



ROCHESTER COMMUNITY SCHOOLS
501 West University Drive, Rochester, Michigan

BOARD OF EDUCATION REGULAR MEETING
July 16, 2018

MINUTES

Call to Order

A Regular Meeting, open to the public, of the Board of Education for Rochester Community Schools, Rochester, Michigan was held on Monday, July 16, 2018 in the Harrison Room. President Sandy Fiaschetti called the meeting to order at 7:00 p.m. Board members led in the Pledge of Allegiance.

Roll Call

Members Present: Sandy Fiaschetti, Kristin Bull, Mike Zabat, Kevin Beers, Barb Anness and Andrea Walker-Leidy

Members Absent: Michelle Bueltel is absent with notice.

Others Present: Dr. Shaner, Dana Taylor, Elizabeth Davis, Anne Evans, Lori Grein, Laura Walsh, Sandy Turner, Jennifer Fickle, Jeff Frankowiak, Wendy Beitel, Doug Hill, Mike Gannon and approximately 8 visitors.

Spotlight on Success

A. New Building Names

Community Relations and RCS Foundation Director Lori Grein and Principal Jeff Frankowiak announced the names for both the ACE/ATP/RACE and ECC buildings. The new early childhood center will be named the RCS Caring Steps Children's Center. The ACE/ATP/RACE building will carry the namesake of former RCS Superintendent John M Schultz and will be named the Dr. John M. Schultz Educational Campus. Lori introduced Dr. Schultz and thanked all of the members of the screening committees who worked to determine names that are respectful of the legacy and pride in excellence associated with our district.

Communications

A. Secretary of the Board of Education -none

B. Citizens Requesting Placement on the Agenda - none

C. Members of the Board of Education - none

Consent Agenda

A motion was made to approve the Consent Agenda items as presented.

A. Current Bills Payable for June 1, 2018 through June 30, 2018 in the amount of \$21,365,843.49

B. Board of Education Truth in Budget Hearing Minutes, June 18, 2018

C. Board of Education Regular Meeting Minutes, June 18, 2018

Moved by: Kevin Beers

Supported by: Barb Anness

Vote: 6-0

New Business

A. Human Resource Report

Motion to approve the Human Resource Report, as presented.

Chief Human Resources Officer Elizabeth Davis presented the following recommendations:

REA RESIGNATIONS

Jacqueline Luci, teacher at Musson Elementary School, submitted her letter of resignation effective at the end of the 2017-18 school year.

Jennifer Steffes, teacher at Reuther Middle School, submitted her letter of resignation effective at the end of the 2017-18 school year.

Elizabeth Ward, teacher at Adams High School, submitted her letter of resignation effective at the end of the 2017-18 school year.

ADMINISTRATIVE RESIGNATIONS

W. Luke Beach, Athletic Supervisor at Rochester High School, submitted his letter of resignation effective July 13, 2018.

NEW HIRES - REA – 2018-19 SCHOOL YEAR

Taylor Antoski, Spanish Teacher, Hart Middle School

John Boren, Orchestra Teacher, Reuther Middle School

Calsey Bruno, ASD Teacher, Meadow Brook Elementary

David Capone, Social Worker, District Wide

Nick Evola, Math Teacher, Rochester High School

Dionysia Kefallinos, English Teacher, Rochester High School

Katherine Kimball, Family and Consumer Science Teacher, Rochester High School

Breanna Kochjda, ASD Teacher, Van Hoosen Middle School

Emily McGowan, Art Teacher, Adams High School

Lynn Newmyer, Reading Recovery Teacher Leader, Administration Building

Christopher Owen, Band Teacher, Reuther Middle School

Jacqueline Puuri, Fourth Grade Teacher, Hugger Elementary School
Sheela Reddy, Psychologist, Administration Building
Rachel Reeves, Second Grade Teacher, Meadow Brook Elementary School
Breanna Rosol, Math Teacher, Rochester High School
Jaclyn Sabbota, ASD Adult Transition Teacher, Administration Building
Samantha Scorzo, English Teacher, Rochester High School

Moved by: Kristin Bull

Supported by: Kevin Beers

Vote: 6-0

B. Approval of Revisions to 2000, 3000, 5000 and 10000 Policies

Motion to approve the Revisions to 2000, 3000, 5000 and 10000 Policies, as presented.

Elizabeth Davis reported that in March 2017, the Board implemented new policies in the 2000 – Curriculum, 3000 – Human Resources, 5000 – Students and 10000 General Policies. Lusk and Albertson, the law firm providing the district with a policy service and review, has made recommendations revisions to these policy sections, which you approved for first reading on June 11, 2018. We are bringing them to you for final approval to be effective immediately.

Moved by: Andrea Walker-Leidy

Supported by: Barb Anness

Vote: 6-0

C. Approval of Revisions to 6000, 7000, 8000 and 9000 Policies, First Reading

Motion to approve the First Reading of the Revisions to 6000, 7000, 8000 and 9000 Policies, as presented.

Elizabeth Davis reported on the four remaining policy sections that have not been recently reviewed and revised. These are the 6000 – Finances, 7000 – Property, 8000 – Operations and 9000 Relations sections. Lusk and Albertson, the law firm providing the district with a policy service and review, has provided comprehensive new policies and made recommendations with regard to the district's current policies and administrative regulations.

Most of the district's current policies in these areas have not been reviewed or updated in many years. While Lusk and Albertson have recommended retaining some existing policies, they are recommending that most policies be replaced by new Lusk and Albertson policies. They have made recommendations to move policies to administrative regulations and also have recommended striking several policies/regulations. Additionally, Lusk and Albertson have recommended combining the 7000 – Property and 8000 – Operations sections into one entitled, "Facilities and Operations."

I am presenting these policy revisions for your first reading. I will be recommending that you delete the current policies and replace with the revised Lusk and Albertson policies. The policies would then be brought to the Board for final approval at the August 20, 2018 meeting.

We will provide the administrative regulations to the Board later this week for the 30 day review period set forth in Bylaw 0123.

Board discussion included:

- Board members thanked Elizabeth Davis for her work on these policy revisions.

Moved by: Kristin Bull

Supported by: Mike Zabat

Vote: 6-0

D. Approval of Bond Construction Project Bid Awards

Motion to approve the Construction Project Bid Awards, as presented.

Assistant Superintendent for Business Affairs Dana Taylor reported on the following Bond Construction Project Bid Awards:

Three projects from the capital projects fund are being presented for approval. Requests for bids were issued and bids were received for all of the projects being recommended tonight. All bids were advertised on the district's Purchasing Department website, on the State of Michigan SIGMA website, and in the Rochester Post. All bids were reviewed and evaluated by the District's construction manager and the Director of Capital Projects. All of the accepted bids were found to be initially compliant with the required specifications per the detail in the bid summary and were analyzed on bid content, completeness, inclusion of required submittals, and compliance with required specifications. Interviews with the lowest bidders in each category included an in-depth evaluation of each bid. The construction manager's recommendation was reviewed by the District Director of Capital Projects and Purchasing Supervisor. We recommend that the following contracts be awarded:

For the Facilities Operations Center Project:

On Thursday, July 12, 2018, the district received two (2) bids for one (1) category of construction trades for the FOC Pre-Engineered Metal Building. This is the first phase of the Transportation project which will create a vehicle maintenance hub at the FOC site on Hamlin Road. The site will eventually include a bus wash, adequate mechanics bays, parts storage and covered storage for grounds equipment. We recommend that the pre-engineered building contract be awarded to Brix Corporation in the amount of \$135,000, plus allowances and construction manager fees of \$50,022, for a total current project cost of \$185,022.

For the Transportation Facility Project:

Phase 2 of the transportation project includes increasing the number of paved parking spaces at the facility on Livernois Road to accommodate the district's fleet of school buses plus provide space for driver parking. Currently about 30 buses are parked at the FOC site because there isn't enough room at the Livernois site.

The District can save money by utilizing spoils from paving projects at seven district buildings which were previously approved by the Board. It is necessary to store the pulverized asphalt until it is needed for the transportation paving project scheduled for the summer of 2019. We recommend that the contract be awarded to the vendor who won the bid for the paving projects at the other buildings. Instead of hauling away the ground-up asphalt (which was included in the original bid), the vendor will move it to the staging area identified at the Livernois transportation site. This is essentially a change order to a current project

that does not require a bid, but because it will be charged to the transportation project we need to record the cost as a contract award.

We recommend that the Pre-construction Materials Storage project be awarded to Asphalt Specialties, Inc. in the amount of \$35,000, plus Allowances and Construction Manager Fees of \$ 3,175, for a Total Project Cost of \$38,175.

For the Pre-K Project:

On Thursday, July 12, 2018, the district received four (4) bids for one (1) category of construction trades for the Pre-K Center Fire Protection. We recommend that the contract be awarded to Professional Sprinkler, Inc. in the amount of \$90,180. Further, in addition to the fire projection project, we are recommending approval of construction manager fees and additional allowances to cover conditions that have become known through the renovation process including drainage issues, HVAC piping and equipment, drywall, smoke barriers, and asphalt repair. These costs are detailed in the attached documents and total \$283,128 for a total project cost of \$2,155,267.

Board discussion included:

- Regarding the Facilities Operations Center what other projects are we to expect and when
- When will the balance of the work be bid for the Facilities Operations Center
- Funding source for second part of the project-paving

Dana Taylor and Mike Gagnon responded to the Board.

Moved by: Kevin Beers

Supported by: Barb Anness

Vote: 6-0

E. Approval of Special Assessment, City of Rochester Hills Road Improvements at Tienken and Adams Road, as presented

Motion to approve the Special Assessment, City of Rochester Hills Road Improvements at Tienken and Adams Road, as presented.

Dana Taylor reported that one of the recommendations from WSP consultant Andrew Ceifitz was to expand the center left turn lane on Tienken Road further west (over the hill), to provide additional storage for left turn movements onto the Adams High School site. We have been working with the City of Rochester Hills and they estimate the cost of expanding the left turn lane to be approximately \$205,000. The City of Rochester Hills has offered to schedule the work to be done before the start of school, and has asked if the District would be willing to pay half the cost. While the District doesn't have authority to pay for road projects, the Board is authorized to enter into special assessment agreements. To that end, we recommend approval of the following resolution:

WHEREAS, increasing traffic congestion on Tienken Road in front of Rochester Adams High School has resulted in significant inconvenience and safety concerns for students, parents, and other Tienken Road users; and

WHEREAS, the City of Rochester Hills (the "City"), which has jurisdiction over Tienken Road at this location, has proposed a road widening project ("the Project") on Tienken Road in front of Rochester

Adams High School to relieve traffic congestion at this location; and

WHEREAS, the Board is authorized by MCL 380.1141(2) to enter into an agreement with the City to pay special assessments for local improvements such as the Project levied against school property; and

WHEREAS, the District and the City have negotiated an "Interlocal Cost Participation Agreement Between City of Rochester Hills and Rochester Community Schools Regarding Tienken Road Widening Project" (the "Agreement") that, if approved by the District's and the City's governing bodies, would result in the levy of a special assessment against the District for a 50% share of the Project cost; and

WHEREAS, the Agreement provides that the remaining 50% share of the Project cost is to be paid by the City; and

WHEREAS, a copy of the proposed Agreement is attached hereto; and

WHEREAS, cities and school districts are authorized under the Urban Cooperation Act, MCL 124.501 et seq., to enter into interlocal agreements of the type set forth in the Agreement; and

WHEREAS, the Board deems it to be in the best interests of the District to enter into the Agreement upon terms substantially in accordance with those negotiated to date, subject to final negotiation and approval of the District's legal counsel in this matter, Collins & Blaha, P.C.;

THEREFORE, BE IT RESOLVED THAT:

1. The Board hereby agrees to pay a special assessment levied against the Rochester Adams High School property by the City for 50% of the cost of widening of Tienken Road in front of the school, as depicted on Exhibit A to the Agreement, pursuant to MCL 380.1141(2).
2. The Board hereby authorizes the Superintendent or his designee to execute the Agreement attached hereto, subject to final negotiation and approval of the District's legal counsel.
3. All other resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution are hereby rescinded.

The source of financing will be the General Fund.

Board discussion included:

- How will the extension of the left turn lane work in tandem with the traffic flow changes at Adams
- Special assessment is a onetime charge and future repairs or maintenance will be paid for by the City of Rochester Hills
- How many more cars will be accommodated by extending this left turn lane
- The City of Rochester Hills will approve this agreement on July 30th and will this delay the project for fall completion
- Is the district paying the 50% because this benefits the school

REA President Doug Hill inquired about the total cost of the project and the source of funding.

RCS parent Lisa Kowalski suggested the district should establish a not to exceed monetary amount as part of the agreement.

Dana Taylor, Mike Gagnon and Dr. Shaner responded to the questions and indicated that this would be

taken into consideration as the final agreement is negotiated.

Moved by: Mike Zabat

Supported by: Andrea Walker-Leidy

Vote: 6-0

F. Approval of General Fund Budget Award – Instrument Bids

Motion to approve the General Fund Budget Award for Instrument Bids.

Dana Taylor reported that on June 14, 2018 the district advertised a Request for Proposal for the purchase of string instruments for the orchestra program. The bid was advertised on the district's Purchasing Department website, on the State of Michigan SIGMA website, and in the Rochester Post. The district received six (6) bid responses and a public bid opening was conducted on June 28, 2018.

We recommend that the District purchase a total of one hundred eighty six (186) string instruments in the amount of \$70,274 from Shar Products, who submitted the second lowest qualified bid. We believe that the brand of instruments proposed by this local company is of a higher quality than that proposed by the lowest bidder, and may provide the lowest cost of ownership over time. The source of funding is the general fund.

Board discussion included:

- Explanation of why the bid was chosen
- How was the quality of the instruments determined
- How are the instruments distributed to the students and will the students take the instruments home
- Confirmation that the Orchestra program will begin this fall
- Have Orchestra teachers been hired
- Comments on the local distributor

Dana Taylor and Dr. Shaner responded to the Board's questions.

Moved by: Barb Anness

Supported by: Kevin Beers

Vote: 6-0

Additional Business

A. Citizens Present at the Meeting - None

B. Members of the Administration

Dr. Shaner thanked the members of the naming committees. Dr. Shaner reported on the ongoing work performed by our maintenance and grounds crews throughout the district.

C. Members of the Board of Education

Kristin Bull reported on the summer music theatre production of "The Newsies".

Announcements

Upcoming RCS Events:

August 9 – 4:00 p.m. Retreat

August 20 – 7:00 p.m. Board of Education, Regular Meeting, Admin. Center

September 4 – First day of School for Students

September 10 – 7:00 p.m. Board of Education, Regular Meeting, Admin. Center

Adjournment

A motion was made to adjourn the meeting at 7:52 p.m.

Moved by: Barb Anness

Seconded by: Kevin Beers

Vote: 6-0

Respectfully submitted:

Maureen Nakonek
Recording Secretary

Approved by:


Kristin Bull
Secretary, Board of Education