

On Site Service Request

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In response to the needs of our constituents, we recognize the need for in-person service delivery. As a result, we are implementing a process for evaluating requests for in-person service delivery, including the submission of this form. This information assists our organization in determining our compliance with current COVID-19 guidelines and recommendations.

CHECK BOX FOR EACH ITEM: YES NO

1. Are your staff educated and trained on your COVID-19 policies and procedures?	<input type="checkbox"/>	<input type="checkbox"/>
2. Do you instruct any workers or visitors who are infected, unvaccinated workers who have had close contact with someone who tested positive for SARS-CoV-2, and all workers with COVID-19 symptoms to stay home?	<input type="checkbox"/>	<input type="checkbox"/>
3. Do you suggest that unvaccinated customers, visitors, or guests wear face coverings if there are unvaccinated or otherwise at-risk workers in the workplace who are likely to interact with them?	<input type="checkbox"/>	<input type="checkbox"/>
4. If someone who has been in the facility within 24 hours is suspected of having or confirmed to have COVID-19, do you follow the CDC cleaning and disinfection recommendations to perform routine cleaning and disinfection?	<input type="checkbox"/>	<input type="checkbox"/>
5. If the service is to be provided in a classroom setting, would the Wayne RESA staff person be able to be distanced from others in the classroom by at least 3 feet?	<input type="checkbox"/>	<input type="checkbox"/>

Please describe the services to be performed by a Wayne RESA Employee at the constituent's premises.
 (Additional pages may be added if necessary)

Please describe why this service cannot be performed remotely. (Additional pages may be added if necessary)

School District: _____ Date: _____

Form Prepared By: _____

Preparers Email Address: _____ Preparers Phone: _____