



ROCHESTER COMMUNITY SCHOOLS
501 West University Drive, Rochester, Michigan

BOARD OF EDUCATION REGULAR AND ORGANIZATIONAL MEETING
June 18, 2018

MINUTES

Call to Order

A Regular and Organizational Meeting, open to the public, of the Board of Education for Rochester Community Schools, Rochester, Michigan was held on Monday, June 18, 2018 in the Harrison Room. President Sandy Fiaschetti called the meeting to order at 7:00 p.m. Board members led in the Pledge of Allegiance.

Roll Call

Members Present: Sandy Fiaschetti, Kristin Bull, Michelle Bueltel, Mike Zabat, Kevin Beers, Barb Anness and Andrea Walker-Leidy

Members Absent: None

Others Present: Dr. Shaner, Debi Fragomeni, Dana Taylor, Elizabeth Davis, Carrie Lawler, Anne Evans, Lori Grein, Matt McDaniel, Wendy Beitel, Danielle Smith and approximately 7 visitors.

Communications

A. Secretary of the Board of Education - None

B. Citizens Requesting Placement on the Agenda - None

C. Members of the Board of Education

Barb Anness received a letter from Mayor Barnett.

Consent Agenda

A motion was made to approve the Consent Agenda items as presented.

A. School Meal Price Recommendations for 2018-2019

B. Board of Education Regular Meeting Minutes, June 11, 2018

C. Approval for Kevin Beers to attend the OCSBA / MASB Awards Banquet and Dinner Meeting on June 20, 2018 in the amount of \$30 (Source of Funding – General Fund)

Moved by: Mike Zabat

Supported by: Michelle Bueltel

Vote: 7-0

Reports

Superintendent's Committee Reports (Informational Item) Dr. Shaner

Chief Human Resources Officer Elizabeth Davis reported on the June 18, 2018 Superintendent's Policy and Curriculum meeting. Topics of discussion included revisions to policies 6000 – Finance; 7000 – Property; 8000 – Operations; 9000 - Community Relations and procedures on how this will be communicated to the Board.

Assistant Superintendent for Business Affairs Dana Taylor reported on the Superintendent's Business and Operations Committee meeting held on June 18, 2018. Topics of discussion included April financial information, audit preparation for the current fiscal year, and the Facilities Maintenance Manager position.

New Business

A. Human Resource Report

Motion to approve the Human Resource Report, as presented.

Elizabeth Davis presented the following recommendations:

REA RETIREMENTS

Mary Jo Hickey, teacher at Stoney Creek High School, submitted her letter of retirement effective on October 31, 2018.

Elizabeth Latham, teacher at Adams High School, submitted her letter of retirement effective at the end of the school year.

NEW HIRES - REA – 2018-19 SCHOOL YEAR

Jennifer MacKenzie, ELL Teacher, Hart Middle School and Stoney Creek High School

ADMINISTRATIVE APPOINTMENT - Appointment of Assistant Superintendent for Elementary Education, Equity and Inclusion

We interviewed a number of candidates for the Assistant Superintendent for Elementary Education, Equity and Inclusion position. After a final interview with Dr. Shaner and the Cabinet team, along with visits to three elementary buildings and meetings with elementary curriculum staff, we are recommending the appointment of Dr. Pamela Jones to the position. Dr. Jones comes to Rochester Community Schools with eighteen years of administrative experience with Chippewa Valley Schools, where she served as an Elementary Assistant Principal, Elementary Principal and most recently as Director of Curriculum and Assessment. Prior to becoming an administrator, she was a teacher with Birmingham Public Schools and Southfield Public Schools. Dr. Jones holds a Bachelor's Degree in Biology from Aquinas College, a Master's Degree in Science Education, as well as an Education Specialist Degree from Wayne State University and she earned a Ph.D. in Educational Leadership from Oakland University. The appointment will be effective on July 2, 2018.

Board members welcomed Dr. Pamela Jones to the District.

Moved by: Kevin Beers

Supported by: Barb Anness

Vote: 7-0

B. Approval of Teachers College Reading and Writing Project: Units of Study Reading K-5

Motion to approve the Teachers College Reading and Writing Project: Units of Study Reading K-5, as presented.

Early Literacy Coach Wendy Beitel requested approval of the purchase of the Teachers College Reading and Writing Project: Units of Study for the fall of 2018. Elementary Program Consultant Danielle Smith highlighted the goals of the Reading and Writing units that will be implemented in all elementary schools this fall.

- Align core literacy curriculum and professional development
- Increase literacy expertise and expand research-based interventions
- Establish a sustainable District coaching model
- Grow District literacy leadership

Board discussion included:

- Is the number of units purchased enough for use in all classrooms
- Does the positive feedback received on the units in use this year extend to positive growth in student performance
- How often do the units of study change
- Is reading recovery part of this plan and will this program help alleviate the need for reading recovery
- Request to speak on literacy journeys

Wendy Beitel and Danielle Smith responded to the Board.

Assistant Superintendent for Instruction Debi Fragomeni asked Wendy and Danielle to report on who is attending the Teachers College Summer Institute. Wendy Beitel reported that RCS has 11 staff members accepted into the program to date. Debi Fragomeni commented on the group attending the institute this week. Dr. Shaner commented on literacy instruction in K-5.

Moved by: Kevin Beers

Supported by: Andrea Walker-Leidy

Vote: 7-0

C. 2018 Tax Rate Certification

Motion to approve the 2018 Tax Rate Request, as presented

Dana Taylor reported that the 2018 Tax Rate Request includes an 18 mill levy on non-homestead property for the general operations of the district, and 6.01 mills on all classes of property for debt service obligations. We recommend approval of the tax rates as presented for the 2018-19 fiscal year.

Moved by: Michelle Bueltel

Supported by: Barb Anness

Vote: 7-0

D. Approval of the 2017-2018 Fiscal Year Budget Amendment

Motion to approve the 2017-2018 Fiscal Year Budget Amendment, as presented.

Dana Taylor advised the Board that attached to the budget amendment resolutions they would find schedules of proposed changes to the General Fund, Food Service Fund, Bookstore Fund, Debt Service Fund, and Capital Projects Fund budgets. All of the proposed amended budgets were reviewed in detail at the May 21, 2018 Board of Education work session.

The proposed General Fund amendment includes an increase in budgeted revenue of \$457,627 and an increase in budgeted expenditures of \$647,965. The net effect of these changes is a decrease in budgeted fund balance of \$190,338 for an estimated ending fund balance of \$29,530,220.

The proposed change to the Food Service Fund includes a decrease in budgeted revenue of \$251,677 and an increase in budgeted expenditures of \$98,400. The net effect of these changes is a decrease in budgeted fund balance of \$350,077 for an estimated ending fund balance of \$552,449.

The proposed amendment to the Bookstore Fund budget includes an increase in budgeted revenue of \$18,500 and an increase in budgeted expenditures of \$14,465. The net effect of these changes is a net increase in budgeted fund balance of \$4,050 for an estimated ending fund balance of \$72,532 at June 30, 2018.

The proposed amendment to the Debt Service Fund includes a decrease in budgeted revenue of \$149,396 and an increase in budgeted expenditures of \$19,627. The net effect of these changes is an increase in budgeted fund equity of \$19,841 for an estimated ending fund balance of \$2,505,120.

The proposed change to the Capital Projects Fund includes an increase in budgeted revenue of \$121,298 and a decrease in budgeted expenditures of \$1,609,926. The net effect of these changes is an increase in budgeted fund balance of \$1,731,197 for an estimated ending fund balance of \$45,613,313.

Moved by: Kevin Beers

Supported by: Mike Zabat

Vote: 7-0

E. Adoption of the 2018-2019 Budget Resolution

Motion to adopt the 2018-2019 Fiscal Year Budget Amendment, as presented.

Dana Taylor reported that except for the Early Learning Center budget which is new, there have been no changes to the proposed 2018-19 budgets since they were reviewed in detail at the May 21, 2018 Board work session.

Beginning with the General Fund, projected revenues total \$173,932,090 and projected expenditures total \$172,736,432 for an estimated ending fund balance of \$30,725,878 at June 30, 2019.

Projected Capital Projects Fund revenues total \$300,000 and projected expenditures total \$37,674,551 for an estimated ending fund balance of \$8,239,762 at June 30, 2019. Capital projects include additions and/or renovations at various sites as well as technology infrastructure and equipment, furniture, and other improvements.

Projected revenues in the Debt Service Fund total \$29,809,102 and debt service requirements total \$29,152,325. Estimated Debt Service fund balance totals \$3,161,897 at June 30, 2019. Estimated revenues in the Bookstore fund total \$82,050 and estimated expenditures total \$78,000 for a projected fund balance of \$76,582 at June 30, 2019.

Food Service Fund estimated revenues total \$3,606,335 and estimated expenditures total \$3,635,036 for a projected ending fund balance of \$523,748 at June 30, 2019. And finally, estimated revenues for the new Early Learning Center total \$2,578,160 and estimated expenditures total \$2,534,113. Projected fund balance totals \$44,047 at June 30, 2019; the first year of operation.

Moved by: Andrea Walker-Leidy

Supported by: Kevin Beers

Vote: 7-0

F. Renewal of the district memberships to the Michigan High School Athletic Association (MHSAA) \$0; and the Michigan Association of School Boards (MASB) \$9,194.00

Motion to approve the renewal of the district membership to the Michigan High School Athletic Association (MHSAA) \$0; and the Michigan Association of School Boards (MASB) \$9,194.00, as presented.

Dana Taylor stated that this resolution is to renew the district membership to the Michigan High School Athletic Association and the Michigan Association of School Boards in the amount of \$9,194.

Board discussion included:

- No fees for MHSAA renewal

Dr. Shaner responded to the question.

Moved by: Barb Anness

Supported by: Michelle Bueltel

Vote: 7-0

G. 2018 - 2019 Organizational Items

Motion to approve the 2018 – 2019 Organizational Items, as presented.

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- a. General Fund Health Reimbursement account was closed.
- b. General Fund Asset Management account was added.

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- c. Liberty Mutual Insurance is now the provider of our property/liability insurance.

Board discussion included:

- Is it a state requirement that we approve these items

Dana and Dr. Shaner responded to the Board.

Moved by: Michelle Bueltel

Supported by: Andrea Walker-Leidy

Vote: 7-0

Additional Business

A. Citizens Present at the Meeting - None

B. Members of the Administration

Dr. Shaner reported on the following:

- Dr. Shaner thanked everyone for their hard work this school year
- Congratulated the high schools for the wonderful graduation ceremonies
- Dr. Shaner attended the 100th anniversary of Frank Rewold and Son event where he was able to meet Vice President Pence
- We have seven teachers traveling to China this summer for a teaching experience
- Dan Mooney is on a fellowship in Germany
- Laura Walsh is on the Gerstacker fellowship in China
- Dr. Shaner expressed his thanks to Michael Behrmann and welcomed Dr. Pamela Jones to RCS

Debi Fragomeni, on behalf of all Cabinet members, thanked the Board of Education and Dr. Shaner for their service, dedication and partnership.

C. Members of the Board of Education

Barb Anness thanked Dr. Shaner for the tour of the new Pre-K center.

Sandy Fiaschetti and Andrea Walker-Leidy commented on the RACE graduation.

Kristin Bull asked Dr. Shaner to comment on his meeting with Vice President Pence.

Announcements

Upcoming RCS Events:

July 16 – 7:00 p.m. Board of Education, Regular Meeting, Admin. Center
August 13 – 7:00 p.m. Board of Education, Regular Meeting, Admin. Center

Adjournment

A motion was made to adjourn the meeting at 7:41p.m.

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Moved by: Mike Zabat

Seconded by: Michelle Bueltel

Vote: 7-0

Respectfully submitted:

Maureen Nakonek
Recording Secretary

Approved by:


Secretary, Board of Education