

Lucille Nesom Memorial Elementary Student Handbook

**COMMITTED TO
EXCELLENCE**



Administrative Team

Dr. Samantha M. Austin –Principal
Tiffany M. Davis – Assistant Principal
Joelle Adams –Disciplinarian
Kimberly Clements –Curriculum Support



Principal's Message

On behalf of the entire Lucille Nesom Memorial School faculty and staff, it is my pleasure to welcome everyone to the 2021-2022 school year. We look forward to working with your children and watching them emerge into young leaders. At Nesom, we believe every child has the ability to learn. Therefore, it is our mission to equip our students with the tools needed to be productive learners.

Our TPSS district's theme this school year is "Committed to Excellence." It will take "laser focus" to accomplish our goals to recoup instructional minute's loss over the past year and a half due to Covid. We are committed and are truly ready to take on the challenges ahead.

We are excited about the new opportunities we will have for our students this year. To bridge learning gaps, each student will receive interventions during the school day. After Labor Day, we will offer an after-school program similar to our summer camp with music, social and emotional learning (SEL), and STEM activities. In addition, we have updated our library and have a new librarian, Mrs. Courtney Crozier. We cannot wait to see our students engaging in different genres of literature, unlocking their imagination of endless possibilities

Lucille Nesom Memorial School will be using PBIS as a positive intervention to promote good student behavior. Students will be encouraged to download the PBIS app on the phones or they may access the program on their Chromebooks. Teachers and staff will award students daily for displaying our campus expectations of: Be safe, Be responsible, and Be respectful with a targeted focus on behavior and attendance.

Parents and guardians, we know that we will not be successful without your support. We will continue to communicate with you through school messenger (robo call), Facebook, and our school's website...and do not forget to sign up for our PTO. We meet every 2nd Tuesday of the Month. Contact Sandra Towle for more information at tow594@aol.com

Educationally Yours,

Dr. Samantha M. Austin

#fullycommitt



Our Vision for Academic Achievement

The vision of Lucille Nesom Memorial School is to prepare our students for the rapidly changing world by instilling critical thinking skills, a global perspective, and respect for core values. Students will have success for today and be prepared for tomorrow's challenges.

Mission Statement

Our mission is to provide our students with a safe, nurturing school culture by implementing effective and relevant instructional practices that engage, challenge, and inspire students to become lifelong learners and productive citizens.

Motto

Learning today...Leading tomorrow! We will be college or career ready

Student Affirmation

Today I will do my best, to be my best. What I do today will make a difference in my life. The choices I make today will affect me and those around me. It is my responsibility to learn something new today. I will push myself and those around me to be the best version of ourselves, because every minute of my education counts.

PBIS Behavior Expectations

Be Safe
Be Responsible
Be Respectful

School Colors

Green and Gold

Mascot

We are the Indians!

Nesom Learner Attributes



At Lucille Nesom Memorial School, our goal is to produce emerging leaders ready to enter high school equipped with the knowledge needed to excel throughout the various curriculums or career pathways. Our learner attributes are skills emerging leaders should obtain before exiting the 8th grade at Nesom. These skills are essential tools needed to maintain their high school graduation pathways and make them more globally marketable in our changing society. Our Core “4” Learner Attributes are global awareness, growth mindset, problem solver, and college or career readiness.



Global Awareness

Global Awareness is understanding diversity, learning about other cultures, and recognizing our place in the world. The vision of TPSS excellent schools is provide every student with high-quality curriculum, address student social and emotional learning, and ensuring student equity and inclusive. We will address our Global Awareness Learner Attribute through the following:

- Conducting Morning Meetings with teachers where students can discuss character trait of the month and social-emotional learning
- Student-led weekly classroom discussions
- Monthly grade level Tribe Meetings to discuss student accomplishments and school news.
- School-wide assignment of weekly current events where students present a current event.



Growth Mindset

“In a growth mindset, people believe that their most basic abilities can be developed through dedication and hard work—brains and talent are just the starting point. This view creates a love of learning and a resilience that is essential for great accomplishment.” (Dweck, 2015). These traits will be enhanced through the following:

- Character Trait Lessons –students will discuss ideas and views
- Creating a culture of acceptance of diversity
- Participating in Diverse learning projects/holidays
- Participating in Restorative Practices (Circles and Communities)



Critical Thinker

A **Critical thinker** is self-guided, self-disciplined thinking which attempts to reason at the highest level of quality in a fair-minded way. People who think critically consistently attempt to live rationally, reasonably, empathically to others.” Critical Thinking Attributes will be enhanced through the following:

- Encourage students to raises vital questions and problems, formulating them clearly and precisely
- Provide assignments that allow student to gather and assesses relevant information

- Create culture of excellence where students are encouraged to think open-mindedly within alternative systems of thought, recognizing and assessing, as need be, their assumptions, implications, and practical consequences
- Use of Accountable Talking Stems to teach students how to communicate effectively with others in figuring out solutions to complex problems.



College or Career Readiness

There is growing consensus that America's students need to be prepared to compete in a world that demands more than just basic skills. Today, about a third of American students require remedial education when they enter college, and current college attainment rates are not keeping pace with our country's projected workforce needs (U.S. Department of Education). At Nesom, we understand the need for not just college readiness, but also career readiness. During the Covid shut down, those persons in career and industrial capacities kept our nation going. The College or Career Readiness Attribute will be enhanced through the following:

- Students attending Nesom will be able to enter the 9th grade with at least 3 high school Carnegie units.
 - 6th Grade - IBCA (keyboarding -1 Unit Credit)
 - 7th Grade – Health (1/2 credit), Computer Lit (1/2 Credit)
 - 8th Grade – Quest for Success (1 unit), English I (EOC-1unit)

Participate in College and Career Day on Campus

- Create College or Career vision boards

Social and Emotional Learning (SEL)

An African proverb states, “A child that is not embraced by the village will burn it down to feel its warmth. Last year was very challenging for everyone due to the COVID-19 global pandemic. Students need more supports socially and emotional to tackle today’s challenges. We want all of our students to learn in a nurturing environment. Therefore, we have implemented the following:

- Building relationships between students and staff
- Daily check-in (how are you feeling)
- Counseling Sessions w/school counselor
- Restorative Practices
- Character Trait Lessons/Student discussions

Character Traits for the 2021-2022 School Year

- August - Responsibility
- September - Self-Control
- October – Respect
- November – Growth-Mindset
- December - Trustworthiness
- January - Fairness
- February - Caring
- March - Perseverance
- April - Fairness
- May - Citizenship

BIG Chief AWARD

Students are rewarded for displaying the character trait of the month at our monthly Tribe Meetings. Their teacher chooses one student per grade level each month. Parent invitation only.

PROMOTION

The *Tangipahoa Parish School System Pupil Progression Plan* describes what is necessary for students to pass or be promoted from grade to grade. The promotion requirements for PK-8th graders for the 2021-2022 school year is in the *Tangipahoa Parish School System Student & Parent Handbook*. **Parents should contact the teacher immediately when they have concerns about passing or failing. Please do not wait until the end of the year when it may be too late to address the situation.**

Progress Reports

1. Progress Reports will be sent home every 4th week of the 9 weeks for grades PK through 8th grade.
2. Parents may view their child grades at any time on Oncourse.
3. Teachers will update grades by the following Wednesday of administering an assessment.

Grading Expectations

At Nesom, we want all our students to strive for excellence. Therefore, each child should strive to be proficient in each subject area. Weekly standards-based assessments will be rated using the following LEAP statewide assessment achievement levels of: Advanced, Master, Basic, Approaching Basic and Unsatisfactory.

Report Cards/Grading Procedures

We have moved from 6-weeks to 9-week grading period. Students will receive four report cards instead of six. Students will receive at least one grade per week in each subject area. For Language Arts, students will receive 18 grades per nine weeks.

1. During the 1st 9 weeks, students in 1st grade will receive an **“R”** on their report cards indicating readiness for 1st grade curriculum. Parents may view their child’s letter grade on Oncourse.
2. Report Cards for grades K through 7th will be sent home every 9 weeks.
3. **Eighth grade students will receive a report card per semester (2 per school year)**
4. Parents are encouraged to check their child’s progress weekly on Oncourse.

In Danger of Failure

1. Students who are endanger of failing will receive a “red endanger of failure letter with their report cards.
2. Parents are asked to schedule a parent conference with their child’s teacher to create an intervention plan.

Grading System Regulations

1. Homework is the responsibility of the student. Students must prioritize completing homework. Student should allocate a time and place for homework, free from distractions.
2. Grades PK-4th grade will receive weekly newsletters/homework sheets in their green communication folder notifying parents of their weekly assignments. Grades 5th -8th grade will write their

assignments down in their student planners daily. Each student receives a planner during at the beginning of the school year (replacement planners are \$5.00).

3. While teachers may not give homework every night, your child can always be proactive by reviewing notes each night to do their best.

4. Please contact your child's teacher when you have a question about a grade or assignment. Communication between home and school is the key to success and is always a win-win.

Grading Scale

93 – 100 A (4 points)
85 – 92 B (3 points)
75 – 84 C (2 points)
67 – 74 D (1 point)
0 – 66 F (0 points)

Honor Roll

A Honor Roll 4.0
A/B Honor Roll 3.0 – 3.9 with only A's/B's
***Honor Roll 3.0**

***Principal's Achievement Honor Roll** – Any student who receives a 3.0 or better GPA but achieved it with one or more C's.

*At Lucille Nesom we have high expectations for our students. Although a 3.0 is considered honor roll, students with D's or F's are not considered an honor roll student.

Tribe Meetings

At the end of each month and 9 weeks, we celebrate student successes in our "Tribe Meeting Assemblies." This gives us a chance to acknowledge those hard-working students and those who are showing improvements in their behavior and/or academics. Students will receive certificates, prizes, snacks and/or other rewards.

MAKE-UP WORK

Students will be allowed to make up work when they are absent from school. Each teacher will keep a "make-up work" for students to complete missed assignments. The parent or student should inquire about the individual teacher's procedures and policies for missed work. Please be sure your child is completing all make-up work. Parents are encouraged to check Oncourse weekly for updated grades.

STUDENT PROGRESS

Each week, parents will receive a green Home/School folder for PK-4th grade students. This is the teacher's way of ensuring communication between home and school. **It is the responsibility of each student to present this folder to parents and return it to school signed and on time.** Lost folders will only be replaced by the school for a fee. On the back of this folder teachers may place a calendar of events for each month. **Hint:** Take a picture and you will always have it with you.

You can also check your child's grades, attendance and discipline on the **OnCourse Connect** OnCourse for parents is located on the Tangipahoa Parish School Board's Website (www.tangischools.org). Log into the "Families" tab to access Oncourse. If you need assistance creating a parent command account, please call the school at 985-345-2166. Ask for Ms. April – she will be happy to help you.

It is the responsibility of the parents/guardians to check student folders and/or OnCourse Connect carefully for grades, discipline, and attendance. **All parents are advised to refer to these graded papers, progress reports and report cards to keep abreast of their child’s progress.** Please contact the teacher immediately if you are concerned that your child is not making adequate progress. You should immediately contact your child’s teacher when the comment, “**Promotion in Danger**” is on any report card. **If you are concerned your child is failing, do not wait until the end of the school year to contact the teacher and the principal.**

High school Carnegie Units

To promote high school graduation, students at Lucille Nesom will have an opportunity to receive four high school Carnegie units. English I students must have a parent signature to and meet the criteria to be placed in the class. Parent letters will be sent home during the soft start (1st days of school).

<u>Grade Level</u>	<u>Number of Credits</u>	<u>High School Carnegie Unit</u>	<u>Grading</u>
6 th Grade	1 unit of Credit	IBCA (Keyboarding)	Pass/Fail
7 th Grade	½ Unit Credit	Health Education	Pass/Fail
7 th Grade	½ Unit Credit	Computer Literature	Pass/Fail
8 th Grade	1 Unit Credit	Quest for Success	Pass/Fail
8 th Grade	1 Unit Credit	English I	Letter Grade/ EOC Testing

ATTENDANCE EVERY MINUTE COUNTS!!

Attendance requirements are established by the LA Department of Education and the Tangipahoa Parish School Board Pupil Progression Committee. Exceptions can be made only in the event of extended illness with a written note from the doctor or other extenuating circumstances.

In the event of an absence, the parent or legal guardian is to submit to the classroom teacher a written excuse (original doctor’s excuse), signed and dated, giving the specific reason for the absence on the day the student returns to school or no later than 3 days from return to school. An excused absence does not reduce the maximum days of attendance required. Please understand we can only take 3 parent notes each semester.

COVID RELATED: However, if you suspect that your child is ill, please contact your child’s teacher and school nurse as soon as possible. Those students who are quarantined or test positive for Covid, must notify the school as soon as possible in order for school personnel to contact trace.

Excessive absence will result in a referral of the parents and student(s) to truancy court. 1st: verbal warning, 2nd: offense: parent phone call by homeroom teacher, 3rd: parent conference with administrative staff, 4th: Report to Truancy Court, 5th:Residency check, 6th: Truancy Court and referral to FINS.

TARDINESS

Tardiness is defined as being late for school as well as to class once a student arrives at school and/or leaving school (being checked out) before the dismissal bell rings. The consequences for being tardy are listed below.

1st: verbal warning, 2nd: offense: parent phone call by homeroom teacher, 3rd: parent conference with administrative staff, 4th: Report to Truancy Court, 5th: Residency check, 6th: Truancy Court and referral to FINS

LATE STUDENT CHECK – IN / EARLY STUDENT CHECK – OUT

Students arriving after 7:35 a.m. will be signed in by a parent/guardian. No student arriving after 7:35 a.m. is allowed to be dropped off without a parent/guardian. Students arriving after 7:35 a.m. will be marked tardy in the computer. Students should not be checked-out of school early unless there are unavoidable circumstances. Teachers and office staff will document early check out and treat it as truancy. Early check out will cause denial of perfect attendance award. An instructional half day (1/2 day) begins 11:35 a.m. **No checkouts allowed after 2:00 p.m.** ****Student Athletics** will not be allowed to play in same-day games if they are not present at least ½ of the instructional day.

ARRIVAL PROCEDURES

Students are not to be on campus before 7:00 a.m. Lucille Nesom will not be responsible for students on the campus before this time. School begins at 7:25 a.m. **Students will be considered tardy after 7:35 a.m.** Please make sure your child is dropped off by 7:15 each morning to ensure they are not tardy to class.

Bus Riders

1. Students who eat breakfast in the cafeteria are to go directly to the cafeteria in an orderly fashion from the bus unloading area.
2. Students who do not eat breakfast in the cafeteria are to walk in an orderly fashion from the bus loading area to their assigned homeroom.
3. Students are not to visit other grade level areas while transitioning to class.
4. **COVID RELATED**: Students are required to wear a face covering while riding the bus to and from school.

Car Riders

1. Car riders **intending to eat breakfast** should arrive at school no later than 7:20 am.
2. Students may enter the cafeteria for breakfast.
3. Students will grab their breakfast bag and proceed to their homeroom class where they will eat their breakfast.
4. Students who choose **not to eat breakfast** are to walk directly to their assigned homeroom class.
5. **COVID RELATED**: Those students who are sick will not be allowed on campus and should not return until they are symptom free without medication for 24 hours.

TRANSPORTATION

Carpool Map

Students who arrive by car are not to arrive on the grounds before 7:00 a.m. and are to be picked up between 2:35 p.m. and 2:50 p.m. Parents must pick up students **no later than 3:00 p.m.** Failure to have students picked up by this time can cause the involvement of other school agencies.

Parents and students are expected to obey safety procedures when arriving or leaving school. **Cars must proceed in a single file line.** **Drivers are not to go around waiting cars for safety reasons.** Before boarding, students are to wait until cars come to a complete stop and board at the teacher's direction.

PLEASE DO NOT PICK UP YOUR CHILD BEFORE DISMISSAL UNLESS IT IS AN EMERGENCY.

Early dismissal is considered TRUANCY and will be handled as such. Please remember ~ EVERY MINUTE COUNTS in your child's education!!

Students traveling by bus are to leave school on their assigned bus unless a teacher has received **written notification** from the parent and approved by an administrator that the child is to ride another bus. These requests will only be approved by administrators if the bus driver allows it. In some cases, permission may not be granted because the bus has the maximum students permitted. A **written** request signed and dated by the parent or guardian must be authorized by the principal for a student to ride a bus other than his/her assigned bus.

In emergencies, the parent must personally come in and pick up a student or arrange for an adult person on the student's office card who has proper identification to come and pick up a student. For the safety of your child, we cannot allow students to leave school with someone else without prior written permission.

Bus safety rules are to be always followed. Parents and students are referred to the complete description of bus safety regulations contained in the ***Tangipahoa Parish School System Student & Parent Handbook.***

Bus Unloading Procedure

1. Buses may begin unloading at 7:00 a.m. No student is to leave the bus unless a teacher is present.
2. Students are to exit the bus in a single file line and proceed directly to the cafeteria or assigned playground. **WALKING FEET!!**
3. If a bus arrives after 7:20 a.m., students will go directly to cafeteria (if breakfast is needed) or classrooms.
4. When a bus arrival has been delayed, students will be allowed into their classes and will not be considered tardy.

REGULAR DISMISSAL PROCEDURE

1. Dismissal will begin at 2:35 p.m.
2. As buses are called, students are expected to walk (walking feet) in single file lines to the bus loading or car loading areas.
3. Students will remain in their classes while buses are called.
4. Unsafe behavior in bus or car lines will result in disciplinary action such as extended loss of recess privileges, PAC assignment, and/or suspension from bus/school. **STUDENT SAFETY IS A PRIORITY!!**
5. Car riders will be dismissed to the car lines at 2:30 p.m.

ACCIDENTS AND ILLNESS

It is very important that up-to-date emergency numbers are on file at the school to secure medical aid when necessary. Parents are asked to provide at least **two emergency numbers** which the teachers will have on file in the front office. **Please update all phone numbers as necessary.**

In the case of serious illness or an accident, the parent or legal guardian will be notified if working phone numbers have been provided. In extreme emergencies, the principal or designee may decide for immediate hospitalization of injured or ill pupils. The parent or legal guardian will be contacted in advance if possible. Please remember to send in doctor excuses for all absences.

Illnesses: Students who have fever, diarrhea, and vomiting will not be permitted on campus until they are symptom free without the assistance of medication for 24 hours.

COVID RELATED: If your child should have symptoms related to Covid, parents will be called to pick up the student as soon as possible. Students who exhibit Covid symptoms will be placed in our campus "sick room" and remain there until the parent or guardian arrives. Students will be picked up in the bus loading area by the gymnasium. Students may not return to school without a negative Covid test result **or** after quarantining for the required number of days.

MEDICATION

Any student who is required to take medication during the regular school day must comply with Board regulations as listed in the ***Tangipahoa Parish Student & Parent Handbook***. **(The school nurse must receive all medication).**

1. Written orders from a physician detailing the name of drug, dosage, and time interval medication is to be taken are to be provided to the school using Board approved forms available at the school.
2. Written request and permission from the parent or guardian of the student requesting that the school district comply with the physician's order are to be provided to the school.
3. Medication must be brought to school **NURSE** by the parent/guardian in a container appropriately labeled by the pharmacy.
4. Each medication given must be recorded on a medication log which includes date, time of dosage and signature of person giving medications.
5. No medications of any kind will be permitted unless the above requirements have been met.
6. **STUDENTS ARE NOT TO BRING MEDICATION TO SCHOOL!! Medication brought to school is considered a STEP VI Offense and will warrant a conference with TPSS Student Services Department before returning to class.**

VISITORS

Due to Covid, only essential visitors will be allowed on campus. All visitors must report to the front office upon entering campus. Visitors shall sign-in and receive a pass before visiting any other areas on campus. All visitors must sanitize their hands and will be offered a face covering upon entry. Teachers are not permitted to conference with parents during instructional time and will direct all visitors back to the office. No visitor shall be permitted in the halls without a pass issued by the office. Faculty and staff will notify the office by intercom of any unauthorized visitors. **PLEASE BE AWARE THAT THESE PROCEDURES ARE REQUIRED TO ENSURE STUDENT SAFETY!!**

PARENT / TEACHER COMMUNICATION

Parent/Teacher conferences or observations are to be scheduled by the teacher. Parents/guardians should call the office at 985-345-2166 to schedule appointments with their child's teacher. Conference appointments are to be scheduled before, after school, or during a teacher's planning period. No one will be sent to the classrooms during instructional time for conferences/observations without an appointment. **THESE PROCEDURES ARE FOLLOWED TO LIMIT INTERRUPTIONS TO STUDENT LEARNING.** Remember, if a teacher stops teaching to have a talk with a parent who does not have an appointment, students lose valuable class time. This is not fair to our students.

Parent Conferences

1. Parents have the option of scheduling in-person or virtual parent conferences.
2. Parent conferences will be held on Monday, Thursdays, or Friday's during teacher planning periods.
3. Parents may contact the front office to schedule a parent conference, write their child's teacher a note and/or email.
4. Prior notification must be given when inviting outside agencies to parent conferences and/or IEP meetings.
5. Failure to do so will result in the meeting being rescheduled.

Administrators are available for conferences by appointment throughout the school day. Please call the school secretaries to schedule appointments.

EMERGENCY CLOSING PROCEDURE

Decisions regarding early dismissal or emergency closing of school shall be made by the Superintendent. In the event of an emergency, closing announcements will be made over the radio, through School Messenger and the school's Facebook page. Please do not call the school. In times of adverse weather conditions, announcements will be broadcast by the Superintendent through the media and School Messenger. **Working phone numbers are important for these types of situations.**

Campus Procedures

OFFICE PROCEDURE

1. Students must enter the office through the front door.
2. Teachers will notify the front office if a student needs to be sent to the office.
3. Students must have a pass from a teacher to enter the office.
4. Students are to wait quietly for assistance from the secretary.
5. Students are not to enter the secretary's office, assistant principal's office or principal's office unless directed by the secretary.
6. Students' use of the telephone is limited to emergencies only. Unauthorized use of the telephone will be subject to disciplinary action.

Parent/guardians must sign out any student leaving campus prior to regular dismissal. **Students will ONLY be released to parents and persons listed on the student's office card.** In emergencies, for the safety of all students please do not call the school and request that your child go to the car rider line, be

held after school, or ride a different bus. The parent must personally come in and pick up a student or arrange for an adult person on the student's office card, who has proper identification, to come and pick up a student. We have no way of verifying your identity on the telephone or other electronic devices.

Please instruct your child not to leave the campus with unauthorized persons. In the event of custody disputes, please provide the school with legal documents to ensure students are not released to unauthorized parents.

RESTROOM PROCEDURE

1. Students will be given multiple opportunities to use the restroom: 1st -Arriving on campus, 2nd -class morning restroom break, 3rd – lunch time, 4th -evening classroom restroom break, 5th -before bus dismissal.
2. Students are expected to uphold our campus expectations of keeping our restrooms clean.
3. Students should not destroy or deface the restroom in any manner.
4. Students are expected not to play, fight, or loiter when in the restrooms.
5. Students who misuse tissue, hand towels, etc. or who conduct themselves recklessly in the restrooms will be subject to disciplinary action. Disciplinary actions may include cleaning and/or replacing broken or defaced property.
6. **Special Consideration:** Those students needing to use the restroom more frequently must present a doctor's note stating the nature of the medical condition. This documentation will be kept on file with the school's nurse and classroom teacher(s).

DRESS CODE REGULATIONS

Students are expected to follow the dress code regulations as stated in the *Tangipahoa Parish School System Student & Parent Handbook*. **PARENTS ARE EXPECTED TO SEND STUDENTS IN THE APPROPRIATE UNIFORM.**

Nesom Uniform Colors are:

1. Shirts: Hunter Green, White, and Navy Blue
2. Bottoms: Khaki and Navy Blue
3. Knee length shorts may be worn by all grade levels.

*Hoods **may not** be worn inside of the school buildings.

Violations:

When it has been determined that a student's dress is in violation of the dress code, a dress code violation warning will be sent home to a parent or guardian for a signature. Repeated dress code violations will result in detention and student being sent to PAC. Frequent dress code violations will result in students being referred to FINS (Families in Need of Service).

Positive Behavioral Support Intervention Plan (PBIS)

We believe behavioral expectations must be taught, modeled, and practiced. As a result, we will teach, model, and practice campus expectations on Soft Start (1st Days) of school. Campus expectations will be sent home with your child "Back to School Packet" and linked here [Campus Expectations Matrix](#).

Discipline

We will follow the discipline rules found in the *Tangipahoa Parish School System [Student & Parent Handbook](#)*.

Level 1 and 2 Camp Offenses

Step 1: Warning conference with student

(give them time to self-correct behavior) Reteach/Model/Practice

Step 2: Parent phone call- Reteach/model/practice; complete reflection sheet

Step 3: Lunch Detention- Discuss behavior create a behavior goal

Step 4: Set up Parent Conference- review/revise behavior goal; check in/out with student daily

Step 5: Lunch Detention; Recommend to STAT Team; added to restorative community circle w/Dr. Austin or School Counselor

Step 6: Behavior Referral –lunch detention, after school detention, PAC

Level 3 Offenses:

Drugs, weapons, threats of violence, Fights are considered Level 3 offenses. Consequences will be determined using the TPSS Leveled Discipline Protocol. Students with habitual camp offenses, will be recommended to our school's SAT SBLC) Team.

SUSPENSION / EXPULSION

Please read the

Tangipahoa Parish School System [Student & Parent Handbook](#)

Students may receive a suspension from school for frequent or severe violations of school rules. The length of the suspension will depend upon the nature and level of the offense. Repeated suspensions **WILL** result in a referral of the student to the TPSS Student Services Department followed by a recommendation to Families in Need of Services or expulsion from school.

STUDENT MATERIALS

Students are expected to report to school with only appropriate materials and supplies needed for learning. School Supply Lists can be found on our district's website under the Parent Toolkit and on our Nesom website. Parents and students are directed not to bring to school any personal property other than those materials needed for classroom instruction. **Parents and students will be responsible for any unauthorized items brought to school. The school will not be responsible for toys, jewelry, electronics (cellphones included), or any other item that is not needed by the students for instruction. Teachers will not be expected to locate or replace these items.**

Acceptable Use Policy

Technology resources in the Tangipahoa Parish School System (TPSS) shall ONLY be used to support teaching and learning. The use of technology is a privilege, not a right, and therefore inappropriate use may result in the cancellation of those privileges by the administrator in each school, the Tangipahoa Parish School System Director of Technology or the Superintendent or his/her designee. The School Board retains the right to **monitor** all computer usage and files for compliance to all regulations and/or procedures.

1. All students that use TPSS electronic devices must have a signed Acceptable Use Policy signed by the parent and student each school year.
2. Acceptable Use Policy should be returned to your child's homeroom teacher by **August 30, 2021**.

Technology Agreements

All students attending Lucille Nesom will be issued an electronic device (Chromebook and charger). PreK students will have an iPad. Optional insurance may be purchased for electronic devices for a fee of \$20.00. This fee must be paid upon issue of a new device or by August 31st. Fees may be paid to your child's homeroom teacher and a receipt will be given. In the event of electronic device damage, your receipt may be requested as proof of insurance. **Those who chose to opt out of purchasing insurance for electronic devices are subject to pay a minimum of \$250 for the Chromebook and up to \$35 for the charger. Student final report cards and student records will not be released until Technology fees are paid.**

1. Students with issued devices must have a signed Technology Agreement by the parent and student each school year.
2. Technology Agreements should be returned to your child's homeroom teacher by **August 30, 2021.**

FEES AND DEBTS

Students are expected to take care of all materials given to them by the school. Parents are responsible to pay for all lost or damaged books and materials.

Supply fee is \$15.00 per student and should be paid as soon as possible. We are happy to accept payment in installments. *Students who have not paid supply fee or owe cafeteria or fundraiser fees will NOT be allowed to attend extra-curricular activities. Provisions may be made for extenuating circumstances.*

CAFETERIA BILLING

We are excited to announce that all students in Tangipahoa Parish will be receiving free breakfast and lunch. You may still send money to school for snacks which may be purchased through the cafeteria.

Cell Phone Policy

Cell phones may not be seen, heard or used on campus unless authorized by a teacher and/or administrator. Please help your child understand that cell phones may not be used during school hours for any reason. Parents should call the front office (not their child's phone) should they need to speak to them. Cellphone should not be used inappropriately: video and/or record fights, social media challenges, etc. Unauthorized use of cellphones will warrant the following discipline actions:

1st Offense: Warning- Student's phone will be taken and return by the end of the day if student complies with removal.

2nd Offense: Phone will be taken for 24 hours, and a parent must come to school to pick up the phone.

3rd Offense: Phone will be taken for 48 hours, and a parent must pick up the phone. A \$15.00 fee must be paid to the office.

4th Offense: Phone will be taken for 3 days; student will be placed in lunch detention and a parent must come to school to pick up the phone. A \$25.00 fee must be paid to the office.

***Phones will be locked in the front office after the teacher has properly documented the condition of the phone and the owner.

Field Trips

Due to Covid-19 restrictions and safeguards, all field trips are suspended until further notice.

LOST AND FOUND

Lost articles will be turned into the library. Students should immediately notify their teacher of lost items and then inquire in the office. Parents should label all personal belongings. Unclaimed items will be donated to charity at the end of each semester. Please write your child's name on all jackets/sweatshirts.

Extra-Curricular Activities

Parents will be notified through Student Messenger, email, and Facebook of upcoming try-outs and practices.

<u>Activity</u>	<u>Semester</u>	<u>Grade Level</u>	<u>Coach Information</u>
Football Homecoming	Fall Fall	6 th -8 th	Gregory.Greely@tangischools.org Benjamin.Gray@tangischools.org Angela.Showers@tangischools.org
Boys Basketball Girls Basketball	Fall	5 th -8 th	Kevin.Oneal@tangischools.org Darren.Sibley@tangischools.org Courtany.Mitchell@tangischools.org
Volleyball	Spring	5 th -8 th	Dawn.Dawsey@tangischools.org Courtany.Mitchell@tangischools.org
Track	Spring	K-8 th	Dawn.Dawsey@tangischools.org Darren.Sibley@tangischools.org

Campus Clubs

<u>Club</u>	<u>Sponsor Information</u>
Art	Tiffany.Mitchelldavis@tangischools.org
Music/Band	Luciana.Ruffin@tangischools.org Justin.Acosta@tangischools.org
Garden	Courtney.Crozier@tangischools.org
Beta Club	Jeanette.Bounds@tangischools.org

2021-2022 Faculty and Staff

<u>Grade Level</u>	<u>Staff</u>	
Prekindergarten	Chelsea Schaff and Keytha Quinn Heather Catalanatto and Edith Patterson	
K	Tiyaneka Cook, Dawn Landry, Lynda Milazzo	
1 st	Arielle Ruffin and Mary Sheridan	
2 nd	Lisa O'Neal, Melissa Timberlake, Karen Wild	
3 rd	Que'Vandor Pinestraw and Courtany Mitchell	
4 th	Cecelia Foster and Kadijah Dalton	
5 th /6 th	Darren Sibley –Social Studies Maria Raj – Science Kevin O'Neal – Math Glasscock – Language Arts	
7 th /8 th	Jennifer Payne –Language Arts Gregory Greely – Social Studies Renata Fellows- Math Brianna Cyprian – Science	
Special Education	Angela Showers-Lloyd Justin Acosta Luciana Ruffin Randi Mercier	Erin Kendrick Chancie Kinchen Felisha Harris Renetta London (English I)
Support Staff	Malcome Jackson Tashuna Washington Ella Cheathem Justin Moton Andrea Sylve Cheryl Justice	Keith Watson Carla Tillman Ashley Moore Joy Carter Ikea Jones
Office Staff	Toche "Tasha" Jackson	April Alexander



FINISH LINE



WINNING RESULTS

#FailureIsNotAnOption
#Committed



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