



## **ROCHESTER COMMUNITY SCHOOLS**

501 West University Drive, Rochester, Michigan

### **BOARD OF EDUCATION SPECIAL MEETING**

March 25, 2019 at 6:45 PM ~ Adams High School

## **MINUTES**

### **Call to Order**

A Special Meeting, open to the public, of the Board of Education for Rochester Community Schools, Rochester, Michigan was held on Monday, March 25, 2019, at Adams High School. Vice President Kevin Beers called the meeting to order at 6:45 p.m. Board members led in the Pledge of Allegiance.

### **Roll Call**

Members Present: Kevin Beers, Barb Anness, Mike Zabat and Michelle Bueltel (Kristin Bull and Sandy Fiaschetti joined meeting via phone).

Members Absent: Andrea Walker-Leidy

Others Present: Dr. Shaner, Debi Fragomeni, Elizabeth Davis, Dana Taylor, Lori Grein, Carrie Lawler, Anne Evans, Jessica Thomas, Pasquale Cusumano, Josh Wrinkle, Todd Calcamuggio, Matt McDaniel, Lydia Doka, Edyee Stocks, Debbie Corby, Jennifer Fickle, Debbie Whitlock, Leisa York-Walker and approximately two visitors.

### **New Business**

#### **A. Safety Liaison**

Chief Human Resources Officer, Elizabeth Davis, presented the Resolution for Designation of a School Safety Liaison and Emergency Contact to the Attorney General Hotline, based on the following criteria:

1. That the Superintendent is directed to designate an individual employed by the District or who is assigned to regularly and continuously work under contract for the District to act as a liaison to the Office of School Safety and the School Safety Commission and the Superintendent shall notify the Department of State Police of the designated liaison by March 28, 2019; and
2. That the Superintendent is directed to provide the contact information of at least 1 school official within the District to receive information from the Attorney General's hotline, to the Department of State Police by March 28, 2019 as required by Public Act 670.

It was recommended that Carrie Lawler, Assistant Superintendent for Secondary Education, be appointed as the Rochester Community Schools Safety Liaison.

Motion to approve the Safety Liaison, as presented.

Moved by: Michelle Bueltel

Supported by: Mike Zabat

Vote: 4-0

## **B. Band Uniforms**

Dana Taylor presented the following recommendation:

On March 13, 2019, the district advertised a Request for Proposal for Marching Band Uniforms in the local newspaper, the Rochester Post, as well as posting RFP documents on the Purchasing pages of the district's website. The district received one (1) response on the due date and a public opening was conducted on March 20, 2019. The bid response was reviewed and evaluated by Carrie Lawler, Assistant Superintendent for Secondary Education, David Uhrig, Director of Bands at Rochester High School, and Jennifer Fickel, Purchasing Supervisor. The bid response was within expected budget for the uniforms and the offer included an additional 3% discount if the uniform order was pre-paid. If the order is received by April 1, 2019 Stanbury will deliver uniforms in time for the first home football game at Rochester High School. Fabric samples were received with the bid response, and if necessary, the vendor will submit full size sample uniforms for examination within 21 days.

Stanbury Uniforms has provided marching band uniforms to all three RCS high schools previously and many schools in Michigan, and was the sole respondent to the bid. Stanbury Uniforms has an outstanding reputation for quality. The bid response met all specifications of the RFP and the proposal documents are on file in the Purchasing Department. The source of funding is General Fund.

Based on this information, we recommend that the Board of Education approve the purchase of marching band uniforms for Rochester High School from Stanbury Uniforms, Inc., in the amount of \$94,749.60.

Motion to approve the Band Uniforms, as presented.

Moved by: Mike Zabat

Supported by: Michelle Bueltel

Vote: 4-0

## **Adjournment**

A motion was made to adjourn the meeting at 6:58 p.m.

Moved by: Barb Anness

Seconded by: Michelle Bueltel

Vote: 4-0

Respectfully submitted:

Christina Whitmore  
Recording Secretary

Approved by:

  
Secretary, Board of Education