



ROCHESTER COMMUNITY SCHOOLS
501 West University Drive, Rochester, Michigan
BOARD OF EDUCATION REGULAR MEETING
August 20, 2018

MINUTES

Call to Order

A Regular Meeting, open to the public, of the Board of Education for Rochester Community Schools, Rochester, Michigan was held on Monday, August 20, 2018 in the Harrison Room. President Sandy Fiaschetti called the meeting to order at 7:05 p.m. Board members led in the Pledge of Allegiance.

Roll Call

Members Present: Sandy Fiaschetti, Kristin Bull, Michelle Bueltel, Mike Zabat, Kevin Beers, Barb Anness and Andrea Walker-Leidy

Members Absent: None

Others Present: Dr. Shaner, Debi Fragomeni, Dana Taylor, Elizabeth Davis, Carrie Lawler, Pamela Jones, Anne Evans, Lori Grein, Cindy Lindner, Matt McDaniel, Wendy Beitel, Neil DeLuca, Dean Allen, Pete Muscio, Doug Hill and 1 visitor.

Communications

A. Secretary of the Board of Education

Michelle Bueltel shared the following communications received by the Board of Education since the prior meeting. Trinaa Copeland regarding replacement of administrators and staff within the district and expressing her concerns on ongoing diversity and inclusion efforts. Ayesha Chowdhury inquiring on the boundary map for Adams High School. Bre Gordon, an Oakland University senior offering to set up a worksite wellness program for RCS employees.

B. Citizens Requesting Placement on the Agenda - none

C. Members of the Board of Education - none

Consent Agenda

A motion was made to approve the Consent Agenda items as presented.

A. Current Bills Payable for July 1, 2018 through July 31, 2018 in the amount of \$7,948,138.75

B. Approval of 2018 Tax Collection and Distribution Agreement, Charter Township of Washington and Rochester School District

C. Board of Education Closed Meeting Minutes, August 9, 2018

D. Board of Education Retreat Minutes, August 9, 2018

Moved by: Michelle Bueltel

Supported by: Kevin Beers

Vote: 7-0

Reports

Dr. Shaner reported on his August 14, 2018 Superintendent Steering Committee meeting. Topics of discussion included the Superintendent's mid-year evaluation, Pre-K, RCS administration organizational chart and upcoming negotiations.

New Business

A. Human Resource Report

Motion to approve the Human Resource Report, as presented.

Chief Human Resources Officer Elizabeth Davis presented the following recommendations:

REA RESIGNATIONS

Steve Baker, teacher at Hamlin Elementary School, submitted his letter of resignation effective August 16, 2018.

Allison Bradney, teacher at Hampton Elementary School, submitted her letter of resignation effective July 30, 2018.

Ryan McConnell, teacher at University Hills Elementary School, submitted his letter of resignation effective August 3, 2018.

Lisa Konicki, teacher at Hart Middle School, submitted her letter of resignation effective August 13, 2018.

Lisa Ogiemwonyi, teacher at Stoney Creek High School and teacher consultant at the Administration Building, submitted her letter of resignation effective August 20, 2018.

Amanda Wald, teacher at Baldwin Elementary School, submitted her letter of resignation effective July 19, 2018.

ADMINISTRATIVE APPOINTMENTS

Dean Allen, Athletic Supervisor - Rochester High School

We are pleased to recommend Dean Allen for the position of Athletic Supervisor at Rochester High School. Dean has many years of experience as an Assistant Athletic Director and is currently the Athletic Director at Cabrini High School in Allen Park, MI. Dean has a Bachelor Degree from the University of Wisconsin La Crosse and an Educational Leadership Degree from Eastern Michigan University.

Laura Walsh, Principal – Musson Elementary School

We are pleased to recommend Laura Walsh be appointed to the position of Principal at Musson Elementary School. Laura has been a classroom teacher, an elementary learning consultant, and is currently the Assistant Director of Elementary Special Education. Laura earned an Educational Specialist degree in Leadership from Oakland University, a Master of Education degree in Special Education Administration from Grand Valley State University, and a Bachelor of Science degree in Special Education from Western Michigan University. She is soon to be a graduate of the 2018 Saginaw Valley State University Gerstacker Fellowship Program that concluded with a capstone trip to China this past summer.

NEW HIRES - REA – 2018-19 SCHOOL YEAR

Samantha Barra, Math Teacher, Rochester High School

Calsey Bruno, Autism Spectrum Disorder Teacher, Meadow Brook Elementary School

Nicole Burch, Autism Spectrum Disorder Teacher, Adams High School

Kaili Burgess, Art Teacher, Baldwin Elementary School

Cari Dabrowski, Early Childhood Special Education Teacher, Brewster Elementary School

Mende Gleiss, Speech and Language Pathologist, Hugger and Brooklands Elementary School

Stephanie Herriman, Spanish Teacher, ACE and Reuther Middle School

Kathleen Hilarides, English Teacher, Stoney Creek High School

Charlene Kinsey, Math Teacher, Adams High School

Shavonne Jacobson, Resource Room Teacher, Hart Middle School

Ashley Kolomyski, Third Grade Teacher, Hugger Elementary School

John LeClair, Science Teacher, Hart Middle School

Lauren MacKillop, Language Arts and Math Teacher, Van Hoosen Middle School

Amy Merriman, Art Teacher, Rochester and Stoney Creek High School

Jamie Moran, A.S.D. Teacher, Meadow Brook Elementary School

Teresa Pass, Kindergarten Teacher, Hamlin Elementary School

Jamie Peters, Resource Room Teacher, Baldwin Elementary School

Catherine Raffa, English Teacher, Stoney Creek High School

Michelle Reckling, Math Teacher, Rochester High School

Courtney Romin, E.I Basic Classroom, Long Meadow Elementary School

Jessica Sherburn, English Teacher, Rochester and Stoney Creek High School

Board discussion included:

- The number of new teachers hired for the 2018-19 school year

Elizabeth Davis responded to the Board.

Moved by: Barb Anness

Supported by: Kevin Beers

Vote: 7-0

B. Approval of Revisions to 6000, 7000, 8000 and 9000 Policies

Motion to approve the Revisions to 6000, 7000, 8000 and 9000 Policies, as presented.

Elizabeth Davis reported on the four remaining policy sections that have not been recently reviewed and revised. These are the 6000 – Finances, 7000 – Property, 8000 – Operations and 9000 Relations sections. Lusk and Albertson, the law firm providing the district with a policy service and review, has provided comprehensive new policies and made recommendations with regard to the district's current policies and administrative regulations.

Most of the district's current policies in these areas have not been reviewed or updated in many years. While Lusk and Albertson have recommended retaining some existing policies, they are recommending that most policies be replaced by new Lusk and Albertson policies. They have made recommendations to move policies to administrative regulations and also have recommended striking several policies/regulations. Additionally, Lusk and Albertson have recommended combining the 7000 – Property and 8000 – Operations sections into one entitled, "Facilities and Operations."

These policy revisions were presented to you on July 16, 2018 for a first read. Since that meeting, we have added "Construction Manager" to the list of names contained in Recognitions, Remembrances, and Plaques, policy 7012. I am recommending that you delete the current policies and replace with the revised Lusk and Albertson policies as presented.

We will provide the administrative regulations for these policy sections that will go into effect immediately as will the policies.

Board discussion included:

- Board members thanked Elizabeth Davis for her work.

Moved by: Kristin Bull

Supported by: Andrea Walker-Leidy

Vote: 7-0

C. Approval of Bond Construction Project Bid Awards

Motion to approve the Construction Project Bid Awards, as presented.

Assistant Superintendent for Business Affairs Dana Taylor reported on the following Bond Construction Project Bid Award for the FOC building.

One construction project is being presented for approval. The district received sixty seven (67) bids for seventeen (17) categories of construction trades for the FOC Addition and renovation project. All bids were reviewed and evaluated by the District's construction manager and the Director of Capital Projects. All of the accepted bids were found to be initially compliant with the required specifications per the detail in the bid summary and were analyzed on bid content, completeness, inclusion of required submittals, and compliance with required specifications. Interviews with the low bidders in each category included an in-depth evaluation of each bid. The construction manager's recommendation was reviewed by the District Director of Capital Projects and Purchasing Supervisor. We recommend that the following contracts be awarded:

<u>Bid Pack</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
A	Asphalt	Nagle Paving	\$ 292,790
B	Temporary Fencing	Future Fence Company	12,048
C	Site Concrete & Concrete Flatwork	Calandra and Sons Construction Co.	144,200
D	Foundations	Commercial Contracting Corp.	93,800
E	Precast Concrete	Work to be Deleted	-
F	Masonry	Silverado Construction, Inc.	135,850
G	Structural Steel & Misc. Metals	Casadei Steel	81,672
H	Carpentry and Millwork	Clark Contracting Services	38,003
I	Overhead Doors	Overhead Doors West	33,475
J	Glazing and FRP Doors	Pearl Glass & Metals LLC	13,980
K	Painting	Tom Furnari Painting, LLC	64,465
L	Carports	Ross & Barr, Inc.	100,810
M	Vehicle Wash Equipment	Hydro-Chem Systems, Inc.	132,248
N	Fire Suppression	Absolute Fire Protection	23,900
O	Plumbing	Oakland Plumbing Company	135,656
P	Mechanical Piping, HVAC, and Temperature Controls	Contrast Mechanical	122,300
Q	Electrical	RH Electrical Services	179,480
	Owner Bid Package - Security / Alarms	Audio Sentry Corporation	14,320
			\$ 1,618,997

These contract recommendations total \$1,618,997 plus allowances and construction manager fees of \$342,844 for a total of \$1,961,841. Current project costs including previously awarded contracts total \$2,146,863 at August 20, 2018. \$1,000,000 will be paid from the General Fund; \$1,146,863 will be paid from the Capital Projects Fund.

Board discussion included:

- Wash bay room modifications allowances and changes
- Plumbing bid amounts
- Carport addition

Mike Gagnon responded to the Board.

Moved by: Kevin Beers

Supported by: Kristin Bull

Vote: 7-0

D. Approval of Bond Change Orders for Completed Projects and Projects in Process

Motion to approve the recommended Bond Change Orders for Completed Projects and Projects in Progress, as presented.

Assistant Superintendent for Business Affairs Dana Taylor reported on the recommended Bond Change Orders for Completed Projects and Projects in Progress:

As you know, change orders are an inevitable part of construction and can be issued for a variety of reasons. Unexpected site conditions can require additional work and scope revisions in design plans are common reasons for change orders. Some change orders result in savings (actual costs were less than projected), and conversely, some change orders result in additional costs.

Periodically the Construction Manager prepares an analysis of completed projects and projects in progress to determine if any adjustments in the budget are needed. A recent analysis of the budget to actual costs for four of the projects in progress resulted in a reduction in estimated general conditions and staffing costs in the amount of \$325,760. These change orders include the Brooklands, Long Meadow and McGregor Elementary school projects as well as the Dr. John M. Schultz Educational Campus project.

We recommend the approval of the change orders on projects in progress as detailed in the Board documents in the amount of \$325,760.

Board discussion included:

- Reasons that the change orders resulted in savings
- Were we more efficient on our bond projects this year

Mike Gagnon responded to the Board.

Moved by: Barb Anness

Supported by: Michelle Bueltel

Vote: 7-0

E. Board of Education Regular Meeting Minutes, July 16, 2018

Motion to approve the Board of Education Regular Meeting Minutes from July 16, 2018, as presented.

Michelle Bueltel was absent from the meeting and will abstain from the vote.

Moved by: Barb Anness

Supported by: Kristin Bull

Abstention: Michelle Bueltel

Vote: 6-0-1

Additional Business

A. Citizens Present at the Meeting - None

B. Members of the Administration

Dr. Shaner thanked Board members for their birthday wishes. He thanked Pat McKay for hosting our team meeting at the Calf Barn at Van Hoosen Museum and cabinet members for orchestrating a wonderful birthday celebration.

Assistant Superintendent for Instruction Debi Fragomeni shared the following with the Board:

- Debi and Neil DeLuca will welcome thirty 1968 RHS graduates to RHS this Friday for a tour
- Over 30 RCS administrators and educators have traveled to Teachers College in New York City for literacy work this summer
- Learning consultants are currently training in reading recovery
- Caring Steps Children's Center update

C. Members of the Board of Education

Barb Anness congratulated Anne Evans on the move to the new Dr. John M. Schultz Education Center.

Announcements

Upcoming RCS Events:

September 4 – First day of School for Students

September 10 – 7:00 p.m. Board of Education, Regular Meeting, Admin. Center

September 24 – 7:00 p.m. Board of Education Work Session, Brewster Elementary

Adjournment

A motion was made to adjourn the meeting at 7:39 p.m.

Moved by: Mike Zabat

Seconded by: Kevin Beers

Vote: 7-0

Respectfully submitted:

Approved by:

Maureen Nakonek

Recording Secretary



Secretary, Board of Education