

INDEPENDENT SCHOOL DISTRICT 273  
OFFICIAL MINUTES OF THE REGULAR MEETING OF JUNE 21, 2021

REGULAR MEETING  
7:00 PM

Edina Community Center Room 349  
5701 Normandale Road

SCHOOL BOARD MEMBERS PRESENT:

Ms. Erica Allenburg  
Mr. Matthew Fox  
Ms. Julie Greene  
Ms. Ellen Jones  
Mr. Owen Michaelson  
Ms. Janie Shaw

ABSENT:

Mr. Leny Wallen-Friedman

PRESIDING OFFICER: Chair Erica Allenburg

7:05 PM – 9:43 PM

ADMINISTRATIVE STAFF PRESENT:

Dr. John W. Schultz, Superintendent  
Dr. Randy Smasal, Assistant Superintendent  
Steve Buettner, Director of District Media and Technology Services  
Valerie Burke, Director of Community Education Services (attended remotely)  
Jody De St. Hubert, Director of Teaching and Learning  
Jeff Jorgensen, Director of Student Support Services  
John Toop, Director of Business Services  
Nicole Tuescher, Director of Human Resources and Admin Services  
Mary Woitte, Director of Communications

Sean Beaverson, Elementary Digital Learning Specialist  
Michael Walker, Secondary Digital Learning Specialist

CERTIFIED CORRECT:

  
Ms. Erica Allenburg, Chair

CERTIFIED CORRECT:

  
Ms. Ellen Jones, Clerk

(Official Publication)  
MINUTES OF THE REGULAR MEETING OF THE SCHOOL BOARD  
DISTRICT 273 EDINA, MINNESOTA JUNE 21, 2021

7:05 PM Chair Allenburg called to order the regular meeting of the School Board. Members and staff participated in person unless otherwise noted. Members present: Allenburg, Fox, Greene, Jones, Michaelson, Shaw. Staff present: Schultz, Smasal, Buettner, Burke (virtual), De St. Hubert, Jorgensen, Toop, Tuescher, Woitte; Beaverson, Walker.

APPROVAL OF MODIFIED AGENDA BY UNANIMOUS VOTE

EXCELLENCE IN ACTION – Retiring staff

HEARING FROM MEMBERS OF THE PUBLIC

CONSENT ITEMS APPROVED BY UNANIMOUS VOTE

- A. Minutes: May 10, 2021 special, work session and regular; May 18, 2021 work session; June 2, 2021 training and special; June 4, 2021 special; June 14, 2021 special
- B. Personnel Recommendations
- C. Expenditures Payable, May, 2021
- D. Board Committee Appointments, Liaisons, Representatives (June)
- E. Columbus Day – Ability to Conduct District Business
- F. 2021-22 School Board Meeting Dates, corrected
- G. Designation of MDE IOwA's
- H. Membership in MSHSL, 2021-22
- I. District Paper Order
- J. Technology Purchases - Laptops and Computers for Staff
- K. Food Service Management Contract Renewal
- L. Type A Meal Pricing
- M. Pool Video Display System
- N. Insurance Renewals
  - 1. Workers' Comp
  - 2. Property, Casualty, Liability
- O. Lease Renewals
  - 1. Minnesota Gifted & Talented
  - 2. West Metro Credit Union
  - 3. Yamaha
- P. Donation from EAB for ABBC Video Display – *walked in*

REPORTS AND DISCUSSION

- A. Technology GAP Analysis Report
- B. Test the Nest: Student COVID Testing Pilot Evaluation Report
- C. Policy Review (409, 429, 431, 432, 516, 633, 904)

ACTION ITEMS APPROVED BY UNANIMOUS VOTE

- A. PreK-12 CLP Phase 1
- B. Youth Service Development Plan
- C. 2020-21 Final Budget
- D. Policy Review (625, 626, 901, 902)

The meeting adjourned at 9:43 PM. The minutes and resolutions are open to public inspection on the district website, and on file at the district office, 5701 Normandale Road.

Ms. Erica Allenburg, Chair

Ms. Ellen Jones, Clerk

OFFICIAL MINUTES OF SCHOOL BOARD'S  
JUNE 21, 2021 REGULAR MEETING

7:05 PM Chair Allenburg called to order the regular meeting of the School Board. Members and staff participated in person unless otherwise noted. Members present: Allenburg, Fox, Greene, Jones, Michaelson, Shaw. Staff present: Schultz, Smasal, Buettner, Burke (virtual), De St. Hubert, Jorgensen, Toop, Tuescher, Woitte; Beaverson, Walker.

Chair Allenburg added a Donation from the Edina Athletic Boosters Club to the Consent agenda.

APPROVAL OF MODIFIED AGENDA BY UNANIMOUS VOTE

Member Greene moved and Member Shaw seconded to approve the modified agenda. All Members voted Aye.

RECOGNITION OF RETIRING DISTRICT EMPLOYEES

Chair Allenburg recognized the 33 employees who are retiring from positions all across the district, having collectively contributed 612 years of service to our students, families and colleagues. She then recognized three administrators on this, their final school board meeting: Superintendent Dr. John Schultz; Director of District Media and Technology Services Steve Buettner; and Valley View Middle School Principal Shawn Dudley. The Chair read from personal tributes, presented certificates of merit, and noted charitable donations made in their names.

HEARING FROM MEMBERS OF THE PUBLIC

Sarah Hromada requested "structured literacy" information be provided to all EPS teachers.

CONSENT AGENDA APPROVED BY UNANIMOUS VOTE

Member Greene moved and Member Shaw seconded to approve the modified consent agenda. All Members voted Aye. The resolutions were:

- A. Minutes: May 10, 2021 special, work session and regular; May 18, 2021 work session; June 2, 2021 training and special; June 4, 2021 special; June 14, 2021 special
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## REPORTS AND DISCUSSION

Technology GAP Analysis Report: Director Buettner was joined by Messrs. Beaverson and Walker in providing information on the Strategic Plan's requested technology GAP analysis, the findings for which were overall extremely positive. Board discussion touched on assistive technology; calendaring and organization; parent apps, resources and learning; and intentionality in planning and implementation.

Test the Next: Student COVID Testing Pilot – Evaluation Report: Members Fox and Greene presented an evaluative report on the pilot program. Board discussion touched on communication and planning; great partnerships and resources; and next steps. Member Fox noted that the District's Incident Command Team plans to look at the collected data for possible use as a mitigation strategy if needed in the fall. He also noted how illustrative the process was of how far we can go with community partnerships and the tremendous social capital available in Edina.

Policy Review: Member Michaelson presented the following policies for discussion:

- 409 – Employee Publications, Instructional Materials, Inventions, and Creations
- 429 – Shared Contract
- 431 – Compensatory Practices
- 432 – Assignment and Transfer of Teachers
- 516 – Student Medication
- 633 – Research Requests
- 904 – Distribution of Materials

Director Tuescher clarified a portion of Policy 409, and there were no questions on any of the other policies.

## ACTION ITEMS APPROVED BY UNANIMOUS VOTE

PreK-12 CLP Phase 1: Member Shaw moved and Member Greene seconded to approve the motion. All Members voted Aye.

Youth Service Development Plan: Member Greene moved and Member Fox seconded to approve the motion. All Members voted Aye.

2020-21 Final Budget: Member Fox moved and Member Michaelson seconded to approve the motion. All Members voted Aye.

Policy Review: Member Greene moved and Member Shaw seconded to approve the motion. All Members voted Aye. The approved policies were:

- 625 – Addition/Deletion of Interscholastic Athletic Programs
- 626 – Independent Provider Activity Programs
- 901 – Community Education Services
- 902 – Use of School District Facilities and Equipment

At 9:43 PM, there being no objection, Chair Allenburg adjourned the meeting.