

**MINUTES OF JULY 12, 2021 REGULAR MEETING – 6:00 P.M.**  
**CHOCTAW/NICOMA PARK BOARD OF EDUCATION**  
Ind. Dist. 4, Oklahoma County, Oklahoma

Place of Meeting  
Administration Office, 12880 N.E. 10<sup>th</sup>, Choctaw, OK 73020

Don Alsup, President, called the meeting to order at 6:00 p.m. Roll call established members present: Elizabeth Parker, Vice President, Pamela Matherly, Clerk, and Assistant Clerk, Daryl Crusoe. Janice Modisette was absent.

Mr. Alsup called for consideration and approval of the agenda. Ms. Matherly moved and Ms. Parker seconded to approve the agenda. The vote was unanimous.

Mr. Crusoe moved and Ms. Parker seconded, to approve the June 30, 2021 regular board meeting minutes. The vote was unanimous.

There were no comments from ACT.

President Alsup stated that there were several members of the CHS Drama Department present this evening to be recognized for their accomplishments during the 2020-21 school year. Students received certificates for the State Championship for One Act Drama and those who were named to the All-State and All-Star Cast. Several state champions for individual and duets were recognized, two students who were national finalists and one that finished in the Top 30 in the nation and one CHS who won outstanding female actor at the Kelli O'Hara Awards. Each student was presented a certificate from the school board president.

There were no comments from the floor regarding agenda items.

There were no comments from Superintendent.

There were no comments from board members.

Ms. Matherly moved, seconded by Ms. Parker to approve the school calendar based on hours instead of days for the 2021-22 school year. The vote was unanimous.

Kevin Berry, Chief Financial Officer, reported that we are off to a good start with the new fiscal year. He stated that the auditors are picking up our documentation from last school year on Tuesday morning so they will have the information that they need to complete our Estimate of Needs and everything that we need to do to get last fiscal year closed out. He stated that it looks like we will end the year with about \$600,000 in our fund balance in the general fund. We have a lot of funds that we have expended due to the encumbrances from our federal funds for technology but we will be receiving a reimbursement for these funds in August or September. The building funds looks like we will end the year with about a \$20,000 fund balance and the child nutrition fund will end the year with about a \$30,000 fund balance. We are pleased with this amount for the child nutrition fund. Our new Child Nutrition Director, Gail Belflower has been working all summer to make sure we are ready to go for the new school year. Once again, thanks to our federal government, everyone will eat free next year in the cafeterias. It is a great thing and we want to serve as many kids as we can.

Ms. Matherly moved and seconded by Mr. Crusoe to approve encumbrances. Approved were the following: Fund 11 – #'s 001 - 192 - \$5,183,165.70; Fund 21 – #'s 001-051 - \$842,063.74; Fund 22 - #'s - 001-025 - \$1,141,550.00; Fund 31 - # 001 - \$9,201,750.00; and Fund 86 - #'s 001-005 - \$295,863.00. The vote was unanimous.

Mr. Crusoe moved, seconded by Mrs. Modisette to approve Jim's Cleaning Service, L.L.C. as the cleaning service for the 2021-22 school year. The vote was unanimous.

Ms. Matherly moved, seconded by Ms. Parker to approve the quote from Exterior Solutions Group through the TIPS program for the roof repair and replacement at the Choctaw High School Performing Arts Center. The vote was unanimous.

Ms. Parker moved, seconded by Mr. Crusoe to approve the quote from Exterior Solutions Group through the TIPS program for roof repair and replacement at Nicoma Park Middle School. The vote was unanimous.

Ms. Matherly moved, seconded by Mr. Crusoe to approve the consent agenda. The vote was unanimous.

Kelli Hosford, Executive Director of Student Services, stated that there are quite a few great things happening in the student services office. First of all, Mrs. Hosford reported that they did receive the Counselor Core Grant which is

\$96,000 over three years. She added that next year, a total of \$32,000 will be put toward a counselor at Choctaw Middle School and then her funding will take care of the rest of the cost for this position. Mrs. Hosford stated that we have received our state test scores. The preliminary results are in and the principals and counselors had until July 9<sup>th</sup> to correct any demographic data that needed to be corrected in the WAVE. The final results will be available on August 18<sup>th</sup>. Mrs. Hosford stated that she will compose a letter to the parents explaining how they can access the test scores. Next week is our final week of ESY and it has gone extremely well. Mrs. Hosford stated that she wanted to say a big thank you to the teachers, paraprofessionals and transportation employees for what they have done this summer to make it a huge success. Mrs. Hosford added that English Language Learners have new guidelines, form and new coding for those students. Mrs. Hosford reported that she, Teri Warren, Rachel Wyatt will be meeting on July 20<sup>th</sup> to develop a pathway for site secretaries and counselors who identify those students and make an easy flow chart to follow.

Dr. JeanAnn Gaona reported that she has great news to share in the world of federal programs. She stated that she is in the process of closing out our title programs for the 2020-21 school year and creating our applications for the 2021-22 school year. She stated that our Title VI, Indian Education application was approved. The American Rescue Plan application was approved, and money will be available to our district in the next few weeks. She reported that each board member will receive a copy of the CNP ARP plan in their board packets next month. If the plan is approved by the board during the August board meeting, it will be placed on our district's website. This is a requirement of the funding and will need to be completed by the end of August. Dr. Gaona continued by stating that all of our textbooks have been ordered and training has been scheduled for the science curriculum before school starts. She added that they are catching their breaths in curriculum and instruction while planning for the next school year. Dr. Gaona closed by stating that there is an early graduation policy change that will ne to be approved in August which is an addition to the current policy allowing students who qualify to graduate early.

Ms. Matherly moved, seconded by Ms. Parker to approve core or elective credits for students attending Eastern Oklahoma County Tech Center that are in the ninth, tenth, eleventh, or twelfth grade, which will count toward graduation requirements. These classes may include math, science, computer arts, elective courses or credit recovery courses. The vote was unanimous.

At 6:25 p.m., Mr. Crusoe made a motion, Ms. Parker seconded, to remain in open session. The vote was unanimous.

Ms. Matherly moved, seconded by Mr. Crusoe to approve the following certified resignations: Kara Fleming, effective 7/1/21; Mona Kelly, effective 7/1/21; and Courtney Cunningham, effective 7/1/21. The vote was unanimous.

Ms. Matherly moved, seconded by Mr. Crusoe to approve the following support resignation: Rowena Bishop, effective 6/30/21. The vote was unanimous.

There being no new business, at 6:28 p.m. a motion was made by Ms. Parker and seconded by Ms. Matherly to adjourn. The vote was unanimous.

#### BOARD OF EDUCATION:

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Don Alsup, President

Elizabeth Parker, Vice President

Pamela Matherly, Clerk

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Daryl Crusoe, Asst. Clerk

Janice Modisette, Member