

INDEPENDENT SCHOOL DISTRICT 273
OFFICIAL MINUTES OF THE VIRTUAL REGULAR MEETING OF DECEMBER 14, 2020

REGULAR MEETING
7:00 PM

Remote Locations

SCHOOL BOARD MEMBERS PRESENT:

ABSENT:

Ms. Erica Allenburg (attended remotely)
Mr. Matthew Fox (attended remotely) (7:11 PM)
Ms. Julie Greene (attended remotely)
Ms. Ellen Jones (attended remotely)
Mr. Owen Michaelson (attended remotely)
Ms. Janie Shaw (attended remotely)
Mr. Leny Wallen-Friedman (attended remotely)

PRESIDING OFFICER: Chair Erica Allenburg

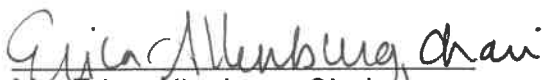
7:06 PM – 9:44 PM

ADMINISTRATIVE STAFF PRESENT:

Dr. John W. Schultz, Superintendent(attended remotely)
Dr. Randy Smasal, Assistant Superintendent (attended remotely)
Steve Buettner, Director of District Media and Technology Services (attended remotely)
Valerie Burke, Director of Community Education Services (attended remotely)
Jody De St. Hubert, Director of Teaching and Learning (attended remotely)
Jeff Jorgensen, Director of Student Support Services (attended remotely)
Mary Manderfeld, Director of Enrollment and School Improvement (attended remotely)
Donna Roper, Director of Research and Evaluation (attended remotely)
John Toop, Director of Business Services (attended remotely)
Nicole Tuescher, Director of Human Resources and Admin Services (attended remotely)
Mary Woitte, Director of Communications (attended remotely)

CERTIFIED CORRECT:

CERTIFIED CORRECT:


Ms. Erica Allenburg, Chair


Ms. Ellen Jones, Clerk

(Official Publication)
MINUTES OF THE REGULAR MEETING OF THE SCHOOL BOARD
DISTRICT 273 EDINA, MINNESOTA DECEMBER 14, 2020

7:00 PM Chair Allenburg called to order the regular meeting of the School Board. All Members and staff participated remotely unless otherwise noted. Members present: Allenburg, Fox (7:11 PM), Greene, Jones, Michaelson, Shaw, Wallen-Friedman. Staff present: Schultz, Buettner, Burke, De St. Hubert, Jorgensen, Manderfeld, Roper, Smasal, Toop, Tuescher, Woitte.

AGENDA MODIFICATION

APPROVAL OF MODIFIED AGENDA BY UNANIMOUS ROLL CALL VOTE

EXCELLENCE IN ACTION – National Board Certified Teachers; Special Recognition of Mary Manderfeld - Naming Facilities

MEETING RECESSED

WORLD'S BEST WORKFORCE PUBLIC HEARING

TRUTH IN TAXATION 2021 PUBLIC HEARING

MEETING RESUMED

READING OF COMMUNITY INPUT REGARDING AGENDA ITEMS

AGENDA MODIFICATION

CONSENT ITEMS APPROVED BY UNANIMOUS ROLL CALL VOTE

- A. Minutes: 11/12/20 special meeting; 11/16/20 work session; 11/16/20 regular meeting; 12/1/20 work session
- B. Personnel Recommendations
- C. Expenditures Payable – November 2020
- D. CES Lease Agreements
 - West Metro Credit Union
 - Yamaha
- E. Facility Fee Increases
- F. ~~MSHSL Fee Increase~~
- G. Purchase of Website Content Management System from Finalsite
- H. Communications Survey down payment
- I. Designation of Polling Places
- J. Special Recognition, Naming Facilities
- K. ~~Letter to Governor Walz~~

ACTION ITEM APPROVED BY UNANIMOUS ROLL CALL VOTE

- F. MSHSL Fee Increase

ACTION ITEM APPROVED BY MAJORITY ROLL CALL VOTE

- K. Letter to Governor Walz

REPORTS AND DISCUSSION ITEMS

- A. New Course Proposals
- B. Policy Review – 410, 414-415, 430, 434, 435
- C. Secondary Grading in 2020-21 (walked in)
- D. Update from Board ad hoc Committee on COVID testing (moved from Information)

ACTION ITEM APPROVED BY MAJORITY ROLL CALL VOTE

- A. Technology Levy Referendum Vote Date

ACTION ITEMS APPROVED BY UNANIMOUS ROLL CALL VOTE

- B. Final Tax Levy for 2020 Payable 2021
- C. Guiding Principles for the PreK-12 Comprehensive Literacy Plan
- D. EAC Agreement
- E. CES Salaried Employees Guidebook
- F. Superintendent's Advisory Council (SAC) Guidebook Appendix
- G. Additional Appendices for Non-affiliated Employees
- H. Policy Review - 406, 423, 424

The meeting adjourned at 8:46 PM. The minutes and resolutions are open to public inspection on the district website, and on file at the district office, 5701 Normandale Road.

Ms. Erica Allenburg, Chair

Ms. Ellen Jones, Clerk

OFFICIAL MINUTES OF SCHOOL BOARD'S
DECEMBER 14, 2020 REGULAR MEETING

7:06 PM Chair Allenburg called to order the regular meeting of the School Board. All Members and staff participated remotely unless otherwise noted. Members present: Allenburg, Fox (7:11 pm), Greene, Jones, Michaelson, Shaw, Wallen-Friedman. Staff present: Schultz, Buettner, Burke, De St. Hubert, Jorgensen, Manderfeld, Roper, Smasal, Toop, Tuescher, Woitte.

AGENDA MODIFICATION

Chair Allenburg added two discussion items: Secondary Grading in 2020-21 (walked in), and update by Board ad hoc Committee on COVID testing (moved from Information).

APPROVAL OF MODIFIED AGENDA BY UNANIMOUS ROLL CALL VOTE

Member Wallen-Friedman moved and Member Shaw seconded to approve the modified meeting agenda. All Members voted Aye by roll call vote.

EXCELLENCE IN ACTION

Chair Allenburg recognized the following EPS teachers who recently achieved National Board Certification: Kristy Ardinger (Continuous Progress, Countryside); Alyssa Barnes (Kindergarten, Countryside); Bryana Carlson (Grade 4, Countryside); Erica Wattson (Gifted Education, Highlands); Dan Mollick (Orchestra, Valley View); Brad Dahlman (Social Studies, EHS); Shannon Seaver (Mathematics, EHS); and Meggie Trenda (Spanish, EHS).

Steve Cullison (Social Studies, EHS), honored Director Manderfeld by requesting the South Valley View Gym be named the Mary Manderfeld Gym. Director Manderfeld is retiring at the end of this year after 33 years of service to the District. Her contributions are innumerable, especially in the areas of equitable education and girls' sports, touching the District at all levels and for the benefit of all stakeholders.

At 7:21 PM Chair Allenburg recessed the meeting to hold two mandatory yearly meetings.

World's Best Workforce: At 7:23 PM Director Roper presented the WBWF report. No questions or comments had been sent to the full Board prior to the meeting.

Truth in Taxation: At 7:44 PM Director Toop presented the Truth in Taxation report. No questions or comments had been sent to the full Board prior to the meeting.

Following these presentations, Member Greene posed a question she had received from a community member regarding the third-grade literacy aspect of the WBWF report, to which Director Roper responded.

At 7:57 PM Chair Allenburg reconvened the meeting.

READING OF COMMUNITY INPUT

No emails were received related to the evening's agenda.

AGENDA MODIFICATION

The Consent agenda was revised by Chair Allenburg requesting removal of the MSHSL Fee Increase, and Member Jones requesting removal of the Letter to Governor Walz.

REVISED CONSENT ITEMS APPROVED BY UNANIMOUS ROLL CALL VOTE

Member Fox moved and Member Wallen-Friedman seconded to approve the modified consent agenda. All Members voted Aye by roll call vote. The resolutions were:

- A. Minutes: 11/12/20 special meeting; 11/16/20 work session; 11/16/20 regular meeting; 12/1/20 work session
- B. Personnel Recommendations
- C. Expenditures Payable – November 2020
- D. CES Lease Agreements
 - West Metro Credit Union
 - Yamaha
- E. Facility Fee Increases
- F. MSHSL Fee Increase
- G. Purchase of Website Content Management System from Finalsite
- H. Communications Survey down payment
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- K. ~~Letter to Governor Walz~~

ACTION ITEM APPROVED BY UNANIMOUS ROLL CALL VOTE

MSHSL Fee Increase: Member Wallen-Friedman moved and Member Shaw seconded to approve the modified meeting agenda. All Members voted Aye by roll call vote.

Comments: Chair Allenburg noted the size of this additional MSHSL expense in a year when the District faces a deficit, and hopes in the future, the District will consider making a similar financial commitment to middle school athletics.

ACTION ITEM APPROVED BY MAJORITY ROLL CALL VOTE

Letter to Governor Walz: Member Shaw moved and Member Wallen-Friedman seconded to approve the modified meeting agenda. Members Allenburg, Fox, Greene, Michaelson, Shaw and Wallen-Friedman voted Aye by roll call vote; Member Jones voted Nay by roll call vote; motion passed.

Comments: Member Jones requested that edits be made to the letter which, after discussion, were declined.

REPORTS AND DISCUSSION ITEMS

New Course Proposals: Director De St. Hubert and Gavin Mclean, Secondary Science Lead, described the new course proposals for the 2021-2022 school year. Discussion touched on science and chemistry, graduation requirements, Project Lead the Way, and computer science courses.

Policy Review: Member Michaelson presented the following policies for discussion:

- 410 Leaves, Family and Medical Leave
- 414 Mandated Reporting of Child Neglect or Physical or Sexual Abuse (*merged with policy 415 – remove from canon*)
- 415 Reporting Suspected Maltreatment of a Minor or Vulnerable Adult (*merged with policy 414 - new title*)
- 430 Student Teacher and Teacher Intern Supervision (*rescind*)
- 434 Substitute Teachers (*rescind*)
- 435 Employee Evaluation and Improvement

There were no questions or comments, and all will move forward for action at the next regular meeting.

Secondary Grading in 2020-21 (*walked in*) Superintendent Schulz noted that the Board acted on a similar resolution last spring in response to the pandemic; and that there are plans to discuss elementary grading on January 4, with both items going for approval January 11. Director Smasal described grading strategies to be used at the secondary level, coupled with efforts to keep students engaged and working hard. Principal Beaton clarified the difference between Incomplete and No Grade. Discussion touched on student feedback, student supports, graduation requirements, second semester and testing.

Update from Board ad hoc committee on COVID testing Members Fox, Greene and Michaelson provided an overview of the committee's work, which has focused on funding, logistics and operations, and testing procedures. The committee requested a narrowing of their scope to phase-in a pilot program before broadening to the entire district. The committee also requested broadening their scope to allow them to look at funding options via civil outreach.

ACTION ITEM APPROVED BY MAJORITY ROLL CALL VOTE

Technology Levy Referendum Vote Date: Member Wallen-Friedman moved and Member Shaw seconded to approve the motion. Members Allenburg, Fox, Greene, Jones, Shaw and Wallen-Friedman voted Aye by roll call vote; Member Michaelson voted Nay; motion passed.

Comments: Members weighed the extra expense of a May referendum against the risk of waiting until the eleventh hour in November.

ACTION ITEMS APPROVED BY UNANIMOUS ROLL CALL VOTE

Final Tax Levy for 2020 Payable 2021: Member Wallen-Friedman moved and Member Shaw seconded to approve the motion. All Members voted Aye by roll call vote. Motion passed.

Guiding Principles for PreK-12 Comprehensive Literacy Plan: Member Greene moved and Member Shaw seconded to approve the motion. All Members voted Aye by roll call vote. Motion passed.

Comments: Member Jones requested edits to the Guiding Change document. Chair Allenburg asked her to bring her suggestions to the Teaching and Learning Committee, of which Member Jones is a member.

EAC Contract: Member Wallen-Friedman moved and Member Michaelson seconded to approve the motion. All Members voted Aye by roll call vote. Motion passed.

CES Salaried Employees Guidebook: Member Wallen-Friedman moved and Member Fox seconded to approve the motion. All Members voted Aye by roll call vote. Motion passed.

SAC Guidebook Appendix: Member Wallen-Friedman moved and Member Michaelson seconded to approve the motion. All Members voted Aye by roll call vote. Motion passed.

Policy Review: Member Fox moved and Member Shaw seconded to approve the motion. All members voted Aye by roll call vote. The policies were:

Policy 406 – Public and Private Personnel Data

Policy 423 – Employee-Student Relationships

Policy 424 – License Status

Chair Allenburg proposed agenda topics for January and February work sessions.

At 9:44 PM, there being no objection, Chair Allenburg adjourned the meeting.

