



ROCHESTER COMMUNITY SCHOOLS
501 West University Drive, Rochester, Michigan

BOARD OF EDUCATION REGULAR MEETING
October 8, 2018

MINUTES

Call to Order

A Regular Meeting, open to the public, of the Board of Education for Rochester Community Schools, Rochester, Michigan was held on Monday, October 8, 2018 in the Harrison Room. President Sandy Fiaschetti called the meeting to order at 7:00 p.m. Board members led in the Pledge of Allegiance.

Roll Call

Members Present: Sandy Fiaschetti, Kristin Bull, Michelle Bueltel, Mike Zabat, Kevin Beers, Barb Anness and Andrea Walker-Leidy

Members Absent: None

Others Present: Dr. Shaner, Debi Fragomeni, Dana Taylor, Elizabeth Davis, Carrie Lawler, Pamela Jones, Anne Evans, Lori Grein, Matt McDaniel, Jennifer Fickel, Pete Muscio, Sarah Fremont, Neil DeLuca, Josh Wrinkle, Casey Wescott, Todd Calcamuggio, Karen Crabtree, Pasquale Cusumano, Cathryn Skedel, Cindy Lindner, Wendy Beitel, Doug Hill and approximately 112 visitors.

Spotlight on Success

Chief Human Resource Officer Elizabeth Davis introduced the Rochester Community Schools teachers who have earned tenure and presented the teachers with certificates in recognition of State of Michigan tenure.

Assistant Superintendent for Secondary Education, Equity & Inclusion Carrie Lawler along with Principals Neil DeLuca, Pasquale Cusumano and Cathryn Skedel introduced the National Merit Semi-finalist students from Adams, Rochester and Stoney Creek High Schools and presented the students with certificates.

Communications

A. Secretary of the Board of Education

Michelle Bueltel shared the following communications received by the Board of Education since the prior meeting. Jennifer Smith sent two emails to the Board regarding district transportation issues.

B. Student Representatives to the Board

Student representatives from ACE, Adams, Rochester and Stoney Creek High Schools updated the Board on charity, club, career day and homecoming events as well as technology updates taking place at each school.

C. PTA Council Update

PTA Treasurer Angela Amman reported on the following PTA events:

- PAC Dyslexia talk
- Clinton River Trail clean up
- Bikes and Lids for Kids event on October 10th
- Operation Medicine Cabinet collection during parent conferences
- STEM & Families event on November 10 at SCHS
- Candidate Forum Monday evening October 15th in the Harrison Room

D. Citizens Requesting Placement on the Agenda

None at this time.

E. Members of the Board of Education

Sandy Fiaschetti, Michelle Buelteel and Kevin Beers received an email from Wendy Depp regarding bus issues.

Barb Anness received a correspondence from Rep. Mike Weber.

Consent Agenda

A motion was made to approve the Consent Agenda items as presented.

A. Current Bills Payable for September 1, 2018 through September 30, 2018 in the amount of \$16,293,205.58

B. Approval for Barb Anness to attend the OCSBA Dinner Meeting on October 17, 2018 in the amount of \$30. Source of Funding: General Fund.

C. Board of Education Regular Meeting Minutes, September 10, 2018

D. Board of Education Work Session Minutes, September 24, 2018

Moved by: Mike Zabat

Supported by: Andrea Walker-Leidy

Vote: 7-0

Reports

Dr. Shaner reported on the Superintendent's Steering Committee meeting held on September 18, 2018. Topics of discussion included OCSBA legislative and organizational items, the upcoming AdvancED district accreditation visit and the next iteration of the strategic plan.

Elizabeth Davis reported on the Superintendent's Policy and Curriculum Committee meeting held on September 17, 2018. Topics of discussion included the upcoming AdvancEd accreditation visit as well as some possible Policies and Regulation revisions due to changes in the law.

Deputy Superintendent for Business Affairs Dana Taylor reported that the Superintendent's Business and Operations Committee met on September 17, 2018 and reviewed July financial information as well as preliminary June 30, 2018 financial statements. Additionally, Karen Gelardi presented information regarding the system accreditation process.

New Business

A. Human Resource Report

Elizabeth Davis presented the following recommendations:

REA RESIGNATIONS

Amy Gjonaj, ASD teacher at Hamlin Elementary School, submitted her letter of resignation effective September 30, 2018.

Gordon Smith, Industrial Technology teacher at Adams High School, submitted his letter of resignation effective January 25, 2019.

NEW HIRES - REA – 2018-19 SCHOOL YEAR

Angela Finkel, ASD Teacher, Hamlin Elementary School
Adriana Retman, Science Teacher, Stoney Creek High School
Erica Silvestri, ILS Teacher, Musson Elementary School
Hayley Wrinkle, 1st grade Teacher, Delta Kelly Elementary School
Joslyn Wyatt, Language Arts Teacher, Hart Middle School
Danielle Zarzycki, Physical Education Teacher, Brewster Elementary School

ADMINISTRATIVE APPOINTMENTS

Sarah Fremont, Project Engineer

The position of Project Engineer was posted and applications were reviewed. We are recommending the appointment of Sarah Fremont to the position. Sarah has been a secretary in the district since 2015. She first worked as a Bookkeeper at Rochester High School and has worked as the Secretary to the Director of Capital Projects and Facilities Operations for the past year and a half. In her current role, Sarah has become very familiar with the bond projects, bidding and working with contractors. These skills and experiences have prepared her well for the Project Engineer position. Sarah holds an Associate's Degree in Business Administration from Macomb Community College.

Leisa York-Walker, Payroll Coordinator

We are recommending that Leisa York-Walker to the position of Payroll Coordinator. Leisa has worked in the district's payroll department since March of 2014, first as a Payroll Clerk, then as Payroll

Associate. Leisa has taken on increased responsibility for all support staff payroll and is the Frontline Time and Attendance administrator. She will be responsible for training employees, administrators, and Business Office personnel in the use of time and attendance. Additionally she will provide technical and analytical support to administrative and clerical staff relating to budgets, accounts, reports, and the use of District payroll software. Leisa's experience and expertise in the payroll function make her very qualified for this new roll in the Business Office.

Motion to approve the Human Resource Report, as presented.

Moved by: Kristin Bull
Supported by: Kevin Beers

Vote: 7-0

B. Construction Bid Awards

Dana Taylor reviewed the recommendation for the construction bid awards. Requests for bids were issued and bids were received for the two projects being recommended tonight. All bid requests were advertised on the district's Purchasing Department website, on the State of Michigan SIGMA website, and in the Rochester Post. All bids were reviewed and evaluated by the Director of Capital Projects and the District's Purchasing Supervisor.

All of the accepted bids were found to be initially compliant with the required specifications per the detail in the bid summary and were analyzed on bid content, completeness, inclusion of required submittals, and compliance with required specifications. Interviews with the two lowest bidders in each category included an in-depth evaluation of each bid.

For the Marquee Signs Project

The District received four (4) responses and a public bid opening was conducted on August 30, 2018 for the marquee signs project.

The request for proposal included a base bid for four (4) digital high school signs, four (4) digital middle school signs, and one (1) non-digital elementary sign, and two optional alternates. Both optional alternates were specific to the elementary sign only. The base bid includes a smaller elementary school sign with digital capability but not the digital component, in case the District wishes to purchase the digital component at a later date. Optional Alternate A was to include manual messaging with interchangeable vinyl letters. Optional Alternate B was to include the digital component of the sign with the original purchase. We believe it is in the best interest of the District to award the base bid. The source of funding is the General Fund.

Based on this information, we recommend that the marquee sign base bid be awarded to ASI Signage Innovations, the lowest qualified bidder, for a total of eight (8) secondary school digital marquee signs and one (1) elementary school marquee sign for a total of \$243,280.

For the Landscaping Project

The district received two (2) responses for the landscaping improvements 2018 project and a public opening was conducted on September 20, 2018.

The base bid included landscape improvements around main entrances at Adams High School, and Brooklands, Hampton, Long Meadow, and McGregor Elementary Schools as well as improvements to the Long Meadow courtyard. The District has elected to postpone the Long Meadow courtyard improvement portion of the base bid.

We recommend the District award the Landscaping Improvements 2018 project without the Long Meadow courtyard portion to Sinacori Landscaping Inc., in the amount of \$198,421.25, and to approve a contingency amount of 5% for a total project not-to-exceed amount of \$208,342.

Board discussion included

- Decision on general fund or bond dollars used for this project
- Timing of sign installation
- Ability of the signs, can they be updated remotely/district wide
- Will the design for Hugger Elementary be used across the district in the future
- Will the elementary signs have digital capability in the future along with electric and cabling
- What is the cost difference to add the digital capability in the future
- What landscaping features will be added at each school
- Difference in landscaping bid quote

Dana Taylor and Pete Muscio responded to the Board.

Motion to approve the Construction Bid Awards, as presented.

Moved by: Barb Anness

Supported by: Kevin Beers

Vote: 7-0

C. Consideration of the Resolution for Proposed Revisions to the Bylaws of the OCSBA

Motion to Discuss and Consider the Resolution for Proposed Revisions to the Bylaws of the OCSBA, as presented.

Dr. Shaner provided the background on Oakland County School Board Association and their ability to change their bylaws to make recommendations on legislative issues on behalf of Rochester Community Schools.

Board discussion included:

- OCSBA legislative committee will take positions on legislative items, pass resolution and put items onto our agendas to be voted upon
- If we do not pass this but other districts pass the change what is the consequence of our not voting on issues/resolutions
- What does this do to our voice as a district
- MASA does lobbying without districts voting on their resolutions
- The OCSBA indicates they might make changes to the bylaws prior to the October 17, 2018 meeting
- This undermines the ability of our Board
- Concern with passing resolutions by the OCSBA
- We have a full agenda with the strategic plan
- Potential exists to be counterproductive to our district because our name can be on an initiative without our support
- We have excellent relationships with our local politicians
- Advocacy and speaking on specific legislation that impact our students
- Does this give our board a bigger voice on issues and legislation or can there be unintended consequences in supporting OCSBA resolutions

- We are fortunate to have a Superintendent who maintains good relationships with our elected officials
- Who is researching/drafting the policies and giving voice to the resolutions
- A 40 day window is a long amount of time to consider an issue
- Legislative updates at RCS Board meetings
- Advocacy is important in the role of a board
- What has OCSBA done in the past and do they want to move to more of a MASB model
- Building individual relationships with local politicians is more important
- The bylaws change has not been well thought out
- The work of the board should remain nonpartisan
- Our Board should work for our District

Designate the person to vote at the October 17, 2018 OCSBA meeting. Barb Anness will attend and vote on behalf of the RCS Board of Education.

The Board directs Barb Anness to cast a negative vote on the OCSBA Bylaws change.

Moved by: Barb Anness

Supported by: Kristin Bull

Vote: 7-0

Additional Business

A. Citizens Present at the Meeting

None at this time.

B. Members of the Administration

Dr. Shaner commented on the celebration of tonight's National Merit Scholars and tenured teachers, the accreditation process that took place last week and the exit interview with the AdvancEd team. The accreditation team reported on the interaction with teachers and the connection between teachers and students. Dr. Shaner thanked everyone who was involved in the AdvancEd accreditation process.

Deputy Superintendent for Teaching and Learning Debi Fragomeni reported on the opening day celebration for the RCS Caring Steps Children's Center. Hart and Van Hoosen are hosting Chinese exchange students this week.

C. Members of the Board of Education

Kevin Beers attended the AHS tailgate party.

Michelle Buelteel congratulated the District on the Caring Steps Children's Center Open House. She attend the Ray Lawson dedication and the University Hills and North Hills fun runs. Michelle reported that RAYA will hold their annual meeting this Thursday at the Calf Barn at Van Hoosen Farms and will host a spaghetti dinner at the Rochester Fire House on October 20th.

Barb Anness attended a listening tour at Musson with Dr. Shaner and Doug Hill.

Andrea Walker-Leidy attended the Caring Steps Children's Center Open House with her son and congratulated the District on the facility and the staff.

Sandy Fiaschetti along with Pam Valentik, City of Rochester Hills Economic Development Manager, hosted five students as part of the RHS Career Experience Day. The event was a success and Pam would like to assist in expanding this venture in the future.

Announcements

Upcoming RCS Events:

October 22, 2018 Board of Education Work Session, Rochester High School, 7 p.m.

Adjournment

A motion was made to adjourn the meeting at 8:30 p.m.

Moved by: Michelle Bueltel
Seconded by: Barb Anness
Vote: 7-0

Respectfully submitted:

Maureen Nakonek
Recording Secretary

Approved by:


Michelle Bueltel
Secretary, Board of Education