadline is January 15, preceding the school year for which attendance is desired.
3. The district will notify the nonresident parent/guardian and the resident district if an application has been accepted or rejected, in most cases, by February 15. The nonresident applicant must notify the district's Student Enrollment Center of the student's commitment to attend by March 1.
4. If the number of nonresident student applicants exceeds the number allotted, as determined by school board action (see Section II.A), a lottery will be used to determine applicant placements. The lottery will be

completed by the district administration and families will be notified of their lottery status.

5. The lottery status for a family will remain through the duration of the school year for which they sought admittance. The lottery status will not carry forward to the upcoming school year as a new lottery will be completed as outlined in section II (i.e., the lottery position for the family seeking admittance for school year A will remain through the duration of school year A; a new application is required for school year B).

E. Transportation

The parent/guardian accepts responsibility for transporting the student to the border of the school district unless transportation is provided for under a state or federal subsidy program, or the family lives in a district-approved transportation area. The district will then transport the student to school from the border.

F. Exclusion

1. Administrator's Initial Determination

If a district administrator knows or has reason to believe that an applicant has engaged in conduct that has subjected or could subject the applicant to expulsion or exclusion under law or district policy, the administrator will transmit the application to the superintendent with a recommendation of whether exclusion proceedings should be initiated.

2. Review

The superintendent or designee may make further inquiries. If the superintendent determines that the applicant should be admitted, he or she will notify the applicant and the school board chair. If the superintendent or designee determines that the applicant should be excluded, the superintendent will notify the applicant and determine whether the applicant wishes to continue the application process. Although an application may not be rejected based on previous disciplinary proceedings, the district reserves the right to initiate exclusion procedures pursuant to the Minnesota Pupil Fair Dismissal Act as warranted on a case-by-case basis.

G. Termination of Enrollment

1. The district may terminate the enrollment of an open enrolled student enrolled under an enrollment options program pursuant to Minn. Stat. § 124D.03 or 124D.08 at the end of a school year if the student meets the definition of a habitual truant, the student has been provided appropriate services for truancy under Minn. Ch. 260A, and the student's case has been referred to juvenile court. A "habitual truant" is a child under 17 years of age

who is absent from attendance at school without lawful excuse for seven school days if the child is in elementary school or for one or more class periods on seven school days if the child is in middle school, junior high school or high school, or a child who is 17 years of age who is absent from attendance at school without lawful excuse for one or more class periods on seven school days and who has not lawfully withdrawn from school under state law.

2. The district may also terminate the enrollment of an open enrolled student over 17 years of age if the student is absent without lawful excuse for one or more periods on 15 school days and has not lawfully withdrawn from school under state law.
3. A student who has not open enrolled in the district in accordance with this policy and does not otherwise meet the residency requirements for enrollment may be terminated from enrollment and removed from school.

Prior to removal from the district, the district will send a written notice of the district's belief that the student is not a resident of the district to the student's parents. The notice will include (1) the facts upon which the belief is based and (2) notice to the parents of their opportunity to provide documentary evidence showing residency in person or in writing to the superintendent or designee. The superintendent or designee will make the final determination as to the residency status of the student.

III. Open Enrollment Placement

- A. The district will use a lottery in placing students, following the priorities noted below:
 1. Priority One: Currently Enrolled Students
Nonresident students already enrolled before January 15 of each year will be given a Priority One for continuance at the Edina school at which they are currently enrolled.
 2. Priority Two: Intra-district Transfer Requests
Nonresident students, who are already enrolled, may request a transfer to another site. The request must be written and submitted to the superintendent/designee for consideration.
 3. Priority Three: Staff Siblings – Nonresident Students
Students of district employees, with current open enrolled siblings, will be given priority if the parent/guardian has submitted a request for admission to the district by January 15.
 4. Priority Four: Siblings - Integration and Achievement Plan Students
Siblings of current enrolled students and applications related to an approved

integration and achievement plan will be given priority if their request for admission has been submitted to the district by January 15.

5. Priority Five: Siblings – Nonresident Students
Siblings of current open enrolled students will be given priority if their request for admission has been submitted to the district by January 15.
6. Priority Six: Staff Requests – Nonresident Students
Students of district employees, who are residents of other districts, will be given priority if the parent/guardian has submitted a request for admission to the district by January 15.
7. Priority Seven: Integration and Achievement Plan Students
Nonresident students and applications related an approved integration and achievement plan will be given priority if their request for admission has been submitted to the district by January 15.
8. Priority Eight: Student is a resident of the City of Edina, but the resident school district for the student's Edina home is not Edina Public Schools, and student seeks enrollment in Edina Public Schools.
9. Priority Nine: Open Enrollment – Nonresident Students
Nonresident students who have submitted their requests for admission to the district by January 15.
10. Priority Ten: Enrollment Options – Nonresident Students
In the event space continues to be available after January 15, families may apply under the Open Enrollment Agreement for Admission to Edina Public Schools.

~~B. Interdistrict Desegregation Magnet Schools: Open enrollment students desiring to attend an interdistrict desegregation magnet school (former FAIR schools, now with the Robbinsdale and Minneapolis School Districts) must apply through their resident district.~~

~~—Applying for enrollment in one of these schools does not jeopardize the student's standing as an open enrollment student in Edina. However, if a student is accepted and enrolls in an interdistrict desegregation magnet school, he or she will lose his or her status as an open enrollment student in Edina and the cost of participation in this program will be the responsibility of the student's resident district.~~

~~—Students enrolling and then leaving one of these schools prior to graduation would need to reapply to regain their open enrollment status in Edina. Students reapplying under this provision will be placed in a priority category, based on their status as of the time of their reapplication.~~

IV. Student Tuition Fees

The tuition charges for nonresident pupils will be as follows:

- A. The school district may admit students residing outside the district who do not qualify for transfer under the Enrollment Options Program, if space is available. Attendance at schools of the district will be contingent upon the payment of tuition unless the school board, by specific action, alters or disregards the tuition charges.
- B. The tuition rate for nonresident students not admitted under Minn. Stat. § 124D.08 (School Board Approval to Enroll in Nonresident District) or Minn. Stat. § 124D.03 (Enrollment Options Program) is the rate calculated by the superintendent or designee.
- C. Tuition payments must be made monthly in advance, the first payment being due on the date the student is registered in the district, and subsequent payments are due on the corresponding date of each month thereafter. If tuition is not paid within 15 days after it is due, the nonresident child will no longer be enrolled in the district. Reinstatement will be at the discretion of the school board.
- D. Nonresident tuition will be waived and the payment for the current month refunded if residence is established in the district on or before the final date of the month for which tuition has been paid.

Legal References:

Minn. Stat. § 120A.22, Subd. 3(e) (Residency Determined)
Minn. Stat. § 120A.22, Subd. 8 (Withdrawal from School)
Minn. Stat. § 121A.40-121A.56 (The Pupil Fair Dismissal Act)
Minn. Stat. § 124D.03 (Enrollment Options Program)
Minn. Stat. § 124D.08 (School Board Approval to Enroll in Nonresident District)
Minn. Stat. § 124D.68 (High School Graduation Incentives Program)
Minn. Ch. 260A (Truancy)
Minn. Stat. § 260C.007, Subd. 19 (Habitual Truant Defined)
Op. Minn. Atty. Gen. No. 169-f (August 13, 1986)
Indep. Sch. Dist. No. 623 v. Minn. Dept. of Educ., Co. No. A05-361, 2005 WL 3111963
(Minn. App. 2005) (unpublished)

Cross References:

Policy 506 (Student Discipline)

Policy 517 (Student Recruiting)

Policy

adopted: 5/19/08

amended: 3/15/10

amended: 2/21/12

amended: 7/23/12

revised: 2/23/15

revised: 12/12/15

revised: 10/24/16

revised: 12/11/17

INDEPENDENT SCHOOL DISTRICT 273

Edina, Minnesota

Noninstructional Operations and Business Services

Student Transportation

I. Purpose

This policy addresses the school district's obligations to its students, nonpublic students, and the provision of extracurricular transportation. It also provides guidance to students and their families regarding their obligations as safe riders of school transportation.

II. General Statement of Policy

- A. The district will provide for the transportation of students in a manner that protects their health, welfare and safety.
- B. The district recognizes that transportation is an essential part of the district services to eligible students and families while also recognizing that transportation is a privilege and not a right for these eligible students.
- C. The district recognizes the rights of nonpublic school students regarding transportation services and provides equal transportation as required by law.
- D. The district will determine whether to provide transportation to students, spectators, or participants for extracurricular activities.

III. Student Safety

A. Student Training

- 1. The district provides students with age-appropriate school bus safety training of the following concepts:
 - a. Transportation by school bus is a privilege, not a right;
 - b. District policies for student conduct and school bus safety;
 - c. Appropriate conduct while on the bus;
 - d. Danger zones surrounding a school bus;
 - e. Procedures for safely boarding and leaving a school bus;
 - f. Procedures for safe vehicle lane crossing; and
 - g. School bus evacuation and other emergency procedures.
- 2. Students in kindergarten through grade 6 who are (1) transported by school bus and (2) enrolled during the first or second week of school must receive the school bus safety training by the end of the third week of school.
- 3. Students in grades 7 through 10 who have not previously received school bus training and are (1) transported by school bus and (2) enrolled during the first or

second week of school will receive the school bus safety training or receive bus safety instruction materials by the end of the sixth week of school.

4. Students in kindergarten through grade 10 who (1) enroll in the district after the second week of school; (2) are transported by school bus, and (3) have not received training in their previous school district will undergo school bus safety training or receive bus safety instructional materials within four weeks of their first day of attendance.
5. Students in kindergarten through grade 3 will receive school bus safety training two times during the school year.
6. The district will conduct a school bus evacuation drill for all student riders at least once during the school year.

B. Parent and Guardian Responsibilities

1. Review the district's student bus rider responsibilities (Appendix I) with your child(ren);
2. Support safe bus riding and walking practices;
3. Recognize students are responsible for their actions;
3. Communicate safety concerns to building administrators;
4. Monitor bus stops, when possible;
5. Have your child(ren) to the bus stop five minutes before the bus arrives;
6. Have your child(ren) properly dressed for the weather; and
7. Have a plan in case the bus is late.

C. Student Conduct on Buses and Consequences for Misbehavior

1. Riding the school bus is a privilege, not a right.
2. The district's student behavior policies, guidelines and rules are in effect for all students on school buses, including nonpublic school students.
3. Consequences for school bus or bus stop misbehavior will be imposed by the district in accordance with the discipline guidelines developed by the district.
4. Consequences for misbehavior may include suspension of bus privileges.

D. Procedures for Reporting Student Misbehavior

1. Parents or student should report concerns regarding student misbehavior to the building principal or the district transportation supervisor. The bus driver will report student misbehavior to the district's transportation office.
2. The district's transportation office will report the student misbehavior to the appropriate building administrator.

3. Misbehavior may be reported to local law enforcement in accordance with the district's discipline guidelines and as required by state and federal law.
 4. Records of school bus or bus stop misbehavior will be forwarded to the individual school building and will be retained in the same manner as other student discipline records.
- E. Bus drivers perform post-trip inspections to check for any children or items left behind.

IV. Emergency Procedures

- A. When possible, a bus driver or ~~his or her~~ their supervisor will call "911" or the local emergency phone number in the event of a serious emergency.
- B. A bus driver's main responsibility is the safety and well-being of ~~his or her~~ their students. See also Appendix IV.
- C. A bus driver will adhere to the standards set forth in the *Minnesota School Bus Driver's Handbook: A Guide to Safe School Bus Transportation in Minnesota* and transportation department policies regarding emergency situations.
- D. All bus drivers will be trained in basic first-aid procedures.
- E. Bus drivers assigned to routes serving students with disabilities are trained on the proper methods for assisting students with a disability including, but not limited to, assisting disabled students on and off the bus when necessary for their safe ingress and egress from the bus and ensuring that protective safety devices are in use and fastened properly.
- F. Emergency health information is maintained on the school bus for students requiring special transportation services because of their disability. The information includes:
 1. Student's name and address;
 2. Nature of the student's disabilities;
 3. Emergency health care information; and
 4. Names and telephone numbers of the student's physician, parents or guardians.

V. Provision of Transportation

- A. The district will provide transportation to students in accordance with state and federal laws. When transportation is provided, the scheduling of routes, location of bus stops, the manner and method of transportation, control and discipline of the transported students, if fees are assessed, and all other transportation-related matters are in the sole discretion, control, and management of the district. (See Appendix I.)

~~B. The district will not provide transportation to students living in their school's non-transportation zone. See Appendix I.~~

~~C.~~ Upon the request of a parent or guardian, the district will provide transportation to and from school for all resident students living in a transportation zone as noted in the district's Transportation Routes and Services (Appendix ~~IV~~), except for those students whose transportation privileges have been suspended.

~~CD.~~ The parent or guardian may designate a day care facility, respite care facility, the residence of a relative, or the residence of a person chosen by the parent or guardian as the address of the student for transportation purposes. The address must be in the attendance area of the assigned school and meet all other eligibility requirements.

~~DE.~~ Only students assigned to the school bus by the school district are transported by the district. The number of students or other authorized passengers transported in a school bus will not be more than the legal capacity for the bus.

~~EF.~~ Upon the request of a parent or guardian and depending on bus capacity, the district will provide transportation to a nonresident student within the district borders at the same level of services as the district provides to its resident students.

~~FG.~~ The district will reasonably accommodate the transportation needs of a student with a disability in accordance with applicable state and federal laws.

~~GH.~~ The district will provide homeless students with transportation services in accordance with applicable state and federal laws.

~~HI.~~ The district may charge fees for transportation of students to and from school when authorized by state law. If the district charges fees for transportation, the district must develop guidelines to ensure no student is denied transportation due to inability to pay.

~~IJ.~~ The district may charge reasonable fees for transportation to and from postsecondary institutions for students enrolled under the postsecondary enrollment options program.

VI. Nonpublic School Students

A. The district will provide equal transportation within the school district for all students to any school when the district deems transportation is necessary because of distance or traffic conditions and as provided in state law.

B. The district will transport a district-resident, nonpublic-school student to the district boundary where the distance from the nonpublic school student's residence to the district boundary is the same or less than the district transports its students within the district.

- C. When transportation is provided; the scheduling of routes, the manner and method of transportation, control and discipline of the transported students, and all other transportation-related matters are in the sole discretion, control and management of the district.

VII. Extracurricular Transportation

A. Arrangement of Transportation

District administration determines whether to provide transportation for only district-sponsored extracurricular activities. This determination includes:

1. The decision to provide transportation;
 2. The type, method, and manner of transportation;
 3. The scheduling and coordination of transportation;
 4. All other transportation arrangements and decisions; and
 5. Informing employees involved with extracurricular activities of the arrangements and decisions.
- B. The district may charge fees for transportation of students to and from extracurricular activities conducted at locations other than school, when attendance is optional.
 - C. An employee, who is not an administrator, will not arrange, schedule or coordinate transportation for extracurricular activities, unless specifically directed to and approved by an administrator.
 - D. If the district makes no arrangements for extracurricular transportation, participating students must arrange for their own transportation.

VIII. Employee Use of Personal Vehicles

- A. An employee must not use a personal vehicle to transport a student, however, an employee may make appropriate transportation arrangements when emergency situations arise. If an emergency situation arises, the relevant facts and circumstances must be reported to district administration as soon as possible.
- B. Any personal vehicle used to transport students must be properly registered and insured.

IX. Operating Rules and Procedures

- A. School buses are operated in accordance with state and federal laws, procedures contained in the *Minnesota School Bus Driver's Handbook: A Guide to Safe School Bus Transportation in Minnesota*, and transportation department policies.

B. Diesel Exhaust Fumes

1. Bus drivers must minimize, to the extent practical, the idling of school bus engines and exposure of children to diesel exhaust fumes.
2. To the extent practical, the district will designate school bus loading and unloading zones at a sufficient distance from school air-intake systems to avoid diesel fumes from being drawn into the systems.

C. Use of Cell Phones or Other Mobile Devices

1. An employee may not operate a district vehicle while using a cellular phone or other mobile device when the vehicle is in motion or students are located on the vehicle, except in the event of a serious emergency.
2. In the event of a serious emergency, the employee must stop the vehicle to operate the cellular phone or other mobile device, unless the serious emergency prevents stopping the vehicle.

X. Qualified Driver of Type III Vehicle (see also Appendix V)

1. A qualified driver of a Type III vehicle must be an employee or agent of the district who possess a Class A, B, C or D license. If the driver does not have a school bus endorsement, the driver must:
 - a. Be an employee or contracted agent of the district;
 - b. Complete annual training and certification; and
 - c. Have a background check that satisfies state requirements.
2. If the qualified driver is not employed by the district solely for providing transportation services to students, the employee is exempt from the following requirements of other district vehicle drivers:
 - a. Physical examination; and
 - b. Pre-employment drug and alcohol testing.

XI. Vehicle Inspection and Maintenance

- A. District vehicles will be maintained in safe operating condition through a systematic, preventive maintenance and inspection program.
- B. All district vehicles are inspected in accordance with state and federal laws.
- C. A copy of the current daily pre-trip inspection report is carried on the bus by the bus driver. Daily pre-trip inspections are maintained in accordance with the district's record retention schedule. Prompt reports of defects to be immediately corrected will be submitted.

D. Bus drivers perform daily post-trip inspections to check for vandalism.

XII. Bus Driver Duties and Responsibilities

A. All district bus drivers receive departmental training and must demonstrate the skills and knowledge to transport students in a safe and legal manner. Bus drivers have the following duties and responsibilities:

1. Safely operate the school bus;
2. Understand student behavior, including issues related to students with disabilities;
3. Ensure orderly conduct of students of the bus and handle incidents of misconduct appropriately;
4. Know and understand relevant laws, rules of the road, and district policies;
5. Handle emergency situations;
6. Safely load and unload students;
7. Perform required inspections; and
8. Demonstrate proficiency in first-aid and cardiopulmonary resuscitation (CPR) procedures.

XIII. Transportation Supervisor Duties and Responsibilities

The transportation supervisor coordinates district transportation and has the day-to-day responsibility for student safety. The transportation supervisor duties include, but are not limited to:

- A. Implementing district transportation policies, appendices and procedures;
- B. Ensuring district policy and appendices conform with state and federal law;
- C. Reviewing the bus safety training program of each school site to determine that the programs comply with district policy and state law;
- D. Communicating student misbehavior to building administrators;
- E. Reporting misbehavior occurring on the bus or near loading/unloading areas and causing an immediate and substantial danger to the student or surrounding persons or property to local law enforcement;

- F. Certifying, as required by law, that each bus driver employed by the district has received the required training and that each bus driver has been evaluated and meets the required bus driver training competencies; and
- G. Determine that district school buses meet the standards and equipment requirements of state law.

Any questions regarding student transportation or this policy may be addressed to the district's transportation supervisor.

XIV. Student Transportation Safety Committee

The district may establish a student transportation safety committee. If established, the chairperson of the student transportation safety committee will be the school district's transportation supervisor. Membership in the committee may include parents, district administrators, school bus drivers, local law enforcement officials, other district employees, or representatives from other units of local government.

Legal References:

Minn. Stat. § 123B.88 (Independent School Districts; Transportation)
Minn. Stat. § 123B.885 (Diesel School Buses; Operation of Engine; Parking)
Minn. Stat. § 123B.90 (School Bus Safety Training)
Minn. Stat. § 123B.91 (School District Bus Safety Responsibilities)
Minn. Stat. § 169.011 subd. 71(d) (Definition of a School Bus)
Minn. Stat. § 169.454 subd. 13 (Type III Vehicle Standards-Exemption)
Minn. Stat. § 169.443 (Safety of School Children; Bus Driver's Duties)
Minn. Stat. § 169.446, Subd. 2 (Driver Training Programs)
Minn. Stat. § 169.451 (Inspecting School and Head Start Buses; Rules; Misdemeanor)
Minn. Stat. § 169.454 (Type III Vehicle Standards)
Minn. Stat. § 169.4582 (Reportable Offense on School Buses)
Minn. Rules Parts 7470.1000-7470.1700 (School Bus Inspection)
42 U.S.C. § 11432

Policy

adopted: 1/10/11
Revised: 9/22/14
Revised: 6/12/17
Revised: 7/16/18

INDEPENDENT SCHOOL DISTRICT 273
Edina, Minnesota

APPENDIX I to POLICY 713

TRANSPORTATION ROUTES AND SERVICES

~~A. The State of Minnesota currently requires transportation services for students who reside more than 2 miles from school. Edina Public Schools provides transportation to Elementary students (K-5) who live more than 0.7 mile from school, and Middle and High School students who live more than 1 mile from the school at no charge. The school district may provide transportation to students not eligible for regular to and from school transportation in accordance with Minnesota Statute 123B.36, which authorizes charging a fee for service. Students that attend a school other than their assigned school because of an inter-district transfer or are open enrolled, are not eligible for transportation regardless of the distance to the school.~~

~~— If a student lives in their school's non-transportation zone, they will not receive bus service.~~

A. Students attending their assigned school, living in a non-transportation zone (grades K-5) residing less than from .7 miles from school or students (grades 6-12) residing less than 1.0 miles from school may be eligible for a “Pay-To-Ride” service. Students that attend a school other than their assigned school because of an inter-district transfer or are open enrolled, are not eligible for transportation regardless of the distance to the school.

B. Students living in the City of Edina between Hwy. 169 and Blake Road on the east and west, and Parkwood Road and Spruce Road on the north and south (Parkwood Knolls area) attending South View or Valley View Middle school, Edina High School, Countryside or Highlands Elementary school, are in a designated Pay-To-Ride zone.

C. “Pay-To-Ride” services are student transportation services to and from school being provided by the district for a fee. Determination on providing “Pay-To-Ride” service shall be made by transportation administration based on time, space and equipment considerations. Services will be contracted annually at a rate established by the school district. See Appendix VI, Pay-To-Ride Transportation Form. No student will be denied services because of an inability to pay.

D. The determination of available space shall be those non-obligated seats aboard buses servicing the immediate area, not exceeding the following limits per bus:

Grades K-5: 65 to 70 students

Grades 6-8: 60 to 65 students

Grades 9-12: 45 to 55 students

E. Issuance of seating for Pay-To-Ride students will be determined on a first come, first serve basis. All applications will be stamped with the date and time received.

- F. Applicants must submit the fee with the completed contract to be considered for the Pay-To-Ride service. Services are to be paid in advance on an annual basis. The Pay-To-Ride rate shall be \$350 per student with a family cap of \$525 with services beginning the first day of school.
- G. Cancellation of the service may be effected by the district upon five (5) days written notice if the student limit per bus is exceeded. The Pay-To-Ride service will be canceled (last assigned, first off) until such time that space is again determined to be available. Service will also be canceled due to NSF (non-sufficient funds).
- H. If the school district cancels services due to lack of space, it will prorate reimbursement based on the number of days the contract has been in effect. The school district will not reimburse the parent/guardian for those days the student is absent, suspended from transportation services or for emergency school closings, etc.
- I. Pay-To-Ride notices will be sent out the first week of June for the coming school year with a deadline of July 15th. The Pay-To-Ride form will also be posted on the Transportation web page. After the deadline, no new applications will be accepted until two weeks after school starts.
- J. Transportation may be provided to students normally not eligible for transportation when the walk path within a school's attendance area exhibits an extraordinary "hazard area" as determined by the Transportation Supervisor
- K. District policy for distance to a stop from home can be up to 0.3 mile for elementary students (K-5) and up to 0.5 mile for secondary students (6-12).
- L. A written request must be submitted to transportation services for approval each time a student is to take a bus other than ~~his or her~~ their regularly assigned bus.
- M. Activity bus routes are authorized at all secondary schools. The buses will run on days that schools are in session and will serve students (1) who participate in school-sponsored activities and (2) who live farther than one mile from the secondary school.
- A.N. Bus Stop Review. A family in the transportation zone desiring to change or modify their student's assigned bus stop must contact the transportation supervisor. The supervisor will review the request and make a determination based on current district practices.

Revised: 7/16/18

STUDENT BUS RIDER RESPONSIBILITIES

Edina Public Schools is committed to providing a safe and enjoyable riding experience for its bus riders. Edina Public Schools' transportation department is responsible for the safety of its riders while they are on the school bus.

Parents or guardians are responsible for the safety of their student(s) until they are on the school bus. The district's student bus rider responsibilities section has been established by the district. Please review this information and discuss it with your child(ren). This information is being provided so that your child(ren) will clearly understand bus behavior expectations. Riding the school bus is a privilege that can be revoked if a student chooses not to comply with the rules for bus riders.

Bus Schedules: Bus schedules are provided in early August. In the event there is a question about the bus route, please contact the transportation department at 952-848-4979 between the hours of 7:00 am and 4:30 pm; calls before or after these times will be referred to voicemail for further instructions. In the event a route change is requested that may impact other riders, you will be asked to complete a bus route request form. The transportation department reviews all requests to make appropriate changes. These forms are available by calling your school office.

Student Safety Training: All students will receive school bus safety training and testing in the fall. This training and testing is in compliance with state law. The training and testing will be completed within the first three weeks of school for grades K-3, and within the first six weeks for students in grades 4-10. In addition, many schools complete a number of ongoing bus safety education sessions throughout the school year.

Reserved Seating – Grades K-8: During the first two weeks of school, students will have the opportunity to choose where and with whom they would like to sit. After the first two weeks, a seating chart will be recorded. Students are to sit in the same seat every day, both to and from school. Changes can be made by the driver due to discipline or safety issues. If at any time a student is no longer comfortable with ~~his or her~~their seat assignment, he or she can talk to the driver. Any other concerns may be addressed by calling the transportation department.

Rider Transfers – Grades K-12: State law mandates that ridership on a bus cannot exceed its capacity. Due to the high ridership on most buses, the transportation department will continue the policy of not allowing rider transfers – students who are not regularly scheduled to ride that bus. The district endorses this policy for the safety of each student and to ensure that each student has a seat on the bus. Students will not be permitted to ride another bus unless it is necessary for purposes that have been preapproved by the supervisor of transportation and building principal (e.g. childcare needs, regularly scheduled lessons). Our goal is to provide a safe and effective transportation service, not to complicate transportation situations for parents and students.

Student Bus Rider Responsibilities

The district's goal is to provide safe and enjoyable transportation for our students. This occurs when we work in cooperation with students, parents, teachers, and drivers. For the safety of all riders, please review the following rider responsibilities with your child(ren) before the school year begins.

A. Going to the Bus Stop

1. Use sidewalks where provided.
2. If there are no sidewalks, walk single file on the left shoulder of the street facing traffic.
3. Cross streets only at corners.
4. Use a direct route, but avoid crossing yards or empty lots.
5. Arrive at your bus stop no more than five minutes before the scheduled stop. The bus driver cannot wait for late students.
6. Be aware of suspicious individuals on foot or in motor vehicles. Report these persons to your bus driver or school principal. Even if you have missed the bus, do not accept rides from strangers.

B. Waiting at the Bus Stop

1. Wait away from the traffic. Stay at least five feet off the road or street.
2. Respect the property of others while waiting at the bus stop. Do not pick flowers, disturb shrubs, throw stones or snowballs, litter, etc.
3. Use appropriate language at all times.
4. Respect other students by not pushing, shoving or fighting.
5. Stay back from the street until the bus is actually stopped. A push at the middle or end of the line can send the front person into the bus or under its wheels.
6. Students who must cross the road should cross at least ten feet in front of the bus, after being signaled by the driver that it is safe to do so. A long, steady blast of the horn will be used as a warning to students that it is not safe to cross.
6. Older students should be helpful to younger ones.
7. The district's student behavior policies, guidelines, and rules are enforceable while a student waits at the bus stop.

C. Boarding the Bus

1. Wait until the bus has stopped and the door is opened before starting to board.
2. Board the bus single file.
3. Continue to show respect for others by not pushing or shoving.
4. Use the handrail to keep from slipping, falling, or tripping.
5. Greet the bus driver.
6. Move directly to your seat and sit down.
7. Put large items (e.g. musical instrument, packages) in seat area or under the seat, but not in the aisle.

D. Riding on the Bus

1. Follow all district policies and school rules.
2. Follow the bus driver's instructions.
3. Remain in your seat until the bus arrives at your stop.
4. Speak in a quiet voice. Your voice should not be heard above others.
5. Keep hands, feet, and objects inside the bus.
6. Do not throw objects inside the bus or out the window.
7. Do not use profanity, including words or gestures.
8. Do not tease or harass others.
9. Do not eat, drink, chew gum, or spit.
10. Do not vandalize the bus.
11. Use the proper door for entering and exiting. Nonemergency use of the emergency door is not tolerated.

E. Getting Off the Bus

1. Wait for the bus to be completely stopped and the door to be opened before standing up.
2. Stay respectful of others – no shoving or pushing.
3. Students should walk away from the bus and not go toward the rear of the bus.
4. Students who must cross the road should move out at least ten feet in front of the bus, make eye contact with the driver, and wait for the driver to signal that it is safe to cross. A long steady blast of the horn will be used as a warning to students that it is not safe to cross.
5. Do not go in back of or underneath the bus for any reason.

F. Student Consequences for Misbehavior

1. Riding on a school bus is a privilege, not a right.
2. The district's student behavior policies, guidelines, and rules are in effect for all students on school buses and while at bus stops.
3. If misbehavior occurs, the bus driver will give the student an assertive warning.
4. If misbehavior continues, the bus driver will complete a bus incident report ([Appendix III](#)) for students and report the conduct to the transportation supervisor. The transportation supervisor will report the conduct to the building administrator. The building administrator will contact the parent/guardian. Consequences will be administered in accordance with the district's discipline policy.

Established: 2/22/11
Revised: 11/18/13
Reviewed: 7/16/18

Appendix III to Policy 713
BUS INCIDENT REPORT

Your child has been given the following consequences for ~~his or her~~ their behavior. Consequences will be administered in accordance with the district's discipline policy.

Based on the severity of a student's conduct, more serious consequences may be imposed at any time. Depending on the nature of the offense, consequences such as suspension or expulsion from school also may result from school bus or bus stop misconduct in accordance with the district's discipline policy.

Note: When any student goes 60 transportation days without a report, the student's consequences may start over at the first offense, at the discretion of the district.

Kindergarten through Grade 5:

_____ First Offense: The driver has given your student a verbal warning, and a bus incident report sent to parents.

Your child has been assigned an alternate seat: (*select one*) Yes or No

_____ Second Offense: One-day bus suspension.

_____ Third Offense: Three-day bus suspension; conference with student, parent, school, driver and transportation.

_____ Fourth Offense: Five-day bus suspension.

_____ Fifth Offense: Loss of bus riding privileges for the remainder of the school year.

Grade 6 through Grade 12:

_____ First Offense: The driver has given your student a verbal warning, and a bus incident report sent to parents.

Your child has been assigned an alternate seat: (*select one*) Yes or No

_____ Second Offense: One to three-day bus suspension; conference with student, parent, school, driver and transportation.

_____ Third Offense: Five to ten-day bus suspension.

_____ Fourth Offense: Loss of bus riding privileges for the remainder of the school year.

BUS DRIVER QUALIFICATIONS, RESPONSIBILITIES AND TRAINING

I. Qualifications

- A. School bus drivers must have a valid Class A, B or C Minnesota driver's license with a school bus endorsement. A person possessing a valid driver's license, without a school bus endorsement, may drive a Type III vehicle set forth by this policy and its appendices.
- B. The district will conduct mandatory drug and alcohol testing of all bus drivers and bus driver applicants in accordance with state and federal law.

II. Bus Driver Responsibilities

A. General Operating Rules

- 1. School buses must be operated in accordance with state traffic and school bus safety laws; the procedures contained in the *Minnesota School Bus Driver's Handbook: A Guide to Safe School Bus Transportation in Minnesota*; and transportation department policies.
- 2. A bus driver's main responsibility is the safety and well-being of ~~his or her~~ their students.
- 3. Bus drivers must minimize, to the extent practical, the idling of school bus engines and exposure of children to diesel exhaust fumes.
- 4. A bus driver may not operate a school bus while communicating over, or otherwise operating, a cellular phone or personal mobile device for personal reasons, whether hand-held or hands free, when the vehicle is in motion.

For purposes of this paragraph, "school bus" has the meaning defined by state statute. In addition, "school bus" also includes Type III vehicles when driven by employees or agents of the school district.

"Cellular phone" means a cellular, analog, wireless or digital telephone capable of sending or receiving telephone or text messages without an access line for service.

B. Other Responsibilities

- 1. Daily pre-trip and post-trip inspections are performed by the bus driver. Bus drivers must perform post-trip inspections to check for any riders or items left behind after each route or trip.
- 2. The bus driver will ensure no bus rider is allowed to stand when the bus is in motion.
- 3. The bus driver will ensure no bus rider is in the aisle or on the loading door step while the bus is in motion.
- 4. The bus driver must wear a seat belt at all times whenever the bus is in motion, regardless of whether riders are on board.
- 5. The bus driver must follow all railroad crossing procedures in accordance with state and federal law.
- 6. The bus driver will adjust the speed of the bus as conditions warrant. These conditions

may include traffic, road conditions, and/or weather.

7. The bus driver will never move a bus with the loading door open.
8. The bus driver must ensure that the emergency door and aisle are free from objects.
9. The bus driver will follow district loading and unloading procedures. When loading or unloading students at school, the driver will pull up to the bus in front as close as possible to ensure that students do not walk between buses. Bus drivers must give greater priority to the loading and unloading procedure than to distractions inside the bus.
 - a. Loading Procedures
 - i. Activate the amber eight-way lights 300 feet prior to stopping, if over 35 mph, and 100 feet, if under 35 mph, before stopping to warn other vehicles that the bus is going to stop in the lane of traffic. Slow gradually and stop in the roadway. If students start to move towards the bus, stop moving. Check rear view mirror.
 - ii. Put the gear shift in neutral. Open the service door a crack to turn on the alternately flashing red lights and activate the stop arm. Make sure traffic is stopped.
 - iii. Open the loading door, greet students, and motion them to board the bus. Count the students as you pull up and make sure that the same number board the bus.
 - iv. Students who must cross the road should cross at least ten feet in front of the bus, after being signaled by the driver that it is safe to do so. A long, steady blast of the horn will be used as a warning to students that it is not safe to cross.
 - v. When all students are loaded, check the rear view mirror to make sure everyone is seated. Start the bus in motion only after all students are properly seated.
 - b. Unloading Procedures
 - i. Activate the amber eight-way lights 300 feet prior to stopping, if over 35 mph, and 100 feet, if under 35 mph. Stop in the traffic lane away from the curb and 10 feet before an intersection. Check the rear view mirror.
 - ii. Put the gear shift in neutral. Check to make sure that all traffic is coming to a stop. Make sure all students remain seated until the bus has stopped completely.
 - iii. Open the service door a crack to turn on the alternately flashing red lights and activate the stop arm. Make sure traffic is stopped.
 - iv. Make another visual and mirror check to make sure that all traffic has come to a stop, then open the door and allow the students to exit the bus.
 - v. Count all students as they exit the bus. If you have a large number of students exiting at a stop, look to see what the last student going down the steps is wearing, and watch that student. When that student is safely away from the bus, the remaining students should be also. Students should walk away from the bus and not go toward the rear of the bus. Students who must cross the road should move out ten feet in front of the bus, make eye contact with the driver, and wait for the driver to signal that it is safe to cross. A long steady blast of the horn will be used as a warning to students that it is not safe to cross.
 - vi. Visually check the location of all students outside the bus again before setting the bus into motion. Before accelerating, check the crossover mirror one last time.

- vii. Close the loading door and allow traffic to proceed. Slowly pull away from the stop. Keep checking the mirrors until out of the danger zone. Once out of the danger zone, a bus driver can accelerate to a normal speed and continue on to the next stop.
- 10. When coming to a stop behind other vehicles, the bus driver will stay back far enough to visually see the rear tires of the vehicle in front of the bus.
- 11. When a stoplight turns green, the bus driver will wait two seconds, look left and then right to ensure traffic is stopped before accelerating the bus through the intersections.
- 12. All bus drivers must submit prompt reports of defects that need to be corrected.

C. Emergency Situations

1. Handling Accidents

A bus driver must take the following actions after an accident:

- a. Call the transportation department office immediately.
- b. Report the following information:
 - i. Bus number;
 - ii. Location (Specific streets and cross streets);
 - iii. Who is involved and what kind of assistance is needed (e.g., police, fire, ambulance). Police will be called to every accident; and
 - iv. Number of students on board, from which school, if there are any injuries.
- c. Procedure to follow after reporting the accident:
 - i. Turn off engine. Leave ignition on so two-way radio can be used.
 - ii. Activate four-way hazard lights. Turn off eight-way master switch. Set the parking brake.
 - iii. Check each passenger again for injuries. Check for injuries outside of the bus. Update base as to any new information.
 - iv. Keep all passengers inside the bus unless there is obvious danger of fire, such as a fuel spill or a traffic hazard, which might contribute to a second accident. If evacuation is necessary, take passengers at least 100 feet away from the bus to safety and keep them in a group.
 - v. Place triangles to warn other traffic. Place one triangle in front, 100 feet from the bus. Place two triangles in back, one 50 feet from the left tire and parallel to the side of the bus, and the other 50 feet behind the first one.
 - vi. Take names and telephone numbers of all riders who were inside the bus at the time of the accident.
 - vii. If an accident happens on a field trip after 4:15 p.m. when the transportation department is closed, follow all the same procedures and, as soon as possible, notify someone from the transportation department of the accident using the emergency numbers provided.
 - viii. Do not move the bus unless a law enforcement officer advises otherwise. If there is something mechanically wrong, do not move the bus until the mechanic arrives.
 - ix. Get the name, address, telephone number and insurance information of the other driver involved.

- x. Complete all accident reports required by the transportation department and state law, if necessary.

2. Severe Weather or Tornadoes

It will be the driver's responsibility in severe weather to see that the students on the bus get off at their regular stops, if safe. If the bus stop is far from home, the driver should be sure the child will be able to walk home safely.

If the civil defense siren is sounding and the bus is at or close to the school, the driver should return to school and the students should use the school as a place of shelter. If the bus is on the road and the civil defense siren is sounded, the driver should immediately pull the bus over in a safe spot. If a tornado is spotted, the bus driver must guide the students in exiting the bus and seeking cover immediately in a nearby building or low area.

3. Fire

In the event of a fire, the first priority is to evacuate the bus. Bus drivers will make certain that riders are safe before attempting to put out the fire.

4. Injuries/Medical Emergencies

Bus drivers will be familiar with first aid and CPR procedures. Drivers should first contact the dispatcher to call 911 in the case of serious injuries. Drivers should administer proper first aid in accordance with their training and level of ability. In the event an injured passenger is taken to the hospital, the driver will record the student's name and the name of the hospital where the student is taken.

5. Cold Weather Stop

If a bus driver is stuck in snow or stalled in cold weather, the driver should call for assistance and wait for help. The bus driver should avoid relying on the engine to provide heat for the driver and passengers as long as possible. If it is necessary to run the engine to provide heat, the driver will make sure the exhaust pipe is clear of snow, open windows for ventilation, and check riders frequently for headaches or drowsiness.

6. Dangerous Weapon

If a bus driver observes or learns that a rider may have a dangerous weapon on the bus, he or she should remain calm and call for assistance using the predetermined code. The driver should give the location of the bus to the dispatcher, continue the route, and wait for assistance. The driver should not inform the passenger suspected of having the weapon that he/she knows of the weapon.

D. Traffic Violations or Criminal Offenses

1. A school bus driver who has a commercial driver's license and who is convicted of (1) a criminal offense; (2) a serious traffic violation, or (3) violating any other state or local law relating to motor vehicle traffic control, other than a parking violation, will notify the Minnesota Division of Driver and Vehicle Services of the conviction within 30 days of the conviction and notify the district within five days of the conviction.

For purposes of the above paragraph, a “serious traffic violation” means a conviction of any of the following offenses:

- a. Excessive speeding, involving any single offense for any speed of 15 miles per hour or more above the posted speed limit;
 - b. Reckless driving;
 - c. Improper or erratic traffic lane changes;
 - d. Following the vehicle ahead too closely;
 - e. A violation of state or local law, relating to motor vehicle traffic control, arising in connection with a fatal accident; or
 - f. Driving a commercial vehicle without obtaining a commercial driver’s license or without having a commercial driver’s license in the driver’s possession.
2. A school bus driver who has (1) a Minnesota commercial driver’s license suspended, revoked, or cancelled by the state of Minnesota or any other state or jurisdiction; and (2) who loses the right to operate or disqualified from operating a commercial vehicle for any period will notify the district of the suspension, revocation, cancellation, lost privilege, or disqualification. The driver will notify the district before the end of the business day following the day the driver received notice of the suspension, revocation, cancellation, lost privilege, or disqualification. The notification to the district must be provided to the transportation supervisor in writing.
 3. An employee who operates a Type III vehicle and who sustains a conviction as described in paragraph C must report the conviction to the person’s employer within five days of the date of the conviction. The notification to the district must be provided to the transportation supervisor in writing. This provision does not apply to a school district employee whose normal duties do not include operating a Type III vehicle.
 4. A bus driver or an employee who operates a Type II vehicle must report to the transportation supervisor all traffic violations tickets received from a police officer within five days of receipt.

III. School Bus Driver Training and Evaluation

A. Orientation

All new school bus drivers are provided with pre-service training, including in vehicle (actual driving) instruction, before transporting students and will meet the competency testing specified in state law and policy.

B. Annual In-Service Training

All school bus drivers will receive in-service training annually. The school district will retain on file record of this training. All bus drivers operating a Type III vehicle will be provided with annual training and certification as set forth in state law and policy.

Annual training and certification include, but are not limited to:

1. Safe operation of district vehicles;
2. Understanding student behavior, including issues relating to serving students with disabilities;

3. Encouraging orderly conduct of students on the bus;
4. Handling incidents of student misconduct;
5. Knowing and understanding relevant laws, rules of the road, and district policies;
6. Handling emergency situations;
7. Proper use of seat belts and child safety restraints; and
8. Performance of pre-trip inspections.

Bus drivers will be trained in accordance with the transportation department's plan (see the district's bus driver manual). The bus driver manual defines the requirements, duties and procedures to be followed by all bus drivers employed by the district. Each driver will receive a copy of the manual, and a copy will be available in each school, the district office, and the transportation office.

C. Other Required Training

All school bus drivers are required to successfully complete the following annual training:

Rules and procedures	8.0 hours
OSHA (Blood-born pathogens)	1.0 hours
Cardiopulmonary resuscitation (CPR)	4.0 hours
Red Cross (first aid)	2.5 hours

All drivers will also be required to successfully complete an annual driver's evaluation to determine that the driver meets the requirements of state law.

D. Evaluation

School bus drivers with a Class D license will be evaluated annually and all other bus drivers will be assessed periodically for the following competencies:

1. Safely operate the type of school bus the driver will be driving;
2. Understand student behavior, including issues relating to students with disabilities;
3. Ensure orderly conduct of students on the bus and handling incidents of misconduct appropriately;
4. Know and understand relevant laws, rules of the road, and local school bus safety policies;
5. Handle emergency situations; and
6. Safely load and unload students.

The evaluation must include completion of an individual "school bus driver evaluation form" (road test evaluation) as contained in the *Model School Bus Driver Training Manual*.

Appendix V to Policy 713
TYPE III VEHICLES

I. Type III Vehicle Requirements

- A. Type III vehicles are restricted to passenger cars, SUVs, vans and buses having a maximum manufacturer's rated seating capacity of 10 or fewer people including the driver and a gross vehicle weight rating of 10,000 pounds or less. A van or bus converted to a seating capacity of 10 or fewer and placed in service on or after August 1, 1999, must have been originally manufactured to comply with the passenger safety standards.
- B. Type III vehicles must be painted a color other than national school bus yellow.
- C. Type III vehicles must be state inspected in accordance with legal requirements.
- D. A Type III vehicle cannot be more than 12 years old unless excepted by state and federal law.
- E. If a Type III vehicle is school district owned, the district name will be clearly marked on the side of the vehicle. The Type III vehicle must not have the words "school bus" in any location on the exterior of the vehicle or in any interior location visible to a motorist.
- F. A Type III vehicle must not be outwardly equipped and identified as a type A, B, C or D bus.
- G. Eight-lamp warning systems and stop arms must not be installed or used on Type III vehicles.
- H. Type III vehicles must be equipped with mirrors as required by law.
- I. Any Type III vehicle may not stop traffic and may not load or unload before making a complete stop and disengaging gears by shifting into neutral or park. Any Type III vehicle used to transport students must not load or unload so that a student has to cross the road, except where not possible or impractical, then the driver or assistant must escort a student across the road. If the driver escorts the student across the road, then the motor must be stopped, the ignition key removed, the brakes set, and the vehicle otherwise rendered immobile.
- J. Any Type III vehicle used to transport students must carry emergency equipment including:
 - 1. Fire extinguisher. A minimum of one 10BC rated dry chemical-type fire extinguisher is required. The extinguisher must be mounted in a bracket, and must be located in the driver's compartment and be readily accessible

to the driver and passengers. A pressure indicator is required and must be easily read without removing the extinguisher from its mounted position.
 - 2. First aid kit and body fluids cleanup kit. A minimum of a ten-unit first aid kit and a body fluids cleanup kit is required. They must be contained in removable, moisture- and dust-proof containers mounted in an accessible place within the driver's compartment and must be marked to indicate their identity and location.

3. A Type III vehicle must contain at least three red reflectorized triangle road warning devices. Liquid burning “pot-type” flares are not allowed.
4. Passenger cars and station wagons may carry a fire extinguisher, a first aid kit, and warning triangles in the trunk or trunk area of the vehicle if a label in the driver and front passenger area clearly indicates the location of these items.
5. The Type III vehicle must bear a current certificate of inspection issued under state law.

II. Type III Vehicle Driven by Employees with a Class D Driver’s License

- A. All drivers of Type III vehicles will be licensed drivers and will be familiar with the use of required emergency equipment. The school district will not knowingly allow a person to operate a Type III vehicle if the person has been convicted of an offense that disqualifies the person from operating a school bus.
- B. The holder of a Class D driver’s license, without a school bus endorsement, may operate a Type III vehicle, described above, under the following conditions:
 1. The operator is an employee of the district.
 2. The district has adopted and implemented a policy that provides for annual training and certification of the operator in:
 - a. safe operation of a Type III vehicle;
 - b. understanding student behavior, including issues relating to students with disabilities;
 - c. encouraging orderly conduct of students on the bus and handling incidents of misconduct appropriately;
 - d. knowing and understanding relevant laws, rules of the road, and local school bus safety policies;
 - e. handling emergency situations;
 - f. proper use of seat belts and child safety restraints;
 - g. performance of pre-trip vehicle inspections; and
 - h. safe loading and unloading of students, including, but not limited to:
 - i. utilizing a safe location for loading and unloading students at the curb, on the nontraffic side of the roadway, or at off-street loading areas, driveways, yards and other areas to enable the student to avoid hazardous conditions;
 - ii. refraining from loading and unloading students in a vehicular traffic lane, on the shoulder, in a designated turn lane, or a lane adjacent to a designated turn lane;
 - iii. avoiding a loading or unloading location that would require a student to cross a road, or ensuring that the driver or an aide personally escort the student across the road if it is not reasonably feasible to avoid such a location; and
 - iv. placing the Type III vehicle in “park” during loading and unloading.
 - i. A background check has been conducted in accordance with district policy.
 - j. The Type III driver will submit to a physical examination as required by state law.
 - k. The district has adopted and implemented a policy that provides for mandatory drug and alcohol testing of applicants for Type III driver positions and current drivers, in accordance with state and federal law.
 - l. The Type III driver’s license is verified annually by the district.
3. A person who sustains a conviction, as defined under Minn. Stat. § 609.02, of violating Minn. Stat. § 169A.25, § 169A.26, § 169A.27 (driving while impaired offenses), or §

169A.31 (alcohol-related school bus driver offenses), or whose driver's license is revoked under Minn. Stat. §§ 169A.50 to 169A.53 of the implied consent law, or who is convicted of or has ~~his or her~~ their driver's license revoked under a similar statute or ordinance of another state, is precluded from operating a Type III vehicle for five years from the date of conviction.

4. A person who has ever been convicted of a disqualifying offense as defined in Minn. Stat. § 171.3215, Subd.1(c), (i.e., felony, controlled substance, criminal sexual conduct offenses, or offenses for surreptitious observation, indecent exposure, use of minor in a sexual performance, or possession of child pornography or display of pornography to a minor) may not operate a Type III vehicle.
 5. A person who sustains a conviction, as defined under Minn. Stat. § 609.02, of a moving offense in violation of Minn. Stat. Ch. 169 within three years of the first of three other moving offenses is precluded from operating a Type III vehicle for one year from the date of the last conviction.
 6. Students riding the Type III vehicle must have training required under state law.
 7. Documentation of meeting the requirements listed in this section must be maintained under separate file for each Type III vehicle operator. The district is responsible for maintaining these files for inspection.
- B. A Type III driver employed by the district, whose normal duties do not include operating a Type III vehicle, who holds a Class D driver's license without a school bus endorsement, may operate a Type III vehicle and is exempt from the (1) physical examination requirement; (2) drug and alcohol testing requirement; and (3) the annual license verification requirement. All other requirements are in full force and effect.

Revised: 7/16/18

Appendix VI to Policy 713
Pay-To-Ride Transportation Form

Parent or Guardian Name _____

Address _____

Phone Number _____

Student Name _____
_____ (if you have more than one student, please fill out a separate form for each)

Name of School _____ Grade _____

Transportation being requested AM PM Both

*Fee of \$350 per student is the same whether just AM or PM is selected

Transportation to School

List address if different from above

Transportation from School

List address if different from above

Parent or Guardian

Signature _____ Date _____

Amount Paid (see "Pay-To Ride Fee Schedule
below) _____

Approval _____ Date _____

(Supervisor of Transportation)

Pay-to-Ride Fee Schedule

_____ A family with 1 student rider	\$350.00
_____ A family with multiple student riders	\$525.00



Board Meeting Date: 6/8/2020

TITLE: Policy Review

TYPE: Action

PRESENTER(S): Board Policy Committee

BACKGROUND: The following policies have been reviewed and revised to align with district practice. See Policy 713-related For Information item related to modifications to the District's transportation webpage.

- 510 – Open Enrollment
- 713 – Student Transportation

RECOMMENDATION: Accept the revised policies as presented.

ATTACHMENTS:

1. 510 – Open Enrollment
2. 713 – Student Transportation

IX. Board Liaison and Committee Chair Reports

X. Information

A. Enrollment and Mobility Reports



Board Meeting Date: 6/8/2020

TITLE: May Mobility

TYPE: Information

PRESENTER(S): Greg Guswiler, Coordinator Student Information

ATTACHMENTS:

1. Mobility Report (next page)

Report Section Descriptions and Assumptions:

- **School Level Enrollment Information**
 - This section is broken up by School / Grade
 - This section counts a student as 1 even if they spent only one day enrolled during the reporting period. When this section is built, the first and last days of the month are used as the reporting period.
- **Enrollment Comparisons**
 - This section compares the enrollment totals of the current reporting period to the month prior and the same period a year prior.
- **Mobility**
 - This section of the report lists the total number of students by grade who have withdrawn and enrolled during the reporting period.
 - This section of the report uses the same reporting period as the other sections of the report.
 - This section of the report is only accurate the day the section is built as notifications of students withdrawing is ongoing throughout the next month.
- **Leaving Student Breakdown**
 - This section of the report displays the reason students withdrew during the reporting period.
 - This section of the report is broken out by the Minnesota Department of Education's approved End Status Codes. These codes are:
 - 03: Transferred to an approved nonpublic school
 - 04: Student moved outside of the district, transferred to another MN District
 - 05: Student moved to another state and enrolled in school, student moved out of the country
 - 14: Student withdrawn after 15 consecutive days of absence
 - 20: Student transferred to another district/state but did not move
 - This section of the report is only accurate the day the section is built as notifications of students withdrawing is ongoing throughout the next month.

Enrollment as of the end of May, 2020

Elementary Schools		K	1	2	3	4	5	TOTAL
Concord		106	120	122	135	129	125	737
Cornelia		87	90	84	96	90	110	557
Countryside		92	88	99	96	95	100	570
Creek Valley		91	93	92	98	104	111	589
Highlands		91	90	87	97	90	97	552
Normandale		109	108	108	107	107	105	644
Totals		576	589	592	629	615	648	3649
Secondary Schools	6	7	8	9	10	11	12	Total
South View Middle	338	304	315					957
Valley View Middle	342	333	341					1016
High School				699	660	659	663	2681
Options High School							1	1
Totals	680	637	656	699	660	659	664	4655

Enrollment Comparisons

	May 31, 2019	April 30, 2020	May 29, 2020
K - 5	3684	3654	3649
GRADE 6 -8	1988	1974	1973
GRADE 9 - 12	2691	2683	2682
Totals K - 12	8363	8311	8304

Preschool	309	298	295
Early Childhood Special Ed	196	180	182

May Mobility

	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTAL
Withdraw	0	0	0	0	0	1	0	1	0	0	0	0	0	2
Enroll	0	0	0	0	0	0	0	0	0	0	0	0	1	1
Net Total	0	0	0	0	0	-1	0	-1	0	0	0	0	+1	-1

Please note mobility numbers will not necessarily match total enrollments due to lags in enrollment notifications.

Leaving Student Break Down

[illegible]

Student Enrollment Count by Month																		
District Name				(Data Entry is in Yellow Cells Only)														
Edina						#	273						2019-20 School Year					
Number of Days in Period				19.4444	19.444	19.44444	19.44444	19.44444	19.44444	19.44444	19.4444	19.4444	19.444	175	175			
Days Remaining in School Year				175	155.5556	136.1111	116.6667	97.22222	77.77778	58.33333	38.8889	19.4444						
% of School Yr. @ Beginning of Mo.				100.00%	88.89%	77.78%	66.67%	55.56%	44.44%	33.33%	22.22%	11.11%						
Cumulative Days in School Year				19.4444	38.889	58.33333	77.7778	97.22222	116.667	136.111	155.556	175						
Percent of School Yr. Completed				11.11%	22.22%	33.33%	44.44%	55.56%	66.67%	77.78%	88.89%	100.00%						
Grade Level		EOY ADM Original Budget	EOY ADM Revised Budget	Fall Seat Count Budget	October	November	December	January	February	March	April	May	June	EOY as of 6/30/20	Tuition	Total		
ECSE		67.76	53.87	0	-	-	-											
HK																		
K		555.00	559.61	555	579	579	575	578	582	580	579	578	576					
1		591.11	588.33	590	592	591	591	590	590	589	589	589	589					
2		604.29	611.32	603	596	595	594	597	596	592	592	592	592					
3		634.49	634.23	633	629	627	628	628	628	629	629	629	629					
4		617.84	618.31	616	612	613	608	611	616	614	616	616	615					
5		635.13	656.59	634	651	651	651	654	652	651	650	650	648					
6		691.03	671.42	690	686	683	681	682	683	678	680	681	680					
7		665.84	649.89	660	641	638	639	638	639	637	639	637	637					
8		662.44	652.40	657	655	655	656	658	658	655	656	656	656					
9		675.49	675.92	665	701	699	697	699	709	702	700	701	699					
10		681.80	637.81	667	660	657	655	657	666	663	661	660	660					
11		681.28	646.32	671	666	663	660	660	661	660	657	657	659					
12		647.76	661.57	632	669	667	668	670	667	668	666	665	664					
ALC/TUITION		-	34.73		-	-	-	-	-	-	-	-	-	-	30.29			
Enrollment EC-12 including ALC		8,411.26	8,382.61	8,273	8,337	8,318	8,303	8,322	8,347	8,318	8,314.00	8,311.00	8,304.00	0.00				
Weighted ADM - WADM in Current Year		9,214.18	9,180.40	9,063.40	9,135.40	9,113.80	9,098.00	9,118.40	9,147.00	9,115.00	9,109.80	9,106.20	9,099.00	0.00				
Estimated APU		9,214.18	9,180.40	9,063.40	9,135.40	9,113.80	9,098.00	9,118.40	9,147.00	9,115.00	9,109.80	9,106.20	9,099.00	0.00				
Estimated EOY APU's		9,214.18	9,180.40	9,063.40	9,135.40	9,116.20	9,102.04	9,112.95	9,131.87	9,124.37	9,119.51	9,116.55	9,114.60	9,114.60				

B. Expenditures Report

Edina Public Schools
General Fund Monthly Report by Object Code Series
(excludes Operating Capital, and LTFM expenses)

For Period Ending: **May 31, 2020** % into Fiscal Year: **92%**

OBJECT Series	OBJECT SERIES DESCRIPTION	2017-18 Revised Budget	2017-18 FYTD Activity	2017-18 FYTD %	2018-19 Revised Budget	2018-19 FYTD Activity	2018-19 FYTD %	2019-20 Revised Budget	2019-20 FYTD Activity	2019-20 FYTD %
100	SALARIES AND WAGES	68,712,495	54,835,582	80%	70,904,446	56,186,661	79%	72,375,074	57,031,852	79%
200	EMPLOYEE BENEFITS	23,334,043	18,095,484	78%	23,477,084	18,576,638	79%	23,990,016	18,887,161	79%
	Subtotal Salaries and Benefits	92,046,538	72,931,067	79.23%	94,381,530	74,763,299	79.21%	96,365,089	75,919,013	78.78%
300	PURCHASED SERVICES	7,315,132	6,076,802		6,680,293	6,530,511		8,316,139	6,466,111	78%
400	SUPPLIES & MATERIALS	4,125,441	3,348,730		3,870,158	2,971,753		3,877,644	2,509,334	65%
500	EQUIPMENT	126,136	53,098		128,600	317,740		85,300	8,827	10%
800	OTHER EXPENSES	445,200	72,620		444,660	84,507		474,763	150,836	32%
900	OTHER FINANCING USES	0	87,344		0	0		0	0	0
	Subtotal All Other Costs	12,011,909	9,638,595	80%	11,123,711	9,904,511	89%	12,753,846	9,135,109	72%
	Less Other Financing Uses/Equipment	126,136	140,442		128,600	317,740		85,300	8,827	
	Revised Subtotal All Other	11,885,773	9,498,152	80%	10,995,111	9,586,771	87%	12,668,546	9,126,281	72%
	Grand Total General Fund	104,058,447	82,569,661	79%	105,505,241	84,667,810	80%	109,118,935	85,054,121	78%
	Less Other Financing Uses/Equipment	126,136	140,442	111%	128,600	317,740	247%	85,300	8,827	10%
	Revised Grand Total	103,932,311	82,429,219	79.31%	105,376,641	84,350,071	80.05%	109,033,635	85,045,294	78.00%

Notes: This report shows General Fund expenses excluding Operating Capital and Long-Term Facilities Maintenance expenses. Those expenses are excluded due to their volatile nature and restricted funding purposes. Excluding these expenses gives a truer picture of where General Fund expenses are at the end of a given month in relation to the fiscal year-end. The District should always have a gap in the amount it is into the fiscal year versus the current month fiscal to-date expenses. For example, when the report is for the end of **May 31, 2020** the District is **92%** into the fiscal year. District expenses should be less than the amount the District is into the fiscal year, by anywhere from 8-13%, due primarily to teaching staff not being paid their first paycheck until 9/15. Also, the majority of teaching staff spread their paychecks out over 24 pay periods, resulting in a large expense in June when we "pay off" or expense all of the remaining paychecks at the end of the fiscal year. Expenses at the same point in time for the previous two fiscal year's are also provided for comparison purposes.

24 Pay Contracts	582
19 Pay Contracts	48

C. Transportation Webpage Language

Transportation Services

Edina Public Schools is committed to providing a safe and enjoyable ride to all of its passengers. We transport more than 8,000 students to and from school every day. In addition, we transport students for field trips, fine arts and sports teams, and between schools for other academic programs. As a district-run transportation service, your children are our students, too! We take pride in beginning and ending each student's day on a positive note

Transportation route information is posted on the parent portal in August. If you have questions about your child's route, please contact Transportation Services.

Bus Stops

Bus stops and routes are designed with consideration of safety, efficiency, least cost and shortest over-all ride times. Bus stops are located at corners or intersections whenever possible and are usually central to where all of the students are coming from. Some house stops are made on very busy roads. We do not send regular route buses into cul-de-sac or dead-end roads, because of lack of safe access. The district cannot provide a majority of bus stops that are visible from student's houses. We do encourage parents to be out at the bus stops for the safety of their children.

If you find that your child is the first on and/or last off the bus and is the only one at the bus stop, and you would like your child to use another stop with other students, please call our office and we can reassign your child to the nearest stop with other students. Parents would be responsible for getting their children to and from the new stop.

Please note that bus drivers are not allowed to make bus stop changes without approval from the transportation office. Bus stop changes are not made during the first two weeks of school except to accommodate new students moving into the district.

If your student does not ride the bus for 10 consecutive days, your child will be removed from his/her bus route. To reactivate your student's bus stop, please contact the transportation office.

Eligibility Area

Minnesota state statute requires school districts to provide transportation at no charge for all students who live more than 2 miles from the school they attend. The law does allow for districts, if the school board approves, to provide transportation within the two-mile boundary for a fee. In Edina, we have expanded the eligibility area to include students who live more than .7 miles for elementary students and more than 1 mile for secondary students for no charge. The school board has determined that a fee-based busing program will be offered for students living in the non-transportation area. Eligible Pay-To-Ride will be considered public and non-public; elementary (grades K-5) residing less than .7 miles from school and middle/high school (grades 6-12) residing less than one mile from school. This Pay-To-Ride option is for regular am and pm routes during the school year. (See School Board [Policy 713](#))

Pay-To-Ride Option

Who is Eligible?

Both Elementary and Secondary students living in the non-transportation area.

What are the Fees?

\$350 for the first student, with a \$525 family max. Full payment must be made before service can begin

How to Apply?

Click on the Pay-To-Ride tab and complete the form. Submit along with payment to the District Transportation Center. The application must be submitted by July 15th, for services to begin on the first day of school. After July 15th, applications will not be taken until two weeks after school starts. The fees will not be prorated for services provided if the student(s) ride for less than the full school year.

What is the Approval Process?

The application will be reviewed by the District's Transportation Department. Approval will depend upon seating availability and routing/scheduling limitations. This is on a first come/first serve basis. The district will determine pick up and drop off locations that fit routing/scheduling limitations. After approval has been determined, updated bus stop information can be found in the parent portal.

Can this Agreement be canceled?

The district may cancel this agreement at any time due to safety/discipline issues, changes in seating availability, and/or changes in routing or scheduling. Prorated reimbursement will be made if the district cancels this agreement during the school year. If the student or the student's family cancels this agreement, an application to resume Pay-To-Ride services will not be approved for the same school year and no prorated reimbursement will be made.

~~Non-transportation Area~~

~~Under state law, parents or legal guardians of students who are not eligible for district transportation are responsible for their student's travel to and from school.~~

Special Education Transportation

The school district provides transportation for special education students according to the child's Individual Education Plan. If your child has special needs that require transportation different from regular bus service, please work with your student's case manager or call Student Support Services

Activities Buses

Secondary students who are registered for after school activities will receive Activity Bus passes for transportation to their neighborhood based on a limited route schedule.

X:\execshare\Policies\Policy Committee Working Folder\For Discussion\713 - Amendments for the District Transportation web page.docx



Board Meeting Date: 6/8/2020

TITLE: Webpage Modification Relating to Change in Policy 713

TYPE: Information

BACKGROUND: The attached district webpage information has been updated to reflect the addition of a Pay to Ride option now contained in Policy 713 - Student Transportation. This is provided for information only.

ATTACHMENTS:

1. Revised Transportation webpage language

D. Staff Recognition



Board Meeting Date: 6/8/2020

TITLE: Recognition of Staff

TYPE: Information

Commendation of Wes Martin, (*Night Lead Custodian, Countryside Elementary*), in an email from Principal Bergman: "Last Wednesday afternoon, while a family was at the Countryside playground, someone broke a window on their car and stole items from the vehicle. Night lead custodian, Wes Martin, helped the family make contact with the police, and also helped them with their vehicle so they could get home safely. The next day, Edina Police Officer Emily Jepson sent me the following email: 'When I spoke with the victim yesterday she was shaken, as she had her children with her. When someone's space has been violated, like hers was, they are vulnerable. Your custodial staff recognized this and stepped up to help. He vacuumed out the glass from the victim's vehicle, ensuring she and her children had a safe ride home. I wanted to thank him for that. It was a show of kindness and compassion to a person in need that I think all of us can appreciate.'"

XI. Announcements