

INDEPENDENT SCHOOL DISTRICT 273  
OFFICIAL MINUTES OF THE VIRTUAL REGULAR MEETING OF JULY 13, 2020

VIRTUAL SPECIAL MEETING  
7:00 PM

Edina Community Center  
5701 Normandale Road  
Superintendent Conference Room and Remote Locations

SCHOOL BOARD MEMBERS PRESENT:

ABSENT:

Ms. Erica Allenburg  
Mr. Matthew Fox (attended remotely)  
Ms. Julie Greene (attended remotely)  
Ms. Ellen Jones (attended remotely)  
Mr. Owen Michaelson (attended remotely)  
Ms. Janie Shaw (attended remotely)  
Mr. Leny Wallen-Friedman (attended remotely)

PRESIDING OFFICER: Chair Erica Allenburg

7:01 PM – 9:58 PM

ADMINISTRATIVE STAFF PRESENT:

Dr. John W. Schultz, Superintendent  
Dr. Randy Smasal, Assistant Superintendent (attended remotely)  
Steve Buettner, Director of District Media and Technology Services (attended remotely)  
Valerie Burke, Director of Community Education Services (attended remotely)  
Jody De St. Hubert, Director of Teaching and Learning (attended remotely)  
Jeff Jorgensen, Director of Student Support Services (attended remotely)  
John Toop, Director of Business Services (attended remotely)  
Nicole Tuescher, Director of Human Resources and Admin Services (attended remotely)  
Mary Woitte, Director of Communications (attended remotely)

Andrew Beaton, Principal, Edina High School (attended remotely)  
Shawn Dudley, Principal, Valley View Middle School (attended remotely)  
Lisa Masica, Principal, Cornelia Elementary School (attended remotely)  
Leah Byrd, EFC Coordinator (attended remotely)

CERTIFIED CORRECT:

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Ms. Erica Allenburg, Chair

  
Ms. Ellen Jones, Clerk

(Official Publication)  
MINUTES OF THE REGULAR MEETING OF THE SCHOOL BOARD  
DISTRICT 273 EDINA, MINNESOTA JULY 13, 2020

7:01 PM Chair Allenburg called to order the regular meeting of the School Board. All Members, staff and guests participated remotely. Members present: Allenburg, Fox, Greene, Jones, Michaelson, Shaw, Wallen-Friedman. Staff present: Schultz, Smasal, Burke, De St. Hubert, Jorgensen, Toop, Tuescher, Woitte; Beaton, Dudley, Masica, Byrd; Sean Beaverson, Mary Heiman, Michael Walker. Guest: Trevor Helmers, Esq.

APPROVAL OF MINUTES BY UNANIMOUS ROLL CALL VOTE

CONSENT ITEMS APPROVED BY UNANIMOUS ROLL CALL VOTE

- A. Personnel Recommendations
- B. Expenditures Payable – June 2020
- C. NWEA Contract
- D. Purchase – Staff Laptops
- E. Purchase – Music Instruments
- F. Membership – AMSD
- G. Membership - MSBA

READING OF COMMUNITY INPUT

REPORTS/DISCUSSION

- A. 2020-21 School Year Planning Update
- B. Board Norms
- C. Policy Review, Rapid – 520, 526, 529, 533, 534, 610, 619, 632
- D. Policy Review – 213, 604, 612, 617, 618, 620, 635, 636
- E. Pandemic Response Policy – New

ACTION ITEMS APPROVED BY UNANIMOUS ROLL CALL VOTE

- A. Pandemic Response Policy to Action
- B. Pandemic Response Policy

DISCUSSION

- F. HR Committee Name Change

ACTION ITEM APPROVED BY UNANIMOUS ROLL CALL VOTE

- C. Policy Review – 203, 505, 806

ACTION ITEMS APPROVED BY MAJORITY ROLL CALL VOTE

- D. Policy Review – 209

LEADERSHIP UPDATE

- A. Superintendent Review

The meeting adjourned at 9:58 PM. The minutes and resolutions are open to public inspection on the district website, and on file at the district office, 5701 Normandale Road.

Ms. Erica Allenburg, Chair

Ms. Ellen Jones, Clerk

OFFICIAL MINUTES OF SCHOOL BOARD'S  
JULY 13, 2020 REGULAR MEETING

7:01 PM Chair Allenburg called to order the regular meeting of the School Board. All Members, staff and guests participated remotely. Members present: Allenburg, Fox, Greene, Jones, Michaelson, Shaw, Wallen-Friedman. Staff present: Schultz, Smasal, Burke, De St. Hubert, Jorgensen, Toop, Tuescher, Woitte; Beaton, Dudley, Masica, Byrd; Sean Beaverson, Mary Heiman, Michael Walker. Guest: Trevor Helmers, Esq.

APPROVAL OF MINUTES BY UNANIMOUS ROLL CALL VOTE

Member Wallen-Friedman moved and Member Greene seconded to approve the minutes of the June 8, 2020 special and regular meetings, and the June 22, 2020 closed and special meetings. All Members voted Aye by roll call vote.

CONSENT ITEMS APPROVED BY UNANIMOUS ROLL CALL VOTE

Member Wallen-Friedman moved and Member Michaelson seconded to approve the consent agenda. Members Allenburg, Fox, Greene, Jones, Michaelson, Shaw and Wallen-Friedman voted Aye by roll call vote. The resolutions were:

- A. Personnel Recommendations
- B. Expenditures Payable – June 2020
- C. NWEA Contract
- D. Purchase – Staff Laptops
- E. Purchase – Music Instruments
- F. Membership – AMSD
- G. Membership - MSBA

READING OF COMMUNITY INPUT

Director Toop read an email to the Board from JC regarding 2020 school year planning and a strong preference for returning to face-to-face learning.

REPORT/DISCUSSION ITEMS

2020-21 School Year Planning Update: Assistant Superintendent Smasal was joined by the following personnel in providing an overview of district planning related to the three possible fall scenarios of in person, hybrid, and distance learning, in preparation for the governor's announcement later this month: Steve Buettner, Andy Beaton, Shawn Dudley, Lisa Masica, Jeff Jorgensen, Leah Byrd, Mary Heiman, Mary Woitte and Michael Walker.

Board Norms: The Board discussed the proposed Board norms, a living document which highlights expectations for Board members and complements District policies.

Policy Review, Rapid: A minor edit was suggested for policy 526 (Student Hazing Prohibition). Policy 520 (Student Surveys) will be compared to the related MSBA model policy. Policy 610 (Student Homework) will be removed from the review process until the equity lens review process has been established. There were no comments for reviewed

policies 529 (Staff Notification of Violent Behavior of Students), 533 (Student Wellness), 534 (Emergency Health Situations and District Insurance Limitations), 619 (Student Assignment to Teachers & Classes), or 632 (Chemical Use and Abuse).

Policy Review: Clarifying edits were suggested for Policy 213 (School Board Committees), 617 (Class Size and Staffing), and 618 (Assessment, Grading & Reporting of Student Progress). Policy 604 (Grade Level Configuration & Enrollment at School Sites) was returned to Committee for clarification at Ill.D.4.c. There were no comments for reviewed policies 612 (Development of Parental Involvement Policies for Title I Programs), 620 (Receiving Course Credit for Learning), 635 (Educational Innovation) (rescind), or 636 (Workload Limits for Certain Special Education Teachers).

Pandemic Response Policy: Superintendent Schultz and District Counsel Helmers provided background information on the proposed temporary policy, followed by Board discussion. Three minor friendly amendments were made, after which Member Wallen-Friedman moved and Member Michaelson seconded to move the pandemic policy to an action item. All Members voted Aye by roll call vote.

#### ACTION ITEM APPROVED BY UNANIMOUS ROLL CALL VOTE

Pandemic Response Policy 308 - New: Member Wallen-Friedman moved and Member Greene seconded to approve new temporary Policy 308 – Pandemic Response. All Members voted Aye by roll call vote.

#### DISCUSSION ITEM

HR Committee Name Change: There was no discussion on this item.

#### ACTION ITEM APPROVED BY UNANIMOUS ROLL CALL VOTE

Policy Review – 203, 505, 806: Member Wallen-Friedman moved and Member Fox seconded to approve revised policies 203, 209, 505, and 806. Member Wallen-Friedman then withdrew his motion. Member Wallen-Friedman moved and Member Fox seconded to approve revised policies 203, 505, and 806. All Members voted Aye by roll call vote.

Policy Review - 209: Member Wallen-Friedman moved and Member Shaw seconded to approve the motion. Members Allenburg, Fox, Greene, Shaw and Wallen-Friedman voted Aye; Members Jones and Michaelson voted Nay by roll call vote. Motion passed.

Chair Allenburg provided a summary of Superintendent Schultz's review, held in closed session on June 22, 2020. The Superintendent's areas of exceptional work included the District's response to the State's demand for a response to the corona virus; financial oversight; interpersonal relationships; and building teams and collaboration. Areas for improvement included additional leadership with the Board; lowering his workload to allow for more follow-up; and creating more opportunities for feedback from the classroom level.

Chair Allenburg also noted the Board's work session on July 16 will be the first of multiple meetings on equity work.

At 9:58 PM, there being no objection, Chair Allenburg adjourned the meeting.