

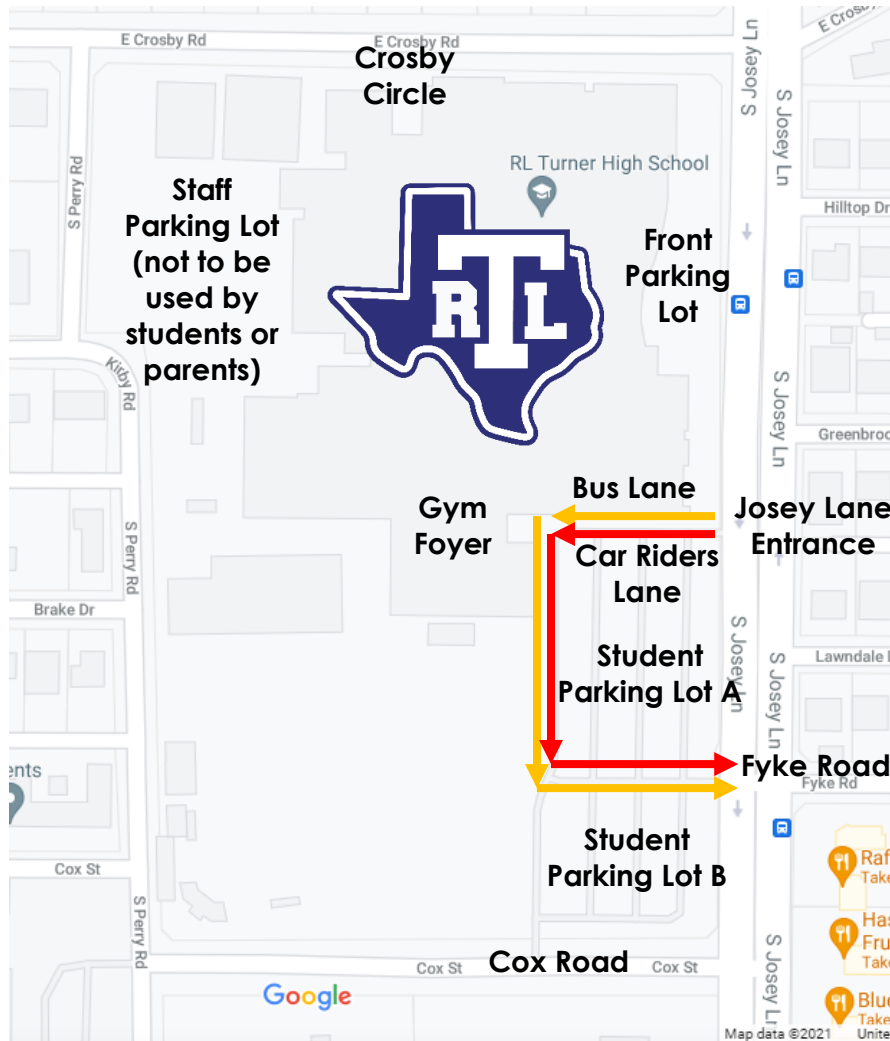
Arrival (Morning) Procedures

Students should arrive to school between 7:55 AM and 8:25 AM. The doors will open and staff will be on duty at 7:55 AM. Students who walk to school, are dropped off or drive may enter the school through the Gym Foyer doors from the student parking lot. Bus riders will enter the building at the Crosby Circle drop off. Special needs busses will drop off at the front of the building and be assisted into the building by the staff on duty upon arrival. At 7:55 AM, students may enter the building and proceed to the cafeteria, library, gym or a classroom for tutorials. Once on campus, students should not leave campus for any reason without being checked out by an authorized person through the front office. See the Traffic Flow section for more information.

Dismissal (Afternoon) Procedures

Immediately after students are dismissed from school, they are to leave the school grounds unless they attend any of the school sponsored after-school programs. All students exit the building through the Gym Foyer into the student parking lot. Students will be ushered from the building and will not loiter inside the building after being dismissed. Students who attend tutorials after school must be in the teacher's classroom by 3:50 and will not be released until tutorials end at 4:20.

Traffic Flow Pattern



BUSES for Morning Drop-Off
General Education buses are to drop students off at the **Crosby Circle**, where students will enter the building.

SPECIAL EDUCATION & VISITORS
The **Front Parking Lot** is used by Special Education buses and parents, as well as visitors who come inside the building. No other parents or students should use this area for drop off and/or pick up.

BUSES for Afternoon Pick-Up
General Education buses are to enter the pick-up lane at the **Josey Lane Entrance**. The yellow lane (closest to the school) is for BUSES only. Buses are to exit at Fyke Road.

CAR RIDERS Drop-off & Pick-Up
Drivers are to enter the drop off & pick up lane at the **Josey Lane Entrance** and follow the red arrows to exit at **Fyke Road**.

STUDENT DRIVERS
Student drivers may ENTER & EXIT Student Parking Lot A at **Fyke Road** or Student Parking Lot B at **Cox Street**.

Student Drivers must have a parking permit in order to park on campus.

Doors open at 7:55 AM each morning. Early arrivals will have to wait on the Gym Foyer Porch until the doors open at 7:55.

Tutorial Times: Morning: 8:00-8:30
Afternoon: 3:50-4:20